

**Council Agenda
Special Meeting**
September 12, 2016 – 6:00 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

1. Consideration of motion to go into closed session under MCL 15.268(c) for a strategy session connected with the negotiations of collective bargaining agreements, and to consult with the City's attorney regarding trial or settlement strategy in connection with specific pending litigation pursuant to MCL 15.268(e).

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY OF SAGINAW

PUBLIC NOTICE SPECIAL MEETING SAGINAW CITY COUNCIL

In compliance with requirements of Act 267, P.A. 1976,
the following notice is posted:

Notice is hereby given that the Saginaw City Council has scheduled a Special Meeting on Monday, September 12, 2016 at 6:00 p.m. for the purposes to discuss labor contracts, pending litigation, and other items as necessary.

The meeting will be held in the City Hall Council Chamber, Room 205, 1315 S. Washington Avenue.

Janet Santos, CMMC/CMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: 8-26-16
By: __jks_____

REVISED COUNCIL AGENDA
September 12, 2016 – 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Official oath of office of John Humphreys to the Saginaw City Council.
2. Proclamation declaring September 18 – 24, 2016 as “Childhood Obesity Awareness Week.”

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Zachary Branigan, Executive Director, Saginaw Basin Land Conservancy, Project Update.

CONSENT AGENDA:

1. Approve the August 22, 2016 closed session, committee of the whole and regular council meeting minutes.
2. Approve the application for the Farmland and Open Space Preservation Program for agricultural property at 3300 Gabriel Road.
3. Approve a purchase order to Apollo Fire Equipment for \$2,193.75 for one positive pressure ventilation fan for the Fire Department.
4. Approve the agreement with Saginaw County Central Dispatch for \$2,606.15 for the first year startup costs and user fees for the “Emergency Reporting” records management system for the Fire Department for FY 2017.
5. Approve the proposal from Soil and Materials Engineers, Inc. for \$19,000 for professional services associated with continued environmental services and groundwater evaluations to address contamination at the Weiss Street site.
6. Approve the contract agreement with DC Byers for \$118,300 for repairs to the exterior wall, handicap ramp, and stairs at City Hall.

REVISED COUNCIL AGENDA

September 12, 2016 – 6:30 p.m.

Council Chamber

7. Approve the contract agreement with Ace-Saginaw Paving for \$191,824.52 for the Michigan Department of Transportation M-46 Holland Avenue Overlay Project, C-1633, with the City receiving an additional 7.5% administration fee in the amount of \$14,386.84. Further, approve a FY 2017 budget adjustment in the amount of \$206,211 to recognize these funds.
8. Approve ratification of emergency purchase order no. 499515 to Great Lakes Power Services, Inc. for \$6,050 for services and parts for the electrical switchgear on Diesel Generator #2 at the Water Treatment Division.
9. Approve a purchase order to JWC Environmental, a sole source, for \$8,598.43 for parts to rebuild the auger monster mechanism for the Wastewater Treatment Division.
10. Approve a purchase order to JWC Environmental, a sole source, for \$10,348.08 for two stainless steel chains to rebuild one fine bar screen mechanism for the Wastewater Treatment Division.
11. Approve a purchase order to DuBois-Cooper & Associates, a sole source, for \$17,700 for a replacement dewatering pump for the Salt/Fraser Retention and Treatment Basin for the Remote Facilities Division.
12. Approve the Resolution authorizing the use of amplifying equipment at the “Harvest Table” event on Water Street between Thompson Street and Janes Avenue on Sunday, September 18, 2016 from 6:00 p.m. to 10:00 p.m.
13. Approve the Resolution authorizing the sale and consumption of alcoholic beverages at the “Harvest Table” event on Water Street between Thompson Street and Janes Avenue on Sunday, September 18, 2016.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

UNFINISHED BUSINESS:

1. Emergency Moratorium on Demolition in the Historic District.

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales, City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

PROCLAMATION

WHEREAS, childhood obesity is one of the most urgent health issues we face in the United States. Nearly one in three American children are overweight or obese, putting them at risk for many long-term health problems including high cholesterol, high blood pressure, heart disease, diabetes, and cancer; and

WHEREAS, experts estimate that by 2020, approximately 15 million U.S. children will be considered obese. In Michigan, 12 percent of middle school children and 15 percent of high school students are considered obese; and

WHEREAS, childhood obesity can be prevented. Parents, caregivers, and role models are encouraged to teach children how to make healthier food choices, the importance of portion control and the value of physical exercise; and

WHEREAS, it is our responsibility to ensure every child is given the opportunity to fulfill their potential and help them discover the value of a healthy, active lifestyle. We all have an important role to play as we work together to build a healthier Saginaw for our young people;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, do hereby proclaim September 18 - 24, 2016 as

“Childhood Obesity Awareness Week”

in the City of Saginaw and call upon families, teachers, and health care professionals to help raise awareness about the obesity epidemic and teach our children how they can take steps towards a solution. I further encourage all citizens to remember our commitment to our youth and renew our focus on improving the health and well-being of this nation’s most precious resource.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 12th day of September in the year of our Lord two thousand sixteen.



September 12, 2016

Dennis D. Browning, Mayor

Councilpersons

*Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Clint Bryant
Daniel Fitzpatrick, Brenda F. Moore
and Demond L. Tibbs*

Timothy Morales, City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, AUGUST 22, 2016, AT 6:45 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 SOUTH WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Balls offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Dan Fitzpatrick, Demond Tibbs, Annie Boensch, Mayor Pro Tem Floyd Kloc, Brenda Moore, Michael Balls, Clint Bryant, and Mayor Dennis Browning: 8. Council Members absent: 0.

ANNOUNCEMENTS

City Clerk Janet Santos made the following announcements:

- that a revised agenda has been distributed adding consent agenda item # 15 to approve a purchase order to MLive.com for \$3,100.38 for the publication of the issuance of the Water Supply System Revenue and Revenue Refunding Bond, Series 2016.
- that the City's Waste Convenience Station is open to City residents the second Saturday of the month from 10:00 am to 2:00 pm at the Public Works Building, entrance located off Holland Ave. City residents may dispose of items such as building materials, recycling for glass, plastic and paper. The next collection day will be this Saturday, September 10th.

Mayor Browning introduced Debbie Melkonian of the Motorfest/Michigan Memorial Wall Committee. Ms. Melkonian announced that a donation check of \$500.00 will be given to the Saginaw Valley K-9 Unit. The donation was recognized by Jodi Wilk.

PERSONAL APPEARANCES

The following personal appearances addressed City Council: Wilmer Ham-McZee, Jeanette Byers, Dorothy Williams, Joanie Williams, Gabriel Martinez, Debbie Melkonian, Greg Branch, Joe Loperena, and Richard Santos.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Bryant, Balls, Moore, Mayor Pro Tem Kloc, Boensch, Tibbs, Fitzpatrick, and Mayor Browning.

REPORTS FROM CITY MANAGER

City Manager Tim Morales provided informational updates on meetings and departmental projects.

CONSENT AGENDA:

1. Approve the August 8, 2016 closed session and regular council meeting minutes.
2. Approve Petition 16-17 from Pulse 3 Foundation to erect banner located at Court Street from August 23 through September 12, 2016 to promote "Run for Your Heart" race.
3. Approve the amendments to the 2016/2017 Approved Budget to recognize any changes that have occurred during the August period.

4. Approve the Certificate of Consistency on behalf of the Saginaw County Consortium of Homeless Assistance Providers as part of their grant application to the U. S. Department of Housing and Urban Development.
5. Approve the grant agreements between the Saginaw Housing Commission and the U.S. Department of Housing and Urban Development (HUD) for the FY 2015 Continuum of Care Program and the FY 2016 Family Self-Sufficiency Program.
6. Approve the appointment of Grace DeLeon as officer delegate and Dennis Jordan as alternate officer delegate, and Lori Brown as employee delegate and Heather Howe as alternate employee delegate, to attend the Municipal Employees Retirement System's 70th Annual Meeting.
7. Approve a purchase order to IBM Corporation for \$17,000 for the renewal of the City's Lotus Notes/IBM Notes software subscription and license fees to operate the City of Saginaw's e-mail, calendar and workflow system.
8. Approve the payment to BS&A Software for \$84,992 for the renewal of annual software maintenance/support.
9. Approve a purchase order to Tri-Star Roofing & Sheet Metal, LLC for \$140,000 for removal of the existing roofing system and installation of a new mechanically fastened Carlisle Syn Tec Roof System at the Police Department Building.
10. Approve a purchase order to William Walter Mechanical for \$5,245 for a wall mounted indoor air conditioner and outdoor condensing unit in the City Hall Building Elections Center.
11. Approve a blanket purchase order to Lansing Sanitary Supply for \$8,250 for general janitorial supplies for the City's buildings and facilities for FY 2017.
12. Adopt the Resolution to approve Cost Agreement Amendment No. 16-5318 with the Michigan Department of Transportation to increase the federal funding participation amount of MDOT Cost Agreement 16-5084 by \$49,169 for reconstruction work on S. Warren Avenue from Millard Street to Genesee Avenue.
13. Approve the Professional Services Agreement with Spicer Group for \$1,055,500 for design and construction administrative services for the Davis Road water system improvements.
14. Approve a purchase order to Pro-Seal Service Group, a sole source, for \$2,410.45 for a 55 gallon drum of Royal Purple Synfilm 68 Synthetic Oil for the Water Treatment Division.
15. Approve a purchase order to MLive for \$3,100.38 for the publication of the issuance of the Water Supply System Revenue and Revenue Refunding Bond, Series 2016.

Moved by Council Member Boensch, seconded by Council Member Fitzpatrick to approve consent agenda items 1 through 12, 14, and 15, as presented. 8 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Fitzpatrick, seconded by Council Member Moore to approve consent agenda item 13 as presented. 8 ayes, 0 nays, 0 absent. Motion approved.

REPORTS FROM BOARDS; COMMISSIONS AND COMMITTEES, AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Council Member Bryant reported that the Riverfront Commission's Art & About Sculpture Project received positive feedback from the community. The sculpture displays will end the week following Labor Day.

RESOLUTIONS

Moved by Council Member Balls, seconded by Council Member Moore to adopt the resolution authorizing issuance of Water Supply System Revenue and Revenue Refunding Bonds, Series 2016. 8 ayes, 0 nays, 0 absent. Motion approved.

MOTIONS AND MISCELLANEOUS BUSINESS

Moved by Mayor Pro Tem Kloc, seconded by Council Member Fitzpatrick to have a proposed moratorium resolution as drafted by former Mayor Branch with the appropriate reference for consideration at the next Council meeting September 12, 2016. 8 ayes, 0 nays, 0 absent. Motion approved.

Mayor Browning called for nominations for the vacant City Council seat. Council Member Boensch nominated John Humphreys. Council Member Balls nominated Collins Foxall, Sr. Mayor Browning closed the nominations. Mayor Browning asked City Clerk Santos to conduct a roll call vote.

Council Member Balls	Foxall
Council Member Boensch	Humphreys
Council Member Bryant	Humphreys
Mayor Pro Tem Kloc	Humphreys
Council Member Moore	Humphreys
Council Member Tibbs	Humphreys
Mayor Browning	Humphreys

City Clerk Santos announced the vote: John Humphreys – 7, and Collins Foxall, Sr. – 1. Applicant John Humphreys having received the majority of votes will fill the vacant City Council seat. Clerk Santos announced that according to the Council Rules of Order, Section 14: Council Vacancy, 7, the candidate appointed shall take office at the next regularly scheduled Council meeting. The next regularly scheduled Council meeting is Monday, September 12, 2016.

Moved by Mayor Pro Tem Kloc, seconded by Council Member Boensch to go into closed session for under MCL 15.268(c) for a strategy session connected with the negotiations of collective bargaining agreements. Mayor Browning asked Clerk Santos to conduct a roll call vote.

Ayes: Balls, Moore, Bryant, Fitzpatrick, Tibbs, Boensch, Mayor Pro Tem Kloc,
Mayor Browning

Nays: None

Absent: None

Abstain: None

Motion approved.

Council entered a closed session at 8:16 p.m. and returned to Council Chamber at 8:34 p.m.

Moved by Mayor Pro Tem Kloc, seconded by Council Member Moore to return to regular session. 8 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Kloc, seconded by Council Member Fitzpatrick to accept the recommendation to approve the tentative Collective Bargaining Agreement between the City of Saginaw and the International Association of Firefighters (IAFF) contingent on the Union's ratification of said agreement. 8 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Mayor Pro Tem Kloc, seconded by Council Member Bryant to adjourn the meeting at 8:35 p.m. 8 ayes, 0 nays, 0 absent. Motion approved.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Farmland and Open Space Preservation – 3300 Gabriel Road
Prepared by: Lori Brown, City Assessor

Manager’s Recommendation:

I recommend approval of the application for the Farmland and Open Space Preservation Program for agricultural property at 3300 Gabriel Road.

Justification:

The Farmland and Open Space Preservation Program, Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, more commonly known as PA 116, enables a farm owner to enter into a development rights agreement with the State of Michigan. The agreement is designed to ensure that the land remains in agricultural use for a specific number of years and ensures that the land is not developed in a non-agricultural use. In return for maintaining the land in agricultural use, the land owner may be entitled to certain Michigan tax benefits.

Czymbor Timber LLC is seeking approval at the local level to enter in a farmland agreement with the State of Michigan. The property at 3300 Gabriel Road, owned by Czymbor Timber LLC, meets the eligibility requirements of the program. Property tax revenues are not diminished to the City or other entities as the normal tax rate and level of assessment will continue to be in effect.

The property known as parcel number 19-2252-00000 meets the eligibility requirements of the act. The property is 40 acres or larger and has a minimum use of 51% of the land devoted to agricultural use. Therefore, it meets the definition of farmland. The property is zoned agricultural. The facts submitted in the application by the owner are accurate and true to the best of my knowledge.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Positive Pressure Ventilation Fan
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend that the low bid from Apollo Fire Equipment of Romeo, MI be accepted and a purchase order be issued to them in the amount of \$2,193.75 for the purchase of one (1) positive pressure ventilation fan.

Justification:

The Saginaw Fire Department uses positive pressure ventilation fans to remove smoke and the hazardous products of combustion from structures involved in fire. This positive pressure ventilation fan is needed to replace a fan that is worn and needs replacement.

On August 30, 2016, the City received bids for one (1) new positive pressure ventilation fan. The following is a tabulation of the bids received:

Vendor	Total Cost
Apollo Fire Equipment Romeo, MI	\$2,193.75
Circle K Service Midland, MI	\$2,299.00
Time Emergency Equipment Bay City, MI	\$2,486.25
First Due Fire Supply Co. Mason, MI	\$2,572.22
Bhayana Brothers Pittsburgh, PA	\$2,702.85

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the General Fund, Community Public Safety - Fire, Fire Operations Division's Parts and Supplies, Account No. 101-3551-742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Agreement with Saginaw County Central Dispatch for Records Management Software
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend that the agreement between Saginaw County Central Dispatch (SCCD) and the City of Saginaw be approved and that the City Manager or his designee be authorized to sign it on the City's behalf. The agreement has been approved by me as to substance and the City Attorney as to form. I further recommend that a purchase order be issued to Saginaw County Central Dispatch (SCCD) in the amount of \$2,606.15 for the first year startup costs and first year user fees for the "Emergency Reporting" records management system for FY 2017.

Justification:

"Emergency Reporting" records management system is a web based records management system that will provide fire department personnel greater capabilities and improved efficiencies related to the management of all fire department records and data. This system provides for the reporting, organization and maintenance of all incident reports, training reports, personnel scheduling, fire inspections, shift rosters, vehicle maintenance records, and analytical operations reports. This system is web-based which will allow information to be accessed anywhere an internet connection is available including apparatus' iPads through wireless data service.

Ten (10) Saginaw County Fire Departments are switching their records management systems to "Emergency Reporting". SCCD has agreed to sign the service agreement with Emergency Reporting and pay the startup and annual invoices up front on behalf of the ten departments. SCCD has also agreed to continue funding \$15,400 annually toward a records management system available to Saginaw County Fire Departments. Since approximately 2000, SCCD has been paying \$15,400 toward the current records management system, Zoll Fire Records Management System. The new "Emergency Reporting" records management system has a first year startup fee and annual service fee that is in excess of \$15,400. In a collaborative agreement between SCCD and the ten fire departments switching to the new system, the ten departments will equally divide up the additional costs above \$15,400 and pay them directly to SCCD. SCCD will pay the full costs up front and then invoice each department annually for their equal share. The first year cost for each department will be \$2,606.15 and then each year thereafter will cost \$116.78

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these services are budgeted in the Community Public Safety – Fire, Fire Administration Division’s Subscriptions Account No. 101 3550 823.002 for FY2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: SME Proposal for Groundwater Sampling
Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend approval of the proposal from Soil and Materials Engineers, Inc. ("SME") and a purchase order in the amount of \$19,000 for professional services associated with continued environmental services and groundwater evaluations to address contamination at the Weiss Street site. The Proposal has been approved by the City Manager as to substance and the City Attorney as to form. It is further recommended that City Manager and/or his designee be authorized to sign the Proposal.

Justification:

On February 22, 2016, the City Council approved an Agreement between the City of Saginaw and SME for professional services associated with preparing the required remediation action plan ("RAP") to address contamination at the Weiss Street site. All requirements of the original agreement have been completed and a draft report has been submitted to the Michigan Department of Environmental Quality ("MDEQ") for their review and comments. Upon review of the draft report and meeting with the MDEQ, there is additional information required by the MDEQ in order to proceed with finalizing the RAP or approving a No Further Action ("NFA") report, which will also facilitate future site development.

Pursuant to the terms of this proposal, SME will perform the following duties:

- a. Survey ground surface elevations and top of casing elevations of existing monitoring wells.
- b. Gauge water levels in all 23 monitoring wells to evaluate groundwater flow and seepage to the Saginaw River.
- c. Collect groundwater purging and sampling in accordance with low flow sampling protocol from 15 monitoring wells.
- d. Submit 15 ground water samples for analytical testing as required by MDEQ.
- e. Prepare a report to document field activities and analytical results that will include updated cross sectional drawings, groundwater contour drawing, tabulated analytical results, and recommendations for additional activities that may be required to prepare a NFA report.

The services within this proposal will be governed by the agreed upon General Conditions and General Notes associated with SME's proposal P00086.16 and agreement that was approved by City Council on February 22, 2016.

Funds for this purpose are available in the Sewer Operations and Maintenance Fund – Remote Facilities Division's Professional Services Account No. 590-4835-801.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: City Hall Stone Wall & Stair Repairs – Facilities Division
Prepared by: Bruce Caradine, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from DC Byers, for the City Hall Wall and Stair Repairs, be accepted and contract(C-1627) be awarded to them in the amount of \$118,300.00. Contract documents have been signed by the contractor. The contract has been approved by me as to substance and the City Attorney as to form.

Justification:

On August 23, 2016, the City received four (4) bids to address the immediate safety needs with steps, handicap ramp and to also address the stone walls and limestone cap deterioration near the steps at the City Hall Building. These repairs are greatly needed, otherwise the stone will continue to deteriorate and be a more costly repair later. The repairs will include both the East and West entrances to City Hall.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
DC Byers Detroit, MI	\$118,300
RAM Construction Services Livonia, MI	\$125,000
Cusack’s Masonry Restoration Hubberdston, MI	\$139,150
Bornor Restoration Lansing, MI	\$179,839

DC Byers, meets all requirements of §14.23, “Vendors,” of Purchasing, Contracting, and Selling Procedures,” of Chapter 14, “Finance and Purchasing,” of Title 1, “General Provisions” of the Saginaw Code of Ordinance 0-1.

Funds for this purchase are available in the Capital Project Fund - Facilities Division's Construction Project Account No 401-7575-822.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Contract with Ace-Saginaw Paving (C-1633) - ROW Division
Prepared by: Beth London, Public Services Department

Manager’s Recommendation:

I recommend that the sole bid from Ace-Saginaw Paving, for the MDOT Holland Avenue (M-46) Overlay Project (C-1633), be accepted and a contract awarded to them in the amount of \$191,824.52. Contract documents have been signed by the contractor. The contract has been approved by me as to substance and the City Attorney as to form.

It is further recommended that the FY 2017 budget be amended to increase the Major Street Fund Revenues - Reimbursements Account No. 202-0000-676.000 from \$386,837 to \$593,048, which is a \$206,211 increase. This increase is necessary in order to recognize the reimbursement from MDOT to pay the contractor for this work, and the 7.5% administration fee. This increase in revenues will be offset by an increase to the Major Streets Fund, Streets Projects Division’s Street Resurfacing Account No. 202-4614-821.000 in the amount of \$206,211.

Justification:

On August 31, 2016, the City received one bid for the MDOT Holland Avenue (M-46), C-1633 project. The contract includes milling and paving Holland Avenue (M-46) from Remington to 25th Street. This work is being funded 100% percent by MDOT. The City will be reimbursed for the cost of this work as part of the MDOT payment process for trunkline maintenance. The City will receive an additional 7.5% to cover overhead costs to administer this project. The 7.5% administration reimbursement is estimated to be \$14,386.84. The process for administering the subcontracting of MDOT maintenance projects/purchases is included in Section 9, Subcontracts, within the “Michigan Department of Transportation State Trunkline Maintenance Contract City of Saginaw” dated December 15, 2014, which was approved by City Council on September 26, 2014. The Contract with MDOT for State Trunkline Maintenance is for five years and expires on September 30, 2019.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Ace-Saginaw Paving Saginaw, MI (out-city)	\$191,824.52

Ace-Saginaw Paving meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this project will be made available in the Major Streets Fund – Streets Projects Division's Street Resurfacing Account No. 202-4614-821.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase – Diesel Generator #2
Prepared by: Paul Reinsch, Water and Wastewater

Manager’s Recommendation:

I recommend ratification of emergency purchase order no. 499515 to Great Lakes Power Services, Inc., Linwood, MI, in the amount of \$6,050, issued on July 21, 2016, for services performed and parts supplied related to the electrical switchgear on Diesel Generator #2 at the Water Treatment Division.

Justification:

During an operations run of diesel generator #2, the unit failed to transfer power once started. After the problem was determined to be outside the scope and ability of city staff, Great Lakes Power Services were contacted to troubleshoot and make repairs to the generator. This was considered an emergency because we are in the middle of thunderstorm season. The emergency generators are critical to the supply of water during possible power outage situations since the City has no elevated storage to maintain water pressure in the event of power loss. It was important that we get this generator repaired and returned to service as quickly as possible.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division’s General Repairs Account No. 591-4730-930.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: JWC Auger Replacement
Prepared by: Brian Baldwin, Water and Wastewater

Manager’s Recommendation:

I recommend that the quote from JWC Environmental of Buford, GA, a sole source, be accepted and a purchase order be issued to them in the amount of \$8,598.43 for the purchase of parts to rebuild the auger monster mechanism for the Wastewater Treatment Division.

Justification:

After screenings are removed from the incoming wastewater, they are conveyed through a sluice trough to a grinder which grinds them up. The ground screenings are then pushed by an auger through a pipe and into a roll off container for transport to the landfill. Because there is no redundancy for this unit, spare parts to rebuild it are kept on site. Last year we replaced the auger with the spare and we now need to purchase a spare. On August 18, 2016, we received a quote from JWC Environmental for a replacement auger. JWC Environmental is the manufacturer of the auger monster and the sole source for spare parts.

This vendor meets all requirements of §14.23, “Vendors,” of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000 for Fiscal Year 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: JWC Fine Bar Screen Rebuild
Prepared by: Brian Baldwin, Water and Wastewater

Manager’s Recommendation:

I recommend that the quote from JWC Environmental of Buford, GA, a sole source, be accepted and a purchase order be issued to them in the amount of \$10,348.08 for the purchase of two stainless steel chains to rebuild one fine bar screen mechanism for the Wastewater Treatment Division.

Justification:

The Wastewater Treatment Plant has four ¼ inch fine bar screens located in the grit delivery channel. They remove rags and debris from wastewater before it enters the treatment process. After these screenings are removed from the incoming wastewater they are conveyed through a sluice trough to a grinder which grinds them up. The ground screenings are then pushed by an auger through a pipe and into a roll off container for transport to the landfill. On August 17, 2016, we received a quote from JWC Environmental for the purchase of two replacement chains needed to rebuild one fine bar screen mechanisms. JWC Environmental is the manufacturer of the fine bar screen and the sole source for spare parts.

This vendor meets all requirements of §14.23, “Vendors,” of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title I “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000 for Fiscal Year 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Salt/Fraser Dewatering Pump
Prepared by: Brian Baldwin, Water and Wastewater

Manager’s Recommendation:

I recommend that the quote from DuBois-Cooper & Associates of Plymouth, MI, a sole source, be accepted and a purchase order be issued to them in the amount of \$17,700 for the purchase of a replacement dewatering pump for the Salt/Fraser Retention and Treatment Basin for the Remote Facilities Division.

Justification:

The Salt/Fraser Retention and Treatment Basin is below the grade of the interceptor sewer, therefore, every time it fills the last three feet cannot be drained by gravity and must be pumped out. Unfortunately there is a lot of grit in the last three feet, causing pump wear. When the pump was last pulled, we noted that wear on the impeller and volute is so severe that the pump must be replaced. When we get the new pump, we will coat it with a protective resin and inspect and recoat it on a routine basis in an effort to extend the life. On August 2, 2016, we received a quote from DuBois-Cooper & Associates of Plymouth, MI for a direct replacement of the existing dewatering pump. DuBois-Cooper & Associates is the manufacturer’s representative for Wemco pumps and the sole source in our area.

This vendor meets all requirements of §14.23, “Vendors,” of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Remote Facilities Division’s Repairs and Replacements Account No. 590-4835-974.000 for Fiscal Year 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Authorizing Amplifying Equipment for the Saginaw Harvest Table Event

Prepared by: Philip Karwat, Public Services

Manager's Recommendation:

I recommend the adoption of the attached Resolution authorizing amplifying equipment on Water Street between Thompson Street and Janes Avenue, a public property, during the Saginaw Harvest Table event to be held on Sunday September 18, 2016.

Justification:

On September 8, 2016, the Saginaw Harvest Table submitted an application for its first annual event. The event will be located at 507 S. Washington Avenue. The event is a community fine dining experience in Saginaw, bringing the best of Saginaw County's food, drink, musicians and people together in an outdoor setting. Proceeds from the event will go to benefit the new Downtown Saginaw Farmers' Market.

Saginaw Harvest Table has requested that the City allow amplifying equipment to be used during this event.

In accordance with Title IX, "General Regulations" of Chapter 99, "Special Event," §99.21, "Use of Sound Amplifying Equipment," if an event sponsor intends to use sound amplifying equipment, the event sponsor is required to obtain approval from City Council.

Council Action:

This Council Communication is for explanation purposes only of the resolution to be adopted.

**RESOLUTION TO AUTHORIZE
SAGINAW HARVEST TABLE
TO USE AMPLIFYING EQUIPMENT
SEPTEMBER 18, 2016
LOCATION – 507 S. WASHINGTON AVENUE**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Saginaw Harvest Table plans to host its first annual event on Water Street between Thompson Street and Janes Avenue on Sunday September 18, 2016; and

WHEREAS: Saginaw Harvests Table has requested permission to use amplifying equipment between the hours of 6:00 p.m. and 10:00 p.m.; and

WHEREAS: City Council can provide authorization for the use of amplifying equipment on public property; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the use of amplifying equipment during the Saginaw Harvest Table event to be held on September 18, 2016 between the hours of 6:00 p.m. and 10:00 p.m. located on Water Street between Thompson Street and Janes Avenue.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 12, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

RESOLUTION TO PERMIT THE SALE OF ALCOHOLIC BEVERAGES AT THE FARMERS MARKET ON WATER STREET ON PUBLIC PROPERTY

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, the Saginaw Harvest Table plans to host its first annual event to be held on Sunday September 18, 2016 from 6:00 p.m. until 10:00 p.m.; and

WHEREAS, the Saginaw Harvest Table requests that they be allowed to serve alcoholic beverages at the annual event to its guests on public property; and

WHEREAS, City Council can provide authorization for the consumption and sale of alcoholic beverages on public property; and

WHEREAS, Saginaw Harvest Table must provide certain documents prior to the event; and

WHEREAS, if the Saginaw Harvest Table does not provide the documents by the stated date, they will not be allowed to serve alcoholic beverages during the event on September 18, 2016; and

WHEREAS, the City will set all insurance requirements and all insurance certificates must be reviewed and approved by the City;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the consumption and sale of alcoholic beverages on public property during the annual Saginaw Harvest Table event at the Farmers Market located at 507 S. Washington Avenue provided that the mandatory information listed in Title XIII, Section 132.01(C) of the Saginaw Code of Ordinances be provided no later than September 12, 2016.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 12, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

APPROVING AN EMERGENCY MORATORIUM ON DEMOLITION

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the Saginaw City Council has established the Saginaw Historic District Commission and appointed a Historic District Study Committee to review and research historic resources in proposed local historic districts; and

WHEREAS: the Study Committee completed its preliminary report on an area defined as Phase I of the proposed Central City Historic Business District on January 20, 2013. According to the Study Committee, the majority of the structures within the area meet the criteria for designation as per Michigan PA 169 of 1970, the Michigan Local Historic Districts Act, and the Study Committee's recommendation was to designate it as a local historic district; and

WHEREAS: the area designated as Phase I of the proposed Central City Historic Business District includes all the properties on the block bounded by East Genesee Avenue, South Washington Avenue, Federal Street and Franklin Street, all of which are considered, according to the Study Committee, "contributing resources" to the historic and architectural significance of the district and of the City of Saginaw; and

WHEREAS: the Study Committee has determined that the demolition of these structures would cause irreparable harm to resources in the proposed Central City Historic Business District and irrevocably and negatively impact the integrity of the proposed District and a key streetscape in Downtown Saginaw;

THEREFORE BE IT RESOLVED, that the City of Saginaw declares, in accordance with Section 14, Subsection 4 of the Michigan Local Historic District Act, being MCL 399.214(4), an emergency moratorium on all pending work within the proposed Central City Historic Business District for a period not to exceed six months; that any pending permit application concerning said resources be summarily denied; and that, should the threat of irreparable harm to said resources still be present at the end of the six-month period, Council may extend the emergency moratorium for an additional period not to exceed six months.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on September 12, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk