

COUNCIL AGENDA

May 8, 2017
Council Chamber

5:00 P.M. COMMITTEE OF THE WHOLE MEETING

ROLL CALL:

REPORTS FROM MANAGER:

Management Update:

1. Overview of the Fiscal Year 2017-2018 Proposed Budget.

ADJOURN:

6:30 P.M. REGULAR MEETING

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation to WTA Architects for 70 years of business in Saginaw.
2. Proclamation to the Saginaw Police Department designating May 11, 2017 as "Police Memorial Day."
3. Proclamation to recognize 2017 Saginaw Police Officer of the Year, Officer Jordan Bady.

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

1. Approve the April 24, 2017 regular Council meeting minutes.
2. Approve Petition #17-12 to approve the capital expenditure items for the 2017-2018 Budget for Operations, Capital Improvement, and Debt Service for the Saginaw-Midland Municipal Water Supply Corporation.

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3. Approve a purchase order to Kent Communications for \$4,079.97 for the processing and mailing, excluding postage, of the July and December Property Tax Bills for 2017; and pending approval of the FY 2018–FY 2021 budgets, accept the bid from Kent Communications for \$4,079.97 for the same services for 2018, 2019, 2020, and 2021. Estimated postage is \$19,396.00 per year.
4. Approve a purchase order to PCMG, Inc. for \$4,079 for Veeam backup software for VMware, to restore and backup virtual servers.
5. Approve the agreement with Visual Computer Solutions and issue a purchase order for \$11,438 for Police Officer Scheduling Software.
6. Approve a purchase order to Michigan Police Equipment for \$12,039 for new firearms with trade-in and \$4,545 for ammunition, for a total of \$16,584, for the Saginaw Police Department.
7. Approve a purchase order to Gerald Bergman, Inc. for \$10,095 for ceiling and wall repairs in City Hall's OMB conference room and the City Clerk's vault.
8. Approve a purchase order to JAMAR Technologies, Inc., a sole source, for \$28,160 for Traffic Data Collection Equipment for the Traffic Engineering Section of the Right-of-Way Division.
9. Adopt the resolution authorizing the sale and consumption of alcoholic beverages on Ojibway Island during the annual WKCQ Country Music Fest Free Concert to be held on June 17, 2017.
10. Approve Ojibway Island User Agreement with MacDonald Broadcasting Company WKCQ-FM for the Country Music Fest Free Concert scheduled for June 17, 2017 on Ojibway Island.
11. Approve the request from WKCQ for in-kind service, in lieu of payment, for one-half of the special event fees for the Country Music Fest Free Concert scheduled for June 17, 2017 on Ojibway Island.
12. Adopt the Resolution to approve Cost Agreement No. 17-5158 with the Michigan Department of Transportation for rehabilitation work on South Jefferson Avenue from Janes Avenue to East Genesee Avenue and Brockway Street from Passolt Street to Gratiot Avenue (M-46).
13. Adopt the Resolution with the Michigan Department of Transportation for the Decertification/Vacation of Federal Avenue between Water Street and Washington Avenue (M-13).
14. Approve a purchase order to B & B Roadway and Security Solutions for \$9,060 for LED navigational lights for the Traffic Maintenance Section of the Right of Way Division.

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15. Approve a purchase order to National Business Furniture for \$13,822.48 for office furniture for the Engineering and Streets Sections of the Right of Way Division.
16. Approve a purchase order to Applied Concepts, Inc., dba Stalker Radar, at the State bid price of \$16,667 for Speed Awareness Monitor (SAM) Trailers for the Traffic Engineering Section of the Right of Way Division.
17. Approve a purchase order to Tandus Centiva, Inc. at the State bid price of \$8,073.65 for purchase and installation of floor tiles and cove base in the City Hall Treasury Public area.
18. Approve a purchase order to Rightway Remediation, LLC for \$2,400 for remediation of tile flooring in the Treasury Area.
19. Approve a purchase order to Wobig Construction Company, Inc. for \$11,111 for the Compost Pad Retrofit.
20. Approve the low bid and issue a purchase order to Truck & Trailer Specialties for \$12,915 for a portable power unit for the Motor Pool Division.
21. Approve the low bid and issue a purchase order to Pyramid Paving & Contracting Co. for \$94,079 for the Public Works South Parking Lot Rehabilitation.
22. Approve to increase the purchase order with R & R Ready Mix, Inc. by \$50,000, for a new total of \$183,249, for ready-mix concrete for street repairs throughout the city for the Streets Section of the Right of Way Division.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approve the Council appointment of Christopher White to the Human Planning Commission with a term to expire December 31, 2019.
2. Approve the Council reappointment of Robert Johnson to the Historic District Commission with a term to expire July 31, 2020.
3. Approve the Council reappointment of Greg Branch to the Historic District Commission with a term to expire July 31, 2020.
4. Approve the Council reappointment of Robert Johnson to the Public Libraries of Saginaw with a term to expire June 30, 2021.
5. Approve the City Manager's appointment of Linda Armintrout to the Brownfield Redevelopment Authority with a term to expire December 31, 2020.
6. Approve the Mayoral appointment of Christopher Traverse to the Housing Board of Appeals with a term to expire December 31, 2019.

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7. Approve the Mayoral reappointment of reappointment of Thomas Darnell to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2020.
8. Approve the Mayoral reappointment of Burris Smith to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2020.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

1. An Ordinance to amend the official city map to vacate Mackinaw Street between the east right of way of Niagara Street and the west bank of the Saginaw River.

RESOLUTIONS:

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

PROCLAMATION

WHEREAS, WTA Architects is a Michigan Corporation founded in Saginaw in 1947. The firm has been continually located in the City of Saginaw for 70 years; and

WHEREAS, WTA Architects provides expertise in the design of new facilities and a vast experience with additions, renovations and upgrades of existing buildings. The projects of the firm have been diversified in the size and type and include the following types of architecture: education, religious, commercial, healthcare, government, historic preservation, housing, libraries, recreation, and they offer sustainable design and green architecture by LEED Accredited Professionals; and

WHEREAS, WTA Architects is known and recognized for their historic preservation efforts, with their preservation specialists working throughout the state on a variety of projects. Their most notable historic project was the restoration of the Michigan State Capitol House Chambers, Rotunda, and Upper Corridors, which received an American Institute of Architects National Design Award in 1999; and

WHEREAS, WTA Architects has been honored by local, state, and national organizations with a variety of awards recognizing their many design capabilities. In 2016, the American Institute of Architects Michigan honored WTA Architects as the 2016 AIA Michigan Firm of the Year, honoring the firm's depth, breadth, and quality of work; and

WHEREAS, since 1947, WTA Architects continues their legacy of great client relationships, and exceptional design and architecture. For 70 years, WTA Architects has worked to build a beautiful Saginaw, offering the highest level of professional services and creating architectural structures that provide functional use and performance;

NOW, THEREFORE BE IT RESOLVED, that I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers, do hereby congratulate and commend WTA Architects for 70 years of serving the Saginaw community. Further, I urge all citizens of Saginaw to recognize, honor, and celebrate the outstanding commitment, achievements, and contributions that WTA Architects have made to the City of Saginaw.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 8th day of May in the year of our Lord two thousand seventeen.



May 8, 2017

Dennis D. Browning, Mayor

Councilpersons

*Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Clint Bryant,
John Humphreys, John Milne, Brenda F. Moore,
and Demond L. Tibbs*

Timothy Morales, City Manager

CITY OF SAGINAW PROCLAMATION

WHEREAS, the courageous men and women of the Saginaw City Police Department should be honored for the discipline and distinction they show in preserving the rights, freedom, and safety of all citizens of Saginaw; and

WHEREAS, it is important that all citizens know and understand the duties, hazards, responsibilities and sacrifices of these brave officers as they serve our community; and

WHEREAS, it is difficult to completely show our true appreciation for the services the men and women provide for the community. These brave officers often put their lives on the line to protect our citizens, sometimes making the ultimate sacrifice; and

WHEREAS, the President of the United States and Congress have designated May 15-21, 2017 as "National Police Week" to salute the men and women who do the difficult, dangerous, and often thankless work of safeguarding our communities. During this time we celebrate those who protect and serve us every minute of every day; and

WHEREAS, on Thursday May 11, 2017, the City of Saginaw will recognize the members of our police force and pay tribute to those officers who have laid down their lives in the performance of their duties. On this day, we will honor law enforcement officers both past and present who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to the residents of the City of Saginaw.

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, on behalf of my fellow councilmembers, do hereby proclaim May 11, 2017, as

"Police Memorial Day"

in the City of Saginaw and urge all citizens to observe this day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice to their community or have become disabled in the performance of duty. I further encourage schools, businesses, religious institutions, service organizations and the community as a whole to recognize and pay respect to the survivors of our fallen heroes.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 8th day of May in the year of our Lord two thousand seventeen.



May 8, 2017

Dennis D. Browning, Mayor

Councilpersons

Floyd Kloc, Mayor Pro Tem

*Michael D. Balls, Annie Boensch, Clint Bryant
John Humphreys, John Milne, Brenda F. Moore,
and Demond L. Tibbs*

Timothy Morales, City Manager

CITY OF SAGINAW PROCLAMATION

WHEREAS, Law enforcement officers of the City of Saginaw carry a tremendous responsibility to protect our citizens. They fulfill this responsibility diligently, with courage and commitment, often placing themselves in harm's way; and

WHEREAS, each year, one exemplary individual from the Saginaw Police Department is honored for the courage, discipline, and distinction they show in preserving the rights, freedom, and safety of the citizens of Saginaw; and

WHEREAS, Officer Jordan Bady has earned the honor of **2017 Police Officer of the Year** for his thorough and proactive approach to policing and investigations. Officer Bady is known for "going the extra mile" to ensure the innocent are protected and the City of Saginaw is safe for our citizens; and

WHEREAS, through the perseverance of Officer Bady and others like him in the Saginaw Police Department, we are experiencing a drastic reduction in violent crimes in the City of Saginaw. Officer Jordan Bady demonstrates hard work and dedication every day. He truly is an asset to the Saginaw Police Department and the citizens he serves;

NOW, THEREFORE BE IT RESOLVED, that I, Dennis D. Browning, Mayor of the City of Saginaw, hereby urge all citizens of Saginaw to recognize, honor, and celebrate the outstanding achievements and contributions that Saginaw Police Officer Jordan Bady has made to the City of Saginaw.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 8th day of May in the year of our Lord two thousand seventeen.



May 8, 2017

Dennis D. Browning, Mayor

Councilpersons

*Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Clint Bryant
John Humphreys, John Milne, Brenda F. Moore,
and Demond L. Tibbs*

Timothy Morales, City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, APRIL 24, 2017, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Moore offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Pro Tem Kloc called the meeting to order. Council Members present: John Milne, Demond Tibbs, Annie Boensch, Floyd Kloc, Brenda Moore, Clint Bryant, Michael Balls, and John Humphreys: 8. Council Members absent: Dennis Browning: 1.

ANNOUNCEMENTS

City Clerk Janet Santos announced the following:

- that a Special Election will be held Tuesday, May 2 for the Saginaw Public School District, Non-Homestead Millage Renewal Proposal. Absentee ballots are available at the City Clerk's Office during regular business hours and THIS Saturday, April 29 from 9:00 am until 2:00 pm. Voters will be asked to provide photo identification; and
- that Budget presentations for Fiscal Year 2017-2018 will be given at Committee of the Whole meetings on Monday, May 8, and continue on Monday, May 15, both COW meetings will begin at 5:00 p.m.

Council member Humphreys presented a proclamation designating May 1, 2017 as "Law Day." Christopher Radke, Vice President of the Saginaw County Bar Association and Law Day Co-Chair, accepted the proclamation.

PERSONAL APPEARANCES

The following personal appearances addressed Council: Dan Alcorta, Greg Carter, Clyde Hopkins, Diane Makl, Debbie Melkonian, Angie Miller, Christine Maul, Michael Kiefer, Jacqueline Doig, Anne Birkam, Shari Defore-Crozier, Levante Carrington, Alberto Jimenez, and Christina Chingman.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Humphreys, Balls, Bryant, Moore, Boensch, Tibbs, Milne, and Mayor Pro Tem Kloc.

REPORTS FROM CITY MANAGER

Management Update

City Manager Tim Morales provided updates on various City projects. Manager Morales announced that the City has been awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada. This is the eighth year in a row for this award for our Comprehensive Annual Financial Report.

Manager Morales introduced Kelly Peatross of Consumers Energy and State Trooper Smith. They presented information regarding the 2017 Light up the City Event.

Manager Morales introduced City Engineer Beth London. Ms. London presented an overview of the completed and upcoming engineering projects.

CONSENT AGENDA:

1. Approve the April 3, 2017 committee of the whole and the April 10, 2017 regular council meeting minutes.
2. Approve Petition 17-08 from Saginaw County Community Mental Health Authority to erect banners located at South Michigan and West Genesee from May 1 through May 30, 2017 to promote May as "Mental Health Month."
3. Approve Petition 17-09 from the Light up the City Committee to erect a banner located at Court Street from June 20 through July 20, 2017 to promote Light up the City Community Event.
4. Approve Petition 17-10 for the Light up the City Committee to erect a banner located at West Genesee Avenue from June 1 through June 30, 2017 to promote Light up the City Community Event.
5. Approve Petition 17-11 for the Light up the City Committee to erect banners located at Court Street and West Genesee Avenue from August 1 through August 31, 2017 to promote Light up the City Community Event.
6. Approve the amendment to the HOME Subrecipient Agreement with Saginaw Habitat for Humanity to include the specific addresses and estimated funds for each project.
7. Approve a purchase order to Anderson Radio at the State bid price of \$2,875.20 for 3 Motorola radios for the Facilities Division.
8. Approve the Ojibway Island User Agreement with La Union Civica Mexicana for the Cinco de Mayo Parade Festival on May 6, 2017.
9. Adopt the resolution authorizing the sale and consumption of alcoholic beverages at the Children's Zoo during the annual "Brew at the Zoo" event on June 15, 2017 from 6:00 p.m. to 9:00 p.m.
10. Approve to increase a purchase order to R & R Ready Mix, Inc. by \$25,000, for a new total of \$227,400, for ready-mix concrete for street repairs throughout the City.
11. Approve a purchase order to Todd Wenzel Buick GMC at the State bid price of \$29,750.70 for a 2017 GMC Sierra 2500HD Double Cab 4X4 pickup for the Facilities Division.
12. Approve ratification for emergency purchase order no. 500874 and payment to Martin Chevrolet for \$4,768.50 for repairs to Police Suburban 90-8821.
13. Approve a purchase order to Hoffman Power Equipment for \$3,169 for a replacement blade sharpening grinder for the Facilities Division.
14. Approve the sole bid, with post-bid addendum, and the Energy Management and Security System Replacement Contract (C-1637) to Control Solutions, Inc. for \$260,309.70.

15. Approve a purchase order to Technical Services Professionals for \$3,360 for non-destructive testing of two above ground storage tanks for the Motor Pool Division.

Moved by Council Member Boensch, seconded by Council Member Balls to approve consent agenda items 1 through 15 as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Boensch, seconded by Council Member Moore to approve the Mayoral reappointment of Leslie Tincknell to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2020. 8 ayes, 0 nays, 1 absent. Motion approved.

CONSIDERATION AND PASSING OF ORDINANCES

Moved by Council Member Boensch, seconded by Council Member Moore to adopt the ordinance to amend the official city map to vacate Esop Street from the east right of way of Veterans Memorial Parkway east approximately 100 feet to the east line of the Buena Vista Gardens plat. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Moore, seconded by Council Member Boensch to adopt the ordinance to amend the official city map to vacate Galen Street from the east right of way of Veterans Memorial Parkway east approximately 100 feet to the east line of the Buena Vista Gardens plat. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Milne, seconded by Council Member Balls to adopt the ordinance to amend the official city map to vacate Meredith Street between the westerly line of Lot 1, Block 37, Emerson's Addition extended to the northerly line of Block 38, Emerson's Addition east to the section of Meredith Street. 8 ayes, 0 nays, 1 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Boensch, seconded by Council Member Moore to adopt the resolution to seek FY 2020 Local Bridge Program Funds from the Michigan Department of Transportation for preventative maintenance on the Center Street, Court Street, Genesee Avenue, Holland Avenue, Johnson Street and Norman Street Bridges. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Bryant, seconded by Council Member Boensch to adopt the resolution authorizing the request from Michigan Hospitality Management LLC., d.b.a. Bourbon & Co. located at 118 E. Genesee Avenue, to permit the service of alcoholic beverages on public property. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Bryant to adopt the resolution authorizing the request from Michigan Hospitality Management LLC., d.b.a. Bourbon & Co. located at 118 E. Genesee Avenue, for a new Outdoor Service to be held in conjunction with 2017 Class C licensed business. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Boensch, seconded by Council Member Moore to adjourn the meeting at 8:33 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

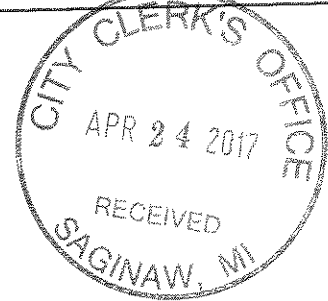
Janet Santos, CMMC/CMC/MMC
City Clerk



4678 S. THREE MILE ROAD • BAY CITY, MI 48706 • PH. 989-684-2220 • FAX 989-684-7741

April 21, 2017

Ms. Janet Santos, City Clerk
City of Saginaw
1315 S. Washington
Saginaw, MI 48601



Dear Ms. Santos:

Please be advised that the Board of Trustees of the Saginaw-Midland Municipal Water Supply Corporation, at their regular meeting this date have approved the 2017-2018 Operating, Capital Improvement, and Debt Service Budgets for the Corporation.

In accordance with the 1946 agreement between the City of Saginaw and the City of Midland, it is necessary for capital improvement expense to be additionally approved by the governing bodies of both owner Cities.

The Management and Board of Trustees of the Saginaw-Midland Municipal Water Supply Corporation; therefore, recommend that the City of Saginaw approve the capital expenditure items as shown on the attached Budget for Capital Improvement and Emergency Repair Fund in the amount of \$601,000 for the 2017-2018 budget year, with a fund income allocation set at \$.145 per 1,000 gallons pumped.

We request that this petition for approval be advanced to the council as soon as possible in order to meet our June 30, 2017, budget deadline. Please notify our office when Saginaw-Midland's Budget for Capital Improvement and Emergency Repair Fund has been approved. Thank you for your efforts in this regard.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Michael Quinnell".

Michael Quinnell,
Manager

MQ:ld

Enc.

#17-12

**SAGINAW-MIDLAND MUNICIPAL WATER SUPPLY CORPORATION
2017-2018 FISCAL YEAR**

BUDGET FOR CAPITAL IMPROVEMENT AND EMERGENCY REPAIR FUND

I.	Projected I&ER Fund Ending Balance (June 30, 2017)		\$ 1,259,648
II.	Proposed Improvement Expenses for 2017-2018 Fiscal Year		
	a. Replace corroded Whitestone well house lintel and tuck/grind mortar joints (Carryover from 2016-2017)	\$35,000	
	b. Install Cathodic Protection System on Whitestone header	\$20,000	
	c. Insert/Weld steel sleeve inside Whitestone Pump #4 discharge pipe	\$10,000	
	d. Whitestone Pump #8 VFD purchase, installation and motor rewind	\$400,000	
	e. Install Manhole/Access points on 48" pipeline for future pipeline condition assessment	\$125,000	
	f. Update pipeline GIS to include Bay County connection and update GIS software	\$11,000	
			(\$601,000)
III.	Projected Improvement Income for the 2017-2018 Fiscal Year		
	a. Income forecasted (\$0.145 per 1000 gallons)	\$2,073,500	
	b. Projected interest income	<u>\$2,000</u>	
			<u>\$2,075,500</u>
IV.	Projected I&ER Fund Ending Balance (June 30, 2018)		<u><u>\$ 2,734,148</u></u>

From: Timothy Morales, City Manager

Subject: Process, stuff, mail July/December Property Tax Bills for 2017-2021 tax years

Prepared by: Heather Pozenel, Deputy Treasurer

Manager's Recommendation:

I recommend a purchase order be approved and issued to Kent Communications for \$4,079.97 for the processing and mailing, excluding postage, of the July and December Property Tax Bills for 2017; and pending approval of the FY 2018 - FY 2021 budgets, accept the bid from Kent Communications for \$4,079.97 for the same services for 2018, 2019, 2020, and 2021. Estimated postage is \$19,396.00 per year.

Justification:

Bids were opened on February 21, 2017 for the printing and mailing of tax bills with the results noted below. Each year the Treasurer's Office is responsible for printing and mailing the July and December tax bills. The successful bidders will be responsible for printing and mailing the bills based on information received from the Treasurer's Office. The low bidder's accuracy to detail in their correspondence was unsatisfactory, therefore they were not selected. The bills shall be mailed on/or before June 30th and November 30th, which complies with State law.

	<u>Tax year 2017</u>	<u>Tax Year 2018</u>	<u>Tax Year 2019</u>	<u>TaxYear 2020</u>	<u>Tax Year 2021</u>
Kent Communications Grand Rapids, MI	\$4,079.97	\$4,079.97	\$4,079.97	\$4,079.97	\$4,079.97
Great Lakes Graphics Jackson, MI	\$3,536.00	\$3,536.00	\$3,536.00	\$3,536.00	\$3,536.00
Presort Services d/b/a Extend Your Reach Lansing, MI	\$4,914.00	\$4,810.00	\$4,706.00	\$4,602.00	\$4,498.00
Centron Data Services Norton Shores, MI	\$4,800.00	\$4,850.00	\$4,900.00	\$4,950.00	\$5,000.00
The Data Center LLC Salt Lake City, UT	\$6,604.00	\$6,604.00	\$6,708.00	\$6,708.00	\$6,864.00
Data Integrators Fredericksburg, VA	\$5,200.00	\$5,200.00	\$5,356.00	\$5,356.00	\$5,356.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the General Fund - Department of Fiscal Services - Treasury Division's Printing Account No 101-1743-900.000 and Treasury Division's Postage Account No 101-1743-811.000

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Veeam Backup Software Renewal
Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend that the low bid received from PCMG Inc. (DBA) Global GovEd be accepted and a purchase order in the amount of \$4,079.00 be issued to them for the Renewal of Veeam backup software for VMware.

Justification:

On April 18, 2017, the City received bids for one year license renewal of maintenance for Veeam Backup Software. Veeam is a backup software that allows for more efficient backups and restores of virtual servers. This software allows the decrease in the amount of time the backups take to complete and also allows quicker data recovery for files and servers when necessary.

Following is a tabulation of the bids received.

	<u>Bid</u>
PCMG Inc. DBA Global GovEd Dayton, OH	\$4,079.00
Howard Technology Solutions Laurel, MS	\$4,153.00
VCloud Tech, Inc. Rolling Hills Estates, CA	\$4,154.82
CDW Government LLC Vernon Hills, IL	\$4,189.79
Netsource One Saginaw, MI (Out-of-City)	\$4,206.15
Bhayana Brothers Pittsburg, PA	\$4,497.23
Initech Solutions Macomb, MI	\$4,927.16

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted and available in the Technical Services - Information Services Fund - Operating Services Account No. 658-1720-805.000 for this purchase.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Visual Computer Solutions Police Officer Scheduling Software
Prepared by: Jeff Klopccic, Technical Services Department

Manager's Recommendation:

I recommend approval of the agreement with Visual Computer Solutions (Freehold, NJ) and a purchase order be issued in the amount of \$11,438 for the purchase of its Police Officer Scheduling Software. It is further recommended that the City Manager or his designee be authorized and directed to execute the terms and conditions agreement. The agreement was approved by the City Manager as to substance and the City Attorney as to form.

Justification:

The City's Police Department is requesting the purchase of Visual Computer Solutions (VCS) Police Officer Scheduling System (POSS) software. POSS will provide the City of Saginaw's Police Department the ability to manage shift scheduling, manage overtime and time off requests, court scheduling, training and certification management, extra duty scheduling and invoicing. POSS will reduce the time it takes to create, access and manage scheduling and will integrate its payroll and timesheet tracking with the City's payroll software system.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Department of Technical Services Information Services Fund's Computer Software Account No. 658-1720-741.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Tim Morales, City Manager
Subject: New Firearms and Training Ammunition
Prepared by: Sienna Rendon, Community Public Safety – Police

Manager’s Recommendation:

It is recommended that a purchase order be issued to Michigan Police Equipment of Charlotte, MI, in the total amount of \$16,584; \$12,039.00 for the purchase of new firearms after trade-in value, and the purchase of ammunition in the amount of \$4,545.00, for the Saginaw Police Department.

Justification:

In 1986 the FBI experienced poor performance from 9mm rounds during their response to a Miami incident where two agents were killed in a gunfight. This caused the FBI to eventually switch to the .40 caliber Smith & Wesson with many law enforcement agencies following suit including the Saginaw Police Department. Then in 2014, the FBI released an Executive Summary which states in part that the 9mm Luger is, under similar testing conditions, outperforming .40 cal S&W. Based on the FBI summary and recent testing, as well as the FBI, Michigan State Police and the Saginaw County Sheriff’s Department readopting the 9mm Luger round, it is proposed that the Saginaw Police Department return to the 9mm as well.

On March 21, 2017, three (3) qualified vendors submitted bids in response to the City of Saginaw’s request for Proposal #1457-17 for the trade in value for the .40 caliber Glocks currently in use, new 9mm Glocks and training ammunition for the 9mm firearms. The following is a tabulation of the gun bids:

VENDOR & LOCATION	GLOCK 17 GEN 4 9MM W/NIGHT SIGHTS (NEW HANDGUNS)	GLOCK 43 9MM W/ NIGHT SIGHTS (NEW HANDGUNS)	GLOCK 22 GEN 4 (TRADE-IN VALUE FOR CURRENT GUNS)	GLOCK 27 GEN 4 (TRADE-IN VALUE FOR CURRENT GUNS)	TOTAL COST OF GUNS AFTER TRADE IN VALUE
Michigan Police Equipment Charlotte, MI	(65 Qty x \$409) \$26,585.00	(15 Qty x \$368) \$5,529.00	(68 Qty x \$275) \$18,700.00	(5 Qty x \$275) \$1,375.00	\$12,039
Kiesler Police Supply Jeffersonville, IN	(65 Qty x \$409) \$26,585.00	(15 Qty x \$368) \$5,529.00	(68 Qty x \$265) \$18,020.00	(5 Qty x \$275) \$1,375.00	\$12,719
CMP Distributors Lansing, MI	(65 Qty x \$409) \$26, 585.00	(15 Qty x \$368) \$5,529.00	(68 Qty x \$245) \$16,660.00	(5 Qty x \$255) \$1,275.00	\$14,179

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The following is a tabulation of the ammunition bids:

VENDOR & LOCATION	REMINGTON L9MM3 9MM TRAINING AMMO	HORNADY CRITICAL DUTY 9MM AMMO	SHIPPING	TOTAL COST
Michigan Police Equipment Charlotte, MI	(\$.1740 x 15,000 rounds) \$2,610.00	(\$.3870 x 5,000 rounds) \$1,935.00	\$0	\$4,545
Kiesler Police Supply Jeffersonville, IN	(\$.1780 x 15,000 rounds) \$2,670.00	NO BID	\$0	INCOMPLETE BID
CMP Distributors Lansing, M	NO BID	NO BID	\$0	INCOMPLETE BID

This vendor meets all requirements of §14.23, “Vendors,” of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for the gun purchase are available in the Drug Forfeiture Fund’s Less Than \$5,000 Account No. 264-3040-971.000 in the amount of \$12,039 and funds for the ammunition purchase are available in the Drug Forfeiture’s Parts & Supplies Account No. 264-3040-742.000 in the amount of \$4,545.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Ceiling and Wall Repairs OMB - Facilities Division

Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend that the low quote from Gerald Bergman, Inc. of Saginaw, MI be accepted and a purchase order be issued to them in the amount of \$10,095 for the ceiling and wall repairs in City Hall's OMB conference room and the City Clerk's vault

Justification:

On October 27, 2015, the City of Saginaw solicited bids for these ceiling and wall repairs. Gerald Bergman was the sole qualified bidder in the amount of \$9,925, however at that time Facilities had no budget available for the repairs and have not been able to budget the repair funding as a capital project since then. Considerable time has since past when bid in fall of 2015. The City requested if Bergman would hold their pricing from 2015. Bergman stated that they would need an additional \$170 for a new total of \$10,095 to complete the needed repairs. All work will be completed prior to June 30, 2017.

Gerald Bergman, Inc. meets all requirements of §14.23, "Vendors," Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the General Fund - General Government Office of the City Clerk's Repair and Replacement Account No.101-1730-974.000 \$2,523.75, Election Division's Repair and Replacement Account No. 101-1731-974.000 \$2,523.75 and Office of Management and Budget's Repair and Replacement Account No. 101-1735-974.000 \$5,047.50

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

SPFrom: Timothy Morales, City Manager
Subject: Traffic Data Recorder Equipment - ROW Division
Prepared by: Beth D. London, Public Services Department

Manager’s Recommendation:

I recommend that a sole source quote from JAMAR Technologies, Inc. of Hatfield Pennsylvania, be accepted and a purchase order be issued to them in the amount of \$28,160.00 for Traffic Data Collection Equipment.

Justification:

The Traffic Engineering Section of the Right-of-Way Division is in need of new traffic data recorders to replace older traffic data recorders purchased in 2005. The existing traffic data recorders and software have become obsolete requiring additional time and labor to maintain an effective traffic count program. The new equipment will be more efficient utilizing upgraded technology, a more durable power source, and better data access to record traffic volumes, percent commercial vehicles and vehicle speeds at various locations throughout the City of Saginaw. The data analysis will be used for comprehensive traffic studies, project planning and design, reports and presentations, required reporting to the Metropolitan Planning Organization (MPO) and Michigan Department of Transportation (MDOT), and to support other City divisions and departments.

The traffic data recorders that will be purchased are twelve (12) TRAX Apollyon GPS Recorders at \$1,628.33/each, and two (2) Black Cat Radar Recorders at \$4,171.52/each. The cost of the traffic data recorders includes the TRAXPro software and a \$650 discount for recycling 13 of our old traffic recorders. The quote includes the shipping and handling charges of \$277.00. JAMAR Technologies is the sole source provider for the TRAX Apollyon GPS Recorders and the Black Cat Radar Recorders.

JAMAR Technologies, Inc. meets all requirements of §14.23, “Vendors”, of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing, of “Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Major Street Fund – Traffic Engineering Division’s Repairs and Replacements Account No. 202-4621-974.000 (\$18,773.33), and the Local Street Fund – Traffic Engineering Division’s Repairs and Replacements Account No. 203-4621-974.00 (\$9,386.67).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Authorization to Allow the Sale of Alcoholic Beverages on Ojibway Island

Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend adoption of the attached Resolution authorizing the consumption and sale of alcoholic beverages on Ojibway Island, a public property, during the annual WKCQ Country Music Fest Free Concert to be held on June 17, 2017.

Justification:

On June 17, 2017, MacDonald Broadcasting Company WKCQ-FM (WKCQ) will host its annual Country Music Fest Free Concert on Ojibway Island, a public property. WKCQ has requested that the City allow for alcoholic beverages to be served to participants for consumption during this event. Title XIII, Chapter 132, Section 132.01(C) of the Saginaw Code of Ordinances states that City Council can authorize the consumption and sale of alcoholic beverages on public property, if the vendor provides the following to the City:

- (1) The precise location where said beverages are to be sold and consumed;
- (2) The dates and times for said activities;
- (3) A proper state license for the sale and consumption of alcoholic beverages at the place and times listed in subsections (1) and (2) above;
- (4) Adequate public liability and property damage insurance for the benefit of the City with a company licensed to sell insurance in the State of Michigan;
- (5) Such other insurance as the City Council deems adequate for the benefit of the City;
- (6) Adequate personnel to control the premises where the alcoholic beverages are to be sold and consumed; and
- (7) Such other reasonable requirements as said City Council deems appropriate.

Approval to sell alcoholic beverages for this event is contingent upon the applicable vendors providing the proper required documents to the appropriate City department by June 2, 2017. The City has set the insurance requirements and all insurance certificates must be reviewed and approved by the City. Furthermore, the vendor has been advised of the insurance requirements and the deadline for submitting insurance certificates to the City.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation of the City Manager.

RESOLUTION TO PERMIT THE SALE OF ALCOHOLIC BEVERAGES ON OJIBWAY ISLAND

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, the MacDonald Broadcasting Company WKCQ-FM plans to host its annual festival at Ojibway Island on June 17, 2017; and

WHEREAS, the MacDonald Broadcasting Company WKCQ-FM requests that they be allowed to sell alcoholic beverages to participant's for consumption at Ojibway Island on public property; and

WHEREAS, City Council can provide authorization for the consumption and sale of alcoholic beverages on public property; and

WHEREAS, MacDonald Broadcasting Company WKCQ-FM must provide certain documents prior to the event; and

WHEREAS, if MacDonald Broadcasting Company WKCQ-FM does not provide the documents by the stated date, they will not be allowed to sell alcoholic beverages for consumption during the event on June 17, 2017; and

WHEREAS, the City will set all insurance requirements and all insurance certificates must be reviewed and approved by the City;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the consumption and sale of alcoholic beverages on public property during the annual WKCQ Country Music Fest Free Concert to be held on June 17, 2017 at Ojibway Island, provided that the mandatory information listed in Title XIII, Section 132.01(C) of the Saginaw Code of Ordinances be provided no later than June 2, 2017.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 8, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: MacDonald Broadcasting Company WKCQ–FM Island User Agreement

Prepared by: Phillip Karwat, Public Services Department

Manager’s Recommendation:

I recommend approval of the Ojibway Island User Agreement between the City of Saginaw and MacDonald Broadcasting Company WKCQ-FM. The Agreement is approved by me as to substance and the City Attorney as to form.

Justification:

On June 17, 2017, WKCQ will host its annual WKCQ Country Music Festival Free Concert on Ojibway Island. WKCQ will pay the City a flat fee of \$700 for the rental of Ojibway. This is the sixth year that WKCQ-FM will charge a limited number of participants for tickets to a special seating area at the festival and sell alcoholic beverages.

Therefore, the parties have agreed that WKCQ will pay the City a minimum service fee of \$2,000. In lieu of payment, one-half of the service fees will be in-kind services. Moreover, WKCQ will pay the City, Fifty Cents (\$0.50) per ticket for ticket sales over \$500, of which one-half of total sales will be applied to City in-kind services. Furthermore, WKCQ must provide an insurance certificate and liquor liability license to the City. WKCQ must provide a liquor liability license to the City because it plans to sell alcoholic beverages to participants.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: MacDonald Broadcasting Company – In-Kind Service
Prepared by: Phillip Karwat, Public Services Department

Manager’s Recommendation:

I recommend that Council approve a request by WKCQ for in-kind service, in lieu of payment, for one-half of the special event fees for the Country Music Fest scheduled for June 17, 2017 on Ojibway Island.

Justification:

On December 15, 2016, the Public Services Department received a special event application from WKCQ for the annual WKCQ Country Music Fest to be held on June 17, 2017. WKCQ has requested that we extend payment terms of half cash and half in-kind advertising for payment of City services and facility use fees.

An Ordinance became effective on August 19, 2004 to add Chapter 99, “Special Events Regulations” to Title IX, General Regulations of the City of Saginaw Code of Ordinances O-1. Section §99.5 of this ordinance states that fees and insurance will not be waived under any circumstances. The fees would not be waived in this instance, but another form of payment would be accepted.

Last year’s actual cost for services totaled \$18,815.27, of which in-kind services totaled \$9,407.63. In 2016, the City utilized \$7,057 of advertisement from MacDonald Broadcasting Company. The current remaining balance of in-kind services from McDonald Broadcasting Company WKCQ – FM totals \$24,955.52.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: MDOT Cost Agreement (17-5158) for Jefferson and Brockway – ROW
Division

Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend that the Michigan Department of Transportation (MDOT) Cost Agreement, Number 17-5158, for road rehabilitation work on South Jefferson Avenue from Janes Avenue to East Genesee Avenue and Brockway Street from Passolt Street to Gratiot Avenue (M-46), be approved and that the Mayor or his designee be authorized to execute this agreement on behalf of the City of Saginaw. The Agreement has been approved by me as to substance and the City Attorney as to form. A resolution to approve the subject Agreement and authorize the Mayor to sign the Agreement and all related documents on behalf of the City appears under the regular order of business.

Justification:

The proposed Cost Agreement with MDOT is for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements in the City of Saginaw:

Part A – Federal Participation: Hot mix asphalt resurfacing work along South Jefferson Avenue from Janes Avenue to East Genesee Avenue; including miscellaneous concrete curb and gutter, and concrete sidewalk and ramp work; and all together with necessary related work.

Part B – No Federal Participation: Hot mix asphalt cold milling and resurfacing work in parking areas on South Jefferson Avenue from Janes Avenue to East Genesee Avenue; and all together with necessary related work.

Part C – Federal Participation: Hot mix asphalt cold milling and resurfacing work along Brockway Street from Passolt Street to Gratiot Avenue (M-46); including storm sewer, drainage, concrete pavement, cold milling, concrete curb and gutter, and concrete sidewalk and ramp work; and all together with necessary related work.

The total project cost is estimated to be \$897,200. The estimated cost of Part A of the project is \$168,400 and shall be met in part by Federal Surface Transportation Urban Local Funds (Federal STUL Funds). Federal STUL Funds shall be applied to the Part A portion of the project cost up to the lesser of (1) \$118,683 or (2) 81.85 percent, the normal Federal participation ratio for such funds. The balance of the Part A project costs, after deduction of all Federal STUL Funds shall be paid by the City of Saginaw.

In summary, Federal STUL Funds will pay for \$118,683 of the Part A project costs. The City's estimated share of the Part A costs is \$49,717.

The estimated project cost for Part B is \$2,400. Part B work is not eligible for federal funds and all costs associated with Part B are the responsibility of the City.

The estimated cost of Part C of the project is \$726,400 and shall be met in part by Federal STUL Funds. Federal STUL Funds shall be applied to the Part C portion of the project cost up to the lesser of (1) \$282,000 or (2) 81.85 percent, the normal Federal participation ratio for such funds. The balance of the Part C project costs, after deduction of all Federal STUL Funds shall be paid by the City of Saginaw. In summary, Federal STUL funds will pay for \$282,000 of the Part C costs. The City's estimated share of the Part C costs is \$444,400.

The City cost obligation for this project is \$496,517 of the estimated total project cost of \$897,200. The City is also responsible for any cost overruns.

MDOT meets all the requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Upon Council approval of the FY 2018 budget, funds will be made available in the FY 2018 Major Street Fund – Street Projects Division's Street Resurfacing Account No. 202-4614-821.000 (\$429,517), and the Sewer Operations and Maintenance Fund – Surplus Division's Construction Projects Account No. 590-4840-822.000 (\$67,000).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

MDOT Cost Agreement No. 17-5158

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Cost Agreement No. 17-5158 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to participate in agreeing to road resurfacing work in the City of Saginaw along Jefferson Street from Janes Avenue to East Genesee Avenue; including miscellaneous concrete curb and gutter, and concrete sidewalk and ramp work; and all together with necessary related work; and

WHEREAS: Cost Agreement No. 17-5158 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to participate in agreeing to road resurfacing work in the City of Saginaw along Brockway Street from Passolt Street easterly to Gratiot Avenue (M-46); including storm sewer, drainage, concrete pavement, cold milling, concrete curb and gutter, and concrete sidewalk and ramp work; and all together with necessary related work; and

WHEREAS: Cost Agreement No. 17-5158 has been approved by the City Manager as to substance and the City Attorney as to form;

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve Cost Agreement No. 17-5158 submitted by the Michigan Department of Transportation and that the Mayor or his designee is authorized to execute this agreement and all related documents on behalf of the City of Saginaw.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 8, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager

Subject: ACT51 Decertification/Vacation Resolution for Federal Avenue – ROW Division

Prepared by: Beth D. London, Public Services Department

Manager’s Recommendation:

I recommend approval of the Michigan Department of Transportation (MDOT) Resolution for the Decertification/Vacation of Federal Avenue between Water Street and Washington Avenue (M-13).

Justification:

The Michigan Department of Transportation requires all municipalities when filing the ACT 51 Annual Report for Mileage Certification for Cities and Villages, to certify all street additions, deletions, vacation, and changes for the prior year.

The street vacation of Federal Avenue between Water Street and Washington Avenue was requested by SVRC Industries, for the construction of the SVRC Marketplace. The Marketplace will be a mixed-use facility supporting an indoor/outdoor farmer’s market, food processing hub, a small business incubator space, a culinary arts training center, offices, and retail space. This project is currently under construction, with an estimated completion date of spring of 2018.

City Council approved the SVRC Marketplace development on October 5, 2015 and the vacation of Federal Avenue between Water Street and Washington Avenue (M-13) on May 23, 2016. However, MDOT requires a City Council Resolution to formally decertify and vacate the street from the ACT51 roadway system.

Council Action:

This communication is for informational purposes only.

DECERTIFICATION/VACATION RESOLUTION

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: At a regular meeting of the City Council of the City of Saginaw, Michigan, held at the City Hall on May 8, 2017, the following resolution was offered by, member _____, and supported by member _____;

NOW THEREFORE IT IS RESOLVED, the City of Saginaw does wish to decertify/vacate a portion of Federal Avenue. This decertification/vacation of Federal Avenue is located between Water Street and Washington Avenue for a total decertification/vacation of two hundred forty (240) feet.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DULY ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 8, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Purchase of Navigational Lighting Fixtures – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager’s Recommendation:

I recommend the low bid be accepted and a purchase order issued to B & B Roadway and Security Solutions of Russellville, AL in the amount of \$9,060.00 for LED navigational lights for the Traffic Maintenance Section of the Right of Way Division.

Justification:

On April 25, 2017, the City received four bids for the LED upgrade and replacement of six (6) navigational lights including fixtures for the Center Street Bridge. The Traffic Maintenance Section of the Right of Way Division is required to maintain and replace when necessary, the navigational lighting on the City’s six bridges. The following is a tabulation of the bids received:

B & B Roadway and Security Solutions Russellville, AL	\$ 9,060.00*
Wholesale Electric Bay City, MI	\$ 9,595.00*
McNaughton-McKay Electric Saginaw, MI (out city)	\$ 9,780.00
Holzberg Communications Totowa, NJ	\$10,450.00

*Represents a corrected bid

B & B Roadway and Security Solutions, meets all requirements of §14.23, “Vendors,” Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Clean Energy Coalition Fund – Parts and Supplies Account No. 230-1795-742.000 (\$8,483.38) and the General Fund-Department of Public Services Street Lighting Division’s Parts and Supplies Account No. 101-4620-742.000 (\$576.62)

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Timothy Morales, City Manager
Subject: Office Furniture for Engineering and Streets – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager’s Recommendation:

I recommend that the bid from National Business Furniture of Milwaukee, WI be accepted, and that a purchase order be approved and issued to them in the amount of \$13,822.48 for office furniture for the Engineering and Streets Sections of the Right of Way Division.

Justification:

On April 11, 2017, the City received five (5) qualified bids for office furniture for the Engineering Office and Chief Streets Foreman’s Office.

The items on the bid will supply furniture for four (4) work stations in the Engineering Office, and includes desks, credenzas, shelving, files, keyboards trays, and chairs, and will replace office furniture that is over 30 years old and not suitable for computers and current office equipment requirements. The new furniture for the Chief Streets Foreman’s Office includes a desk, files and chairs. This purchase is necessary to supply office furniture for the Chief Foreman’s Office which was previously shared with the Assistant Foreman. Office space in the Public Services Building recently became available to provide a separate office space for the Chief Foreman.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
National Business Furniture Milwaukee, WI	\$13,822.48
Pinnacle Design-Alternate Saginaw, MI (Out City)	\$14,220.21
Choice Office Products-Alternate Saginaw, MI (In City)	\$15,953.30
AVE Office Supplies Detroit, MI	\$19,663.75
Cubicle by Design-Alternate Doylestown, PA	\$20,663.73

National Business Furniture meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted and available in the Major Streets Fund – Engineering Administration Division’s Capital Outlay less than \$5,000 Account No. 202-4612-971.000 (\$3,631.32), Sewer Operations and Maintenance Fund – Engineering Division’s Capital Outlay less than \$5,000 Account No. 590-4811-971.000 (\$3,631.33), Water Operations and Maintenance Fund – Engineering Division’s Capital Outlay less than \$5,000 Account No. 591-4711-971.000 (\$3,631.32), and Major Streets Fund – Streets Administration Division’s Capital Outlay less than \$5,000 Account No. 202-4650-971.000 (\$2,928.51)

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Speed Awareness Monitor (SAM) Trailers – ROW Division
Prepared by: Beth London, Public Services Department

Manager’s Recommendation:

I recommend that the quote from Applied Concepts, Inc., dba Stalker Radar, of Plano, TX be accepted at the State of Michigan MIDEAL bid price, and that a purchase order be approved and issued to them in the amount of \$16,667 for the purchase of Speed Awareness Monitor (SAM) Trailers.

Justification:

The Traffic Engineering Section of the Right-of-Way Division conducts various traffic studies throughout the City of Saginaw for project planning and design, and for warranted regulation changes and enforcement. The speed trailers will be used at select locations to perform targeted speed studies for neighborhood, resident or business requests where reports of elevated speeds have become a concern. Traffic Engineering plans to work with the Police Department to locate the areas, to monitor the conditions and provide the data necessary in an effort to help increase enforcement and improve overall traffic safety.

The quote includes two (2) Stalker Speed Awareness Monitor Trailers at \$7,734.00/each, and Stalker Traffic Analyst software for \$499.00 with shipping and handling charges of \$700.00.

Applied Concepts, Inc. dba Stalker Radar meets all requirements of §14.23, “Vendors,” of Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing, of Title I, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Major Street Fund – Traffic Engineering Division’s Maintenance Equipment Account No. 202-4621-978.000 (\$7,926.00), and Local Street Fund – Traffic Engineering Division’s Maintenance Equipment Account No. 203-4621-978.00 (\$8,741.00).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Treasury Tiled Floor Installation – Facilities Division
Prepared by: Bruce Caradine, Public Services Department

Manager’s Recommendation:

I recommend that the quote from Tandus Centiva Inc. Dalton, GA be accepted at the State of Michigan bid price, and that a purchase order be approved and issued to them in the amount of \$8,073.65 for the purchase and installation of floor tiles and cove base in the City Hall Treasury Public area.

Justification:

On January 30, 2017 a quote was received for the purchase of new Venue Stone, underlayment, etc. to complete the install of the new flooring in the Treasury open Public area. The current floor tiles in the area have become a trip hazard due to deteriorated and missing tiles. This floor replacement will not only remove the trip hazard but will also enhance the overall appearance of the area.

Tandus Centiva Inc. meets all requirements of §14.23, “Vendors,” of Purchasing, Contracting, and Selling Procedures,” of Chapter 14, “Finance and Purchasing,” of Title 1, “General Provisions” of the Saginaw Code of Ordinance 0-1.

Funds for this purchase are available in the General Fund- Department of Fiscal Services - Treasury Division's Repair and Replacement Account No 101-1743-974.000

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: ACM Removal Services in Treasury – Facilities Division
Prepared by: Bruce Caradine, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from Rightway Remediation, LLC Saginaw, MI be accepted and a purchase order be approved and issued to them in the amount of \$2,400 for the ACM Removal Services within the Treasury Area.

Justification:

On March 7, 2017, the City received four (4) bids for ACM Removal Services. These services to include the removal of asbestos floor tiles and glue prior to the installation of new flooring in the Treasury Department Public Area. The current floor tiles in the area have become a trip hazard due to deteriorated and missing tiles. This floor replacement will not only remove the trip hazard but will also enhance the overall appearance of the area. All work will be completed prior to June 30, 2017

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Rightway Remediation, LLC Saginaw, MI	\$2,400
Servpro of Saginaw Saginaw, MI (Out of City)	\$3,115
Global Green Service Group Dearborn Heights, MI	\$3,800
MIS Corporation of Michigan Saginaw, MI (In City)	\$7,605

Rightway Remediation meets all requirements of §14.23, “Vendors,” of Purchasing, Contracting, and Selling Procedures,” of Chapter 14, “Finance and Purchasing,” of Title 1, “General Provisions” of the Saginaw Code of Ordinance 0-1.

Funds for this purchase are available in the General Fund- Department of Fiscal Services - Treasury Division's Repair and Replacement Account No 101-1743-974.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____
to approve the recommendation from the City Manager. _____

From: Timothy Morales, City Manager
Subject: Compost Pad Curb Retrofit Construction – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from Wobig Construction Company, Inc., Saginaw, MI for the Compost Pad Retrofit (P-1473-17) be accepted and a purchase order be approved and issued to them in the amount of \$11,111.00.

Justification:

On April 25, 2017, the City received four (4) qualified bids for the construction of 376 lineal feet of curb along the north and northeast side of the existing asphalt compost pad. The curb is a MDEQ compliance requirement to contain stormwater runoff. The work is to be completed prior to June 30, 2017.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Wobig Construction Company, Inc. Saginaw, MI (In City)	\$11,111
Bourdown Contracting, LLC Carrollton, MI (Out of City)	\$12,903
Rohde Bros. Excavating, Inc. Saginaw, MI (Out of City)	\$16,160
Pumford Construction, Inc. Saginaw, MI (Out of City)	\$27,900

Wobig Construction Company, Inc. meets all requirements of §14.23, “Vendors,” of Purchasing, Contracting, and Selling Procedures,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinance 0-1.

Funds for this purchase are available in The Rubbish Collection Fund - Composting Division's Construction Projects Account No. 226-4587-822.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Portable Power Unit – Motor Pool
Prepared by: Don Riley, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from Truck & Trailer Specialties of Howell, MI be accepted and that a purchase order be issued to them in the amount of \$12,915.00 for the purchase of a portable power unit for the Motor Pool Division.

Justification:

On April 25, 2017, bids were received for a portable power unit. The Motor Pool Division is replacing a 1990 Chevrolet service truck, the truck purchase was approved by Council on 3/6/2017 and is scheduled for delivery in May of 2017. This purchase is part of the additional required equipment and other accessories to enable jump starting, welding, lifting, power tool operation, and many other capabilities to the truck, that are to be purchased separately as needed and added to the new unit when it arrives, in order to better serve the division’s service call needs.

The following is a listing of the bids received:

<u>Vendor</u>	<u>Total Cost</u>
Truck & Trailer Specialties Howell, MI (out-city)	\$12,915.00
Monroe Truck Equipment Flint, MI (out-city)	\$13,344.00

Truck & Trailer Specialties meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Motor Pool Operations Fund – Garage Operations Division’s, Shop Equipment Account No. 661-4481-979.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Public Works South Parking Lot Rehabilitation – Facilities Division
Prepared by: Bruce Caradine, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from Pyramid Paving & Contracting Co., Bay City, MI for the Public Works South Parking Lot Rehabilitation (P-1472-17) be accepted and a purchase order be approved and issued to them in the amount of \$94,079.00.

Justification:

On April 25, 2017, the City received three (3) qualified bids for the rehabilitation of the Public Works South Parking Lot. The proposed work was bid out as a unit prices and consisted of mobilization (lump sum unit price), hot mix asphalt crushing and shaping (syd unit price), salvaging of crushed material (cubic yard unit price), repaving with hot mix asphalt (ton unit price), and parking lot striping (lump sum unit price).

Based upon available funding, the parking lot area to be rehabilitated will be increased to repair areas extending to the west adjacent to the area south of the garage. The overall area to be repaired will be increased from 3,895 square yards to 5,900 square yards. Based upon the unit prices provided for quantity dependent unit prices, the proposed increase amounts to a total cost of \$94,079.00. All lump sum quoted item costs will remain the same. In addition, the resulting change in quantity does not change the vendor which was read as low bidder. All work is to be completed by June 30, 2017.

The following is a tabulation of the bids received based upon requested unit prices and corresponding proposed quantities:

<u>Vendor</u>	<u>Cost</u>
Pyramid Paving & Contracting Co.. Essexville, MI (Out of City)	\$67,974.95
Ace-Saginaw Paving Co. Saginaw, MI (Out of City)	\$71,213.75
Robbin Harsh Excavating, Inc. Clare, MI (Out of City)	\$73,092.50

Pyramid Paving & Contracting Co meets all requirements of §14.23, “Vendors,” of Purchasing, Contracting, and Selling Procedures,” of Chapter 14, “Finance and Purchasing,” of Title 1, “General Provisions” of the Saginaw Code of Ordinance 0-1.

Funds for this purchase are available in the Public Works Building Fund's Repairs and Replacements Account No. 641-4439-974.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: FY 2017 Concrete Purchase Order Increase – ROW Division

Prepared by: Beth London, Public Services Department

Manager’s Recommendation:

I recommend that annual FY 2017 Purchase Order 499315 issued to R & R Ready Mix, Inc. of Saginaw, MI be increased by \$50,000 from \$133,249 to \$183,249, to purchase ready-mix concrete for street repairs throughout the City.

Justification:

The Streets Section of the Right of Way Division requires ready-mix concrete to make road repairs on City streets. On April 12, 2016, the City received two bids for ready-mix concrete for FY 2017 and FY 2018. R & R Ready Mix was the low bidder. On June 20, 2016, City Council approved a purchase order with R & R Ready Mix for ready-mix concrete for FY 2017 and FY 2018 in the amount of \$78,995 for each fiscal year.

On November 1, 2016, Council approved an increase to R & R Ready Mix’s purchase order in the amount of \$54,254, and Purchase Order 499315 was increased from \$78,995 to \$133,249. To date, all but \$22,118 on Purchase Order 499315 has been spent. It is anticipated that the Streets Section will require an additional \$50,000 of concrete ready mix in order to continue to make concrete road repairs through the end of FY 2017.

R & R Ready Mix, Inc. meets all requirements of §14.23, “Vendors,” of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title I “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Major Street Fund – Routine Maintenance Division’s, Street and Road Material Account No. 202-4651-743.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

Council Member _____ moved, seconded by Council Member _____ that an ordinance introduced on April 10, 2017 be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO VACATE MACKINAW STREET EAST FROM THE EAST RIGHT OF WAY OF NIAGARA STREET BETWEEN BLOCKS 14 AND 21 PLAT OF THE CITY OF SAGINAW IN DIVISION SOUTH OF CASS STREET TO THE WEST EDGE OF THE SAGINAW RIVER.

The City of Saginaw Ordains:

Section 1. That the portion of Mackinaw Street between the east line of the Niagara Street right of way and the west line of the Saginaw River running between Blocks 14 and 21 of the City of Saginaw in Division South of Cass Street plat, City of Saginaw, Michigan be and the same is hereby vacated.

Section 2. That there is hereby reserved in the street vacated hereby an easement for public utilities, cable TV, telecommunications, and such other public purposes as determined by the City of Saginaw, to the same extent as though said street had not been vacated and no structure shall hereafter be erected thereon without the prior written consent of the City of Saginaw.

Section 3. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective May 18, 2017

Enacted: May 8, 2017.

Yeas:

Nays:

Absent:

Abstain:

Motion Carried.

Dennis Browning
Mayor

Janet Santos, CMC/CMMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw,

BC- Board & Commission
CC – Council Communication
R - Resolution
O - Ordinance

May 8, 2017
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ORDINANCE

O-1

Saginaw County, State of Michigan, at a public meeting held on May 8, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk