



Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chamber - Room 205
989.399.1311
August 21, 2017
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation presented to Saginaw Career Complex students KaTonya Jenkins, Shanttel Gonsalves, Noemi Perez and Isabella Dean for finishing 1st place in the ProStart National Championship in Restaurant Management.
2. Proclamation presented to Saginaw Career Complex advisor Julie Ivan for receiving "National Advisor of the Year" recognition at the SkillsUSA National Championship.
3. Recognition of Saginaw Career Complex students for their performance at the SkillsUSA and Health Occupations of America State and National Competitions.

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

1. Approve the minutes from the August 7, 2017 regular Council meeting.
2. Approve the Service Agreement with GovernmentJobs.com, d/b/a NEOGOV, for a new online, web based application tracking system for an annual cost of \$12,324 with a one-time set up and implementation fee of \$6,500.
3. Approve the Lease Agreement with the Boys and Girls Club of Bay County, Inc. for the property at 1781 Fordney Street.
4. Approve the Interlocal Agreement with Saginaw County for administration of the 2017 Byrne Justice Assistance Grant in the amount of \$33,589.50.

5. Approve a purchase order to Axon Enterprise, Inc., a sole source, for \$4,045.86 for 10 Axon Body Camera Systems for the Saginaw Police Department.
6. Approve a one year extension and issue a blanket purchase order to Lansing Uniform Company for \$15,000 to provide uniforms for the Saginaw Police Department from July 1, 2017 to June 30, 2018.
7. Approve the grant agreements between the Saginaw Housing Commission and the U.S. Department of Housing and Urban Development (HUD) for the FY 2016 Continuum of Care Program.
8. Approve the payment to BS&A Software for \$85,769 for the renewal of annual software maintenance/support.
9. Approve a purchase order to Bentley Systems, Inc. for \$6,875 for the annual renewal of Water GEMS hydraulic water modeling software for the Water Treatment and Maintenance and Service Division.
10. Approve a purchase order to Etna Supply, a sole source, for \$34,000 for replacement water meters for the Maintenance and Service Division.
11. Approve a blanket purchase order to ETNA Supply, a sole source, for \$30,000 for (Sensus) Smart Point Transceivers and related components for the City's Automated Meter Reading System (AMRS) for the Maintenance and Service Division for FY 2018; and pending approval of the FY 2019 budget, approve a blanket purchase order to ETNA Supply for the same amount for the same services for FY 2019.
12. Approve the Michigan Natural Resources Trust Fund Agreement for the Ojibway Island Improvements, Project Number TF16-0098.
13. Approve the Grass Cutting Services Agreement with the Saginaw County Land Bank Authority for \$65,000 from July 1, 2017 through June 30, 2018. Further, approve a budget adjustment for FY 2018 to recognize these funds.
14. Approve a purchase order to Hathorn Corporation for \$2,910.56 for an underground signal locating device to be used with the pipe inspection camera for the Facilities Division.
15. Approve a blanket purchase order to Larry's Auto Supply for \$3,000 for tools for the mechanics in the Motor Pool Division for FY 2018.
16. Approve the Resolution authorizing the sale and consumption of alcoholic beverages at the "Harvest Table" event on Water Street on Sunday, September 10, 2017.
17. Approve a purchase order to Jamark Products LLC, a sole source, for \$5,600 for a replacement chlorine analyzer for the Wastewater Treatment Division.

18. Approve a purchase order to Kendall Electric, a sole source, for \$46,849.50 for control panel hardware for the Remotes Facilities Division.
19. Approve a purchase order to SW Controls Inc., a sole source, for \$3,064 for two radar level detection units for the Remote Facilities Division.
20. Approve a purchase order to DuBois-Cooper & Associates, a sole source, for \$21,470 for a replacement dewatering pump for the Salt/Fraser Retention and Treatment Basin for the Remote Facilities Division.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

PROCLAMATION

presented to

KaTonya Jenkins, Shanttel Gonsalves, Noemi Perez, and Isabella Dean

WHEREAS, on behalf of the Saginaw City Council and the citizens of Saginaw, it is a honor and a privilege to recognize KaTonya Jenkins, Shanttel Gonsalves, Noemi Perez, and Isabella Dean, students at the Saginaw Career Complex, for their 1st place victory at the 2017 National ProStart Invitational held in Charleston, South Carolina on April 28 through May 30, 2017; and

WHEREAS, this team from the Saginaw Career Complex competed against 41 other state level champions; presenting their innovative and promising restaurant concept to a panel of restaurant industry leaders, state restaurant association executives, and other judges from top post-secondary schools. KaTonya, Shanttel, Noemi and Isabella were awarded the impressive 1st place finish in this intense and rigorous national competition; and

WHEREAS, members of the Saginaw Career Complex Team were judged on marketing strategies, recipes, menu selection and prices, and critical thinking skills. This is the first time a team from Michigan has ever won this award. Each member of the Saginaw Career Complex team walked away with over \$300,000 in scholarships; and

WHEREAS, this victory is not only a huge personal triumph for these students, but also a great achievement for the instructors at the Saginaw Career Complex, who also spent countless hours over the past years coaching and preparing their students for this national competition; and

WHEREAS, these Saginaw Career Complex Students must possess an athlete's discipline and dedication, spending the months prior to the National ProStart event preparing several hours a day, 5 days a week. We are proud of the reputation KaTonya, Shanttel, Noemi and Isabella have earned as a winners, for their hard work, and the example they have set for others as exemplary students and future leaders in our community;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers and all our citizens, do hereby extend this expression of pride and offer congratulations to KaTonya Jenkins, Shanttel Gonsalves, Noemi Perez, and Isabella Dean, for their 1st place finish at the National ProStart Invitational. We commend these students for their outstanding achievements and for being stellar examples to the youth in our community, confirming what hard work and dedication can accomplish.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 21st day of August in the year of our Lord two thousand seventeen.



Dennis D. Browning, Mayor

Councilmembers

*Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Clint Bryant
John Humphreys, John Milne, Brenda F. Moore
and Demond L. Tibbs*

August 21, 2017

Timothy Morales, City Manager

PROCLAMATION

presented to

Ms. Julie Ivan

WHEREAS, Julie Ivan, a culinary instructor at the Saginaw Career Complex and a SkillsUSA advisor, has been nationally recognized as the 2017 Advisor of the Year for her dedication and leadership to the students at the Saginaw Career Complex; and

WHEREAS, for the past 14 years, Julie Ivan has served as a SkillsUSA advisor, helping students discover and grow in their career passions. Through the work and enthusiasm of Ms. Ivan, the Saginaw SkillsUSA chapter has grown to help thousands of Saginaw Career Complex students learn to appreciate their abilities and the value they can add to our workforce; and

WHEREAS, Julie Ivan serves on the state technical committee for culinary arts and as a WorldSkills bakery expert, helping the WorldSkills technical committee to develop the international competition. As a leader and advisor who challenges and inspires her students to excel, Ms. Ivan has advised several students from Saginaw to win at the National Championship level; and

WHEREAS, Julie Ivan has often been recognized for her commitment to her students and her ability to develop world-class workers, leaders, and responsible citizens. Ms. Ivan was recently selected the SkillsUSA 2017 National Advisor of the Year and will represent the United States at the international level at the WorldSkills Competition in Abu Dhabi, United Arab Emirates as the US Bakery Expert ; and

WHEREAS, this is a tremendous honor for Julie Ivan and exemplifies her level of skill and the impact she has made at the Saginaw Career Complex. We are proud of the reputation Ms. Ivan has earned as a winner, for her hard work, and the example she has set for her students;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers, do hereby extend to Ms. Julie Ivan our sincere congratulations for having been recognized as the SkillsUSA National Advisor of the Year. We commend Ms. Ivan for her outstanding achievements, and the positive impact she has made in the lives of her students and in our community. We congratulate Ms. Julie Ivan and extend our very best wishes for continued success in all of her future endeavors.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 21st day of August in the year of our Lord two thousand seventeen.



August 21, 2017

Dennis D. Browning, Mayor
Councilmembers

Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie E. Boensch,
Clint Bryant, John Humphreys, John Milne
Brenda F. Moore and Demond L. Tibbs

Timothy Morales, City Manager

CERTIFICATE OF RECOGNITION

presented to

Jacob Pearsall and Karmen Clark

WHEREAS, on June 19, 2017, more than 6,000 students worked against the clock and each other, to prove their expertise in categories such as electronics, computer-aided drafting, precision machining, medical assisting and culinary arts at the 53rd Annual SkillsUSA National Leadership and Skills Conference Championship in Louisville, Kentucky; and

WHEREAS, Jacob Pearsall and Karmen Clark, students at the Saginaw Career Complex, achieved 1st place at the state level in their skill category and were able to advance to the SkillsUSA National Championship. Jacob and Karmen were part of an elite group of other state level champions from across the United States competing in this extremely intense and demanding national competition; and

WHEREAS, these Saginaw Career Complex students must possess an athlete's discipline and dedication, committing several hours a week to study and prepare for the SkillsUSA competition. We are proud of the reputation these students have earned as winners, for their hard work, and the example they have set for others as exemplary students and future leaders in our community;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers and all our citizens, do hereby extend this expression of pride and offer congratulations to Jacob Pearsall and Karmen Clark for their performance at the SkillsUSA National Championship. We commend Jacob and Karmen for their outstanding achievements, and for being a stellar examples to the youth in our community, confirming what hard work and dedication can accomplish.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 21st day of August in the year of our Lord two thousand seventeen.



August 21, 2017

A handwritten signature in black ink, appearing to read "D. Browning".

Dennis D. Browning, Mayor
Councilmembers

Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Clint Bryant,
John Humphreys, John Milne, Brenda F. Moore,
and Demond L. Tibbs

Timothy Morales, City Manager

CERTIFICATE OF RECOGNITION

presented to

Abigail Billot, Amy Brzezkiwicz, and Carolea Greanias

WHEREAS, on June 21, 2017, thousands of members of the Health Occupations Students of America (HOSA) from across the United States, Canada, Samoa, and Puerto Rico competed against each other to prove their expertise and knowledge in health care related events at the 40th Annual HOSA International Leadership Conference on Orlando, Florida; and

WHEREAS, Abigail Billot, Amy Brzezkiwicz, and Carolea Greanias, students at the Saginaw Career Complex, achieved 2nd place at the state level in the Medical Innovations category and were able to advance to the HOSA-Future Health Professional National Championship. These students were part of an elite group of state level champions from across the United States competing in this extremely intense national competition, developing the knowledge and skills to become a future health professional; and

WHEREAS, these Saginaw Career Complex students must possess an athlete's discipline and dedication, committing several hours a week to study and prepare for the HOSA competition. We are proud of the reputation Abigail, Amy, and Carolea have earned as winners, for their hard work, and the example they have set for others as exemplary students and future leaders of our community;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers and all our citizens, do hereby extend this expression of pride and offer congratulations to Abigail Billot, Amy Brzezkiwicz, and Carolea Greanias for their performance at the HOSA-Future Health Professionals National Championship. We commend these students for their outstanding achievements, and for being a stellar examples to the youth in our community, confirming what hard work and dedication can accomplish.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 21st day of August in the year of our Lord two thousand seventeen.



August 21, 2017

Dennis D. Browning, Mayor

Councilmembers

Floyd Kloc, Mayor Pro Tem

*Michael D. Balls, Annie Boensch, Clint Bryant,
John Humphreys, John Milne, Brenda F. Moore,
and Demond L. Tibbs*

Timothy Morales, City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, AUGUST 7, 2017, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Moore offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: John Milne, Demond Tibbs, Annie Boensch, Floyd Kloc, Brenda Moore, Clint Bryant, Michael Balls, John Humphreys, and Dennis Browning: 9. Council Members absent: 0.

ANNOUNCEMENTS

City Clerk Janet Santos announced the following:

- that a revised agenda has been issued which adds consent agenda item #15 regarding a Letter of Agreement with Saginaw Arcadea, LLC, a resolution regarding OPRA's at 107 S. Washington and 100 N. Washington Avenue, and removing a Commission appointment, and
- that the City's Waste Convenience Station is open the second Saturday of the month now with new hours from 8:00 a.m. to 12:00 p.m. for City residents to dispose of items that curbside does not pickup, such as building materials, and recycling for glass, plastic and paper. The next service day with the new hours will be this Saturday, August 12.

Mayor Browning presented a proclamation declaring August 11–13, 2017 as "Saginaw African Cultural Festival Weekend." The proclamation was accepted by Dawn Hinton.

PERSONAL APPEARANCES

The following personal appearances addressed Council: Brandon Hausbeck, and Mark Oberschmidt.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Humphreys, Balls, Bryant, Moore, Tibbs, Milne, and Mayor Browning.

REPORTS FROM CITY MANAGER

Management Update

City Manager Tim Morales presented informational updates of City meetings and projects.

Manager Morales introduced Tom Miller, Jr., Saginaw Future V.P. of Urban Development. Mr. Miller presented information regarding the Obsolete Property Rehabilitation Act and the transfer of certificates requirements. A future request will be submitted to the City from ROCO Real Estate as they are in the process of purchasing the properties at 107 S. Washington Avenue, and 100 N. Washington Avenue.

Mr. Miller introduced Bradley Scobel, Counsel representative, and David Colman, Co-Chief Executive Officer for RoCo Real Estate. They provided information regarding the history of their company, investment projects, and their plans for the properties at 107 S. Washington Avenue and 100 N. Washington Avenue.

City Manager Tim Morales introduced City Attorney Amy Lusk. Ms. Lusk presented an update regarding the property at 124-126 N. Washington Avenue.

CONSENT AGENDA:

1. Approve the July 24, 2017 regular council meeting minutes.
2. Approve the appointment of Grace DeLeon as officer delegate and Dennis Jordan as alternate officer delegate, and James Martin as employee delegate and Mike Hagen as alternate employee delegate, to attend the Municipal Employees Retirement System's 71st Annual Meeting.
3. Approve the amendments to the 2017/2018 Approved Budget to recognize changes that occurred during the July period.
4. Approve the Grant Environmental Review on behalf of Buena Vista Township as part of their grant application submittal to the U.S. Department of Housing and Urban Development.
5. Approve individual purchase orders to various vendors for a cumulative total of \$466,598 for demolition work for the Community Development Block Grant Program for FY 2018.
6. Approve a purchase order to SPACE, Inc., a sole source, for an amount not to exceed \$10,000 for the update and upcycling of office furniture and redesign of the City Manager's office.
7. Approve a purchase order to IBM Corporation for \$17,000 for the renewal of the City's Lotus Notes/IBM Notes software subscription and license fees to operate the City of Saginaw's e-mail, calendar and workflow system.
8. Approve a purchase order to Wirt Saginaw Stone Dock for \$9,250 for crushed washed 29A stone for the Right of Way Division.
9. Approve a purchase order to Bit-Mat Products for \$35,000 for anionic emulsified asphalt and tack coat for the Right of Way Division.
10. Approve the Professional Engineering Agreements with three engineering firms: BM Construction Consultants, Spicer Group, and Surveying Solutions Incorporated in amounts not to exceed the amount of \$60,000 for Construction Inspection Services during the 2018 construction season.
11. Approve a purchase order to Bourdow Contracting for \$2,500 for 239 tons of screened top soil for the Cemeteries Division.
12. Approve a purchase order to Todd Wenzel Buick GMC at the State bid price of \$54,485.20 for two 2018 GMC Sierra 2500HD Pickup trucks for the Maintenance and Service Division.
13. Approve a purchase order to Tri County International Trucks at the State bid price of \$114,650 for the purchase of a 2018 International 7600 SBA 6X4 Cab and Chassis; and at the State bid price of \$140,450 for installation of plowing, salting and dump body equipment for the Right of Way Division.

14. Approve a blanket purchase order to Bell Equipment Co. for \$17,810 for FY 2018; and for \$17,810 for FY 2019, pending budget approval, for various sweeper brooms for the Motor Pool Operations Division.

15. Approve the Letter of Agreement with Saginaw Arcadea, LLC, for the transfer of ownership of 124-126 N. Washington Avenue.

Moved by Council Member Bryant, seconded by Council Member Moore to approve consent agenda items 1 through 15, as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Milne, seconded by Council Member Moore to approve the following:

- the Council appointment of Debra Melkonian to the Human Planning Commission with a term to expire December 31, 2019, and
- the Mayoral appointment of Benjamin Champagne to the Saginaw Riverfront Development Commission with a term to expire April 1, 2019.

9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Mayor Pro Tem Kloc, seconded by Council Member Boensch to adopt a resolution supporting a future transfer request of Obsolete Property Rehabilitation Certificates at 107 South Washington Avenue, and 100 North Washington Avenue. 9 ayes, 0 nays, 0 absent. Motion approved.

MOTIONS AND MISCELLANEOUS BUSINESS

Moved by Council Member Boensch, seconded by Council Member Moore to designate Mayor Browning as the official representative and Mayor Pro Tem Kloc as the alternate for the Michigan Municipal League Annual Meeting to be held September 13-15, 2017. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Mayor Pro Tem Kloc, seconded by Council Member Moore to adjourn the meeting at 7:42 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Janet Santos, CMMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: NEOGOV Service Agreement
Prepared by: Dennis Jordan, Director of Human Resources

Manager's Recommendation:

I recommend approval of the Service Agreement between GovernmentJobs.com (d/b/a) NEOGOV and the City of Saginaw. This agreement has been approved by me as to substance and the City Attorney as to form. It is also recommended that the City Council authorize the City Manager to sign all documents related to these agreements.

Justification:

The City of Saginaw currently processes all employment applications manually. Candidates are able to complete an application on line however, they must print and scan, mail or hand-deliver the application to Human Resources. This is a very paper intensive process and an inefficient way to manage the employment applications process.

Since the City receives an average of 625 internal and external applications per year, the employment application process will greatly benefit from this new online, web based application tracking system.

The new system will allow candidates to complete and submit the employment application forms from the City of Saginaw's web page. The submission would also include the employee's ancillary documents such as resumes, transcripts, cover letters, references, licenses and certificates or other necessary documents along with the application.

The great feature of this system is that all the application information will automatically populate necessary data fields. Those data fields are related to the candidate's personal information, educational history, work history and other employer required information necessary to assist the City in sorting, searching and screening candidates for job openings.

When doing searches for prior candidates that have applied, the City will be able to run reports targeting specific criteria such as special licenses or special educational requirements or special types of training or special types of work experience.

Bringing this technology will greatly improve internal efficiencies, will look much more professional and will make the process more user friendly and less cumbersome for candidates wanting to apply for positions in the City of Saginaw.

The annual cost is \$12,324.00 with a one-time, non-reoccurring set up and implementation fee of \$6,500.00.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

These funds are budgeted in the Department of Technical Services - Information Services Fund's Operating Services Account No. 658-1720-805.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Lease Agreement, 1781 Fordney St.
Prepared by: John C. Stemple, Chief Inspector

Manager’s Recommendation:

I recommend that the City approve the Lease Agreement for 1781 Fordney St. with the Boys and Girls Clubs of Bay County, Inc., doing business as Boys and Girls Clubs of the Great Lakes Bay Region. The agreement is subject to approval by me as to substance and the City Attorney as to form.

Justification:

The City of Saginaw is the current owner of the property located at 1781 Fordney St. The building was formerly occupied by Junior Achievement who has recently vacated the building and terminated its lease.

Boys and Girls Club desires to use the building for its purposes which ultimately serve an important purpose for the City as well. The Boys and Girls Club will provide recreational opportunities for youth in the City of Saginaw.

The terms of the lease are highlighted as follows:

- Lease is for 50 years.
- Boys & Girls Club must provide programs at the building within 12 months of lease start date and then continue to provide such programs.
- Annual base rent is \$1 per year.
- Boys & Girls Club pays property taxes (if not exempt) and utilities.
- Boys & Girls Club pays for all repairs, maintenance and replacements – including structural components, HVAC, parking lot, lawn care, etc.
- Boys & Girls Club insures the building and improvements with the City named as the insured in an amount equal to the replacement value of the building. Boys & Girls Club maintains liability insurance of at least \$2 million, to be reviewed annually and adjusted if appropriate.
- Either party can terminate the lease on 30 days’ notice – with or without cause.
- Boys & Girls Club cannot assign the lease or sublease any portion of the property without the City’s written consent.

This is the negotiated lease of unique real estate and is not subject to the standard requirement of competitive bidding, pursuant to section 14.27 “Sole Source”, of “Purchasing, Contracting, and Selling Procedure”, of Chapter 14, “Finance and Purchasing”, of Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, City Manager
Subject: 2017 Byrne Justice Assistance Grant (JAG)
Prepared by: Brian Rowell, Community Public Safety – Police

Manager’s Recommendation:

It is recommended approval of the Interlocal Agreement between the City of Saginaw (“City”) and County of Saginaw (“County”) for administration of the 2017 Byrne Justice Assistance Grant (JAG) and distribution of proceeds. I have approved the Interlocal Agreement as to substance and the City Attorney as to form.

Justification:

The City and County are required to enter into an Interlocal Agreement (“Agreement”) before the disbursement of the 2017 Byrne JAG Grant. The Agreement sets forth the rights and obligations of the parties. The City and County have negotiated the division of the 2017 JAG grant. Pursuant to the terms of the Agreement, the County will serve as facilitator and fiduciary of the \$67,179.00 grant. The County will receive \$33,589.50. The funds will be used to support technology in the department’s Law Enforcement Division for the purpose of sustaining the delivery of basic law enforcement services. Meanwhile, the City will receive \$33,589.50. It will use the funds to purchase and equip patrol vehicles for the purpose of sustaining the delivery of basic law enforcement services.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, City Manager
Subject: Axon 2 Body Cameras
Prepared by: Brian Rowell, Community Public Safety – Police

Manager’s Recommendation:

It is recommended that a purchase order be issued to Axon Enterprise, Inc (formerly TASER International) of Scottsdale, Arizona, in the amount of \$4,045.86 for the purchase of ten (10) Axon 2 Body Camera Systems.

Justification:

The Saginaw Police Department has been using Axon Body Cameras since February 2015; they have become an integral tool of the Saginaw Police Department. The cameras currently in use have begun to show some wear and tear from their daily use. Purchasing an additional ten (10) body cameras will ensure that all on-duty police officers are properly equipped, particularly if cameras need to be sent out for repair. The Axon 2 camera systems are compatible with our current software for data storage. Wearing body cameras allows for more thorough information sharing, on-scene security, officer and citizen protection, and have become instrumental in investigations. In order to remain consistent with the equipment that is currently being used, Axon Enterprise, Inc (formerly TASER International) is the recommended vendor and a sole source provider.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Community Public Safety – Police – Police Technical Services Division’s Capital Outlay Less Than \$5,000 Account No. 101-3515-971.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager

From: Tim Morales, City Manager
Subject: 1-Year Uniform Extension for Saginaw Police/ Annual PO
Prepared by: Brian Rowell, Community Public Safety - Police

Manager’s Recommendation:

I recommend a 1-Year extension with Lansing Uniform Company, Lansing, MI, and that a purchase order be issued for \$15,000.00, allowing them to continue providing uniforms to the Saginaw Police Department. A 1-year extension would commence retroactively on July 1, 2017 and conclude on June 30, 2018.

Justification:

On June 10, 2014, two (2) qualified vendors submitted bids in response to the City of Saginaw’s request for Proposal #1235-14 for a 3-year bid in supplying the Saginaw Police Department uniforms. The bid was subsequently awarded to Lansing Uniform Company. The 3-year PO began on July 1, 2014 and concluded on June 30, 2017. The Saginaw Police Department requires more time to review and analyze its needs and options before committing to a multi-year agreement.

All sworn officers are required to be outfitted with Saginaw Police Department uniforms which include pants, short and long sleeve shirts, jackets, coats, hats, and ties. Lansing Uniform Company has agreed to extend 2017 pricing through FY18 while the Saginaw Police Department researches other comparable service providers and their pricing structures. An extension with Lansing Uniform Company would allow them to continue to provide uniforms to the Saginaw Police Department at the previously agreed upon pricing structure, with items purchased on an as needed basis.

This vendor meets all requirements of §14.23, “Vendors”, of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing, of “Title I, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in Community Public Safety – Police, Police Building Maintenance Division’s Clothing Supplies Account No. 101-3514-728.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Lesley Foxx Sims, Executive Director, Saginaw Housing Commission
Subject: Saginaw Housing Commission Grant Agreements
Prepared by: Saginaw Housing Commission

Recommendation:

I recommend approval of the grant agreements between the Saginaw Housing Commission (SHC) and the U.S. Department of Housing and Urban Development (HUD) for the FY 2016 Continuum of Care (CoC) Program. These agreements have been approved by me as to substance.

Justification:

In accordance with §12.31 (B)(3) of the Saginaw Code of Ordinances, SHC shall obtain City Council approval prior to entering or accepting any grant agreements in the name of the Saginaw Housing Commission. In accepting twelve grant agreements, SHC agrees that it will comply with all the terms and conditions of the agreement, applicable laws, regulations, and all other requirements of HUD now or hereafter in effect pertaining to the CoC Programs and other applicable laws. The effective date of each agreement shall be the date of execution as set forth by the U.S. Department of Housing and Urban Development.

SHC was notified on December 20, 2016 that the project applications submitted to HUD were selected to receive FY 2016 CoC funding in the amount of \$609,714. The grant agreements were provided to SHC on August 14, 2017 for signature to become effective. SHC has been awarded the CoC Program Grant for over 20 years. The CoC Program promotes community-wide commitment to the goal of ending homelessness; provides funding for efforts by nonprofit providers and state and local governments to quickly re-house homeless individuals and families to minimize trauma and dislocation; promotes access to and effective utilization of mainstream programs; and optimizes self-sufficiency among individuals and families experiencing homelessness. SHC serves as the fiduciary for grant sponsors, Emmaus House of Saginaw, Mustard Seed Shelter, Restoration Community Outreach, and Underground Railroad.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: BS&A Software Maintenance and Support Fee
Prepared by: Jeff Klopccic, Technical Services

Manager's Recommendation:

I recommend that payment be made to BS&A Software in the amount of \$85,769.00, for the renewal of annual software maintenance/support. The maintenance covers the 20 software application used in City operations. Support includes all updates and help services to the software for one year.

Justification:

The City uses BS&A ERP (Enterprise Resource Planning) software to manage and integrate business process throughout all of its Departments and Divisions. The software applications range from purchase orders, citizens request for action, business licenses, to general ledger budgeting. The City annually renews our maintenance and license fees for BS&A Software. This annual renewal of maintenance and license fees is for a 12-month period.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this payment are budgeted and available in the Technical Services, Information Services, Operating Services Account No. 658-1720-805.000

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Bentley Water GEMS Annual GIS Software Maintenance Fee

Prepared by: Jeff Klopocic, Technical Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Bentley Systems, Inc., (Philadelphia, PA) in the amount of \$6,875.00 for the annual renewal of Water GEMS hydraulic water modeling software.

Justification:

The City's Water Treatment Plant and its Maintenance & Service Departments use Bentley Systems, Inc., GIS Software to help manage and maintain its distribution system. Water GEMS hydraulic modeling software provides capabilities ranging from analysis and design to management functions such as fire flow assessment, pump scheduling, water quality improvement, emergency planning, leakage reduction and security enhancements. This annual renewal maintenance fee is required to receive all new upgrades for the software and gives us the ability to call Bentley Systems for help regarding all software related questions and problems.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted and available in the Technical Services, GIS Operating Services, Account No. 650-1738-805.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager

From: Tim Morales, City Manager
Subject: Water Meters Purchase
Prepared by: Josh Hoffman, Public Services Department

Manager’s Recommendation:

I recommend that the sole source quote be accepted from Etna Supply, Grand Rapids, Michigan and a purchase order be approved and issued to them in the amount of \$34,000.00 for the purchase of replacement water meters for fiscal year 2018.

Justification:

On July 17, 2017, the Maintenance and Service Division received a sole source quote for the purchase of 500 replacement 5/8” x 3/4” displacement meters. ETNA Supply is a sole source and the only franchise supplier in the State of Michigan for “Sensus” water meters. These water meters will be used as replacements for existing due to wear, damage, and theft. This is the most common size water meter throughout the water distribution area for delivering an adequate supply of water to City household customers. “Sensus” water meters are the most economical and compatible meter with the City’s Automated Meter Reading System (AMRS).

Etna Supply (Sensus Meters) \$68.00 ea. x 500 = \$34,000.00
Grand Rapids MI.

Etna Supply meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the Water Operation and Maintenance Fund – Meter Maintenance and Service Division’s, Repairs and Replacements Account No. 591-4720-974.000 (\$17,000), and in Sewer Operation and Meter Maintenance Fund – Maintenance and Service Division’s, Repairs and Replacements Account No. 590-4820-974.000 (\$17,000).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Order for ETNA Supply
Prepared by: Josh Hoffman, Public Services Department

Manager’s Recommendation:

I recommend approval of a blanket purchase order to ETNA Supply, Grand Rapids MI, a sole source provider, in the amount of \$30,000 for (Sensus) Smart Point Transceivers and related components for the City’s Automated Meter Reading System (AMRS) for the Maintenance and Service Division for FY 2018. I also recommend, pending approval of the FY 2019 budget, to issue a blanket purchase order to ETNA Supply for the same amount for FY 2019.

Justification:

The Maintenance and Service Division requires the ability to purchase (Sensus) Smart Point Transceivers and AMRs components on a short notice or emergency basis throughout the fiscal year. An efficient way of purchasing these items is to establish a blanket purchase order. ETNA Supply is a sole source and the only franchise supplier in the State of Michigan for the Sensus AMRS transceivers and components. This allows the Maintenance and Service Division to purchase items from the vendor without having to establish individual purchase orders for each purchase. The City currently has over 19,000 Smart Points in its water distribution and transmission system which collects the water usage data from the water meters for calculating water and sewer billing.

ETNA Supply meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operation and Maintenance Fund – Sewer Surplus Division’s Repairs and Replacements Account No. 590-4840-974.000 (\$15,000) and the Water Operation and Maintenance Fund – Water Surplus Division’s Repairs and Replacement Account No. 591-4740-974.000 (\$15,000) for FY 2018 and will be budgeted in the same account for the same amount for FY 2019.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: MNRTF Agreement for the Ojibway Island Improvements, TF16-0098
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that the Michigan Natural Resources Trust Fund (MNRTF) Agreement for the Ojibway Island Improvements, Project Number TF16-0098, be approved, and that the Mayor be authorized to execute this agreement on behalf of the City of Saginaw. The agreement has been approved by me as to substance and the City Attorney as to form. A resolution to approve the subject agreement and authorize the Mayor to sign the agreement and all related documents on behalf of the City appears under the regular order of business.

Justification:

The City applied for a MNRTF Grant for improvements to Ojibway Island, in March of 2016. City Council adopted a resolution in support of the application on March 14, 2016. The application included the construction of a multi-use pathway separate from the roadway, improvements to the stage and bathrooms, an upgrade to the electrical system, and landscaping. The Michigan Department of Natural Resources informed the City that the improvements to the stage, electrical system and stage bathrooms were ineligible grant items. The City submitted a revised grant application in September of 2016 that included only renovations to the public portion of the bathroom building, the construction of the multi-use pathway, landscaping and restoration of the north pedestrian bridge and approaches. City Council passed a resolution supporting the revised application on September 26, 2016. The City was awarded the grant on July 14, 2017.

The Michigan Department of Natural Resources requires that the City of Saginaw enter into an agreement for the purpose of setting forth the rights and obligations of the parties in agreeing to make the improvements to Ojibway Island. The multi-use pathway will become part of the Iron Belle Trail upon completion of the project.

This project will be designed in 2017, with construction scheduled to start in 2018. The project must be completed by July 31, 2019.

The estimated cost of the project is \$350,000, including design. The MNRTF grant will cover \$245,000 of the costs. The City is responsible for a 30% match or \$105,000, and any cost overruns.

Funds are budgeted and available in the General Fund - Department of Public Services - Parks Ground Maintenance Division's, Construction Projects Account No. 101-7570-822.000 (\$22,890), Major Street Fund – Street Projects Division's, Construction Projects

Account No. 202-4614-822.000 (\$33,075), and Major Street Fund – Bridge Projects Division’s Construction Projects Account No. 202-4616-822.000 (\$49,035).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

Michigan Natural Resources Trust Fund Grant
Ojibway Island Improvements Agreement, TF16-0098

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

“**RESOLVED**, that the City of Saginaw does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the City of Saginaw does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide One Hundred and Five Thousand (\$105,000) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 21, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/ CMC/MMC
City Clerk

From: Timothy Morales, City Manager

Subject: Saginaw County Lank Bank Authority Grass Cutting Services Agreement and Budget Adjustment

Prepared by: Phillip Karwat, Director of Public Services

Manager's Recommendation:

I recommend that the Grass Cutting Services Agreement with the Saginaw County Land Bank Authority (SCLBA) be approved. The term of the Agreement is from July 1, 2017 through June 30, 2018. In addition, the amount of the Agreement is \$65,000. The Agreement has been approved by me as to substance and the City Attorney as to form. I further recommend that the City Manager be authorized to sign the Agreement and any other related documents.

It is also recommended that a budget adjustment be completed to increase the General Fund – Saginaw County Account No. 101-0000-674-003 from \$77,773 to \$92,773, an increase of \$15,000. This increase in revenues will be offset by an increase in the General Fund – Department of Public Services - Abatement of Nuisances Division's, Employment Agency Fees Account No. 101-7571-804.000 by \$15,000 in Fiscal Year 2018.

Justification:

The SCLBA has collaborated with the City of Saginaw since 2010 to provide grass cutting services for SCLBA vacant properties. Based upon the City's prior performance, the parties have agreed to enter into this Agreement for the City to provide services for the Fiscal Year 2018 grass cutting season (July 1, 2017 through June 30, 2018). Specifically, the City will provide grass cutting services for cutting the right of way's and corner clearances for properties abutting City of Saginaw streets. The additional monies will allow the City of Saginaw to hire five temporary employees in order to provide five two-man grass cutting crews for the season. In addition, the City will prepare and provide reports to the SCLBA regarding its grass cutting activities. The grass cutting season historically begins the middle of April and ends October 31, depending on the weather.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Beacon Locating Device – Parks/Facilities Division
Prepared by: Bruce Caradine, Public Services Department

Manager’s Recommendation:

I recommend that the sole quote from Hathorn Corporation, of Markham, Ontario be accepted and a purchase order be issued to in the amount of \$2,910.56 for the purchase of an underground signal locating device to be used with the recently purchased pipe inspection camera for the Facilities Division.

Justification:

On March 28, 2017 the City of Saginaw solicited bids for the purchase of an Accuview Beacon Locator Device. No bids were submitted or received for this purchase. Since then, City staff has contacted vendors in order to solicit competitive quotations. One quotation was received for this purchase from Hathorn Corporation.

This locating device is used in tandem with the pipe inspection camera to mark out on the ground surface location and depth of the piping for making underground repairs. It will primarily be used at the Andersen Splash Park for locating the current damaged pipes and future preventive maintenance for all facilities. This piece of equipment is designed specifically for the inspection camera purchased to investigate underground piping of drains and waterlines.

Hathorn Corporation meets all requirements of §14.23, “Vendors,” Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the General Fund – Department of Public Services - Facilities Division’s, Parts and Supplies Account No. 101-7575-742.000 (\$1,455); Celebration Park Fund - Parts and Supplies Account No. 508-7580-742.000 (\$1,455.56).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Order for Larry's Auto Supply
Prepared by: Don Riley, Department of Public Services

Manager's Recommendation:

I recommend approval of a blanket purchase order in the amount of \$3,000 to Larry's Auto Supply of Saginaw, MI (in-city), for the purchase of tools for the mechanics within the Motor Pool Division for Fiscal Year 2018.

Justification:

The City's Municipal Garage mechanics are given a tool allowance at a yearly cost not to exceed \$500 per person, per the SEIU Hourly Bargaining Unit, Union Contract, Section 43, as follows:

For the Mechanical Equipment Repairperson II, Serviceperson Mechanic and Mechanic Equipment Repairperson I positions, the employer will continue to replace broken and worn out tools and contribute to the purchase of "updated" tools owned and used by the employees in these job classifications at a yearly cost not to exceed \$500 per person, per fiscal year. It is further understood that City employees shall be responsible for assigned tools lost or damaged through negligence of the employee. The allowance shall be distributed based on procedure currently in effect in the Division of Motor Equipment.

The Municipal Garage mechanics have discussed and agreed that based upon the extremely high level of customer service, cost matching, and full product line offered by this (in-city) vendor; this is where they would like to use their annual tool allowance. This vendor offers, pertaining specifically to this tool allowance, complete cost matching of any tool found from any competing supplier. This blanket purchase order fulfills the City's bargaining agreement with employees for the purchase of new and specialized tools required for changes in industrial materials, electronic computer software and manufactured specifications, etc. Each one of the Garage's six (6) mechanics selects their individual tools. Establishing a blanket purchase order is the most cost efficient and convenient way for the mechanic's to purchase individual tools via their allotted allowance.

Larry's Auto Supply meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Parts and Supplies Account No. 661-4481-742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

RESOLUTION TO PERMIT THE SALE OF ALCOHOLIC BEVERAGES AT THE FARMERS MARKET ON WATER STREET ON PUBLIC PROPERTY

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, the Saginaw Harvest Table plans to host its second annual event to be held on Sunday September 10, 2017 from 6:00 p.m. until 10:00 p.m.; and

WHEREAS, the Saginaw Harvest Table requests that they be allowed to serve alcoholic beverages at the annual event to its guests on public property; and

WHEREAS, City Council can provide authorization for the consumption and sale of alcoholic beverages on public property; and

WHEREAS, Saginaw Harvest Table must provide certain documents prior to the event; and

WHEREAS, if the Saginaw Harvest Table does not provide the documents by the stated date, they will not be allowed to serve alcoholic beverages during the event on September 10, 2017; and

WHEREAS, the City will set all insurance requirements and all insurance certificates must be reviewed and approved by the City.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the consumption and sale of alcoholic beverages on public property during the annual Saginaw Harvest Table event at the Farmers Market located at 507 S. Washington Avenue provided that the mandatory information listed in Title XIII, Section 132.01(C) of the Saginaw Code of Ordinances be provided no later than August 25, 2017.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 21, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Chlorine Analyzer
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the quote from Jamark Products LLC of Milford, MI, a sole source, be accepted and a purchase order be issued to them in the amount of \$5,600.00 for the purchase of a replacement chlorine analyzer for the Wastewater Treatment Division.

Justification:

The Wastewater Plant has four chlorine analyzers; two which control the chlorine dosing at the beginning of the disinfection process and two which control sulfur dioxide dosing at the end of the disinfection process. The analyzers in service are in excess of 25 years old and have been increasingly unreliable and labor intensive over the last few years. We plan to replace them one at a time over the next four years. On July 26, 2017, we received a quote from Jamark Products LLC for a replacement analyzer manufactured by ATI. Jamark Products LLC is the manufacturer's representative for ATI and the sole source for their products in our area.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 590-4830-974.000 for Fiscal Year 2018.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Combined Sewer Overflow (CSO) Basin Control Panel Upgrade
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Kendall Electric, a sole source, in the amount of \$46,849.50 for control panel hardware for the Remotes Facilities Division.

Justification:

On September 26, 2016, the City of Saginaw received a quote from Kendall Electric for the purchase of a Programmable Logic Controller and the associated input and output cards for operation of the Fitzhugh CSO basin. We are upgrading the equipment as the manufacturer is nearing the end of its support cycle for the current equipment. Kendall Electric is the distributor for Rockwell Automation Inc. in our area and the sole provider of this equipment.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division's Repairs and Replacements Account No. 590-4840-974.000 for Fiscal Year 2018.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Radar Level Meters
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the quote from SW Controls Inc. of Farmington Hills, MI, a sole source, be accepted and that a purchase order be issued to them in the amount of \$3,064.00 for the purchase of two radar level detection units for the Remote Facilities Division.

Justification:

The City operates seven retention and treatment basins and six sewage pumping stations. Each one of these locations requires some form of level monitoring and control; many of the locations have multiple level monitors. Over the last few years radar meters have been the preferred technology for level measurement due to their accuracy and durability and have been used to replace older technologies when they fail. Experience has proven that two particular brands have worked best for us, Magnitrol and Vega. The Magnitrol meters are less expensive and work well in a controlled environment (not exposed to severe conditions). The Vega meters have proven to be the most robust in harsher environments. Due to the number of these meters in service, we try to keep two in stock. All stock was exhausted last year, therefore funds were budgeted to replace the stock units. On August 1, 2017, we received a quote from SW Controls Inc., the manufacturer's representative for Vega in our area and the sole source for their products.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Remote Facilities Division's Parts and Supplies Account No. 590-4835-742.000 for FY2018.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Salt/Fraser Dewatering Pump
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the quote from DuBois-Cooper & Associates of Plymouth, MI, a sole source, be accepted and a purchase order be issued to them in the amount of \$21,470.00 for the purchase of a replacement dewatering pump for the Salt/Fraser Retention and Treatment Basin for the Remote Facilities Division.

Justification:

The Salt/Fraser Retention and Treatment Basin is below the grade of the interceptor sewer, therefore, every time it fills the last three feet cannot be drained by gravity and must be pumped out. Unfortunately there is a lot of grit in the last three feet, causing pump wear. When the pump was last pulled, we noted that wear on the impeller and volute was so severe that the pump must be replaced. When we get the new pump, we will coat it with a protective resin and inspect and recoat it on a routine basis in an effort to extend the life. On July 20, 2017, we received a quote from DuBois-Cooper & Associates of Plymouth, MI for a direct replacement of the existing dewatering pump. DuBois-Cooper & Associates is the manufacturer's representative for Wemco pumps and the sole source in our area.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Remote Facilities Division's Repairs and Replacements Account No. 590-4835-974.000 for Fiscal Year 2018.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.