

Council Agenda

November 22, 2010 6:30 p.m., Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL

CORRECTION AND APPROVAL OF MINUTES OF PRECEDING SESSIONS:

October 25, 2010 and November 8, 2010 regular Council meetings.

ANNOUNCEMENTS:

PUBLIC HEARINGS:

1. Vacating a 45' portion of the 20' alley between 403 South Porter and 1021 Van Buren Streets
2. Vacating a 45' portion of the 20' alley between 820 Lyon and 521 South Webster Streets
3. Proposed Urban Cooperation Agreement between the City of Saginaw and Denmark Township for revenue sharing in relation to an agreement for the provision of treated water to the Blumfield-Reese Water Authority.
4. Proposed Urban Cooperation Agreement between the City of Saginaw and Blumfield Township for revenue sharing in relation to an agreement for the provision of treated water to the Blumfield-Reese Water Authority.

PERSONAL APPEARANCES:

REMARKS OF COUNCIL:

PETITIONS:

10-29 from Irene E. Mosqueda, 607 S Bond St, requesting that the property abutting the alley bounded by Lyon, S Oakley, S Bond and Jackson, in the City of Saginaw be vacated.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

From the Council Boards and Commission Committee:

1. Consideration of reappointing Suzanne T. Mason to the Human Planning Commission with a term to expire November 22, 2012.

REPORTS FROM MANAGER:

Management Update:

1. Saginaw Police Department Internal Affairs Review Panel Recommendations / Action Plan.
2. Plan to improve the City's overall bond rating with the major bond rating agencies.

Recommended Actions:

1. Recommending approval of an agreement between the City of Saginaw and Gabriel Roeder Smith and Company of Southfield, MI. This company will provide for Actuarial Valuation Services for the City of Saginaw's Other Post Employment Benefits (OPEB) program. The discounted cost for this service is \$17,660.00. Further recommend that the City Manager or his designee be authorized to sign all documents. Funds are budgeted in the General Fund – Employee Services Professional Services Account, No. 101-1725-701.8001.
2. Recommending approval of the light pole attachment agreement with PRIDE in Saginaw, Inc. and further recommend that the City Manager or his designee be authorized to execute it and any related documents.
3. Recommending that the City renew its contract with West Group for an additional three years for on-line subscriptions services. The three-year renewal is at an annual price of \$5,513.52, which includes a five percent increase. Funds are budgeted in the City Attorney's Office Subscriptions Account, No. 101-1734-701-8068.
4. Recommending approval of the Urban Cooperation Agreement with Denmark Township. This Agreement is a revenue sharing component of the Water Service Agreement between the City and the Blumfield-Reese Water Authority.
5. Recommending approval of the Water Service Agreement between the City of Saginaw and Blumfield-Reese Water Authority. The Water Service Agreement continues the city's policy of securing new long-term water agreements with wholesale customers within the context of revenue sharing.

6. Recommending approval of the Urban Cooperation Agreement with Blumfield Township. This Agreement is a revenue sharing component of the Water Service Agreement between the City and the Blumfield-Reese Water Authority, to be executed on the same date.
7. Recommending that the Agreement with the Saginaw County Land Bank be approved for \$60,000. Further recommend that the City Manager or his designee be authorized to sign the agreement and any other related documents and forms required under the Agreement. Services have been completed for the 2010 weed-cutting season. Funds for services were expended in the Abatement of Nuisances Division, Operating Services Account, No. 101-7571-841-8005.
8. Recommending acceptance of the low bid and issuance of purchase orders to Lansing Uniform Company for the purchase of uniforms and equipment for the Saginaw Police Department for a three-year agreement. The bids are as follows: \$42,132.75 for fiscal year 2011; \$42,921.25 for fiscal year 2012; and \$43,636.25 for fiscal year 2013. Funds for this purchase are budgeted in the General Fund Saginaw Police Department Supplies/Clothing Supplies Account, No. 101-3014-721-7303.
9. Recommending the quote from Engel's Auto Body be accepted and that a purchase order be approved and issued to them in the amount of \$3,469.77 for body repairs to one of the City's pickup trucks. Insurance proceeds were deposited in Motor Pool Operations Revenue Account 661-0000-602.68-04 and will be combined with the deductible to pay for repairs completed. Funds are budgeted in the Motor Pool Operations, Motor Vehicle Repair Account, No. 661-4480-841 8042.
10. Recommending a purchase order be approved and issued to McGard, Inc. in the amount of \$14,010.00 for the purchase of hydrant locks. McGard, Inc. is the sole source for this purchase. These locks will be used to replace stolen ones and to lock additional hydrants. Funds are budgeted in the Water Operations and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account, No. 591-4721-861 7330.
11. Recommending the blanket purchase order that was approved and issued to Scott's Tire on July 16, 2010 in the amount of \$39,500.00 be rescinded and that a blanket purchase order be approved and issued to TCI Tire Centers LLC in the amount of \$16,940.28 to retread truck tires for heavy trucks, cut off and mount foam filled tires that are replaced bi-annually. Scott's Tire Service has gone out of business and can no longer provide these services. Funds are budgeted in the Motor Pool Operations – Motor Vehicle Repairs Account, No. 661-4480-841-8042.
12. Recommending acceptance of the quote from Pumps Plus, Inc. and issuance of a purchase order to them in the amount of \$6,420.00 for replacement parts for

the grit slurry cup for the grit removal system. Funds for this purchase are available in the Sewer Operations and Maintenance Fund – Treatment and Pumping Division’s Parts and Supplies Account, No. 590-4830-861-7330.

13. Recommending that a purchase order be approved and issued to Red Holman Pontiac-GMC, Westland, MI, in the amount of \$27,291.05 for the purchase of a 2011 GMC Sierra 3500 HD. The vehicle is being purchased using State Bid Pricing. The Water Treatment Division is replacing a 1997 Chevrolet K2500 HD that was damaged in an accident on April 19, 2010 and subsequently totaled by the insurance company. The vehicle is utilized to perform maintenance checks, plow snow and transport equipment. An insurance settlement in the amount of \$5,989.64 was credited to the Water Fund Reimbursements/Insurance Proceeds Account, No. 591-0000-602.6804 on June 8, 2010. Funds for this purchase are budgeted in the Water Operations and Maintenance Fund’s – Surplus Capital Outlay/Vehicles Account, No. 591-4740-881-9770.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

1. An Ordinance to vacate a 45’ portion of the 20’ alley between 403 South Porter and 1021 Van Buren Streets, described more particularly as the 20’ alley lying between Lots 5 & 10, Block 135, City of Saginaw in Division South of Cass Street located in the City of Saginaw and to retain therein an easement for public utilities, cable TV and telecommunications to be added to the Table of Special Ordinances, Section II Street Vacations, of The Saginaw Code of Ordinances.
2. An Ordinance to vacate a 45’ portion of the 20’ alley between 820 Lyon and 521 South Webster Streets, described more particularly as the 20’ alley lying between Lots 1 & 6, Block 15, City of Saginaw in Division South of Cass Street, located in the City of Saginaw and to retain therein an easement for Public Utilities, Cable TV and Telecommunications to be added to the Table of Special Ordinances, Section II Street Vacations, of the Saginaw Code of Ordinances.

RESOLUTIONS:

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

Darnell Earley
City Manager

COUNCIL COMMUNICATION

From: The City Manager

Subject: Grit Slurry Cup Parts

Manager's Recommendation:

I recommend that the quote from Pumps Plus, Inc. be accepted and that a purchase order be issued to them in the amount of \$6,420.00.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund -Treatment and Pumping Division's Parts and Supplies Account, No. 590-4830-861.73-30.

Justification:

On November 2, 2010, we received a quote from Pumps Plus for replacement parts for our grit slurry cup. The grit slurry cup is part of our grit removal system. The grit slurry cup is in service, however, our maintenance staff has determined that these parts will need replacement in the near future. Pumps Plus, Inc. is the manufacturer's representative for Eutek and a sole source for replacement parts.

Council Action

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Water Treatment Replacement Vehicles

Manager's Recommendation:

I recommend that a purchase order be issued to Red Holman Pontiac-GMC, Westland, MI, in the amount of \$27,291.05 for the purchase of one 2011 GMC Sierra 3500 HD.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedures," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund's – Surplus Capital Outlay/Vehicles Account, No. 591-4740-881.97-70

Justification:

The Water Treatment Division is replacing a 1997 Chevrolet K2500HD that was damaged in an accident on April 19, 2010 and subsequently totaled by the insurance company. The vehicle is utilized to perform maintenance checks, plow snow and transport equipment. A ¾ ton pickup is being replaced with a 1-ton pickup due to the expected load of equipment that will be transported to and from various pumping stations.

The insurance settlement in the amount of \$5,989.64 was credited to the Water Fund Reimbursements/Insurance Proceeds Account, No. 591-0000-602.68-04 on June 8, 2010. This vehicle is being purchased using State Bid Pricing.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Water Service Agreement with the Blumfield-Reese Water Authority

Manager's Recommendation:

I recommend approval of the Water Service Agreement between the City of Saginaw and the Blumfield-Reese Water Authority. This Agreement has been approved by the City Manager as to substance and the City Attorney as to form.

Justification:

The Water Service Agreement continues the City's policy of securing new long-term water agreements with wholesale customers within the context of revenue sharing. The Water Service Agreement conditions the sale of water on securing revenue sharing agreements, whereby the City will receive development fees for new residential and non-residential developments requiring new water mains in Blumfield and Denmark Townships. An additional requirement is imposition of City income tax on the employees and businesses of new businesses having 10 or more full time equivalent employees in those jurisdictions, which will be split on a 90%-10% basis with the Townships. The Blumfield-Reese Water Authority has approved the Water Service Agreement.

Council Action:

Council _____ moved that the recommendation from the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Blumfield Township Urban Cooperation Agreement

Manager's Recommendation:

I recommend approval of the Urban Cooperation Agreement with Blumfield Township ("Township"). This Agreement is a revenue sharing component of the Water Service Agreement between the City and the Blumfield-Reese Water Authority, to be executed on the same date. The Agreement has been approved by the City Manager as to substance and the City Attorney as to form.

Justification:

The Water Service Agreement requires Blumfield Township to make payments to the City resulting from new residential, commercial, industrial and manufacturing developments within the Township. These requirements are set forth in the Urban Cooperation Agreement, which will result in payments to the City of \$2,000.00 per new connection for each residential unit (inclusive of a 3% cumulative annual increase) and from \$5,000.00 to \$40,000.00 for connections resulting from new non-residential developments. The Blumfield Township Board of Trustees has approved this Agreement.

Council Action:

Council _____ moved that the recommendation from the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Denmark Township Urban Cooperation Agreement

Manager's Recommendation:

I recommend approval of the Urban Cooperation Agreement with Denmark Township ("Township"). This Agreement is a revenue sharing component of the Water Service Agreement between the City and the Blumfield-Reese Water Authority to be executed on the same date. The Agreement has been approved by the City Manager as to substance and the City Attorney as to form.

Justification:

The Water Service Agreement requires Denmark Township to make payments to the City resulting from new residential, commercial, industrial and manufacturing developments within the Township. These requirements are set forth in the Urban Cooperation Agreement, which will result in payments to the City of \$2,000.00 per new connection for each residential unit (inclusive of a 3% cumulative annual increase) and from \$5,000.00 to \$40,000.00 for connections resulting from new non-residential developments. The Denmark Township Board of Trustees has approved this Agreement.

Council Action:

Council _____ moved that the recommendation from the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Actuarial Valuation for the Retiree Health Care Plan

Manager's Recommendation:

I recommend Approval of an agreement between the City of Saginaw ("City") and Gabriel Roeder Smith and Company (GRS) of Southfield, MI. This company provides for Actuarial Valuation Services for the City of Saginaw's Other Post Employment Benefits (OPEB) programs. The discounted cost for this service is \$17,660.00. The Agreement has been approved by the City Manager as to substance and by the City Attorney as to form. It is also recommended that City Council authorize the City Manager or his designee to sign all documents.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the General Fund – Employee Services' Professional Services Account, No. 101-1725-701.80-01

Justification:

The City of Saginaw has contracted for the Professional Services of Gabriel Roeder Smith and Company (GRS) for prior annual valuations of the Other Post Employment Benefits (OPEB) programs. GRS's performance has been in compliance with all statutory requirements as outlined in the Governmental Accounting Standards Board (GASB) Statement No. 45. The valuation will provide the actuarial liability as of the Valuation date and it will determine the Annual Required Contribution for fiscal year 2010 and 2011.

Council Action

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Rescind Scott's Tire Sales Purchase Order

Manager's Recommendation:

I recommend that the blanket purchase order approved and issued to Scott's Tire on July 16, 2010 in the amount of \$39,500.00 be rescinded and that a blanket purchase order be approved and issued to TCI Tire Centers LLC in the amount of \$16,940.28 to retread truck tires for heavy trucks, cut off and mount foam filled tires that are replaced bi-annually.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the Motor Pool Operations - Motor Vehicle Repairs Account, No. 661-4480-841.80-42.

Justification:

On July 16, 2010, Council approved a purchase order to Scott's Tire for the services of this local vendor. Scott's Tire Service has gone out of business and can no longer provide these services. At this time, we have reevaluated our service requirements and the following is a tabulation of the bids submitted:

TCI Tire Centers LLC Saginaw, MI	\$16,940.28
Mickhof Tire Sales Saginaw, MI	\$17,020.00

Council Action:

Council _____ moved that the recommendation of the City Manager be accepted.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Police Officer Uniforms

Manager's Recommendation:

I recommend acceptance of the low bid and issuance of purchase orders to Lansing Uniform Company, Lansing, MI in the amount of \$42,132.75 for fiscal year 2011, \$42,921.25 for fiscal year 2012, and \$43,636.25 for fiscal year 2013 for uniforms and equipment for Saginaw police officers.

This vendor meets all requirements of §14.23, " Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the General Fund Saginaw Police Department Supplies/Clothing Supplies Account, No. 101-3014-721.73-03.

Justification:

On November 2, 2010, the City received bids for the purchase of uniforms and equipment for the Saginaw Police Department for a three-year agreement. Lansing Uniform Company was the low bidder. This year's bid represents a 1% decrease over last year.

Following is a tabulation of the bids received and viewed by the Purchasing Committee:

	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Total</u>
Lansing Uniform Co. Lansing, MI	\$42,132.75	\$42,921.25	\$43,636.25	\$128,690.25
Nye Uniform Grand Rapids, MI	\$45,848.58	\$47,403.58	\$49,193.58	\$142,445.74

COUNCIL COMMUNICATION

Priority One Livonia, MI	\$47,431.50	\$48,573.50	\$49,715.50	\$145,720.50
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Enterprise Uniform Detroit, MI	\$48,454.50	\$49,893.50	\$51,378.75	\$149,726.75
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Council Action:

Council _____ moved that the recommendation of the City
Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Hydrant Locks

Manager's Recommendation:

I recommend a purchase order be approved and issued to McGard, Inc. in the amount of \$14,010.00 for the purchase of hydrant locks. McGard, Inc. is the sole source for this purchase.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances 0-1.

Funds for this purchase are budgeted in Water Operation and Maintenance Fund – Maintenance and Service Division's Parts and Supplies Account, No. 591-4721-861.73-30.

Justification:

The Water Operations and Maintenance Fund's, Maintenance & Service Division, has specified McGard Locks since 1994, when we began locking hydrants to prevent unauthorized openings. The City now employs over 300 of these specialized locks at various locations throughout the City. These locks will be used to replace stolen ones and to lock additional hydrants.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Saginaw County Land Bank

Manager's Recommendation:

I recommend that the Agreement with the Saginaw County Land Bank be approved in the amount of \$60,000. The Agreement has been approved by the City Manager as to substance and by the City Attorney as to form. I further recommend that the City Manager or his designee be authorized to sign the agreement and any other related documents and forms required under the Agreement.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for services were expended in the Abatement of Nuisances Division, Operating Services Account, No. 101-7571-841-8005.

Justification:

The City of Saginaw contracted with the Saginaw County Land Bank to provide weed-cutting services for vacant properties from May 27, 2010 to September 24, 2010. The City of Saginaw agreed to provide weed-cutting services along with record-keeping and report generation. Services have been completed for the 2010 weed-cutting season.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Body Repair for Truck 57-0224

Manager's Recommendation:

I recommend that the quote from Engel's Auto Body be accepted and a purchase order be issued to them in the amount of \$3,469.77.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the Motor Pool Operations, Public Services Motor Vehicle Repair Account, No. 661-4480-841.80-42.

Justification:

Quotes were received on repairs to Pickup Truck 57-224. Engel's Auto Body submitted the lowest quote. Insurance proceeds were deposited into Motor Pool Operations Revenue Account 661-0000-602.68-04 and will be combined with the deductible to pay for repairs that have been completed. Following is a tabulation of the quotes received:

Engel's Auto Body Saginaw, MI	\$3,469.77
Draper Chevrolet Saginaw, MI	\$3,993.76
McDonald Pontiac Saginaw, MI	\$4,177.39

Council Action

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: PRIDE Attachment Agreement for light poles

Manager's Recommendation:

I recommend approval of the light pole attachment agreement with PRIDE in Saginaw, Inc. and authorization for the City Manager or his designee to execute it and any related documents. This Agreement has been approved by the City Manager as to substance and the City Attorney as to form.

Justification:

PRIDE in Saginaw, Inc. ("PRIDE") would like to place banners and other decorations on City owned light poles as well as decorative lights on City owned trees. PRIDE has done this for many years and the City has given its permission. Recently the parties have recognized a potential problem with these banners in high winds, and they wish to enter into a written agreement to regulate the use of these decorations. This agreement will allow the City to regulate the proper attachments for these banners and PRIDE will indemnify the City for any damage caused.

The term of this agreement will be for three years, but either party may terminate it upon thirty days notice.

Council Action:

Council _____ moved that the recommendation from the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: West Group Agreement

Manager's Recommendation:

I recommend that the City renew its contract with West Group for an additional three years and that the City Manager or his designee be authorized to execute this and all related documents. The contract has been approved by the City Manager as to substance and the City Attorney as to form.

Funds are budgeted in the City Attorney's Office Subscriptions Account, No. 101-1734-701-8068.

Justification:

Approval is being sought for a three-year renewal at the annual price of \$5,513.52, which includes a five percent increase. The purchase is already accounted for in the City Attorney's Office Subscriptions account. As a practical matter, West Group is the sole supplier.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.