

Council Agenda

July 11, 2016 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Recognition of the Saginaw Career Complex students for their achievements at the 2016 National ProStart Invitational and the SkillsUSA National Competition.

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

1. Approve the minutes from the June 20, 2016 special meeting, closed session, and regular Council meeting.
2. Approve Petition 16-14 for the Saginaw African Cultural Festival Committee to erect banners located at South Michigan and West Genesee Avenue from July 18 through August 15, 2016 to promote the Saginaw African Cultural Festival Weekend.
3. Approve the Professional Services Agreement with LSL Planning and a purchase order for \$7,000 to develop a form based zoning code for the Riverfront Mixed Use District.
4. Approve the subscription agreement with Emergency Services Marketing Corp., Inc. for \$785 for FY 2017 for "I am Responding" notification services for the Fire Department; and pending approval of the FY 2018 and FY 2019 budgets, approve the agreement for \$735 each year for the same services.
5. Approve a blanket purchase order to Douglass Safety Systems, LLC, a sole source, for \$18,000 for turnout gear for the Fire Department.
6. Approve a blanket purchase order to Douglass Safety Systems, LLC, a sole source, for \$10,000 for ISI parts for the Fire Department.
7. Approve a blanket purchase order to Douglass Safety Systems, LLC, a sole source, for \$10,000 for Micro-Blaze Out Foam for the Fire Department.

Council Agenda

July 11, 2016 6:30 p.m.

Council Chamber

8. Approve a purchase order to SMAC Testing, Inc. for \$29,942.50 for the road resurfacing testing services for FY 2017; and pending approval of the FY 2018 and FY 2019 budgets, approve purchase orders to SMAC Testing, Inc. for \$29,942.50 each year for road resurfacing testing services.
9. Approve the Professional Services Agreement with BM Construction Consultants for \$130,000 for Construction Inspection Services during the 2017 construction season.
10. Approve a purchase order to Bourdow Contracting for \$39,396.50 for an annual supply of topsoil for the Maintenance and Service Division for FY 2017; and pending approval of the FY 2018 budget, approve a purchase order to Bourdow Contracting for \$41,093 for the annual supply of topsoil for FY 2018.
11. Adopt the Resolution to approve Cost Agreement No. 16-5362 with the Michigan Department of Transportation for road reconstruction work on North Hamilton Street from Court Street to Madison Street.
12. Approve the blanket purchase orders to various vendors for a total amount of \$22,457.36 for various motor vehicle fluids for garage inventory for the Motor Pool Operations Garage Division for FY 2017.
13. Approve a purchase order to AIS Construction Equipment Company for \$33,583.20 for a 2016 Husqvarna Concrete Saw for the Maintenance & Service Division.
14. Approve to change the vendor name on purchase order no. 498900 from George Instrument Company to Magnetrol International, Inc.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approve the Mayoral reappointment of Richard Spitzer to the Saginaw Economic Development Commission with a term to expire June 30, 2019.
2. Approve the Mayoral appointment of Debbie Vasquez to the Saginaw Economic Development Commission with a term to expire June 30, 2018.
3. Approve the Council appointment of Bonnie Arnst to the Human Planning Commission with a term to expire December 31, 2018.
4. Approve the Council appointment of David Riddick to the Income Tax Board of Review for an indefinite term.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

1. An Ordinance to amend Chapter 34, "Elections," of Title III, "Administration," of the City of Saginaw Code of Ordinances, O-1.

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July 11, 2016 6:30 p.m.
Council Chamber

RESOLUTIONS:

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CERTIFICATE OF RECOGNITION

WHEREAS, on behalf of the Saginaw City Council and the citizens of Saginaw, it is a honor and a privilege to recognize Tyler Stroup, a student at the Saginaw Career Complex, for his performance at the 2016 SkillsUSA National Leadership Championship in Louisville, Kentucky; and

WHEREAS, Tyler placed 2nd in the nation and received a silver medal at the SkillsUSA National Championship in the Auto Collision Repair Technology Division. Tyler competed in this extremely intense and demanding national competition against state level champions from across the United States to receive the silver medal; and

WHEREAS, this victory is not only a huge personal triumph for Tyler, but also a great achievement for his instructors at the Saginaw Career Complex, who also spent countless hours over the past years coaching and preparing their students for this national competition; and

WHEREAS, these Saginaw Career Complex Students must possess an athlete's discipline and dedication, spending the months prior to the SkillsUSA event practicing several hours a day, 5 days a week. We are proud of the reputation Tyler has earned as a winner, for his hard work, and the example he has set for others as an exemplary student and a future leader of our community;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers and all our citizens, do hereby extend this expression of pride and offer congratulations to Tyler Stroup on finishing 2nd in the nation in the SkillsUSA Championship. We commend Tyler for his outstanding achievements, and for being a stellar example to the youth in our community, confirming what hard work and dedication can accomplish.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 11th day of July in the year of our Lord two thousand sixteen.



July 11, 2016

A handwritten signature in black ink, appearing to read "D. Browning", is written over a light blue rectangular background.

Dennis D. Browning, Mayor

Councilmembers

Floyd Kloc, Mayor Pro Tem

Michael D. Balls, Annie Boensch, Larry Coulouris, Clint Bryant

Daniel Fitzpatrick, Brenda F. Moore,

and Demond L. Tibbs

Timothy Morales, City Manager

CERTIFICATE OF RECOGNITION

WHEREAS, on behalf of the Saginaw City Council and the citizens of Saginaw, it is a honor and a privilege to recognize Shanttel Gonsalves, a student at the Saginaw Career Complex, for her performance at the 2016 SkillsUSA National Leadership Championship in Louisville, Kentucky; and

WHEREAS, Shanttel placed 4th in the nation and received a Skill Point Certificate at the SkillsUSA National Championship in the Commercial Baking Division. Shanttel competed in this extremely intense and demanding national competition against state level champions from across the United States; and

WHEREAS, this victory is not only a huge personal triumph for Shanttel, but also a great achievement for her instructors at the Saginaw Career Complex, who also spent countless hours over the past years coaching and preparing their students for this national competition; and

WHEREAS, these Saginaw Career Complex Students must possess an athlete's discipline and dedication, spending the months prior to the SkillsUSA event practicing several hours a day, 5 days a week. We are proud of the reputation Shanttel has earned as a winner, for her hard work, and the example she has set for others as an exemplary student and a future leader of our community;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers and all our citizens, do hereby extend this expression of pride and offer congratulations to Shanttel Gonsalves on finishing 4th in the nation in the SkillsUSA Championship. We commend Shanttel for her outstanding achievements, and for being a stellar example to the youth in our community, confirming what hard work and dedication can accomplish.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 11th day of July in the year of our Lord two thousand sixteen.



July 11, 2016

A handwritten signature in black ink, appearing to read "D. D. Browning".

Dennis D. Browning, Mayor

Councilmembers

*Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Larry Coulouris, Clint Bryant
Daniel Fitzpatrick, Brenda F. Moore,
and Demond L. Tibbs*

Timothy Morales, City Manager

CERTIFICATE OF RECOGNITION

WHEREAS, on behalf of the Saginaw City Council and the citizens of Saginaw, it is a honor and a privilege to recognize Briana Weaver, a student at the Saginaw Career Complex, for her performance at the 2016 SkillsUSA National Leadership Championship in Louisville, Kentucky; and

WHEREAS, Briana placed 14th in the nation and received a Skill Point Certificate at the SkillsUSA National Championship in the Culinary Arts Division. Briana competed in this extremely intense and demanding national competition against state level champions from across the United States; and

WHEREAS, this victory is not only a huge personal triumph for Briana, but also a great achievement for her instructors at the Saginaw Career Complex, who also spent countless hours over the past years coaching and preparing their students for this national competition; and

WHEREAS, these Saginaw Career Complex Students must possess an athlete's discipline and dedication, spending the months prior to the SkillsUSA event practicing several hours a day, 5 days a week. We are proud of the reputation Briana has earned as a winner, for her hard work, and the example she has set for others as an exemplary student and a future leader of our community;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers and all our citizens, do hereby extend this expression of pride and offer congratulations to Briana Weaver on finishing 14th in the nation in the SkillsUSA Championship. We commend Briana for her outstanding achievements, and for being a stellar example to the youth in our community, confirming what hard work and dedication can accomplish.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 11th day of July in the year of our Lord two thousand sixteen.



July 11, 2016

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Dennis D. Browning, Mayor

Councilmembers

*Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Larry Coulouris, Clint Bryant
Daniel Fitzpatrick, Brenda F. Moore,
and Demond L. Tibbs*

Timothy Morales, City Manager

CERTIFICATE OF RECOGNITION

WHEREAS, on behalf of the Saginaw City Council and the citizens of Saginaw, it is a honor and a privilege to recognize Kamarri Bates, a student at the Saginaw Career Complex, for her performance at the 2016 National ProStart Invitational in Dallas, Texas on April 29 through May 1, 2016; and

WHEREAS, Kamarri was a member of the Saginaw Career Complex team who competed in this extremely intense and demanding national competition against hundreds of state level champions from across the United States. Kamarri and her teammates presented their innovative and promising restaurant concept to a panel of industry judges and placed 4th in the nation for Restaurant Management; and

WHEREAS, this victory is not only a huge personal triumph for Kamarri, but also a great achievement for her instructors at the Saginaw Career Complex, who also spent countless hours over the past years coaching and preparing their students for this national competition; and

WHEREAS, these Saginaw Career Complex Students must possess an athlete's discipline and dedication, spending the months prior to the National ProStart event practicing several hours a day, 5 days a week. We are proud of the reputation Kamarri has earned as a winner, for her hard work, and the example she has set for others as an exemplary student and a future leader of our community;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers and all our citizens, do hereby extend this expression of pride and offer congratulations to Kamarri Bates and her teammates on placing 4th in the nation in the National ProStart Invitational. We commend these students for their outstanding achievements and for being stellar examples to the youth in our community, confirming what hard work and dedication can accomplish.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 11th day of July in the year of our Lord two thousand sixteen.



July 11, 2016

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Dennis D. Browning, Mayor

Councilmembers

Floyd Kloc, Mayor Pro Tem

Michael D. Balls, Annie Boensch, Larry Coulouris, Clint Bryant

Daniel Fitzpatrick, Brenda F. Moore,

and Demond L. Tibbs

Timothy Morales, City Manager

CERTIFICATE OF RECOGNITION

WHEREAS, on behalf of the Saginaw City Council and the citizens of Saginaw, it is a honor and a privilege to recognize Jada Herndon, a student at the Saginaw Career Complex, for her performance at the 2016 National ProStart Invitational in Dallas, Texas on April 29 through May 1, 2016; and

WHEREAS, Jada was a member of the Saginaw Career Complex team who competed in this extremely intense and demanding national competition against hundreds of state level champions from across the United States. Jada and her teammates presented their innovative and promising restaurant concept to a panel of industry judges and placed 4th in the nation for Restaurant Management; and

WHEREAS, this victory is not only a huge personal triumph for Jada, but also a great achievement for her instructors at the Saginaw Career Complex, who also spent countless hours over the past years coaching and preparing their students for this national competition; and

WHEREAS, these Saginaw Career Complex Students must possess an athlete's discipline and dedication, spending the months prior to the National ProStart event practicing several hours a day, 5 days a week. We are proud of the reputation Jada has earned as a winner, for her hard work, and the example she has set for others as an exemplary student and a future leader of our community;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers and all our citizens, do hereby extend this expression of pride and offer congratulations to Jada Herndon and her teammates on placing 4th in the nation in the National ProStart Invitational. We commend these students for their outstanding achievements and for being stellar examples to the youth in our community, confirming what hard work and dedication can accomplish.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 11th day of July in the year of our Lord two thousand sixteen.



July 11, 2016

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Dennis D. Browning, Mayor

Councilmembers

Floyd Kloc, Mayor Pro Tem

Michael D. Balls, Annie Boensch, Larry Coulouris, Clint Bryant

Daniel Fitzpatrick, Brenda F. Moore,

and Demond L. Tibbs

Timothy Morales, City Manager

CERTIFICATE OF RECOGNITION

WHEREAS, on behalf of the Saginaw City Council and the citizens of Saginaw, it is a honor and a privilege to recognize Deja Hinton, a student at the Saginaw Career Complex, for her performance at the 2016 National ProStart Invitational in Dallas, Texas on April 29 through May 1, 2016; and

WHEREAS, Deja was a member of the Saginaw Career Complex team who competed in this extremely intense and demanding national competition against hundreds of state level champions from across the United States. Deja and her teammates presented their innovative and promising restaurant concept to a panel of industry judges and placed 4th in the nation for Restaurant Management; and

WHEREAS, this victory is not only a huge personal triumph for Deja, but also a great achievement for her instructors at the Saginaw Career Complex, who also spent countless hours over the past years coaching and preparing their students for this national competition; and

WHEREAS, these Saginaw Career Complex Students must possess an athlete's discipline and dedication, spending the months prior to the National ProStart event practicing several hours a day, 5 days a week. We are proud of the reputation Deja has earned as a winner, for her hard work, and the example she has set for others as an exemplary student and a future leader of our community;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers and all our citizens, do hereby extend this expression of pride and offer congratulations to Deja Hinton and her teammates on placing 4th in the nation in the National ProStart Invitational. We commend these students for their outstanding achievements and for being stellar examples to the youth in our community, confirming what hard work and dedication can accomplish.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 11th day of July in the year of our Lord two thousand sixteen.



July 11, 2016

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Dennis D. Browning, Mayor

Councilmembers

*Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Larry Coulouris, Clint Bryant
Daniel Fitzpatrick, Brenda F. Moore,
and Demond L. Tibbs*

Timothy Morales, City Manager

CERTIFICATE OF RECOGNITION

WHEREAS, on behalf of the Saginaw City Council and the citizens of Saginaw, it is a honor and a privilege to recognize Ben Nagy, a student at the Saginaw Career Complex, for his performance at the 2016 National ProStart Invitational in Dallas, Texas on April 29 through May 1, 2016; and

WHEREAS, Ben was a member of the Saginaw Career Complex team who competed in this extremely intense and demanding national competition against hundreds of state level champions from across the United States. Ben and his teammates presented their innovative and promising restaurant concept to a panel of industry judges and placed 4th in the nation for Restaurant Management; and

WHEREAS, this victory is not only a huge personal triumph for Ben, but also a great achievement for his instructors at the Saginaw Career Complex, who also spent countless hours over the past years coaching and preparing their students for this national competition; and

WHEREAS, these Saginaw Career Complex Students must possess an athlete's discipline and dedication, spending the months prior to the National ProStart event practicing several hours a day, 5 days a week. We are proud of the reputation Ben has earned as a winner, for his hard work, and the example he has set for others as an exemplary student and a future leader of our community;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers and all our citizens, do hereby extend this expression of pride and offer congratulations to Ben Nagy and his teammates on placing 4th in the nation in the National ProStart Invitational. We commend these students for their outstanding achievements and for being stellar examples to the youth in our community, confirming what hard work and dedication can accomplish.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 11th day of July in the year of our Lord two thousand sixteen.



July 11, 2016

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Dennis D. Browning, Mayor

Councilmembers

*Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Larry Coulouris, Clint Bryant
Daniel Fitzpatrick, Brenda F. Moore,
and Demond L. Tibbs*

Timothy Morales, City Manager

CERTIFICATE OF RECOGNITION

WHEREAS, on behalf of the Saginaw City Council and the citizens of Saginaw, it is a honor and a privilege to recognize Briana Weaver, a student at the Saginaw Career Complex, for her performance at the 2016 National ProStart Invitational in Dallas, Texas on April 29 through May 1, 2016; and

WHEREAS, Briana was a member of the Saginaw Career Complex team who competed in this extremely intense and demanding national competition against hundreds of state level champions from across the United States. Brianna and her teammates presented their innovative and promising restaurant concept to a panel of industry judges and placed 4th in the nation for Restaurant Management; and

WHEREAS, this victory is not only a huge personal triumph for Briana, but also a great achievement for her instructors at the Saginaw Career Complex, who also spent countless hours over the past years coaching and preparing their students for this national competition; and

WHEREAS, these Saginaw Career Complex Students must possess an athlete's discipline and dedication, spending the months prior to the National ProStart event practicing several hours a day, 5 days a week. We are proud of the reputation Briana has earned as a winner, for her hard work, and the example she has set for others as an exemplary student and a future leader of our community;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers and all our citizens, do hereby extend this expression of pride and offer congratulations to Briana Weaver and her teammates on placing 4th in the nation in the National ProStart Invitational. We commend these students for their outstanding achievements, and for being stellar examples to the youth in our community, confirming what hard work and dedication can accomplish.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 11th day of July in the year of our Lord two thousand sixteen.



July 11, 2016

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Dennis D. Browning, Mayor

Councilmembers

Floyd Kloc, Mayor Pro Tem

Michael D. Balls, Annie Boensch, Larry Coulouris, Clint Bryant

Daniel Fitzpatrick, Brenda F. Moore,

and Demond L. Tibbs

Timothy Morales, City Manager

A SPECIAL MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, JUNE 20, 2016, AT 6:00 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 SOUTH WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer, and the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Annie Boensch, Mayor Pro Tem Floyd Kloc, Brenda Moore, Clint Bryant, and Mayor Dennis Browning: 5. Council Members absent: Dan Fitzpatrick, Demond Tibbs, Larry Coulouris, and Michael Balls: 4.

Moved by Mayor Pro Tem Kloc, seconded by Council Member Boensch to suspend the Council Rules of Order. 5 ayes, 0 nays, 4 absent. Motion approved.

Moved by Mayor Pro Tem Kloc, seconded by Council Member Moore to recess at 6:03 p.m. 5 ayes, 0 nays, 4 absent. Motion approved.

Council Member Balls entered Council Chamber at 6:07 p.m.

Moved by Council Member Bryant, seconded by Council Member Moore to return to regular session at 6:07 p.m. 6 ayes, 0 nays, 3 absent. Motion approved.

MOTIONS AND MISCELLANEOUS BUSINESS

Moved by Mayor Pro Tem Kloc, seconded by Council Member Bryant to go into a closed session under MCL 15.268(c) for a strategy session connected with the negotiation of collective bargaining agreements. Mayor Browning asked Clerk Santos to conduct a roll call vote.

Ayes: Balls, Bryant, Boensch, Mayor Pro Tem Kloc, Moore, Mayor Browning

Nays: None

Absent: Fitzpatrick, Tibbs, Coulouris

Abstain: None

Motion approved.

Council entered a closed session at 6:08 p.m.

Council Member Fitzpatrick entered the meeting at 6:31 p.m.

Moved by Council Member Bryant, seconded by Council Member Moore to return to regular session at 6:31 p.m. 7 ayes, 0 nays, 2 absent. Motion approved.

Moved by Mayor Pro Tem Kloc, seconded by Council Member Boensch to approve the Collective Bargaining Agreements for each unit of the SEUI Union effective July 1, 2016. 7 ayes, 0 nays, 2 absent. Motion approved.

Moved by Mayor Pro Tem Kloc, seconded by Council Member Boensch to approve the Collective Bargaining Agreement with the AFSCME Union effective July 1, 2016, pending ratification approval by the Union. 7 ayes, 0 nays, 2 absent. Motion approved.

ADJOURNMENT

Moved by Mayor Pro Tem Kloc, seconded by Council Member Moore to adjourn the meeting at 6:32 p.m. 7 ayes, 0 nays, 2 absent. Motion approved.

Janet Santos, CMMC/CMC/MMC
City Clerk

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A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, JUNE 20, 2016, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 SOUTH WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Fitzpatrick offered a prayer, and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Dan Fitzpatrick, Annie Boensch, Mayor Pro Tem Floyd Kloc, Brenda Moore, Michael Balls, Clint Bryant, and Mayor Dennis Browning: 7. Council Members absent: Demond Tibbs, and Larry Coulouris: 2.

ANNOUNCEMENTS

City Clerk Janet Santos made the following announcements:

- That starting tomorrow the City's Splash Park will be open daily from 10 am to 7 pm. The Splash Park is located on Fordney Street in the Frank N. Andersen Celebration Park. This is a fun and refreshing summertime activity for all ages.
- City Hall will be closed Monday July 4 for the Independence Day holiday.
- No action is recommended on consent agenda item #22. The City Manager has removed the item prior to the meeting.

PERSONAL APPEARANCES

The following personal appearances addressed City Council: Jamie Forbes, Diane Makl, Ross Thompson, and Michael Basner.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Mayor Pro Tem Kloc, Boensch, Fitzpatrick, Bryant, Balls, Moore, and Mayor Browning.

REPORTS FROM CITY MANAGER

City Manager Tim Morales provided informational updates on meetings and departmental projects.

Manager Morales introduced Nancy Johnson of the Saginaw County Community Mental Health Authority. Ms. Johnson presented an update on collaborative efforts with the Saginaw Police Department.

CONSENT AGENDA:

1. Approve the minutes from the June 6, 2016 special meeting, closed session, and regular Council meeting.
2. Approve Petition 16-12 for the Light Up The City Committee to erect a banner located at Court Street from July 5-11, 2016, and July 18 through August 4, 2016, to promote Light Up the City Community Event.

3. Approve Petition 16-13 from the Old Town Saginaw Association to erect a banner located at Court Street from July 11-18, 2016 to promote the Michigan Vietnam Veterans Memorial Wall and the Old Town Motor Fest Car Show.
4. Approve the amendments to the FY2016 Approved Budget to recognize any changes that have occurred during the 4th quarter.
5. Approve the Insurance Renewal with Saginaw Bay Underwriters for the City's General Liability, Automobile Liability, Michigan No Fault, Law Enforcement Liability, and Public Officials Liability for \$414,255.
6. Approve a purchase order to Yeo & Yeo Consulting, LLC for \$10,186.40 for Veeam backup software for VMware, to restore and backup virtual servers.
7. Approve the Workers Compensation Insurance Renewal with Safety National Casualty Company for \$76,562, with the term of July 1, 2016 through June 30, 2017.
8. Approve a purchase order to Kent Communications, Inc. for \$72,136 for FY2017; and FY2018, pending budget approval, for \$71,736, to print the water/sewer bills.
9. Approve separate purchase orders to LexisNexis Risk Data Management Service for \$2,300 for FY2016, and for \$2,500 for FY2017, for Internet Search Engine services for the Income Tax Division, to collect outstanding income taxes for the City.
10. Approve blanket purchase orders to each of the City's primary vendors for fire apparatus and staff vehicle emergency repairs and preventive maintenance for the Fire Department for FY2017.
11. Approve a purchase order to Apollo Fire Apparatus Repair for \$40,000 for emergency repairs and preventive maintenance for the Fire Department's six pumpers and two aerial apparatus for FY2017.
12. Approve a blanket purchase order to Diesel Truck Sales for \$40,000 for emergency repairs and preventive maintenance to meet the needs of the Fire Department's six pumpers and two aerial apparatus for FY2017.
13. Approve a blanket purchase order to Frontline Services for \$10,000 for emergency repairs and preventive maintenance for the Fire Department's six pumpers and two aerial apparatus for FY2017.
14. Approve a blanket purchase order to Jerry's Tire for \$10,000 for tires for the Saginaw Fire Department's heavy apparatus fleet for FY2017.
15. Approve blanket purchase orders for a combined total of \$39,300 to suppliers of local fleet vehicle services and repairs for the Garage Operations Division for FY2017.
16. Approve a purchase order to Standard Electric for \$3,970.20 for light replacement at the Japanese Cultural Center, and for \$5,582.71 for light replacement at the Andersen Enrichment Center.

17. Approve a purchase order to Decorative Concrete Resources for \$3,687.88 for materials to reseal City Hall's Red Stamped Concrete.
18. Approve a purchase order to TruGreen for \$10,683 for FY2017; and FY2018 and FY2019, pending budget approval, for annual lawn fertilization services.
19. Approve a purchase order to Waste Management for \$35,000 for FY2017; and FY2018 pending budget approval, for catch basin and sewer debris hauling for the Maintenance and Service Division.
20. Approve a purchase order to R & R Ready Mix, Inc. for \$184,000 for FY2017; and FY 2018 pending budget approval, for concrete ready mix for the Maintenance and Service Division.
21. Approve separate purchase orders to Champagne and Marx for \$59,325 and to Eggers Excavating for \$16,000 for gravel, sand, stone, spoil removal and spoil dumping for the Maintenance and Service Division for FY2017; and pending approval of the FY2018 budget, approve the bids from Champagne and Marx in the amount of \$60,165, and Eggers Excavating in the amount of \$16,000, for gravel, sand, stone, spoil removal and dumping.
22. ~~**REMOVED:** Approve separate purchase orders to Doc Heinz Contracting for \$124,400 and to Bourdow Trucking for \$39,396.50 for FY2017; and pending approval of the FY2018 budget, approve the bid from Doc Heinz Contracting for \$129,400 and to Bourdow Trucking Company in the amount of \$41,093 for topsoil and sand for FY2018.~~
23. Approve a purchase order to HD Supply Waterworks for \$9,220 for manhole blocks for the Maintenance and Service Division for FY 2017.
24. Approve a purchase order to ETNA Supply Company for \$52,553.55 for various brass water parts for the Maintenance and Services Division for FY 2017.
25. Approve a purchase order to Ace-Saginaw Paving Company for \$135,505 for FY 2017; and FY2018 pending budget approval, for hot and cold asphalt for the Streets Section of the Right of Way Division.
26. Approve separate purchase orders to Etna Supply Company for \$107,493.50 and to Michigan Pipe and Valve for \$123,495, for Water Main Appurtenances for the Maintenance and Service Division for FY 2017.
27. Adopt the Resolution to approve Cost Agreement No. 16-5242 with the Michigan Department of Transportation for bridge work on the Holland Avenue Bridge, Center Street Bridge, and the Court Street Bridge.
28. Approve the contract agreement with Ace-Saginaw Paving for \$358,174 for the MDOT M-13 Janes Avenue to Ezra Rust Avenue Overlay (C-1630) Project.

29. Approve a purchase order to Burt Forest Products Company for \$10,160 for epoxy coated dowels and deformed bars for street repairs for the Streets Section of the Right of Way Division.
30. Approve a purchase order to R & R Ready Mix, Inc. for \$78,995 for FY 2017; and FY2018 pending budget approval, for concrete ready mix for the Streets Section of the Right of Way Division.
31. Approve a purchase order to Lasercom for \$8,573 to Lasercom for FY 2017; and for FY2018 and FY2019 pending budget approval for the printing, stuffing, postage, and mailing of the rubbish bills.
32. Approve a purchase order to AirGas, Inc. for \$2,550 for tank rental charges for the Motor Pool Operations Division.
33. Approve a blanket purchase order to Larry's Auto Supply for \$3,000 for tools for the mechanics in the Motor Pool Division for FY 2017.
34. Approve blanket purchase orders for a combined total of \$190,000 to suppliers of various vehicle parts and supplies for the Garage inventory for the Garage Operations Division for FY 2017.
35. Approve separate purchase orders to Carmeuse Lime & Stone in the amounts of \$50,603 for 350 tons of Calcium Oxide for the Water Treatment Division; and for \$215,328 for 1,600 tons of Calcium Oxide for the Wastewater Treatment Division for FY 2017.
36. Approve a purchase order to National Testing Laboratories, Inc. for \$3,100 for laboratory analysis for the Water Treatment Division for FY 2017.
37. Approve a purchase order to the Michigan Department of Environmental Quality for \$4,000 for laboratory analysis for the Water Treatment Division for FY 2017.
38. Approve a purchase order to Browning Power Systems for \$1,500 for FY 2017; and FY 2018 and FY 2019 pending budget approval, to supply load testing, mechanical and electrical service for three generators in the Remote Facilities Division.
39. Approve a purchase order to PPG Architectural Finishes, Inc. for \$10,845 for FY 2017; and FY 2018 pending budget approval, for \$10,885 for paint products for the Water Treatment and Remote Facilities Divisions.
40. Approve the U.S. Department of Homeland Security FEMA – Assistance to Firefighters Grant of \$64,000 for two battery powered extrication tools (Jaws of Life), requiring a 10% in-kind match of \$5,818.
41. Approve a purchase order to G.W. Heating and Air Conditioning Company, Inc. for \$24,438 for the removal and replacement of the existing air handler and condenser for the Treasury area of City Hall.

Moved by Council Member Moore, seconded by Council Member Boensch to approve consent agenda items 1 through 9, and 14 through 21, and 23 through 41, as presented. 7 ayes, 0 nays, 2 absent. Motion approved.

Moved by Mayor Pro Tem Kloc, seconded by Council Member Boensch to approve consent agenda items 10 through 13, as presented. 7 ayes, 0 nays, 2 absent. Motion approved.

REPORTS FROM BOARDS; COMMISSIONS AND COMMITTEES, AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Mayor Browning announced his appointment of Garth Bergman as the Dangerous Building Hearing Officer, which has an indefinite term.

Moved by Council Member Boensch, seconded by Council Member Moore to reappoint Thomas Webb to the Human Planning Commission with a term to expire June 30, 2018. 7 ayes, 0 nays, 2 absent. Motion approved.

INTRODUCTION OF ORDINANCES

Moved by Mayor Pro Tem Kloc, seconded by Council Member Moore to introduce an Ordinance to amend Chapter 34, "Elections," of Title III, "Administration," of the City of Saginaw Code of Ordinances, O-1. 7 ayes, 0 nays, 2 absent. Motion approved.

MOTIONS AND MISCELLANEOUS BUSINESS

Moved by Mayor Pro Tem Kloc, seconded by Council Member Boensch upon consideration of a FOIA appeal submitted, to uphold the FOIA denial in part and to issue a response letter. 7 ayes, 0 nays, 2 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Fitzpatrick, seconded by Council Member Boensch to adjourn the meeting at 7:40 p.m. 7 ayes, 0 nays, 2 absent. Motion approved.

Janet Santos, CMMC/CMC/MMC
City Clerk

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Petition for Banner

RECEIVED
CITY CLERK
CITY OF SAGINAW

PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

JUN 13 2016

#16-14
7-1-11

TO SAGINAW CITY COUNCIL:

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at **not more than two** of the locations listed below. We understand that the \$150.00 banner fee per location must be paid to the Department of Engineering prior to hanging the banner and that the banner/s must be picked up within ten days after the FINAL display date. Fee established by Council resolution on June 7, 2004.

- 500 Block of Court Street
- 200 Block of West Genesee
- 300 Block of South Michigan
- 1000 Block of East Genesee Avenue

Saginaw African Cultural Festival
Organization Name

Not for the public of the festival dates
Purpose of Banner

MESSAGE ON BANNER: Saginaw African Cultural Festival

Aug 12, 13, 14, 2016

Display Dates Requested: July 18, 2016 to Aug 15, 2016
First and Last Dates can NOT be a Weekend. Dates span can NOT exceed 30 days.

PETITIONERS

- 1 _____
- 2 _____
- 3 _____
- 4 _____

CONTACT PERSON INFORMATION:

NAME Charles W. M. Davis PHONE 989-753-7340

ADDRESS 4038 Harold - Saginaw, MI, 48601

EMAIL _____

----- CLERK'S OFFICE USE ONLY -----

EMAIL TO: Engineering@saginaw-mi.com BY: _____ DATE: _____

APPROVED BY COUNCIL: _____

CITY CLERK

From: Tim Morales, City Manager

Subject: Approval of Professional Services Agreement for Form Based Code Project in the Riverfront Mixed Use District

Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend that the City of Saginaw enter into a Professional Services Agreement with LSL Planning, A SAFEbuilt LLC Company to develop a form based zoning code for the Riverfront Mixed Use District and that the City Manager or his designee be authorized to sign it on the City's behalf. The agreement has been approved by me as to substance and the City Attorney as to form.

In addition it is also recommended that a purchase order be issued to LSL Planning, A SAFEbuilt Company in the amount of \$7,000 to cover the city's match of the project; wherein the total project cost is \$27,299. The city will be partnering with Michigan Economic Development Corporation (MEDC) and Michigan Municipal League (MML) on this project. MEDC and MML will also provide matches of \$15,299 and \$5,000, respectively; which will cover the total cost of the project.

Justification:

Beginning in 2013, the City hosted various seminars and meetings on vacant property and place making initiatives within the communities. These meetings and seminars focused on making the community a place to live and work through the development of an identity and opening a discussion on streamlining the economic development processes. More recently, city administration has been working with the MML, MEDC and Michigan State University Extension (MSUE) to obtain Redevelopment Ready Communities (RRC) certification.

The place making seminars and meetings to obtain RRC certification has led to recommendations from MML that would propel the city into its next phase of development. On February 8th, Luke Forrest from the MML made a presentation to city council regarding the result of the Place Plan Initiative. During his presentation recommendations were provided and prioritize for place making activities within the riverfront district. One of the recommendations given was to explore options for replacing the riverfront design guidelines with a form-based code district.

Form-based codes are clearer to interpret and enforce and provide the opportunity to have various overlay zones within a single zoning district. Form-based codes often times rely on a matrix that determines what is allowed or not allowed in a zoning district. A matrix and other diagrams are much easier for developers and citizens to understand

than reading pages of zoning code. A form-based code, along with changes in the site plan review process, would make it easier for developers to understand what is needed to bring economic development to the City.

LSL Planning has been recommended by the MEDC and MML to work with the City to develop a form based code system, as they have done with several other communities around the state. In Exhibit A-List of Services of the attached Professional Services Agreement, the work plan that this contract will cover are spelled out. These steps include training for staff and board members, public meetings to get input on what is the community's vision, drafting of the form-based code and hold a public hearing at the city's Planning Commission.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these services are budgeted in the General Fund Office of General Government – Office of Management and Budget's Professional Services Account No (101-1735-801.000) in the amount of \$3,000 and in the Office of Inspections and Neighborhood Services, Planning and Zoning Division's Professional Services Account No (101-3863-801.000) in the amount of \$4,000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Subscription Agreement – “I am Responding” Notification Service
Prepared by: Christopher Van Loo, Fire Chief

Manager’s Recommendation:

I recommend that the agreement with Emergency Services Marketing Corp., Inc. (ESMC) the licensed provider of “I am Responding” notification services for the Saginaw Fire Department be accepted and that the City Manager or his designee be authorized to sign it on the City’s behalf. The agreement has been approved by me as to substance and the City Attorney as to form. I further recommend that a purchase order be issued to them in an amount of \$785.00 for Fiscal Year 2017; and pending approval of the FY 2018 and FY 2019 budgets, approve the agreement for \$735.00 each year for the same services. The total amount for the 3 year subscription is \$2,255.00

Justification:

The “I am Responding.com” notification system is a web based notification system that will allow Fire Department Incident Commanders to have almost immediate information regarding the response status of off-duty personnel when a callback of personnel is required. This web-based notification system utilizes an app which when used on each apparatus’ iPad will provide valuable accountability information on additional responding resources. The “I am Responding” notification system is currently being widely used by many of the Saginaw County Fire Departments that the City of Saginaw has mutual aid agreements with. This system has been recently upgraded to provide an interface with Saginaw County Central Dispatches’ computer aided dispatch (CAD) system which allows users to receive immediate dispatch information including incident location mapping. The system as a whole will improve callback efficiency and allow the Saginaw Fire Department and its partnering mutual aid departments to better integrate.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these services are budgeted in the Community Public Safety – Fire, Fire Administration Subscriptions Account No. 101 3550 823.002 for FY2017 and will be budgeted in the same account for FY2018 and FY2019, pending City Council approval.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Douglass Safety Systems – Turnout Gear
Prepared by: Christopher Van Loo, Fire Chief

Manager’s Recommendation:

I recommend that a blanket purchase order be approved and issued to Douglass Safety Systems LLC, a sole source provider, in the amount of \$18,000 for the purchase of turnout gear for the Fire Department for Fiscal Year 2017.

Justification:

The Saginaw Fire Department uses Honeywell Viper Coat Armor AP Outershell, Stedair 4000 MB Glide Thermal Liner turnout gear as the specified turnout coats and pants for all of our firefighters. These garments meet the requirements of NFPA Standard 1851 for Protective Ensembles. Douglass Safety Systems LLC is the Dealer of Record for Honeywell for the Saginaw Fire Department which provides Saginaw the best possible price available on these specific garments. For the safety of firefighting personnel; due to normal wear and tear and damage that occurs to firefighter turnout gear from use, it is necessary replace some firefighter turnout gear during the course of the year. It is also necessary to provide newly hired firefighters new turnout gear which is fitted to their body’s measurements.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted and available in the Community Public Safety – Fire, Fire Technical Services Clothing Supplies Account No. 101 3552 728.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Douglass Safety Systems – ISI SCBA Parts
Prepared by: Christopher Van Loo, Fire Chief

Manager’s Recommendation:

I recommend that a blanket purchase order be approved and issued to Douglass Safety Systems LLC, a sole source provider, in the amount of \$10,000 for the purchase of ISI self-contained breathing apparatus (SCBA) parts for the Saginaw Fire Department for Fiscal Year 2017.

Justification:

The Saginaw Fire Department uses ISI self-contained breathing apparatus equipment exclusively and Douglass Safety Systems LLC is a sole source provider of ISI parts. These parts are needed in order to maintain and make repairs to the Fire Department’s self-contained breathing apparatus.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted and available in the Community Public Safety – Fire, Fire Operation’s Parts and Supplies Account No. 101 3551 742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Douglass Safety Systems – Micro-Blaze Out Foam
Prepared by: Christopher Van Loo, Fire Chief

Manager’s Recommendation:

I recommend that a blanket purchase order be approved and issued to Douglass Safety Systems, LLC, a sole source, in the amount of \$10,000 for the purchase of Micro-Blaze Out Foam for the Saginaw Fire Department for Fiscal Year 2017.

Justification:

The Saginaw Fire Department uses Micro Blaze-Out Foam when fighting structure fires. This foam enhances the penetration of water during extinguishment which increases firefighting efficiency. This product is also biodegradable so it can be used for hazardous waste cleanup. Douglass Safety Systems, LLC is a sole source provider of Micro-Blaze Out Foam.

This vendor meets all requirements of §14.23, “Vendors,” of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title I, General Provisions of the Saginaw Code of Ordinances O-1.

Funds are budgeted and available in the Community Public Safety – Fire, Fire Operation’s Parts and Supplies Account No. 101 3551 742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Material Testing Services – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from SMAC Testing, Inc. of Saginaw, Michigan be accepted and a purchase order be issued to them in the amount of \$29,942.50 for the road resurfacing testing services for FY 2017. I also recommend, pending Council approval of the FY 2018 and FY 2019 budgets, acceptance of SMAC Testing, Inc. bid for FY 2018 in the amount of \$29,942.50 and FY 2019 in the amount of \$29,942.50, for road resurfacing testing services.

Justification:

On June 28, 2016, the City received three bids for road resurfacing testing services. These services are on an as needed basis. The testing services are necessary for quality control for road resurfacing, road reconstruction, water and sewer construction projects. Some projects use federal funds and the Federal Highway Administration requires that all construction materials be tested by certified labs during production and placement. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Fiscal Year</u>	<u>Cost</u>
SMAC Testing, Inc. Saginaw, Michigan (Out-City)	FY 2017	\$29,942.50
	FY 2018	\$29,942.50
	FY 2019	\$29,942.50
PSI, Inc. Saginaw, Michigan (Out-City)	FY 2017	\$33,325.00
	FY 2018	\$33,325.00
	FY 2019	\$33,325.00
McDowell & Associates Midland, Michigan	FY 2017	\$78,675.50*
	FY 2018	\$78,675.50*
	FY 2019	\$81,073.00

*Corrected bid due to calculation error

SMAC Testing, Inc. meets all requirements of §14.23, “Vendors,” Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for the FY 2017 purchase are available in the Major Street Fund – Street Projects Division’s Professional Services Account No. 202-4614-801.000, Sewer Operations and

Maintenance Fund – Surplus Division’s Professional Services Account No. 590-4840-801.000, and Water Operations and Maintenance Fund – Surplus Division’s Professional Services, 591-4740-822.000. The funds will be made available in the same accounts, in FY 2018 and FY 2019 budgets, pending Council approval.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: FY 2017 As-Needed Construction Inspection Services– ROW Division

Prepared by: Beth London, Public Services Department

Manager’s Recommendation:

I recommend that a Professional Services Agreement with BM Construction Consultants for Construction Inspection Services during the 2017 construction season be approved in the amount of \$130,000 for as-needed construction inspection services during the FY 2017. The Agreement has been approved by me as to substance and the City Attorney as to form.

Justification:

On June 17, 2016, the City received technical and cost proposals from four firms to provide as-needed construction inspection. The review panel ranked each firm to their qualifications of the team, understanding of the services, and past performance (60% of point value weight); along with their hourly rate cost proposal (40% of point value weight). BM Construction Consultants had the highest ranking score based on all factors. The selection of BM Construction Consultants was based upon the City of Saginaw Administrative Regulation No. 4 - 7 dated November 1, 2002 and was a quality based and cost weighted selection process.

These construction inspection services are necessary to provide overall construction project inspection and monitoring for contractor conformance with the project plans and specifications during Fiscal Year 2017-18, due to additional increased project workload and recent staff retirements leading to open positions within the construction season.

BM Construction Consultants meet all the requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these services are budgeted and available in the Major Streets Fund-Street Projects Division- Professional Services Account Number 202-4614-801.000(\$100,000) and Water Operations and Maintenance Fund-Water Surplus Divisions-Professional Services Account Number 591-4740-801.000 (\$30,000)

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Purchase Order for Topsoil - Maintenance & Service Division
Prepared by: Josh Hoffman, Public Services Dept.

Manager's Recommendation:

I recommend the 1st year low bid be accepted and that a purchase order be issued to Bourdow Contracting of Carrollton, MI, in the amount \$39,396.50 for an annual supply of topsoil for fiscal year 2017. I further recommend the 2nd year low bid be accepted from Bourdow Contracting in the amount of \$41,093, pending the approval of the fiscal year 2018 budget, for the annual supply of topsoil for the Maintenance and Service Division.

Justification:

Two year bids were solicited and received on April 5, 2016, for an annual supply of topsoil (3,770 tons) per year. The topsoil is used by the Maintenance and Service Division to restore grass areas disturbed by water or sewer excavations. Bourdow Contracting is the apparent low bidder for both years. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>First Year</u>	<u>Second Year</u>
Bourdow Contracting Carrollton, MI (out city)	\$39,396.50 (+2.3% increase)	\$41,093.00 (+2.7% increase)
Eggers Excavating Saginaw, MI (in-city)	\$52,780.00	\$52,780.00
Champagne & Marx Excavating Saginaw, MI (out city)	\$55,720.60	\$58,435.00
Glenn Eisenhardt Excavating Leonard, MI	\$64,745.00	\$64,745.00

This vendors meet all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances 0-1.

Funds for this purchase pending approval will be budgeted in the Water Operation and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 (\$19,698.25), and Sewer Operation and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account No. 590-4821-

742.000 (\$19,698.25) for FY 2017, and will be budgeted in the Water Operation and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 (\$20,546.50), and Sewer Operation and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000 (\$20,546.50) pending approval for fiscal year 2018 budget.

Council Action

Moved by Council Member _____ moved, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: MDOT Cost Agreement (16-5362) for North Hamilton. – ROW Division
Prepared by: Beth London, Public Services Department

Manager’s Recommendation:

I recommend that the Michigan Department of Transportation (MDOT) Cost Agreement, Number 16-5362, for road reconstruction work on North Hamilton Street from Court Street to Madison Street, be approved and that the Mayor or his designee be authorized to execute this agreement on behalf of the City of Saginaw. The Agreement has been approved by me as to substance and the City Attorney as to form. A resolution to approve the subject Agreement and authorize the Mayor to sign the Agreement on behalf of the City appears under the regular order of business.

Justification:

The proposed Cost Agreement with MDOT is for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements in the City of Saginaw:

Part A – Federal participation: Streetscape enhancement work along North Hamilton Street from Court Street to Madison Street; including sidewalk and crosswalk improvements, decorative lighting, ornamental street trees, benches, bicycle racks, and trash receptacle installation work.

Part B – No federal Participation: Hot mix asphalt resurfacing work along North Hamilton Street from Court Street to Madison Street.

The project cost is estimated to be \$660,500. The estimated cost of Part A of the project is \$595,000 and is being partially funded by a Federal Transportation Alternatives Grant in the amount of \$316,315. The City will be responsible for all Part A costs above \$316,315, or \$278,885. The City is also responsible for all part B costs which are estimated to be \$65,300.

In summary, Federal Transportation Alternative Funds will pay for \$316,315 of the project costs. The City’s estimated share of the project cost is \$344,185. The City is also responsible for any cost overruns.

MDOT meets all the requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this project are budgeted and available in the Major Street Fund – Street Projects Division’s Construction Projects Account No. 202-4614-821.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

MDOT Cost Agreement No. 16-5362 for North Hamilton Street

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Cost Agreement No. 16-5362 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to participate in the costs for streetscape enhancement work and street resurfacing in the City of Saginaw along North Hamilton Street from Court Street to Madison Street; including sidewalk and crosswalk improvements, decorative lighting, ornamental street trees, benches, bicycle racks, and trash receptacle installation work; and hot mix asphalt resurfacing; all together with necessary related work.

WHEREAS: Cost Agreement No. 16-5362 has been approved by the City Manager as to substance and the City Attorney as to form;

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve Cost Agreement No. 16-5362 submitted by the Michigan Department of Transportation and that the Mayor or his designee is authorized to execute this agreement on behalf of the City of Saginaw.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on July 11, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Blanket Purchase Orders for Motor Vehicle Bulk Fluids
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend that blanket purchase orders be approved and issued to each vendor listed below in the amounts totaling \$22,457.36 for various motor vehicle fluids for Garage inventory for the Motor Pool Operations, Garage Division for Fiscal Year 2017.

Justification:

On May 10, 2016, bids were received for an annual supply of 5,910 gallons of various fluids that include anti-freeze, motor oil, windshield fluid, heat transfer oil, hydraulic fluid, etc. The City's Municipal Motor Pool Operation requires various lubricants and fluids to maintain its fleet; this represents a 8.3% decrease from last year's request. It is in the best interest of the City to distribute the bids among the four (4) bidders listed with their low respective pricing.

The following is a listing of the purchase orders requested:

<u>Vendor</u>	<u>Cost</u>
Rowley's Wholesale Bay City, MI (out-city)	\$ 19,518.14
Eastern Oil Company Pontiac, MI (out-city)	\$ 1,121.96
Corrigan Oil Co. Brighton, MI (out-city)	\$ 1,500.40
Foster Blue Water Oil Co. Richmond, MI (out-city)	\$ 316.86

These vendors meet all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these purchases are budgeted in the Motor Pool Operation Fund – Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, and will be accounted for in the Motor Pool Operation Fund – Garage Division's Inventory Account No. 661-0000-110.001.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Concrete Saw – Maintenance and Service Division
Prepared by: Josh Hoffman, Public Services Department

Manager’s Recommendation:

I recommend a purchase order be approved and issued to AIS Construction Equipment Company of Bridgeport, MI at the State bid price (MI-DEAL), in the amount of \$33,583.20 for the purchase of a 2016 Husqvarna Concrete Saw for the Maintenance & Service Division.

Justification:

The Maintenance and Service Division excavates approximately 700 water and sewer repairs annually requiring restoration of any paved surfaces removed to access the utilities in the ROW, many of those repairs occur on City major truck routes and MDOT roadways which will require a concrete saw being able to cut at the necessary depth to meet City of Saginaw and MDOT standards in street patch repair.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund Surplus Division’s Maintenance Equipment Account No. 591-4740-974.000 in the amount of \$16,791.60 and budgeted in the Sewer Operations and Maintenance Fund Surplus Division’s, Maintenance Equipment Account No. 590-4840-974.000 in the amount of \$16,791.60.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Order 498900 (Name Change)
Prepared by: Brian Baldwin, Water and Wastewater

Manager’s Recommendation:

I recommend that the vendor name on purchase order number 498900 be changed from George Instrument Co. to Magnetrol International ,Inc.

Justification:

On May 24, 2016, sealed bids were opened for five radar level meters. The low bid was submitted by George Instrument Company. City Council approved the acceptance of this bid during the June 6th council meeting and a purchase order was issued to George Instrument Co. Magnetrol is the manufacturer of the radar level meters and George Instrument Co. is the manufacturer’s representative in our area. When placing the order we were informed that the product would be shipped directly from Magnetrol and the purchase order would have to be made out to them.

This vendor meets all requirements of §14.23, “Vendors,” Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinances O-1.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

Moved by Council Member _____, seconded by Council Member _____ to adopt an ordinance introduced June 20, 2016, entitled and reading as follows, be taken up and enacted:

O-_____

AN ORDINANCE TO AMEND CHAPTER 34, "ELECTIONS," OF TITLE III, "ADMINISTRATION," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

The City of Saginaw ordains:

Section 1. Chapter 34, "Elections," of Title III, "Administration," of the City of Saginaw Code of Ordinances, O-1, is hereby amended to read as follows:

§ 34.01 BOUNDARY DESIGNATION OF VOTING PRECINCTS.

(A) The one (1) ward of the City shall be divided into sixteen (16) voting precincts numbered as follows:

PRECINCT	PRECINCT
1	9
2	10
3	11
4	12
5	13
6	14
7	15
8	16

(B) The boundaries of the precincts numerated in subsection (A) are described on the true copy of the official map on file in the City Clerk's Office.

§ 34.02 REGULAR CITY ELECTIONS.

(A) *Time of filing nominating petitions for office of Council Member.* Nominating petitions for the office of Council Member shall be filed with the City Clerk by 4:00 p.m. on the twelfth Tuesday prior to the even-year general election, which is held on the Tuesday succeeding the first Monday in November in every even-numbered year.

(B) *Time Council Members take office.* Council Members shall be elected at the even-year general elections pursuant to Michigan Election Law and shall take office on the following Monday.

This ordinance shall become effective July 21, 2016.

Enacted: July 11, 2016.

Yeas:

Nays:

Absent:

Abstain:

ORDINANCE DECLARED ADOPTED

Dennis D. Browning
Mayor

Janet Santos, CMMC/CMC/MMC
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on July 11, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk