

Council Agenda

November 26, 2012 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. George Krappmann, Agent in Charge of the Flint Alcohol, Tobacco, and Firearms Office to present special award to Officer Charles Coleman, Saginaw Police Department.

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided on Monday after 1:00 p.m.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Michigan Main Street Center Presentation, Brittney Hoszkiv, Organizational Specialist for the Michigan Main Street Center at Michigan State Housing Development Authority.

CONSENT AGENDA:

1. Approve the minutes for November 19, 2012 regular council meeting.
2. Approve and issue a purchase order to CRT Less-Lethal, Inc. in the amount of \$6,565 as final payment for independent taser testing for the Saginaw Police Department.
3. Approve and issue a purchase order in the amount of \$9,483 to Advance Lighting and Sound for SGTV equipment upgrades.
4. Approve the HUD Emergency Solutions Grant Subrecipients Contracts in the amount of \$148,813 for 2011 and 2012 to four organizations that provide rapid re-housing and homelessness prevention programs.
5. Adopt the Resolution to support the West Saginaw Civic Association in their continued pursuit of the Michigan Main Street Program's Associate Level Designation.

Council Agenda

November 26, 2012 6:30 p.m.

Council Chamber

6. Approve and issue a purchase order to Michigan Pipe and Valve in the amount of \$43,458 for an annual supply of water main fittings to be used by the Maintenance and Service Division.
7. Approve and issue a purchase order to Michigan Pipe and Valve in the amount of \$9,140 for an annual supply of copper tubing to be used by the Maintenance and Service Division.
8. Approve and issue separate blanket purchase orders to Rowley's Wholesale, Eastern Oil Company, and Super-Flite Oil Company for a total amount of \$34,690.22 for an annual supply of various fluids that include anti-freeze, motor oil, windshield fluid, heat transfer oil, and hydraulic fluid to be used by the Motor Pool Operations Garage Division for fiscal year 2013.
9. Approve and issue a purchase order to Winter Equipment Company, Inc. in the amount of \$4,829.40 for underbody snowplow blade wear guards to be used by the Motor Pool Operations Garage Division.
10. Adopt the Resolution authorizing the agreement with the Michigan Department of Transportation for work along Fordney Street from Highway M-46 (Rust Avenue) to Ezra Rust Drive.
11. Approve and issue a purchase order to Wesco Distribution in the amount of \$7,433.60 for the purchase of overload protection relays for the influent wastewater pumps used in the Wastewater Treatment Plant.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. City Manager appointment of Phil Karwat and Ona L. Aquilar to the Board of Building Appeals and Fire Code Appeals (for informational purposes only).
2. Consideration of reappointing Daniel J. LaPan to the Saginaw Transit Authority Regional Services with a term to expire November 26, 2015.
3. Consideration of reappointing Suzanne T. Mason and Lori Hausbeck to the Saginaw Arts and Enrichment Commission with terms to expire June 30, 2015.
4. Consideration of reappointing Darnell Earley to the Saginaw Midland Municipal Water Supply Corporation with a term to expire December 31, 2017

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

Council Agenda

November 26, 2012 6:30 p.m.
Council Chamber

RESOLUTIONS:

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

Darnell Earley
City Manager

REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, NOVEMBER 19, 2012, AT 6:30 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Browning offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Branch called the meeting to order. Council members present: Floyd Kloc, Annie Boensch, Andrew Wendt, Dennis Browning, Daniel Fitzpatrick, Larry Coulouris, and Mayor Branch. Council members absent: Norman Braddock and Amos O'Neal.

ANNOUNCEMENTS

City Clerk Janet Santos announced information regarding the process for leaf collection services in effect.

Council Member Wendt entered at 6:33 p.m.

PERSONAL APPEARANCES

The following persons addressed the Council: John Acklin, Felicia Hogan and Ronald Thoms.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Fitzpatrick, Coulouris, Browning, Wendt, Boensch, Kloc and Mayor Branch.

REPORTS FROM CITY MANAGER

Management Update

City Manager Darnell Earley introduced City Clerk, Janet Santos. Clerk Santos presented a report on the November 6, 2012 Presidential Election. Clerk Santos reported a 51% voter turnout.

City Manager Darnell Earley introduced City Attorney, Andre Borrello. Mr. Borrello presented an update on Water Service and P.A. 425 Agreements, negotiations and the history of revenue received from the agreements with the surrounding municipalities and entities.

Wendt left the meeting at 7:26 p.m. and reentered at 7:30 p.m.

Browning left the meeting at 8:20 p.m. and reentered at 8:24 p.m.

Consent Agenda

1. Approve the minutes for October 29, 2012 regular council meeting and closed session.

2. Approve the Water Service Agreement between the City of Saginaw and Buena Vista Charter Township for a period of thirty years with renewal provisions.
3. Approve and issue a purchase order to Computer Management Technologies in the amount of \$11,316 for the renewal of IBM hardware maintenance and software license fees for the City of Saginaw's AS400 system and backup device.
4. Approve and issue a purchase order to Innovative Software Services, Inc. in the amount of \$7,813 for the renewal of annual Income Tax software maintenance/support to be used by the Fiscal Services Department, Income Tax Division.
5. Approve and issue a purchase order in the amount of \$6,200 to Environmental Systems Research Institute (ESRI) for renewal of annual software maintenance and support.
6. Approve the 2013 budget adjustment for Community Public Safety – Police Drug Forfeiture Fund's Use of Fund Equity Account for the purchase of a new SUV supervisor vehicle.
7. Approve and issue a purchase order to Sage Control Ordnance, Inc. in the amount of \$5,052 for the purchase of three 37mm, multi-role, two-shot over/under projectile launchers to be used by the Police Department.
8. Approve and issue a purchase order to Signature Ford Lincoln Mercury at the State bid price of \$38,270 for the purchase of one fully equipped 2013 Ford Utility Police Interceptor vehicle.
9. Approve and issue a purchase order to Etna Supply in the amount of \$32,500 for fiscal year 2013 to purchase 500 replacement Cold Water Displacement Meters to be used in the Maintenance and Service Division.
10. Approve the payment to Karbowski Oil Company in the amount of \$2,842.40 for an emergency purchase order to refill the bulk motor oil container used by the Fleet Division.
11. Approve and issue separate blanket purchase orders to Interstate Batteries, Jerry's Tires, and Northwest Tire and Service for a total amount of \$38,000 for various vehicle parts and supplies to be used in the Motor Pool Operation Garage Division for fiscal year 2013.
12. Approve and issue a purchase order to Allmac Signs in the amount of \$4,503 for the purchase of 1,950 aluminum sign blanks of various sizes to be used by the Traffic Maintenance Section of the Right of Way Division.

13. Approve and issue a purchase order to Marshall Campbell in the amount of \$11,694.10 for the purchase of various street lights, bulbs and repair parts to be used by the Traffic Maintenance Section of the Right of Way Division.
14. Approve and issue a purchase order to Gerace Construction in the amount of \$149,000 for the rebuild of one 130' diameter final clarifier to be used in the Wastewater Treatment Plant.
15. Approve and issue a purchase order to Great Lakes Power Services in the amount of \$23,560 for the purchase of a transformer to be used in the Wastewater Treatment Plant.
16. Approve and issue a purchase order to Delta Controls, Corp., a sole source provider, in the amount of \$2,610 for the purchase of two level probes to be used in the Wastewater Treatment Division.
17. Approve payment to Tri City Industrial Power in the amount of \$8,903 for an emergency purchase order for the purchase of a DC battery bank replacement used for the Water Treatment Plant's electrical system.
18. Approve and issue a purchase order to Raley Brothers, Inc. in the amount of \$2,885 for fiscal year 2013 for the purchase and delivery of a portable dehumidifier to be used in the Water Treatment Plant.
19. Approve and issue a purchase order to Tri-Chlor, Inc. in the amount of \$2,250 for the repair of a fiberglass storage tank used in the Water Treatment Plant.

Council Action:

Moved by Council Member Kloc, seconded by Council Member Fitzpatrick to approve consent agenda items 2 through 6, 8 through 9 and 11 through 19 as presented. 7 ayes, 0 nays, 2 absent. Motion carried.

Moved by Council Member Coulouris, seconded by Council Member Browning to approve consent agenda item 1 as presented. 7 ayes, 0 nays, 2 absent. Motion carried.

Moved by Council Member Browning, seconded by Council Member Wendt to approve consent agenda item 7 as presented. 7 ayes, 0 nays, 2 absent. Motion carried.

Moved by Council Member Fitzpatrick, seconded by Council Member Wendt to approve consent agenda item 10 as presented. 7 ayes, 0 nays, 2 absent. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND
APPOINTMENT OF BOARDS AND COMMISSIONS MEMBERS

Moved by Council Member Kloc, seconded by Council Member Boensch to appoint Robert J. Hanley to fill a vacancy on the City Planning Commission with a term to expire

December 31, 2012. 7 ayes, 0 nays, 2 absent. Motion carried.

Moved by Council Member Kloc, seconded by Council Member Coulouris to appoint Robert J. Hanley to the City Planning Commission with a term from January 1, 2013 to December 31, 2015. 7 ayes, 0 nays, 2 absent. Motion carried.

Moved by Council Member Browning, seconded by Council Member Kloc to appoint James R. Nightingale to the City Planning Commission with a term to expire November 19, 2015. 7 ayes, 0 nays, 2 absent. Motion carried.

INTRODUCTION OF ORDINANCES

Moved by Council Member Browning, seconded by Council Member Kloc to introduce an Ordinance to amend the official City map to vacate Dearborn Street between the eastern line of King Street and the western line of Queen Street and to retain therein an easement for public utilities, cable TV and telecommunications. 7 ayes, 0 nays, 2 absent. Motion carried.

Moved by Council Member Kloc, seconded by Council Member Fitzpatrick to introduce an Ordinance to amend the official City map to vacate Salt Street between the northern line of Fraser Street and the southwestern line of Queen Street and to retain therein an easement for public utilities, cable TV and telecommunications. 7 ayes, 0 nays, 2 absent. Motion carried.

RESOLUTIONS

Moved by Councilman Coulouris, seconded by Councilman Browning to adopt resolution #2012-063 approving the City of Saginaw apportionment of \$5,125 for the Saginaw Area Storm Water Authority Annual Budget. 7 ayes, 0 nays, 2 absent. Motion carried.

ADJOURNMENT

Moved by Council Member Coulouris, seconded by Council Member Fitzpatrick, to adjourn the meeting at 8:54 p.m. 7 ayes, 0 nays, 2 absent. Motion carried.

Janet Santos, CMC/MMC
City Clerk

From: Darnell Earley, City Manager
Subject: Taser Testing
Prepared by: Phil Ludos, Assistant City Manager of Public Safety

Manager’s Recommendation:

I recommend that a purchase order be issued to CRT Less-Lethal, Inc. of Seattle, WA, in the amount of \$6,565 as final payment for independent taser testing due to an internal investigation of an in-custody death associated with the use of tasers.

Justification:

On June 25, 2012, Council approved payment of a retainer in the amount of \$2,500 for independent taser testing. The testing and analysis on the equipment has been completed. The total cost of testing is \$9,065, less the approved retainer amount of \$2,500, leaving an outstanding balance of \$6,565. This will be the final payment for the testing and analysis of tasers used by the Saginaw Police Department.

This vendor meets all requirements of §14.23, “Vendors”, of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing, of “Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds are available in the Self Insurance Fund-Professional Services Account No. 677-1762-711.80-01.

Council Action:

Council Member _____moved, seconded by Council Member _____that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: SGTV Equipment Upgrades
Prepared by: Jeff Klopocic, Technical Services Department

Manager's Recommendation:

I recommend that the low bid from Advance Lighting and Sound be accepted and that a purchase order be approved and issued in the amount of \$9,483 for SGTV equipment upgrades.

Justification:

On November 20, 2012, the City received bids for SGTV equipment upgrades. The upgrades include a media channel server with software. The new server will allow SGTV to start programming 24 hours a day and seven days a week without staff being on duty. Equipment upgrades also includes a new camera system. The camera system will include three pan/tilt/zoom cameras with programmable view locations. The following is a tabulation of bids received.

	<u>Total</u>
Advance Lighting & Sound Troy, MI	\$ 9,483
Thalner Electronic Lab, dba/Tel Systems Ann Arbor, MI	\$13,846

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this Purchase are budgeted and available in the Technical Services, SGTV Capital Outlay, Less Than \$5,000, Account No. 101-1711-701.97-05.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: HUD Emergency Solutions Grant (ESG) Subrecipient Contracts
Prepared by: Bill Ernat, Interim Director of Development

Manager's Recommendation:

I recommend that the City Council approve the Emergency Solutions Grant (ESG) Subrecipient Contracts for 2011 and 2012. These contracts have been approved by the City Manager as to substance and the City Attorney as to form. Further, it is recommended that the Mayor and/or his designee be authorized to sign the contracts.

It is also recommended that the 2012/2013 Approved Budget for Community Development Block Grant Federal Grants Stewart McKinney/Homeless Account Number 275-0000-513.58-24 be increased from \$110,134 to \$258,947. This equates to a \$148,813 increase. This appropriation reflects the additional ESG funds awarded to the City. The increase in revenues will be offset by the same increase in the CDBG McKinney Stewart Subgrantee Account Number 275-6585-761.83-10.

Justification:

Transmitted herewith are four contracts from the ESG Program to maintain assistance to organizations providing rapid re-housing and homelessness prevention programs to the homeless. The funding was available through a second round of funding of 2011 ESG funds and 2012 ESG funds that is restricted to use for rapid re-housing and homelessness prevention activities. The funding for 2011 is \$61,950 and the funding for 2012 is \$86,863. As the funding is from different fiscal years, separate contracts for each funding year will be required.

The Saginaw County Consortium of Housing Assistance Providers (SC-CHAP) was contacted and all members were encouraged to submit proposals for this round of funding. The City received four proposals, two for each year.

The following information outlines the scope of activity and funding level for each project being proposed to be under contract with the City.

2011 ESG Funds

1. United Way \$51,950
This activity will be administered by the United Way. The United Way will partner with the Saginaw area shelters to work with the literally homeless or the chronically homeless and with the Saginaw County Youth Protection Council for homelessness prevention.

2. Restoration Community Outreach \$10,000
This activity will be administered by Restoration Community Outreach (RCO). The funds will be used to supplement the agency in providing assistance to men that are homeless. This is the only agency in Saginaw providing assistance to the male homeless population.

2012 ESG Funds

1. United Way \$76,863
This activity will be administered by the United Way. The United Way will be partnering with the Saginaw area shelters to work with the literally homeless or the chronically homeless and with the Saginaw County Youth Protection Council for homelessness prevention.
2. Restoration Community Outreach \$10,000
This activity will be administered by Restoration Community Outreach (RCO). The funds will be used to supplement the agency in providing assistance to men that are homeless. This is the only agency in Saginaw providing assistance to the male homeless population.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Main Street Resolution – West Saginaw Civic Association
Prepared by: Bill Ernat, Interim Director of Development

Manager’s Recommendation:

I recommend support for the West Saginaw Civic Association in their continued pursuit of the Michigan Main Street Program’s Associate Level Designation. This is the entry level of the Main Street Program (“Program”), which provides an introduction to the other levels of the Program. The West Saginaw Civic Association was accepted into the Main Street Program in 2011, and this Resolution of support will allow them to continue in the Program. This Program is sponsored by the Main Street Center at the Michigan State Housing Development Authority.

Justification:

The Michigan State Housing Development Authority (“MSHDA”) commissioned Beckett & Raeder, Inc. to develop a 3-5 year action-oriented strategic plan for the revitalization and economic redevelopment of Old Town Saginaw, which is home to the West Saginaw Civic Association (“WSCA”). This study was completed in November 2010. As identified in the plan, the WSCA applied for and was accepted into the Associate Level designation of the Program in 2011. This application would allow the WSCA to continue in the Associate Level of the Program, preparing them for the Selected Level designation. Participation in the Program is also included as a short range action item for the Master Plan.

The Program utilizes the National Trust for Historic Preservation’s Main Street Four-Point Approach. This volunteer-driven approach to economic development through historic preservation focuses on four areas: Organization, Promotion, Design, and Economic Restructuring.

The Associate Level Michigan Main Street program consists of a program agreement between the community and the Michigan Main Street Center. Community can include the municipality or a civic organization. In the case of Saginaw, the agency that is submitting the application is the West Saginaw Civic Association and they require a resolution from the City of Saginaw supporting the application. As WSCA wishes to continue the program for another year before applying to the Selected Level it must renew the program agreement and provide a new resolution of support from the City of Saginaw. All Associate Level training must be completed prior to applying for Selected Level status. The WSCA would be responsible for attending the training sessions provided by the Main Street Program, at no expense to the City of Saginaw.

Council Action:

This Council Communication is for explanation purposes only of the Resolution to be adopted.

RESOLUTION ENDORSING SUBMITTAL OF MAIN STREET APPLICATION

Council Member _____ moved, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the Michigan State Housing Development Authority (MSHDA) commissioned a study to be completed by Beckett & Raeder, Inc., to develop a strategic plan for the revitalization of Old Town Saginaw, which identified Main Street Program participation as a goal; and

WHEREAS: the Master Plan for the City of Saginaw, which was adopted in 2011, identified improving and enhancing Old Town Saginaw as an action step; and

WHEREAS: the application for participation in the Associate Level of the Main Street Program would address goals identified in the Strategic Plan for Old Town Saginaw and the Master Plan was approved in 2011; and

WHEREAS: the West Side Civic Association was accepted into the Associate Level of the Main Street Program in 2012 and wishes to continue at the Associate Level of the Main Street Program;

WHEREAS: there are no costs to the City of Saginaw for the submittal of the application or the administration of the Associate Level of the Main Street Program, as all costs will be paid by the West Side Civic Association;

NOW, THEREFORE, BE IT RESOLVED, that the City of Saginaw hereby endorses the submittal of the Associate Level Application by the West Side Civic Association to MSHDA.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on <Insert Month <Insert Day>, 2012; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

From: Darnell Earley, City Manager
Subject: Annual Supply of Ductile Iron Pipe
Prepared by: John Premo, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from Michigan Pipe and Valve be accepted and that a purchase order be approved and issued to them in the amount of \$43,458 for an annual supply of water main fittings for the construction and maintenance of the Water Distribution and Transmission Systems for fiscal year 2013.

Justification:

On November 6, 2012, bids were received for an annual supply of 920 feet of Class 52 ductile iron water main in various diameters and 29 ductile iron water main fittings for the Maintenance and Service Division. The water main fittings include crosses, tees, mechanical joint reducers, and joint bends in various sizes. A cost comparison shows a 40% increase compared to the previous years ductile iron pipe and fittings bids. The following is a tabulation of the bids received:

Michigan Pipe and Valve Zilwaukee, MI	\$43,458
HD Supply Waterworks Shelby Township, MI	\$73,485

Michigan Pipe and Valve meets all requirements of §14.23, “Vendors”, of Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing”, of Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operation and Maintenance Fund – Maintenance and Service Division’s Parts & Supplies Account No. 591-4721-861.73-30 and will be accounted for in the Water Operations and Maintenance Fund, Water Shop Inventory Account No. 591-0000-171.11-30.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Copper Tubing – Maintenance and Service Division
Prepared by: John Premo, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from Michigan Pipe and Valve be accepted and that a purchase order be approved and issued to them in the amount of \$9,140 for fiscal year 2013.

Justification:

On October 30, 2012, bids were received for an annual supply of copper tubing that consists of ¾ inches to 2 inches in diameter and 1,920 feet total in length. The copper tubing will be used by the Maintenance and Service Division in the construction and repair of the Water Distribution System and to repair or replace water connections. A cost comparison shows an 8% increase from last year’s purchase.

The following is a tabulation of the bids received:

Michigan Pipe and Valve Zilwaukee, MI	\$ 9,140.00
ETNA Supply Grand Rapids, MI	\$ 9,567.00
Macomb Group Sterling Heights, MI	\$ 9,656.00
H.D. Supply Canton, MI	\$10,930.00
Motion Industries Bridgeport, MI	\$12,292.00
Skip the Warehouse Downingtown, PA	\$12,646.87

Michigan Pipe and Valve meets all requirements of §14.23, “Vendors”, of Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing”, of Title 1, “General Provisions” of the Saginaw Code of Ordinance O-1.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund – Maintenance and Service Division’s Supplies Account No. 591-4721-861.73-30, and will be accounted for in Water Shop Inventory Account No. 591-0000-171.11-30.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Blanket Purchase Orders for Motor Vehicle Bulk Fluids
Prepared by: Al Orr, Public Services Department

Manager's Recommendation:

I recommend that separate blanket purchase orders be approved and issued to each vendor listed below for a total amount of \$34,690.22 for various motor vehicle fluids for fiscal year 2013.

Justification:

On October 2, 2012, bids were received for an annual supply of 5,335 gallons of various fluids that include anti-freeze, motor oil, windshield fluid, heat transfer oil, and hydraulic fluid. The City's Municipal Motor Pool Operation requires various lubricants to maintain its fleet. It is in the best interest of the City to distribute the bids among the three remaining bidders with their low respective pricing.

The following is a tabulation of the bids received:

Rowley's Wholesale Bay City, MI	\$ 1,953.19
Eastern Oil Company Pontiac, MI	\$11,443.03
Super-Flite Oil Company Saginaw, MI	\$21,294.00

These vendors meet all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these purchases are budgeted in the Motor Pool Operation Fund – Garage Division's Motor Vehicle Supplies Account No. 661-4480-841.73-12, and will be accounted for in the Motor Pool Operation Fund – Garage Parts Inventory Account No. 661-0000-171.11-23.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Underbody Plow Blade Wear Guards
Prepared by: Al Orr, Public Services Department

Manager's Recommendation:

I recommend that the low bid from Winter Equipment Company, Inc. be accepted and that a purchase order be approved and issued in the amount of \$4,829.40 for underbody snowplow blade wear guards.

Justification:

On October 23, 2012, bids were received for 38 various replacement parts for snowplows. These wear guards use three per truck, and greatly increase the life cycle of the plow blades when used in conjunction with carbide cutting edges. The wear guard that is designed to run against the curb while plowing also protects the curbside from the plow blade. These are being purchased for inventory as replacements when needed. A cost comparison shows a 10% increase from the previous purchase in 2010.

The following is a tabulation of the bids received:

Winter Equipment Company, Inc. Willoughby, OH	\$4,829.40
Shults Equipment Ithaca, MI	\$6,225.60
Knapheide Truck Equipment Flint, MI	\$6,677.48

Winter Equipment Company, Inc. meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Motor Pool Operation Fund – Garage Division's Motor Vehicle Supplies Account No. 661-4480-841.73-12, and will be accounted for in the Motor Pool Operation Fund – Garage Parts Inventory Account No. 661-0000-171.11-23.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: MDOT Cost Agreement (No.12-5522) – ROW Division
Prepared by: Beth London, Public Services Department

Manager’s Recommendation:

I recommend that the Michigan Department of Transportation (“MDOT”) Cost Agreement (“Agreement”), Number 12-5522 be approved and that the City Manager be authorized to execute said Agreement. The Agreement has been approved by the City Manager as to substance and the City Attorney as to form. A resolution to approve the subject Agreement appears under the regular order of business.

Justification:

The proposed Agreement with MDOT is for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements in the City of Saginaw:

Streetscaping work along Fordney Street from Highway M-46 (Rust Avenue) to Ezra Rust Drive including decorative sidewalk, decorative street lighting, and tree planting work; and all together with necessary related work.

Hot mix asphalt cold milling and resurfacing work along Ezra Rust Drive from the Court Street bridge to Highway M-13 (Washington Avenue) including concrete pavement repair, earthwork, concrete sidewalk, and sidewalk ramp work, and all together with necessary related work.

Reconstruction work along Fordney Street from Highway M-46 (Rust Avenue) to Ezra Rust Drive including hot mix asphalt paving, storm sewer, concrete curb and gutter, concrete sidewalk, sidewalk ramp, and traffic signal work, and all together with necessary related work.

Watermain work along Fordney Street from Highway M-46 (Rust Avenue) to Ezra Rust Drive, and all together with necessary related work.

The total eligible project cost is estimated to be \$2,607,500. The project cost shall be met in part by contributions by the Federal Government. Federal Surface Transportation Enhancement Funds shall be applied to eligible items of the project cost at the established Federal participation ratio equal to 80 percent. Federal Surface Transportation Urban Local Funds shall be applied to eligible items of the project cost at the established Federal participation ratio equal to 81.82 percent. The balance of the project cost, after deduction of all Federal Funds shall be paid by the City of Saginaw. Any items of the project cost not reimbursed by Federal Funds will be the sole

responsibility of the City of Saginaw. Federal Transportation Enhancement Activities Funds (STP-TE) will pay \$343,000. Federal Surface Transportation Urban Local (STUL) Funds will pay \$1,168,000. The City's estimated share is \$1,096,500. The City of Saginaw is responsible for any cost overruns in excess of \$2,607,500.

MDOT meets all the requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

This project is scheduled to be completed over a period of three fiscal years, from fiscal year 2013 through 2015. Funds for the City's share are budgeted and available in the FY 2013 Major Streets Fund – Streets Projects Division's Street Resurfacing Account No. 202-4614-781.80-46 (\$20,000); FY 2013 Major Streets Fund – Streets Projects Division's Construction Projects Account No. 202-4614-781.80-47 (\$20,000) and Water Operations and Maintenance Fund – Surplus Division's Construction Projects Account No. 591-4740-881.80-47 (\$400,000).

Funds will be budgeted and made available in FY 2014 in Major Streets Fund – Streets Projects Division's Street Resurfacing Account No. 202-4614-781.80-46 (\$120,000); Major Streets Fund – Streets Projects Division's Construction Projects Account No. 202-4614-781.80-47 (\$112,500) and Water Operations and Maintenance Fund – Surplus Division's Construction Projects Account No. 591-4740-881.80-47 (\$349,000).

Funds will be budgeted and made available in FY 2015 in Major Streets Fund – Streets Projects Division's Street Resurfacing Account No. 202-4614-781.80-46 (\$7,000); Major Streets Fund – Streets Projects Division's Construction Projects Account No. 202-4614-781.80-47 (\$7,500), and Water Operations and Maintenance Fund – Surplus Division's Construction Projects Account No. 591-4740-881.80-47 (\$60,000).

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

MDOT Cost Agreement No. 12-5522

Council Member _____ moved, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Cost Agreement Number 12-5522 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to participate in agreeing to road improvements in the City of Saginaw that include Streetscaping work along Fordney Street from Highway M-46 (Rust Avenue) to Ezra Rust Drive including decorative sidewalk, decorative street lighting, and tree planting work, hot mix asphalt cold milling, and resurfacing work along Ezra Rust Drive from the Court Street bridge to Highway M-13 (Washington Avenue) including concrete pavement repair, earthwork, concrete sidewalk, and sidewalk ramp work, reconstruction work along Fordney Street from Highway M-46 (Rust Avenue) to Ezra Rust Drive including hot mix asphalt paving, storm sewer, concrete curb, gutter, concrete sidewalk, sidewalk ramp, and traffic signal work, watermain work along Fordney Street from Highway M-46 (Rust Avenue) to Ezra Rust Drive, and all together with necessary related work.

WHEREAS: Cost Agreement Number 12-5522 has been approved by the City Manager as to substance and the City Attorney as to form.

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve Cost Agreement Number 12-5522 submitted by the Michigan Department of Transportation.

- Ayes:
- Nays:
- Absent:
- Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 26, 2012; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

From: Darnell Earley, City Manager
Subject: Protective Relays Purchase
Prepared by: Jeanette Best, Water and Wastewater

Manager's Recommendation:

I recommend that the low bid from Wesco Distribution be accepted and a purchase order be issued to them in the amount of \$7,433.60 for the purchase of overload protection relays for the influent wastewater pumps.

Justification:

The six influent wastewater pumps at the Wastewater Treatment Plant have electrical overload protection relays. When the electrical control panel was recently inspected, it was determined that four of the relays were no longer working properly. These relays protect the pump motor starters and the pump motors from electrical overloads, which would damage the motors. This purchase will allow us to replace the defective relays, which are not repairable, with new ones. Following is a tabulation of the bids received:

Wesco Distribution Saginaw, MI	\$7,433.60
Kendall Electric Saginaw, MI	\$7,755.83
Michigan Electric Supply Flint, MI	\$8,011.52
Bhayana Brothers, LLC Pittsburgh, PA	\$8,873.36
Michigan Cat Novi, MI	\$11,380.00

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund - Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-861.73-30.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.