

REVISED COUNCIL AGENDA

November 1, 2016 6:30 p.m.

Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation designating November 15, 2016 as “America Recycles Day.”
2. Proclamation designating November 17, 2016 as “World Pancreatic Cancer Day.”
3. Proclamation to commemorate Veterans Day and to honor the service and dedication of all U.S. Veterans.

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

1. Approve the October 24, 2016 regular council meeting minutes.
2. Approve Petition 16-19 from Positive Results Downtown to display fireworks at Ojibway Island on Friday, November 18, 2016, or November 19, 2016 as a rain date, at 8:30 p.m.
3. Approve Petition 16-20 to approve the amendment to the 2016-2017 Budget for Operations, Capital Improvement, and Debt Service for the Saginaw-Midland Municipal Water Supply Corporation.
4. Approve the proposed 2017 City Council Meeting Schedule.
5. Approve the 2015 State Homeland Security Grant for \$6,779.39 for four ballistic shields for the Saginaw Police Emergency Services Team. Further, approve a budget adjustment for FY 2017 to recognize these funds.
6. Approve a purchase order to Mid Michigan Contracting, Inc. for \$18,000 for snow plowing services of the City’s surface lots and parking ramp for FY 2017; and pending approval of the FY 2018 and FY 2019 budgets, approve a purchase order to Mid Michigan Contracting for \$18,000 each year for the same services.

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November 1, 2016 6:30 p.m.

Council Chamber

7. Approve the easement agreement with Thomas Township to allow for the construction of a gateway sign, decorative fence, flagpoles, and columns in two City water main easements located in Thomas Township.
8. Approve a purchase order to AIS Construction Equipment at the State bid price of \$20,830 for various Husqvarna asphalt and concrete saw blades for the Streets Section of the Right of Way Division.
9. Approve to increase the purchase order with R & R Ready Mix, Inc. by \$54,254, for a new total of \$133,249, for ready-mix concrete for street repairs throughout the City.
10. Approve a purchase order to Hydro International, a sole source, for \$8,050 for a spin chamber and collector for a grit slurry cup for the Wastewater Treatment Division.
11. Approve a purchase order to Infor for the EAM software annual renewal maintenance fee for \$13,777.40 for the Water and Wastewater Treatment Divisions.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approval to appoint Bob Johnson to the Saginaw Public Library Board with a term to expire June 30, 2017.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

1. Motion to go into closed session pursuant to MCL 15.268(h) to consider material exempt from discussion or disclosure by state or federal statute.
2. Motion to uphold the partial disclosure denial.

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 989.759.1480.

PROCLAMATION

WHEREAS, The City of Saginaw recognizes the importance of protecting and preserving our natural resources and adopting conscientious habits that will bring about a cleaner, safer and more sustainable environment; and

WHEREAS, in the greater Saginaw County, Michigan area alone, nearly 6,000 tons of recyclables were diverted from the landfill last year; and

WHEREAS, to focus public attention on the importance of recycling, Mid Michigan Waste Authority has joined nationwide efforts to celebrate America Recycles Day; and

WHEREAS, participating in the America Recycles Day awareness campaign is one way area communities can help raise awareness about the need to reduce waste by reusing, recycling, and buying recycled products; and

WHEREAS, our local leaders are partners in spreading the word about the excellent programs they have established, the importance of buying recycled products, and the benefits of investing in recycling by small and large businesses; and

WHEREAS, the Mid Michigan Waste Authority and its member communities encourage all citizens, businesses, schools and organizations to pledge to focus on recycling participation and to increase the purchase of recycled products every day of the year;

NOW, THEREFORE, BE IT RESOLVED that I, Dennis D. Browning, Mayor of the City of Saginaw, hereby proclaim November 15, 2016 as:

“America Recycles Day”

in the City of Saginaw and encourage all citizens to recycle and to increase their purchases of recycled products.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 1st day of November in the year of our Lord two thousand sixteen.



Dennis D. Browning, Mayor

Councilpersons

*Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Clint Bryant,
Daniel Fitzpatrick, John Humphreys
Brenda F. Moore, and Demond L. Tibbs*

November 1, 2016

Timothy Morales, City Manager

PROCLAMATION

WHEREAS, in 2016, an estimated 50,000 people in the United States will be diagnosed with pancreatic cancer, one of the deadliest cancers, and over 40,000 will die from the disease; and

WHEREAS, pancreatic cancer occurs when abnormal cells in the pancreas grow out of control, forming a mass of tissue called a tumor. Pancreatic cancer has the lowest survival rate of all major cancers. Merely 2 to 10 percent of those diagnosed survive more than five years after diagnosis; and

WHEREAS, the cause of most pancreatic cancers is unknown and symptoms are usually subtle, often attributed to less serious medical conditions. Early detection is vital. Patients diagnosed in time for surgery are more likely to live five additional years and beyond; and

WHEREAS, the good health and well-being of the residents of Saginaw are enhanced as a direct result of increased awareness about pancreatic cancer, research into early detection, causes, and effective treatments; and

WHEREAS, on November 17, 2016, we will show the world we are **IN IT TOGETHER**. This is a day we will unite and make our voices heard. By showing the world we are in this fight together, we hope to save lives and create a brighter future for people around the globe;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, hereby proclaim November 17, 2016, as

“World Pancreatic Cancer Day”

in the City of Saginaw and urge all citizens of Saginaw to come together to draw attention to pancreatic cancer and highlight the need for greater awareness, funding and research, and most importantly, to encourage and instill hope for individuals and families battling this dreaded disease. As we unite together, we will win the fight against pancreatic cancer.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 1st day of November in the year of our Lord two thousand sixteen.



A handwritten signature in black ink, appearing to read "D. D. Browning", with a horizontal line extending to the right.

Dennis D. Browning, Mayor

Councilpersons

*Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Clint Bryant,
Daniel Fitzpatrick, John Humphreys
Brenda F. Moore, and Demond L. Tibbs*

November 1, 2016

Timothy Morales, City Manager

PROCLAMATION

WHEREAS, we observe Veterans Day as a day to honor all United States service members of generations past and present. Their courage and patriotism must never be forgotten; and

WHEREAS, American citizens live in freedom because of the personal contributions and sacrifices made by courageous men and women who served in the US Armed Forces. We will endeavor to always honor these service members who have served with great distinction and valor; and

WHEREAS, America's veterans have placed our Nation's security before their own lives, creating a debt that we can never fully repay. Our veterans represent the best of America, and they deserve the best America can give them; and

WHEREAS, the City of Saginaw is proud to recognize our veterans and extend our appreciation to those who have served and to those who currently wear the uniforms of the United States Armed Forces, preserving freedom and liberty for all;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, do hereby extend our sincere gratitude and remember our veterans on

“Veterans Day”

in the City of Saginaw and urge all citizens of Saginaw to recognize, honor, and celebrate the outstanding contributions and commitment that all United States veterans have made to the City of Saginaw.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 1st day of November in the year of our Lord two thousand sixteen.



Dennis D. Browning, Mayor

Councilpersons

*Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Clint Bryant,
Daniel Fitzpatrick, John Humphreys, Brenda F. Moore,
and Demond L. Tibbs*

November 1, 2016

Timothy Morales, City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, OCTOBER 24, 2016, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 SOUTH WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Dennis Browning offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Dan Fitzpatrick, Demond Tibbs, Mayor Pro Tem Floyd Kloc, Brenda Moore, Clint Bryant, and Mayor Dennis Browning: 6. Council Members absent: Annie Boensch, Michael Balls, and John Humphreys: 3.

ANNOUNCEMENTS

City Clerk Janet Santos announced that absentee ballot applications are available at the City Clerk's Office during regular business hours or by calling 759.1480.

Mayor Pro Tem Kloc read a proclamation designating October 23-29, 2016 as "Pro Bono Week" in the City of Saginaw. The proclamation was received by Kathryn Houck, President of the Saginaw County Bar Association.

Mayor Browning presented a certificate of recognition to Project Independence for their accomplishments and commitment to the City of Saginaw. Steve Lamb, Labor Liaison of United Way Saginaw County received the certificate.

PERSONAL APPEARANCES

There were no personal appearances.

Council Member Humphreys entered the meeting at 6:58 p.m.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Mayor Pro Tem Kloc, Tibbs, Fitzpatrick, Bryant, Moore, Humphreys, and Mayor Browning.

REPORTS FROM CITY MANAGER

City Manager Tim Morales introduced Glenn Steffens, Saginaw Transit Authority Regional Services (STARS) Site Manager. Mr. Steffens presented an informational update including topics of the reinstatement of Saturday services, bus route review, travel timing, in City and Countywide services, etc. Mr. Steffens announced that all STARS services will be free on Election Day, November 8, 2016.

Mr. Steffens introduced Jamie Forbes of the New Ezekiel Project. Ms. Forbes explained the survey of customer needs is being conducted that will benefit the review process that STARS management is undertaking.

Council Member Humphreys left the meeting at 7:25 p.m. and returned at 7:27 p.m.

City Manager Morales reported updates regarding various events, activities and meetings.

CONSENT AGENDA:

1. Approve the minutes from the October 10, 2016 regular Council meeting.
2. Approve the amendments to the FY 2017 Approved Budget to recognize any changes that have occurred during the first quarter.
3. Approve a purchase order to Dossier Systems, Inc. for \$4,356.03 for the annual renewal of Dossier Fleet Management Software for the Motor Pool Operations Division.
4. Approve a purchase order to Environmental Systems Research Institute for \$5,000 for annual software renewal for maintenance and support for the GIS Division.
5. Approve a purchase order to Safeguard Business Systems for \$4,589 for parking ticket media and envelopes for the Inspections Division.
6. Approve a blanket purchase order to Bourdow Contracting for \$2,500 for screened top soil for the three municipal cemeteries for FY 2017.
7. Approve a purchase order to J. Ranck Electric for \$10,000 for pole setting for the Traffic Maintenance Section of the Right of Way Division for FY 2017.
8. Approve a purchase order to Tri-County International Trucks at the State bid price of \$96,885 for a tandem axle 2017 International Cab and Chassis for the Maintenance Division. Further, approve a purchase order to Truck & Trailer Specialties, Inc. at the State bid price of \$32,381 for dump body equipment installed for the Maintenance and Service Division.
9. Approve a purchase order to The Safety Company, LLC, d/b/a MTech Company, for \$219,564 for a 2017 CCTV Sewer Inspection Camera Truck for the Maintenance and Service Division.
10. Approve a purchase order to Continental Flooring Company for \$3,988.30 for ceiling tiles for the Public Works Building.
11. Approve ratification of Amendment 1 to Contract C-1627 with D.C. Byers in the amount of \$41,490, for a new contract amount of \$159,790, for the City Hall Wall and Stair Repair project.
12. Approve a purchase order to AIS Construction Equipment at the State bid price of \$10,433 for a Bil-Jax ET-7000 Drop-deck Tandem axle trailer for the Right of Way Streets Division.
13. Approve the contract agreement with Consumers Energy Company for \$2,500 from their Michigan Forestry and Park Associations Community Tree Planting Grant Program. Further, approve a FY 2017 budget adjustment to recognize these funds.

14. Approve a purchase order to Truck and Trailer Specialties, Inc. at the State Bid Price of \$13,356 for a skid mounted salt spreader package for the Wastewater Division.

15. Approve a purchase order to Varsity Ford, Inc. at the State bid price of \$22,554 for a 2017 Ford Escape SE 4WD for the Water Treatment Division.

Moved by Mayor Pro Tem Kloc, seconded by Council Member Moore to approve consent agenda items 1 through 8, and 10 through 15 as presented. 7 ayes, 0 nays, 2 absent. Motion approved.

Moved by Council Member Fitzpatrick, seconded by Mayor Pro Tem Kloc to approve consent agenda item 9 as presented. 7 ayes, 0 nays, 2 absent. Motion approved.

REPORTS FROM BOARDS; COMMISSIONS AND COMMITTEES, AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

No reports were given.

RESOLUTION

Moved by Mayor Pro Tem Kloc, seconded by Council Member Fitzpatrick to adopt the resolution objecting to the transfer of tax reverted properties from Saginaw County to the City. 7 ayes, 0 nays, 2 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Fitzpatrick, seconded by Council Member Moore to adjourn the meeting at 7:51 p.m. 7 ayes, 0 nays, 2 absent. Motion approved.

Janet Santos, CMMC/CMC/MMC
City Clerk

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2016 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY
DATE PERMIT(S) EXPIRE:

Authority: 2011 PA.256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
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TYPE OF PERMIT(S) (Select all applicable boxes)

Agricultural or Wildlife Fireworks
 Articles Pyrotechnic
 Display Fireworks
 Public Display
 Private Display
 Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT Wolverine Fireworks Display, Inc.		ADDRESS OF APPLICANT 205 W. Selders Rd., Kawkawlin, MI 48631	AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER James Lambert		ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Same	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)		ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER 989-662-0121
NAME OF PYROTECHNIC OPERATOR Raymond Meyer		ADDRESS OF PYROTECHNIC OPERATOR 7183 Dutch Rd., Saginaw, MI 48609	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NO. YEARS EXPERIENCE 35+	NO. DISPLAYS 100+	WHERE Throughout MI, WI and IA.	
NAME OF ASSISTANT Chris Roenicke		ADDRESS OF ASSISTANT 15 Valentine Ct., Saginaw, MI 48603	AGE OF ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF OTHER ASSISTANT Tim Roenicke		ADDRESS OF OTHER ASSISTANT 7885 Una Dr., Saginaw, MI 48609	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

EXACT LOCATION OF PROPOSED DISPLAY
Ojibway Island, Saginaw, MI

DATE OF PROPOSED DISPLAY
11/18/16 RD 11/19/16

TIME OF PROPOSED DISPLAY
8:30 PM

MANNER AND PLACE OF STORAGE; SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

No storage necessary. Fireworks will arrive day of display.

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) \$10,000,000	NAME OF BONDING CORPORATION OR INSURANCE COMPANY The Partners Group Ltd.
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY 11225 SE 6th St., Suite 110, Bellevue, WA 98004	

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
84	3" Aerial Shells, 1.3G, UN0334, PGII
106	4" Aerial Shells, 1.3G, UN0334, PGII
42	5" Aerial Shells, 1.3G, UN0334, PGII
29	6" Aerial Shells, 1.3G, UN0334, PGII
5	1"-2" Multi-shot Cakes, 1.3G, UN0334, PGII
24	1 1/8"-2.5" Multi-shot Candles, 1.3G, UN0334, PGII

RECEIVED
CITY CLERK
CITY OF SAGINAW
OCT 19 2016

SIGNATURE OF APPLICANT <i>Jennifer Campbell</i>	DATE October 13, 2016
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COPY

16-91

2016 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
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This permit is not transferable. Possession of this permit authorizes the herein named person to possess; transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes) <input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks <input type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes		FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)
NAME OF PERSON PERMIT ISSUED TO Wolverine Fireworks Display, Inc.		AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
ADDRESS OF PERSON PERMIT ISSUED TO 205 W. Seidlens Rd., Kawkawlin, MI 48631		
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION Pride In Saginaw		
ADDRESS PO Box 872, 101 N. Washington, Saginaw, MI 48606		
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary) 84 3" Aerial Shells, 1.3G, UN0334, PGII 106 4" Aerial Shells, 1.3G, UN0334, PGII 42 5" Aerial Shells, 1.3G, UN0334, PGII 29 6" Aerial Shells, 1.3G, UN0334, PGII 5 1"-2" Multi-Shot Cake Items, 1.3G, UN0334, PGII 24 1 1/8"-2.5" Multi-Shot Candies, 1.3G, UN0334, PGII		
EXACT LOCATION OF DISPLAY OR USE Ojibway Island, Saginaw, MI		
CITY, VILLAGE, TOWNSHIP Saginaw	DATE 11/18/16 RD 11/19/16	TIME 8:30 PM
BOND OR INSURANCE FILED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		AMOUNT \$10,000,000

Issued by action of the Legislative Body of a <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the _____ day of _____
(Signature and Title of Legislative Body Representative)

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

This Certificate of Insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.



CITY OF SAGINAW
OCT 24 2016

4678 S. THREE MILE ROAD • BAY CITY, MI 48706 • PH. 989-684-2220 • FAX 989-684-7741

October 20, 2016

Ms. Janet Santos, City Clerk
City of Saginaw
1315 S. Washington
Saginaw, MI 48601

Dear Ms. Santos:

Please be advised that the Board of Trustees of the Saginaw-Midland Municipal Water Supply Corporation, at their regular meeting this date have approved the amendment to the 2016-2017 Operating, Capital Improvement, and Debt Service Budget for the Corporation.

In accordance with the 1946 agreement between the City of Saginaw and the City of Midland, it is necessary for capital improvement expense to be additionally approved by the governing bodies of both owner Cities.

The Management and Board of Trustees of the Saginaw-Midland Municipal Water Supply Corporation; therefore, recommend that the City of Saginaw approve the capital expenditure items as shown on the attached Budget for Capital Improvement and Emergency Repair Fund in the amount of \$241,000 for the 2016-2017 budget year, with a fund income allocation set at \$.015 per 1,000 gallons pumped.

We request that this petition for approval be advanced to the council as soon as possible. Please notify our office when Saginaw-Midland's Budget for Capital Improvement and Emergency Repair Fund has been approved. Thank you for your efforts in this regard.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Michael Quinnell".

Michael Quinnell,
Manager

MQ:ld

Enc.

#16-20

**SAGINAW-MIDLAND MUNICIPAL WATER SUPPLY CORPORATION
2016-2017 FISCAL YEAR**

BUDGET FOR CAPITAL IMPROVEMENT AND EMERGENCY REPAIR FUND

I.	Projected I&ER Fund Ending Balance (June 30, 2016)	\$	1,298,135
II.	Proposed Improvement Expenses for 2016-2017 Fiscal Year		
	a. Replacement of one (1) valve on 48" pipeline - AuGres Area (Carryover from 2015-2016)	\$65,000	
	b. Replace corroded Whitestone well house lintel and tuck/grout mortar joints (Carryover from 2015-2016)	\$35,000	
	c. Install 24" access manhole on 60" pipe to allow for repair/ adjustments of butterfly valves at Kaiser/Anderson Roads (Carryover from 2015-2016)	\$28,000	
	d. Hire Soloman Diving to replace rubber o-rings on three 48" butterfly valves	\$20,000	
	e. New Louver/Fan control-cabinet in North end of Whitestone Plant	\$6,000	
	f. New electrical cables from substation to main panel at Pinconning	\$38,000	
	g. Transient Study on the pipeline system	\$49,000	
			(\$241,000)
III.	Projected Improvement Income for the 2016-2017 Fiscal Year		
	a. Income forecasted (\$0.015 per 1000 gallons)	\$214,500	
	b. Projected interest income	<u>\$2,000</u>	
			<u>\$216,500</u>
IV.	Projected I&ER Fund Ending Balance (June 30, 2017)	\$	<u><u>1,273,635</u></u>

From: Timothy Morales, City Manager
Subject: 2017 Council Meeting Schedule
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval of the 2017 City Council Meeting Schedule.

Justification:

The 2017 schedule is established in accordance with the Saginaw City Charter and posted in compliance with requirements of Act 267, P.A. 1976. Following are the proposed dates:

JANUARY	9 21 Saturday Strategic Planning Session
FEBRUARY	6 and 20
MARCH	6 and 20
APRIL	10 Student Government Day at 12:00 p.m. 24
MAY	8 and 22
JUNE	5 and 19
JULY	10 and 24
AUGUST	7 and 21
SEPTEMBER	11 and 25
OCTOBER	9 and 23
NOVEMBER	6 and 20
DECEMBER	4 and 18

The City Charter of the City of Saginaw, Chapter IV, Legislation, Regular Meetings, Section 18, states in part, ".....the council shall meet at least twice monthly." To assist the City Clerk in preparing for elections, City Council adopted a motion in 2007 wherein Council meetings would not be scheduled on the Monday preceding an election. At this time, there are no elections scheduled for the 2017 calendar year. Therefore, it is not necessary to adjust the meeting schedule to accommodate the City Clerk's office as we have done in previous years. In the event an election is scheduled in 2017, an adjustment in the Council calendar may become necessary

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

CITY OF SAGINAW CITY COUNCIL

The **2017** meeting schedule is posted in compliance with requirements of Act 267, P.A. 1976.

Regular meetings are held on Monday evening at 6:30 p.m. in Council Chambers, Room 205, unless noted otherwise.

JANUARY	9 21- Saturday Strategic Planning Session
FEBRUARY	6 and 20
MARCH	6 and 20
APRIL	10-Student Government Day at 12:00 p.m. 24
MAY	8 and 22
JUNE	5 and 19
JULY	10 and 24
AUGUST	7 and 21
SEPTEMBER	11 and 25
OCTOBER	9 and 23
NOVEMBER	6 and 20
DECEMBER	4 and 18

Strategic Planning Session meeting time and location to be determined.

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

JANET SANTOS, CMMC/CMC/MMC
CITY CLERK

From: Timothy Morales, City Manager
Subject: Approval of Homeland Security Grant for Ballistic Shields
Prepared by: Sienna Rendon, Community Public Safety – Police

Manager’s Recommendation:

I recommend the approval of the grant award of \$6,779.39 from the 2015 State Homeland Security Grant to the Saginaw Police Department for the purchase of four (4) ballistic shields for use by the Saginaw Police Emergency Services Team (E.S.T.).

It is also recommended that a budget adjustment be completed to increase the General Fund Revenue’s Police Donations Account No. 101-0000-674.009 from \$0 to \$6,779.39. To offset the increase in revenue, the Community Public Safety Police – Police Building & Management Division’s Capital Less Than \$5,000 Account No. 101-3514-971.000 should be increased by the same.

Justification:

In the fall of 2015 the Saginaw Police Department submitted a grant request totaling \$6,779.39 to the Homeland Security Grant for the purchase of four (4) ballistic shields to be used by the Saginaw Police Emergency Services Team (E.S.T.). The shields are used by entry teams into areas of danger with the threat of weapons and are bullet proof. They are replacing ballistic shields that are over 20 years old.

On October 21, 2016, the Saginaw Police Department was notified that our grant request was approved. The total grant award will be for \$6,779.39 with no matching fund requirement by the City of Saginaw.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Snow Plowing

Prepared by: John Stemple, Chief Inspector

Manager’s Recommendation:

I recommend that a purchase order be issued to Mid Michigan Contracting, Inc. in the amount of \$18,000 for Fiscal Year 2017 for snow plowing services of the City’s surface lots and parking ramp; and pending approval of the FY 2018 and FY 2019 budgets, approve a purchase order to Mid Michigan Contracting for \$18,000 each year for the same services.

Justification:

On October 11, 2016, the City received bids from two vendors for the removal of snow and ice from the City’s surface lots and parking ramp. The low bid was from Mid-Michigan Contracting, Inc. This service will be provided for Group 1 - lots 4 & 23, approximately 94,480 square feet; Group 2 – the lots have been leased and the lessee is responsible for snow plowing; Group 3 - 101 S. Hamilton lot, approximately 17,281 square feet; and Group 4 - ramp #1 at 220 S. Franklin, approximately 21,213 square feet. Following is a tabulation of bids received:

Mid Michigan Contracting Inc.
5563 Dixie Hwy
Saginaw, MI 48601

The Wash Boys
1344 Bay St.
Saginaw, MI 48602

	2016/2017	2017/2018	2018/2019	2016/2017	2017/2018	2018/2019
Group #1 est. 10 hrs w/4wd, w/ plow	\$45.00/hr	\$45.00/hr	\$45.00/hr	\$40.00/hr	\$45.00/hr	\$50.00/hr
Group #2 est. 12 hrs w/4wd, w/ plow	\$45.00/hr	\$45.00/hr	\$45.00/hr	\$40.00/hr	\$45.00/hr	\$50.00/hr
Group #3 est. 12 hrs w/4wd, w/plow	\$45.00/hr	\$45.00/hr	\$45.00/hr	\$40.00/hr	\$45.00/hr	\$50.00/hr
Group #4 est. 12 hrs w/4wd, w/plow	\$45.00/hr	\$45.00/hr	\$45.00/hr	\$40.00/hr	\$40.00/hr	\$50.00/hr
Loaders	\$75.00/hr	\$75.00/hr	\$75.00/hr	\$100.00/hr	\$100.00/hr	\$95.00/hr
Tandem Trucks	\$55.00/hr	\$55.00/hr	\$55.00/hr	\$85.00/hr	\$85.00/hr	\$80.00/hr
Bobcat Loaders	\$60.00/hr	\$60.00/hr	\$60.00/hr	\$65.00/hr	\$65.00/hr	\$60.00/hr
Salting	\$120.00/ton	\$120.00/ton	\$120.00/ton	\$150.00/ton	\$160.00/ton	\$165.00/ton

All vendors listed meet all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted and available in the General Fund - Office of Inspections and Neighborhood Services - Parking Operations Division's Operating Services Account No. 101-3868-805.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____, to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Easement Agreement, Thomas Township Gateway Sign – ROW
Prepared by: Beth London, Public Services Department

Manager’s Recommendation:

I recommend the Easement Agreement between Thomas Township and the City of Saginaw be approved. The Agreement has been approved by me as to substance and the City Attorney as to form.

Justification:

The City received a request from Thomas Township for permission to construct a gateway sign, decorative fence, flagpoles, and columns in two City water main easements located in Thomas Township. The property containing both easements is owned by Thomas Township and is located on the north side of Gratiot Road, west of the Tittabawassee River.

The easements require that anyone constructing a building or any other structure over the water main, first obtain the written consent of the City.

Thomas Township and their contractors shall indemnify, defend and hold the CITY harmless from and against any and all losses, liabilities, damages, costs, expenses, suits, judgments, and claims arising from injury or damage to persons or property caused by any act or acts, omissions, or commissions of THOMAS TOWNSHIP or any of its agents, employees, or contractors with respect to, or arising out of, the use and occupancy of the easements.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Asphalt and Concrete Saw Blades – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager’s Recommendation:

I recommend that a quote from AIS Construction Equipment, Williamsburg, MI, be accepted at the State of Michigan bid prices, and that a purchase order be approved and issued to them in the amount of \$20,830 for the purchase of various sizes of Husqvarna asphalt and concrete saw blades for the Streets Section of the Right of Way Division .

Justification:

On July 18, 2016, a quote was received for various sizes of Husqvarna saw blades used to sawcut both asphalt and concrete pavement for street repairs. The Streets Section of the Right of Way Division routinely repairs both asphalt and concrete streets. All street repairs require the existing pavement to be sawcut in order to provide a smooth edge for all patches and to remove the existing pavement without damaging the pavement being left in place.

The quote received from AIS Construction Equipment is as follows:

<u>Type</u>	<u>Unit Price</u>	<u>Cost</u>
18” High Pro Concrete Blade (10 Each)	\$290	\$2,900
30” High Pro Asphalt Overlay Blade (10 Each)	\$838	\$8,380
36” High Pro Concrete Blade (10 Each)	\$955	\$9,550

AIS Construction Equipment meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Major Street Fund – Routine Maintenance Division’s Parts and Supplies Account No. 202-4651-742.00 in the amount of \$19,330.00 and the Local Street Fund - Routine Maintenance Division’s Parts and Supplies Account No. 203-4651-742.000 in the amount of \$1,500.00

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: FY 2017 Concrete Purchase Order Increase – ROW Division
Prepared by: Beth London, Public Services Department

Manager’s Recommendation:

I recommend that the annual FY 2017 Purchase Order with R & R Ready Mix, Inc. of Saginaw, MI be increased by \$54,254, from \$78,995 to \$133,249, to purchase ready-mix concrete for street repairs throughout the City.

Justification:

The Streets Section of the Right of Way Division requires ready-mix concrete to make road repairs on City streets. On April 12, 2016, the City received two bids for ready-mix concrete for FY 2017 and FY 2018. R & R Ready Mix was the low bidder. On June 20, 2016, City Council approved a purchase order with R & R Ready Mix for ready-mix concrete for FY 2017 and FY 2018 in the amount of \$78,995 for each fiscal year.

To date, all of the \$78,995 approved for FY 2017 for ready-mix concrete for street repairs, has been spent. Due to the poor condition of the roads and numerous ongoing pothole complaints, the Streets Section plans to continue making concrete road repairs for the duration of FY 2017, requiring the ready-mix concrete purchase order to be increased.

R & R Ready Mix, Inc. meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Major Street Fund – Routine Maintenance Division’s, Street and Road Material Account No. 202-4651-743.000 (\$40,000), and the Major Street Fund – Street Projects Division’s, Street and Road Material Account No. 202-4614-743.000 (\$14,254).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Grit Slurry Cup Collector & Spin Chamber
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the quote from Hydro International of Hillsboro, OR, a sole source, be accepted and a purchase order be issued to them in the amount of \$8,050 for the purchase of a spin chamber and collector for one of the grit slurry cups for the Wastewater Treatment Division.

Justification:

On September 21, 2016, we received a quote from Hydro International for a replacement spin chamber and collector for our grit slurry cup, which is part of our grit removal system. The grit slurry cup is in service, however, maintenance staff has determined that these parts will need to be replaced in the near future because of the abrasive nature of the grit being processed. Due to the critical nature of this process, the parts are being ordered for scheduled maintenance to reduce the out of service time. Hydro international is the manufacturer of the equipment and a sole source for replacement parts.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000 for Fiscal Year 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: EAM Software Maintenance Renewal Fee
Prepared by: Dan Simmer, Water and Wastewater

Manager’s Recommendation:

I recommend that a purchase order be approved and issued to Infor of Minneapolis, MN for the EAM software annual renewal maintenance fee in the amount of \$13,777.40 for the Water and Wastewater Treatment Divisions.

Justification:

Personnel from the Water and Wastewater Treatment Plants utilize EAM Enterprise Edition Barcoding systems and software for asset management, maintenance processes, collaborative workflow, reporting and analysis and routine equipment maintenance. An annual renewal maintenance fee is required to receive all new upgrades for the software licenses and the right to call the help desk for all software related questions and/or problems.

This vendor meets all requirements of §14.23, “Vendors,” of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Instrumentation and Controls Division’s Operating Services Account No. 590-4815-805-000 (\$6,888.70) and the Water Operations and Maintenance Fund, Instrumentation and Controls Division’s Operating Services Account No. 591-4715-805-000 (\$6,888.70) for Fiscal Year 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.