

REVISED COUNCIL AGENDA

January 9, 2017 6:30 p.m.

Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Certificate of Recognition presented to Joshua Zastrow in recognition of obtaining Eagle Scout.

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Beth Carson Church, Assistant Director of Human Resources, update on changes to the FY 2017 Personnel Complement and on Semi-Annual Equal Employment Opportunity Report.

CONSENT AGENDA:

1. Approve the December 19, 2016 regular council meeting minutes.
2. Approve the Urban Cooperative Agreement with Kochville Township to provide plumbing and mechanical inspections.
3. Approve the mid-year changes to the FY 2017 Personnel Complement.
4. Approve the Service Agreement with CBIZ Retirement Services for an Other Post-Employment Benefits Bi-Annual Valuation.
5. Approve a purchase order to Strahl, LLC for \$8,290 for a Pipe Inspection Micro-Camera to be used at various City of Saginaw locations for the Facilities Division.
6. Approve the easement agreements and Memorandum of Understanding with various parties for an associated total of \$400,714.60 to allow for the installation of a new water main for the Davis Road Water Main Project.

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7. Approve the contract agreement with American Excavating, Inc. for \$2,445,852 for the Davis Road Water Main Improvements Contract #1 (C-1635).
8. Approve the property purchase and agreement with Zestos Properties for \$69,500 for the property at 5400 Trautner Drive to allow for the installation of a new water main for the Davis Road Water Main Project.
9. Adopt the Performance Resolution agreeing to the requirements to perform work within the Michigan Department of Transportation State Highway Right of Way within the city boundaries.
10. Approve a purchase order to Doc Heinz Contracting for \$85,000 for the annual supply of Class II Sand for the Maintenance and Services Division for FY 2017; and pending approval of the FY 2018 budget, approve a purchase order to Doc Heinz Contracting for \$123,400 for the annual supply of Class II Sand for FY 2018.
11. Approve the resolution authorizing sponsors of various community events to use amplifying equipment.
12. Approve the resolution authorizing the sale and consumption of alcoholic beverages at Hoyt Park during the annual "Outhouse Race" event on February 18, 2017 from 9:00 a.m. to 5:00 p.m.
13. Approve the ratification of emergency purchase order no. 500126 to CDW Government, Inc. for \$8,106.44 for an Uninterruptable Power Supply for the Supervisory Control and Data Acquisition system at the Water Treatment Division.
14. Approve the ratification of a payment to Etna Supply Company, a sole source, for \$2,250 for preventative maintenance for the Instrumentation and Process Controls Division.
15. Approve a purchase order to Standard Electric for \$22,989.60 for fixtures and fittings to convert 72 lighting units at the Wastewater Treatment Plant to L.E.D lighting.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approve the Mayoral reappointment of Thomas Darnell to the Board of Building & Fire Code Appeals with a term to expire December 31, 2018.

INTRODUCTION OF ORDINANCES:

REVISED COUNCIL AGENDA

January 9, 2017 6:30 p.m.

Council Chamber

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

1. Motion to take action on Freedom of Information Act Appeal.

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 989.759.1480.

CERTIFICATE OF RECOGNITION

PRESENTED TO

Joshua Zastrow
Boy Scout Troop 772

WHEREAS, Joshua Zastrow, a member of Boy Scout Troop 772, has earned the highest rank of Eagle Scout within the Boy Scouts of America, a dream to most young men in scouting; and

WHEREAS, we recognize the hard work and determination that goes into achieving this highly coveted position, the many service hours contributed and outstanding leadership demonstrated by Joshua to attain this status; and

WHEREAS, the scouting program's major objectives are to develop citizenship, active volunteerism and leadership skills. Joshua has demonstrated these attributes by volunteering countless hours to complete his Eagle Service Project, which included building a GaGa Ball Pit at St. John's Lutheran School. This 8-sided structure will be enjoyed by St. John's students for various recreational activities including playing a form of dodgeball; and

WHEREAS, Joshua has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him. He serves as an example to youth through his high level of personal achievement, leadership, and community service;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow councilmembers, do hereby extend to Joshua, our sincere congratulations for having achieved the status of Eagle Scout. Further, I hereby urge all citizens to recognize, honor, and celebrate the outstanding contributions and commitment that Joshua Zastrow has made to his community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 9th day of January in the year of our Lord two thousand seventeen.



A handwritten signature in black ink, appearing to read "D. D. Browning".

Dennis D. Browning, Mayor

Councilmembers

Floyd Kloc, Mayor Pro Tem
Michael D. Balls, Annie E. Boensch,
Clint Bryant, John Humphreys, John Milne
Brenda F. Moore and Demond L. Tibbs

January 9, 2017

Timothy Morales, City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, DECEMBER 19, 2016, AT 6:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 SOUTH WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Moore offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Demond Tibbs, Annie Boensch, Floyd Kloc, Brenda Moore, Clint Bryant, Michael Balls, John Humphreys, and Dennis Browning - 8. Council Members absent: John Milne - 1.

ANNOUNCEMENTS

City Clerk Janet Santos made the following announcements:

- The agenda has been revised to include consent agenda item #9 regarding the Delta College Purchase and Development Agreement.
- City Hall will be closed Friday, December 23, and Monday, December 26 for the Christmas Holiday, and on Monday January 2, 2017 for the New Year Holiday.

Mayor Browning introduced Kelly Peatross of Consumers Energy. Ms. Peatross announced that Consumers Energy has awarded the City \$2,500.00 for the Community Tree Grant Program and presented the award to Phil Karwat, Director of Public Services.

PUBLIC HEARING

Clerk Santos announced the public hearing regarding a request from Hausbeck Pickle Co., Inc. to create an Industrial Development District at 3012 Owen Street. Mayor Browning called for comments. Tom Miller of Saginaw Future spoke in favor of the request. Joe Hausbeck of Hausbeck Pickle Co., Inc. spoke in favor of the request and provided history and future plans of the company. Mayor Browning called for comments two additional times. No additional comments were made.

Council Member Milne entered the meeting at 6:37 p.m.

Moved by Council Member Bryant, seconded by Council Member Moore to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PERSONAL APPEARANCES

The following personal appearance addressed Council: Joy Wachner.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Bryant, Moore, Mayor Pro Tem Kloc, Boensch, Tibbs, Milne, and Mayor Browning.

REPORTS FROM CITY MANAGER

City Manager Tim Morales provided an update on the Non-Owner Occupied registry project and the success in identifying properties that require registration.

City Manager Morales introduced Jamie L. Rivette, CPA, Principal, Yeo & Yeo Financial Services. Ms. Rivette presented results of the Fiscal Year 2016 Annual Audit.

CONSENT AGENDA:

1. Approve the December 5, 2016 closed session and regular council meeting minutes.
2. Approve the amendments to the FY 2017 Approved Budget to recognize any changes that have occurred during the December period.
3. Approve to receive and file the 2015-2016 Annual Audit and Annual Report of the Saginaw-Midland Municipal Water Supply Corporation.
4. Approve a purchase order to Linko Technology, Inc. for \$2,010 for the renewal of LinkoCTS annual software subscription for maintenance coverage and license fees to operate the Wastewater Pretreatment software and Permit Writer modules.
5. Approve a purchase order to Tri-Valley Construction for \$20,350 for the MDOT Guardrail Maintenance Project. Further, approve a budget adjustment for FY 2017 to recognize these funds.
6. Approve a purchase order to Shults Equipment for \$14,500 for snowplow blades for the Streets Section of the Right of Way Division.
7. Approve a purchase order to AIS Construction Equipment Company at the state bid price of \$56,355 for a 2017 Rayco RG 100 DXH stump grinder for the Streets Section of the Right of Way Division.
8. Approve a purchase order to Todd Wenzel Buick GMC at the State bid price of \$35,008.70 for a 2017 GMC Sierra 2500HD Double Cab 4X4 pickup with plow for the Facilities section of the Public Works Department.
9. Approve the Development Agreement with Delta College for the purchase and development of property at 124 N. Franklin Street.

Moved by Council Member Boensch, seconded by Council Member Moore to approve consent agenda items 1 through 9 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

REPORTS FROM BOARDS; COMMISSIONS AND COMMITTEES, AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

1. City Manager's reappointment of Wallace James Hill to the Downtown Development Authority with a term to expire December 31, 2020.
2. City Manager's reappointment of Paul Virciglio to the Downtown Development Authority with a term to expire December 31, 2020.
3. City Manager's reappointment of Herbert Spence III to the Downtown Development Authority with a term to expire December 31, 2020.
4. City Manager's appointment of Matthew Nobis to the Downtown Development Authority with a term to expire December 31, 2020.
5. City Manager's reappointment of Glenn Fitkin to the Brownfield Redevelopment Authority with a term to expire December 31, 2019.

6. City Manger's reappointment of James Doane to the City Planning Commission with a term to expire December 31, 2019.
7. City Manager's reappointment of John Strzynski to the Board of Examiners - Boiler Operators & Engineers with a term to expire December 31, 2019.
8. Council reappointment of Thomas Darnell to the Saginaw-Midland Water Supply Corporation with a term to expire December 31, 2022.
9. Council reappointment of Ricardo Longoria to the Human Planning Commission - District 11 with a term to expire January 31, 2019.
10. Council reappointment of James Wagner to the Human Planning Commission - District 20 with a term to expire January 31, 2019.
11. Council reappointment of Darlene Carpenter to the Human Planning Commission - District 3 with a term to expire January 31, 2019.
12. Council reappointment of Karen Courneya to the Saginaw Transit Authority Regional Services with a term to expire December 31, 2019.
13. Mayoral reappointment of Robert Coates to the Housing Board of Appeals with a term to expire December 31, 2018.
14. Council appointment of Robert Johnson to the Historic District Commission with a term to expire July 31, 2017.
15. Mayoral appointment of Erin Andrus to the Riverfront Development Commission with a term to expire April 1, 2021.

Moved by Council Member Balls, seconded by Council Member Boensch to approve Boards and Commissions items 1 through 15 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS:

Moved by Council Member Bryant, seconded by Council member Moore to adopt the resolution establishing an Industrial Development District at 3012 Owen Street. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Boensch, seconded by Mayor Pro Tem Kloc to adopt the resolution to eliminate the deficit fund balance in the Andersen Enrichment Center Operations Fund. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Mayor Pro Tem Kloc, seconded by Council Member Boensch to adjourn the meeting at 7:36 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

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From: Timothy Morales, City Manager
Subject: Kochville Township Urban Cooperation Agreement
Prepared by: John Stemple, Chief Inspector

Manager’s Recommendation:

I recommend the approval of the Urban Cooperation Agreement with Kochville. The total amount of the Agreement is \$12,500. The term of the Agreement is for one year; however, the parties can extend the Agreement for individual terms of one year. The City Manager has approved the Agreement as to substance and the City Attorney as to form.

Justification:

Kochville Township contacted the City of Saginaw Inspection Division seeking the services to perform its Plumbing/Mechanical Inspections in December of 2015. The City makes its employees available for assignments in the Township for inspections on an as-needed basis. After review by staff, the volume of work has not impacted the services to Saginaw residents and has proven to be a mutually beneficial arrangement. Both the City and the Township have agreed to continue the arrangement and have further agreed to an increase in the annual fee as well as sharing in additional fees that the Township charges for additional inspections as required by their ordinances. The City employees will retain their full time positions with the City, including all salary, medical benefits, pension and other fringe benefits. In addition, the parties have agreed to mutually indemnify and hold each other harmless.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: FY2017 Mid-Year Personnel Complement Staffing Adjustments
Prepared by: Beth Carson Church, Office of Human Resources

Manager’s Recommendation:

I recommend approval of the following changes to the 2016 – 2017 Personnel Complement as reflected in the attached sheets. Such changes stem from efforts to structure employee job duties and responsibilities in such ways as to continue effective delivery of City services while attempting to monitor costs as appropriate.

Justification:

All job vacancies and pay grades are examined by the Management Review Team to ensure appropriate staffing levels at appropriate wages. This review shows both decreases and increases in wages for City employees, resulting in an overall increase in total wages of \$29,392. Of this total, General Fund wages increase \$13,319 and Non-General Fund wages increase \$16,073. There is no increase in staffing from July 1, 2016. Such adjustments now properly reflect the job assignments and levels of responsibility performed by City employees.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

FY2017 PROPOSED MID-YEAR PERSONNEL COMPLEMENT CHANGES

ADDITIONS TO STAFF

Dept./Division	Job Title	Pay Grade	FTE	Total Cost	Funding
<u>Public Services</u>					
Fleet Management	Motor Pool Coordinator	G-15	1.00	\$20,370	NGF
	Mechanical Equipment Repairperson III	G-22	1.00	\$34,675	NGF
<u>Technical Services</u>					
	SGTV Program Coordinator	N-44	1.00	\$19,159	GF
<u>Police Department</u>					
Support Services	Basic Labor (pt) (20 hours)	\$8.90 - \$12.00	0.50	\$4,628	GF
<u>Dept of Water/Wastewater Treatment</u>					
Wastewater Treatment	Laborer I	G-00	2.00	\$32,562	NGF
	Basic Labor (pt) (28 hrs.)	\$8.90 - \$12.00	0.70	\$6,479	NGF
Total:			6.20	\$117,873	

DELETIONS TO STAFF

Dept./Division	Job Title	Pay Grade	FTE	Total Cost	Funding
<u>Public Services</u>					
Fleet Management	Skilled Clerical (part-time)	\$11.00 - \$13.00	0.70	(\$8,008)	NGF
	Mechanical Equipment Repairperson II	G-20	1.00	(\$34,048)	NGF
<u>Dept. of Water/Wastewater Treatment</u>					
Wastewater Treatment	Sewage Plant Maintenance Person I	G-16	2.00	(\$41,080)	NGF
	Custodial Worker B	G-00	1.00	(\$16,281)	NGF
<u>Technical Services</u>					
	SGTV Program Coordinator (pt)	\$10.00 - \$18.00	0.80	(\$14,976)	GF
<u>Police Department</u>					
Support Services	Basic Labor (28 hours)	\$8.90 - \$12.00	0.70	(\$6,479)	GF
Total:			6.20	(\$120,872)	

RECLASSIFICATIONS, REALLOCATIONS AND TITLE CHANGES

Dept/Division	Job Title	Pay Grade	Revised Pay Grade	Total Cost	Funding
<u>Department of Water/Wastewater Treatment</u>					
Water Treatment	Plant Maintenance Electrician I	A-26	A-30	\$2,407	NGF
	Plant Maintenance Electrician II	A-32	A-33	\$1,322	NGF
Wastewater Treatment	Plant Maintenance Electrician B (3)	G-24	G-30	\$3,768	NGF
<u>Police Department</u>					
Support Services	School Crossing Guard (14)	\$18/day	\$22/day	\$10,416	GF
<u>Office of the City Clerk</u>					
	City Clerk	N-75	N-81	\$571	GF
<u>Department of Public Services</u>					
Engineering	Transportation Engineering Assistant	A-28	A-30	\$1,322	NGF
	Engineering Assistant	A-27	A-29	\$3,180	NGF
	Engineering Technician	A-27	A-31	\$4,331	NGF
Fleet Management	Labor Foreman	M-56	M-64	\$5,074	NGF
Total:				\$32,391	

SUMMARY OF ACTION TAKEN

	<u>FTE</u>	<u>Cost Impact</u>
Additions to Staff	6.20	\$117,873
Deletions to Staff	(6.20)	(\$120,872)
Reclass/Realloc'n/Title Chg.	0.00	\$32,391
Total:	0.00	\$29,392

<u>Funding</u>	
\$13,319	GF
\$16,073	NGF
\$29,392	

From: Timothy Morales, City Manager
Subject: CBIZ Service Agreement
Prepared by: Dennis Jordan, Director of Human Resources

Manager's Recommendation:

I recommend approval of the Service Agreement between CBIZ Retirement Plan Services and the City of Saginaw. This agreement has been approved by me as to substance and the City Attorney as to form. It is also recommended that the City Council authorize the City Manager or his designee to sign all documents related to these agreements.

Justification:

The City of Saginaw is required under Governmental Accounting Standards Board (GASB) to have an Other Post-Employment Benefits (OPEB) Bi-Annual valuation completed.

GASB 45 for 2016 and GASB 75 for 2017, is an accounting and financial reporting provision requiring government employers to measure and report the liabilities associated with OPEB.

OPEB relates to benefits (other than pensions) that U.S. state and local governments provide to their retired employees. These benefits principally involve health care benefits, but also may include life insurance, disability, legal and other services.

CBIZ is an actuarial firm that will perform the complete OPEB valuation for the City of Saginaw. CBIZ Retirement Plan Services is based out of Kansas City, Missouri with a satellite office in Lansing, Michigan. CBIZ currently performs all the actuarial valuations for all of the other City of Saginaw Pension Plans.

The cost of the two year actuarial valuation is \$20,000 to be paid when services are completed.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

The funds are budgeted in the General Fund - Department of the General Government - Office of Human Resources', Labor Professional Services Account No 101-1725-809.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Pipe Inspection Camera – Facilities Division
Prepared by: Bruce Caradine, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from Strahl, LLC of Woburn, MA be accepted and a purchase order be issued to them in the amount of \$8,290 for the purchase of a Pipe Inspection Micro-Camera to be used at various City of Saginaw locations.

Justification:

On December 27, 2016, the City received two (2) bids to purchase a Pipe Inspection Micro-Camera to be used at the City Hall, Public Works Buildings and Celebration Splash Park. The camera will be used for maintenance purposes to view roof and floor drain lines at City Hall and Public Works for damage and blockages, also at the Splash Park to view underground water and drain lines. The video camera will be very useful in helping to determine maintenance needs in existing infrastructure.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Strahl, LLC Woburn, MA	\$ 8,290.00
Bhayana Brothers, LLC West Branch, MI	\$ 8,795.79

Strahl, LLC meets all requirements of §14.23, “Vendors,” of “Purchasing, Contracting, and Selling Procedures,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions,” of the Saginaw Code of Ordinance O-1.

Funds for this purchase were budgeted in the following accounts: General Fund – Department of Public Services, Facilities Division’s Parts and Supplies Account No. 101-7575-742.000 (\$3,650), Public Works Building Fund’s Parts and Supplies Account No. 641-4439-742.000 (\$2,790), Celebration Parks Fund’s Parts and Supplies Account No. 508-7580-742.000 (\$1,850).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Easement Agreements & MOU – Davis Road Water System Improvements
Prepared by: Paul Reinsch, Public Services Department

Manager’s Recommendation:

I recommend the easement agreements and “Memo of Understanding” (M.O.U.) for an associated total payment in the amount of \$400,714.60 between The City of Saginaw and parties indicated(see table) be approved and payments made. The Agreements and M.O.U. have been approved by me as to substance and the City Attorney as to form. It is also recommended that City Council authorize the City Manager or his designee to execute all related documents.

Justification:

As Council has previously been made aware, the City has been preparing for a raw water and transmission main replacement and relocation project on Davis Road between Pierce Road and Trautner Drive in Kochville Township. This is in advance of an upcoming 2018 Saginaw County Road Commission Project for Davis Road reconstruction.

A major portion and initial phase of the project was for the City to gain ownership or easement rights from the property owners along Davis Road to allow for the installation of the new water mains.

The City of Saginaw, along with its Attorney, William Smith and Spicer Group has been working with the property owners for many months in an effort to gain approval for the easements requested.

Appraisals were completed for each easement location by Piazza Appraisal Service, a licensed land appraisal company, prior to offers being made. Every effort was made to assure a fair equitable process and offer to these owners. Funds for the purchase of land for this project were included in and part of the overall bond for this Davis Road project. Project construction is estimated to start sometime late winter or early spring 2017 with completion in spring 2018 in advance of Saginaw County’s Road reconstruction project.

The property’s in which the easements are needed are owned by various individuals along the route. Some of the easement properties include MOU’s due to disturbances or accommodations pertinent to the property. The MOU’s have more detailed explanation of the disturbance or accommodations required. Those property owners which have signed the easement agreements and associated MOU’s, are listed below along with

the total area of land required and amount of payment for each easement and or additional accommodation.

Table List of Easement's and MOU's Needed

Property Owner	Easement or Purchase Amt.	Area-Acres	Property Address	Notes
SVSU	\$1.00	2.53	2250 Pierce, Saginaw, MI 48604	Easement Agreement
Campus Village Saginaw, LLC	\$600.00	0.06	2207 Pierce, Saginaw, MI 48604	Easement Agreement
Meisel, Edward C. & Linda R.	\$68,779.00	2.33	2200 Pierce, Saginaw, MI 48604	Easement Agreement
Booth, L	\$13,297.50	2.25	2300 Liberty, Saginaw, MI 48604	Easement Agreement
Grego, Jeff	\$17,700.00	0.48	2218 Liberty, Saginaw, MI 48604	Easement Agreement
Breitenborn, Charles E. etal	\$31,745.00	2.35	2145 Liberty, Saginaw, MI 48604	Easement Agreement
Hola' LLC	\$17,702.70	2.97	2400 Kochville, Saginaw, MI 48604	Easement Agreement
Wal-Mart Stores East Inc.	\$2,200.00	0.21	Bay, Saginaw, MI 48604	Easement Agreement
Alliance Real Estate Development	\$25,000.00	2.51	Fashion Square, Saginaw, MI 48604	Easement Agreement
Meisel, Edward C. & Linda R.	\$44,425.00	1.6	5600 Davis, Saginaw, MI 48604	Easement Agreement
Consumers Energy Company	\$4,064.40	0.31	5500 Davis, Saginaw, MI 48604	Easement Agreement
Tri-State Development, Inc.	\$25,200.00 \$150,000	2.67	Davis, Saginaw, MI 48604	Easement Agreement MOU for Pipe Removal

Total **\$400,714.60**

Funds for these easements are budgeted in the Water Operations and Maintenance Fund, Water Refunding Bond's Division's, Operating Services Account No. 591-4741-805.000 for Fiscal Year 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Contract American Excavating (C-1635) - ROW Division
Prepared by: Beth London, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from American Excavating, Inc. for the Davis Road Water Main Improvements Contract #1 (C-1635) be accepted and a contract awarded to them in the amount of \$2,445,852. Contract documents have been signed by the contractor. The contract has been approved by me as to substance and the City Attorney as to form.

Justification:

On December 20, 2016 the City received bids for the Davis Road Water Main Improvements Contract #1 (C-1635). This contract includes removal of existing 36” and 48” water main, valves and appurtenances and the installation of new 36” and 48” water main, valves and appurtenances. The work to be performed is only at the intersections of Pierce Road and Davis Road, and Trautner Drive between Davis Road and Hampton Place. This work is being performed to more efficiently allow the future water main construction and the coordinated Saginaw County Road Commission roadway reconstruction of Davis Road between Pierce Road and Trautner Drive. Contract #1 allows for the connection work to be completed prior to the main utility and roadway work so as to minimize construction inconvenience to neighboring roadways and entities.

The 2nd contract for the 36” and 48” water main installation on Davis Road between Pierce Road and Trautner Drive will be bid in January of 2017, along with the abandonment of the existing 36” and 48” water mains at various locations on Davis Road and Trautner Drive.

<u>Vendor</u>	<u>Cost</u>
American Excavating, Inc. Saginaw, MI (out-city)	\$2,445,852.00
Dunigan Brothers, Inc. Jackson, MI	\$2,731,555.00
Rohde Brothers Excavating Saginaw, MI (out-city)	\$2,752,747.00*
Champagne & Marx	\$3,329,632.00*

Saginaw, MI (out-city)

Dan's Excavating
Shelby Township, MI (out-city) \$3,867,915.00

*Corrected bid total

American Excavating, Inc. meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this project are available in the FY 2017 Water Operations & Maintenance Fund – Water Refunding Bonds Division's Construction Projects Account No. 591-4741-822.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____
to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Agreement – Davis Road Water System Improvements
Prepared by: Paul Reinsch, Public Services Department

Manager’s Recommendation:

I recommend the property purchase and agreement between The City of Saginaw and Zestos Properties be approved and payment made in the amount of \$69,500.00, for approximately 0.88 acres of land, located at 5400 Trautner Drive in Kochville Township. The Agreement has been approved by me as to substance and the City Attorney as to form. It is also recommended that City Council authorize the City Manager or his designee to execute all related documents.

Justification:

As Council has previously been made aware, the City has been preparing for a raw water and transmission main replacement and relocation project on Davis Road, between Pierce Road and Trautner Drive in Kochville Township. This is in advance of an upcoming 2018 Saginaw County Road Commission Project for Davis Road reconstruction.

A major portion and initial phase of the project was for the City to gain ownership or easement rights from the property owners along Davis Road to allow for the installation of the new water mains.

The City of Saginaw, along with its Attorney, William Smith and Spicer Group have been working with the property owners for many months in an effort to gain approval for this land acquisition.

The property purchase in this location is needed rather than an easement for the following reasons; site disturbance will be significant as it relates to relative property size, anticipated need for contractor construction staging area for storage of equipment and materials at southern end of project and expected property resale value for restored remaining property area after project completion.

An appraisal was completed for this property by Piazza Appraisal Service, a licensed land appraisal company, prior to offers being made. The property purchase was negotiated by the City’s Attorney, William Smith and the project team including City Staff. The final agreed upon price was much less than the owner listed price of \$150,000, and assessor land value of \$126,941.

Funds for the purchase of land for this project were included in and part of the overall bond for this Davis Road project. Project construction is estimated to start sometime late winter or early spring 2017 with completion in spring 2018 in advance of Saginaw County's Road reconstruction project.

Funds for the land acquisition are budgeted in the Water Operations and Maintenance Fund, Water Refunding Bond's Division's, Operating Services Account No. 591-4741-805.000 for Fiscal Year 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: MDOT Performance Resolution – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager’s Recommendation:

I recommend approval of the Performance Resolution agreeing to the requirements the City of Saginaw must follow in all applications for permits to perform work within the Michigan Department of Transportation (MDOT) State Highway Right of Way within the city boundaries.

Justification:

The Michigan Department of Transportation requires all municipalities that construct, operate, use and/or maintain utilities or other facilities, or conduct other activities on, over and under State Highway Right of Way, apply for an annual permit to perform the work, and to provide advance notification of the activity to the Michigan Department of Transportation.

The activities performed may include tree trimming and removal, water and sewer underground utility operations, aerial utility operations, banner installation, road closures and traffic control for special events, and detours on State Highway routes. MDOT requires a resolution from the municipality before they will issue permits.

The existing Performance Resolution was previously approved by City Council on January 24, 2015. The Michigan Attorney General requested the Performance Resolution be updated to reflect new language that protects MDOT liability coverage for municipalities that utilize contractors to perform their work.

The Performance Resolution shall continue in force from this date until cancelled by the City of Saginaw or MDOT with no less than thirty (30) days prior written notice provided to the other party.

Council Action:

This communication is for informational purposes only of the Performance Resolution to be adopted.

PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

RESOLVED WHEREAS: the City of Saginaw hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

- 1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
- 2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
- 3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the governmental agency.

4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation, construction, operation and/or maintenance of the GOVERNMENTAL AGENCY facilities according to a PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.

8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the Michigan Department of Transportation for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY:

- City Engineer
- Assistant City Engineer
- Traffic Engineering Assistant

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on January 9, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Annual Purchase Order for Class II Backfill Sand
Maintenance & Service Division

Prepared by: Josh Hoffman, Public Services Department

Manager's Recommendation:

I recommend the second lowest bid be accepted and that a purchase order be issued to Doc Heinz Contracting, Saginaw, MI, in the remaining amount of \$85,000, for the annual supply of Class II Sand for fiscal year 2017. I further recommend the bid be accepted from Doc Heinz Contracting in the amount of \$123,400 pending the approval of the fiscal year 2018 budget, for the annual supply of Class II Sand for the Maintenance and Services Division.

Justification:

July 19, 2016, two-year bids were received for an annual supply of Class II Sand (20,000 tons) used by Maintenance and Service Division to backfill streets and restore grass areas disturbed by water or sewer excavations. Two (2) vendors submitted bids with Rodney Woods Builders being awarded the Class II back fill sand for the combined two year low bid.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>First Year</u>	<u>Second Year</u>
Rodney Woods Builder Saginaw, MI (out city)	\$120,000	\$125,000
Doc Heinz Contracting Saginaw, MI (out city)	\$123,800	\$123,400

On August 8, 2016, City Council approved the low bid to Rodney Woods Builder and approved a purchase order be issued to them in the low bid amount of \$120,000 for an annual supply of Class II Sand (20,000 tons) used by the Maintenance and Service Division. To date the City has received approximately 5,810 tons (\$34,850) worth of Class II sand from Rodney Woods Builder. Rodney Woods Builder was recently disqualified as a bidder, and it is necessary to accept the second lowest bid.

Doc Heinz Contracting meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances 0-1.

Funds for these purchases are budgeted in the Water Operation and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 (\$42,500.00), and Sewer Operation and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000 (\$42,500.00) for FY 2017, and will be budgeted in the Water Operation and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 (\$61,700.00), and Sewer Operation and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000 (\$61,700.00) pending approval for fiscal year 2018 budget.

Council Action

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

RESOLUTION TO AUTHORIZE SPONSORS OF VARIOUS COMMUNITY EVENTS THE USE OF AMPLIFYING EQUIPMENT

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, the sponsors (as listed below) plan to hold the following events:

Name of Event	Location	Date	Sponsor
Bring Back The Ice	Hoyt Park	1/23 to 3/30	PRIDE/Friends of Hoyt Park
Cinco 5K Run	Andersen Enrichment Center to Covenant	5/1	Cinco K Martial Arts Connection
National Day of Prayer	City Hall – Front Entrance	5/4	Rev. James & Leona Glenn
Cinco De Mayo	Ojibway Island	5/6	Union Civica Mexicana
Arthur Hill High School Pre Prom Gathering	Ojibway Island	5/6	Saginaw Public School District
First Merit Events	First Merit Event Park	5/10 to 9/20	Dow Event Center
Bringing Hope Changing Lives	Ojibway Island	5/13	Holy Cross Children's Services
SASA Unity Day - High School	Bliss Park	5/21	Saginaw Arts & Sciences Academy
Saginaw High School Pre Prom Gathering	Ojibway Island	5/25	Saginaw Public School District
Memorial Day Parade	Washington Ave.	5/29	Saginaw Co. Veterans Memorial Plaza., Inc.
Row-Ride_Run	Ojibway Island	6/3	Great Lakes Bay Regional Trail
Jazz on Jefferson	Jefferson Avenue Downtown	6/7	Historical Society of Saginaw County
Block Party	Simoneau St. between Sheridan & Warren	6/09	Darrell Hardy
Kid's Free Fishing Day	Ojibway Island	6/10	Shiawassee NWR/ Green Point ELC
Light Up The City	Ojibway Island	6/14	American Cancer Society
Brew at the Zoo	Children's Zoo	6/17	Children's Zoo at Celebration Square
WKCCQ Music Festival	Ojibway Island	6/17	MacDonald Broadcasting Co./WKCCQ-FM
St. Mary's Run for Life	Ojibway Island	6/24	St. Mary's of Michigan
Fireworks	Ojibway Island	7/4	Saginaw Area Fireworks
Block Party	Wadsworth between N. 10th & N. 11 th St.	7/4	Sandra Steward
St. Joseph Catholic Church Festival	N. 7 th between Kirk St. & Sears St.	7/8 & 7/09	St. Joseph Catholic Church

Name of Event	Location	Date	Sponsor
Block Party	Cronk St.	7/10	Calvin Gill, Jr.
Lawn Chair Film Festival	Old Town / Hamilton St.	6/25 7/2, 7/09, 7/16, 7/23, 7/30, 8/6, 8/13	West Saginaw Civic Association
Friday Night Live	Morley Plaza	7/14, 7/21, 7/28, 8/4, 8/11, 8/18	PRIDE in Saginaw, Inc.
Rock The Island	Ojibway Island	7/22	Rock The Island Committee
Old Town Motor Fest	Hamilton St. between Madison & Mackinaw St. from Michigan Ave. to Hamilton St.	7/16	West Saginaw Civic Association
Gospel Fest	Ojibway Island	8/5	Vicki Hill
Project Next Generation	Burt St. between S. 13 th St. & S. 14 th St.	8/7 to 8/10	Temieka Shannon
The Bash	Hamilton Street	8/11-8/15	Tom Schwanecye
African American Cultural Festival	Morley School/Park 2701 Lapeer St.	8/11, 8/12, 8/13	Saginaw African Cultural Fest Committee
Praise in the Parking Lot	1114 N. 6 th St.	8/13	Mt. Olive Baptist Church
St. Paul Baptist Church Neighborhood Picnic	S. 15 th between Lapeer & Tuscola St.	8/20	St. Paul Baptist Church
Great Purpose Streetball	Vets/McKinney	8/19-8/20	Demarcus Laury
Christ Community Church Picnic	Fordney Park	8/26	Christ Community Church
School Is Cool	Ojibway Island	8/26	Lorenzo Pierson
Block Party	McCoskry St. between Brown & Sheridan St	8/26	Daryl White
Nitz Entertainment Peace Celebration	Unity Park	8/29	Levell Abraham
MCVI Run for Your Heart Race	Ojibway/River-Walk	9/9	Michigan Cardio-Vascular Inst. Found.
Team One Run for Wine	Riverwalk/South Washington Ave.	9/23	Andrew Brady
Trunk or Treat	1114 N. 6 th St.	10/31	Mt. Olive Baptist Church
Dia De Los Muertos/Cinco K Run	Andersen Enrichment Center to Covenant Health	11/6	Cinco K Martial Arts Connection
Holidays in the Heart of the City	Various Locations	11/17	PRIDE in Saginaw, Inc.
PRIDE Christmas Parade	N. Michigan.- Court & Ezra Rust St.	11/18	PRIDE in Saginaw, Inc.

WHEREAS, the above sponsors have annual events and request permission to use amplifying equipment on the dates listed above; and

WHEREAS, City Council can provide authorization for the use of amplifying equipment on public property.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the use of amplifying equipment during the above events listed with dates and locations (subject to change), between the hours of 10:00 a.m. and 10:00 p.m., to be held at the various locations listed in the (above) chart.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on January 9, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

RESOLUTION TO PERMIT THE SALE OF ALCOHOLIC BEVERAGES AT THE OUTHOUSE RACES AT HOYT PARK ON PUBLIC PROPERTY

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, the Positive Results Downtown at Hoyt Park plans to host its annual event to be held on February 18, 2017 from 9:00 a.m. until 5:00 p.m.; and

WHEREAS, the Positive Results Downtown requests that they be allowed to serve alcoholic beverages at the annual event to its guest at the Hoyt Park on public property; and

WHEREAS, City Council can provide authorization for the consumption and sale of alcoholic beverages on public property; and

WHEREAS, Positive Results Downtown must provide certain documents prior to the event; and

WHEREAS, if the Positive Results Downtown does not provide the documents by the stated date, they will not be allowed to consume and sell alcoholic beverages during the event on February 18, 2017; and

WHEREAS, the City will set all insurance requirements and all insurance certificates must be reviewed and approved by the City.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the consumption and sale of alcoholic beverages on public property during the annual Outhouse Races event at the Hoyt Park located at 1574 S. Washington Avenue provided that the mandatory information listed in Title XIII, Section 132.01(C) of the Saginaw Code of Ordinances be provided no later than January 24, 2017.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on January 9, 2017; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase – UPS
Prepared by: Dan Simmer, Water & Wastewater

Manager’s Recommendation:

I recommend ratification of emergency purchase order number 500126 to CDW Government, Inc., Vernon Hills, IL, in the amount of \$8,106.44 and issued on November 2, 2016 to purchase an Uninterruptable Power Supply (UPS) for the Supervisory Control and Data Acquisition (SCADA) system at the Water Treatment Division.

Justification:

On October 27, 2016, the Water Treatment Plant experienced a power outage causing the UPS that supplies power to the High Service Panel and SCADA computers to fail. It was imperative to get another UPS as quickly as possible as there were storms in the area.

On November 2, 2016, the City received a quote from CDW Government, Inc. for a UPS that could be shipped overnight as a replacement.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Water Operation and Maintenance Fund – Instrumentation and Process Controls Division’s Parts and Supplies Account No. 591-4715-742-000 for Fiscal Year 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of TGB Preventative Maintenance
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend ratification of a payment to Etna Supply Company of Grand Rapids, MI, a sole source, in the amount of \$2,250 for preventative maintenance for the Instrumentation and Process Controls Division.

Justification:

The Tower Gateway Base Stations (TGB's) that collect the meter reading data for our Sensus Flexnet meter reading system were installed approximately five years ago. A warranty replacement of the air conditioning motors installed on the cabinets that house the TGB's was needed. While on site on November 8, 2016 to address the warranty issue, Etna offered to perform preventative maintenance on all three of the TGB's at a reduced cost. The savings was half the regular cost of the service. In order to take advantage of the reduction, Etna was allowed to perform the preventative maintenance work, which included testing the antenna and base systems; respectively, inspecting and/or confirming proper software installation, power output, receiver sensitivity and other parameters. A complete report with updated site photos was also provided.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Instrumentation and Process Control Division's Operating Services Account No. 590-4815-805.000 (\$1,125) and the Water Operations and Maintenance Fund, Instrumentation and Process Control Division's Operating Services Account No. 591-4715-805.000 (\$1,125) for Fiscal Year 2017.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: L.E.D. Lighting
Prepared by: Brian Baldwin, Water and Wastewater

Manager’s Recommendation:

I recommend that the low bid from Standard Electric of Saginaw, MI be accepted and that a purchase order be issued to them in the amount of \$22,989.60 for the purchase of the fixtures and fittings needed to convert 72 lighting units at the Wastewater Treatment Plant from high pressure sodium and florescent to L.E.D.

Justification:

Due to the size of the site and the necessity of twenty four hour operation there are a large number of lighting units at the Wastewater Treatment Plant which are operated by photo eyes as well as indoor lighting used 24 hours a day. In 2015 all roadway lighting was converted to LED’s. The items budgeted for replacement this year include wall pack lighting mounted on the side of the buildings and flood lights at each of the 12 clarifiers which are currently high pressure sodium activated by photo eyes plus twenty florescent fixtures in the administration building. This project covers only the lighting units, all labor will be done by plant personnel. Funds will be budgeted in the coming years to also convert Remote Facilities. On November 15, 2016, sealed bids were opened to provide the fixtures and fittings needed to convert lighting units from high pressure sodium and florescent to L.E.D. The Consumers Energy rebate for this project is estimated at \$3,561.60 and the simple payback in terms of energy savings is estimated to be 40 months. Bid results were as follows:

Standard Electric Saginaw, MI (out-city)	\$22,989.60
Wesco Distribution Saginaw, MI (out-city)	\$23,447.39
Marshall Campbell Saginaw, MI (in-city)	\$24,430.00

This vendor meets all requirements of §14.23, “Vendors,” Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Repair and Replacements Account No. 590-4830-974.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.