

REVISED COUNCIL AGENDA

March 6, 2017 6:30 p.m.

Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Saginaw Future Update.

CONSENT AGENDA:

1. Approve the minutes from the February 20, 2017 regular Council meeting.
2. Approve the amendments to the FY 2017 Approved Budget to recognize any changes that have occurred during the February period.
3. Approve the auditing contract extension with Yeo & Yeo, CPAs & Business Consultants, for a five year period in an amount not to exceed \$286,500.
4. Approve the agreement with Sentinel Technologies, Inc. and issue a purchase order for \$16,624 to replace the current Cisco Firewall and network security enhancements for the City of Saginaw.
5. Approve ratification of emergency purchase order no. 500430 to Spence Brothers for \$212,873 for emergency repairs to 124/126 N. Washington Avenue.
6. Approve ratification of emergency purchase order no. 500664 to Diesel Truck Sales and Service for \$2,500.06 for repairs to Streets Forestry truck no. 53-0846.
7. Approve a purchase order to Todd Wenzel Buick GMC, for \$28,758.55 for a 2017 GMC Sierra 3500 Cab and Chassis for the Motor Pool Division.
8. Approve a purchase order to Morton Salt, Inc. for \$119,325 for 2,500 tons of back-up salt delivery for FY 2017 for the Public Service Department.

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9. Approve a purchase order to Snap-On Industrial, a sole source, for \$7,946.36 for the purchase of a Pro-link Ultra starter kit and additional needed software for the Motor Pool Division.
10. Adopt the Resolution to approve Cost Agreement No. 17-5035 with the Michigan Department of Transportation for road rehabilitation work on Williamson Street from Thayer Street to Treanor Street.
11. Adopt the Resolution to approve Cost Agreement No. 17-5039 with the Michigan Department of Transportation for road rehabilitation work on Veterans Memorial Parkway from Wadsworth Street to Washington Avenue (M-13).
12. Approve a purchase order to Berger Chevrolet, Inc., at State bid pricing, for \$76,679 for three fully equipped 2016 Chevrolet Impala Police Patrol vehicles.
13. Approve a purchase order to Anderson Radio for \$3,833.60 for four Motorola Radios for the Maintenance and Services Division.
14. Approve the contract agreement with Pumford Construction, Inc. for \$37,533 for repairs at the Brady Hill Cemetery entrance fence and wall.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales, City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, FEBRUARY 20, 2017, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: John Milne, Demond Tibbs, Brenda Moore, Clint Bryant, Michael Balls, John Humphreys, and Dennis Browning: 7. Council Members absent: Annie Boensch, and Floyd Kloc: 2.

ANNOUNCEMENTS

City Clerk Janet Santos announced that a revised agenda has been distributed that adds resolution #5 regarding a SAFER Grant application.

Mayor Browning presented a proclamation to Hayes Specialties Corporation for 50 years of business in Saginaw. Jim Hayes and family members accepted with gratitude.

Mayor Browning presented a certificate of recognition to Howard Revard for receiving the International Brotherhood of Electrical Workers' Apprentice of the Year Award. Mr. Revard accepted with gratitude.

PUBLIC HEARINGS

Clerk Santos announced the public hearing regarding the 2017 Single Lot Special Assessment Tax Roll. Mayor Browning called for public comments three times. No comments were given.

Moved by Council Member Balls, seconded by Council Member Moore to close the public hearing. 7 ayes, 0 nays, 2 absent. Motion approved.

Clerk Santos announced the public hearing for the 2017-18 Community Development Block Grant Program, Emergency Solutions Grant (ESG) Program, and HOME Investment Partnership Program. Mayor Browning called for public comments. Hazel Moore, Human Planning Commission Chairperson spoke in favor of the recommendations submitted to the City Manager. Mayor Browning called for public comments again. Favorable comments were received from the following: Michelle McGregor, Glendorah Lawrence, Mary Ellen Johnson, John Vowell, Shontaye Bibbs, and Pastor Larry Camel.

Moved by Council Member Bryant, seconded by Council Member Moore to close the public hearing. 7 ayes, 0 nays, 2 absent. Motion approved.

PERSONAL APPEARANCES

The following personal appearances addressed Council: Trisha Baker, Tamara Kilda, Kathy Gonzales, Nyesha Clark-Young, Alexis Ervin, Natalijia Thomas, Melba Baldwin, Margie Dallas, Alexis Thomas, Stephanie Cureton, Willie Haynes, Dalia Smith, Wes Banning, and Mark Oberschmidt.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Tibbs, Milne, Humphreys,

Balls, Bryant, Moore, and Mayor Browning.

REPORTS FROM CITY MANAGER

Management Update

City Manager Tim Morales provided updates on events and various City projects. Manager Morales informed Council on the changes to the SAFER grant program.

CONSENT AGENDA:

1. Approve the February 6, 2017 regular council meeting minutes.
2. Receive and file Petition 17-06 from the Friends of the Public Libraries of Saginaw to be recognized as a nonprofit organization for purposes of obtaining a charitable gaming license.
3. Approve the Community Development Block Grant Subrecipient Agreement with the Saginaw County Community Action Committee, Inc. (CAC) for \$215,582 for the CAC's Elderly and Disabled Program.
4. Approve the amendment to the license agreement with the Saginaw School District for the property at 1920 N. Niagara.
5. Approve the contract with Consumers Energy in an amount not to exceed \$375,420 for the design and build of a 1,000 kW back-up generator system to provide emergency power for the Weiss Retention and Treatment Basin.
6. Approve a purchase order to Hydrodynamics, Inc., a sole source, for \$26,675.42 for parts to rebuild Raw Sewage Pump No. 1 at the Wastewater Treatment Division.
7. Approve a purchase order to Thomas Scientific for \$13,629.86 for a laboratory grade glassware cleaner/sterilizer for the Wastewater Treatment Division.

Moved by Council Member Bryant, seconded by Council Member Humphreys to approve consent agenda items 1 through 7 as presented. 7 ayes, 0 nays, 2 absent. Motion approved.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Council Member Humphreys reported that the Riverfront Development Commission's 2017 "Art & About" event will feature artist David Zinn.

Council Member Bryant reported that the Planning Commission is hosting a Riverfront Design meeting on February 28, 2017 at the Hoyt Public Library.

Mayor Browning reported that STARS is working to implement a ride to work program, increase the fleet, and to increase the number of routes from eight to eleven.

Moved by Council Member Bryant, seconded by Council Member Moore to approve the following:

- Mayoral appointment of Peter Tyson to the Saginaw Housing Commission with a term to expire September 30, 2017.
- Mayoral reappointment of Jay Gustin to the Housing Board of Appeals with a term to expire December 31, 2018.

- City Manager reappointment of David Small to the Electrical Appeals Board with a term to expire December 31, 2019.

7 ayes, 0 nays, 2 absent. Motion approved.

CONSIDERATION AND PASSING OF ORDINANCES

Moved by Council Member Moore, seconded by Council Member Milne to adopt an ordinance to amend Chapter 94, "Nuisances: Health and Safety," of Title IX, "General Regulations," of the City of Saginaw Code of Ordinances, O-1. 7 ayes, 0 nays, 2 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Bryant, seconded by Council Member Moore to adopt the resolution approving the HOME Program Submission Program for 2017-2018. 7 ayes, 0 nays, 2 absent. Motion approved.

Moved by Council Member Moore, seconded by Council Member Bryant to adopt the resolution approving the HOMELESS Assistance Program Emergency Solutions Grant Submission Program for 2017-2018. 7 ayes, 0 nays, 2 absent. Motion approved.

Moved by Council Member Milne, seconded by Council Member Moore to adopt the resolution approving the Community Development Block Grant Program Submission Program Year for 2017-2018. 7 ayes, 0 nays, 2 absent. Motion approved.

Moved by Council Member Moore, seconded by Council Member Bryant to adopt the resolution to recognize the Friends of the Public Libraries of Saginaw as a non-profit organization for the purpose of obtaining a charitable gaming license. 7 ayes, 0 nays, 2 absent. Motion approved.

Moved by Council Member Moore, seconded by Council Member Bryant to adopt the resolution to support and commit to the long-term obligations and maintaining staffing levels for the SAFER Grant. A short discussion was held. 7 ayes, 0 nays, 2 absent. Motion approved.

UNFINISHED BUSINESS

Moved by Council Member Bryant, seconded by Council member Moore to adopt the resolution to maintain Saginaw High School and Loomis Academy. 7 ayes, 0 nays, 2 absent. Motion approved.

Moved by Council Member Balls, seconded by Council Member Tibbs to adopt the resolution in opposition of Halfway Houses in certain residential areas. Discussion was held.

Moved by Council Member Humphreys, seconded by Council Member Balls to postpone the resolution until the next regular meeting for wordsmithing. 0 ayes, 7 nays, 2 absent. Motion denied.

Moved by Council Member Humphreys, seconded by Council Member Moore to amend the main motion by changing the third whereas to read as "**WHEREAS:** there has been a proliferation of federal halfway houses, and State of Michigan Department of Correction halfway and transitional houses in the single family and other residential neighborhoods of the City of Saginaw; and." 7 ayes, 0 nays, 2 absent. Motion approved.

Mayor Browning called for the vote on the main motion to adopt the resolution as amended. 7 ayes, 0 nays, 2 absent. Motion approved.

MOTIONS AND MISCELLANEOUS BUSINESS

Mayor Browning announced that a special committee consisting of the Mayor and Council Members Humphreys, Bryant, and Moore to work on uniformity of City messages.

ADJOURNMENT

Moved by Council Member Balls, seconded by Council Member Moore to adjourn the meeting at 9:07 p.m. 7 ayes, 0 nays, 2 absent. Motion approved.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: 2016/2017 February Budget Adjustment
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

It is recommended that the 2016/2017 Approved Budget for the listed funds be amended. This adjustment is required to recognize any errors, omissions, or changes that have occurred in February.

Justification:

The 2016/2017 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2017 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's previous month's analysis, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by \$8,196 from \$32,263,395 to \$32,271,591.

- In December 8, 2016, the City received a wire from the Department of Justice Treasury in the amount of \$1,130 for Community Public Safety – Police Bullet Proof Vest Grant. These funds are currently recognized in the General Fund Revenues' Other Federal Grants Account No. (101-0000-501.027). To offset this increase in revenues will be the same increase in the Community Public Safety – Police, Police Building Maintenance Division's Clothing Supplies Account No. (101-3514-728.000) by the same amount.
- A budget adjustment has been requested to recognize funds already received in the General Fund Revenues' Sale of Property – Police for FY 2016 in the amount of \$4,844 for the current year's budget. These funds will be recognized in the General Fund's Use of Fund Equity Account No. (101-0000-989.000) for they were restricted for the Community Public Safety (CPS) - Police at the close of FY 2016. Additionally, CPS – Police has also received, this year, \$2,222 in General Fund Revenues' Sale of Property - Police Account No. (101-0000-673.007), this adjustment will recognize these new funds. To offset the increase to revenues will be an increase to Other General Fund Expenditures – Operating Transfers to Local Law Enforcement Account No. (101-9660-999.263) in the same amount. This transfer will assist in purchasing three patrol vehicles.

The Major Street Fund (202) will reflect a net zero change. This fund's budget will remain at \$7,268,463. The State Grant Account No. (202-0000-539.000) will be reduced in the amount of \$179,811 due to the fact that the extra Act 51 allocations were recognized in FY 2016 instead of FY 2017. To offset the reduction in the Major Street Revenue's State Grant account will be an increase to the Major Street Fund's Use of Fund Equity (202-0000-989.000) by the same amount.

The Department of Justice – JAG Fund (263) should be increased from \$44,452 to \$51,518. This represents a \$7,066 increase. This increase is to recognize the Sale of Property - Police from FY 2016 \$4,844 and FY 2017 \$2,222. These funds have been recognized in the General Fund and will be transferred to the JAG Fund. To offset this increase in revenues will be an increase to the JAG 2016 Division's Vehicles Account No. (263-3335-982.000) by the same amount. These funds will assist in the purchase of three patrol vehicles.

The Drug Forfeiture Fund (264) should be increased from \$127,956 to \$153,118, which represents a \$25,162 increase. The purpose of this increase is to recognize the Sale of Property Items Account No. (264-0000-673.003) in the amount of \$2,047, Sale of Firearms Account No. (264-0000-673.005) in the amount of \$2,475. In addition, the previous fiscal year the Community Public Safety - Police received funds for the sale of property and firearms. These funds will be appropriate to assist in the purchase of three police vehicles. Therefore, the Use of Fund Equity Account No. (264-0000-989.000) will be increased from \$60,456 to \$81,096, which represents a \$20,640 increase. To offset the increase in revenues will be an increase to this fund's Vehicles Account No. (264-3040-982.000) by the same amount.

The Motor Pool Operations Fund (661) should be increased from \$2,075,676 to \$2,106,063. This represents a \$30,387 increase. This increase is to recognize the sale of equipment on Gov. Deals during the months of January and February. To offset the increase in revenues will be an increase to the Motor Pool Operations Fund – Garage Operations Division's Motor Vehicle Supplies Account No (661-4481-737.000) by the same amount.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Yeo & Yeo, CPAs & Business Consultants - Auditing Contract
Prepared by: Debbie Powell, Assistant to the City Manager

Manager's Recommendation:

I recommend approval of an extension to the auditing contract with Yeo & Yeo, CPAs & Business Consultants, for audit services for fiscal years ending June 30, 2017 through June 30, 2021 in an amount not to exceed \$286,500 for the five year period. Yeo & Yeo will be paid according to the following schedule: FY 2017 - \$53,700, FY 2018 - \$55,500, FY 2019 - \$57,300, FY 2020 - \$59,100, and FY 2021 - \$60,900. It is further recommended that purchase orders be approved and issued in the amounts stated above during the respective fiscal years, and that the City Manager or his designee be authorized to sign the contract. The contract has been approved by me as to substance and by the City Attorney as to form.

Justification:

City staff performed an extensive review to select Yeo & Yeo as the auditors in 2011. The process involved requests for proposals, presentations by audit firms, and interviews of principal partners that would be assigned to the project. Yeo and Yeo was selected over the city's long term auditor, as well as two other firms, due to their exemplary proposal, number of staff assigned to the project, and significant cost savings to the city. The firm has performed well, is thorough in their analysis, and reviews items for various areas of the city which were not analyzed in previous years.

Since the city has been pleased with the firm's performance, the City Manager met with representatives from Yeo & Yeo and requested a proposal for an extension of their contract. Yeo & Yeo will provide the same services, and proposed fees with nominal increases similar to the previous fee schedule. For purposes of comparison, the annual audit fee in 2011, prior to Yeo & Yeo being awarded the contract, was \$61,900. The FY 2021 fee will be less than the 2011 fee (\$60,900).

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are available in the General Fund - Department of Fiscal Services - Controller Division's Professional Services account No. 101-1741-801.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Replacement of Cisco Firewall
Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend approval of the agreement with Sentinel Technologies, Inc. and a purchase order be issued in the amount of \$16,624 to replace the current Cisco Firewall and network security enhancements for the City of Saginaw. It is further recommended that the City Manager or his designee be authorized and directed to execute the agreement. The agreement was approved by the City Manager as to substance and the City Attorney as to form.

Justification:

Security for the City of Saginaw's data and network are critical and the threats to network security are increasing. The current Cisco firewall was purchased in December 2010 and is nearing its product lifecycle and will soon no longer be able to be covered. The replacement Cisco firewall implements Unified Threat Management (UTM) services which includes Intrusion Prevention System, Advanced Malware Protection and Application Visibility and Control as well as allowing greater throughput and capacity for faster Internet connections. The Firewall purchase includes hardware\software maintenance for three (3) years, licensing, installation and training.

This purchase is utilizing the State of Michigan (MIDEAL) - National Association of State Procurement Officials Value Point (NASPO) discount pricing and service agreement with Cisco Systems, Inc. in which Sentinel Technologies, Inc. is an Authorized Reseller under this agreement.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this Purchase Order are available in the Technical Services - Information Services Fund - Operating Services Account No. 658-1720-805.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager Ratification for Emergency

Subject: Emergency Repairs to 124/126 N. Washington Ave.

Prepared by: John C. Stemple, Chief Inspector

Manager's Recommendation:

I recommend ratification for of purchase order no. 500430 to Spence Brothers, for the emergency repairs to 124/126 N. Washington Ave, in the amount of \$212,873.

Justification:

On May 16, 2016 the Saginaw Fire Department responded to a call which indicated that the wall of the building located at 124/126 N. Washington Ave. Inspections Department personnel responded at the request of the Fire Department. Upon arrival and inspection the entire rear wall of the building was found to have had collapsed into the WNEM employee parking lot. This collapse created a significant hazard for adjacent property owners as well as those utilizing the WNEM lot.

As a result Kibbe Engineering was contacted to provide the City of Saginaw with professional engineering services to assist with determining the immediate steps required to eliminate the risk to the public. Kibbe Engineering along with assistance from Braddock Demolition and Hauling removed demolition debris, removed building materials that had the immediate potential to fall, as well as the constructed a temporary wall to prevent access to the building.

On May 24, 2016 the owner of the building was put on notice to, among other things, make the building safe or demolish it immediately. The owner took no action.

Kibbe Engineering has provided the City of Saginaw with ongoing monitoring which has revealed that there was the potential for additional collapse as portions of the roof structure that were no longer supported continued to sag further, again presenting a reoccurrence of an immediate hazard to public safety.

Due to the imminent danger that this building posed to the general public the City of Saginaw took immediate steps utilizing the services of Spence Brothers Construction company to remove all portions of the building that were unstable as well as constructing and re-supporting building structural elements that were damaged due to the collapse and otherwise have made the building safe. The cost of these improvements are \$212,873.00.

On November 1, 2016, the City Council was informed of the circumstances related to this situation. John Stemple, Chief Inspector presented the results of investigative work completed by Kibbe Engineering. This work revealed that the most cost effective

means to abate the hazardous situation was to construct a new wall versus demolishing the entire building which would have proven more complicated as well as more costly.

Spence Brothers meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the General Fund – Office of Inspections and Neighborhood Services - Inspection Division's Construction Projects Account No. 101-3865-822.000 for FY 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase – Forestry Truck Repair, ROW Division
Prepared by: Don Riley, Public Services Department

Manager’s Recommendation:

I recommend ratification for emergency purchase order No. 500664 that was issued to Diesel Truck Sales and Service, Saginaw, Michigan, on February 23, 2017 and that payment in the amount of \$2,500.06 be made to them for repairs to Streets Forestry truck No. 53-0846.

Justification:

On February 17, 2017, Streets truck No. 53-0846, a 2003 Chevrolet C7500 Forestry Hi-Ranger truck with 39,828 miles was taken to Diesel Truck Sales and Service for diagnosis of a no-start issue. It has been diagnosed that the Heui fuel injection pump is not building oil pressure to operate the fuel injectors, this diagnosis and repair is estimated to cost \$2,500.06. This Forestry truck is a front line piece of equipment used daily for tree trimming & removals it is required in emergency situations for storm damage clean up, trimmings and removals. These repairs were necessary in order to maintain the vehicle in a safe and operable condition. This vehicle was taken to Diesel Truck Sales and Service for diagnosis based on a history of quality repairs and service, and our experience with this vender has shown that we can get this vehicle back in service more quickly by having this repair completed there. Diesel Truck Sales and Service is a local qualified vendor for this type of repair.

Diesel Truck Sales and Service meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Motor Pool Operation Fund – Garage Operations Division’s, Motor Vehicle Repairs Account No. 661-4481-931.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Replacement Service Truck – Motor Pool Division

Prepared by: Don Riley, Public Services Department

Manager’s Recommendation:

I recommend that a purchase order be approved and issued to Todd Wenzel Buick GMC, Westland, MI at the State bid price in the amount of \$28,758.55 for the purchase of a 2017 GMC Sierra 3500 Cab and Chassis for the Motor Pool Division.

Justification:

The Motor Pool Division has budgeted in fiscal year 2017 to replace a 1990 Chevrolet service truck with over 76,000 miles. This unit has extensive rust, wear, and fatigue to the body and frame, a failed transmission, along with other mechanical issues that make this vehicle expensive to maintain in a useable condition. Operating efficiency, operator safety, and loss of productivity due to down time are also contributing factors to the need to replace this vehicle. Additional required equipment such as the service body, power unit, crane and other accessories to enable jump starting, welding, lifting, power tool operation and many other capabilities in order to better serve the division’s service call needs will be transferred, purchased separately, or contracted through State Bid vendors as needed and added to the new unit when it arrives. The existing unit will be sold on the internet bid site GovDeals.com and this vehicle will be purchased using State bid pricing.

Todd Wenzel Buick GMC meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Motor Pool Operation Fund – Garage Operations Division’s, Vehicles Account No. 661-4481-982.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Back-Up Salt Delivery for Streets FY 2017 – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager’s Recommendation:

I recommend that the bid from Morton Salt, Inc. of Chicago, Illinois be accepted at the State bid price, and that a purchase order be approved and issued to them in the amount of \$119,325 for 2,500 tons of back-up salt delivery for FY 2017.

Justification:

On April 18, 1977, City Council approved a cooperative purchasing agreement with the State of Michigan, which allows the City to purchase material and equipment at State bid pricing. The City has used this agreement to purchase road salt for ice control in the past. In March of 2016, the City placed an order for 2,500 tons of back-up road salt for this winter.

Morton Salt, Inc. of Chicago, Illinois was the low bidder on the State bid at \$47.73 per ton. This price per ton includes the salt, weighing and loading, handling and the truck freight charges. The unit price of salt in February 2016 was \$60.04 per ton for a bulk shipment of 1,750 tons. This season’s unit cost represents a decrease of 21%

Morton Salt, Inc. meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Major Streets Fund – Winter Maintenance Division’s, Street and Road Materials Account No. 202-4655-743.000 (\$47,730.00), Local Streets Fund – Winter Maintenance Division’s, Street and Road Materials Account No. 203-4655-743.000 (\$17,898.75), and Major Streets Fund - State Winter Maintenance Division’s, Street and Road Materials Account No. 202-4692-743.000 (\$53,696.25).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Purchase Heavy Truck Diagnostic Scan Tool - Motor Pool Division

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Snap-On Industrial of Saginaw, MI, the local franchise sole source vendor for this area, in the amount of \$7,946.36 for the purchase of a Pro-link Ultra starter kit and additional needed software for the Motor Pool Division.

Justification:

The Motor Pool Division is purchasing a heavy truck diagnostic scan tool. Due to the many recent purchases of updated trucks, equipment and vehicles all of which are heavily dependent upon computer systems to operate within the required lower emissions and higher efficiency standards, the Motor Pool garage has an increased need for updated diagnostic equipment. We have researched and concluded that the Pro-Link Ultra unit from Snap-On Incorporated will best fill our need for a well-supported versatile Heavy duty truck diagnostic scan tool. Snap-On Industrial of Saginaw, MI is the local franchise sole source vendor for this manufacturer for this area. This unit will be used to aid in the efficient diagnosis and repair of many the City's fleet of over 320 motorized vehicles and pieces of equipment.

Snap-On Industrial meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Motor Pool Operation Fund – Garage Operations Division's, Shop Equipment Account No. 661-4481-979.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: MDOT Cost Agreement (17-5035) for Williamson St – ROW Division
Prepared by: Beth London, Public Services Department

Manager’s Recommendation:

I recommend that the Michigan Department of Transportation (MDOT) Cost Agreement, Number 17-5035, for road rehabilitation work on Williamson Street from Thayer Street to Treanor Street, be approved and that the Mayor or his designee be authorized to execute this agreement on behalf of the City of Saginaw. The Agreement has been approved by me as to substance and the City Attorney as to form. A resolution to approve the subject Agreement and authorize the Mayor to sign the Agreement and all related documents on behalf of the City appears under the regular order of business.

Justification:

The proposed Cost Agreement with MDOT is for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements in the City of Saginaw:

Part A – Federal Participation: Hot mix asphalt surfacing work along Williamson Street from Thayer Street to Treanor Street; including pavement removal, machine grading, subbase, aggregate base, drainage improvement, concrete pavement repair, concrete curb and gutter, and concrete sidewalk and ramp work; and all together with necessary related work.

Part B – No Federal Participation: Water main and sanitary sewer installation work within the limits as described in Part A; and all together with necessary related work.

The project cost is estimated to be \$2,126,500. The estimated cost of Part A of the project is \$1,434,600 and shall be met in part by Federal Surface Transportation Urban Local Funds (Federal STUL Funds). Federal STUL Funds shall be applied to the Part A portion of the project cost up to the lesser of (1) \$1,050,000 or (2) 81.85 percent, the normal Federal participation ratio for such funds. The balance of the Part A project costs, after deduction of all Federal STUL Funds shall be paid by the City of Saginaw. In summary, Federal STUL Funds will pay for \$1,050,000 of the Part A project costs. The City’s estimated share of the Part A costs is \$384,600.

The estimated project cost for Part B is \$691,900. Part B work is not eligible for federal funds and all costs associated with Part B are the responsibility of the City. Therefore, the City cost obligation for this project is \$1,076,500 of the estimated total project cost of \$2,126,500. The City is also responsible for any cost overruns.

MDOT meets all the requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this project are budgeted and available in the FY 2017 Sewer Operations and Maintenance Fund – Surplus Division’s Construction Projects Account No. 590-4840-822.000 (\$220,000), and Water Operations and Maintenance Fund – Surplus Division’s Construction Projects Account No. 591-4740-822.000 (\$450,000). Upon Council approval of the FY 2018 budget, funds will also be made available in the FY 2018 Major Street Fund – Street Projects Division’s Construction Projects Account No. 202-4614-822.000 (\$256,874), and Water Operations and Maintenance Fund – Surplus Division’s Construction Projects Account No. 591-4740-822.000 (\$149,626).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

MDOT Cost Agreement No. 17-5035

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Cost Agreement No. 17-5035 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to participate in agreeing to road rehabilitation construction work in the City of Saginaw along Williamson Street from Thayer Street to Treanor Street; including hot mix asphalt resurfacing, pavement removal, machine grading, subbase, aggregate base, drainage improvement, concrete pavement repairs, concrete curb and gutter, concrete sidewalk and ramp work, sanitary sewer and water main work; and all together with necessary related work; and

WHEREAS: Cost Agreement No. 17-5035 has been approved by the City Manager as to substance and the City Attorney as to form;

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve Cost Agreement No. 17-5035 submitted by the Michigan Department of Transportation and that the Mayor or his designee is authorized to execute this agreement and all related documents behalf of the City of Saginaw.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 6, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: MDOT Cost Agreement (17-5039) for Vets Parkway – ROW Division
Prepared by: Beth London, Public Services Department

Manager’s Recommendation:

I recommend that the Michigan Department of Transportation (MDOT) Cost Agreement, Number 17-5039, for road rehabilitation work on Veterans Memorial Parkway from Wadsworth Street to Washington Avenue (M-13), be approved and that the Mayor or his designee be authorized to execute this agreement on behalf of the City of Saginaw. The Agreement has been approved by me as to substance and the City Attorney as to form. A resolution to approve the subject Agreement and authorize the Mayor to sign the Agreement and all related documents on behalf of the City appears under the regular order of business.

Justification:

The proposed Cost Agreement with MDOT is for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements in the City of Saginaw:

Part A – Federal Participation: Concrete pavement repair along Veterans Memorial Parkway from Wadsworth Street to McGill Street and along Veterans Memorial Parkway from Needham Street to Washington Avenue (M-13); including drainage improvements and concrete sidewalk and ramp work; and all together with necessary related work.

Part B – No Federal Participation: Water main installation work within the limits as described in Part A; and all together with necessary related work.

Part C – State Participation: Hot mix asphalt cold milling and resurfacing work along Veterans Memorial Parkway from McGill Street to Needham Street; including drainage improvements, concrete curb and gutter, concrete sidewalk and ramp work, and guardrail installation work; and all together with necessary related work.

The total project cost is estimated to be \$1,489,900. The estimated cost of Part A of the project is \$814,500 and shall be met in part by Federal Surface Transportation Urban Local funds (Federal STUL funds). Federal STUL funds shall be applied to the Part A portion of the project cost up to the lesser of (1) \$346,000 or (2) 81.85 percent, the normal Federal participation ratio for such funds. The balance of the Part A project costs, after deduction of all Federal STUL funds shall be paid by the City of Saginaw. In

summary, Federal STUL Funds will pay for \$346,000 of the Part A project costs. The City's estimated share of the Part A costs is \$468,500.

The estimated project cost for Part B is \$141,500. Part B work is not eligible for federal or state funds and all costs associated with Part B are the responsibility of the City.

The estimated cost of Part C of the project is \$533,900 and shall be met in part by a State Transportation Economic Development Category F Grant (State TEDF funds). State TEDF funds shall be applied to the Part C portion of the project cost up to the lesser of (1) \$259,658 or (2) 70.0 percent of the Total Part C costs. The balance of the Part C project costs, after deduction of State TEDF funds shall be paid by the City. In summary, State TEDF funds will pay for \$259,658 of the Part C project costs. The City's estimated share of the Part C costs is \$274,242.

The City's total cost obligation for this project is \$884,242 of the estimated total project cost of \$1,489,900. The City is also responsible for any cost overruns.

MDOT meets all the requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this project are budgeted and available in the FY 2017 Major Street Fund – Street Projects Division's Street Resurfacing Account No. 202-4614-821.000 (\$65,000), and Sewer Operations and Maintenance Fund – Surplus Division's Construction Projects Account No. 590-4840-822.000 (\$100,000). Upon Council approval of the FY 2018 budget, funds will also be made available in the FY2018 Major Street Fund – Street Projects Division's Street Resurfacing Account No. 202-4614-821.000 (\$469,242), Sewer Operations and Maintenance Fund – Surplus Division's Construction Projects Account No. 590-4840-822.000 (\$50,000) and Water Operations and Maintenance Fund – Surplus Division's Construction Projects Account No. 591-4740-822.000 (\$200,000).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

MDOT Cost Agreement No. 17-5039

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Cost Agreement No. 17-5039 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to participate in agreeing to road rehabilitation construction work in the City of Saginaw along Veterans Memorial Parkway from Wadsworth Street to McGill Street and from Needham Street to Washington Avenue (M-13); including concrete pavement repair, drainage improvements, concrete sidewalk and ramp work, and water main work; and along Veterans Memorial Parkway from McGill Street to Needham Street; including hot mix asphalt cold milling and resurfacing, drainage improvements, concrete curb and gutter, concrete sidewalk and ramp work, and guardrail installation; and all together with necessary related work; and

WHEREAS: Cost Agreement No. 17-5039 has been approved by the City Manager as to substance and the City Attorney as to form;

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve Cost Agreement No. 17-5039 submitted by the Michigan Department of Transportation and that the Mayor or his designee is authorized to execute this agreement and all related documents on behalf of the City of Saginaw.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 6, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Replacement Police Patrol Vehicles - Police Department
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend that the bid from Berger Chevrolet, Inc., Grand Rapids, Michigan, be accepted using the State bid prices and that a purchase order be issued to them in the amount of \$76,679.00 for the purchase of three (3) fully equipped 2016 Chevrolet Impala Police Patrol vehicles.

Justification:

The Saginaw Police Department will be replacing three (3) patrol vehicles originally scheduled for replacement in 2014, 2015 and 2017, which have recently sustained collision damages requiring repairs that exceed the current value of these high mileage vehicles at 100,000 to 111,000 miles each. These units will be replaced with three (3) new fully equipped 2016 Chevrolet Impala Police Patrol vehicles at a cost of \$25,559.67 each. This model of Police sedan has been discontinued for the 2017 model year which has left us with only considerably more expensive options; however, these three 2016 model year units had been ordered for a dealer's stock and to our advantage are still available for purchase. Pursuant to the State bid pricing Berger Chevrolet, Inc. will contract with Kay Communication, LLC of Saginaw, MI (out-city) to completely outfit the vehicles with the necessary emergency equipment. Berger Chevrolet, Inc. was awarded the MiDEAL State bid contract to provide these vehicles for all Police agencies in the State of Michigan.

Berger Chevrolet, Inc. meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these vehicles are budgeted in the Department of Justice (DOJ) Fund - JAG 2016 Division's Vehicles Account No. 263-3335-982.000 in the amount of \$51,517 and the Drug Forfeiture Fund's Vehicles Account No. 264-3040-982.000 in the amount of \$25,162.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Radio Equipment Purchase – ROW Division
Prepared by: Beth London, Public Services Department

Manager’s Recommendation:

I recommend that the quote from Anderson Radio, Bay City, MI be accepted at the State of Michigan bid price, and that a purchase order be approved and issued to them in the amount of \$3,833.60 for the purchase of 4 Motorola radios.

Justification:

On December 20, 2016 a quote of \$3,833.60 was received for 4 Motorola radios that will be installed in various new vehicles and equipment purchased for the Water and Sewer Maintenance and Service Division. Anderson Radio is the local Motorola dealer and participates in State bid pricing.

Anderson Radio meets all requirements of §14.23, “Vendors,” of Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund – Maintenance and Service Division’s Radio Equipment Account No. 590-4821-980.000 (\$1,916.80) and the Water Operations and Maintenance Fund – Maintenance and Services Division’s Radio Equipment Account No. 591-4721-980.000 (\$1,916.80).

Council Action:

Moved by Council Member _____, seconded by Council Member _____, to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Brady Hill Entrance Fence and Wall – Cemeteries Division
Prepared by: Bruce Caradine, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from Pumford Construction, Inc., Saginaw, MI for the Brady Hill Entrance Fence and Wall (C-1634) be accepted and a contract be awarded to them in the amount of \$37,533.00. The contract has been approved by me as to substance and the City Attorney as to form.

Justification:

On February 21, 2017, the City received four (4) bids to construct a combination masonry wall and wrought iron fence at the entrance to Brady Hill Cemetery, located on Holland Avenue. This project is the first proposed project in the first phase of three for a Cemetery Capital Improvement Plan; as presented and incorporated into the Fiscal Sponsorship Agreement with the Saginaw Community Foundation. This Fiscal Sponsorship agreement appointed the Saginaw Community Foundation as the fiduciary for funds to be raised and was approved by City Council at the May 23, 2016.

The Brady Hill entrance fence and wall project will kick-off the construction and fund-raising campaign for capital improvements to the City’s three cemeteries. The project is estimated to start on April 17, 2017 with final completion on May 20, 2017.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Pumford Construction, Inc. Saginaw, MI (Out of City)	\$37,533
TJM Services Allegan, MI (Out of City)	\$49,990
Boss Construction, Inc. Ecorse, MI (Out of City)	\$58,530
J. R. Heineman & Sons, Inc. Saginaw, MI (In City)	\$61,300

Pumford Construction, Inc. meets all requirements of §14.23, “Vendors,” of Purchasing, Contracting, and Selling Procedures,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinance 0-1.

Funds for this purchase are available in the General Fund, Department of Public Services, Cemeteries Division's, Construction Projects Account No. 101-1747-822.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.