

**COUNCIL AGENDA**

**For**

**August 21, 2006, 6:30 p.m., Council Chamber**

ROLL CALL:

CORRECTION AND APPROVAL OF MINUTES OF PRECEDING SESSIONS:

ANNOUNCEMENTS:

1. Students from the Saginaw Public School District to accept Certificate of Recognition for sharing their creative artwork (mural) at the Public Services Building.

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

*(A list will be provided on Monday after 1:30 p.m.)*

REMARKS OF COUNCIL:

PETITIONS:

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES:

APPOINTMENT OF BOARDS AND COMMISSIONS MEMBERS:

REPORTS FROM MANAGER:

Management Update

Recommended Actions

1. Recommending that a purchase order be approved and issued to Douglass Safety Systems in the amount of \$14,968.75 for the purchase of 125 buckets of Micro Blaze Out Foam to be used by the Fire Department. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the General Fund Fire Suppression Parts and Supplies Account No. 101 3751 751 7330.
2. Recommending that a purchase order be issued to Flint New Holland, Inc. in the amount of \$7,995.00 for the purchase of one Tiger Commercial Flail Mower attachment to be used by Grounds & Facilities Maintenance Division for the Weed Abatement Program. Flint New Holland, Inc. is the sole supplier for this part. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Abatement of Nuisances Capital Outlay Maintenance Equipment Account No. 101 7575 821 9741.
3. Recommending acceptance of the offer from Standard Electric to extend our current bid pricing for citywide lamps and bulbs through June 30, 2007. The estimated cost through fiscal year 2006-07 is \$21,000.00. This vendor meets all requirements of the contract compliance provisions. Funds are available in various departmental budgets: Major Streets Fund Account No. 202-0000-171-1136 (\$4,000.00), Sewer Operation & Maintenance Fund Account Nos. 590-4830-861-7330 (\$2,000.00), 590-4835-861-7330 (\$2,000.00), Water Operation & Maintenance Fund Account No. 591-4730-861-7330 (\$2,000.00), General Fund Accounts 101-4620-791-7330 (\$8,000.00), 101-7575-821-7330 (\$1,100.00), and the Public Works Building Operation Fund Account No. 641-4439-811-7330 (\$1,500.00)
4. Recommending that payments be made to various vendors respectively, in the appropriate amounts, to pay for training related invoices that will not exceed \$23,000.00. The Wastewater Treatment Division is required by MIOSHA and other regulatory agencies to provide safety training and refresher courses for its employees who must work with hazardous materials and chemicals and enter confined spaces in the course of their work. Funds are budgeted in the Sewer Operation and Maintenance Account No. 590 4830 861 8001.
5. Transmitted herewith for approval is a permanent easement agreement, with the School District of the City of Saginaw. Recommending acceptance of this permanent easement to the City of Saginaw from the School District of the City of Saginaw for the sum of \$1.00. This permanent easement is necessary for the installation of a steel strain pole and appurtenances to support the traffic signals at the intersection of Brockway Street and Elm Street.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

Darnell Earley  
City Manager

# COUNCIL COMMUNICATION

**From:** The City Manager

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**Subject:** Flail Commercial Mower Attachment Purchase

**Manager's Recommendation:**

Approval for the purchase of one Tiger Commercial Flail Mower attachment from Flint New Holland, Inc. at a cost of \$7,995.00 for the Weed Abatement Program of Grounds & Facilities Maintenance Division, Public Services Department.

This vendor meets all requirements of the Contract compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Abatement of Nuisances Capital Outlay Maintenance Equipment Account No. 101-7575-821.97-41.

**Justification:**

The Weed Abatement program is overwhelmed by the sheer volume of properties that are in violation of the weed ordinance. Currently, there are only two (2) tractors with flail attachments running sometimes ten (10) hours per day, and five (5) days per week. Often one (1) tractor and/or flail attachment is down for repair(s), leaving only one mower operational. With the purchase of this TRF-75C heavy duty flail attachment, the wing mower can be used to support the Weed Abatement operation and Parks, which is most desperately needed. Flint New Holland is the sole supplier for this brand name of mower for this area.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Micro Blaze Out Foam

**Manager's Recommendation:**

I recommend that a purchase order be approved and issued to Douglass Safety Systems LLC in the amount of \$14,968.75 for the purchase of 125 buckets of Micro Blaze Out Foam.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are budgeted and available in the General Fund Fire Suppression Parts and Supplies Account No. 101-3751-751-7330.

**Justification:**

The Fire Department Suppression Division uses Micro Blaze Out Foam that enhances penetration of water during extinguishment and also can be used for hazardous waste clean up from vehicle accidents. Douglass Safety Systems LLC is the sole supplier of this product. The product comes in 5-gallon buckets at a cost of \$119.75 each. This is the same cost per bucket as last fiscal year.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Permanent Easement Agreement

**Manager's Recommendation:**

Transmitted herewith for Council approval is a permanent easement agreement, with the School District of the City of Saginaw, Saginaw, Michigan. I recommend the acceptance of this permanent easement to the City of Saginaw from the School District of the City of Saginaw for the sum of one dollar (\$1.00). The easement agreement has been approved by the City Manager as to substance, and the City Attorney as to form.

**Justification:**

On November 7, 2005, City Council approved a cost agreement between the City of Saginaw and the Michigan Department of Transportation (MDOT) for traffic signal improvements and modernization at the intersections of Brockway Street and Elm Street, Bay Street and Cooper Avenue, East Genesee Avenue and Walnut Street and Grout Street and West Michigan Avenue. The permanent easement is necessary for the installation of a steel strain pole and appurtenances to support the traffic signals at the intersection of Brockway Street and Elm Street. Right of way constraints made it necessary for the City of Saginaw to acquire a permanent easement from the School District for the construction of this project.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** City Wide Lamps and Bulbs Bid Pricing Extension

**Manager's Recommendation:**

I recommend we accept the offer from Standard Electric to extend our current bid pricing for lamps and bulbs through June 30, 2007. Although the total cost will vary depending on various departmental needs, the estimated cost through fiscal year 2006-2007 is \$21,000.00.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for these purchases are available in the following departmental budgets for 2006/2007: Major Streets Fund Account No. 202-0000-171-1136 (\$4,000.00), Sewer Operation & Maintenance Fund Account Nos. 590-4830-861-7330 (\$2,000.00), 590-4835-861-7330 (\$2,000.00), Water Operation & Maintenance Fund Account No. 591-4730-861-7330 (\$2,000.00), General Fund Accounts 101-4620-791-7330 (\$8,000.00), 101-7575-821-7330 (\$1,100.00), and the Public Works Building Operation Fund Account No. 641-4439-811-7330 (\$1,500.00)

**Justification:**

On January 7, 2003, the City received bids for the purchase of City-wide Lamps and Bulbs for the time period January 2003 through December 31, 2005. The bid included the purchase of standard lamps (incandescent, fluorescent and street lighting), sealed beams, miniatures and photo lamps. Standard Electric has offered to extend their current bid pricing through June 30, 2007.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** ~~Toxicity Testing, Printing and Mailing of Water Bills~~ Personnel Training

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**Manager's Recommendation:**

I recommend that payments be made to the various vendors respectively, in the appropriate amounts, to pay for training related invoices that will not exceed \$23,000.00.

These vendors must meet all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this training are budgeted in the Sewer Operation and Maintenance Account No. 590-4830-861.80 01

**Justification:**

The Wastewater Treatment Division is required by MIOSHA and other regulatory agencies to provide safety training and refresher courses for its employees who must work with hazardous materials and chemicals and enter confined spaces in the course of their work. Several classes are taught at the plant throughout the year using services provided by professional trainers and instructors. Quotes for these professional services are requested from several trainers who have been recommended by other utilities, professional training organizations, or state regulatory agencies. These quotes are compared and the most cost effective quote is taken.

To insure the safety of our staff, all plant employees are required to take these classes.

~~\_\_\_\_\_ Saginaw, MI (In-city)~~

~~\_\_\_\_\_ The proposed cost is a 9.0% increase over the current fiscal year a 54% decrease in cost from previous years.~~

8-21-73-24-12



# COUNCIL COMMUNICATION

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.