

# Council Agenda

April 11, 2016 12:00 p.m.

Council Chamber

## PRAYER AND PLEDGE OF ALLEGIANCE:

## ROLL CALL:

## ANNOUNCEMENTS:

## PUBLIC HEARINGS:

1. Request for an Obsolete Property Rehabilitation Certificate at 203 S. Washington Avenue.

## PERSONAL APPEARANCES:

*(A list will be provided following submittal deadline)*

## REMARKS OF COUNCIL:

## REPORTS FROM MANAGER:

### Management Update:

1. Renee Johnston, President and CEO, Saginaw Community Foundation, Project Safe Neighborhoods Grant.
2. Joyce Seals, Board Chair, and Deborah Sanchez, Director, Saginaw Promise, update on Saginaw Promise Scholarship.

## CONSENT AGENDA:

1. Approve the minutes from the March 28, 2016 regular Council meeting.
2. Approve the Amendment to the Community Development Block Grant Subrecipient Agreement with Restoration Community Outreach for an additional \$7,100, for a new total of \$17,100.
3. Approve the one-year telephone equipment maintenance agreements with I.T.I., Inc. and issue a purchase order for \$20,167.08 for the maintenance of telephone equipment at City Hall, Public Services, the Police Department, Maintenance and Services, the Water and Sewer Division, and the Water and Waste Water Treatment Plants.
4. Approve a purchase order to Answer Heating and Cooling, Inc. for \$3,884 to replace an air conditioning condenser unit at City Hall for the Technical Services – Information Services Department.
5. Approve the Participation Agreement with Office Depot for office supplies for all City departments through June 30, 2018.

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Council Chamber

6. Approve a purchase order to O'Connor's Carpet One for \$16,629.02 for flooring in various areas of the Saginaw Police Department.
7. Approve the grant award of \$3,271 from the 2014 State Homeland Security Grant for a DataWorks Plus Fingerprint Identification System for the Police Department. Further, approve a budget adjustment for FY 2016 to recognize these funds.
8. Approve to increase blanket purchase order no. 496764 to Kay Communications by \$1,000, for a new total of \$11,000, for additional in-car camera repairs and replacements for the Police Department.
9. Approve to increase purchase order no. 498300 to Engel's Auto Body by \$1,060.70, for a new total of \$3,408.64, for repairs to Maintenance and Service Truck No. 57-0642.
10. Approve to increase blanket purchase orders issued to various vendors by a total of \$43,000, for a new total of \$134,000, for additional purchases of various vehicle parts and supplies for the Garage Division.
11. Approve the Ojibway Island User Agreement with La Union Civica Mexicana for the Cinco de Mayo Parade Festival on May 7, 2016.
12. Adopt the Resolution to approve Cost Agreement No. 16-5084 with the Michigan Department of Transportation for road reconstruction work on South Warren Avenue from Millard Street to Genesee Avenue.
13. Approve the Agreement to Transfer Ownership of the Jefferson Avenue Tower and related facilities from Saginaw County and the Mosquito Abatement Commission to the City of Saginaw.
14. Approve the easement agreement for 612 Federal Avenue with Consumers Energy.
15. Approve the Proposal/Contract Agreement from Dixon Engineering, Inc. for \$1,850 for inspection services for a 120,000 gallon legged elevated tank for the Water Treatment Division.
16. Approve a purchase order to Carry Manufacturing, Inc., a sole source, for \$3,260 for a variable frequency drive pump motor controller for the Water Treatment Division.

## REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approve the City Manager's appointment of Ashley Jacqmain to the Brownfield Redevelopment Authority with a term to expire December 31, 2019.

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2. Acknowledgement of City Manager appointment of Jennifer Miller to the Riverfront Development Commission - City Staff position for an indefinite term.

## INTRODUCTION OF ORDINANCES:

## CONSIDERATION AND PASSING OF ORDINANCES:

## RESOLUTIONS:

1. Resolution authorizing an Obsolete Property Rehabilitation Certificate, located at 203 S. Washington Avenue.

## UNFINISHED BUSINESS:

## MOTIONS AND MISCELLANEOUS BUSINESS:

## ADJOURN:

Timothy Morales  
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

# ***CITY OF SAGINAW***

## **NOTICE OF PUBLIC HEARINGS**

In compliance with requirements of Act 146, P.A. 2000, the following notice is posted:

Notice is hereby given that the Saginaw City Council has scheduled a public hearing on the request for an Obsolete Property Rehabilitation Certificate for 203 S. Washington Avenue.

The public hearing will be held Monday, April 11, 2016, at 12:00 p.m. in the Council Chamber of the City Hall, 1315 S. Washington Avenue, Saginaw, MI. The legal description of the property is on file in the Office of the City Clerk.

All interested persons are invited to attend this public hearing.

Janet Santos, CMMC/CMC/MMC  
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: \_\_3-21-16\_\_  
By: \_\_jks\_\_\_\_\_

## Application for Obsolete Property Rehabilitation Exemption Certificate

This form is issued as provided by Public Act 146 of 2000, as amended. This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) Please see State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

Applicant (Company) Name (applicant must be the OWNER of the facility) <b>SVRC Industries, Inc.</b>		
Company Mailing address (No. and street, P.O. Box, City, State, ZIP Code) <b>919 Veterans Memorial Parkway, Saginaw, MI 48601</b>		
Location of obsolete facility (No. and street, City, State, ZIP Code) <b>203 S. Washington Ave., Saginaw, MI 48601</b>		
City, Township, Village (indicate which) <b>City of Saginaw</b>		County <b>Saginaw</b>
Date of Commencement of Rehabilitation (mm/dd/yyyy) <b>4/1/2016</b>	Planned date of Completion of Rehabilitation (mm/dd/yyyy) <b>3/31/2017</b>	School District where facility is located (include school code) <b>City of Saginaw</b>
Estimated Cost of Rehabilitation <b>\$19,000,000.00</b>	Number of years exemption requested <b>12</b>	Attach Legal description of Obsolete Property on separate sheet
Expected project likelihood (check all that apply):		
<input checked="" type="checkbox"/> Increase Commercial activity	<input checked="" type="checkbox"/> Retain employment	<input checked="" type="checkbox"/> Revitalize urban areas
<input checked="" type="checkbox"/> Create employment	<input checked="" type="checkbox"/> Prevent a loss of employment	<input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated
Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment <b>176</b>		
Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the following box if you wish to be considered for this exclusion. <input checked="" type="checkbox"/>		

### APPLICANT'S CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (no authorized agents) <b>Dean Emerson</b>	Telephone Number <b>(989) 752-6176</b>	Fax Number <b>(989) 752-3111</b>
Mailing Address <b>919 Veterans Memorial Parkway, Saginaw, MI 48601</b>		Email Address <b>demerson@svrcindustries.com</b>
Signature of Company Officer (no authorized agents) <i>Dean Emerson</i>		Title <b>CEO</b>

### LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on Page 2. Part 3 is to be completed by the Assessor.

Signature <i>Janet Santos</i>	Date application received <b>3.17.17</b>
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FOR STATE TAX COMMISSION USE		
Application Number	Date Received	LUCI Code

### LOCAL GOVERNMENT ACTION

This section is to be completed by the clerk of the local governing unit before submitting the application to the State Tax Commission. Include a copy of the resolution which approves the application. All sections must be completed in order to process.

#### PART 1: ACTION TAKEN

Action Date: \_\_\_\_\_

Exemption Approved for \_\_\_\_\_ Years, ending December 30, \_\_\_\_\_ (not to exceed 12 years)

Denied

#### PART 2: RESOLUTIONS (the following statements must be included in resolutions approving)

<p>A statement that the local unit is a Qualified Local Governmental Unit.</p> <p>A statement that the Obsolete Property Rehabilitation District was legally established including the date established and the date of hearing as provided by section 3 of P.A. 146 of 2000.</p> <p>A statement indicating whether the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under P.A. 146 of 2000 and under P.A. 198 of 1974 (IFT's) exceeds 5% of the total taxable value of the unit.</p> <p>A statement of the factors, criteria and objectives, if any, necessary for extending the exemption, when the certificate is for less than 12 years.</p> <p>A statement that the application was approved at a public hearing as provided by section 4(2) of P.A. 146 of 2000 including the date of the hearing.</p> <p>A statement that the applicant is not delinquent in any taxes related to the facility.</p> <p>If it exceeds 5% (see above), a statement that exceeding 5% will not have the effect of substantially impeding the operation of the Qualified Local Governmental Unit or of impairing the financial soundness of an affected taxing unit.</p> <p>A statement that all of the items described on line 9 under "Instructions" (a) through (f) of the Application for Obsolete Property Rehabilitation Exemption Certificate have been provided to the Qualified Local Governmental Unit by the applicant.</p>	<p>A statement that the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000.</p> <p>A statement that the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District.</p> <p>A statement that the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of P.A. 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under P.A. 146 of 2000 to establish such a district.</p> <p>A statement that completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated. The statement should indicate which of these the rehabilitation is likely to result in.</p> <p>A statement that the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of P.A. 146 of 2000.</p> <p>A statement of the period of time authorized by the Qualified Local Governmental Unit for completion of the rehabilitation.</p>
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#### PART 3: ASSESSOR RECOMMENDATIONS

Current Taxable Value and State Equalized Value of obsolete properties

	Taxable Value	State Equalized Value (SEV)
Land		
Buildings		
Buildings on Leased Land		
Other Personal Property		
Prior Year Values		
Name of Local Government Body		Date of Action on application

#### PART 4: CLERK CERTIFICATION

The undersigned clerk certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way. Further, the undersigned is aware that if any information provided is untrue, the exemption provided by P.A. 146 of 2000 may be in jeopardy.

Name of Clerk	Clerk Signature	Date	
Clerk's Mailing Address	City	State	ZIP Code
	Telephone Number	Fax Number	Email Address

Mail completed application and attachments to: State Tax Commission  
Michigan Department of Treasury  
P.O. Box 30471  
Lansing, Michigan 48909-7971

If you have any questions, call (517) 373-3272.

## Application for Obsolete Property Rehabilitation Exemption Certificate

### A. General description of the obsolete building:

Saginaw is one of several cities located along Michigan's I-75 corridor that featured extreme, well-documented economic decline as the fortunes of the auto industry and manufacturing faded in the late 20th century. The effects can be specifically experienced in the downtown center featured in the vacant and blighted buildings. The large commercial building located at 203 S. Washington was the home of the former Saginaw News, built in 1958. The News building sits within the city's main intersections, Washington/M-13 and Genesee Avenue, a part of Saginaw that sees a significant amount of vehicular traffic. The former Saginaw News building is 98,000 square-feet with three floors, a basement and mechanical penthouse. The Saginaw News operated from this building for more than 50 years and was a major employer in the writing and reporting industry. In 2009, the Saginaw News fully vacated the location, relocating the writing department to Court Street and Michigan and the publication department to Mackinaw near US 10. The building sat vacant for 5 years until December 30, 2014 when the structure was purchased by SVRC Industries.

Downtown Saginaw has experienced a form of renaissance through investments by strong institutions and cultural organizations recently. While the City of Saginaw retains many of the region's major cultural amenities, the loss of people, commerce, heightened sense of fear, decreases in property taxes and the outmigration of jobs has been most devastating to the micro-economy. This project involves the rehabilitation of the Saginaw News building. The foot traffic generated from the farmers market and activities at the pavilion will support the tenants in the building as a whole in addition to adding valued to surrounding businesses and buildings.

### B. General description of the proposed use of the rehabilitated facility:

SVRC Industries will repurpose the old Saginaw News building into a mixed-use facility named the SVRC Marketplace. The SVRC Marketplace is a sustainable project that builds on SVRC's core-mission of creating employment opportunities and community access by offering healthy food options, integrated jobs, supportive services, and vibrant gathering spaces in a single downtown development. The anticipated result of this project on the larger community is an increase in access to fresh fruits and vegetables and job creation for local residents and the employees of businesses in downtown Saginaw. The SVRC Marketplace will support an indoor/outdoor farmers' market, food-processing hub, business incubators, Children's Trauma

Assessment Center, culinary arts training programs, demonstration kitchens, cooler rental space, offices and retail spaces.

C. Description of the general nature and extent of the rehabilitation to be undertaken:

Due to the functional obsolescence of the building, extensive rehabilitation must be conducted. The renovation will be conducted with the Secretary of Interior's Standards for the Treatment of Historic Properties, in an effort to obtain a federal historic preservation credit. The former Saginaw News building is an iconic structure and will require a full-scale renovation detailed below:

- The existing HVAC equipment will be removed and replaced. In the new construction, mechanical spaces will be economically designed around smaller and newer equipment.
- Current mechanical piping is covered in asbestos insulation. The removal of that insulation and recovering of the pipe will be done.
- Damaged walls and roofing will be replaced.
- Grade level elevation entrance in the southwest corner of the building will be added. Loading dock railings will be replaced with lighter horizontal cables. The ramp near the loading dock will be brought up to ADA standards. Adjacent to the ramp, a wider stairway will be constructed.
- The heating system in the building is not functioning properly, so a new boiler system will be installed, along with upgrades to the tubing and burners. It is not economically feasible to maintain the current cooling system. As a result, a new chiller and cooling tower will be installed.
- The wood flooring on the first and third floors of the building is severely buckling and warped due to water damage and must be replaced.
- Significant masonry restoration must be undertaken, including fixing large cracks in the walls, removing rusted nails and painting the Chicago brick on the Southside of the building.
- All existing toilets must be replaced and brought up to code. New toilets will be installed throughout the building.



- Electrical branch panels on each floor cannot be reused and must be replaced.
- The main entrance doors are not ADA standards. All hollow metal doors and frames located at the loading dock will be replaced.
- The existing loading dock leveler will be removed and infilled. The railings, columns and underside of the deck will be painted.
- Granite panels will be repaired or replaced if missing. Panels will be cleaned and sealant joints will be removed or replaced.
- The exterior white and black sealant on the curtainwall will be removed and replaced. The operable windows will be sealed shut rather than replacing the gaskets.
- All damaged brick and mortar joints will be repaired.
- The western parking lot will be rebuilt to some extent. This includes removing a foot or two of soil in order to install a proper base for new pavement. All curbs will be eliminated and tire bumpers will be located at every other parking space per zoning ordinance.
- Lead abatement on the atrium panels must be washed and contained.
- All of the carpeting throughout the building must be replaced. In many areas of the building there is chipped and peeling paint that will need to be scraped, the walls cleaned and repainted.

Baseline environmental assessment and remediation plan has been filed to address the contamination of asbestos and other harmful materials in the building. We are working with City of Saginaw as well as AKT Peerless to oversee this process. The total cost of redevelopment is \$19,000,000, which includes demolition, construction of the outdoor farmers market, interior construction, renovations and equipment purchases.

All of the above renovations are necessary to bring significantly more foot traffic to downtown Saginaw through the development of the SVRC Marketplace. The story of Saginaw is identical to communities like Detroit, Pontiac, and Flint—a declining economy followed by declines in population and municipal revenue. Saginaw is a community in need. Saginaw is also a community ready to seize opportunities to build a strong, healthy, and equitable future, with the financial support from this certificate.

D. A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility:

- Electrical equipment
- Stainless steel elevator doors and cabs
- Freight elevator
- Loading dock conveyor belts

E. A time schedule for undertaking and completing the rehabilitation of the facility:

The environmental remediation of the Marketplace will begin in March 2016. Construction on the interior of the building is scheduled for June 2016. The Marketplace will open in March 2017.

F. A statement of the economic advantages expected from the exemption:

Downtown Saginaw is riddled with abandoned buildings, blight, and poverty due to scarcity of living wage jobs and the lack of economic investment. The closing of prominent businesses such as Jacobson's and the construction of the Fashion Square mall has taken resources outside of the City. The reduction in the workforce and the lack of jobs has resulted in the surrounding low-income communities to having diminished access to competitive wage employment. Some of the vacant buildings in downtown Saginaw have garnered the interest of local investors. However, over the years, investors have backed out, leaving said buildings in disrepair, affecting rent costs in downtown Saginaw. Blighted buildings are sites of criminal activity, which prompted the City to develop a program to demolish several buildings. Perceptions of safety in downtown Saginaw greatly hinder foot traffic, but a recent crime report completed by Saginaw Valley State University (Miller, Andrew, 2015) has shown that downtown Saginaw is actually the safest place in the city in comparison with other neighborhoods. High rates of neighborhood crime have stigmatized downtown as an area that is threatening to personal safety. The challenge continues to be changing perceptions of safety in a once robust area of Saginaw. SVRC is prepared to undertake the redevelopment and rehabilitation of the former Saginaw News building as the cost to build a new building in downtown Saginaw would be much higher than rents will support. Additionally, the appraisal value of the building is less than the cost to build.

The advantages of the SVRC Marketplace include a new investment into downtown Saginaw through the revival of an iconic building, which has an important role in the City's history. The redevelopment demonstrates market viability and credibility for investing in downtown.

Rehabilitating this historic building combats blight directly and indirectly, offering residents a community space and year-round access to fresh fruit and vegetables. The majority of Saginaw qualifies as a food desert by the USDA and US Census Bureau demonstrates the need for expanded, year round access to affordable fresh fruits and vegetables in downtown Saginaw. The community demonstration kitchen will allow farmers, instructors and community members to host cooking demonstrations, thus increasing the health knowledge of residents.

The Marketplace will be an economic driver, creating an estimated 56 jobs and relocating 65 jobs to downtown Saginaw, some of which created to support the food hub operations in the basement level of the Marketplace. The food hub will be a regional destination where farmers can bring their produce for aggregation and distribution to various community outlets such as schools and hospitals. An estimated 10,000 visitors per week to both the Marketplace and food hub will generate more people circulating downtown to patronize shops, restaurants and businesses. More parents and children will have access to care through the Children's Trauma Assessment Clinic on the third floor of the Marketplace. Increasing the number of integrated jobs in the Saginaw community is one of the main drivers behind SVRC Industries Mission and Vision, and the SVRC Marketplace development is an extension of this commitment. The project will bolster SVRC's Facilities Management programming that provides jobs to our constituents in janitorial, maintenance and operational functions.

Major increase in feeling of security because of more feet on the street will draw more people from the surrounding areas to Downtown Saginaw. The business incubator space on the second floor of the Marketplace will help create and support new businesses downtown. The incubator will also support the expansion of businesses located in the indoor and outdoor farmers market. Increases in quality of life in downtown Saginaw will promote greater occupancy in existing downtown housing and create demand for additional housing. Owners of buildings downtown will convert the second and third floors of their buildings to apartments and condominiums, thus increasing economic activity.

The Marketplace will essentially be a community space that it is all publicly accessible from the farmers market, food hub, to the business incubator and health care services. The accessibility of the Marketplace will also increase the sense of community downtown, in conjunction with public activities. The Saginaw Riverfront Commission is located along the river and has quickly become a catalyst of riverfront revitalization. The Marketplace is in a prime location to connect

to the existing riverfront trail system promoting increases in walking, biking, water taxis and boat docking. The SVRC Marketplace will be pivotal in the revitalization of downtown Saginaw.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, MARCH 28, 2016, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 SOUTH WASHINGTON AVENUE, SAGINAW, MICHIGAN.

#### PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer, and the pledge of allegiance of the United States of America was led by the Vietnam Veterans present.

#### ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Dan Fitzpatrick, Demond Tibbs, Annie Boensch, Larry Coulouris, Brenda Moore, Michael Balls, Floyd Kloc, and Mayor Dennis Browning: 8. Council Members absent: Mayor Pro Tem Amos O'Neal: 1.

#### ANNOUNCEMENTS

Deputy Clerk Andy Gwizdala announced the following:

- Curbside yard waste pick-up starts April 1 and runs through the end of November.
- The April 11th Regular City Council meeting will be Student Government Day and the meeting will convene at 12:00 NOON rather than 6:30 p.m. Therefore, the filing deadline for a Personal Appearance will be Friday, April 8 at 4:00 pm.

Mayor Browning presented a proclamation declaring March 31, 2016 as Cesar Chavez Day. Adam Gonzales from the American G.I. Forum accepted the proclamation.

Mayor Browning presented a proclamation declaring March 29, 2016 as Vietnam Veterans Day. Vietnam Veterans from the American Legion Post 22 accepted the proclamation.

#### PUBLIC HEARINGS

Deputy Clerk Andy Gwizdala announced the public hearing regarding an Obsolete Property Rehabilitation Certificate at 124 S. Michigan Avenue. Tom Miller Jr. spoke in favor. The Mayor called for public comments two more times. No additional comments were presented.

Moved by Council Member Kloc, seconded by Council Member Boensch to close the public hearing. 8 ayes, 0 nays, 1 absent. Motion approved.

#### PERSONAL APPEARANCES

The following personal appearances addressed City Council: Greg Branch, and Monique Lamar-Silvia.

#### REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Tibbs, Fitzpatrick, Kloc, Balls, Moore, Boensch, and Mayor Browning.

#### REPORTS FROM CITY MANAGER

##### Management Update

City Manager Tim Morales introduced Carol Cottrell member of the Saginaw Riverfront Development Commission. Ms. Cottrell presented details of the "Art & About" project with 20 life-size bronze sculptures spearheaded by the Riverfront Development Commission with community partnerships.

*Council Member Coulouris left the meeting at 7:29 p.m. and returned at 7:40 p.m.*

Manager Morales provided informational updates on meetings, departmental projects, and recent legislation changes.

City Manager Tim Morales introduced Beth London, City Engineer. Ms. London presented an overview of the 2015 completed and the 2016 upcoming street projects.

#### Consent Agenda

1. Approve the minutes from the March 14, 2016 regular Council meeting.
2. Approve Petition 16-04 from Saginaw County Community Mental Health Authority to erect a banner located at South Michigan from May 2 through May 31, 2016 to promote May as "Mental Health Month."
3. Approve Petition 16-05 from Saginaw County Community Mental Health Authority to erect a banner located at Court Street from May 16 through May 31, 2016 to promote May as "Mental Health Month."
4. Approve a purchase order to Berger Chevrolet, Inc. at the State bid price of \$24,679.22 for a fully equipped 2016 Chevrolet Impala patrol vehicle for the Police Department.
5. Approve a purchase order to Anderson Radio at the State bid price of \$10,814.05 for 13 Motorola radios for the Right of Way Division.
6. Approve a purchase order to Rotary Lift for \$15,329.80 for a 2016 Rotary Lift SL210-FA hoist system installed for the Motor Pool Division.
7. Approve a purchase order to Home Depot, Inc. for \$6,090.90 for LED light fixture replacements to be used in City Hall corridors.
8. Approve a purchase order to J. Ranck Electric, Inc. for \$8,670.64 for the installation of LED light fixtures in City Hall corridors.
9. Approve a purchase order to Marshall Campbell for \$30,587.75 for 12 decorative streetlight poles and parts for the Traffic Maintenance Section of the Right of Way Division.
10. Approve ratification for emergency purchase order no. 498466 and payment to Weller Truck Parts LLC for \$2,276.20 for a replacement rear-end gear for truck no. 53-0410 for the Right of Way Division.

11. Approve a purchase order to Red Holman GMC at the State bid price of \$44,371.85 for a 2016 GMC Sierra 2500 Double Cab 4X4 vehicle equipped as specified for the Motor Pool Division.

12. Approve the proposed traffic control and parking regulation changes as recommended by the Transportation Committee.

Moved by Council Member Fitzpatrick, seconded by Council Member Tibbs to approve consent agenda items 1 through 9, and 11 as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Boensch to approve consent agenda item 10 as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Boensch to amend consent agenda item 12, by changing the last word of section 7 from abolishment to abolished. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Coulouris, seconded by Council Member Kloc to approve consent agenda item 12, as amended. 8 ayes, 0 nays, 1 absent. Motion approved.

#### REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES; AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Council Member Coulouris provided an update on the properties sold by the Saginaw County Land Bank and the clover landscaping project.

Moved by Council Member Kloc, seconded by Council Member Moore to approve the Mayoral appointment of Judith Mintz to the Housing Board of Appeals with a term to expire December 17, 2017. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Moore to approve the Mayoral appointment of Jay Gustin to the Housing Board of Appeals with a term to expire December 31, 2016. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Coulouris, seconded by Council Member Boensch to approve the Council reappointment of Carol Selby to the Public Libraries of Saginaw Board with a term to expire June 30, 2020. 8 ayes, 0 nays, 1 absent. Motion approved.

#### CONSIDERATION AND PASSING OF ORDINANCES

Moved by Council Member Coulouris, seconded by Council Member Moore to amend §12.33, "Saginaw Human Planning Commission" of Chapter 12, "Boards And Commissions" of Title I, "Administrative Code" of the City Of Saginaw Code of Ordinances, O-1. 8 ayes, 0 nays, 1 absent. Motion approved.

#### RESOLUTIONS

Moved by Council Member Boensch, seconded by Council Member Moore to adopt a resolution authorizing an Obsolete Property Rehabilitation Certificate for 124 S. Michigan Avenue. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Moore to adopt a resolution amending the City of Saginaw's Freedom of Information Act Policy. 8 ayes, 0 nays, 1 absent. Motion approved.

UNFINISHED BUSINESS

Moved by Council Member Moore, seconded by Council Member Fitzpatrick to respond to the Saginaw County Road Millage Steering Committee survey, in support of the proposed Saginaw County Road Millage. 8 ayes, 0 nays, 1 absent. Motion approved.

MOTIONS AND MISCELLANEOUS BUSINESS

Moved by Council Member Kloc, seconded by Council Member Boensch to adopt a resolution in opposition to House Bill 5232 and Senate Bill 0720 to amend the Michigan Local Historic Districts Act. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Fitzpatrick, seconded by Council Member Balls to adjourn the meeting at 9:07 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Janet Santos, CMMC/CMC/MMC  
City Clerk



**From:** Timothy Morales, City Manager

**Subject:** Amendment to the CDBG Agreement with Restoration Community Outreach for Funding FY 2015-2016

**Prepared by:** Leticia C. Trevino, CDBG Specialist

**Manager's Recommendation:**

I recommend an Amendment to the Community Development Block Grant (CDBG) Subrecipient Agreement with Restoration Community Outreach (RCO) in the amount of \$7,100. This amendment has been approved as to substance by the City Manager and form by the City Attorney. It is further recommended that the Mayor or his designee be authorized to execute this agreement on behalf of the City.

**Justification**

Council approved the original Agreement on June 22, 2015 in the amount of \$10,000 for updates to the facilities bathroom that would make it compliant with the Americans with Disabilities Act (ADA). The additional funds would bring the total contract amount to \$17,100. These funds will be used to combine two small bathrooms into one large handicap accessible bathroom. The Department of Housing and Urban Development (HUD) requires that all construction projects be in compliance with the ADA.

During the deconstruction process and concrete removal in the existing bathrooms, it was discovered that the project required the installation of additional plumbing pipes. The change in specifications for the project came with additional costs for materials and labor in the amount of \$7,100 bringing the total CDBG contract costs to \$17,100. All other terms and conditions of the original contract remain in full force and effect.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** I.T.I, Inc. Phone Maintenance Agreements  
**Prepared by:** Jeff Klopcic, Technical Services Department

**Manager's Recommendation:**

I recommend that the phone equipment maintenance agreements with I.T.I., Inc. be approved and that a purchase order be approved and issued to them in the amount of \$20,167.08. It is further recommended that the City Manager or his designee be authorized and directed to execute the eight maintenance agreements. These agreements were approved by the City Manager as to substance and the City Attorney as to form.

**Justification:**

The I.T.I Agreements cover the telephone equipment located at the City Hall, Public Services, Police Department, Maintenance & Service Water & Sewer Division and the Water and Waste Water Treatment Plants for a one-year period. The agreements cover all service under normal wear and tear including parts, labor and travel time. It also includes free user training, no charge for service related software updates, free loaner equipment and 24 hour, seven day service without paying any after-hour premium.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this payment are budgeted and available in the Technical Services, Information Services, Operating Services Account No. 658-1720-805.000.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Technical Services Air Conditioner Replacement  
**Prepared by:** Chris Seager, Technical Services

**Manager’s Recommendation:**

I recommend that the low bid received from Answer Heating and Cooling, Inc. be accepted and a purchase order in the amount of \$3,884.00 be issued to them for the purchase of a replacement air conditioning condenser unit for the City of Saginaw’s Technical Services – Information Services Department in City Hall.

**Justification:**

On March 29, 2016, the City received bids for the purchase of a replacement air conditioning condenser unit that had failed. This unit cools the Technical Services – Information Services employee work area in City Hall and also serves as a backup unit for the computer room air conditioner in case of failure.

Following is a tabulation of the bids received. Please note that the preference for local bidders calculation was applied and the results did not change.

	<u>Bid</u>
Answer Heating & Cooling, Inc. Freeland, MI	\$3,884.00
A.C Klopff, Inc. Saginaw, MI (In-City)	\$5,675.00
G.W. Heating & Air Conditioning Co, Inc. Saginaw, MI (In-City)	\$5,180.00
Hayes Mechanical Saginaw, MI (In-City)	\$4,651.95

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted and available in the Technical Services - Information Services Fund – General Repair Account No. 658-1720-930.000 for this purchase.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Office Depot Participation Agreement for Office Supplies  
**Prepared by:** Jim Nichols, Purchasing Officer

**Manager's Recommendation:**

I recommend the proposed Participation Agreement with Office Depot be approved for the purchase of Office supplies for all City departments through June 30, 2018. It is further recommended that the City Manager or his designee be authorized and directed to execute the agreement. This agreement has been approved by the City Manager as to substance and the City Attorney as to form.

**Justification:**

The City of Saginaw currently has an agreement with Office Max through the Oakland County Cooperative to provide services for various office supplies that was approved by Council on August 2, 2011. In November of 2013, Office Max and Office Depot merged and as a result the ordering system used by Office Max is being phased out in favor of the more user friendly system with Office Depot. The requested agreement to be signed is a requirement of Office Depot.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these purchases are budgeted in the various accounts of each department.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Tim Morales, City Manager  
**Subject:** Saginaw Police Department Flooring  
**Prepared by:** Sienna Rendon, Community Public Safety – Police

**Manager’s Recommendation:**

It is recommended that a purchase order be issued to O’Connor’s Carpet One of Saginaw, MI, in the amount of \$16,629.02 for the purchase of new flooring to be installed in various areas of the Saginaw Police Department at 612 Federal Avenue.

**Justification:**

On March 29, 2016 three (3) qualified vendors submitted bids in response to the City of Saginaw’s request for Proposal #1358-16 for flooring in various areas of the Saginaw Police Department.

The following is a tabulation of the bids received:

	<b>O’CONNOR’S CARPET ONE SAGINAW, MI (OUTSIDE CITY LIMITS) 5355 GRATIOT ROAD, 48638</b>	<b>NORTHEASTERN PAINT SAGINAW, MI (OUTSIDE CITY LIMITS)</b>	<b>WESTSIDE DECORATING SAGINAW, MI (WITHIN CITY LIMITS)</b>
<b>Roll Call Room, Hallway &amp; Back Entryway</b>	\$6,897.30	\$11,392.22	\$6,492.53
<b>Holding Room</b>	\$686.96	Included in above	\$721.39
<b>(2) Sergeant’s Offices</b>	\$1,058.60	Included in above	\$1,082.08
<b>Investigations Area</b>	\$3,548.16	Included in above	\$2,948.16
<b>Interview Room</b>	\$633.00	\$6,057.00	\$399.60
<b>Labor to Remove Existing</b>	\$600.00	\$0	\$703.08
<b>Labor to Install New</b>	\$3,205.00	\$0	\$5,083.39
<b>Total Cost</b>	<b>\$16,629.02</b>	\$17,449.22	\$18,035.03

New loose lay commercial LVT flooring, walk off carpet, all materials, all installation and labor excluding the moving of furniture prior, for the roll call room and back entryway, hallway, and two sergeants offices in which the floor is aged with holes and cracks beyond repair. Carpet will be installed in the Investigations area, which will include all materials, installation and labor as well.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Community Public Safety – Police – Police Building Management Division's Capital Outlay Less Than 5,000 Account No. 101-3514-971.000 in the amount of \$16,629.02.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Approval of Homeland Security Grant for Fingerprint System  
**Prepared by:** Sienna Rendon, Community Public Safety – Police

**Manager’s Recommendation:**

I recommend the approval of the grant award of \$3,271 from the 2014 State Homeland Security Grant to the Saginaw Police Department for the purchase of a DataWorks Plus Fingerprint Identification System (“Fingerprint System”).

It is also recommended that a budget adjustment be completed to increase General Fund Revenue’s Police Donations Account No (101-0000-674.009) from \$3,925 to \$7,196. This equates to a \$3,271 increase. To offset the increase in revenues, the Community Public Safety Police – Police Technical Services Division’s Capital less than \$5,000 Account No (101-3515-971.000) should be increased by the same.

**Justification:**

In the fall of 2015 the Saginaw Police Department submitted a grant request totaling \$3,271 to the Homeland Security Grant for the purchase of one DataWorks Plus Fingerprint Identification System that will give our officers the ability to obtain rapid and positive identification of the deceased and individuals suspected of lying about their identity to conceal criminal behavior. The fingerprint unit will be kept in the Sergeant’s vehicle at all times making it easily accessible to all patrolling officers. This system will greatly reduce the time and effort needed to identify individuals who victimize residents of the City. This will be the second unit acquired by the Saginaw Police. The other was granted to us by The 100 Club in January 2016.

On March 28, 2016, the Saginaw Police Department was notified that our grant request was approved. The total grant award will be for \$3,271 with no matching fund requirement by the City of Saginaw.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.



**From:** Tim Morales, City Manager  
**Subject:** Kay Communication Blanket Purchase Order Increase  
**Prepared by:** Sienna Rendon, Community Public Safety – Police

**Manager’s Recommendation:**

It is recommended that the blanket purchase order to Kay Communications (PO #496764 approved on June 22, 2015 in the amount of \$6,000 and increased by \$4,000, approved on November 2, 2015) of Saginaw, MI, be increased by \$1,000, for a new total of \$11,000, for in-car camera repairs and replacements for Saginaw Police Department new patrol vehicles.

**Justification:**

The SPD patrol vehicles are equipped with in-car cameras that need service and repair, oftentimes unexpectedly. These cameras are a vital component of our officers’ policing efforts and it is important that they are in working order and down time is limited when being serviced. We are experiencing an increase in repairs and movement due to new vehicles that have been purchased and will require new equipment.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Drug Forfeiture Fund’s Repairs & Replacements Account No. 264-3040-974.000.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager

**Subject:** Purchase Order Increase, Vehicle Collision Repair – Maintenance and Service

**Prepared by:** Don Riley, Public Services Department

**Manager’s Recommendation:**

I recommend that purchase order no. 498300 issued to Engel's Auto Body, Saginaw, Michigan, in the amount of \$2,347.94 be increased by \$1,060.70, for a new total of \$3,408.64, for repairs to Maintenance and Service Truck No. 57-0642.

**Justification:**

On February 8, 2016, Council approved repairs to Maintenance and Service Truck No. 57-0642, a 2013 Ford F350 with 19,317 miles involved in an accident on November 29, 2015, at 1701 S. Jefferson Avenue. The vehicle sustained damage to the front bumper and grill area. Upon dismantling the truck for repairs additional hidden damages were discovered, which required parts replacement and repair totaling \$1,060.70. The total repairs amount to less than the City's \$25,000 deductible; therefore, no reimbursement from the insurance company is warranted. These repairs are necessary in order to maintain the vehicle in a safe and operable condition.

The Purchase Order Number, Vendor, Estimate quote, and the recommended increase amount are as follows:

<u>PO#</u>	<u>Vendor</u>	<u>Original Estimate</u>	<u>Additional</u>	<u>Total Cost</u>
498300	Engel's Auto Body Saginaw, MI (out-city)	\$ 2,347.94	\$1,060.70	\$3,408.64

Engel's Auto Body meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Motor Pool Operation Fund – Garage Operations Division’s, Motor Vehicle Repairs Account No. 661-4481-931.000.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Blanket Purchase Order Increase – Garage Division  
**Prepared by:** Don Riley, Public Services Department

**Manager’s Recommendation:**

I recommend that the blanket purchase orders approved by Council for Fiscal Year 2016 and issued to each vendor listed below in the amount totaling \$91,000 be increased by \$43,000, for a new total amount of \$134,000, for various vehicle parts and supplies for the Garage Division.

**Justification:**

On July 6, 2015, the listed purchase orders below were approved to various vendors in various amounts totaling \$91,000. Due to the age of the fleet and the excessive mechanical failures, additional funds are needed to continue purchasing equipment manufacturer/distributor vehicle parts, supplies, and services to maintain the City’s fleet vehicles for Fiscal Year 2016. To issue individual purchase orders is costly and administratively time consuming. The Garage Division’s personnel will price quote parts and services and award purchases to the lowest and best vendor for each item. The original blanket purchase orders including the purchase order numbers, vendors, amounts, and the recommended increase amounts are as follows:

<b><u>PO Number</u></b>	<b><u>Vendor</u></b>	<b><u>Original PO Amount</u></b>	<b><u>Recommended Increase</u></b>	<b><u>New Total PO Amount</u></b>
497148	Bell Equipment Lake Orion, MI (out-city)	\$ 7,000	\$ 4,000	\$11,000
497134	Larry’s Auto Parts Saginaw, MI (in-city)	\$ 45,000	\$ 15,000	\$60,000
497170	Ritter Technologies Saginaw, MI (out-city)	\$ 4,000	\$ 4,000	\$ 8,000
497144	Tire Man Auto Service Bay City, MI (out-city)	\$ 30,000	\$ 18,000	\$48,000
497177	Wieland Truck Center Saginaw, MI (out-city)	\$ 5,000	\$ 2,000	\$7,000
	<b>Total</b>	<b><u>\$91,000</u></b>	<b><u>\$43,000</u></b>	<b><u>\$134,000</u></b>
	<b>Total Increase Requested</b>		<b><u>\$43,000</u></b>	

These vendors meet all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these purchases are budgeted in the Motor Pool Operation Fund - Garage Operations Division's, Motor Vehicle Supplies Account No. 661-4481-737.000, (\$43,000), and will be accounted for in the Motor Pool Operation Fund – Garage Division's - Inventory Account No. 661-0000-110.001.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** La Union Civica Mexicana Ojibway Island User Agreement  
**Prepared by:** Evelyn McGovern, Public Service Department

**Manager's Recommendation:**

I recommend approval of the Ojibway Island User Agreement between the City of Saginaw and La Union Civica Mexicana for the Cinco De Mayo Parade Festival scheduled on May 7, 2016. The Agreement is approved by the City Manager as to substance and the City Attorney as to form.

**Justification:**

On May 7, 2016, UCM will host its annual Cinco De Mayo Parade Festival on Ojibway Island. UCM will pay the City a flat fee of Seven Hundred Dollars and 00/100 (\$700.00), for the rental of Ojibway, due and payable 14 days before the event. The parties have further agreed that UCM will pay the City a minimum service fee of Two Hundred and Fifty Dollars and 00/100 (\$250.00) for ticket sales. Payment for this fee must be remitted to the City within fourteen (14) days before the event.

UCM has agreed to carry and name the City as an additional insured on its commercial general liability insurance policy, indemnify the City against any potential claims arising from the event, and otherwise comply with all applicable laws, rules and ordinances.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** MDOT Cost Agreement (16-5084) for S. Warren Ave. – ROW Division  
**Prepared by:** Beth London, Public Services Department

**Manager’s Recommendation:**

I recommend that the Michigan Department of Transportation (MDOT) Cost Agreement, Number 16-5084, for road reconstruction work on S. Warren Avenue from Millard Street to Genesee Avenue, be approved and that the Mayor or his designee be authorized to execute this agreement on behalf of the City of Saginaw. The Agreement has been approved by me as to substance and the City Attorney as to form. A resolution to approve the subject Agreement and authorize the Mayor to sign the Agreement on behalf of the City appears under the regular order of business.

**Justification:**

The proposed Cost Agreement with MDOT is for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements in the City of Saginaw:

Roadway reconstruction work on S. Warren Avenue from Millard Street to Genesee Avenue; including pavement removal, machine grading, aggregate base, drainage improvements, hot mix asphalt cold milling and resurfacing, concrete curb and gutter, sidewalk and ramp work, new water main installation; and all together with necessary related work.

The project cost is estimated to be \$694,400. The project cost shall be met in part by contributions by the Federal Government. Federal Surface Transportation Funds shall be applied to the eligible items of the project cost up to the lesser of (1) \$368,000, or (2) 81.85 percent, the normal Federal participation ratio for such funds. The balance of the project cost, after deduction of all Federal Funds, shall be paid by the City of Saginaw.

Federal Transportation Funds (STP) will pay \$368,000. The City’s estimated share is \$326,400. The City of Saginaw is responsible for any cost overruns in excess of \$694,400.

MDOT meets all the requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this project are budgeted and available in the FY 2016 Major Street Fund – Street Projects Division’s Construction Projects Account No. 202-4614-822.000 (\$28,000), Sewer Operations and Maintenance Fund – Surplus Division’s Construction

Projects Account No. 590-4840-822.000 (\$50,000), and Water Operations and Maintenance Fund – Surplus Division’s Construction Projects Account No. 591-4740-822.000 (\$125,000). Upon Council approval of the FY 2017 budget, funds will also be made available in the FY 2017 Major Street Fund – Street Projects Division’s Construction Projects Account No. 202-4614-822.000 (\$72,000), Sewer Operations and Maintenance Fund – Surplus Division’s Construction Projects Account No. 590-4840-822.000 (\$6,400), and Water Operations and Maintenance Fund – Surplus Division’s Construction Projects Account No. 591-4740-822.000 (\$45,000).

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

## MDOT Cost Agreement No. 16-5084 for S. Warren Avenue

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt the following resolution:

**WHEREAS:** Cost Agreement No. 16-5084 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to participate in agreeing to road reconstruction work in the City of Saginaw along S. Warren Avenue from Millard Street to Genesee Avenue; including pavement removal, machine grading, aggregate base, drainage improvements, hot mix asphalt cold milling and resurfacing, concrete curb and gutter, sidewalk and ramp work, new water main installation; and all together with necessary related work; and

**WHEREAS:** Cost Agreement No. 16-5084 has been approved by the City Manager as to substance and the City Attorney as to form;

**NOW, THEREFORE, BE IT RESOLVED,** that the Council for the City of Saginaw does hereby approve Cost Agreement No. 16-5084 submitted by the Michigan Department of Transportation and that the Mayor or his designee is authorized to execute this agreement on behalf of the City of Saginaw.

Ayes:  
Nays:  
Absent:  
Abstain:

## **RESOLUTION DECLARED ADOPTED**

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 11, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

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Janet Santos, CMMC/CMC/MMC  
City Clerk



**From:** Timothy Morales, City Manager  
**Subject:** Transfer of Jefferson Ave. Tower and Related Facilities Agreement  
**Prepared by:** Beth D. London, Public Services Department

**Manager's Recommendation:**

I recommend approval of the Agreement to Transfer Jefferson Avenue Tower and related facilities between the County of Saginaw, the Mosquito Abatement Commission and the City of Saginaw. This agreement transfers ownership of the tower and related facilities from the County and the Commission to the City. The Agreement has been approved by the City Manager as to substance and the City Attorney as to form.

**Justification:**

Saginaw County currently owns a communications tower located on City owned property at 1741 South Jefferson Avenue, along with appurtenances inclusive of a propane powered emergency generator and 120 gallon AG propane tank.

The City of Saginaw has paid Saginaw County, \$3,200 annually to utilize the tower for City of Saginaw antennae. Currently, the tower is used almost exclusively by the City of Saginaw equipment, with the exception of the Saginaw County Commission on Aging. Currently, the Saginaw County Commission on Aging pays Saginaw County \$1,600 annually for the use of the tower, and will continue this agreement with the City.

Since Saginaw County is no longer utilizing the tower, they would like to transfer the ownership of the tower along with maintenance and insurance of said tower to the City of Saginaw.

The estimated annual average maintenance costs associated with the tower include the following:

Electrical Cost Average	\$1,500.00
Propane for Backup Generator	\$ 400.00
Insurance	\$1,000.00
Maintenance (Retention Guy Wires, Strobe/Flash Tube Replacements, Painting, etc.)	\$1,600.00
<hr/>	
Total Average Annual Maintenance Cost:	\$4,500.00

Although the City will incur approximately \$4,500 in annual maintenance costs by taking over ownership of the tower, they will no longer be paying the County \$3,200 annually to attach to the tower. In addition, the City will receive \$1,600 annually from the Commission on Aging for their use of the tower, realizing an estimated net savings of \$300 annually.

In summary this tower is located on City property; the City has ownership of most of the equipment on the tower, with the exception of the Commission on Aging's equipment; the maintenance and insurance costs are offset by the rent revenue from the Commission on Aging and the elimination of City's rental expense to the County; and the tower transfer is a no cost transfer agreement.

Therefore, it is practical and in the City's best interest to approve and execute the Agreement to transfer Jefferson Avenue Tower and related facilities. Upon execution of said Agreement, the City and County will coordinate transfer of the tower's FCC Registration No. 0002740116 and Antenna Registration No. 1211766 to the City.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_  
to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Easement Agreement with Consumers Energy – ROW Division  
**Prepared by:** Beth D. London, Public Services Department

**Manager’s Recommendation:**

I recommend that the permanent easement agreement with Consumers Energy for property located at 612 Federal Avenue, the location of the Saginaw Police Department, be approved. The easement agreement has been approved by me as to substance and the City Attorney as to form. It is further recommended that the Mayor or his designee be authorized to sign the agreement on behalf of the City.

**Justification:**

The City received a request from Consumers Energy for an easement for the installation of underground electric lines, conduit, switch cabinets, transformers, and other equipment for transmitting and distributing electrical energy for customers served in the downtown area of the City of Saginaw. The equipment will be located at 612 Federal Avenue (the City of Saginaw Police Department), in green space on the S. Warren Avenue side of the property. This work is necessary to replace an electric duct along Federal Avenue, due to the upcoming roadway reconstruction work on South Warren Avenue between Millard Street and Genesee Avenue. This work must be done prior to the start of the S. Warren Avenue road reconstruction project. Currently, no space is available within the existing road right-of-way for the location of the equipment.

Consumers will indemnify, defend and hold harmless the City from liability claims. In addition, Consumers will repair any pavement, curb, sidewalk and surface areas that are disturbed in the construction of this project.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Dixon Engineering Proposal/Contract Agreement  
**Prepared by:** Paul Reinsch, Water and Wastewater

**Manager's Recommendation:**

I recommend approval of the Proposal/Contract Agreement from Dixon Engineering, Inc. and that a purchase order be issued to them in the amount of \$1,850.00 for inspection services for a 120,000 gallon legged elevated tank for the Water Treatment Division. The Proposal/Contract Agreement has been approved by the City Manager as to substance and by the City Attorney as to form.

**Justification:**

The steel elevated storage tank used for filter washing at the Water Treatment Plant is due for its maintenance inspection. This inspection is required on a periodic basis by the Michigan Department of Environmental Quality to insure proper maintenance of the tanks. Proposals for the inspection work were sought from the two qualified engineering firms in the state, Dixon Engineering and Nelson Tank and Engineering. Both of these firms are well known and respected in the industry. Following is a tabulation of the proposal amounts received:

Dixon Engineering Inc. Lake Odessa, MI	Total Proposal \$1,850.00
Nelson Tank Engineering and Consulting, Inc. Lansing, MI	\$1,900.00

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the Water Treatment Operations and Maintenance Fund, Treatment and Pumping Division's Engineering Services Account Number 591-4730-802-000.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Variable Frequency Drive (VFD) Pump Motor Controller Replacement  
**Prepared by:** Mike McGill, Water Treatment Division

**Manager's Recommendation:**

I recommend acceptance of the price quote and issuance of a purchase order to the sole source vendor, Carry Manufacturing Inc., Caro MI, the sole source vendor, for a total of \$3,260.00 for the purchase of a variable frequency drive (VFD) pump motor controller for the Water Treatment Division.

**Justification:**

The Water Treatment Plant received a price quote on March 22, 2016 for the supply of a 20 HP VFD pump motor controller from Carry Manufacturing, located in Caro, MI. Note: A new unit pump, motor, control and cable would cost more than approximately \$7,000.00.

The Water Plant currently has a Carry Manufacturing, Inc. stainless steel submersible water pump for the sole purpose of dewatering one of the "finished" water reservoirs at the Water Treatment Plant. With the purchase of an additional this VFD pump motor controller, this pump can be used to aid in the dewatering of "raw" water reservoirs. The VFD pump motor controller is being purchased directly from the pump manufacturer. The pump is still under warranty. This VFD pump motor controller is recommended by the pump manufacturer, and would prevent voiding of the warranty. The VFD pump motor controller is being purchased directly from the pump manufacturer.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 591-4730-974.000.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

## OBSOLETE PROPERTY REHABILITATION CERTIFICATE FOR PROPERTY AT 203 S. WASHINGTON AVENUE

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt the following resolution:

**WHEREAS:** under P.A. 146 of 2000, as amended, the City of Saginaw is a Qualified Local Government Unit eligible to establish one or more Obsolete Property Rehabilitation (OPRA) Districts and approve applications for Obsolete Property Rehabilitation Exemption Certificates; and

**WHEREAS:** the Saginaw City Council approved the formation of an OPRA District at 203 S. Washington Avenue, TAX ID 03-0106-00000, "the facility", on January 11, 2016, following a public hearing pursuant to Section 3 of P.A. 146 of 2000, as amended; and

**WHEREAS:** the taxable value of this exemption plus the aggregate taxable value of property already exempt does not exceed 5% of the total taxable value of the City of Saginaw; and

**WHEREAS:** the applicant, SVRC Industries, Inc., is not delinquent in any taxes related to the facility; and

**WHEREAS:** the applicant has provided all required items listed under the application instructions to the City of Saginaw; and

**WHEREAS:** the facility has been deemed obsolete by the City of Saginaw pursuant to Section 2(h) of P.A. 146 of 2000, as amended; and

**WHEREAS:** the application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility within the meaning of P.A. 146 of 2000, as amended, situated within an OPRA District; and

**WHEREAS:** the commencement of the rehabilitation of the facility did not occur before establishment of the Obsolete Property Rehabilitation District; and

**WHEREAS:** the facility is located within an Obsolete Property Rehabilitation District and its rehabilitation will constitute a rehabilitated facility pursuant to P.A. 146 of 2000, as amended; and

**WHEREAS:** the completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to revitalize an urban area; and

**WHEREAS:** the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by Section 2(1) of P.A. 146 of 2000, as amended; and

**WHEREAS:** the Council has on this date and earlier in this meeting afforded the applicant, the Assessor of the City of Saginaw, a representative of each affected taxing unit and the general public, an opportunity to be heard on the above-mentioned application for an OPRA Certificate at 203 S. Washington Avenue, as provided by

Section 4(2) of P.A. 146 of 2000, as amended, and the Council has given due consideration to all information presented at said hearing; and

**WHEREAS:** the City of Saginaw is stipulating that the applicant complete the rehabilitation by March 31, 2017; and

**WHEREAS:** the certificate shall be in effect for a period of twelve (12) years.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Saginaw hereby grants an Obsolete Property Rehabilitation Act Exemption Certificate, pursuant to Public Act 146 of 2000, as amended, for the eligible property legally described below located at 203 S. Washington Avenue, Saginaw, Michigan, for a period of twelve (12) years.

ASSESSOR'S FILE #: 03-0106-00000

LOTS 4, 5, 6, 7, 8 & 9, BLK 20, MAP OF THE CITY OF EAST SAGINAW, ALSO COMMONLY KNOWN AT HOYTS PLAT

Ayes:

Nays:

Absent:

Abstain:

## RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 11, 2016; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

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Janet Santos, CMMC/CMC/MMC  
City Clerk