

Council Agenda
May 22, 2017 – 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation designating May 2017 as “Mental Health Month.”
2. Proclamation presented to Friends of Theodore Roethke Committee designating May 25, 2017 as “Theodore Roethke Day.”

PUBLIC HEARINGS:

1. City of Saginaw, Proposed Budget and Property Tax Millage for Fiscal Year 2017-2018.
2. Special Assessment District for a Police and Fire Millage for Fiscal Year 2017-2018.
3. Downtown Development Authority District millage to be levied on properties within the district.

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

1. Approve the May 8, 2017 committee of the whole and regular council meeting minutes; and the May 15, 2017 committee of the whole meeting minutes.
2. Approve the changes to the 2017–2018 Personnel Complement.
3. Approve the amendments to the FY 2017 Approved Budget to recognize any changes that have occurred during the April period.
4. Approve the Memorandum of Understanding with the Learning for Life, a District of Columbia nonprofit corporation, for the formation of a Fire Explorer post with the Saginaw Fire Department.

Council Agenda

May 22, 2017 – 6:30 p.m.

Council Chamber

5. Ratification of a purchase to Dover Garage Door for \$10,735.05 for emergency safety improvements made to the overhead doors at all 4 fire stations.
6. Approve a purchase order to McNaughton-McKay for \$31,816 for 8 decorative street light poles and parts for the Traffic Maintenance Section of the Right of Way Division.
7. Approve the Vehicle Lease Agreement with GM Financial for two vehicles for the Inspections and Neighborhood Services Division with four annual payments \$11,401.64 per year, for a four year total of \$45,606.56, pending future budget approval.
8. Approve the payment to AT&T for \$11,371 for damages to a telecommunication cable by the City's Maintenance and Service Division while excavating a water main valve.
9. Approve the Resolution authorizing the sale and consumption of alcoholic beverages during the Saginaw Community Foundation's Annual Celebration event at Morley Plaza scheduled on June 12, 2017 from 5:30 p.m. to 8:00 p.m.
10. Approve the Resolution authorizing the use of amplifying equipment during the Saginaw Community Foundation's Annual Celebration event at Morley Plaza scheduled on June 12, 2017 from 5:30 p.m. to 8:00 p.m.
11. Approve a purchase order to Holland Supply Company, Inc. for \$2,644.27 for a Cemetery Tent for the Cemeteries Division.
12. Approve a purchase order to DC Byers Company for \$37,500 for power washing and sealing the exterior of the City Hall Building.
13. Approve a purchase order to Advanced Rehabilitation Technologies for \$16,500 for the re-lining of one 10,000 gallon sodium hypochlorite tank at the Salt-Fraser Retention and Treatment Basin for the Remote Facilities Division.
14. Ratification of an emergency purchase order to Chem One Corporation for \$13,220.61 for Copper Sulfate for the Water Treatment Division.
15. Approve a purchase order to Water Technology Resources for \$12,970 for a 30" gate valve for the Wastewater Treatment Division.
16. Approve to modify blanket purchase orders no. 499149 and no. 499148 issued to two of the City's primary suppliers for the Wastewater Treatment Division for FY 2017 for a net change of \$0.00.

Council Agenda

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Council Chamber

17. Approve a purchase order to Carry Manufacturing, Inc. for \$21,822.50 for a 20 hp axial flow submersible pump for the Water Treatment Division.
18. Approve a purchase order to Wonderware North, a sole source, for \$106,061 for Wonderware HMI Software for the Instrumentation and Process Controls Division for FY 2017.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approve the Mayoral appointment of Michael Keenan to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2020.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Adopt the Resolution approving the FY 2017-2018 Budget.
2. Adopt the Resolution approving the amount for the FY 2017-2018 Public Safety Millage.
3. Adopt the Resolution approving the request of the Downtown Development Authority to levy a 2 mill tax on all real and tangible personal property not exempt by law and as finally equalized in The Downtown Development District for FY 2018.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

PROCLAMATION

WHEREAS, mental health is essential to everyone's overall physical health and emotional well-being; and

WHEREAS, mental illness will strike one in five adults and children in a given year regardless of age, gender, race, ethnicity, religion or economic status; and

WHEREAS, people who have mental illnesses can recover and lead full, productive lives; and

WHEREAS, an estimated two-thirds of adults and young people who have mental health disorders are not receiving the help they need; and

WHEREAS, the cost of untreated and mistreated mental illnesses and addictive disorders to American businesses, governments and families has grown to \$113 billion annually; and

WHEREAS, community-based services that respond to individual and family needs are cost-effective, and beneficial to consumers and the community; and

WHEREAS, the National Mental Health Association and its national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness;

NOW, THEREFORE, BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow Councilmembers, do hereby proclaim May 2017 as

“Mental Health Month”

in the City of Saginaw. I urge all citizens, government agencies, public and private institutions, businesses and schools in our community to commit to increasing awareness and the understanding of mental health, diagnosis and treatment, and the need for appropriate and accessible services for all people with mental illnesses.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 22nd day of May in the year of our Lord two thousand seventeen.



Dennis D. Browning, Mayor

Councilpersons

*Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Clint Bryant
John Humphreys, John Milne,
Brenda F. Moore, and Demond L. Tibbs*



May 22, 2017

Timothy Morales, City Manager

PROCLAMATION

WHEREAS, Theodore Roethke, a famous poet, was born May 25, 1908 and died August 1, 1963; and

WHEREAS, Theodore's birthplace, 1805 Gratiot Avenue in the City of Saginaw, is maintained as a museum in his honor; and

WHEREAS, Theodore attended the University of Michigan, earning A.B. and M.A. degrees and briefly attended law school before entering Harvard University. The Great Depression caused Theodore to leave school. Theodore then taught English at several universities including Lafayette College, Pennsylvania State University, and Bennington College; and

WHEREAS, Theodore also taught at Michigan State University in East Lansing. During this period of time he became a well-known poet and author; and

WHEREAS, Theodore continued writing poetry and books which resulted in receiving a Pulitzer Prize, two National Book Awards, and the Bollingen Prize, amongst many other honorable awards; and

WHEREAS, Theodore's legacy remains strong in the City of Saginaw, his final resting place, as his remains are interred at Saginaw's Oakwood Cemetery; and

WHEREAS, in April 2012, the United States Postal Service dedicated a postage stamp in honor of Theodore Roethke, the "Roethke Forever Stamp"; and

WHEREAS, Theodore once was quoted as saying, "A lively understandable spirit once entertained you. It will come again. Be still. Wait." As we proudly honor this magnificent individual, we know the wait is over, as he is before us and will continue to entertain us through his poetry and writings;

NOW, THEREFORE, BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, hereby proclaim, May 25, 2017 as

"THEODORE ROETHKE DAY"

in the City of Saginaw and call upon the citizens of this community to reflect on and honor the life of this brilliant individual.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 22nd day of May in the year of our Lord two thousand seventeen.



May 22, 2017

Dennis D. Browning, Mayor

Councilpersons

*Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Clint Bryant,
John Humphreys, John Milne, Brenda F. Moore,
and Demond L. Tibbs*

Timothy Morales, City Manager

**CITY OF SAGINAW
PUBLIC HEARING NOTICE
ON THE PROPOSED BUDGET
AND PROPERTY TAX MILLAGE RATE**

Notice is hereby given that subject to the provision of the City Charter, a public hearing will be held on the proposed Fiscal Year 2017-2018 Budget of the City of Saginaw before its final adoption by the City Council of the City of Saginaw.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

Said public hearing will be held in the City Council Chambers at the City Hall at 6:30 p.m. on Monday, May 22, 2017. At this time residents are invited to present to the Council oral and/or written comments and to ask questions on the proposed budget for Fiscal Year 2017-2018.

A copy of the proposed Fiscal Year 2017-2018 municipal budget will be available for public inspection seven days prior to the hearing in the Office of the City Clerk in City Hall from 8:00 a.m. to 4:00 p.m. on weekdays.

Janet Santos, CMMC/CMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 759-1480.

CITY OF SAGINAW PUBLIC HEARING NOTICE

SPECIAL ASSESSMENT DISTRICT FOR A POLICE AND FIRE MILLAGE

In compliance with requirements of Act 267, P.A. 1976,
the following notice is published:

Notice is hereby given that the Saginaw City Council has scheduled a public hearing to determine the amount of the special assessment required and to be levied in the special assessment district for a police and fire millage.

The public hearing will be held Monday, May 22, 2017, at 6:30 p.m. in the Council Chamber of City Hall, Room 205, located at 1315 S. Washington Avenue. All interested parties are invited to attend and provide input.

Janet Santos, CMMC/CMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: _____
Posted By: __jks_____
Published: _____

CITY OF SAGINAW PUBLIC HEARING NOTICE

FOR A DOWNTOWN DEVELOPEMNT AUTHORITY DISTRICT MILLAGE

In compliance with requirements of Act 267, P.A. 1976,
the following notice is published:

Notice is hereby given that the Saginaw City Council has scheduled a public hearing to receive comments on the Downtown Development Authority District millage to be levied on properties within the district.

The public hearing will be held Monday, May 22, 2017, at 6:30 p.m. in the Council Chamber of City Hall, Room 205, located at 1315 S. Washington Avenue. All interested parties are invited to attend and provide input.

Janet Santos
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: _____
Posted By: __jks_____
Published: _____

A COMMITTEE OF THE WHOLE MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, MAY 8, 2017, AT 5:00 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 SOUTH WASHINGTON AVENUE, SAGINAW, MICHIGAN.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: John Milne, Demond Tibbs, Annie Boensch, Mayor Pro Tem Floyd Kloc, Brenda Moore, Clint Bryant, Michael Balls, John Humphreys, and Mayor Dennis Browning: 9. Council Members absent: 0.

REPORTS FROM CITY MANAGER

City Manager Tim Morales announced that overview presentations would be given regarding the Fiscal Year 2017-2018 Proposed Budgets. Manager Morales introduced Yolanda Jones, Office of Management and Budget (OMB) Director. Ms. Jones presented the citywide proposed budget and the General Fund revenue proposed budget with comparatives to the current fiscal year activity.

Council Member Balls left the meeting at 5:07 p.m. and returned at 5:08 p.m. Mayor Browning left the meeting at 5:19 p.m. and returned at 5:20 p.m.

Ms. Jones introduced Bryan Weiss, OMB Administrative Budget Analyst. Mr. Weiss presented the General Fund expenditures proposed budget with comparatives to the current fiscal year activity.

Ms. Jones continued with presentations of the Special Revenue Funds proposed budgets with comparatives to the current fiscal year activity.

Ms. Jones introduced Phil Karwat, Public Services Director. They presented the Fiscal Year 2018 proposed budgets for the Major Streets and Local Streets Funds.

Mr. Weiss returned and presented the Fiscal Year 2018 proposed budgets for the Special Revenue Funds with comparatives to the current fiscal year activity.

ADJOURNMENT

Mayor Browning adjourned the meeting at 6:04 p.m.

Janet Santos, CMMC/CMC/MMC
City Clerk

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A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, MAY 8, 2017, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: John Milne, Demond Tibbs, Annie Boensch, Floyd Kloc, Brenda Moore, Clint Bryant, Michael Balls, John Humphreys, and Dennis Browning: 9. Council Members absent: 0.

ANNOUNCEMENTS

City Clerk Janet Santos announced the following:

- The City's Waste Convenience Station is open to City residents the second Saturday of the month from 10:00 am to 2:00 p.m., located at Public Services by using the Holland Avenue entrance. City residents may dispose of items that would otherwise be taken to the landfill that curbside does not pick up, such as building materials. Residents may also drop off recycling for glass, plastic and paper. The next collection day will be this Saturday, May 13th.
- Collection for leaves and yard waste must be placed in paper yard waste bags or in 33 gallons or smaller containers, labeled "Yard Waste" that does not weigh more than 50 pounds. Yard waste is collected on your regular trash day through November 30th.
- Saginaw Fire Department will conduct a free Child Safety Seat inspection event on Saturday, May 20th from 10:00 am to 4:00 pm at the Central Fire Station located at 801 Federal Avenue. The free event includes car seat check by a Certified Technician and tours of the Fire Station, Fire Trucks & Equipment. Call 759-1393 for more information.
- Next Monday, May 15 City Council will conduct a Committee of the Whole meeting to continue Budget presentations for Fiscal Year 2017-2018. The committee of the Whole meeting will begin at 5:00 p.m.

Mayor Browning presented a proclamation to WTA Architects for 70 years of business in Saginaw. The proclamation was accepted by WTA Architects President, Kurt Fogelsonger.

Mayor Browning presented a proclamation designating May 11, 2017 as "Police Memorial Day." Officer Jordan Bady accepted the proclamation.

Mayor Browning presented a proclamation recognizing the 2017 Saginaw Police Officer of the Year, Officer Jordan Bady. Officer Jordan Bady accepted the proclamation.

PERSONAL APPEARANCES

The following personal appearances addressed Council: Bill Schaiberger, Howard Revard, and Dan Soza.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Balls, Bryant, Moore, Pro Tem Kloc, Boensch, Tibbs, Milne, Humphreys, and Mayor Browning.

REPORTS FROM CITY MANAGERManagement Update

City Manager Tim Morales provided updates on various City projects and responded to several questions regarding the Fiscal Year 2018 Proposed Budget.

CONSENT AGENDA:

1. Approve the April 24, 2017 regular Council meeting minutes.
2. Approve Petition #17-12 to approve the capital expenditure items for the 2017-2018 Budget for Operations, Capital Improvement, and Debt Service for the Saginaw-Midland Municipal Water Supply Corporation.
3. Approve a purchase order to Kent Communications for \$4,079.97 for FY 2017; and for FY2018 through FY2021, pending Budget approval, for the processing of the July and December Property Tax Bills. The estimated postage is \$19,396.00 per year.
4. Approve a purchase order to PCMG, Inc. for \$4,079 for Veeam backup software for VMware, to restore and backup virtual servers.
5. Approve the agreement with Visual Computer Solutions and issue a purchase order for \$11,438 for Police Officer Scheduling Software.
6. Approve a purchase order to Michigan Police Equipment for \$12,039 for new firearms with trade-in and \$4,545 for ammunition, for a total of \$16,584, for the Saginaw Police Department.
7. Approve a purchase order to Gerald Bergman, Inc. for \$10,095 for ceiling and wall repairs in City Hall's OMB conference room and the City Clerk's vault.
8. Approve a purchase order to JAMAR Technologies, Inc., a sole source, for \$28,160 for Traffic Data Collection Equipment for the Traffic Engineering Section of the Right-of-Way Division.
9. Adopt the resolution authorizing the sale and consumption of alcoholic beverages on Ojibway Island during the annual WKCQ Country Music Fest Free Concert to be held on June 17, 2017.
10. Approve Ojibway Island User Agreement with MacDonald Broadcasting Company WKCQ-FM for the Country Music Fest Free Concert scheduled for June 17, 2017 on Ojibway Island.
11. Approve the request from WKCQ for in-kind service, in lieu of payment, for one-half of the special event fees for the Country Music Fest Free Concert scheduled for June 17, 2017 on Ojibway Island.
12. Adopt the Resolution to approve Cost Agreement No. 17-5158 with the Michigan Department of Transportation for rehabilitation work on South Jefferson Avenue from Janes Avenue to East Genesee Avenue and Brockway Street from Passolt Street to Gratiot Avenue (M-46).

13. Adopt the Resolution with the Michigan Department of Transportation for the Decertification/Vacation of Federal Avenue between Water Street and Washington Avenue (M-13).
14. Approve a purchase order to B & B Roadway and Security Solutions for \$9,060 for LED navigational lights for the Traffic Maintenance Section of the Right of Way Division.
15. Approve a purchase order to National Business Furniture for \$13,822.48 for office furniture for the Engineering and Streets Sections of the Right of Way Division.
16. Approve a purchase order to Applied Concepts, Inc., dba Stalker Radar, at the State bid price of \$16,667 for Speed Awareness Monitor (SAM) Trailers for the Traffic Engineering Section of the Right of Way Division.
17. Approve a purchase order to Tandus Centiva, Inc. at the State bid price of \$8,073.65 for purchase and installation of floor tiles and cove base in the City Hall Treasury Public area.
18. Approve a purchase order to Rightway Remediation, LLC for \$2,400 for remediation of tile flooring in the Treasury Area.
19. Approve a purchase order to Wobig Construction Company, Inc. for \$11,111 for the Compost Pad Retrofit.
20. Approve the low bid and issue a purchase order to Truck & Trailer Specialties for \$12,915 for a portable power unit for the Motor Pool Division.
21. Approve the low bid and issue a purchase order to Pyramid Paving & Contracting Co. for \$94,079 for the Public Works South Parking Lot Rehabilitation.
22. Approve to increase the purchase order with R & R Ready Mix, Inc. by \$50,000, for a new total of \$183,249, for ready-mix concrete for street repairs throughout the city for the Streets Section of the Right of Way Division.

Moved by Council Member Boensch, seconded by Council Member Moore to approve consent agenda items 1 through 9, 12 through 14, and 16 through 21 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Humphreys, seconded by Council Member Milne to approve consent agenda items 10 and 11 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Humphreys, seconded by Council Member Moore to approve consent agenda item 15 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Kloc, seconded by Council Member Boensch to approve consent agenda item 22 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Balls, seconded by Council Member Moore to approve the following:

1. Council appointment of Christopher White to the Human Planning Commission with a term to expire December 31, 2019.
 2. Council reappointment of Robert Johnson to the Historic District Commission with a term to expire July 31, 2020.
 3. Council reappointment of Greg Branch to the Historic District Commission with a term to expire July 31, 2020.
 4. Council reappointment of Robert Johnson to the Public Libraries of Saginaw with a term to expire June 30, 2021.
 5. City Manager's appointment of Linda Armintrout to the Brownfield Redevelopment Authority with a term to expire December 31, 2020.
 6. Mayoral appointment of Christopher Traverse to the Housing Board of Appeals with a term to expire December 31, 2019.
 7. Mayoral reappointment of reappointment of Thomas Darnell to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2020.
 8. Mayoral reappointment of Burris Smith to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2020.
- 9 ayes, 0 nays, 0 absent. Motion approved.

CONSIDERATION AND PASSING OF ORDINANCES

Moved by Council Member Boensch, seconded by Council Member Moore to adopt the ordinance to amend the official city map to vacate Mackinaw Street between the east right of way of Niagara Street and the west bank of the Saginaw River. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Balls, seconded by Council Member Moore to adjourn the meeting at 7:50 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Janet Santos, CMMC/CMC/MMC
City Clerk

A COMMITTEE OF THE WHOLE MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, MAY 15, 2017, AT 5:00 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 SOUTH WASHINGTON AVENUE, SAGINAW, MICHIGAN.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: John Milne, Demond Tibbs, Annie Boensch, Mayor Pro Tem Floyd Kloc, Brenda Moore, John Humphreys, and Mayor Dennis Browning: 7. Council Members absent: Clint Bryant, and Michael Balls: 2.

REPORTS FROM CITY MANAGER

City Manager Tim Morales announced that overview presentations would continue for the Fiscal Year 2017-2018 Proposed Budgets. Manager Morales introduced Yolanda Jones, Office of Management and Budget (OMB) Director. Ms. Jones presented the proposed budgets for the Enterprise Funds with comparatives to the current fiscal year activity. Ms. Jones introduced the Director of Water and Wastewater, Kim Mason.

Ms. Mason presented the Fiscal Year Proposed Budgets for the Water and Wastewater Funds including the major projects and purchases planned in each fund. Ms. Mason introduced Chas Bruske, OMB Intern.

Mr. Bruske presented proposed budget information for the Internal Service Funds. Mr. Bruske introduced Josh Eickholt, OMB Intern.

Mr. Eickholt presented the Fiscal Year 2018 Proposed Budget for the Self Insurance Fund, the Workers Compensation Fund, and the Fiduciary Funds. Mr. Eickholt introduced Beth Church, Assistant Director of Human Resources.

Ms. Church presented the proposed Personnel Complement changes for Fiscal Year 2018.

City Manager Morales and the OMB Team responded to questions from Council to conclude the presentations.

ADJOURNMENT

Motion by Mayor Pro Tem Kloc, supported by Council Member Moore to adjourn the meeting at 5:53 p.m.

Janet Santos, CMMC/CMC/MMC
City Clerk

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From: Timothy Morales, City Manager
Subject: FY2018 Personnel Complement Staffing Adjustments
Prepared by: Beth Carson Church, Office of Human Resources

Manager’s Recommendation:

I recommend approval of the following changes to the 2017–2018 Personnel Complement as reflected in the attached document. Such changes stem from efforts to structure employee job duties and responsibilities in such ways as to continue the effective delivery of City services while attempting to monitor costs as appropriate.

Justification:

All job vacancies are examined by the Management Review Team to ensure appropriate staffing levels at appropriate wages. The result of these recent examinations is a recommended staffing increase of 2.8 Full-Time Equivalent (FTE) employees with an overall wage cost impact of \$186,332.

Seventy-five percent of this increase is for non-general fund positions, primarily within our Department of Public Services. The remaining twenty-five percent applies to general fund positions with an increase of only \$46,250 to the general fund budget.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

FY2018 PROPOSED PERSONNEL COMPLEMENT CHANGES

ADDITIONS TO STAFF

Dept./Division	Job Title	Pay Grade	FTE	Total Cost	Funding
Fiscal Services Assessing	Office Assistant II	O-2	1.00	\$27,089	GF
Inspections	Code Enforcement Officer (1/3 GF; 2/3 NGF)	A-26	1.00	\$27,239 \$13,620	NGF GF
Office of Management & Budget	Intern (.7 to .8 FTE x 2) (\$10 to \$11/hr.)		0.20	\$22,256	GF
Public Services Engineering Traffic Engineering Section	Traffic Maintenance Technician I	A-18	1.00	\$33,868	NGF
Streets & Bridges Section	Brush Collection	G-01	2.00	\$74,942	NGF
	Tree Trimmer II	G-18	2.00	\$88,038	NGF
		Wages		\$1,761	
		Stipend			
	Tree Trimmer III	G-20	1.00	\$45,023	NGF
Heavy Equipment Operator II		G-18	2.00	\$90,738	NGF
		Wages		\$907	
	Stipend				
Heavy Equipment Operator III		G-20	1.00	\$46,103	NGF
Facilities	Groundskeeper I (S) (60% GF; 40% NGF)	\$11.00	4.80	\$65,894	GF
				\$43,930	NGF
	Groundskeeper II (S) (60% GF; 40% NGF)	\$12.00	1.60	\$23,962	GF
Maintenance & Service				\$15,974	NGF
	Office Assistant II	O-2	1.00	\$27,089	NGF
Total:			18.6	\$648,433	

DELETIONS TO STAFF

Dept./Division	Job Title	Pay Grade	FTE	Total Cost	Funding	
Fiscal Services Assessing	Skilled Clerical (pt)	\$11 - \$13/hr.	0.70	-\$16,016	GF	
Inspections	Residential Rehab Specialist (1/3 GF; 2/3 NGF)	A-26	1.00	-\$27,239 -\$13,620	NGF GF	
Police Patrol	Police Officer	PO	1.00	-\$40,620	NGF	
Public Services Engineering (Streets Section)	Tree Trimmer	G-17	3.00	-\$131,328	NGF	
	Heavy Equipment Operator	G-17	3.00	-\$87,766	NGF	
	Facilities	Groundskeeper (S)	\$9.00 - \$12.00	6.40	-\$84,139 -\$56,093	GF NGF
		Maintenance & Service	Skilled Clerical (pt)	0.70	-\$16,016	NGF
Total:			15.80	(\$472,837)		

RECLASSIFICATIONS, REALLOCATIONS AND TITLE CHANGES

Dept/Division	Job Title	Pay Grade	Revised Pay Grade	Total Cost	Funding
General Government Office of the City Clerk	Office Assistant II to Office Assistant III	O-2	O-3	\$2,158	GF
	Election Assistant	\$14/hr.	\$11/hr.		GF
	Election Worker	\$11/hr.	\$9/hr.		GF
Public Services Streets and Bridges	Compost Site Operator	G-17	G-18	\$444 \$883	NGF
Dept of Water/Wastewater Treatment Administration	Staff Professional to Water/Wastewater Treatment Specialist	O-5	A-30	\$2,205	NGF
Fiscal Services Treasury	Office Assistant III to Treasury Specialist	O-3	A-28	\$5,046	GF
Total:				\$10,736	

SUMMARY OF ACTIONS TAKEN

	<u>FTE</u>	<u>Cost Impact</u>
Additions to Staff	18.60	\$648,433
Deletions to Staff	(15.80)	(\$472,837)
Reclass/Realloc'n/Title Chg.	N/A	\$10,736
	2.80	\$186,332

<u>Funding</u>	
\$46,250	GF
\$140,082	NGF
\$186,332	

From: Timothy Morales, City Manager

Subject: 2016/2017 April Budget Adjustment

Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

It is recommended that the 2016/2017 Approved Budget for the listed funds be amended. This adjustment is required to recognize any errors, omissions, or changes that have occurred in April.

Justification:

The 2016/2017 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2017 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's previous month's analysis, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

The Drug Forfeiture Fund (264) should realize a net zero increase. This budget adjustment is to recognize the following revenues – Forfeited Property – State Account No (264-0000-655.010) in the amount of \$26,374, Sale of Property Items Account No (264-0000-673.003) in the amount of \$282, and Sale of Firearms Account No (264-0000-673.005) in the amount of \$4,202. Total new revenues equate to \$30,858. By recognizing these funds, the department is able to decrease the amount of appropriated Fund Balance Account No (264-0000-989.000) by the same.

The Capital Project Fund (401) should be increased from \$536,748 to \$642,276. This represents a \$105,528 increase. This increase is to cover the additional cost of the repairs to City Hall stone wall and stairs along with the power washing of City Hall. In review of the previous budget to actual reports, the General Fund has already been approved to contribute \$159,790 for the City Hall stone wall and stairs. However, it was determined that these cost should be shared with other funds that reside and/or receive services within city hall. Therefore, an operating transfer from the Rubbish Collection Fund, Water and Sewer Operations and Maintenance Funds, and Technical Services will be used to cover these costs.

The Sewer Operations and Maintenance Fund (590) should be increased from \$24,726,519 to \$24,781,931, which equates to a \$55,412 increase. This increase represents this fund's portion to help cover the additional cost of the repairs to City Hall stone wall and stairs and the power washing of City Hall. To offset this increase in expenditures will be an appropriation of available retained earnings.

The Water Operations and Maintenance Fund (591) should be increased from \$40,229,428 to \$40,269,680, which equates to a \$40,252 increase. This increase represents this fund's portion to help cover the additional cost of the repairs to City Hall stone wall and stairs and the power washing of City Hall. To offset this increase in expenditures will be an appropriation of available retained earnings.

The Motor Pool Operations Fund (661) should be increased from \$2,118,421 to \$2,132,948. This represents a \$14,527 increase. This increase is due to an increase to Contributions from Other Funds to cover expenditures that have been incurred by other user departments. To offset the increase in revenues will be an increase to the Motor Pool Operations Fund – Garage Division's Motor Vehicle Supplies Account No (661-4481-737.000) by the same amount.

The Unfunded Liabilities Fund (674) should be increased from \$510,566 to \$511,066. This represents a net increase of \$500. This increase is primarily attributed to increases to the Dividends Account No (674-0000-665.000) of \$19,905 and Gain/Loss on Investments Account No (674-0000-671.014) of \$35,000. These increases will be offset by a reduction this fund's revenues Use of Fund Equity Account No (674-0000-989.000) of \$54,405 as well as a \$500 appropriation to cover the Service Fees Account No (674-8559-824.000).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendations of the City Manager.

From: Timothy Morales, City Manager
Subject: Fire Department Explorer Program
Prepared by: Christopher Van Loo, Fire Chief

Manager’s Recommendation:

I recommend approval for the annual Memo of Understanding between the Saginaw Fire Department and Learning for Life, a District of Columbia nonprofit corporation, for the formation of a Fire Explorer post with the Saginaw Fire Department. The Boy Scouts of America serves as an administrator of the Explorer program through Learning for Life. This agreement has been approved by me as to substance and the City Attorney as to form. It is also recommended that the City Council authorize the City Manager or his designee to sign all documents related to this agreement.

Justification:

The Saginaw Fire Department continues to take steps to recruit local men and women to better diversify department’s workforce. The fire department has made a strong effort to interact and engage local youth to explore career paths in the fire service. The Diversity Initiative Community Explorers (D.I.C.E.) program, started in 2015, is an example of one of these initiatives. To further engage local youth and build lasting relationships, the Saginaw Fire Department will be establishing an Explorer Post with the department beginning in September of 2017. The D.I.C.E. summer camps will continue and they will be complimented with the Fire Explorer post that will run during the school year. The Fire Explorer post and the D.I.C.E program will provide mutually beneficial opportunities for both programs.

The Saginaw Fire Department will have four members registered and assigned as adult post leaders while all other members of the department will assist with activities throughout the school year. The annual cost for the program will be minimal with an annual post unit liability fee of \$40 for the post and \$25 for each of our four post leaders.

Funds for the program fees are budgeted for and available in the General Fund Community Public Safety – Fire, Fire Operations Division’s Recruitment Expenses, Account No 101-3551-826.002.

Council Action:

Moved by Council Member _____, seconded by Council Member _____, to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Repairs to Fire Stations Overhead Doors
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the ratification of emergency repairs and that a purchase order is issued to Dover Garage Door, Flint, Michigan in the amount of \$10,735.05 for emergency safety improvements made to the overhead doors at all 4 fire stations.

Justification:

The Saginaw Fire Department has a total of 14 overhead doors in operation at our four fire stations. Due to their age, 11 of the 14 overhead doors were identified as not having adequate safety devices installed on them. Over the years, as overhead door operators in the fire stations have been replaced, new units have been installed that have all required safety devices. The overhead door operators at Station 4, 2208 State St., were the original door operators that were installed when the station was built in 1973 and had no safety devices. Due to their age, they were unable to be retrofitted with safety devices. To meet all MIOSHA requirements, four new door operators were installed at Station 4 and photoelectric safety eyes were installed on seven remaining overhead doors at three other fire stations.

To expedite the process to correct safety issues, quotes were solicited. A local vendor was not able to perform emergency repairs timely. The City of Flint utilized a competitive bid process for their Fire Department Doors, and made a bid award to Dover Garage Door. The Saginaw Fire Department contacted Dover Garage Door to do these emergency repairs.

Dover Garage Door meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these repairs were budgeted for and available in the General Fund Community Public Safety – Fire, Fire Operations Division's General Repairs, Account No 101-3554-931.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Decorative Street Light Poles – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager’s Recommendation:

I recommend the low bid from McNaughton-McKay, of Saginaw, MI be accepted and a purchase order be issued to them in the amount of \$31,816.00 for the purchase of 8 decorative street light poles and parts.

Justification:

The Traffic Maintenance Section of the Right of Way Division is required to maintain and replace, when necessary, the decorative streetlights within the City of Saginaw. On May 2, 2017, the City received four (4) bids for eight (8) decorative street light poles and parts for replacement of damaged poles.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
McNaughton-McKay Saginaw, MI (out City)	\$31,816.00
Standard Electric Saginaw, MI (out City)	\$32,139.35
Wesco Distribution Saginaw, MI (out City)	\$32,476.00
Marshall Campbell Saginaw, MI (in city)	\$32,835.00

Saginaw-based bidders with a bid within 5%, but not more than \$5,000 of the lowest bid, have the option of matching the low bid. Marshall Campbell, being an in City bidder, was given this option and declined to match the low bid price of \$31,816.00 from McNaughton-McKay per the Purchasing Ordinance.

McNaughton-McKay meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the General Fund - Department of Public Services-Street Lighting Division’s Parts and Supplies Account No. 101-4620-742.000 (\$31,816.00)

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Vehicle Lease Agreement – Inspections Department
Prepared by: Don Riley, Public Services Department

Manager’s Recommendation:

I recommend that the Vehicle Lease Agreement with GM Financial for the replacement of two (2) vehicles be approved for the Saginaw Inspections and Neighborhood Services Department. Further, it is recommended that payments be approved in the amount of \$11,401.64 per year for a period of four years for a total of \$45,606.56 and the first lease payment of \$11,401.64 be issued to GM Financial for fiscal year 2017. It is also recommended, pending approval of the fiscal years 2018, 2019 and 2020 budgets, that payment be made to GM Financial in the amount of \$11,401.64 per year.

Also, it is recommended that the City Manager or his designee be authorized to sign the Agreement. The Agreement has been approved by me as to substance and the City Attorney as to form.

Justification:

The Inspections Department is replacing two 2005 Impalas with over 119,000 miles that were scheduled for replacement in 2012. These vehicles were first used in the Police Department and turned over to the Inspections Department. They have proven to be unreliable for daily use with frequent service requests. The vehicles have extensive wear, rust, and fatigue to the body, frame, and drivelines, along with electrical and mechanical issues that make these vehicles expensive to maintain in useable condition. The 2017 MIDEAL Municipal Lease is for the purchase of two 2017 Chevrolet Impalas, equipped as specified, for four annual payments of \$11,401.64 with a final option to purchase of \$1.00 per vehicle. This is the continuation of a program started in 2015 intended to maintain the Inspection Division's fleet at a maximum age of 8 years or less. The total cost after four years will be \$45,608.56.

GM Financial meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the General Fund – Inspections and Neighborhood Services - Inspection Division’s Equipment Rental Account No. 101-3865-944.000, and pending Council approval will be budgeted in the same amount and account for FY 2018, 2019 and 2020.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Emergency Repairs to AT&T Telecommunications Cable
Prepared by: Josh Hoffman, Public Services Department

Manager's Recommendation:

I recommend that payment be made to AT&T in the amount of \$11,371.00 for damages to a telecommunication cable by the City's Maintenance and Service Division while excavating a water main valve.

Justification:

On October 17, 2016 the Maintenance and Service Division made repairs to a water main valve on the N/E corner of Janes Avenue and South Weadock Avenue. While making the repair they inadvertently damaged a 1,500 pair main AT&T cable and conduit. The City crew made the necessary repairs to the water main valve and back filled the excavation without knowing they damaged the cable. On October 19, 2016 AT&T hired a contractor to make repairs to the telecommunications cable, located in the same excavation site where the City crew made their water main valve repair two days earlier. The Maintenance and Service Division received an invoice from AT&T on February 8, 2017 referring to the claim above. The Maintenance and Service Division uses the one call Miss Dig system before any underground work is to be performed. The Maintenance and Service crew located the AT&T cable at only one location where the water valve was being repaired. The Maintenance and Service crews have been instructed to locate any utility within the scope of their excavation at various locations throughout the excavation to prevent this type of damage reoccurring in the future.

AT&T meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operation and Maintenance Fund – Maintenance and Service Division's Professional Services Account No. 591-4721-801.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Authorization to Allow the Consumption of Alcoholic Beverages at the Morley Plaza

Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend adoption of the attached Resolution authorizing the consumption of alcoholic beverages at Morley Plaza for the Saginaw Community Foundation's Annual Celebration event scheduled to be held on June 12, 2017 from 5:30 p.m. to 8:00 p.m.

Justification:

On June 12, 2017 Saginaw Community Foundation will host the annual celebration event at Morley Plaza, a public property. Saginaw Community Foundation has requested that the City allow them to serve alcoholic beverages for consumption during this event.

Title XIII, Chapter 132, and Section 132.01(C) of the Saginaw Code of Ordinances states that City Council can authorize the consumption and sale of alcoholic beverages on public property, if the vendor provides the following to the City:

- (1) The precise location where said beverages are to be sold and consumed;
- (2) The dates and times for said activities;
- (3) A proper state license for the sale and consumption of alcoholic beverages at the place and times listed in subsections (1) and (2) above;
- (4) Adequate public liability and property damage insurance for the benefit of the City with a company licensed to sell insurance in the State of Michigan;
- (5) Such other insurance as the City Council deems adequate for the benefit of the City;
- (6) Adequate personnel to control the premises where the alcoholic beverages are to be sold and consumed; and
- (7) Such other reasonable requirements as said City Council deems appropriate.

Approval for the consumption and sale of alcoholic beverages for these events is contingent upon the proper required documents being submitted to the appropriate City departments by June 2, 2017, that include the City's insurance requirements and all insurance certificates which must be reviewed and approved by the City. Furthermore, the event sponsor has been advised of the insurance requirements and the deadline for submitting insurance certificates to the City.

Council Action:

This Council Communication is for explanation purposes only of the Resolution to be adopted.

**RESOLUTION TO PERMIT THE CONSUMPTION OF ALCOHOLIC BEVERAGES AT
SAGINAW COMMUNITY FOUNDATIONS ANNUAL CELEBRATION AT MORLEY
PLAZA ON PUBLIC PROPERTY**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, the Saginaw Community Foundation plans to host its annual event to be held on June 12, 2017 from 5:30 p.m. until 8:00 p.m.; and

WHEREAS, the Saginaw Community Foundation requests that they be allowed to serve alcoholic beverages at the annual events to its guest at Morley Plaza on public property; and

WHEREAS, City Council can provide authorization for the consumption and sale of alcoholic beverages on public property; and

WHEREAS Saginaw Community Foundation must provide certain documents prior to the event; and

WHEREAS, if the Saginaw Community Foundation does not provide the documents by the stated date, they will not be allowed to consume and sell alcoholic beverages during the event on June 12, 2017; and

WHEREAS, the City will set all insurance requirements and all insurance certificates must be reviewed and approved by the City;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the consumption of alcoholic beverages on public property during the annual Saginaw Community Foundation Celebration event to be held on June 12, 2017 located at the Morley Plaza provided that the mandatory information listed in Title XIII, Section 132.01(C) of the Saginaw Code of Ordinances be provided no later than June 2, 2017.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 22, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

**RESOLUTION TO AUTHORIZE
SAGINAW COMMUNITY FOUNDATION
TO USE AMPLIFYING EQUIPMENT
JUNE 12, 2017
LOCATION – MORLEY PLAZA**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Saginaw Community Foundation plans to host its annual Celebration at Morley Plaza June 12, 2017; and

WHEREAS: Saginaw Community Foundation has requested permission to use amplifying equipment between the hours of 5:30 p.m. and 8:00 p.m.; and

WHEREAS: City Council can provide authorization for the use of amplifying equipment on public property;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the use of amplifying equipment during the Saginaw Community Foundations Annual event to be held on June 12, 2017 between the hours of 5:30 p.m. and 8:00 p.m. located at Morley Plaza.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 22, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Cemetery Tent – Cemetery Division
Prepared by: Bruce Caradine, Public Services Department

Manager’s Recommendation:

I recommend that the sole bid from Holland Supply Company, Inc., Holland, MI, for the purchase of a Cemetery Tent be accepted and a purchase order be approved and issued to them in the amount of \$2,644.27.

Justification:

On April 11, 2017, the City received one (1) qualified bid for the purchase of a Cemetery Tent. This tent is needed as a service to the Public to cover the family during inclement weather for grave site burials. The purchase is to be completed prior to June 30, 2017.

Holland Supply Company, Inc. meets all requirements of §14.23, “Vendors,” of Purchasing, Contracting, and Selling Procedures,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinance O-1.

Funds for this purchase are available in The General Fund – Department of Public Service’s - Cemetery Division’s Parts and Supplies Account No. 101-1747-742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: City Hall Exterior Cleaning and Sealer – Facilities Division
Prepared by: Bruce Caradine, Public Services Department

Manager’s Recommendation:

I recommend that the low quote from DC Byers Company of Lansing, MI for power washing and sealing the exterior of the City Hall Building be accepted and a purchase order be approved and issued to them in the amount of \$37,500.

Justification:

On April 14, 2017, the City received two (2) quotes for cleaning and sealing the exterior stone surfaces on the City Hall Building. These quotes were requested in response to recent water damage that occurred during a rain storm on April 6, 2017. There was interior water damage to the Human Resources Conference Room ceiling and the ceiling above the east stairs that was recently repaired after the roof was replaced in 2013.

The exterior masonry is porous and is absorbing moisture through the walls causing interior ceiling and wall damages to spaces throughout the building and this work is needed to prevent further deterioration and water damage. Industry standards recommend washing and sealing this type of stone structure every 5-7 years. Through research, we have not been able to determine the last time this service has been completed. The entire cleaning and sealer process is expected to take three weeks to complete. This work is scheduled to be completed by June 30, 2017.

The following is a tabulation of the bids received based upon requested unit prices and corresponding proposed quantities:

<u>Vendor</u>	<u>Cost</u>
DC Byers Co. Lansing, MI	\$37,500
Cusack’s Masonry Restoration. Hubbardston, MI	\$55,700

DC Byers Company meets all requirements of §14.23, “Vendors,” of Purchasing, Contracting, and Selling Procedures,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinance O-1.

Funds for this purchase are available in the Capital Project Fund, Facilities Division's Repairs and Replacements Account No. 401-7575-801.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Sodium Hypochlorite Tank Repair
Prepared by: Brian Baldwin, Water and Wastewater

Manager’s Recommendation:

I recommend that the low bid from Advanced Rehabilitation Technologies of Bryan, OH be accepted and that a purchase order be issued to them in the amount of \$16,500.00 for the re-lining of one 10,000 gallon sodium hypochlorite tank at the Salt-Fraser Retention and Treatment Basin for the Remote Facilities Division.

Justification:

All of the City’s seven Retention and Treatment Basins disinfect before discharging to the Saginaw River. Disinfection is accomplished by the addition of sodium hypochlorite. This chemical is stored in fiberglass tanks. There are 16 of these tanks throughout the system. In November one of the tanks at the Salt-Fraser facility developed a leak and was taken out of service. Once the tank was drained, cleaned and opened up, it was determined that the fiberglass had started to de-laminate and developed a leak due to the age of the tank and the corrosive nature of sodium hypochlorite. Re-lining of the entire tank was determined to be the best repair option. All of the tanks are of similar age, so we expect that others will also require re-lining in the near future. On April 18, 2017 sealed bid were opened for the re-lining of one 10,000 fiberglass tank. Following is a tabulation of the bids received:

Advanced Rehabilitation Technologies Bryan, OH	\$16,500.00
TSP Services, Inc. Redford, MI	\$21,983.77
General Acid Proofing, Inc. Detroit, MI	\$39,960.00

This vendor meets all requirements of §14.23, “Vendors,” Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division’s General Repairs Account No. 590-4835-930.000 for FY2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase of Copper Sulfate
Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend ratification of an emergency purchase order to Chem One Corporation, Houston, TX, in the amount of \$13,220.61 for the purchase of Copper Sulfate for the Water Treatment Division.

Justification:

On April 24, 2017, emergency purchase order number 501000 was issued to Chem One Corporation in the amount of \$13,220.61 for Copper Sulfate chemical to treat raw water storage reservoirs to control nuisance algae that cause taste and odors. Three Copper Sulfate suppliers were contacted and quotes requested. Two quotes were received and one supplier did not reply. Quotes were requested over the bid process due to the need for immediate restocking. Following is a tabulation of the quotes received:

	<u>Per Lb. Delivered</u>	<u>Total Bid</u>
Chem One Corporation Houston, TX	\$1.65	\$13,220.61
Cygnnet Enterprises, Inc. Flint, MI	\$1.86	\$14,880.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000 for Fiscal Year 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: 30" Gate Valve
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the low bid from Water Technology Resources of Bloomington, MN be accepted and that a purchase order be issued to them in the amount of \$12,970.00 for the purchase of a 30" gate valve for the Wastewater Treatment Division.

Justification:

There are six raw sewage pumps at the Wastewater Treatment Plant. The pumps are located 50' underground and pump raw sewage from the wet well into the plant. Each pump has a 30" isolation valve which allows the pump to be removed for servicing. Both the pumps and valves are part of the original 1948 construction. In March of this year when the maintenance staff tried to remove one of the pumps for servicing, they discovered the valve had failed. We are still able to use the pump, however to remove it for service without the valve requires that we shut down the plant and pump out the wet well. On April 25th sealed bids were opened for a replacement valve. Following is a tabulation of the bids received:

Water Technology Resources Shelby Township, MI	\$12,970.00
Jett Pump & Valve Waterford, MI	\$17,375.00
Jett Pump & Valve Waterford, MI	\$13,920.00
HD Supply Waterworks Shelby Township, MI	\$22,603.20
Etna Supply Grand Rapids, MI	\$24,087.00
JMG Valve Corporation Commerce, MI	\$24,930.00
Technology International Lake Mary, FL	\$27,049.00

Kennedy Industries \$29,818.00
Wixom, MI

SW Controls \$31,372.00
Farmington Hills, MI

This vendor meets all requirements of §14.23, "Vendors", Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Surplus Division's Repairs and Replacements Account No. 590-4840-974.000 for Fiscal Year 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Order Modification
Prepared by: Brian Baldwin, Water and Wastewater

Manager’s Recommendation:

I recommend that blanket purchase order number 499149 issued to Fisher Scientific be increased by \$1,500.00 to a total amount of \$6,500.00 and that blanket purchase order number 499148 issued to Thomas Scientific be decreased by \$1,500.00 to a total amount of \$6,500.00 for the Wastewater Treatment Division.

Justification:

At the beginning of each fiscal year, City Council approves the issuance of blanket purchase orders to the Wastewater Treatment Division for the purchase of lab supplies and there are currently three vendors used. For every laboratory purchase, quotes are obtained from each of the three vendors and the order is placed with the vendor submitting the lowest quote. Fisher Scientific has most frequently supplied the lowest quote, thus we have exhausted the original blanket purchase order issued. This is not a request for an increase in the amount budgeted for laboratory supplies, but a rebalancing of funds between vendors.

These vendors meet all requirements of §14.23, “Vendors,” Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for these purchases are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Laboratory Supplies Account No. 590-4830-734.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: 20 hp Pump Purchase
Prepared by: Mike McGill, Water and Wastewater

Manager’s Recommendation:

I recommend that the low bid from Carry Manufacturing, Inc. of Caro, MI be accepted and that a purchase order be issued to them in the amount of \$21,822.50 for the purchase of a 20 hp axial flow submersible pump for the Water Treatment Division.

Justification:

The Water Treatment Plant received a low bid (#P1476-17) on April 25, 2017 for the supply of a 20 hp axial flow submersible pump from Carry Manufacturing, Inc. This pump will be installed permanently to aid in the dewatering of Lake Linton. A variable frequency drive (VFD) pump motor controller was purchased last fiscal year to be utilized with a 15 hp pump that we owned to temporarily dewater Lake Linton until a larger pump could be purchased. The VFD pump motor controller was sized large enough to run a 20 hp pump. Following is a tabulation of the bids received:

Carry Mfg. Inc. Caro, MI	\$21,822.50
HTSS, LLC Alpena, MI	\$33,825.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Water Operations and Maintenance Fund, Treatment and Pumping Division’s Repairs and Replacements Account No. 591-4730-974.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Wonderware Software Upgrade
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Wonderware North, Horsham, PA, a sole source, in the amount of \$106,061.00 for Wonderware HMI (Human Machine Interface) Software for the Instrumentation and Process Controls Division for Fiscal Year 2017.

Justification:

On May 12, 2017, we received a quote from Wonderware North in the amount of \$106,061.00 for Wonderware HMI Software for the Supervisory Control and Data Acquisition (SCADA) systems at the water treatment and wastewater treatment plants and combined sewer overflow basins. This software is the interface between the operator and the equipment in the plants. The computers used with the SCADA Systems are being replaced due to their age. The version of Wonderware software that we are now using is no longer supported by the manufacturer and is not compatible with the operating system on the new computers. Wonderware North is the sole source for this software.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund, Instrumentation and Process Controls Computer Software Account No. 591-4715-741.000 (\$37,433.30) and the Sewer Operations and Maintenance Fund, Instrumentation and Process Controls Computer Software Account No. 590-4815-741.000 (\$68,627.70).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

2017/2018 PROPOSED BUDGET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City Charter requires the City Council, by resolution, to establish and adopt the budget, appropriate funds for the next fiscal year’s expenditures, and to provide for a tax levy of the amount necessary to be raised by taxation at least 30 days prior to the first day of the upcoming fiscal year; and

WHEREAS: a public hearing on this fiscal year 2017-2018 budget was held on Monday, May 22, 2017, at 6:30 p.m., in accordance with Section 44 of the Charter of the City of Saginaw and State of Michigan Act 5 Public Acts of 1982, as amended; and

WHEREAS: the taxable value of real and personal property in the City has been determined to be \$459,595,604 being 9.4% of \$4,889,462,255, the December 31, 2016 calendar year 2017 total Ad Valorem taxable value of property in Saginaw County;

NOW, THEREFORE, BE IT RESOLVED, that the budget of the City of Saginaw for the fiscal year beginning July 1, 2017 as summarized below, is hereby adopted on a department (appropriation center) level in General Fund and at the fund level for all other funds, subject to all City Ordinance and policies regarding the expenditure of funds and the conditions set forth in this resolution. The financial summary of all funds for the fiscal year 2017-2018 budget is as follows:

General Fund Operating Fund - 101

Means of Financing:		
Property Tax	\$	3,985,097
City Income Tax		12,200,000
State Revenue Sharing		8,015,653
Grants		907,508
Licenses, Permits, and Fees		1,358,827
Charges for Services & Sales		906,145
Fines and Forfeitures		427,344
Interest		371,935
Rents		36,800
Reimbursements		3,116,765
Other Revenues		245,860
Transfers		181,276
		<hr/>
		\$ 31,753,210

Estimated Requirements:

General Government	\$ 2,449,610	
Fiscal Services	2,920,384	
Community Public Safety - Police	10,447,475	
Community Public Safety - Fire	8,200,153	
Inspections and Neighborhood Services	1,491,921	
Public Services	3,466,070	
Other Expenditures*	<u>2,777,597</u>	\$ 31,753,210

*Includes retiree healthcare insurance, unemployment, operating transfers, payment to other governmental entities, and contributions

Major Streets Fund - 202

Means of Financing:

State Revenue Sharing	\$ 4,901,618	
State Reimbursement	494,948	
Non Business Permits	31,000	
Services - Sales	4,300	
Other Revenues	15,500	
Fund Equity	<u>787,930</u>	\$ 6,235,296

Estimated Requirements:

Engineering Administration	\$ 149,261	
Street Projects	1,932,810	
Bridge Projects	264,046	
Traffic Engineering	564,814	
Street Administration	618,770	
Routine Maintenance	1,625,175	
Bridge Maintenance	49,773	
Winter Maintenance	318,314	
State Trunkline	29,971	
State Routine Maintenance	222,931	
State Winter Maintenance	292,698	
Debt Service	84,571	
Transfers	<u>82,162</u>	\$ 6,235,296

Local Streets Fund - 203

Means of Financing:

State Revenue	\$ 1,302,362	
Fund Equity	68,000	
Transfers	68,004	\$ 1,438,366

Estimated Requirements:

Engineering Administration	\$ 86,010	
Street Resurfacing	20,000	
Street Projects	25,000	
Traffic Engineering	257,020	
Street Administration	382,425	
Routine Maintenance	551,708	
Winter Maintenance	106,856	
Transfers	9,347	\$ 1,438,366

Public Safety Fund - 205

Means of Financing:

Property Taxes		
Property Taxes	\$ 2,860,398	
Other Revenues	202,987	\$ 3,063,385

Estimates Requirements:

Community Public Safety - Police	\$ 1,960,007	
Community Public Safety - Fire	1,103,378	\$ 3,063,385

Rubbish Collection Fund - 226

Means of Financing:		
Property Taxes	\$ (68,496)	
Services and Sales	850	
Charges for Service	2,127,596	
Interest and Rents	40,000	
Other Revenues	1,839,836	
Fund Equity	133,000	\$ 4,072,786

Estimates Requirements:		
Administration	\$ 518,518	
Rubbish Collections	1,359,719	
Environmental Improvement	326,892	
Sanitary Landfill	434,450	
Brush Collections	312,814	
Recycling	413,181	
Composting	271,077	
Yard Waste	267,314	
Debt Service	28,386	
Transfers	140,435	\$ 4,072,786

Clean Energy Coalition - 230

Means of Financing:		
Transfers	\$ 40,000	\$ 40,000

Estimated Requirements:		
Clean Energy Coalition	\$ 40,000	\$ 40,000

Andersen Enrichment Center - 236

Means of Financing:		
Charge for Services	\$ 19,750	
Interest and Rents	50,505	
Other Revenues	13,000	\$ 83,255

Estimated Requirements:		
Andersen Enrichment Center	\$ 67,716	
Increase to Fund Equity	15,539	\$ 83,255

Saginaw Arts and Enrichment Commission - 237

Means of Financing:		
Donations	\$ 159,700	
Interest and Rents	450	
Other Revenues	<u>37,600</u>	\$ 197,750
Estimated Requirements:		
Arts and Enrichment Commission	\$ 185,597	
Increase to Fund Equity	<u>12,153</u>	\$ 197,750

Boat Launch Operations Fund - 239

Means of Financing:		
Charges for Service	\$ 21,248	
Other Revenues	<u>16,821</u>	\$ 38,069
Estimated Requirements:		
Boat Launch Operations	<u>\$ 38,069</u>	\$ 38,069

Downtown Development Authority - 243

Means of Financing:		
Other Revenues	\$ 32,500	
Fund Equity	<u>28,042</u>	\$ 60,542
Estimated Requirements:		
Downtown Development Authority	<u>\$ 60,542</u>	\$ 60,542

Brownfield Authority SRRF - 245

Means of Financing:		
Property Taxes	<u>\$ 31,492</u>	\$ 31,492
Estimated Requirements:		
Tax Increment Payments	<u>\$ 31,492</u>	\$ 31,492

Downtown Development Authority - 2011 - 259

Means of Financing:		
Property Taxes	<u>\$ 144,392</u>	\$ 144,392
Estimated Requirements:		
Tax Increment Payments	<u>\$ 144,392</u>	\$ 144,392

Police Training Fund - 261

Means of Financing:		
State Grants	<u>\$ 14,000</u>	\$ 14,000
Estimated Requirements		
Police Training	<u>\$ 14,000</u>	\$ 14,000

Drug Forfeiture Fund - 264

Means of Financing:		
Interests and Rents	\$ 1,222	
Other Revenues	<u>65,734</u>	\$ 66,956
Estimated Requirements:		
Drug Forfeitures	<u>\$ 66,956</u>	\$ 66,956

Saginaw County Treatment and Prevention Services Fund - 265

Means of Financing:		
Other Revenues	<u>\$ 107,553</u>	\$ 107,553
Estimated Requirements:		
Saginaw County TAPS	<u>\$ 107,553</u>	\$ 107,553

Police Enhancing Law Enforcement Response to Victims (ELERV) Fund - 267

Means of Financing:		
Grant	<u>\$ 100,000</u>	\$ 100,000
Estimated Requirements:		
Police ELERV Grant	<u>\$ 100,000</u>	\$ 100,000

Homeland Security - SAFER Grant Fund - 269

Means of Financing:		
Grant	<u>\$ 368,933</u>	\$ 368,933
Estimated Requirements:		
Homeland Security II	<u>\$ 368,933</u>	\$ 368,933

Community Development Block Grant (CDBG) Fund - 275

Means of Financing:		
Federal Grants	<u>\$ 2,522,487</u>	\$ 2,522,487
Estimated Requirements:		
CDBG Administration	\$ 466,575	
Special Projects	876,095	
Economic Development	32,500	
Economic Development Sub-grantees	349,931	
Saginaw Economic Development Corp.	113,868	
Code Compliance	122,245	
Sub-grantees	378,217	
McKinney Homeless	<u>183,056</u>	\$ 2,522,487

CDBG Residential Loan Fund - 276

Means of Financing:		
Federal Grants	\$ 530,792	
Interest	5,412	
Other Revenues	<u>40,000</u>	\$ 576,204

Estimated Requirements:		
Residential Loans	\$ 231,204	
Single Family	<u>345,000</u>	\$ 576,204

CDBG Block Grant Home Program - 278

Means of Financing:		
Federal Grants	<u>\$ 576,812</u>	\$ 576,812

Estimated Requirements:		
Home Program	<u>\$ 576,812</u>	\$ 576,812

SEDC Revolving Loan Fund - 282

Means of Financing:		
Interest and Rents	\$ 75,500	
Other Revenues	272,500	
Fund Equity	<u>500,000</u>	\$ 848,000

Estimated Requirements:		
SEDC	<u>\$ 848,000</u>	\$ 848,000

Capital Project Fund - 401

Means of Financing:		
Transfers	<u>\$ 459,516</u>	\$ 459,516

Estimated Requirements:		
General Fund	\$ 325,044	
Rubbish Collection Fund	<u>134,472</u>	\$ 459,516

Celebration Park Fund - 508

Means of Financing:		
Transfers	<u>\$ 66,357</u>	\$ 66,357

Estimated Requirements:		
Celebration Park	<u>\$ 66,357</u>	\$ 66,357

Sewer Operations and Maintenance Fund - 590

Means of Financing:

Property Taxes	\$	(17,048)	
Non Business Permits		600	
Services and Sales		21,760,307	
Fines and Forfeitures		69,528	
Interest and Rents		541,500	
Other Revenues		525,833	\$ 22,880,720

Estimated Requirements:

Sewer Administration	\$	1,670,860	
Engineering Administration		276,096	
Process Control Systems		240,379	
Meter Maintenance and Services		517,361	
Maintenance and Services		3,614,241	
Catch Basin Cleaning		379,629	
Treatment and Pumping		8,567,527	
Remote Facilities		2,230,436	
Sewer Surplus		2,331,060	
Debt Service		2,579,620	
Customer Accounting		446,834	
Transfers		26,677	\$ 22,880,720

Water Operations and Maintenance Fund - 591

Means of Financing:

Property Taxes	\$	(50,000)	
Services - Sales		19,283,728	
Interest and Rents		205,000	
Other Revenues		15,149,377	\$34,588,105

Estimated Requirements:		
Cross Connections	\$ 66,565	
Water Administration	1,374,363	
Engineering Administration	464,190	
Process Control Systems	252,488	
Meter Maintenance and Services	521,354	
Maintenance and Services	3,708,721	
Treatment and Pumping	6,417,828	
Raw Water	1,392,604	
Water Surplus	2,723,560	
Water Bond Construction	13,982,884	
Debt Service	3,193,188	
Customer Accounting	461,346	
Transfers	29,014	\$ 34,588,105

Public Works Building Fund - 641

Means of Financing:		
Services and Sales	\$ 424,521	\$ 424,521
Estimated Requirements:		
Public Works Building	\$ 424,521	\$ 424,521

Technical Services - Geographical Information Systems Fund - 650

Means of Financing:		
Services and Sales	\$ 1,500	
Charge for Services	591,966	
Other Revenues	2,500	\$ 595,966
Estimated Requirements:		
Geographical Information Systems	\$ 515,053	
Call Center	80,913	\$ 595,966

Technical Services - Information Services Fund - 658

Means of Financing:		
Charge for Services	<u>\$ 1,426,571</u>	\$ 1,426,571

Estimated Requirements:		
Information Services	\$ 1,414,861	
Transfers	<u>11,710</u>	\$ 1,426,571

Radio Operations Fund - 660

Means of Financing:		
Charge for Services	<u>\$ 161,146</u>	\$ 161,146

Estimated Requirements:		
Radio Operations	\$ 152,014	
Increase in Fund Equity	<u>9,132</u>	\$ 161,146

Motor Pool Operations Fund - 661

Means of Financing:		
Charge for Services	\$ 2,016,638	
Other Revenues	<u>81,830</u>	\$ 2,098,468

Estimated Requirements:		
Garage - Administration	\$ 1,116,257	
Garage - Operations	<u>982,211</u>	\$ 2,098,468

Self-Insurance Fund - 677

Means of Financing:		
Other Revenues	<u>\$ 1,171,163</u>	\$ 1,171,163

Estimated Requirements:		
Self-Insurance	<u>\$ 1,171,163</u>	\$ 1,171,163

Workers Compensation Fund - 678

Means of Financing:		
Charge for Services	\$ 1,273,865	
Interest	<u>3,500</u>	\$ 1,277,365
Estimated Requirements:		
Workers Compensation Administration	\$ 1,050,333	
Self-Insurance	<u>227,032</u>	\$ 1,277,365

Unfunded Liability Fund - 674

Means of Financing:		
Charge for Services	<u>\$ 250,000</u>	\$ 250,000
Estimated Requirements:		
Retiree Health	<u>\$ 250,000</u>	\$ 250,000

Forest Lawn Cemetery Fund - 711

Means of Financing:		
Charge for Services	<u>\$ 29,674</u>	\$ 29,674
Estimated Requirements:		
Increase in Fund Equity	<u>\$ 29,674</u>	\$ 29,674

Oakwood Cemetery Fund - 712

Means of Financing:		
Charge for Services	<u>\$ 5,236</u>	\$ 5,236
Estimated Requirements:		
Increase in Fund Equity	<u>\$ 5,236</u>	\$ 5,236

TOTAL GENERAL FUNDS AND OTHER FUNDS **\$117,774,296**

RESOLVED FURTHER, that budgetary control is exercised at the department (appropriation center) level in the General Fund and at the fund level for all other funds. The City Manager is hereby empowered to transfer appropriations within appropriation centers. General Fund line item budget transfers from one account to another within the same appropriation center can be made without City Council approval. All budget transfers from one appropriation center to another or from the General Fund Contingent Appropriation center account must be approved by City Council. In all other funds, line item budget transfers from one account to another within the same department and fund can be made without City Council approval; and

RESOLVED FURTHER, that there is hereby a 7.5000 mills on each dollar of taxable value of real property for the purpose of public safety, and in the amount of 7.3830 mills on each dollar of taxable value for the purpose of meeting all other municipal requirements for said fiscal year, said levy to be applied on all the taxable real and personal property in the City of Saginaw as set forth in the assessment roll for 2017; and

RESOLVED FURTHER, that there is hereby levied against each household unit, the fee of \$200.00 per unit for the collection, disposal, recycling, processing, and marketing of solid waste collection, including materials to be placed in a landfill or composted, whether such services are provided by the City or its commercial hauler. The charges for unpaid rubbish services shall become a lien against the property in accordance with MCL 141.121, as amended.

RESOLVED FURTHER, that the Treasurer and/or Deputy Treasurer in his/her capacity as City Treasurer and/or Deputy Treasurer be authorized and directed to accept payment of taxes and special assessment due July 1, 2017 without additional charge up to and including July 31, 2017 provided that after said thirty-first day of July, 2017 there shall be added one-half percent collection fee to taxes and special assessments remaining unpaid, as required by Section 60 of the City Charter, and

RESOLVED FURTHER, that the Treasurer and/or Deputy Treasurer in his/her capacity as City Treasurer and/or Deputy Treasurer be authorized and directed to accept partial payment of taxes and special assessments in four or less equal installments for a period not extending beyond March 1, 2018 with interest as follows:

To July payments add	0.0%
To August payments add	1.0%
To September payments add	1.5%
To October payment add	2.0%
To November payment add	2.5%
To December payment add	3.0%
To January payment add	3.5%
To February payment add	4.0%

RESOLVED FURTHER, that the fiscal year 2017-2018 General Fund Budget be automatically amended on July 1, 2017 to re-appropriate encumbrances outstanding and reserved at June 30, 2017, and capital allocations as determined appropriate by the City Manager; and

RESOLVED FURTHER, that the personnel complement be amended to incorporate those changes contained in the fiscal year 2017-2018 Budget; and

RESOLVED FURTHER, that the City Manager be authorized to adjust the compensation levels for City Employees restricted within the applicable pay range contained in the fiscal year 2017-2018 Budget.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 22, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

2017/2018 PUBLIC SAFETY MILLAGE

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the Council of the City of Saginaw, pursuant to the authority granted by Act No. 33 of the Public Acts of 1951, as amended, created a special assessment district in 2006 with an assessment to be determined each year, with the proceeds dedicated to pay for the costs of police and fire protection for the City of Saginaw; and

WHEREAS: the proposal to further authorize the Council to create a special assessment district with a millage rate not to exceed seven and one-half (7.5000) mills was approved by voters at an election held on November 2014; and

WHEREAS: a public hearing shall be held on May 22, 2017, on the estimate for funding the special assessment district for 2017 and defraying the expenses for police and fire by special assessment on the property to be especially benefited.

NOW, THEREFORE, BE IT RESOLVED, that the District shall be the entire City of Saginaw and that seven and one-half (7.5000) mills on the taxable value of all real property in the district is the amount necessary to defray the expenses for police and fire services by special assessment on the property to be especially benefited.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 22, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

A RESOLUTION APPROVING THE REQUEST OF THE DOWNTOWN DEVELOPMENT AUTHORITY TO LEVY A 2 MILL TAX ON ALL REAL AND TANGIBLE PERSONAL PROPERTY NOT EXEMPT BY LAW AND AS FINALLY EQUALIZED IN THE DOWNTOWN DEVELOPMENT DISTRICT FOR FISCAL YEAR 2018

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Michigan’s Downtown Development Authority Act, being Public Act 197 of 1975, as amended, authorizes the Saginaw Downtown Development Authority to levy not more than two mills of tax on the real and tangible personal property not exempt by law and as finally equalized in the Downtown District, which is also sometimes referred to as the Downtown Development Authority District; and

WHEREAS: The Saginaw Downtown Development Authority, at a regular meeting of its board on March 28, 2017, found and determined that the levying of such tax is necessary to carry out the purposes for which it was created, including to correct and prevent deterioration in the Downtown District and promote economic growth therein; and

WHEREAS: The Saginaw Downtown Development Authority had held an informational public meeting on March 14, 2017, pursuant to notice requesting input from property owners within the Downtown District, and all affected individuals were provided the opportunity to speak in support of or objection to the levying of such a tax; and

WHEREAS: The Council for the City of Saginaw approves the levying of such a tax to halt property value deterioration and increase property valuation where possible in the Downtown District and to eliminate the causes of that deterioration and to promote economic growth.

NOW, THEREFORE, BE IT RESOLVED, that the City of Saginaw approves the levy of a 2 mill ad valorem tax on all real and tangible personal property not exempt by law and as finally equalized in the Downtown District.

BE IT FURTHER RESOLVED, that all officials and employees of the Saginaw Downtown Development Authority and the City of Saginaw are hereby directed and authorized to take whatever action is necessary and proper to levy the 2 mills for fiscal year 2018.

- Ayes:
- Nays:
- Absent:
- Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 22, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk