

# Council Agenda

**August 31, 2009, 6:30 p.m., Council Chamber**

PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL

CORRECTION AND APPROVAL OF MINUTES OF PRECEDING SESSIONS:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

REMARKS OF COUNCIL:

PETITIONS:

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND  
APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

From the Boards and Commissions and Committees:

1. Consideration of reappointing Thomas Miller, Sr. and Sylvester Payne to the Local Development Finance Authority with a term to expire June 1, 2013.

REPORTS FROM MANAGER:

Management Update:

- Comments on issues from Larry Slovin, President/CEO of B & P Processing.

Recommended Actions:

1. Recommending that a budget adjustment be completed to increase the General Fund's State Shared Revenue/State Grant Account, No. 101 0000 511 5109 from \$504,000.00 to \$609,497.00. Further recommend that the Department of Development, Zoning and Planning Division's Deconstruction Account, No. 101 3863 761 8026 be increased by the same amount, from \$1,500.00 to \$106,997.00.
2. Recommending that a budget adjustment be completed to decrease the General Fund's State Shared Revenue/State Grant Account, No. 101 0000 511 5109 from \$609,497.00 to \$109,497.00. Further, the Department of Development Inspection's Division Demolition Account, No. 101 3865 761 8025 should be decreased by the same amount, from \$1,126,000.00 to \$626,000.00. In addition, the Neighborhood Stabilization Program

(NSP) Fund – MSHDA Revenue Account No. 279 0000 511 6001 should be increased from \$0 to \$500,000.00, and the NSP Fund – Demolition Account, No. 279 6550 761 8025 should be increased by the same amount.

3. Recommending that a budget adjustment be completed to increase the Neighborhood Stabilization Fund (NSP) – MSHDA Revenue Account, No. 279 0000 511 6001 from \$500,000.00 to \$2,797,000.00, which amounts to \$2,297,000.00. In addition, the following expenditure accounts should be increased: House Acquisition by \$100,000, Account No. 279 6550 761 8455; Housing Construction Project by \$200,000, Account No. 279 6550 761 8330; Demolition by \$1,910,000, Account No. 279 6550 761 8025; Advertising by \$7,000, Account No 279 6550 761 8008; Employment Agency Fees by \$40,000, Account No. 279 6550 761 8004; Professional Services by \$30,000, Account No. 279 6550 761 8001; Insurance Fees by \$5,000, Account No. 279 6550 761 8006; Taxes by \$2,500, Account No. 279 6550 761 8062; and Printing by \$2,500, Account No. 279 6550 761 8030.
4. Recommending that payment be made to BS&A Software in the amount of \$4,760.00 for the renewal of annual software maintenance and support. The maintenance covers the Tax, Special Assessment and Delinquent Personal Property systems used by the Fiscal Services Department and Treasurer’s Division and includes all support and updates to the software for one year. Funds are budgeted in the Information Services Operating Services Account No. 658 1720 711 8005.
5. Recommending approval of the U. S. Department of Justice COPS Hiring Recovery Program Grant Agreement and authorization for the award document to be signed by the City Manager and the Chief of Police. The Department of Justice requires that the award document be signed by the both the government executive and the law enforcement executive. Further recommend that the City Manager and the Chief of Police be authorized to sign the Grant Award document on behalf of the City.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

Darnell Earley  
City Manager

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Annual BS&A Software maintenance/support renewal payment

**Manager's Recommendation:**

I recommend that payment be made to BS&A Software in the amount of \$4,760.00 for the renewal of annual software maintenance/support. The maintenance covers the Tax, Special Assessment and Delinquent Personal Property systems used by the Fiscal Services Department, Treasurer's Division, and includes all support and updates to the software for one year.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting and Selling Procedure," of Chapter 14, "Financing and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this payment are budgeted and available in the Information Services Operating Services Account No. 658-1720-711.80-05.

**Justification:**

The City annually renews our maintenance and license fees for BS&A Software. This annual renewal of maintenance and license fees is for a 12-month period.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** First Ward Community Center Year Round Recreation Program Agreement

**Manager's Recommendation:**

I recommend approval of the First Ward Community Center ("FWCC") Year Round Recreation Program Agreement. The Agreement is subject to my approval as to substance and the City Attorney as to form.

This vendor meets all the requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this Agreement are available in the Recreation Administration Professional Services Account, No. 101-7550-831-8001.

**Justification:**

FWCC submitted a proposal to operate a Year Round Recreation Program for the City of Saginaw from September 1, 2009 through August 31, 2010. The Year Round Recreation Program includes a ten week summer day camp program at the Cathedral District Youth Center located at the Warren Avenue Presbyterian Church. The Year Round Recreation Program will be held at the Civitan Recreation Center for grades 9-12. Students will participate in a variety of activities including, organized basketball leagues, table tennis, chess, field trips, character education, softball, skating, swimming, academic enrichment, substance abuse prevention and violence prevention education. During the summer, students will participate in a multi-gender basketball development league.

# COUNCIL COMMUNICATION

The summer day camp at the Cathedral District Youth Center is for grades K-8, Monday through Friday. Students will participate in a variety of activities including, basketball, soccer, table tennis, billiards, board games, health and fitness activities, art and cultural classes, drug and violence prevention classes, Boy Scouts, Girl Scouts, summer reading programs and library and field trips. Students will be provided daily a free lunch and snack.

The Michigan State Housing Development Authority (MSHDA) and the Dow Chemical Company, each donated \$10,000.00. The monies will be used to pay for the cost of utilities at the Civitan. City Council approved the 2009 Summer Recreation Agreement on June 1, 2009. Pursuant to the terms of that agreement, it is scheduled to end on September 30, 2009. That Agreement will be terminated once the Year Round Agreement is approved by Council.

## **Council Action:**

Council \_\_\_\_\_ move that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Deconstruction Grant – Budget Adjustment

**Manager's Recommendation:**

It is recommended that a budget adjustment be completed to increase the General Fund's – State Shared Revenue/State Grant Account, No. 101-0000-511.51-09 from \$504,000 to \$609,497. Likewise, the Department of Development - Zoning and Planning Division's Deconstruction Account, No. 101-3863-761.80-26 should be increased by the same amount, from \$1,500 to \$106,997.

**Justification:**

In late fiscal year 2009, City Council approved the use of \$135,000 from the Cities of Promise for the Deconstruction Program. In fiscal year 2009, only \$29,503 was expended. This budget adjustment recognizes the remaining \$105,497 that is to be spent in fiscal year 2010.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation from the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Demolition Grant – Budget Adjustment

**Manager’s Recommendation:**

It is recommended that a budget adjustment be completed to decrease the General Fund’s State Shared Revenue/State Grant Account, No. 101-0000-511.51-09 from \$609,497 to \$109,497. Likewise, the Department of Development - Inspection Division’s Demolition Account, No. 101-3865-761.80-25 should be decreased by the same amount, from \$1,126,000 to \$626,000.

In addition, the Neighborhood Stabilization Program (NSP) Fund – MSHDA Revenue Account, No. 279-0000-511.60-01 should be increased from \$0 to \$500,000. Likewise, the NSP Fund – Demolition Account, No. 279-6550-761.80-25 should be increased by the same amount.

**Justification:**

Currently the fiscal year 2010 General Fund’s Budget recognizes \$500,000 in MSHDA monies for demolition. These monies should be allocated to a separate fund for auditing purposes. This budget adjustment decreases the General Fund by these monies and increases the newly created Neighborhood Stabilization Program Fund.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation from the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Neighborhood Stabilization Fund – Budget Adjustment

**Manager’s Recommendation:**

It is recommended that a budget adjustment be completed to increase the Neighborhood Stabilization Fund (NSP) –MSDHA Revenue Account No. 279-0000-511.60-01 from \$500,000 to \$2,797,000; which amounts to \$2,297,000.

In addition, the following expenditure accounts should be increased: House Acquisition by \$100,000, Account No. 279-6550 761.84-55; Housing Construction Project by \$200,000, Account No. 279-6550-761.83-30; Demolition by \$1,910,000, Account No. 279-6550-761.80-25; Advertising by \$7,000, Account No 279-6550-761.80-08; Employment Agency Fees by \$40,000, Account No. 279-6550-761.80-04; Professional Services by \$30,000, Account No. 279-6550-761.80-01; Insurance Fees by \$5,000, Account No. 279-6550-761.80-06; Taxes by \$2,500, Account No. 279-6550-761.80-62; and Printing by \$2,500, Account No. 279-6550-761.80-30.

**Justification:**

In July 2009, City Council approved the Neighborhood Stabilization Program (NSP) Grant Agreement. This budget adjustment recognizes receiving and use of these monies for fiscal year 2010.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation from the City Manager be approved.



# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** U.S. Department of Justice COPS Hiring Recovery Program Grant  
Acceptance

**Manager's Recommendation:**

I recommend approval of the U.S. Department of Justice COPS Hiring Recovery Program Grant (CHRP) Agreement and authorization for the award document to be signed by the City Manager and the Chief of Police. The Department of Justice requires that the award document be signed by both the government executive and the law enforcement executive. Therefore, it is recommended that City Council authorize the City Manager and the Chief of Police to sign the Grant Award document on behalf of the City.

**Justification:**

Recently, the City was notified by the Department of Justice that it was approved to receive a COPS Hiring Grant in the amount of \$1,126,710. The term of the grant is 36-months, and the City was awarded 5 (five) COPS officers. Pursuant to the terms of the grant, the City must accept the award through completion of the Award Document. Under CHRP all positions awarded must initiate or enhance community policing in accordance with the City's community policing plan. Per the terms of the award, the City must maintain the 5 (five) COPS positions for a period of 12-months after the expiration of the 36-month grant.

**Council Action:**

Council\_\_\_\_\_ moved that the recommendation of the City Manager be approved.