

# Council Agenda

November 10, 2008 6:30 p.m. Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL

CORRECTION AND APPROVAL OF MINUTES OF PRECEDING SESSIONS:

July 28, 2008, August 11, 2008, August 25, 2008, September 8, 2008 and September 22, 2008 regular Council meetings.

ANNOUNCEMENTS:

Diane Herman, City Clerk, to express appreciation for the assistance received during the election process.

PUBLIC HEARINGS:

1. City's intent to vacate North Weadock Street between Fitzhugh and Johnson Streets.
2. Amending the official City map by adding "Norman Little Plank Road" to the existing street signs at East Genesee Avenue and South Washington Avenue, South Water Street, Federal Avenue, South Warren Avenue and Janes Street in the City of Saginaw.

PERSONAL APPEARANCES:

- *(A list will be provided on Monday after 1:00 p.m.)*

REMARKS OF COUNCIL:

PETITIONS:

- 08-37 from Dr. Cheryl Plettenberg, 1600 N. Michigan, requesting permission to erect a banner in the 300 block of South Michigan from November 1, 2008 through December 1, 2008 for the purpose of promoting the Family Youth Initiative Charity Auction.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES:

APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Consideration of appointing Sandra Ann Gase to the Human Planning Commission to fill a vacancy with a term to expire October 22, 2009.

2. Consideration of appointing Suzanne Mason to the Human Planning Commission with a term to expire November 10, 2010.

#### REPORTS FROM MANAGER:

##### Management Update:

Government Finance Officer's Association (GFOA) Distinguished Budget Award Presentation.

##### Recommended Actions:

1. Recommending that the Mayor be authorized to sign the Michigan State Housing Development Authority (MSHDA) Certifications of Local Approval for several local agencies, which provides assistance to the homeless in Saginaw. Further recommend that the Mayor be given blanket authorization to sign future certificates for local agencies to receive grants from MSHDA until June 30, 2009.
2. Recommending that the Access Agreement with the Dow Chemical Company (Dow) be approved. Dow is required to conduct interim response activities and investigate activities related to dioxins and furans along Tittabawassee River for certain properties owned by the City of Saginaw. The Agreement will permit Dow and its Contractors access to the property. In addition, it will grant the Michigan Department of Environmental Quality access to the property for the purpose of overseeing Dow's activities. The Agreement has been approved by the City Manager as to substance and the City Attorney as to form.
3. Recommending approval of the User Agreement between the City of Saginaw and O'Grady Ventures. O'Grady Ventures will be shooting scenes for a film in Saginaw County and a scene on the Court Street Bridge on November 9, 2008. Traffic Engineering will barricade the area and Police Reserves will be on site. In addition, O'Grady will provide insurance to the City and agrees to indemnify and hold the City harmless. This Agreement has been approved by the City Manager as to substance and the City Attorney as to form.
4. Recommending that the parking agreement with Saginaw Transit Authority Regional Services ("STARS") to lease parking spaces in Lot No. 23 be approved. The agreement is for a period of one year commencing on December 1, 2008 and expiring on November 30, 2009. Under the agreement, STARS will pay the City \$1,080.00 per quarter to lease 12 parking spaces in this lot. It has been approved by the City Manager as to substance and the City Attorney as to form.
5. Recommending acceptance of the low bid and issuance of a purchase order to Computer Management Technologies, Inc., in the amount of \$2,084.00 for the purchase of a Barracuda Web Filter to be used by the Information Services Department. This vendor meets all requirements of the contract compliance provisions. Funds for this purchase are budgeted and available in the Information Services Capital Outlay Account No. 658 1720 711 97 05.
6. Recommending issuance of a purchase order and payment to Herbert Roofing & Insulation Inc., in the amount of \$4,282.50, for the emergency repair of a section of the roof at the Saginaw Police Department. A section of the roof at the Saginaw Police Department has considerable wear due to aging and is causing interior damage to offices.

This vendor meets all requirements of the contract compliance provisions. Funds are available in the Police Departments' Building Maintenance Division General Repairs Account No. 101 3014 721 80 40.

7. Recommending approval of the first amendment to the contract with Tetra Tech, Inc., in the amount of \$4,000.00 due to an increase in work to the original contract. The amendment has been approved by the City Manager as to substance and the City Attorney as to form. This vendor meets all requirements of the contract compliance provisions. The amendment is requested due to additional services required over and above the original contracted services. Funds for this additional work are available in the Water Capital Surplus Account No. 577 4740 881 80 02.
8. Recommending that a purchase order be issued to Carelton Equipment in the amount of \$4,500.50 for replacement tracks for a 2006 Bobcat Skid-Loader used by the Streets Division. Carelton Equipment is the sole source for this equipment. This vendor meets all requirements of contract compliance provisions. Funds for this purchase are available in Garage Vehicle Maintenance Equipment Account No. 661 4480 841 73 12.
9. Recommending that the original purchase order issued to Grainger, Inc. be increased by \$5,100.00 for a total of \$7,000.00 for fiscal year 2009 for the purchase of tools and materials for the Right of Way Division, Maintenance and Service Division. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Water Operation Parts & Supplies Account No. 591 4721 861 73 30 (\$2,550.00) and in the Sewer Operation Parts & Supplies Account No. 590 4821 861 73 30 (\$2,550.00)
10. Recommending that the low bid from RWU International Computers be accepted and a purchase order be issued to them in amount of \$7,775.00 for the purchase of a HP DesignJet Z6100 Plotter, which will be used in the daily operation of the GIS division. This vendor meets all requirements of the contract compliance provisions. Funds for this purchase is available in the Geographic Information Systems Capital Outlay Office Equipment Account No. 650 1738 781 97 60.
11. Recommending acceptance of the quote and issuance of a purchase order to Pure Stream Wastewater Treatment Equipment in the amount of \$15,624.00 for replacement aerator blades. They are the sole source supplier for these parts. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Sewer Operation & Maintenance Parts & Supplies Account No. 590 4830 861 73 30.
12. Recommending that the low bid from Tri-City Contracting be accepted and a purchase order be issued to them in the amount of \$27,000.00 for snow removal services from the City's surface lots and parking ramp #1 at 220 S. Franklin. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Parking Operation Operating Services Account No. 516 7510 761 80 05.
13. Recommending acceptance of the quote and that a contract be awarded to Geiersbach Construction, Inc., in the amount of \$43,759.75 for the replacement of approximately 520 feet of combined sewer and its appurtenances at the intersection of Schaefer Street and Irving Avenue, as well as Irving Avenue to Cooper Avenue. The contract is subject to approval by the City Manager as to substance and the City Attorney as to form. This vendor meets all requirements of the contract compliance provisions. Funds for this contract are available in the Sewer Surplus Repairs & Replacement Fund Account No. 576 4840 881 97 20.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

1. An Ordinance to vacate North Weadock Street between Fitzhugh and Johnson Streets, located in the City of Saginaw and to retain therein an easement for Public Utilities, Cable TV and Telecommunications to be added to the Table of Special Ordinance II of the Saginaw Code of Ordinances.

RESOLUTIONS:

1. Urging the Kroger Company located at 3430 State open and available to serve its customers.
2. Approval of the 2009 Annual operational costs for the Saginaw Area Storm Water Authority.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

Darnell Earley  
City Manager

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Aerator Blades

**Manager's Recommendation:**

I recommend that the quote from Pure Stream Wastewater Treatment Equipment for replacement aerator blades be accepted and that a purchase order be issued to them in the amount of \$15,624.00. This is a sole source supplier for these blades.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this service are budgeted in the Sewer Operation & Maintenance Parts & Supplies Account No. 590-4830-861.73-30.

**Justification:**

The wastewater plant has 20 surface aerators with 16 blades each, for a total of 320 blades. These blades wear out and require replacement periodically. We currently have 80 blades that will need replacement within the next year. When the supplier was contacted he informed us that he has 124 blades in stock and when he orders new ones the price will double due to steel prices. Because of this, we would like to purchase his remaining stock before the price increase takes effect. We estimate that all these blades will be needed within the next 2 to 3 years.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** MSHDA Certifications of Local Approval

**Manager's Recommendation:**

It is recommended that the Mayor be authorized to sign the Michigan State Housing Development Authority (MSHDA) Certifications of Local Approval for several local agencies, which provides assistance to the homeless in Saginaw. In the future, the Mayor may be required to sign additional certificates related to the programs to fulfill MSHDA requirements. Therefore, it is requested that the Mayor be given blanket authorization to sign future certificates for local agencies to receive grants from MSHDA until June 30, 2009.

**Justification:**

There are several homeless programs throughout the City of Saginaw sponsored by local community organizations. The agencies include, but are not limited to: the Emmaus House, Homes from Heaven, Restoration Community Outreach, Saginaw County Community Mental Health Authority, Saginaw County Youth Protection Council and the Underground Railroad. However, in order for the groups to receive federal grants, the agencies must obtain signed Certifications of Local Approval from the Mayor to submit to MSHDA.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Dow Access Agreement

**Manager's Recommendation:**

It is recommended that the Access Agreement with the Dow Chemical Company (Dow) be approved. The Agreement has been approved by the City Manager as to substance and the City Attorney as to form.

**Justification:**

Dow is required to conduct interim response activities and investigate activities related to dioxins and furans along the Tittabawassee River for certain properties owned by the City of Saginaw (City). The properties include: 2000 Maple Street, 3100 Maple Street, 3010 Maple Street, 1530 Gabriel Road and 6000 M-46. The activities conducted may include conducting interim response activities, surface mapping and the collection of soil samples for chemical analyses. The Agreement will permit Dow and its contractors access to the property. In addition, it will grant the Michigan Department of Environmental Quality access to the property for the purpose of overseeing Dow's activities.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Purchase of Barracuda Web Filter

**Manager's Recommendation:**

I recommend that the low bid received from Computer Management Technologies, Inc., be accepted and that a purchase order be issued to them in the amount of \$2,084.00.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted and available in the Information Services Capital Outlay Account No. 658-1720-711.97-05.

**Justification:**

On October 28, 2008, the City received bids for the purchase of a Barracuda Web Filter. The Barracuda Web Filter is an integrated content filtering, application blocking and malware protection solution. It enforces Internet usage policies by blocking access to Web sites and Internet applications that are not related to business, and it reduces spyware and other forms of malware from City computers. The Barracuda Web Filter will reduce productivity loss and reduce computer repairs.

The following is a tabulation of the bids received:

	<u>Bid</u>
Computer Mgt. Technologies Saginaw, MI	\$2,084.00
I.T.I. Inc. Saginaw, MI	\$2,541.89

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.



# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Snow Removal Services for Surface Lots & Parking Ramp

**Manager's Recommendation:**

I recommend that the low bid from Tri-City Contracting be accepted and a purchase order be issued to them in the amount of \$27,000.00 for fiscal year 2009.

This vendor meets all the requirements of the Contract Compliance Provisions, Title 1, Chapter 14 §14.35-14.44 of the Saginaw Code of Ordinances.

Funds are budgeted in the Parking Operation Operating Services Account No. 516-7510-761.80-05.

**Justification:**

On August 26, 2008, the City received bids from four (4) vendors. The low bid was from Tri-City Contracting for the removal of snow and ice from the City's surface lots and parking ramp. This service will be provided for Group 1 - Lots 4 & 23, approximately 94,480 square feet; Group 2 - Lots 10 & 32, approximately 77,713 square feet; Group 3 - 101 S. Hamilton, approximately 17,281 square feet; and Group 4 - Ramp #1 at 220 S. Franklin, approximately 21,213 square feet.

The following is a tabulation of the bids received:

<b>Tri-City Contracting</b>	<b>2008/2009</b>
Group #1 est. 10 hrs w/4wd, w/ plow	\$40.00/hr
Group #2 est. 12 hrs w/4wd, w/ plow	\$40.00/hr
Group #3 est. 12 hrs w/4wd, w/plow	\$40.00/hr
Group #4 est. 12 hrs w/4wd, w/plow	\$40.00/hr
Garage Parking Ramp #1 @ 220 S. Franklin w/4wd. w/plow	\$40.00/hr

# COUNCIL COMMUNICATION

Loaders	\$75.00/hr
Tandem Trucks	\$50.00/hr
Bobcat Loaders	\$60.00/hr
Salting	\$90.00/ton

## **Mead & Sons 2008/2009**

Group #1 est. 10 hrs w/4wd, w/ plow	\$59.45/hr
Group #2 est. 12 hrs w/4wd, w/ plow	\$59.45/hr
Group #3 est. 12 hrs w/4wd, w/plow	\$59.45/hr
Group #4 est. 12 hrs w/4wd, w/plow	\$59.45/hr

Garage Parking Ramp #1 @  
220 S. Franklin w/4wd, w/plow \$59.45/hr

Loaders	\$89.45/hr
Tandem Trucks	\$62.40/hr
Bobcat Loaders	\$64.00/hr
Salting	\$148.00/ton

## **Landscaping by Vance Heinz 2008/2009**

Group #1 est. 10 hrs w/4wd, w/ plow	\$62.50/hr
Group #2 est. 12 hrs w/4wd, w/ plow	\$62.50/hr
Group #3 est. 12 hrs w/4wd, w/plow	\$62.50/hr
Group #4 est. 12 hrs w/4wd, w/plow	\$62.50/hr

Garage Parking Ramp #1 @  
220 S. Franklin w 4/wd, w/plow \$62.50/hr

Loaders	\$120.00/hr
Tandem Trucks	\$80.00/hr
Bobcats Loaders	\$65.00/hr
Salting	\$100.00/ton

## **Land Development Contractors 2008/2009**

Group #1 est. 10 hrs w/4wd, w/ plow	\$62.00/hr
Group #2 est. 12 hrs w/4wd, w/ plow	\$62.00/hr
Group #3 est. 12 hrs w/4wd, w/plow	\$62.00/hr
Group #4 est. 12 hrs w/4wd, w/plow	\$62.00/hr

Garage Parking Ramp #1 @  
220 S. Franklin w 4/wd, w/plow \$62.00/hr

# COUNCIL COMMUNICATION

Loaders	\$100.00/hr
Tandem Trucks	\$65.00/hr
Bobcats Loaders	\$75.00/hr
Salting	\$140.00/ton

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City  
Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Saginaw Police Department Roof Replacement – Emergency

**Manager’s Recommendation:**

I recommend that purchase order #37487 be approved and payment be made to Herbert Roofing & Insulation Inc., in the amount of \$4,282.50, to cover the costs of replacing a section of the roof at the Saginaw Police Department.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in Police Department’s Building Maintenance Division General Repairs Account No. 101-3014-721.80-40.

**Justification:**

A section of the roof at the Saginaw Police Department has considerable wear due to aging and is causing interior damage to offices. The roof has become irreparable and needs replacing. The section of the roof which needs replacing is approximately 10’ x 50’ with two roof drains.

Three job proposals were obtained which included the costs for roofing, installation and flashing, with Herbert Roofing & Insulation Inc. providing the lowest proposal.

The following is a tabulation of the proposals received:

Herbert Roofing & Insulation Inc. Saginaw, MI	\$4,282.50
Beyer Roofing Company, Inc. Saginaw, MI	\$5,105.00
Mid-Michigan Roofing Saginaw, MI	\$7,486.00

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**Manager's Recommendation:** Approval of the resolution as follows:

Council \_\_\_\_\_ offered and moved adoption of the following resolution:

## **RESOLUTION TO PRESERVE KROGER GROCERY STORE**

WHEREAS, the Kroger Company has operated a full service grocery store at 3430 State Street in the City of Saginaw for many years; and

WHEREAS, this grocery store serves as the anchor for a thriving and important neighborhood retail area and provides important access to citizens many of whom do not have access to automobiles and are able to access this store only because it is within walking distance of their homes; and

WHEREAS, this Kroger store is the last full service grocery store located in the entire City of Saginaw; and

WHEREAS, the Kroger Company has announced plans to construct a new "mega" Kroger store in Saginaw Township and permanently close this grocery store located in the City of Saginaw; and

WHEREAS, the closure of this store would have a serious and long term detrimental effect on this neighborhood, depriving the residents of a needed resource and creating the real possibility of a vacant building subject to vandalism and arson.

NOW THEREFORE, BE IT RESOLVED that the City of Saginaw hereby strongly urges the Kroger Company to keep its grocery store in the City open and available to serve its customers, the citizens of the City of Saginaw; and

AND BE IT FURTHER RESOLVED that if this Kroger store does close that the Kroger Company waive any restriction or limitation that would prevent or impede another grocery store from operating at the same location.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Replacement Tracks for a 2006 Bobcat Skid-Loader

**Manager's Recommendation:**

I recommend that a purchase order be issued to Carelton Equipment in the amount of \$4,500.50 for replacement tracks for a 2006 Bobcat Skid-Loader. Carelton is the sole source for this equipment.

This vendor meets all requirements of the City of Saginaw Contract Compliance Provisions Title 1, Chapter 14, §14.35 – 14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in Garage Vehicle Maintenance Equipment Account No. 661-4480-841-73-12.

**Justification:**

The replacement tracks are for a 2006 Bobcat Skid-Loader that the Saginaw County Road Commission loaned to the Streets Division to assist in the clean up after the storm on June 6, 2008. During the process the 2006 Bobcat Skid-Loader was used primarily on paved streets, resulting in extensive wear to the tracks.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** O'Grady Ventures Film User Agreement

**Manager's Recommendation:**

I recommend approval of the User Agreement between the City and O'Grady Ventures. This Agreement has been approved to the City Manager as to substance and the City Attorney as to form.

**Justification:**

O'Grady Ventures will be shooting scenes for a film in Saginaw County. A representative from O'Grady Ventures approached the City about shooting a scene on the Court Street Bridge on November 9, 2008. Staff reviewed the matter and determined that shooting the scene was feasible in that area. Traffic Engineering will barricade the area and Police Reserves will be on site. Pursuant to the terms of the Agreement, O'Grady Ventures will compensate the City for its actual costs. In addition, O'Grady Ventures will provide insurance to the City and agrees to indemnify and hold the City harmless. Moreover, each participant will sign an Assumption of Risk Form.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Saginaw Transit Authority Regional Services Lot 23 Parking Agreement

**Manager's Recommendation:**

I recommend that the parking agreement with Saginaw Transit Authority Regional Services ("STARS") to lease parking spaces in Lot Number 23 be approved. The agreement is for a period of one year commencing on December 1, 2008 and expiring on November 30, 2009. It has been approved by the City Manager as to substance and the City Attorney as to form.

**Justification:**

Transmitted herewith is a standard parking agreement between the City of Saginaw ("City") and STARS. Under the agreement, STARS will pay the City One Thousand Eighty Dollars and 00/100 (\$1,080.00) per quarter to lease twelve (12) parking spaces in the City's Municipal Parking Lot Number 23 located at 124 North Franklin. The term of this agreement is for one year.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.



# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Geiersbach Construction, Inc. C-1583

**Manager's Recommendation:**

I recommend that the quote from Geiersbach Construction, Inc., in the amount of \$43,769.75 be accepted and a contract awarded to them in that amount. Contract documents (City Clerk's File \_\_\_\_\_ ) have been signed by the contractor. The contract is subject to approval by the City Manager as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this contract are available in the Sewer Surplus Repairs & Replacement Fund Account No. 576-4840-881-9720.

**Justification:**

On October 22, 2008 the City received a quote from Geiersbach Construction, Inc. for the replacement of approximately 520 feet of combined sewer and its appurtenances at the intersection of Schaefer Street and Irving Avenue, as well as Irving Avenue to Cooper Avenue. Schaefer Street and Irving Avenue in the areas of this sewer replacement project were vacated in 1994 and 2002 respectively. The property at this time was vacated to Covenant HealthCare, but the City retained ownership and responsibility of the water and sewer utilities within this vacated right of way. Covenant HealthCare has recently hired Geiersbach Construction, Inc. to reconstruct Irving Avenue, from Schaefer Street to Michigan Avenue and Schaefer Street from Irving Avenue to Cooper Avenue. Prior to reconstructing the vacated roads, the existing sewer

# COUNCIL COMMUNICATION

main was video taped and reviewed by the City. Review of the sewer tapes showed that the existing sewers have deteriorated and are in need of replacement prior to the new roadways being constructed. Bids were not taken due to the short turnaround time needed for this project in order for Covenant HealthCare to reconstruct these portions of roadway this year. Geiersbach Construction, Inc. is a qualified contractor able to perform this work, and is already the contractor on site. Prices have been reviewed, and it has been deemed to be in the City's best interest to accept the quote and enter into the contract.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Hewlett Packard GIS Plotter

**Manager's Recommendation:**

I recommend that the low bid from RWU International Computers be accepted and a purchase order be issued to them in the amount of \$7,775.00 for the purchase of a HP DesignJet Z6100 Plotter, which will be used in the daily operation of the GIS division.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for these items are available in the Geographic Information Systems Capital Outlay Office Equipment Account No. 650-1738-781.97-60.

**Justification:**

On October 7, 2008, the City received bids for a Hewlett Packard DesignJet Z6100 Plotter that will be utilized in the daily printing operations of the GIS division. The City's GIS Division routinely prints large-scale maps for other City departments, County Municipalities and the private sector. The following is a tabulation of the bids received:

RWU International Computers St Petersburg, FL	\$7,775.00
CAD & Graphic Supply Carrollton, TX	\$8,397.00
Source Graphics Anaheim, CA	\$8,517.00
EDC Systems Lafayette, CA	\$8,639.00
Tech Depot Trumbull, CT	\$8,888.94

# COUNCIL COMMUNICATION

Infinity Micro Computers Los Angeles, CA	\$8,995.00
Automation Aids Horsham, PA	\$9,049.92
Compbargins.com Tarzana, CA	\$9,050.00
Imaging Products International Simi Valley, CA	\$9,096.00
MA LABS San Jose, CA	\$9,167.00
Yeo & Yeo Saginaw, MI	\$9,184.00
Communications Professionals Southfield, MI	\$9,258.47
Howard Computers Ellisville, MS	\$9,480.00
Global Computer Solutions Fremont, CA	\$9,500.00
Grainger Northbrook, IL	\$10,843.20

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager  
be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Tetra Tech Inc. Security Fence Agreement First Amendment

**Manager's Recommendation:**

I recommend approval of the first amendment to the contract with Tetra Tech, Inc., in the amount of \$4,000.00 due to an increase in work to the original contract. The amendment has been approved by the City Manager as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this additional work are available in the Water Capital Surplus Account No. 577-4740-881-8002.

**Justification:**

On November 14, 2007, the City received an Agreement from Tetra Tech to provide professional engineering services for the addition of a security fence along the front of the Water Treatment Plant. The amendment is requested due to additional services required over and above the original contracted services. The additional services include: bidding documents and preparation of front end contract language, which was completed twice due to a misunderstanding on whom would be the owner and whom would conduct the purchasing functions; pre-bid and pre-construction meetings were also added to the consulting engineer's duties, and a change was needed from lump sum to unit price items which provided consistent quantities for bidding contractors.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Increase Purchase Order to Grainger Inc.

**Manager's Recommendation:**

I recommend that purchase order #37184 to Grainger, Inc. be increased by \$5,100.00 for a total of \$7,000.00 for fiscal year 2009 for the purchase of tools and materials for the Right of Way Division, Maintenance and Service Section.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are budgeted in the Water Operation Parts & Supplies Account No.591-4721-861.73-30 (\$2,550.00) and in the Sewer Operation Parts & Supplies Account No. 590-4821-861.73-30 (\$2,550.00).

**Justification:**

The Right of Way Division, Maintenance and Service Section, utilizes a wide variety of tools and materials. A yearly contract proposal is not feasible because there is no easy way to determine the quantities and parts that will be required in any given time period. Issuing individual purchase orders is costly and administratively time consuming. Therefore, we are requesting authorization to increase the blanket purchase order to Grainger, Inc. for a variety of items, some of which are listed below.

Following the City of Saginaw Purchasing Ordinance, comparisons as to cost, availability and quality will be made with vendors with established blanket purchase orders, prior to purchasing the various items listed below:

# COUNCIL COMMUNICATION

1. Hand Tools
2. Power Tools
3. Lighting Repair Parts and Fixtures
4. Lamps
5. Hydraulic Hoses and Repair Parts
6. Safety Equipment
7. Cleaning Supplies and Equipment
8. Metalworking and Welding Equipment and Supplies
9. Painting Supplies
10. Locks and Security Equipment

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation  
of the City Manager be accepted.

# COUNCIL COMMUNICATION

Manager's Recommendation: Approval of the resolution as follows:

Council \_\_\_\_\_ offered and moved adoption of the following resolution:

WHEREAS, the City of Saginaw has previously joined the Saginaw Area Storm Water Authority; hereafter "Authority", and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority and

WHEREAS, two-thirds (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority and

WHEREAS, the Authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority,

NOW, THEREFORE, BE IT RESOLVED by the Saginaw City Council that the apportionment of the 2009 annual operational costs for the Authority is approved as presented and the 2009 annual budget of the Authority is received and accepted as presented.



2009

12% Maximum Apportionment

3.5% Minimum Apportionment

Current Apportionment to use for 2009 budget year

Saginaw Area Storm Water Authority

Total Number of Members 16

Number of Members at minimum 8

Number of Members over minimum 8

<b>Member Name Area</b>	<b>Area</b>	<b>Adjusted % Apportionment</b>	<b>2009 Budget Apportionment</b>
<b>Apportionment by Area</b>			
<b>Municipalities</b>			
Bridgeport Charter Twp	2720	6.5217	\$12,391.28
Buena Vista Charter Twp & schools	2460	9.7826	\$18,586.92
Carrollton Township & schools	1740	7.9565	\$15,117.43
Kochville Twp	2240	5.3478	\$10,160.88
Saginaw -City	825	3.5000	\$6,650.00
Saginaw Charter Twp	11470	12.0000	\$22,800.00
Thomas Twp	5060	12.0000	\$22,800.00
Tittabawassee Twp	2620	6.3913	\$12,143.50
Zilwaukee	910	3.5000	\$6,650.00
<b>Sub-Total</b>	<b>30045</b>	<b>67.00</b>	<b>\$127,300.00</b>
<b>Agencies</b>			
Saginaw County	930	3.5000	\$6,650.00
<b>Sub-Total</b>	<b>930</b>	<b>3.500</b>	
<b>Area Apportioned Total</b>	<b>30975</b>	<b>70.50</b>	<b>\$133,950.00</b>
<b>Pre Determined Apportionment</b>			
<b>School Districts / University</b>			
Bridgeport/Spaulding Schools		3.5000	\$6,650.00
Saginaw Twp Comm Schools		3.5000	\$6,650.00
Saginaw ISD		3.5000	\$6,650.00
Saginaw Valley State University		3.5000	\$6,650.00
Swan Valley School District		3.5000	\$6,650.00
<b>Agencies</b>			
S.C.R.C.		12.0000	\$22,800.00
<b>Pre Determined Total</b>		<b>29.50</b>	<b>\$56,050.00</b>
<b>Total</b>		<b>100.00</b>	<b>\$190,000.00</b>