

Revised Council Agenda

November 12, 2013 6:30 p.m.

Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation presented declaring November 15, 2013 as "America Recycles Day."

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

1. Approve the October 23, 2013 regular Council meeting minutes.
2. Approve the proposed 2014 City Council Meeting Schedule.
3. Approve to receive the Saginaw Community Foundation's Enhanced Photographic Evidence Program Grant to the Saginaw Police Department for \$5,190 for the purchase of cameras for the Police Department. Further, approve a budget adjustment for Fiscal Year 2014 to increase the General Fund Revenue's Foundation Grant Account No. 101-0000-580.002 from \$0 to \$5,190. The increase in revenue will be offset by an increase to the Community Public Safety – Police, Police Building Management Division's Capital Outlay less than \$5,000 Account No. 101-3514-971.000 by the same amount.
4. Approve a purchase order to the County of Saginaw-SCCJCC in the amount of \$40,500 for the 2013 Maintenance/Replacement fee for 27 Mobile Data Terminals for the Police Department.
5. Approve a purchase order to GCR Tire Sales for \$8,312.04 for replacement tires on two Loaders used by the Streets Division.
6. Approve a purchase order to Michigan Pipe and Valve for \$10,800 for an annual supply of manhole blocks to be used by the Maintenance and Service Division.

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7. Approve a purchase order to HD Supply Waterworks for \$82,978 for catch basins and manhole castings for the Maintenance and Service Division.
8. Approve the 20 proposed traffic control and parking regulation changes as recommended by the Transportation Committee.
9. Adopt the resolution to approve the Preliminary Engineering Agreement with the Spicer Group, Inc. for preliminary engineering services for the Mackinaw Street Improvements from Congress Street to Weiss Street.
10. Adopt the resolution to approve the Preliminary Engineering Agreement with Rowe Professional Services Company, Inc. for the Niagara Street Improvements from the Huron and Eastern railroad tracks north to Davenport Avenue.
11. Approve the Agreement for the Investment Grade Audit and Energy Assessment Report for Energy Saving Performance Contracting Services with Energy Systems Group at no cost.
12. Approve a purchase order to The Macomb Group, Inc. for \$7,191 for five flow control valves for the Wastewater Treatment Plant.
13. Approve a purchase order to Airgas U.S.A. for \$2,456 for a Rollgliss controlled descent device for the Wastewater Treatment Plant.
14. Approve a purchase order to Hydrodynamics, Inc., a sole source, for \$15,196 for parts to rebuild the #1 raw sewage pump at the Wastewater Treatment Plant.
15. Approve a purchase order to Kennedy Industries, a sole source, for \$2,578 to reline a 20" Dezurik valve for the Wastewater Treatment Plant.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Consideration of appointing Gregory L. Branch to the MBS International Airport Commission to fill a vacancy with a term to expire October 15, 2014.
2. Consideration of appointing Daniel Fitzpatrick to the MBS International Airport Commission to fill a vacancy with a term to expire October 15, 2014.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

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Council Chamber

RESOLUTIONS:

1. Adopt the Resolution authorizing the request to transfer ownership of a Class C licensed business located at 1010 N. Niagara, from SRI SAI Enterprises, LLC. to Central States Development, Inc.
2. Adopt the Resolution for the City of Saginaw apportionment of \$5,625 for the Saginaw Area Storm Water Authority Annual Budget.
3. Adopt the Resolution authorizing the SAW Grant Agreement with the Michigan Finance Authority and the Michigan Department of Environmental Quality.
4. Adopt the Resolution objecting to the transfer of tax reverted properties from Saginaw County to the City.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

1. Approve Petition 13-13 from PRIDE in Saginaw to display fireworks at Ojibway Island on Friday, November 22, 2013 at 8:30 p.m.

ADJOURN:

Timothy Morales
Interim City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

City of Saginaw Proclamation

WHEREAS: in the greater Saginaw area alone, over 500 tons of solid waste are generated each day by households and businesses throughout Saginaw county; and

WHEREAS: to conserve landfill space and protect our valuable natural resources, Americans have turned to recycling. Recycling is the easiest thing we can all do to improve our community, and conserve natural resources; and

WHEREAS: the national recycling rate has increased every year for the past 30 years and has now reached an overall recycling rate of more than 34 percent. Local Mid Michigan Waste Authority members have achieved an overall rate of over 32 percent; and

WHEREAS: recycling also helps create green jobs. According to a report by the Tellus Institute with Sound Resource Management, recycling 75 percent of the nation's waste would create nearly 1.5 million jobs by 2030; and

WHEREAS: to focus the nation's attention on the importance of recycling, thousands of organizations and individuals are joining Mid Michigan Waste Authority and participating in recycling events to celebrate America Recycles Day, a national initiative by Keep America Beautiful and the only nationally recognized day dedicated to promoting and celebrating recycling in the United States; and

WHEREAS: This year's America Recycles Day theme, "I Want To Be Recycled," will help to educate people about the importance of recycling to our economy and environmental well-being as well as motivate occasional recyclers to become everyday recyclers; and

WHEREAS: the City of Saginaw is proud to support the Mid Michigan Waste Authority and the various programs to foster waste reduction, recycling and "buy recycled" activities by residents, schools, businesses and other organizations. Collectively, through events like America Recycles Day, we can all help to make recycling bigger and better 365 days a year.

NOW, THEREFORE BE IT RESOLVED, I, _____, Mayor of the City of Saginaw, do hereby proclaim **November 15, 2013**, as

"America Recycles Day"

in the City of Saginaw and urge all citizens to take the pledge to reduce, reuse, and recycle and to ensure they always purchase recycled goods. Further, I ask all citizens to support the Mid Michigan Waste Authority's continued efforts to raise awareness of the importance of recycling.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 12th day of November in the year of our Lord two thousand and thirteen.



November 12, 2013

_____, Mayor

Council Members

*Michael D. Balls, Annie Boensch,
Norman Braddock, Dennis Browning,
Larry Coulouris, Daniel Fitzpatrick,
Floyd Kloc, Brenda Moore,
and Amos O'Neal*

Timothy Morales, Interim City Manager

REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, OCTOBER 23, 2013, AT 6:30 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Fitzpatrick offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Branch called the meeting to order. Council Members present: Floyd Kloc, Daniel Fitzpatrick, Larry Coulouris, Mayor Pro Tem Dennis Browning, Andrew Wendt, Norman Braddock, Annie Boensch and Mayor Greg Branch - 8. Council Members absent: Amos O'Neal - 1.

ANNOUNCEMENTS

City Clerk Janet Santos made the following announcements:

- the City's Waste Convenience Station will be open Saturday, October 12 from 10:00 a.m. to 2:00 p.m.;
- leaf and yard waste collection process with regular trash pick-up available through November 30th;
- ballots for the November 5 City Election are available for absentee voting; and
- a reminder of City ordinances that political signs shall be removed within 7 days of the election and are not allowed in the public right-of-way.
- A community roundtable discussion hosted by MI Vacant Property Campaign on November 12, 2013 at 10:00 a.m. at City Hall.
- SVRC Industries, Inc. is now accepting electronic recycling items.

Council Member Kloc read a proclamation declaring October 20-26, 2013 as "Pro Bono Week." Valerie Kutz-Otway accepted the proclamation and expressed appreciation for the recognition of the Saginaw County Bar Association and their pro bono work.

PUBLIC HEARINGS

City Clerk Janet Santos announced the public hearing on the change of regular City elections from odd-year elections to even-year elections. Mayor Branch called for comments. City Clerk Janet Santos spoke in favor of the proposed change. Mayor Branch called for comments two more times. No other comments were heard.

Moved by Mayor Pro Tem Browning, seconded by Council Member Wendt to close the public hearing. 8 ayes, 0 nays, 1 absent. Motion approved.

PERSONAL APPEARANCES

The following persons addressed the Council: Tina Gutierrez and Henry Porterfield.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Wendt, Braddock, Boensch, Kloc, Fitzpatrick, Coulouris, Mayor Pro Tem Browning and Mayor Branch.

REPORTS FROM CITY MANAGER

Management Update

Interim City Manager Tim Morales reported on the meetings he attended and announced meetings planned within the next few weeks. He announced the reappointment of Yolanda

Jones to the City Planning Commission as the ex-officio Administrative Officer position and that according to ordinance this is an appointment made by the City Manager.

Interim City Manager Tim Morales introduced Tom Miller, Jr. of Saginaw Future, Inc. Mr. Miller presented an update on the following planning activities: New ERA Community Group Design Charrette which will run from November 8 through November 12, 2013; the Michigan Main Street Program; and Michigan Placemaking Program.

Interim City Manager Tim Morales introduced Lt. Dave Simon of the Michigan State Police (MSP). Lt. Simon presented an update of MSP activities and collaborative programs within the City and in conjunction with the Police Department.

Council Member Coulouris left the meeting at 7:40 and returned at 7:47 p.m.

Consent Agenda

1. Approve the October 7, 2013 regular Council meeting minutes.
2. Receive and file Petition 13-11 for rezoning classification of 2811 East Genesee Avenue from residential space to office space.
3. Approve Petition 13-12 from New ERA Community Group to erect banner located at South Michigan Avenue and West Genesee Avenue from October 22 through November 11, 2013 to promote the 2013 Central Downtown Saginaw Urban Design Charrette.
4. Approve the three-year Geographic Information Systems Professional Services Agreement with the Saginaw Area GIS Authority.
5. Approve a budget adjustment for Fiscal Year 2014 to increase various funds to recognize grant funding carried forward from Fiscal Year 2013.
6. Approve the Michigan Forestry and Park Associations Community Tree Planting Grant Program Agreement with Consumers Energy Company. Further, approve a budget adjustment for Fiscal Year 2014 to increase the Major Street Fund Local Grants Account No. 202-0000-580.004 from \$0 to \$1,000. This increase in revenue will be offset by an increase in the Major Street Fund - Routine Maintenance Division Nursery Supplies Account No. 202-4651-738.000 by the same amount.
7. Approve a purchase order to Begick Nursery for \$3,262 for Redbud and Dogwood trees; John Deere Landscapes for \$756 for Ornamental Pear trees; and Schichtel's Nursery for \$2,100 for Hawthorne and Serviceberry trees to replace trees on Court Street from State Street to Goetz Street.
8. Approve a purchase order to RMD Holdings, Ltd., d/b/a Nationwide Construction Group, for \$19,640 for the repair of the Center Street Bridge guardrail.
9. Approve the increase of blanket purchase order #48949 to Morbark, Inc. by \$9,000 for chipper parts and supplies for the Garage Division.
10. Approve the resurfacing contract agreement with Lois Kay Contracting Company for \$171,248 for the 2014 CDBG Resurfacing Contract.

11. Approve the Metro Act Right of Way Permit Application from Great Lakes Comnet, Inc.
12. Approve the Metro Act Right of Way Permit Application from 123.Net, Inc.
13. Adopt the resolution to approve the Cost Agreement with the Michigan Department of Transportation for preliminary engineering services for the reconstruction of Bay Street from Court Street to State Street.
14. Adopt the resolution to approve the Cost Agreement with the Michigan Department of Transportation for rehabilitation work along East Genesee Avenue from Hess Avenue to Harold Street.
15. Adopt the resolution to approve the Cost Agreement with the Michigan Department of Transportation for intersection improvements at Hermansau Street and Weiss Street.
16. Adopt the resolution to approve the Cost Agreement with the Michigan Department of Transportation for preliminary engineering services for the reconstruction of Niagara Street from the railroad crossing to Davenport Avenue.
17. Adopt the resolution to approve the Cost Agreement with the Michigan Department of Transportation for reconstruction at Hamilton Street from Lyon Street to Court Street.
18. Adopt the resolution to approve the Cost Agreement with the Michigan Department of Transportation for road reconstruction and lane reduction work on Remington Street from Michigan Avenue to Mason Street.
19. Adopt the resolution to approve the Cost Agreement with the Michigan Department of Transportation for a traffic signal optimization study on Michigan Avenue from Wheeler Street to Weiss Street and on Genesee Avenue from Bay Street to Hess Avenue.
20. Adopt the resolution to approve the Cost Agreement with the Michigan Department of Transportation for preliminary engineering services for the reconstruction and/or resurfacing of Mackinaw Street from Congress Avenue to Weiss Street.
21. Adopt the resolution to approve the Cost Agreement with the Michigan Department of Transportation for preliminary engineering services for the reconstruction of Williamson Street from Thayer Street to Treanor Street.
22. Adopt the resolution to approve the Cost Agreement with the Michigan Department of Transportation for traffic signal optimization implementation and timing installation on Michigan Avenue from Wheeler Street to Weiss Street and on Genesee Avenue from Bay Street to Hess Avenue.
23. Approve a budget adjustment for Fiscal Year 2014 to increase the Major Streets Fund – State Reimbursements Account No. 202-0000-576.003 from \$183,000 to \$312,850. This increase in revenues will be offset by an increase in the Major Streets Fund – Streets Projects Division Engineering Services Account No. 202-

4614-802.000 by the same amount.

24. Approve a purchase order to JWC Environmental, a sole source, for \$7,556.60 for parts to rebuild the auger monster mechanism at the Wastewater Treatment Plant.
25. Approve a purchase order to Fife-Pearce Electric for \$4,980 for the purchase of a Motortronics variable speed AC motor drive for a pump at the Wastewater Treatment Plant.

Council Action:

Moved by Council Member Coulouris, seconded by Council Member Boensch to approve consent agenda items 1, 3 through 22, 24 and 25 as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Wendt, seconded by Mayor Pro Tem Browning to approve consent agenda item 2 as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Wendt, seconded by Council Member Mayor Pro Tem Browning to approve consent agenda item 23 as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

REPORTS FROM BOARDS; COMMISSIONS AND COMMITTEES, AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Boensch, seconded by Council Member Kloc to appoint Interim City Manager Tim Morales to the MBS International Airport Commission to fill a vacancy with a term to expire October 15, 2014. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Coulouris to appoint Interim City Manager Tim Morales to the Saginaw Midland Municipal Water Supply Corporation to fill a vacancy with a term to expire December 31, 2017. 8 ayes, 0 nays, 1 absent. Motion approved.

CONSIDERATION AND PASSING OF ORDINANCES

Moved by Council Member Coulouris, seconded by Council Member Kloc to adopt an Ordinance to add §92.21, "Outdoor and Open Burning," to Chapter 92, "Fire Protection and Public Safety," of Title IX, "General Regulations," of the City of Saginaw Code of Ordinances, O-1. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Fitzpatrick to adopt an Ordinance to amend subsection (J), "Section 307 (page 35) Chapter 3," of § 92.20, "International Fire Code," "Adopted; Fire Code Amendments," of Chapter 92, "Fire Protection and Public Safety," of Title IX, "General Regulations," of the City of Saginaw Code of Ordinances, O-1. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Boensch to adopt an Ordinance to amend subsection (A), "Open Burning," of § 50.10, "On-Site Burning," of Chapter 50, "Solid Waste," of Title V, "Public Works," of the City of Saginaw Code of Ordinances, O-1. 8 ayes, 0 nays, 1 absent. Motion approved.

RESOLUTIONS

Moved by Mayor Branch, seconded by Council Member Kloc to adopt the resolution to support the Old Town Saginaw Association in their pursuit of the Michigan Main Street Program Associate Level Designation. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Coulouris, seconded by Mayor Pro Tem Browning to adopt the resolution to change the regular City election from odd-year elections to even-year elections. Discussion was held.

Moved by Council Member Wendt, seconded by Council Member Fitzpatrick to postpone action on the resolution to change the regular City election from odd-year elections to even-year elections until the November 25, 2013 regular Council meeting. Discussion was held. Mayor Branch asked the City Clerk to conduct a roll call vote.

Ayes: Kloc, Fitzpatrick, Wendt

Nays: Coulouris, Mayor Pro Tem Browning, Braddock, Boensch, Mayor Branch

Absent: O'Neal

Abstain: None

Motion denied.

Mayor Branch asked the City Clerk to conduct a roll call vote on the main motion to adopt the resolution to change the regular City election from odd-year elections to even-year elections.

Ayes: Coulouris, Mayor Pro Tem Browning, Braddock, Boensch, Kloc, Mayor Branch

Nays: Fitzpatrick, Wendt

Absent: O'Neal

Abstain: None

Motion approved.

UNFINISHED BUSINESS

Moved by Mayor Pro Tem Browning, seconded by Council Member Braddock to appoint Dawn Morrell to the City Planning Commission with a term to expire December 31, 2015. Mayor Branch asked the City Clerk to conduct a roll vote.

Ayes: None

Nays: Fitzpatrick, Coulouris, Mayor Pro Tem Browning, Wendt, Braddock, Boensch, Kloc and Mayor Branch

Absent: O'Neal

Abstain: None

Motion denied.

MOTIONS AND MISCELLANEOUS BUSINESS

Council Member Wendt expressed his appreciation of the City and for the opportunity to serve the community.

Council Member Kloc left the meeting at 8:35 p.m. and returned at 8:37 p.m.

On behalf of the City and Council Members, Mayor Pro Tem Browning expressed great appreciation to Mayor Branch for his years of service conducted with professionalism and integrity. Mayor Branch was presented with a plaque and the gavel used during his term followed by a standing ovation. Mayor Branch expressed his gratitude for the opportunity to serve the community. He thanked his wife, family, friends and citizens for their support and

encouragement. Mayor Branch expressed his appreciation to his colleagues, City staff and the business community.

Moved by Council Member Kloc, seconded by Council Member Fitzpatrick to approve the Interim City Manager contract with Timothy Morales effective October 8, 2013. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Kloc, seconded by Council Member Fitzpatrick to adjourn the meeting at 8:53 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Janet Santos, CMC/MMC
City Clerk

From: Timothy Morales, Interim City Manager

Subject: 2014 Council Meeting Schedule

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval of the 2014 City Council Meeting Schedule.

Justification:

The 2014 schedule is established in accordance with the Saginaw City Charter and posted in compliance with requirements of Act 267, P.A. 1976. Following are the proposed dates:

JANUARY	6 21 – Tuesday meeting due to holiday 25 – Saturday Strategic Planning Session
FEBRUARY	3 and 17
MARCH	3 17 – Student Government Day at 12:00 p.m.
APRIL	7 and 21
MAY	5 – C.O.W. at 5:00 p.m. and Regular at 6:30 p.m. 12 – Special Meeting at 5:00 p.m. 19
JUNE	9 and 23
JULY	7 and 21 25 – Friday Strategic Planning Session
AUGUST	11 and 25
SEPTEMBER	8 and 22
OCTOBER	6 and 20
NOVEMBER	10 and 24
DECEMBER	8 and 22

The City Charter of the City of Saginaw, Chapter IV, Legislation, Regular Meetings, Section 18, states in part, “.....the council shall meet at least twice monthly.” To meet this requirement and due to a holiday, a meeting will be held on Tuesday, January 21, 2014. In addition, the summer Strategic Planning Session will be held on Friday, July 25, 2014.

To assist the City Clerk in preparing for elections, City Council adopted a motion in 2007 wherein Council meetings would not be scheduled on the Monday preceding an election. Possible election dates for 2014 are February 24, May 6, August 5 and November 4. To date, elections scheduled for 2014 are August 5 and November 4, which was given consideration in preparing the meeting calendar. In the event an election is scheduled on May 6, 2014, an adjustment in the Council calendar may become necessary.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the recommendation of the City Manager be approved.

CITY OF SAGINAW CITY COUNCIL

The **2014** meeting schedule is established in accordance with Section 18 of the Saginaw City Charter and posted in compliance with requirements of Act 267, P.A. 1976.

Regular meetings are held on Monday evening at 6:30 p.m. in Council Chambers, Room 205, unless noted otherwise.

JANUARY	6 21 - Tuesday meeting due to holiday 25 - Saturday Strategic Planning Session
FEBRUARY	3 and 17
MARCH	3 17 - Student Government Day at 12:00 p.m.
APRIL	7 and 21
MAY	5 - C.O.W. at 5:00 p.m. and Regular at 6:30 p.m. 12 - Special Meeting at 5:00 p.m. 19
JUNE	9 and 23
JULY	7 and 21 25 – Friday Strategic Planning Session
AUGUST	11 and 25
SEPTEMBER	8 and 22
OCTOBER	6 and 20
NOVEMBER	10 and 24
DECEMBER	8 and 22

Strategic Planning Sessions generally run from 8:30 a.m. - 4:30 p.m. at a location to be announced.

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JANET SANTOS, CMC/MMC
CITY CLERK
989.759.1480

From: Tim Morales, Interim City Manager
Subject: Enhanced Photographic Evidence Grant & Budget Adjustment
Prepared by: Sienna Rendon, Community Public Safety – Police

Manager’s Recommendation:

I recommend the City Council approve the Saginaw Community Foundation’s Enhanced Photographic Evidence Program Grant to the Saginaw Police Department in the amount of \$5,190. This grant agreement has been approved by the City Manager as to substance and the City Attorney as to form. Further, it is recommended that the Mayor or his designee be authorized to sign the agreement.

It is also recommended that the Approved 2014 General Fund Revenue’s Foundation Grant Account No. 101-0000-580.002 be increased from \$0 to \$5,190. To offset the increase in revenues, the Community Public Safety - Police, Police Building Management Division’s Capital Outlay less than \$5,000 Account No. 101-3514-971.000 be increased by the same amount.

Justification:

The Saginaw Police Department received the aforementioned grant for the purchase of cameras for all sworn officers to allow for more thorough investigating and record keeping. In accepting this grant agreement, the City agrees that it will comply with all the terms and conditions of the agreement, which include a match from the City of Saginaw in the amount of \$1,000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, Interim City Manager
Subject: Mobile Data Terminal Replacement Fee – FY14
Prepared by: Sienna Rendon, Community Public Safety - Police

Manager’s Recommendation:

I recommend that a purchase order be issued to the County of Saginaw – SCCJCC in the amount of \$40,500 to cover the 2013 Maintenance/Replacement fee for twenty-seven (27) Mobile Data Terminals (MDT).

Justification:

The Community Public Safety – Police department was awarded JAG funds in 2013. The Saginaw Police Department has in its possession twenty-seven (27) MDT’s and would like to utilize JAG funds totaling \$40,500 to pay the annual MDT maintenance/replacement fee. The fee for each MDT unit is \$1,500 annually, for a total of \$40,500. MDT’s are located inside of each patrol vehicle and are used to communicate with Central Dispatch directly through the radio system.

This vendor meets all requirements of §14.23, “Vendors”, of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing, of “Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in DOJ - JAG 2013 Repairs & Replacements Account no. 263-332-974-000 in the amount of \$40,500.

Council Action:

Moved by Council Member _____, seconded by Council Member _____, to approve the recommendation of the City Manager.

From: Timothy Morales, Interim City Manager
Subject: Replacement Tires for Loaders
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend that the low bid from GCR Tire Sales of Bay City, MI be accepted and that a purchase order be approved and issued to them in the amount of \$8,312.04 for eight (8) replacement tires on two Loaders, and authorization for the City Manager or his designee to execute the application and any related documents. The application and agreement have been approved by me as to substance and the City Attorney as to form.

Justification:

On September 10, 2013, bids were received to replace eight (8) tires for Loaders 76-0870 & 76-0868. These Loaders are used for daily operations at the Compost Facility and by the Streets Division for loading salt, snow removal, and other various tasks. The purchase is necessary due to the tires on the Loaders being worn and past their usable tread. GCR also requested that the application and agreement be signed before they will issue a line of credit, which will allow them to accept a City Purchase Order for the purchase of tires. Following below is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
GCR Tire Bay City, MI (out-city)	\$ 8,312.04
Meekhof Tire Saginaw, MI (out-city)	\$ 9,000.00
Varsity Ford Ann Arbor, MI (out-city)	\$ 9,225.80
Jerry's Tire Saginaw, MI (out-city)	\$ 9,408.00

GCR Tire Sales meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Motor Pool Operation Fund – Garage Division's Motor Vehicle Supplies Account No. 661-4480-737.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation of the City Manager.

From: Tim Morales, Interim City Manager
Subject: Annual Supply of Manhole Blocks
Prepared by: John Premo, Public Services Department

Manager’s Recommendation:

I recommend that the bid from Michigan Pipe and Valve, Zilwaukee, MI, be accepted and that a purchase order be issued to them in the amount of \$10,800 for an annual supply of manhole blocks for FY 2014.

Justification:

On October 22, 2013, three bids were received for an annual supply of 6,000 manhole blocks, in which two bids did not meet the specification requirements and were disqualified. The manhole blocks will be used by the Maintenance and Service Division for the construction and repairs to the Sewage Collection System throughout the City. A cost comparison shows a 40% increase for the same amount from the previous year’s bid. One Supply Group and HD Supply Waterworks bids do not meet the City’s specifications requirements for concrete manhole blocks due to the ASTM standards as required in our bid.

Michigan Pipe and Valve meets all requirements of §14.23, “Vendors”, of Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing”, of Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operation and Maintenance Fund – Maintenance and Service Division’s Parts and Supplies Account No. 590-4821-742.000 and will be accounted for in the Water Operation and Maintenance Fund Water Inventory Account No. 591-0000-110.002.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, Interim City Manager
Subject: Annual Supply of Castings
Prepared by: John Premo, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from HD Supply Waterworks, Shelby, MI for catch basin and manhole castings be accepted and that a purchase order be issued to them in the amount of \$82,978 for FY 2014.

Justification:

On June 22, 2012, bids were received for an annual supply of catch basin and manhole castings totaling 410 pieces that will be used for the maintenance and construction of the Sewage Collection System throughout the City. A cost comparison shows an average decrease of 18.5 percent from last year’s bid.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
HD Supply Waterworks Shelby, MI	\$82,978.00
Michigan Pipe and Valve Zilwaukee, MI	\$85,130.00
EJ USA, Inc. East Jordan, MI	\$97,379.90

HD Supply Waterworks meets all requirements of §14.23, “Vendors,” of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing” of Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operation and Maintenance Fund – Maintenance and Service Division’s Parts and Supplies Account No. 590-4821-742.000 and will be accounted for in the Water Operation and Maintenance Fund Water Inventory Account No. 591-0000-110.002 as material is installed.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, Interim City Manager
Subject: Traffic Control and Parking Regulation Changes – ROW Division
Prepared by: Beth London, Public Services Department

Manager’s Recommendation:

I recommend that the following proposed traffic control and parking regulation changes be approved, each of which is recommended by the Transportation Committee.

1. Abolishment of Parking Limitation, N. Franklin St. (200 block):
The 15-minute parking limitation on the east side of N. Franklin St., beginning at a point 110 feet from the south curb line of Johnson Ave., extended and running southerly for 135 feet is hereby abolished.
2. Establishment of Parking Limitation, N. Franklin St. (200 block):
No person shall park a vehicle for more than 2 hours, between 8:00 am and 6:00 pm, on the east side of N. Franklin St. beginning at a point 110 feet from the south curb line of Johnson Ave. extended and running southerly for 135 feet.
3. Abolishment of Parking Limitation, N. Franklin St. (200 block):
The 30-minute parking limitation on the east side of N. Franklin St. beginning at a point 420 feet from the south curb line of Johnson Ave. extended and running southerly for 25 feet is hereby abolished.
4. Establishment of Parking Limitation, N. Franklin St. (200 block):
No person shall park a vehicle for more than 2 hours, between 8:00 am and 6:00 pm on the east side of N. Franklin St. beginning at a point 420 feet from the south curb line of Johnson Ave. extended and running southerly for 25 feet.
5. Establishment of Parking Prohibition, Trier St. (100 block):
No person shall park a vehicle on the east side of Trier St. between Adams Blvd. and Court St.
6. Establishment of Parking Prohibition, Meredith St. (100 block):
No person shall park a vehicle on the south side of Meredith St. beginning at the west curb line of S. Washington Ave. extended and running westerly 160 feet.
7. Establishment of Parking Prohibition, Meredith St. (100 block):
No person shall park a vehicle except between the curb and sidewalk and perpendicular with traffic on the south side of Meredith St. beginning at a

point 160 feet from the west curb line of S. Washington Ave. extended and running westerly 115 feet.

8. Abolishment of Parking Regulations, S. Water St. (300 - 500 block);
All parking regulations on the east and west side of S. Water St. between Janes Ave. and Thompson St. are hereby abolished.
9. Abolishment of Parking Regulations, S. Franklin St. (900 block);
All parking regulations on the west side of S. Franklin St. beginning at a point 25 feet from the south curb line of Meredith St. extended and running westerly 90 feet are hereby abolished.
10. Establishment of Parking Regulations, S. Franklin St. (900 block);
No person shall park a vehicle except between the curb and sidewalk and perpendicular with traffic on the west side of S. Franklin St. beginning at a point 25 feet from the south curb line of Meredith St. extended and running westerly 90 feet.
11. Establishment of Parking Prohibition, Alley bound by S. Mason St., Mackinaw St., S. Oakley St. and Van Buren St. (400 block);
No person shall park a vehicle on the east or west side of the alley bound by S. Mason St., Mackinaw St., S. Oakley St. and Van Buren St.
12. Abolishment of Traffic Signal Control, N. Carolina St. at State St.;
The traffic signal control for N. Carolina St. at its intersection with State St. is hereby abolished.
13. Establishment of Stop Control, N. Carolina St. at State St.;
No person driving a vehicle on N. Carolina St. shall enter or cross State St. without first bringing said vehicle to a complete stop.
14. Abolishment of Yield Control, S. Porter St. at Van Buren St.;
The yield sign control for S. Porter St. at its intersection with Van Buren St. is hereby abolished.
15. Establishment of Stop Control, S. Porter St. at Van Buren St.;
No person driving a vehicle on Van Buren St. shall enter or cross S. Porter St. without first bringing said vehicle to a complete stop.
16. Abolishment of Yield Control, N. Bond St. at Madison St.;
The yield sign control for N. Bond St. at its intersection with Madison St. is hereby abolished.

17. Establishment of Stop Control, N. Bond St. at Madison St.:
No person driving a vehicle on Madison St. shall enter or cross N. Bond St. without first bringing said vehicle to a complete stop.

18. Establishment of Yield Control, Madison St. at N. Oakley St.:
No person driving a vehicle on N. Oakley St. shall enter or cross Madison St. without first yielding the right-of-way.

19. Establishment of Yield Control, Campbell St. at Howard St.:
No person driving a vehicle on Howard St. shall enter or cross Campbell St. without first yielding the right-of-way.

20. Establishment of Yield Control, Bloomfield Blvd. at Huntley Rd.:
No person driving a vehicle on Huntley Rd. shall enter or cross Bloomfield Blvd. without first yielding the right-of-way.

Justification:

These proposed changes in traffic control and parking regulations are a result of separate parking and traffic studies performed at the request of the public and the Engineering Section of the Right of Way Division. The City Engineer and the Transportation Committee have approved these changes, which should have a positive impact on the quality of life and traffic safety in these areas.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation of the City Manager.

From: Timothy Morales, Interim City Manager
Subject: Preliminary Engineering Agreement Mackinaw (No.13-5563/S1)
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that the Preliminary Engineering Agreement ("Agreement"), Number 13-5563/S1 for preliminary engineering services with Spicer Group, Inc. for the Mackinaw Street Improvements from Congress Street to Weiss Street be approved. It is further recommended that the Mayor or his designee be authorized to execute this agreement on behalf of the City of Saginaw. The Agreement has been approved by me as to substance and the City Attorney as to form. A resolution to approve the subject Agreement appears under the regular order of business.

Justification:

The City solicited proposals from three engineering firms pre-qualified to provide road and water main design services for the City. The design work is to include the preparation of reports and studies, as well as the design and preparation of final construction plans and specifications necessary for the Mackinaw Street road and water main improvements from Congress Street to Weiss Street including all necessary related work. The total cost of Spicer Group's proposal is \$116,653.06.

On October 21, 2013, Council approved a cost agreement with the Michigan Department of Transportation ("MDOT") for preliminary engineering design services for the participating road portion of the project. This Cost Agreement allows the City to be reimbursed for 81.85% of the preliminary engineering cost for the road portion of the project with Federal Surface Transportation Urban Local (STUL) funds up to \$41,600. The City is now required to enter into an MDOT Third Party Agreement with Spicer Group for the preliminary engineering services for the road.

Requested design services include non-participating water main. Per MDOT requirements the water main design costs have been kept separate from this agreement. Therefore, the services for the water main will be performed utilizing the City's existing General Engineering Services Agreement with Spicer Group, which was approved by Council on June 21, 2010 for a period of four years.

Selection of the design firm was based on requirements of MDOT. MDOT requires a Quality Based Selection process to be used if the design services will cost more than \$100,000. A Cost Based Selection process can be used when design costs are less than \$100,000. The City chose to use a Quality Based Selection process that included a score for the cost proposal. Spicer Group was selected using this method.

The preliminary engineering cost of the participating road portion of the project is \$88,280.18. The City will be reimbursed for \$41,600.00 of the cost. The City is responsible for 100% of the preliminary engineering cost of the non-participating water main, which is \$28,372.88. Any road design cost overruns in excess of \$88,280.18 will be the responsibility of the City.

Spicer Group, Inc. meets all the requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for the preliminary engineering services are available in the Major Streets Fund – Streets Projects Division’s Engineering Services Account No. 202-4614-802.000 (\$88,280.18), and Water Operation and Maintenance Fund – Surplus Division’s Engineering Services Account No. 591-4740-802.000 (\$28,372.88).

Council Action:

This communication is for explanation purposes of the resolution to be adopted.

MDOT Preliminary Engineering Agreement No. 13-5563/S1

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: The City has entered into an Agreement with Spicer Group, Inc. for preliminary engineering services for the Mackinaw Street Improvements from Congress Street to Weiss Street that will include the preparation of reports and studies, as well as the design and preparation of final construction plans and specifications; and

WHEREAS: On October 21, 2013, Council approved Cost Agreement Number 13-5563 with the Michigan Department of Transportation ("MDOT") for preliminary engineering services for the Mackinaw Street Improvements from Congress Street to Weiss Street; and

WHEREAS: Cost Agreement Number 13-5563 allows the City to be reimbursed with Federal Surface Transportation Urban Local (STUL) funds for 81.85% of the preliminary engineering services for the road design up to \$41,600; and

WHEREAS: The City is now required to enter into an MDOT Third Party Agreement with Spicer Group, Inc. for preliminary engineering services for the road improvements; and

WHEREAS: The preliminary engineering cost of the road design is \$88,280.18, of which STUL funds will pay \$41,600.00 and the City will pay \$46,680.18. The City is also responsible for the non-participating water main preliminary engineering services of \$28,372.88; and

WHEREAS: Preliminary Engineering Services Agreement Number 13-5563/S1 has been approved by the City Manager as to substance and the City Attorney as to form.

NOW, THEREFORE BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve Preliminary Engineering Services Agreement Number 13-5563/S1 submitted by the Michigan Department of Transportation and that the Mayor or his designee be authorized to execute this agreement on behalf of the City of Saginaw.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 12, 2013; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

From: Timothy Morales, Interim City Manager
Subject: Preliminary Engineering Agreement Niagara St. (No.13-5566/S1)
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that the Preliminary Engineering Agreement ("Agreement"), Number 13-5566/S1 with Rowe Professional Services Company, Inc. ("Rowe") for the Niagara Street Improvements from the Huron and Eastern railroad tracks north to Davenport Avenue be approved. It is further recommended that the Mayor or his designee be authorized to execute this agreement on behalf of the City of Saginaw. The Agreement has been approved by me as to substance and the City Attorney as to form. A resolution to approve the subject Agreement appears under the regular order of business.

Justification:

The City solicited proposals from the three engineering firms pre-qualified to provide road and water main design services for the City. The design work is to include the preparation of reports and studies, as well as the design and preparation of final construction plans and specifications necessary for the Niagara Street road and water service improvements from the Huron and Eastern railroad tracks to Davenport Avenue, including all necessary related work. The total cost of Rowe's proposal is \$96,193.62.

On October 23, 2013, Council approved a cost agreement with the Michigan Department of Transportation ("MDOT") for preliminary engineering design services for the participating road portion of the project. This Cost Agreement allows the City to be reimbursed for 81.85% of the preliminary engineering cost for the road portion of the project with Federal Surface Transportation Urban Local (STUL) funds up to a maximum of \$40,900. The City is now required to enter into an MDOT Third Party Agreement with Rowe for the preliminary engineering services for the road.

Requested design services include non-participating water main service replacement. Per MDOT requirements the water main service replacement design costs have been kept separate from this agreement. Design services for the replacement of the water main services will be performed utilizing the City's existing General Engineering Services Agreement with Rowe, which was approved by Council on June 21, 2010 for a period of four years.

Selection of the design firm was based on requirements of MDOT. MDOT requires a Quality Based Selection process to be used if the design services are estimated to be greater than \$100,000. A Cost Based Selection process can be used when design costs

are less than \$100,000. The City chose to use a Quality Based Selection process that included a score for the cost proposal. Rowe was selected using this method.

The preliminary engineering cost of the participating road portion of the project is \$86,362.92. The City will be reimbursed for \$40,900 of the cost. The City is responsible for 100% of the preliminary engineering cost of the non-participating water main, which is \$9,830.70. Any road design cost overruns in excess of \$86,362.92 will be the responsibility of the City.

Rowe Professional Services Company, Inc. meets all the requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for the preliminary engineering services are available in the Major Streets Fund – Streets Projects Division’s Engineering Services Account No. 202-4614-802.000 (\$86,362.92), and Water Operation and Maintenance Fund – Surplus Division’s Engineering Services Account No. 591-4740-802.000 (\$9,830.70).

Council Action:

This communication is for explanation purposes of the resolution to be adopted.

MDOT Preliminary Engineering Agreement No. 13-5566/S1

Moved by Council Member _____, seconded by Council Member _____, to adopt the following resolution:

WHEREAS: The City has entered into an Agreement with Rowe Professional Services, Inc. for preliminary engineering services for the Niagara Street Improvements from the Huron and Eastern Railway Tracks to Davenport Avenue that will include the preparation of reports and studies, as well as the design and preparation of final construction plans and specifications; and

WHEREAS: On October 21, 2013, Council approved Cost Agreement Number 13-5566 with the Michigan Department of Transportation ("MDOT") for preliminary engineering services, for the Niagara Street Improvements from the Huron and Eastern Railway Tracks to Davenport Avenue; and

WHEREAS: Cost Agreement Number 13-5566 allows the City to be reimbursed with Federal Surface Transportation Urban Local (STUL) funds for 81.85% of the preliminary engineering services for the road design up to \$40,900; and

WHEREAS: The City is now required to enter into an MDOT Third Party Agreement with Rowe Professional Services, Inc. for preliminary engineering services for the road improvements; and

WHEREAS: The preliminary engineering cost of the road design is \$86,362.92, of which STUL funds will pay \$40,900 and the City will pay for \$45,462.92. The City is also responsible for the non-participating preliminary engineering cost for the water service replacements of \$9,830.70; and

WHEREAS: Preliminary Engineering Services Agreement Number 13-5566/S1 has been approved by the City Manager as to substance and the City Attorney as to form.

NOW, THEREFORE BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve Preliminary Engineering Services Agreement Number 13-5566/S1 submitted by the Michigan Department of Transportation and that the Mayor or his designee is authorized to execute this agreement on behalf of the City of Saginaw.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 12, 2013; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

From: Tim Morales, Interim City Manager
Subject: Agreement with Energy Systems Group – ROW Division
Prepared by: Beth London, Public Services Department

Manager’s Recommendation:

I recommend approval of the Agreement for Investment Grade Audit & Energy Assessment Report for Energy Saving Performance Contracting Services with Energy Systems Group, and the Mayor or his designee execute the Agreement on behalf of the City. There is no cost for these services. The Agreement has been approved by me as to substance and the City Attorney as to form.

Justification:

The Engineering Section of the Right-of-Way Division solicited Proposals and Qualifications (RFP/Q) from Energy Service Companies (ESCO) for the purpose of prequalifying ESCOs to provide the City of Saginaw with as-needed Energy Savings Performance Contracting (ESPC) service recommendations. Preference was given to firms located in the State of Michigan.

Proposals were received from Energy Systems Group (ESG) of Lansing, MI and Honeywell International, Inc. of Wixom, MI on June 13, 2013. Being proactive and utilizing the methods outlined in PA 625, the City has competitively selected ESG. The City’s review panel chose to prequalify ESG based on the thoroughness of their RFP/Q; past experience working with other governmental agencies such as the Department of Energy, Department of Defense and the State of Michigan; their National Association of Energy Companies (NAESCO) and Energy Service Provider (ESOP) accreditations; their understanding of the City’s facilities; their experience with finding solutions to reduce street light and facility energy consumption; and their willingness to allow City staff to participate in the selection of energy saving products and contractors.

ESPC is a financial mechanism used to pay for today’s facility upgrades with tomorrow’s energy savings, without using the facility owner’s capital budget. An ESPC project constitutes a partnership between a facility owner and an ESCO and is a proven cost-effective method for completing comprehensive energy upgrades. ESPC allows facility owners to pay for energy efficiency upgrades now, by reducing existing and future energy and operational costs and utilizing those savings to pay for the upgrades. Energy savings are measured and verified, and the ESCO provides a financial guarantee of the savings. Cities across the nation have utilized ESPC to reduce long term liabilities, upgrade facilities, install LED street lighting, replace broken equipment, and improve the working environment.

Governor Snyder made ESPC’s a part of the energy policy that he presented last year,

and in December of 2012, he signed into law PA 625 the “Cost-Effective Governmental Energy Use Act.” PA 625 creates standard policies and methods that enable governmental units to benefit from ESPC projects and creates a list of qualified ESCO’s. ESPC can also help local units of government qualify for EVIP, as the projects make better use of tax payer dollars through efficiency and often consolidate costs to provide long term savings.

ESG is a leader in ESPC in the State of Michigan. The ESPC typically has three parts that make up a completed project. Under our supervision, ESG will complete a detailed investment grade energy audit of our facilities and street lighting in the first phase. This phase is conducted at-risk by ESG and the City is not responsible for any costs. In the second phase, the ESCO presents options to the City and bundles a package of retrofit activities together that will be paid for with the energy savings. If that step is taken the project will have guaranteed project cost, energy and financial savings, and equipment performance. The second phase is called the construction or implementation phase. Finally in the last phase, the ESCO monitors and verifies the energy usage to ensure the constructed items are performing at or above expectations. Failure to achieve optimum performance will result in the ESCO paying the City the difference between actual performance costs versus targeted costs. The final phase is the monitoring and verification phase.

Throughout the process, the City partners with the ESCO and has input and feedback on any measures studied or implemented. The City has the option to specify a particular product, contractor or even involve the City workforce to complete all or part of the labor to install the efficiency measures. An additional benefit of implementing an ESPC is the ESCO has the resources to apply for utility incentives and rebates, they have more leverage to negotiate extended warranties, negotiate utility rates, and are able to receive bulk purchase pricing.

Council Action:

Moved by Council Member _____, seconded by Council Member _____, to approve the recommendation of the City Manager.

From: Timothy Morales, Interim City Manager

Subject: Flow Control Valves

Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the bid from The Macomb Group, Inc. of Midland, MI, be accepted and a purchase order issued to them in the amount of \$7,191 for the purchase of five flow control valves to modify the chlorine feed systems at three of our Retention and Treatment Basins.

Justification:

The chlorine feed system at six of our Retention and Treatment Basins were designed to feed chlorine with pumps which feed chlorine in proportion to the incoming flow. The Retention and Treatment Basins staff suggested that we should be able to feed chlorine by gravity using control valves to regulate the feed based on the incoming flow. A few months ago we modified our Emerson basin chlorine feed to a gravity flow system and it has worked well. Eliminating chlorine feed pumps and the air compressors which run them saves on both energy and maintenance costs. On October 8, 2013, sealed bids were opened for the control valves needed to modify three more basins.

Following is a summary of the bids received:

The Macomb Group, Inc. Midland, MI	\$7,191.00
USA Bluebook Waukegan, IL	\$7,538.67
Integrated 8 Solutions Newport Beach, CA	\$7,672.25
Professional Pump Belleville, MI	\$8,026.00

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Remote Facilities Division's Parts and Supplies Account No. 590-4835-742-000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, Interim City Manager

Subject: Rollgliss Controlled Descent Device

Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the low bid from Airgas U.S.A. of Saginaw, MI be accepted and that a purchase order be issued to them in the amount of \$2,456 for the purchase of a Rollgliss controlled descent device.

Justification:

The Remote Facilities crew is required to work in manholes, vaults, and various other confined spaces. A Rollgliss controlled descent device allows this to be done in a safe manner. MIOSHA requires that these devices are retired periodically to insure the ropes, pulleys, and brakes are in top notch condition. Our Rollgliss has exceeded its usable life and must be replaced. Sealed bids were opened on October 22, 2013. Following is a summary of the bids received:

Airgas U.S.A. Saginaw, MI	\$2,456.00
Accurate Safety Dist., Inc. Freeland, MI	\$2,502.55
Safety Services, Inc. Kalamazoo, MI	\$2,560.71
Fire Equipment Assoc. Flushing, MI	\$3,183.00

This vendor meets all requirements of §14.23, "Vendors", Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in Sewer Operations and Maintenance Fund, Remote Facilities Division's Parts and Supplies Account No. 590-4835-742-000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, Interim City Manager

Subject: Raw Sewage Pump #1, Parts

Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the quote from Hydrodynamics, Inc., a sole source, of Waterford, MI, be accepted and a purchase order be issued to them in the amount of \$15,196 for the purchase of parts to rebuild the #1 raw sewage pump at the Wastewater Treatment Plant.

Justification:

The maintenance department recently removed our #1 raw sewage pump from service due to an abnormal noise. Inspection revealed that the pump wear ring broke and caused significant damage to the pump suction head. The Wastewater Plant has six raw sewage pumps which lift the sewage from fifty feet below the surface and pump it through the plant. These pumps have been in service since 1950. Fairbanks Morse, the manufacturer, has been out of business for years. When they went out of business they sold their drawings to ABBA Pump Parts and Service, who continue to manufacture parts for these pumps. Hydrodynamics is the representative for ABBA, and the sole source for parts for Fairbanks Morse Pumps in our area. On October 23, 2013, we received a quote for the parts needed to repair #1 Raw Sewage Pump.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, Interim City Manager
Subject: Relining of a Twenty Inch Dezurik Plug Valve
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the quote from Kennedy Industries of New Hudson, MI, a sole source, be accepted and a purchase order be issued to them in the amount of \$2,578 to reline a 20" Dezurik valve for the Wastewater Treatment Division.

Justification:

The wastewater plant recently experienced a failure of our #1 Raw Sewage Pump. When we went to pull the pump we discovered that the 20" Dezurik valve that isolates the pump was leaking so badly that we had to devise another method to isolate the pump so that it could be removed. The Wastewater Plant has six of these valves, one for each of the raw sewage pumps. These valves must be in place and operational in order to remove the raw sewage pumps for maintenance. The cost to replace one of these valves is in excess of \$8,000. Dezurik, the manufacturer of these valves, can reline them. On October 19, 2013, we received a quote from Kennedy Industries in the amount of \$2,578 to reline our 20" Dezurik valve. Kennedy Industries is the manufacturer's representative for Dezurik and a sole source for replacement parts.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, Interim City Manager
Subject: Liquor License for 1010 N. Niagara
Prepared by: Elizabeth Finazzi, City Clerk's Office

Manager's Recommendation:

I recommend approval of the request to transfer ownership of a Class C licensed business with Sunday Sales, and SDM license located at 1010 N. Niagara, Saginaw, MI 48602, Saginaw County from SRI SAI Enterprises, LLC., to Central States Development, Inc.

Justification:

On or about September 25, 2013, the City received a local government approval application requesting to transfer ownership of a Class C licensed business with Sunday Sales, and SDM license located at 1010 N. Niagara, Saginaw, MI 48602, Saginaw County from SRI SAI Enterprises, LLC. to Central States Development, Inc. The applicant has requested to drop the Dance-Entertainment Permit that was held by the previous owner.

The Saginaw County Health Department, City of Saginaw Fire Prevention and the City Building Inspections Division have completed the review process and have approved 1010 N. Niagara for the license transfer as required by Chapter 110, "General Provisions," of the Title XI, "Business Regulations" of the Saginaw Code of Ordinances. Under Chapter III, "Alcoholic Beverages," §111.11, "Application for License," the City Manager is to review all applications and departmental reports and give recommendation to the City Council of approval or disapproval of the license. Since the necessary requirements have been met by Central States Development, Inc., I hereby recommend approval of the request to transfer ownership of a Class C licensed business with Sunday Sales and SDM license located at 1010 N. Niagara, Saginaw, MI 48602, Saginaw County from SRI SAI Enterprises, LLC. to Central States Development, Inc.

Council Action:

This communication is for explanation purposes of the resolution to be adopted.

TRANSFER CLASS C LIQUOR LICENSE AT 1010 N. NIAGARA

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: on or about September 25, 2013, the City Clerk's Office received a local government approval application for a liquor license transfer; and

WHEREAS: said notice was to transfer ownership of a Class C licensed business with Sunday Sales and SDM License located at 1010 N. Niagara, Saginaw, MI 48602, Saginaw County from SRI SAI Enterprises, LLC. to Central States Development, Inc., represented by partners David L. Becker and Eric J. Malmo; and

WHEREAS: the Saginaw County Health Department, City of Saginaw Fire Prevention, City Police Department and the City Building Inspections Division have conducted their respective inspections and have determined compliance of the applicable codes at 1010 N. Niagara.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Saginaw approves the request to transfer ownership of a Class C licensed business with Sunday Sales and SDM License located at 1010 N. Niagara, Saginaw, MI 48602, Saginaw County from SRI SAI Enterprises, LLC. to Central States Development, Inc.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 12, 2013; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

From: Tim Morales, Interim City Manager
Subject: Saginaw Area Storm Water Authority Apportionment
Prepared by: John Premo, Public Services Department

Manager's Recommendation:

I recommend that the adoption of the apportionment be approved for the City of Saginaw as a Member of the Saginaw Area Storm Water Authority (SASWA). This fiscal year 2014 apportionment is \$5,625, to be paid in quarterly amounts of \$1,406.25.

Justification:

On October 16, 2013, at the SASWA general board meeting a fiscal year 2014 proposed budget and apportionment was submitted for each member to present to their governing body for approval. The proposed apportionment for all members was revised from a formula that divided the annual budget based on the area that fell within that jurisdiction's MS4 area (municipal separate storm sewer systems). The City of Saginaw's sewer system is comprised of approximately 95% combined sewer system and 5% separate storm sewer systems. These storm sewer areas total 825 acres (predominantly in the South East Quadrant), and was based upon the previous apportionments. The costs were set at 3.5% for all annual budgets previously. From its inception in 2003, as a means for communities to comply with the EPA's MS4 requirements, SASWA was founded and has proven beneficial for all members as the alternative was for each municipality to hire engineering firms individually to meet storm water requirements, a cost that was once estimated at \$50,000 annually per community.

To date, apportionments for all members have been revised 6.25% to recognize the engineering and technical services that each community needed relative to the size of their MS4 completion. Now each member benefits the same in respect to direct service rendered from the engineering firm and continued compliance with the National Pollution Discharge Elimination Permit for storm water. The fiscal year 2014 SASWA budget is proposed in the amount of \$90,000, which amounts to \$5,625 per member and invoiced quarterly. This is in contrast to the fiscal year 2013 budget, which was set in the amount of \$82,000. The City of Saginaw's apportionment for the fiscal year 2013 budget was 6.25% or \$5,125.

Funds are budgeted in the FY 2014 Sewer Operations and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 590-4821-805.000.

Council Action:

This communication is for explanation purposes of the resolution to be adopted.

APPROVING THE APPORTIONMENT OF OPERATIONAL COSTS AND ACCEPTING THE FISCAL YEAR 2014 BUDGET OF THE SAGINAW AREA STORM WATER AUTHORITY

Moved by Council Member _____, seconded by Council Member _____, to adopt the following resolution:

WHEREAS: the City of Saginaw has previously joined the Saginaw Area Storm Water Authority, hereafter "Authority," and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority; and

WHEREAS: two-thirds (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority; and

WHEREAS: the Authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority.

NOW, THEREFORE BE IT RESOLVED:

1. The City of Saginaw apportionment of the fiscal year 2014 annual operational costs for the Authority is accepted and approved as presented.
2. The City of Saginaw fiscal year 2014 annual budget, for the Authority is accepted and approved as presented in the amount of \$5,625.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 12, 2013; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

AUTHORIZING THE SAW GRANT AGREEMENT

Moved by Council Member _____, seconded by Council Member _____, to adopt the following resolution:

WHEREAS: Part 52 (strategic water quality initiatives) of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended ("Part 52"), provides at MCL 324.5204e that the Michigan Finance Authority (the "MFA") in consultation with the Michigan Department of Environmental Quality (the "DEQ") shall establish a strategic water quality initiatives grant program; and

WHEREAS: in accordance with the provisions of 2012 PA 511, which provides grants to municipalities for sewage collection and treatment systems or storm water or nonpoint source pollution control; and

WHEREAS: in accordance with the provisions of 1985 PA 227, as amended, Part 52, and other applicable provisions of law, the MFA, the DEQ, and the Municipality that is a grant recipient shall enter into a grant agreement (the "SAW" Grant Agreement") that requires the Municipality to repay the grant under certain conditions as set forth in MCL 324.5204e, as amended; and

WHEREAS: the Municipality does hereby determine it necessary to (select one or more)
 establish an asset management plan, establish a stormwater management plan, establish a plan for wastewater/stormwater, establish a design of wastewater/stormwater, pursue innovative technology, or initiate construction activities (up to \$500,000 for disadvantaged community); and

WHEREAS: it is the determination of the Municipality that at this time, a grant in the aggregate principal amount not to exceed \$2,000,000 ("Grant") be requested from the MFA and the DEQ to pay for the above mentioned undertaking(s); and

WHEREAS: the Municipality shall obtain this Grant by entering into the SAW Grant Agreement with the MFA and the DEQ.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Director of Water and Wastewater Treatment Services, a position currently held by Kimberly Mason, is designated as the Authorized Representative for purposes of the SAW Grant Agreement.
2. The proposed form of the SAW Grant Agreement between the Municipality, the MFA and DEQ (attached Sample Grant Agreement) is hereby approved and the Authorized Representative is authorized and directed to execute the SAW Grant Agreement with such revisions as are permitted by law and agreed to by the Authorized Representative.
3. The Municipality shall repay the Grant, within 90 days of being informed to do so, with interest at a rate not to exceed 8 percent per year, to the Authority if the Municipality is unable to, or decides not to, proceed with constructing the project or implementing the asset management program for which the funding is provided within 3 years of the Grant award.
4. The Grant, if repayable, shall be a first budget obligation of the Municipality, and the Municipality is required, if necessary, to levy ad valorem taxes on all taxable property in

- the Municipality for the payment thereof, subject to applicable constitutional statutory and Municipality tax rate limitations.
5. The Municipality shall not invest, reinvest or accumulate any moneys deemed to be Grant funds, nor shall it use Grant funds for the general local government administration activities or activities performed by municipal employees that are unrelated to the project.
 6. The Authorized Representative is hereby jointly or severally authorized to take any actions necessary to comply with the requirements of the MFA and the DEQ in connection with the issuance of the Grant. The Authorized Representative is hereby jointly or severally authorized to execute and deliver such other contracts, certificates, documents, instruments, applications and other papers as may be required by the MFA or the DEQ or as may be otherwise necessary to effect the approval and delivery of the Grant.
 7. The Municipality acknowledges that the SAW Grant Agreement is a contract between the Municipality, the MFA and the DEQ.
 8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 12, 2013; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

OBJECTION TO TRANSFER OF TAX REVERTED PROPERTIES

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Under Public Act 123 of 1999, all tax delinquent property not sold at the mandatory yearly auctions held by the Saginaw County Treasurer automatically revert to the city, township, or village in which the property is located unless written objection is received by Saginaw County; and

WHEREAS: The Saginaw County Treasurer submitted to the City of Saginaw Treasurer the attached list of tax delinquent property within the City of Saginaw that did not sell at public auction; and

WHEREAS: City of Saginaw staff have reviewed the list and determined that the City of Saginaw has no public purpose or use for said tax delinquent property; and

WHEREAS: Council for the City of Saginaw wishes to object to any such transfer of the property to the City of Saginaw.

NOW, THEREFORE, BE IT RESOLVED, that the City of Saginaw objects to the transfer of the tax delinquent properties on the attached list from Saginaw County to the City of Saginaw; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a copy of this Resolution shall be sent to the Saginaw County Treasurer prior to November 15, 2013.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 12, 2013; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

Application for Fireworks Display Permit
 Michigan Department of Energy, Labor, & Economic Growth
 Bureau of Fire Services

2013

P.O. Box 30700
 Lansing, MI 48909
 517-241-8847

PETITION #13-13

Authority: 1968 PA 358	The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.	
Compliance: Voluntary		
Penalty: Permit will not be issued		
<input type="checkbox"/> Public Display	<input type="checkbox"/> Agricultural Pest Control	DATE OF APPLICATION
NAME OF APPLICANT COLONIAL FIREWORKS FBO PRIDE IN SAGINAW	ADDRESS 6480 TOMER RD CLAYTON, MI	AGE (18 or over)
IF CORPORATION, NAME OF PRESIDENT GREG TREMONTI	ADDRESS 500 RIVERSIDE ROSSFORD, OH	
IF A NON-RESIDENT APPLICANT, NAME OF MICHIGAN ATTORNEY OR RESIDENT AGENT MICHIGAN RESIDENT CORPORATION	ADDRESS	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR FRANK LOFFREDO, JR.	ADDRESS 25 MARLINDALE AVE BOARDMAN, OH 44512	AGE (18 or over) 53
NO. YEARS EXPERIENCE 30+	NO. DISPLAYS 1000+	WHERE THROUGHOUT MICHIGAN AND OHIO
NAME OF ASSISTANT	ADDRESS	AGE
NAME OF OTHER ASSISTANT	ADDRESS	AGE
EXACT LOCATION OF PROPOSED DISPLAY OJIBWAY ISLAND SAGINAW, MI		
DATE OF PROPOSED DISPLAY NOVEMBER 22, 2013	TIME OF PROPOSED DISPLAY 8:30PM RAINDATE: NOVEMBER 23, 2013	
NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED	
300	3" AERIAL DISPLAY SHELLS	
210	4" AERIAL DISPLAY SHELLS	
100	5" AERIAL DISPLAY SHELLS	
60	6" AERIAL DISPLAY SHELLS	
16	MULTI-SHOT BARRAGE TYPE ITEMS (CAKES)	
MANNER AND PLACE OF STORAGE PRIOR TO DISPLAY (Subject to Approval of Local Fire Authorities) COLONIAL FIREWORKS COMPANY VEHICLE		
AMOUNT OF BOND OR INSURANCE (To be set by local government) \$10 MILLION	NAME OF BONDING CORPORATION OR INSURANCE COMPANY BRITTON GALLAGHER & ASSOC	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY 6240 SOM CENTER RD SOLON OH		
SIGNATURE OF APPLICANT <i>Jason Lynch</i>		

* FORM IS VALID FOR YEAR SHOWN ONLY *

Permit for Fireworks Display
 Michigan Department of Energy, Labor & Economic Growth
 Bureau of Fire Services
 Office of the State Fire Marshal
 P.O. Box 30700
 Lansing, MI 48909
 517-241-8847

2013

Authority:	1968 PA 358	The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to the agency.
Compliance:	Required	
Penalty:	Misdemeanor	

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only.

<input checked="" type="checkbox"/> Public Display		<input type="checkbox"/> Agricultural Pest Control	
ISSUED TO COLONIAL FIREWORKS COMPANY			AGE (18 or over)
ADDRESS 6480 TOMER RD CLAYTON, MI			
NAME OF ORGANIZATION, GROUP, FIRM, OR CORPORATION PRIDE IN SAGINAW P.O. BOX 872 101 N. WASHINGTON SAGINAW, MI 48606			
NUMBER AND TYPES OF FIREWORKS			
300	3" AERIAL DISPLAY SHELLS		
210	4" AERIAL DISPLAY SHELLS		
100	5" AERIAL DISPLAY SHELLS		
60	6" AERIAL DISPLAY SHELLS		
16	MULTI-SHOT BARRAGE TYPE ITEMS (CAKES)		
EXACT LOCATION OF DISPLAY OJIBWAY ISLAND SAGINAW, MI			
CITY, VILLAGE, TOWNSHIP SAGINAW, MI		DATE / RAINDATE: RD NOV 22, 2013 RD: NOV 23, 2013	TIME 8:30PM
BOND OR INSURANCE FILED <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			AMOUNT \$10 MILLION

Issued by action of the	<input type="checkbox"/> council	<input type="checkbox"/> commission	<input type="checkbox"/> board of
<input type="checkbox"/> city	<input type="checkbox"/> village	<input type="checkbox"/> township of _____	on the _____ day of _____
_____ 20 _____			
_____ (Signature and Title of Council/Commission/Board Representative)			

* THIS FORM IS VALID FOR THE YEAR SHOWN ONLY *