

COUNCIL AGENDA

For

September 25, 2006, 6:30 p.m., Council Chamber

ROLL CALL:

CORRECTION AND APPROVAL OF MINUTES OF PRECEDING SESSIONS:

ANNOUNCEMENTS:

Fire Chief Joe Dziuban to accept proclamation designating October 8 – 14, 2006 as Fire Prevention Week.

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided on Monday after 1:30 p.m.)

REMARKS OF COUNCIL:

PETITIONS:

- 06-22 from Abdulazizma Mizoory requesting that the alley bounded by East Holland, Sheridan and Cornelia be vacated.
- 06-23 from Rich Bittner requesting that the alley bounded by Gratiot, Elm, Bliss and Wells be vacated.
- 06-24/06-32 from Paul Warriner, Saginaw Habitat for Humanity, submitting an application for a Neighborhood Enterprise Zone Certificate for properties at 1202 S. Warren, 1210 S. Warren, 1220 S. Warren, 1223 S. Warren, 1227 S. Warren, 1230 S. Warren, 1235 S. Warren, 1237 S. Warren, and 1238 Cornelia (f/k/a 1107 Atwater).
- 06-33 from Amos O'Neal, 100 S. Jefferson, requesting permission to erect a banner in the 500 block of Court Street from October 10, 2006 through November 10, 2006 for the purpose of promoting the United Way of Saginaw County campaign.
- 06-34 from Amos O'Neal, 100 S. Jefferson, requesting permission to erect a banner in the 300 block of South Michigan from October 10, 2006 through

November 10, 2006 for the purpose of promoting the United Way of Saginaw County campaign.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES:

APPOINTMENT OF BOARDS AND COMMISSIONS MEMBERS:

1. Consideration of appointing Eric Jon Sowatsky to the Saginaw Economic Development Corporation, with a term to expire June 30, 2009.
2. Consideration of reappointing Wilnita Williams to the STARS Board, with a term to expire September 26, 2010.

REPORTS FROM MANAGER:

Management Update

1. Karl Schwartz, Chairman of the Riverfront Development Commission, will review the history, accomplishments and future plans of the Riverfront Development Commission.
2. William Stannard, Raftelis Financial Consultants, Inc. will review the changes to the water rate charges.

Recommended Actions

1. Recommending acceptance of the low bid and issuance of purchase orders to Aramark Uniform Services in the amount of \$21,314.28 for fiscal year 2006-07, 2007-08 and 2008-09 for the purchase of citywide uniforms per collective bargaining agreements. This vendor meets all requirements of the contract compliance provisions. Funds are available in Other Services / Operating Services Accounts of the following departments: Police Department Account No. 101 3014 721 8005, Water Operation and Maintenance Account No. 591 4730 861 8005, Sewer Operation and Maintenance Account Nos. 590 4830 861 8005 and 590 4835 861 8005, Major Streets Account No. 202 4651 841 8005, Motor Pool Operations Account No. 661 4480 841 8005, Water & Sewer Maintenance and Service Account Nos. 590 4821 861 8005 and 591 4721 861 8005, General Fund Buildings and Grounds Account No. 101 7575 821 8005 and Cemeteries Account No. 101 1747 821 8005.
2. Recommending acceptance of the bid and issuance of a purchase order to CMP Distributors in the amount of \$6,900.00 for the purchase of duty and practice ammunition. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Police Administrative Services Parts and Supplies Account No. 101 3012 721 7330.

3. Recommending approval of the Letters of Understanding between the City of Saginaw and the Public Libraries of Saginaw and the City of Saginaw and Burrowes Consulting Services. Both Letters of Understanding are related to the cemetery's project, which will result in a computerized database of cemetery records. Both parties will pay Burrowes expenses. The City's portion of the payments to Burrowes will not exceed \$3,500.00. Further recommend that the Information Services Director be authorized and directed to execute the Letters of Understanding on behalf of the City. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Information Services Operating Services Account No. 658 1720 711 8005 and funds for training are available in the Information Services Training and Development Account No. 658 1720 711 8090.
4. Recommending approval of the renewal and first amendment to the contract with American Messaging Services, LLC, formerly doing business as Verizon Wireless, which will extend the agreement for a period of two years and delete any references to Verizon Wireless old prices. Renewal of this contract allows the City to realize lower monthly costs for each pager. Further recommend that the appropriate City officials be authorized and directed to execute the contract on behalf of the City.
5. Transmitted for approval is a request from the Information Services Department to renew the Lotus Notes software subscription for annual maintenance coverage and license fees to operate the City of Saginaw's e-mail and calendar system. The cost for renewal of the software maintenance coverage and license fee is \$13,595.40. Further recommend that a purchase order be approved and issued to NetSource One, Inc., as our designated Lotus Notes Development Corporation reseller, in the amount of \$13,595.40. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Information Services Operating Services Account No. 658 1720 711 8005.
6. Recommending that payments be made to Sungard HTE, Inc. for software maintenance and license fees in a total amount not to exceed \$120,740.00, pursuant to the HTE Software License Agreement and Supplemental Software License and Services Agreement approved by Council on October 27, 1997, as part of the IBM Technology Upgrade Plan. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Information Services Operating Services Account No. 658 1720 711 8005.
7. Recommending acceptance of the low bid and issuance of a purchase order to VWR in the amount of \$6,750.63 for the purchase of laboratory supplies for use by the Wastewater Treatment Plant. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Sewer Operation and Maintenance Account No. 590 4830 861 7309.

8. Recommending approval of the First Amendment to the contract with Energy Shield, Inc. in the amount of \$21,246.00 due to an increase in work to the original contract, specifically, the roof replacements at the Birch Run and Wadsworth pumping stations. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Capital Surplus Account No. 577 4740 881 9720.
9. Recommending approval of the Purchase and Development Agreement with Circle of Love Community Development Corporation, Carol Haremski and the Southwest Village Neighborhood Association with regard to a portion of the former Skivington Park.

INTRODUCTION OF ORDINANCES:

1. An Ordinance to amend §52.33, "Charge for premises within City," and §52.34, "Charge for premises outside City" of Chapter 52, "Water" of Title V, "Public Works," of the Saginaw Code of Ordinances, O-1.

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Authorizing the City Manager or his designee to request supportive aid from the Michigan Municipal Legal Defense Fund in the litigation involving the discharge of firearms within corporate limits.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

Darnell Earley
City Manager

COUNCIL COMMUNICATION

From: The City Manager

Subject: Renewal of Lotus Notes Software Subscription

Manager's Recommendation:

Transmitted for your approval is a request from the Information Services Department to renew the Lotus Notes software subscription for annual maintenance coverage and license fees to operate the City of Saginaw's e-mail and calendar system. The cost for renewal of the software maintenance coverage and license fee is Thirteen Thousand Five Hundred Ninety Five Dollars and 40/100 (\$13,595.40).

I recommend that a purchase order be approved and issued to NetSource One, Inc., as our designated Lotus Notes Development Corporation reseller, in the amount of Thirteen Thousand Five Hundred Ninety Five Dollars and 40/100 (\$13,595.40).

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in the Information Services Operating Services Account No. 658-1720-711.8005 for this purchase.

Justification:

Lotus Notes is the e-mail and calendar software used by the City of Saginaw. The annual subscription provides support, upgrades and license coverage for Lotus Notes. As a result of lower numbers of City employees, and in an effort to decrease costs, the Information Services Department is requesting the renewal of fewer licenses from last year.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Energy Shield Contract First Amendment

Manager's Recommendation:

I recommend approval of the First amendment to the contract with Energy Shield, Inc. ("Energy Shield"), in the amount of \$21,246.00 due to an increase in work to the original contract. Specifically, the roof replacements at the Birch Run and Wadsworth pumping stations. The amendment has been approved by the City Manager as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this additional work are available in the Water Capital Surplus Account No. 577-4740-881 9720.

Justification:

On December 5, 2005, City Council awarded a contract to Energy Shield in the amount of \$92,850.00 for general maintenance and roof repairs at the Public Services building and roof replacement for the Water Treatment Plant garage and the Kochville Pump Station. The repairs made at the Public Services building included upgrades to current lighting and floor treatments and replacements of doors and facia. The roof systems at the Water Treatment Plant and Kochville Pump Station were replaced. Additional work items have been added to the existing contract, increasing the current contract amount by \$9,321.00. Since the original contract has been awarded, it has been determined that the existing roofs at the Birch Run and Wadsworth Pumping

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Stations are in a deteriorated condition and are leaking which is causing damage to insulation, building contents and steel roof deck.

The contractor has offered to replace both roofs at a cost of \$11,925.00, as part of the existing contract. This would result in approximately a 25% saving to the City of Saginaw versus bidding the roofs separately. The City of Saginaw Purchasing Ordinance allows an increase in contract amount by up to twenty percent (20%). Any proposed increases greater than this require Council approval. Therefore, I recommend approval of the First amendment to the contract with Energy Shield, in the amount of \$21,246.00 for a new total contract amount of \$114,096.00.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Changes to Water Rate Charge for Premises Inside and Outside the City, Respectively

Manager's Recommendation:

An Ordinance is listed for introduction under the regular order of business that amends §52.33 "Charge for Premises Within City" and §52.34 "Charge for Premises Outside City" of Chapter 52, "Water" of Title V, "Public Works" of the Saginaw Code of Ordinances.

Justification:

This amendment is intended to amend Subsection A and B, and delete Subsection C of §52.33, "Charge for Premises Within City" of the Saginaw Code of Ordinances. The amendments to §52.33(A)(1) and (2), and §52.33(B)(1), are intended to change water rates for premises within the City. An overall increase of 7.23 % to inside City customers is primarily due to a change in the rate methodology and the water system capital improvement schedule. The deletion of §52.33 (C) is due to a change in the rate methodology.

Also, the amendment is intended to amend Subsection A and B of §52.34, "Charge for Premises Outside City" of the Saginaw Code of Ordinances. The amendment to §52.34(A)(2) is intended to raise the commodity charge to retail customers outside the City. The amendments to §52.34(B)(1) and (2) are intended to change the rates charged to all wholesale water customers. The overall increase to the total outside City customers is 1.27 %. The change in rates is primarily due to a change in the rate methodology that redistributed the charges amongst all customer classes. The change in rates is expected to generate enough revenue to operate and maintain the City's water system.

Council Action:

Council _____ moved that the communication be received and filed.

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Council _____ introduced an ordinance entitled and reading

as follows:

AN ORDINANCE TO AMEND §52.33, "CHARGE FOR PREMISES WITHIN CITY," AND §52.34, "CHARGE FOR PREMISES OUTSIDE CITY" OF CHAPTER 52, "WATER" OF TITLE V, "PUBLIC WORKS," OF THE SAGINAW CODE OF ORDINANCES, O-1.

Laid over under the Charter provision.

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Council _____ moved that an ordinance introduced on September 25, 2006, entitled and reading as follows, be taken up and enacted:

AN ORDINANCE TO AMEND §52.33, "CHARGE FOR PREMISES WITHIN CITY," AND §52.34, "CHARGE FOR PREMISES OUTSIDE CITY" OF CHAPTER 52, "WATER" OF TITLE V, "PUBLIC WORKS," OF THE SAGINAW CODE OF ORDINANCES, O-1.

The City of Saginaw Ordains:

Section 1. §52.33, "Charge for Premises Within City" and §52.34, "Charge for Premises Outside City" of Title V, "Public Works" of the Saginaw Code of Ordinances, O-1, are hereby amended and shall read as follows:

§ 52.33 CHARGE FOR PREMISES WITHIN CITY.

(A) Treated and filtered water. The net rate charged for treated and filtered water to consumers within the limits of the City shall be the sum of the readiness-to-serve charge and the commodity charge.

(1) Readiness-to-serve charge. Readiness- to-serve charge, based on the size of the water meter:

<i>Meter Size (inches)</i>	Charge per Month
5/8	\$2.64
¾	\$3.05
1	\$3.86
1½	\$5.90
2	\$8.34

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3	\$14.03
4	\$22.17
6	\$42.51
8	\$66.92
10	\$99.47

(2) Commodity charge. Commodity charge, based upon the amount of water used:

<i>Usage per Month (gallons)</i>	Charge per One Thousand (1,000) Gallons
For all used	\$1.79

(B) Unmetered fire connections.

(1) The net rate charged for unmetered fire connections shall be a demand charge, based upon the size of the connection pipe as follows:

<i>Connection Size (inches)</i>	Charge per Month
4 or smaller	\$7.33
6	\$14.76

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8	\$31.44
10	\$56.53
12	\$91.36

(2) The above charges shall include only water used to extinguish fires.

No water shall be used from a fire connection for any purpose other than the extinguishment of fires unless such water is metered and paid for as follows:

(a) Water used to maintain pressure on a privately-owned fire line system at a pressure above the normal pressure maintained in the City water mains shall be charged at the standard commodity charge.

(b) Water used for any purpose other than subsection (a) above shall be metered separately and charged at the rate of two dollars (\$2.00) per one thousand (1,000) gallons.

(3) The unauthorized use of unmetered water from a fire connection shall upon notice by the Director of Finance terminate the customer's privilege of having an unmetered fire connection.

§ 52.34 CHARGE FOR PREMISES OUTSIDE CITY.

(A) Treated and filtered water to retail consumers. The net rate charged for treated and filtered water to retail consumers outside the limits of the City, except other municipalities and public agencies authorized by law to own or operate a water supply system and except consumers having an agreement approved by the Council which

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does not refer to this section to determine rates, and shall be the sum of the readiness-to-serve charge and the Commodity Charge.

(1) Readiness-to-serve charge. Readiness- to-serve charges based upon size of meter:

<i>Meter Size (inches)</i>	Charge per Month
5/8	\$5.00
¾	\$8.33
1	\$16.67
1½	\$33.33
2	\$56.67

(2) Commodity charge. Commodity charge based upon the amount of water used at two dollars and thirty-four cents (\$2.34) per one thousand (1,000) gallons.

(B) Out of City wholesale water rates for other municipalities and other wholesale customers.

(1) Commodity charges. The net rate charged for treated and filtered water to wholesale customers, based on the total amount of water used, irrespective of the number of connections or meters:

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<i>Wholesale Customer</i>	Charge per One Thousand (1,000) Gallons
Bay City Country Club	\$1.88
Bay County/Frankenlust	\$1.00
Birch Run Twp.	\$1.07
Birch Run Village	\$1.07
Blumfield-Reese	\$0.95
Bridgeport	\$0.81
Buena Vista	\$0.75
Carrollton	\$0.76
Delta College	\$1.10
Frankenmuth	\$1.03
Saginaw County	\$0.87
Kochville	\$0.88
Delphi	\$0.69
Saginaw Township	\$0.78
Spaulding	\$0.74

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Taymouth	\$0.99
Thomas	\$0.98
Tittabawassee	\$1.07
Zilwaukee	\$0.86

(2) Readiness-to-serve charge. Readiness-to-serve charge the size of charged monthly as indicated:

<i>Wholesale Customer</i>	Charge per Month
Bay City Country Club	\$3,390.00
Bay County/Frankenlust	\$4,507.00
Birch Run Twp.	\$3,322.00
Birch Run Village	\$5,452.00
Blumfield-Reese	\$4,954.00
Bridgeport	\$14,980.00
Buena Vista	\$14,146.00
Carrollton	\$7,569.00
Delta College	\$1,407.00

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Frankenmuth	\$16,343.00
Saginaw County	\$10,639.00
Kochville	\$9,529.00
Delphi	\$11,863.00
Saginaw Township	\$76,182.00
Spaulding	\$3,278.00
Taymouth	\$2,571.00
Thomas	\$39,116.00
Tittabawassee	\$13,107.00
Zilwaukee	\$2,818.00

Section 2: This ordinance shall become effective on October 19, 2006.

Enacted: October 9, 2006.

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From: The City Manager

Subject: First Amendment to Verizon Wireless Messaging Services Customer Agreement

Manager's Recommendation:

I recommend approval of the renewal and first amendment to the contract with American Messaging Services, LLC, formerly doing business as Verizon Wireless, which will extend the agreement for a period of two years and delete any references to Verizon Wireless old prices. I further recommend that the appropriate City officials be authorized and directed to execute the contract on behalf of the City. This Agreement has been approved by the City Manager as to substance and the City Attorney as to form.

Justification:

The City of Saginaw and American Messaging Services, LLC (successor of Verizon Wireless) have an existing customer agreement that expires on September 27, 2006. Renewal of this contract allows the City to realize lower monthly costs for each pager. There are a total of 83 pagers throughout the City (66 are alpha pagers). The monthly cost for alpha paging is being lowered from \$5.95 per month to \$4.75 per month for a total savings of \$79.20 monthly for all the alpha pagers. In addition, the contract is amended to delete any references to Verizon Wireless and to reflect the new fees for services. Fees for services will decrease under the 1st amendment.

Council Action:

Council _____ moved that the recommendation from the City Manager be approved.

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From: The City Manager

Subject: Sungard HTE, Inc. Software Annual Maintenance

Manager's Recommendation:

I recommend that payments be made to Sungard HTE, Inc., for software maintenance and license fees in a total amount not to exceed \$120,740.00, pursuant to the HTE Software License Agreement and Supplemental Software License and Services Agreement approved by City Council on October 27, 1997, as part of the IBM Technology Upgrade Plan.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Information Services Operating Services Account No. 658-1720-711-8005.

Justification:

The City periodically renews maintenance and license fees for HTE, HTE COGNOS Query, Looking Glass and QRep Administrator and End User software. Maintenance fees allow the City to obtain periodic software enhancements and use HTE resources for problem support. License fees are required to use copyrighted programs. This communication covers payments for fiscal year 2007. Our agreement with Sungard HTE, Inc., allows an annual increase in fees equal to the Consumer Price Index.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

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From: The City Manager

Subject: Police Duty and Practice Ammunition

Manager's Recommendation:

I recommend that the bid received from CMP Distributors, Detroit, MI, be accepted and a purchase order be issued to them in the amount of \$6,900.00 for the purchase of duty and practice ammunition.

This vendor meets all requirements of Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted in the Police Administrative Services Supplies / Parts and Supplies Account No. 101-3012-721-7330.

Justification:

On August 29, 2006, the City received bids for the purchase of duty and practice ammunition for the Saginaw Police Department. There were four bids received and reviewed by the Purchasing Committee. CMP Distributors was the only company who qualified. Duncan's Outdoor (Bay City, MI) failed to include shipping charges in their bid and offered to re-bid which resulted in disqualification. The Hunting Shack, Inc. (Stevensville, MT) and Michigan Police Equipment (Charlotte, MI) both submitted bid substitutes. The bid proposal specified no substitutions for brand or item numbers.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

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From: The City Manager

Subject: City Wide Uniform Rental Service

Manager's Recommendation:

I recommend that the bid from Aramark Uniform Services be accepted and that purchase orders be issued to them in the amount of \$21,314.28 for fiscal years 2006-07, 2007-08 and 2008-09 for the purchase of citywide uniforms per collective bargaining agreements.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this service are available in the following departments Other Services / Operating Services Accounts: Police Department No. 101-3014-721-8005 (\$299.00), Water Operation and Maintenance Account No. 591-4730-861-8005 (\$2,948.92), Sewer Operation and Maintenance Account Nos. 590-4830-861- 8005 and 590-4835-861-8005 (\$9,406.80), Major Streets Account No. 202-4651-841- 8005 (\$2,392.00), Motor Pool Operations Account No. 661-4480-841-8005 (\$1,495.00), Water & Sewer Maintenance and Service Account Nos. 590-4821-861-8005 (\$1,697.80), and 591-4721-861-8005, Buildings & Grounds Account No. 101-7575-821-8005 (\$2,847.00), Cemeteries Account No. 101-1747-821-8005 (\$227.76).

Justification:

Bids for Uniform Rental Services were opened on August 15, 2006 with the following results:

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FY/2006-07 FY/2007-08 FY/2008-09

Aramark Uniform Service Burbank, CA	\$21,314.28	\$21,314.28	\$21,314.28
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Domestic Uniform Rental Detroit, MI	\$21,931.00	\$21,931.00	\$21,931.00
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FY/2006-07 FY/2007-08 FY/2008-09

General Linen Detroit, MI	\$22,086.48	\$22,086.48	\$22,086.48
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Cintas Corporation Swartz Creek, MI	\$24,524.76	\$24,524.76	\$24,524.76
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Council Action:

Council _____ moved that the
recommendation of the City Manager be approved.

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Resolution Requesting Aid from the Michigan Municipal League

Council _____ offered and moved the adoption of the following resolution:

WHEREAS, the City of Saginaw is currently involved in litigation involving whether it has the authority to regulate the discharge of firearms within its corporate limits; and

WHEREAS, the Michigan Court of Appeals has granted an Application for Leave to Appeal involving this case, and sought amicus curiae briefs from various organizations, including the Michigan Municipal League; and

WHEREAS, the City believes that the issues involved in this litigation are such that the Michigan Municipal League Legal Defense Fund may wish to provide supportive aid in such litigation; and

WHEREAS, the City desires to receive the assistance of the Michigan Municipal League Legal Defense Fund;

NOW, THEREFORE, BE IT RESOLVED that the City hereby authorizes the City Manager or his designee to request supportive aid from the Michigan Municipal League Legal Defense Fund in the litigation described above. It is understood that there may be conditions placed upon the aid offered by the Fund.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Public Libraries of Saginaw and Burrowes Consulting Services Letters of Understanding

Manager's Recommendation:

I recommend approval of the Letters of Understanding between the City of Saginaw ("City") and the Public Libraries of Saginaw ("Library") and the City of Saginaw and Burrowes Consulting Services ("Burrowes"). Both Letters of Understanding are related to the cemetery's project which will result in a computerized database of cemetery records. Both parties will pay Burrowes expenses. However, the City's portion of the payments to Burrowes will not exceed \$3,500.00. I further recommend that the Information Services Director, Jay Beelman, be authorized and directed to execute the Letters of Understanding on behalf of the City. They have been approved by the City Manager as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for the conversion of the database are available in the Information Services Operating Services Account No. 658-1720-711-8005 and funds for training are available in the Information Services Training and Development Account No. 658-1720-711-8090.

Justification:

Several years ago the City Cemetery staff was involved in an effort to enter all burial records into a computerized system. Completion of the entry of historical records and entry of recent burial records was discontinued because of computer hardware and

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software issues and decreased staffing levels at the Cemetery. There is a high demand from the public visiting the various library branches and Cemetery office to access the computerized records for genealogical research and to locate burial plots. The City and the Library have collaborated on this project to pool limited resources and provide improved services to the public. This effort will be beneficial to both entities. The Letters of Understanding define the roles and resources offered by the City, Burrowes and the Library.

Several meetings have taken place between representatives from the City, the Library and Burrowes to discuss efforts to provide a computerized system of cemetery records. Burrowes specializes in cemetery computer systems and created the system that the City currently uses and is familiar with our current data. Therefore, the bid process was not used. The goal of this project is to convert our current cemetery software and data to a new format and to provide convenient access to this information to the public.

Burrowes will convert the inventory, ownership and burial information from our current cemetery computer system to a new format that will also be accessible to the public on the Internet. The payments to Burrowes will cover the conversion of the data and costs for travel expenses to Saginaw to set up the system and train staff. Client system setup and basic user training will be provided at an hourly rate of \$80.00. Travel expenses are billed at cost.

Council Action:

Council _____ moved that the recommendation from the City Manager be approved.

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From: The City Manager

Subject: Laboratory Supplies Purchase

Manager's Recommendation:

I recommend acceptance of the low bid and issuance of a purchase order to VWR in the amount of \$6,750.63 for the purchase of laboratory supplies for use by the Wastewater Treatment Plant.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Sewer Operation and Maintenance Account No. 590-~~4830-8611~~-73-09-~~05-5311-711-8005~~

Justification:

On August 29, 2006 the City received bids for the purchase of various supplies for the Wastewater Treatment Plant Laboratory. These supplies include chemicals, glassware, safety supplies, and equipment necessary for testing the treated water before it is discharged to the river. This testing is required by the Wastewater Treatment Plant's National Pollutant Discharge Elimination System Permit. Three bids were received for these supplies. Following is a tabulation of the bids received:

VWR International Springfield, IL	\$6,750.63
Jade Scientific Canton, MI	\$8,834.56
Fisher Scientific Pittsburgh, PA	\$9,625.11

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Purchase and Development Agreement regarding Skivington Property

Manager's Recommendation:

I recommend approval of the Purchase and Development Agreement with Circle of Love Community Development Corporation, Carol Haremski and the Southwest Village Neighborhood Association with regard to a portion of the former Skivington Park. This Agreement has been approved by the City Manager as to substance and the City Attorney as to form.

Justification:

The City of Saginaw maintained seven lots in the southwest portion of the City as a park for many years. On June 12, 1984, Mary C. Skivington deeded an additional adjacent parcel to the City for use for park purposes. In the 2004 Recreation Plan, submitted to the DNR, all these parcels were removed from park purposes. The eight parcels were deeded to Circle of Love on June 15, 2006 for its use in constructing five new single family homes. Carol Haremski, daughter of Mary C. Skivington, objected to this development and sought to limit use of Lot 35 to park purposes. The neighborhood association indicated that its members would maintain the lot.

The parties have negotiated a compromise agreement to satisfy the interest of all parties. Circle of Love will deed this parcel back to the City and reconfigure its plans to still construct five new homes on the remaining seven lots. The City will waive the fee for providing water and sewer connections for the new homes. The City will deed Lot 35 to Carol Haremski, who will reconvey it to the City with a deed restriction and a reverter clause. The City will make improvements to the lot as it deems appropriate. The neighborhood association has agreed to maintain this lot as a park, including cutting the grass and maintaining any improvements. The City will no longer be responsible for maintaining the lot. If the area is not maintained as a park, it will be returned to Carol Haremski. If she elects not to accept title, then the restrictions on the lot will be removed.

Council Action:

Council _____ moved that the recommendation from the City Manager be approved.