

Council Agenda

December 5, 2011 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL

CORRECTION AND APPROVAL OF MINUTES OF PRECEDING SESSIONS:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided on Monday after 1:00 p.m.)

REMARKS OF COUNCIL:

PETITIONS:

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

From the Boards and Commissions Committee:

1. Consideration of reappointing Sandra Gase to the Human Planning Commission with a term to expire December 5, 2013.
2. Consideration of reappointing Kathryn Rood to the Human Planning Commission with a term to expire December 5, 2013.
3. Consideration of reappointing Hazel M. Moore to the Human Planning Commission with a term to expire December 7, 2013.
4. Consideration of reappointing William Schaiberger to the Human Planning Commission with a term to expire December 7, 2013.

REPORTS FROM MANAGER:

Management Update:

1. December 19, Committee of the Whole: 2011 Annual Audit at 5:00 p.m.
2. Fiscal Year 2012-2013 Budget Preview.

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Recommended Actions:

1. Recommending City Council receive and file the County Board of Canvassers Canvass of Voters Cast for the General Election held Tuesday, November 8, 2011 for the Saginaw City Council, City of Saginaw Board of Education and Saginaw City Hall Renovation Proposal.
2. Recommending that a budget adjustment be completed to increase the Federal Grants/Local Law Enforcement revenue line item by \$2,990 from \$108,953 to \$111,943. This will be offset by an increase in Capital Outlay/Office Equipment by the same amount.
3. Recommending issuance of a purchase order to Michigan Police Supply LLC in the amount of \$3,720 for the purchase of (6) concealable body armor/ballistic vests for the most recent hired Community Public Safety Police Officers.
4. Recommending approval of the "Municipal Consent for Right of Entry" forms between the City of Saginaw and the United States Department of the Interior, Office of Surface Mining Reclamation and Enforcement ("OSM"). Further recommending that the Mayor and the City Clerk be authorized to sign the forms.
5. Recommending issuance of a purchase order to Kone Inc. in the amount of \$2,080 per year for three years from November 2011 thru June 30, 2014 totaling \$6,240 for elevator maintenance service.
6. Recommending issuance of a purchase order to Hamilton Electric Company in the amount of \$7,200 for the repair of two chlorine inductors for the Wastewater Treatment Plant.
7. Recommending issuance of a purchase order to CDW-G in the amount of \$36,648.16 for the purchase of 30 computers and 2 servers for the Supervisory Control and Data Acquisition (SCADA) systems at the Water and Wastewater Treatment Plants.
8. Recommending issuance of a purchase order to Wonderware North, a sole source provider, in the amount of \$97,945 for software upgrade for the Supervisory Control And Data Acquisition (SCADA) systems at the Water Treatment and Wastewater Treatment Plants.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

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RESOLUTIONS:

1. A resolution to preserve postal services and jobs in Saginaw.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

Darnell Earley
City Manager

From: Darnell Earley, City Manager
Subject: November 8, 2011 County Board of Canvassers Certified Election Results

Prepared by: Diane M. Herman, City Clerk

Manager's Recommendation:

Recommending City Council receive and file the County Board of Canvassers Canvass of Votes Cast for the General Election held Tuesday, November 8, 2011 for the Saginaw City Council, City of Saginaw Board of Education and Saginaw City Hall Renovation Proposal.

Justification:

When there are only local election issues on the ballot, the City utilizes its own Board of Canvassers to certify the City's election. However when is a Countywide issue on the ballot, the County Board of Canvassers certifies the results.

Following the November 8, 2011 General Election, the County Board of Canvassers canvassed and certified the votes from the November 8, 2011 General Election, including the Saginaw City Council members, City of Saginaw Board of Education members and Saginaw City Hall Renovation Proposal. As required by Michigan Election Law, the City filed with the County Clerk a Provisional Ballot Report Form on November 9, 2011 which indicated that no Provisional (Envelope) Ballots were received during the November 8, 2011 General Election.

The Board of Canvassers of the County of Saginaw did determine and certify according to law that a majority of electors voted for and elected Ruth Ann Knapp, Rudy Patterson and Delena Spates-Allen to the City of Saginaw Board of Education for six-year terms. (See attached table.)

The Board of Canvassers of the County of Saginaw did further determine and certify according to law that a majority of electors voted for and elected Annie Boensch, Norman C. Braddock, Dan Fitzpatrick, Floyd Kloc and Amos O'Neal as City of Saginaw Council Member for four-year terms. (See attached table.)

The Board of Canvassers of the County of Saginaw did further determine and certify according to law that the Saginaw City Hall Renovation Proposal was defeated as indicated below (Also see attached table.):

YES-1,560 NO-3,519

The County Board of Canvasser's Certification is being received and filed so that the results of the City's local election will be part of the City Council minutes.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved, seconded by Council _____.

**NOVEMBER 8, 2011 COUNCIL/SCHOOL BOARD/
CITY HALL RENOVATION ELECTION – CITY RESULTS**

PRECINCT	PRECINCT NAME	CITY COUNCIL FOUR YEAR TERM								SCHOOL BOARD CANDIDATES SIX YEAR TERM				CITY HALL RENOVATION	
		ERNIE MITCHELL-AHMAD	ANNIE BOENSCH	NORMAN C. BRADDOCK	WILLIE F. CASEY	DAN FITZPATRICK	FLOYD KLOC	CIRVEN DON MERRILL	AMOS O'NEAL	RUTH ANN KNAPP	JOE MANUEL LOPERENA JR.	RUDY PATTERSON	DELENA SPATES-ALLEN	YES	NO
1	ST. JOSEPH EDUCATION CENTER	28	24	75	58	25	7	32	78	49	31	64	53	29	65
2	ARTHUR EDDY ACADEMY	49	45	109	104	34	25	50	106	75	37	109	87	44	91
3	HEAVENRICH SCHOOL	57	68	181	191	55	27	116	184	105	47	221	133	95	137
4A	CENTRAL FIRE STATION	15	18	46	48	12	12	22	52	32	15	48	38	20	46
4B	MAPLEWOOD MANOR	26	38	77	79	40	39	34	85	79	30	76	66	43	90
5	RUBEN DANIELS MIDDLE SCHOOL	37	23	93	80	31	31	40	91	58	31	85	63	47	74
6	SAGINAW HIGH SCHOOL A	35	39	87	85	28	22	41	92	52	27	107	65	35	82
7	ST. GEORGE CHURCH	31	47	97	87	51	24	44	114	70	46	106	78	41	105
8	SAGINAW HIGH SCHOOL B	82	63	189	196	53	33	77	200	116	53	222	157	61	193
9	YMCA	46	59	103	87	43	35	39	96	87	57	92	87	36	95
10	NEW MT CALVARY MISSIONARY BAPTIST	20	27	72	61	18	9	33	80	39	19	61	66	30	69
11	THOMPSON MIDDLE	54	221	216	118	205	183	62	162	246	73	232	159	116	227
12	KEMPTON SCHOOL	29	88	77	51	97	64	39	57	99	35	83	65	39	103
13	SAGINAW CAREER COMPLEX	44	135	115	70	161	131	50	114	168	56	151	106	64	173
14	SAGINAW ART MUSEUM	36	91	86	43	93	75	33	86	105	47	79	69	36	113
15	HERIG ELEMENTARY	46	171	142	97	186	130	67	126	203	87	165	125	79	213
16	HANDLEY SCHOOL	66	240	183	81	241	224	56	155	257	114	213	141	100	282
17	ST. STEPHEN'S SCHOOL	48	177	153	67	199	168	49	130	206	62	172	139	112	176
18A	ROSIEN TOWERS	25	88	82	46	80	71	34	68	98	37	72	53	41	102
18B	BUTMAN FISH	16	63	52	29	59	50	17	38	67	28	52	39	25	73
19	JEROME SCHOOL	42	175	151	85	202	193	39	116	228	82	142	109	102	236
20	MERRILL PARK SCHOOL	47	120	92	68	103	95	58	97	126	68	106	82	40	160
AV21	ABSENT VOTERS	165	574	507	333	554	533	208	524	702	219	558	499	325	614
KOCHVILLE TOWNSHIP										105	51	75	58		
CITY OF ZILWAUKEE										240	84	151	113		
TOTALS		1044	2594	2985	2164	2570	2181	1240	2851	3612	1436	3442	2650	1560	3519

From: Darnell Earley, City Manager
Subject: Budget Adjustment 2008 Justice Assistance Grant (JAG)
Prepared by: Kim Bond, Community Public Safety - Police

Manager's Recommendation:

It is recommended that a budget adjustment be completed to increase the Federal Grants/Local Law Enforcement revenue line item 263-0000-513.58-07 from \$108,953.00 to \$111,943.00 which equates to a \$2,990.00 increase. This increase in revenue will be offset by an increase in the Capital Outlay/Office Equipment line item 263-3329-741.97-60 by the same amount.

Justification:

Computer equipment for the Technical Services Division of the Community Public Safety Police was purchased September 23, 2011 with the remaining revenue associated with the 2008 Justice Assistance Grant (JAG). The Grant closed out September 30, 2011.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved, seconded by Council _____.

From: Darnell Earley, City Manager
Subject: Concealable Body Armor/Ballistic Vests for New Hires
Prepared by: Kim Bond, Community Public Safety - Police

Manager's Recommendation:

I recommend approval and issuance of a purchase order to Michigan Police Supply LLC, Detroit, MI in the amount of \$3,720 to purchase six (6) concealable body armor/ballistic vests for the most recent hired Community Public Safety Police officers.

This vendor meets all requirements of §14.23, " Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for the purchases are budgeted in the General Fund Community Public Safety Building Maintenance Supplies / Clothing Supplies Account No. 101-3514-721.73-03.

Justification:

On April 26, 2011 the City received bids for concealable body armor/ballistics vests.

On June 6, 2011 Council approved the purchase of concealable body armor/ballistic vests from low bidder Michigan Police Supply LLC, for the Community Public Safety Police for FY2012. The Community Public Safety Police recently hired a total of six officers between October and December of 2011. The officers will need to be equipped with concealable body armor/ballistic vests as part of their uniform.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved, seconded by Council _____.

From: Darnell Earley, City Manager
Subject: Municipal Consent for Right of Entry Forms
Prepared by: Phillip Karwat, Director of Public Services

Manager's Recommendation:

I recommend approval of the "Municipal Consent for Right of Entry" forms between the City of Saginaw ("City") and the United States Department of the Interior, Office of Surface Mining Reclamation and Enforcement ("OSM"). The approval of these forms is necessary for OSM to conduct work on the Jerome and Saginaw High School's mine shafts and the Buena Vista Shaft. It is further recommended that the City Council authorize the Mayor and the City Clerk to sign the forms. The forms have been approved by the City Manager as to substance and the City Attorney as to form.

Justification:

Transmitted herewith for Council approval are "Municipal Consent for Right of Entry" forms between the City and OSM. OSM is planning to conduct work within the following locations: Jerome School mine shaft, located near Moore Street, Division Street, and adjacent right-of-ways of Jerome School; Saginaw High School mine shaft, located near Walcott Street and adjacent right-of-ways in the vicinity of Saginaw High School; and Buena Vista mine shaft located near Hampshire Street, Livingston Drive, and adjacent right-of-ways in the vicinity of 2704 Hampshire Street. OSM proposes to undertake reclamation work necessitated by abandoned coal mining activity to protect the health, safety and general welfare from the adverse effects of past coal mining activities. The shafts may be a potential hazard to students, residents and the general public. As part of OSM's exploration and possible abatement work it may be necessary to have equipment and material in the nearby City streets and right-of-ways. OSM has stated that prior to starting their work that it is necessary to receive written permission from all parties involved. The City also acknowledges that OSM has no responsibility or liability for any mine related damage to the City property which occurred prior to or which might occur during or after the abatement work. OSM and its contractors are still required to apply for and obtain all necessary permits as required for this work by the Engineering Division prior to starting the reclamation work.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved, seconded by Council _____.

From: Darnell Earley, City Manager
Subject: Elevator Maintenance
Prepared by: Jim Nichols, Purchasing Officer

Manager's Recommendation:

I recommend that the bid from Kone Inc. be accepted and a purchase order be issued in the amount of \$2,080 per year for a three year period from November of 2011 through June 30, 2014 totaling \$6,240.

This vendor meets all requirements of §14.23, " Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the following accounts: General Fund Building and Grounds Maintenance Account No. 101-7575-821-8005 (\$297), Parking Operation Fund Account No. 516-7510-761-8005 (\$594), General Fund Community Public Safety-Police Building Maintenance Account No. 101-3514-721-8005 (\$297), Public Works Building Fund Account No. 641-4439-811-8005 (\$297), Water Operation and Maintenance Fund-Treatment and Pumping Division Account No. 591-4730-861-8005 (\$595), totaling \$2,080.

Justification:

On June 6, 2011, the City received bids for Elevator Maintenance Service for the period of July 2011 through June 30, 2014. The bid results are as follows:

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>
Kone, Inc. Livonia, MI	\$2,080	\$2,080	\$2,080
Schindler Elevator Saginaw, MI	\$3,744	\$3,888	\$4,032
Thyssenkru Elevator Livonia, MI	<u>2011-2012</u> \$4,800	<u>2012-2013</u> \$5,088	<u>2013-2014</u> \$5,342
B & D Elevator Owosso, Mi	\$5,440	\$5,680	\$6,000
Great Lakes Elevator Williamston, MI	\$6,600	\$6,600	\$6,615

Council Action:

Council _____ moved that the recommendation of the City Manager be approved, seconded by Council _____.

From: Darnell Earley, City Manager

Subject: Chlorine Inductors

Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the quote from Hamilton Electric Company be accepted and that a purchase order be issued to them in the amount of \$7,200.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund -Treatment and Pumping Division's Repairs and Replacements Account No. 590-4830-861.97-20.

Justification:

Chlorine inductor pumps are used at the Wastewater Treatment Plant to feed both chlorine for disinfection and sulfur dioxide for de-chlorination. The same units are used to feed hypochlorite at the remote treatment facilities. The unit feeding sulfur dioxide at the plant failed and was replaced with a unit from the remote facilities. Quotes for the repair were requested and Hamilton Electric was the only vendor who was able to do the complete job. The quote is for the repair of two inductors, one to replace the unit at remote facilities, and one for a spare because these units are critical at both the plant and the remote facilities.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved, seconded by Council _____.

From: Darnell Earley, City Manager
Subject: SCADA Computer Purchase
Prepared by: Dan Simmer, Water and Wastewater

Manager’s Recommendation:

I recommend that a purchase order be approved and issued to CDW-G in the amount of \$36,648.16 for 30 computers and 2 servers for the Supervisory Control and Data Acquisition (SCADA) systems at the Water and Wastewater Treatment Plants.

This vendor meets all requirements of §14.23, “Vendors”, of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing, of “Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operation and Maintenance Fund, Repairs and Replacements Account No. 591-4740-881.97-20 (\$16,951.93) and Sewer Operation and Maintenance Fund, Repairs and Replacements Account No. 590-4840-881.97-20 (\$19,696.20).

Justification:

In November of 2011, we received quotes for 30 computers and 2 servers for the Supervisory Control and Data Acquisition (SCADA) systems at the Water and Wastewater Treatment Plants. These computers and servers are over 5 years old and are obsolete. Tetra Tech, the original design firm for the SCADA systems at both treatment plants, provided us with a list of compliant equipment to be utilized with the operating software (Wonderware). Quotes were obtained from two reputable companies that have supplied computers for the SCADA system in the past. Following is a tabulation of the quotes received:

CDW-G Vernon Hills, IL	\$36,648.16
Dell Round Rock, TX	\$38,661.28

Council Action:

Council _____ moved that the recommendation of the City Manager be approved, seconded by Council _____.

From: Darnell Earley, City Manager
Subject: Wonderware Software Upgrade
Prepared by: Dan Simmer, Water and Wastewater

Manager’s Recommendation:

I recommend that a purchase order be approved and issued to Wonderware North in the amount of \$97,945.00 for Fiscal Year 2012.

This vendor meets all requirements of §14.23, “Vendors”, of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing, of “Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operation and Maintenance Fund, Instrumentation and Process Controls Computer Software Account No. 591-4715-851.73-25 (\$38,266.66) and the Sewer Operation and Maintenance Fund, Instrumentation and Process Controls Computer Software Account No. 590-4815-851.73-25 (\$59,678.34).

Justification:

On June 20, 2011, we received a quote from Wonderware North in the amount of \$97,945.00 for Wonderware HMI Software for the Supervisory Control and Data Acquisition (SCADA) systems at the Water Treatment and Wastewater Treatment Plants and Combined Sewer Overflow Basins. The computers used with the SCADA Systems are being replaced due to their age. The version of Wonderware software that we are now using is no longer supported by the manufacturer and is not compatible with the operating system on the new computers. Wonderware North is the sole source for this software.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved, seconded by Council _____.

Manager's Recommendation: Approval of the resolution as follows:

**RESOLUTION TO PRESERVE POSTAL SERVICES
AND JOBS IN SAGINAW**

Council _____ offered and moved adoption of the following resolution:

WHEREAS, the U.S. Postal Service has conducted a number of consolidation studies and plans throughout the United States, the stated purpose of which is to consolidate services in fewer locations; and

WHEREAS, the U.S. Postal Service has recently completed a feasibility study to relocate jobs from the Saginaw Processing and Distribution Center to the Michigan Metroplex Processing and Distribution Center in Pontiac; and

WHEREAS, The U.S. Postal Service has sought public comment and community input on this proposal; and on November 30, 2011 held an open forum at Saginaw Valley State University Auditorium; and

WHEREAS, a move of postal processing to the metropolitan Detroit area will have a negative impact on the timeliness and quality of the service received in the Saginaw region; and

WHEREAS, such reduction in operations and job loss would have a devastating effect on the local economy and could lead to further business reductions and closures; and

WHEREAS, the State of Michigan and the City of Saginaw are already facing higher than average unemployment and business decline;

NOW, THEREFORE, BE IT RESOLVED, that the City of Saginaw hereby strongly urges the U.S. Postal Service to reject any reduction or displacement of jobs from Saginaw, which if not rejected would cause an immediate reduction in income tax revenue for the City of Saginaw, and their deleterious effect on the quality of our region's postal delivery; and instead support the retention of programs, services and facilities in their present form and location;

BE IT FURTHER RESOLVED, that this resolution be communicated to the United States Postal Services in the hope and expectation that it will take into consideration the wishes of the cities and citizens it serves.