

Council Agenda

January 5, 2009 6:30 p.m. Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL

CORRECTION AND APPROVAL OF MINUTES OF PRECEDING SESSIONS:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

- *(A list will be provided on Monday after 1:00 p.m.)*

REMARKS OF COUNCIL:

PETITIONS:

- 09-01 from Timothy M. Lynch, Saginaw County Bar Association, requesting permission to erect a banner in the 500 block of Court Street from March 30, 2009 to April 30, 2009 for the purpose of promoting Law Day.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

From Boards and Commissions Committee:

1. Consideration of reappointing Darnell Earley to the MBS International Airport Commission with a term to expire December 31, 2012.

REPORTS FROM MANAGER:

Management Update:

Recommended Actions:

1. Recommending that a public hearing for the Community Development Block Grant be set for Monday, February 9, 2009 at 6:30 p.m. in the Council Chamber. The public hearing is part of the submission approval process for the upcoming 2009-10 Community Development Block Grant, Emergency Shelter Grant and HOME programs.

2. Recommending that the council communication approved on October 27, 2008 for the purchase of a replacement flow meter from Emerson Process Management be amended to reflect the vendor as Rosemount, Inc., a division of Emerson Process Management, and that the purchase order be approved and issued to them in the amount of \$5,611.00. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Sewer Operation and Maintenance Parts and Supplies Account No. 590 4835 861 7330.
3. Recommending that a purchase order be approved and issued to DLT Solutions, Inc. in the amount of \$5,125.49 for the annual subscription renewal of engineering software for the Engineering Division. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted and available in the Information Services Software Account No. 658 1720 711 7325.
4. Recommending approval of the agreement between the City of Saginaw and Ronald T. O'Brien to serve as Site Coordinator for the Weed and Seed Program. The agreement is in the amount of \$40,000.00. In addition, a budget adjustment is recommended to increase the Community Policing Fund – Weed and Seed Division's Professional Services Account No. 260 3321 741 8001 from \$0 to \$40,000 for monies received from the Department of Justice. To offset the increase in expenditures, the Community Policing Fund – Federal Grant / Weed and Seed Account No. 260 0000 513 5835 should be increased by the same amount.
5. Recommending that a purchase order be approved and issued to Diesel Truck Sales in the amount of \$6,741.80 for emergency repairs to Truck 2 of the Saginaw Fire Department. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Fire Department Motor Vehicle Repairs Account No. 101 3754 751 8042.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

1. An Ordinance to amend the official city map by renaming a portion of the park known as Veteran's Memorial Park as the Lawrence H. McKinney Park.

RESOLUTIONS:

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

Darnell Earley
City Manager

COUNCIL COMMUNICATION

From: The City Manager

Subject: Replacement Flow Meter

Manager's Recommendation:

I recommend that the previously approved council communication for the purchase of a replacement flow meter from Emerson Process Management be amended to reflect the vendor as Rosemount, Inc., a division of Emerson Process Management, and that a purchase order be approved and issued to them in the amount of \$5,611.00.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this service are budgeted in the Sewer Operation and Maintenance Parts and Supplies Account No. 590-4835-861.73-30.

Justification:

Rosemount is a division of Emerson Process Management and is invoicing us. Therefore, we wanted to amend the original council communication to reflect that the payment will be made to Rosemount, Inc. instead of Emerson Process Management.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Engineering Software Subscription Renewal

Manager's Recommendation:

I recommend that a purchase order be approved and issued to DLT Solutions, Inc. in the amount of \$5,125.49 for the annual subscription renewal of engineering software for the Engineering Division.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted and available in the Information Services Software Account No. 658-1720-711.73-25.

Justification:

The Engineering Division uses several specialized engineering software tools. This request renews the subscriptions for AutoCAD, Viz, and Civil 3D and allows their usage for an additional year. The sealed bid process was waived because the unit prices for these subscription renewals are covered under a GSA contract.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: CDBG Public Hearing

Manager's Recommendation:

I recommend that a public hearing for the Community Development Block Grant be set for Monday, February 9, 2009 at 6:30 p.m. in the Council Chamber.

Justification:

It is necessary to hold a public hearing to meet citizen participation requirements for the Community Development Block Grant (CDBG) program, Emergency Shelter Grant (ESG) program and HOME program. The public hearing is part of the submission approval process for the upcoming 2009-2010 CDBG, ESG and HOME programs.

Citizens wishing to comment on the upcoming fiscal year CDBG, ESG and HOME programs will be given an opportunity to comment.

A public hearing notice for a February 9th public hearing has already been published in The Saginaw News and Mi Gente magazine.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Ronald O'Brien Weed and Seed Coordinator – Independent Contractor

Manager's Recommendation:

I recommend approval of the agreement between the City of Saginaw and Ronald T. O'Brien, in the amount of \$40,000, to act as Site Coordinator for the Weed and Seed Grant activities.

In addition, a budget adjustment is recommended to increase the Community Policing Fund - Weed and Seed Division's Professional Services Account No. 260-3321-741.80-01 from \$0 to \$40,000, for monies received from the Department of Justice. To offset the increase in expenditures, the Community Policing Fund – Federal Grant/ Weed and Seed Account No. 260-0000-513.58-35 should be increased by the same amount.

Justification:

Mr. O'Brien has been selected by the Steering Committee of the Weed and Seed Grant program to serve as its Site Coordinator. He will act as an at-will independent contractor and receive annual compensation of \$40,000, but no other benefits. The contractor will indemnify the City for any liability and provide liability insurance. The City will make the initial monthly payments for the services and obtain reimbursement through the federal grant.

Supervision of the site Coordinator will be by the City in consultation with the Steering Committee of the Weed and Seed program, pursuant to the requirements of the federal grant.

Council Action:

Council _____ moved that the recommendation from the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Emergency Repairs/Truck 2

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Diesel Truck Sales in the amount of \$6,741.80 for emergency repairs to Truck 2 of the Saginaw Fire Department.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44 of the Saginaw Code of Ordinances.

Funds are available in the Saginaw Fire Department Motor Vehicle Repairs Account No. 101-3754-751.80-42.

Justification:

The fire department experienced problems with wheel bearings, seals, and brakes with Truck 2 rendering the vehicle unserviceable, thereby, requiring emergency repairs. Repairs included removing and replacing all rotors, bearings, brake pads, wheel seals, renewing all drive axle brake shoes and hardware kits, and replacing wheel sensors for the anti-wheel lock braking system.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.