

## Council Agenda

**July 16, 2007, 6:30 p.m., Council Chamber**

### ROLL CALL:

### CORRECTION AND APPROVAL OF MINUTES OF PRECEDING SESSIONS:

Regular Council meetings of May 21, 2007, June 4, 2007, June 18, 2007 and July 2, 2007

### ANNOUNCEMENTS:

### PUBLIC HEARINGS:

### PERSONAL APPEARANCES:

*(A list will be provided on Monday)*

### REMARKS OF COUNCIL:

### PETITIONS:

### REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES:

### APPOINTMENT OF BOARDS AND COMMISSIONS MEMBERS:

1. Consideration of reappointing Nancy J. Ruh to the Historic District Commission with a term to expire July 16, 2010.
2. Consideration of reappointing Gene C. Pickelman to the Saginaw Arts and Enrichment Commission with a term to expire July 16, 2010.

### REPORTS FROM MANAGER:

#### Management Update:

Odail Thorns, Development Director, and Jim Hodges, Chief Building Inspector, will give an overview of Item No. 29 listed on the agenda.

#### Recommended Actions:

1. Recommending approval of the Act 425 Agreement with Thomas Township. The City of Saginaw and Thomas Township have negotiated an agreement for the conditional transfer of property pursuant to 1984 P. A. 425. The purpose of this

- agreement is to promote economic growth by causing Hemlock Semiconductor Corporation, located within the transferred area, to again expand its operations, make improvements, acquire new capital equipment and retain and create employment and secure the availability of service at its facility.
2. Recommending that a purchase order be issued and payment made to Trivalent Group in the amount of \$2,191.79 for the purchase of a Network Server Rack to be used by the Information Services Department. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Information Services Capital Outlay Account No. 658 1720 711 9705.
  3. Recommending that payment be made to BS&A Software in the amount of \$3,210.00 for the renewal of annual software maintenance and support. The maintenance covers the Equalizer Assessing program, the main property assessing software used by the Fiscal Services Department, Assessor's Division and includes all support and updates to the software for one year. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Information Services Operating Services Account No. 658 1720 711 8005.
  4. Recommending approval of payment to Sungard HTE, Inc. in an amount not to exceed \$36,200.00 for training, project management, license fees, HTE trainers travel reimbursement costs and HTE Help Pass fees for the final year of the three-year HTE Reconnect investment plan. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Information Services Training and Development Account No. 658 1720 711 8090 and Information Services Operating Services Account No. 658 1720 711 8005.
  5. Recommending approval of payment to Lenovo, Inc. in an amount not to exceed \$38,000 for the purchase of personal computer monitors to replace monitors that are at end-of-lease. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Information Services Capital Outlay Account No. 658 1720 711 9705.
  6. Recommending that a purchase order be approved and issued to Delta Door in the amount of \$3,000.00 and Overhead Door in the amount of \$3,000.00 for emergency repairs for the overhead doors at all four fire stations. These vendors meet all requirements of the contract compliance provisions. Funds are budgeted in the Fire Department Operating Services Account No. 101 3754 751 8005.
  7. Recommending that a purchase order be approved and issued to Douglass Safety Systems in the amount of \$3,300.00 for the purchase of required replacement parts for the Saginaw Fire Department's Self Contained Breathing Apparatus. This vendor meets all requirements of the contract compliance

- provisions. Funds are budgeted in the Fire Department Parts and Supplies Account No. 101 3754 751 7330.
8. Recommending that a purchase order be approved and issued to Warwick Cleaners in the amount of \$7,000.00 for annual dry cleaning services for the Fire Department. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Fire Department Operating Services Account No. 101 3751 751 8005.
  9. Recommending that blanket purchase orders be issued to Scientific Brake in the amount of \$10,000.00, Diesel Truck Sales in the amount of \$25,000.00 and Frontline Services in the amount of \$85,000.00 for the fire department apparatus repairs and preventative maintenance for fiscal year 2008. These vendors meet all requirements of the contract compliance provisions. Funds are budgeted for in the Fire Department Motor Vehicle Repairs Account No. 101 3754 751 8042.
  10. Recommending that a purchase order be approved and issued to Douglass Safety Systems LLC in the amount of \$14,968.75 for the purchase of 125 buckets of Micro Blaze Out Foam to be used by the Fire Department Suppression Division. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Fire Suppression Parts and Supplies Account No. 101 3751 751 7330.
  11. Recommending that a purchase order be approved and issued to Douglass Safety Systems, Inc. in the amount of \$23,000.00 for various pieces of personal protective equipment to be used by the fire department. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Fire Department Clothing Supplies Account No. 101 3752 751 7303.
  12. Recommending that the original purchase order issued to Diesel Truck Sales be increased by \$1,200.00 in order to perform repairs on a sewer jet vactor truck. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Right of Way Division's Garage Account No. 661 4480 841 8005.
  13. Recommending acceptance of the bid and issuance of a purchase order to ASci Corporation in the amount of \$1,460.00 for fiscal year 2007-08 and \$1,460.00 for fiscal year 2008-09 for the purchase of Whole Effluent Toxicity Testing for the Wastewater Treatment Division. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Sewer Operation and Maintenance Operating Services Account No. 590 4830 861 8005.
  14. Recommending that a blanket purchase order be approved and issued to Bader Brothers in the amount of \$2,400.00 for the purchase of mower equipment parts. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Garage Motor Vehicle Parts Account No. 661 4480 841 7312.

15. Recommending that a purchase order be issued to Larry's Auto in the amount of \$3,000.00 for fiscal year 2007-08 for the purchase of miscellaneous auto parts. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Parts Account No. 591 4721 861 7330 (\$1,500.00) and in Sewer Parts Account No. 590 4821 861 7330 (\$1,500.00).
16. Recommending that blanket purchase orders be approved and issued to the City's primary suppliers of electrical parts and supplies in the following amounts from July 1, 2007 through June 30, 2008: Marshall E. Campbell Co., \$3,000.00; Standard Electric Co., \$3,000.00 and Kendall Electric, \$3,000.00. These vendors meet all requirements of the contract compliance provisions. Funds are budgeted in the Traffic Engineering Parts and Supplies Account Nos. 101 4620 791 7330 (\$4,500.00) and 101 4621 791 7330 (\$4,500.00).
17. Recommending that a purchase order be approved and issued to the following vendors for the various repairs of fleet vehicles: Discount Transmission, \$4,000.00, Mike's Wrecker, \$5,000.00, Draper Chevrolet, \$6,000.00, Martin Chevrolet, \$10,000.00, McDonald Pontiac/GMC, \$5,000.00, Diesel Truck Sales, \$5,000.00, Graff Truck Center, \$6,000.00, Bushey's Radiator & Glass, \$5,000.00, Tuffy Muffler, \$10,000.00, Michigan Truck Spring, \$7,000.00, Scott Tire Sales, \$35,000.00, Tri-City Suspension & Brake, \$8,000.00, and Vic Canever Chevrolet, \$4,000.00. These vendors meet all requirements of the contract compliance provisions. Funds are budgeted in the Motor Pool Operations Account No. 661 4480 841 8042.
18. Recommending that a purchase order be approved and issued to the following vendors for the purchase of OEM vehicle parts and supplies: Spartan Distributors; \$4,000.00; Scientific Brake & Equipment; \$6,000.00, Diesel Truck Sales; \$5,000.00; AIS, \$10,000.00; Bridgeport Equipment, \$12,000.00; Flint New Holland, \$10,000.00; Fecon, \$40,000.00; Weller's Truck Parts, \$8,000.00; Bell Equipment, \$20,000.00; Larry's Auto, \$25,000.00; Scott Tire Sales, \$35,000.00; and Consumer Auto Parts, \$6,000.00. These vendors meet all requirements of the contract compliance provisions. Funds are available in the Right of Way Division's Garage Motor Vehicles Supplies Account No. 661 4480 841 7312.
19. Recommending acceptance of the only bid received from Industrial Furnace, Inc. and that the obsolete incinerator parts from the Wastewater Treatment Plant be sold to them for a total amount of \$4,020.00. This vendor meets all requirements of the contract compliance provisions. Funds from this sale will be credited to the Sewer Operation and Maintenance Fund Sale of Junk Account No. 590 0000 601 6730.
20. Recommending that payment be made to Pave Away Asphalt Company in the amount of \$4,800.00 for the emergency pavement services. This vendor meets all requirements of the contract compliance provisions. Funds are available in

- the Right of Way Major Streets Operating Services Account No. 202 4651 841 8005.
21. Recommending that a blanket purchase order be approved and issued to Amerigas for fiscal year 2007-08 in the amount of \$5,000.00 for the purchase of propane gas. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Major Streets Account No. 202 4651 841 7330 and Local Streets Account No. 203 4651 841 7330.
  22. Recommending that a blanket purchase order be approved and issued to Carrier & Gable, Inc., in the amount of \$6,000.00 to cover repair costs of traffic signal equipment from July 1, 2007 through June 30, 2008. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Traffic Engineering Parts and Supplies Account No. 101 4621 791 7330 (\$3,000.00) and in Major Streets Traffic Engineering Parts and Supplies Account No. 202 4621 791 7330 (\$3,000.00).
  23. Recommending that an annual purchase order be approved and issued to Grainger, Inc. in the amount of \$7,000.00 for the purchase of miscellaneous tools and materials. This vendor meets all requirements of the contract compliance provisions. Funds are available in Water Parts Operation Account No. 591 4721 861 7330 (\$3,500.00) and in Sewer Parts Account No. 590 4821 861 7330 (\$3,500.00).
  24. Recommending acceptance of the low bid and issuance of a purchase order to E & R Industrial in the amount of \$7,391.12 for the purchase of nuts and capscrews to be used by the Wastewater Treatment divisions at the Hancock Retention Treatment Basin. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Wastewater Treatment Remote Facilities Parts and Supplies Account No. 590 4835 861 7330.
  25. Recommending acceptance of the low bid and issuance of a purchase order to Beyer Roofing Company, Inc. in the amount of \$38,385.00 for the replacement of roofs on six buildings at the Wastewater Treatment Plant. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Sewer Surplus Capital Outlay Repair and Replacement Account No. 576 4840 881 9720.
  26. Recommending acceptance of the low bid and issuance of purchase orders to JCI Jones Chemicals, Inc. in the amount of \$115,225.00 for fiscal year 2007-08 and \$115,225.00 for fiscal year 2008-09 for the purchase of sodium hypochlorite. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Sewer Operation and Maintenance Fund Account No. 590 4835 861 7302.

27. Recommending approval of the Loan Contract with the Michigan Department of Transportation to obtain funds for the purpose of reconstruction work along Woodbridge Street from Brockway Street to Houghton Avenue. The work will include hot mix asphalt paving, replacement of concrete curbs, gutters and water main and sewer main and services, installation of ADA sidewalk ramps and any additional related work. The total project is estimated to cost \$5,096,700.00 of which Federal Surface Transportation Urban funds will pay \$1,600,000.00, State Local Jobs Today Grant funds will pay \$400,000.00 and the City of Saginaw's estimated share is \$3,096,700.00. MDOT requires that the City enter into a contract with it for the federal aid portion of funding in order to award the contract.
  
28. Recommending approval of the Cost Agreement with the Michigan Department of Transportation for the purpose of establishing the rights and obligations of the parties agreeing to the reconstruction work along Woodbridge Street from Brockway Street to Houghton Avenue. The total project is estimated to cost \$5,096,700.00 of which Federal Surface Transportation Urban funds will pay \$1,600,000.00, State Local Jobs today Grant funds will pay \$400,000 and the City's estimated share is \$3,096,700.00. Funds for the City's share will be made available in the Sewer Surplus Fund Account No. 576 4840 881 9720 (\$903,940.00) and Water Bond Construction Projects Fund Account No. 598 4741 881 8047 (\$2,192,760.00).
  
29. Recommending acceptance of the low bids and issuance of individual purchase orders to the vendors listed up to a total of \$950,000.00 for fiscal year 2007-08 for demolition services. Individual demolitions will be awarded based on low bid, the availability of the contractor to perform the work and if the contractor is current with the assigned work. These vendors meet City specifications and the contractors are currently in compliance with the City's dangerous building demolition contracting policy. They also meet all requirements of the Purchasing Ordinance and the contract compliance provisions. Funds are budgeted for and available in the Community Development Block Grant Demolitions Account No. 275 6511 761 8025 and General Fund Demolitions Account No. 101 3865 761 8025.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

1. An Ordinance to amend Paragraph (B), "Licenses Required" and Subparagraph (3), "Late Payment Penalty", of Paragraph (F), "License Fees," of §110.35 "General Business License" of Chapter 110, "General Provisions" of Title XI "Business Regulations" of the Saginaw Code of Ordinances O-1.

2. An Ordinance to amend §110.99 "Penalty," of Chapter 110, "General Provisions" of Title XI "Business Regulations" of the Saginaw Code of Ordinances O-1.

RESOLUTIONS:

1. Authorizing participation in the reconstruction work along Woodbridge Street from Brockway Street to Houghton Avenue and authorizing the proper city officials to execute the Agreement on behalf of the City of Saginaw.
2. Authorizing the City of Saginaw to enter into a contract with MDOT to obtain a loan for the purpose of reconstruction work along Woodbridge Street from Brockway Street to Houghton Avenue.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS:

Motion to go into closed session to (1) discuss with its attorney trial and/or settlement strategy for pending litigation in a police response case and (2) to discuss with its attorney trial and/or settlement strategy for pending litigation in a highway defect case.

Darnell Earley  
City Manager

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Sungard HTE Reconnect

**Manager's Recommendation:**

I recommend approval of payment to Sungard HTE, Inc., in an amount not to exceed \$36,200, for training, project management, license fees, HTE trainers travel reimbursement costs and HTE Help Pass fees for the final year of the three-year HTE Reconnect investment plan.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this payment are budgeted and available in the Information Services Training and Development Account No. 658-1720-711-8090 and Information Services Operating Services Account No. 658-1720-711-8005.

**Justification:**

The City of Saginaw and HTE have developed a project plan designed to improve the efficiency and utilization of the City's financial software system. The plan involves the implementation of new software versions, review of module problem areas, correction of system setup and proper staff training. The costs for this project have been distributed over three budget years, beginning with fiscal year 2006. Fiscal year 2008 will be the final year for the Reconnect project. The Information Services Department requests authorization to pay the training expenditures for fiscal year 2008 as they occur up to a not exceed amount of \$36,200.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.



# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** WWTP Roof Replacement

**Manager's Recommendation:**

I recommend acceptance of the low bid and issuance of a purchase order to Beyer Roofing Company, Inc. in the amount of \$38,385.00 for the replacement of roofs on six buildings at the Wastewater Treatment Plant.

This vendor meets all requirements of the Contract Compliance Provisions, Title1, Chapter 14 §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are budgeted in the Sewer Surplus Capital Outlay Repair and Replacement Account No. 576-4840-881-9720.

**Justification:**

The roofs being replaced range in age from seventeen years to forty-two years. All have outlasted their projected life spans by several years, and are beyond repair.

The following are the bids received:

Beyer Roofing Company, Inc. Saginaw, MI	\$38,385.00
Brandle Roofing & Sheet Metal Company Midland, MI	\$55,112.00
Mid-Michigan Roofing, LLC Saginaw, MI	\$69,784.00

**Council Action**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Sale of Incinerator Parts

**Manager's Recommendation:**

I recommend that the bid received from Industrial Furnace, Inc. be accepted and that the obsolete incinerator parts from the Wastewater Treatment Plant be sold to them for a total amount of \$4,020.00.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds from this sale will be credited to the Sewer Operation and Maintenance Fund, Sale of Junk Account No. 590-0000-601-6730.

**Justification:**

On June 19, 2007, the City received one bid for the purchase of obsolete incinerator parts from the Wastewater Treatment Plant. These parts are no longer used at the plant and the incinerators for which they were used are scheduled to be demolished. The parts include 1 each, Nichols #7746-T1 22'3" furnace rabble arm and 4 each, Nichols #3893-A 16'9" furnace rabble arms. Following is a tabulation of the bid received:

Industrial Furnace Rochester, NY	\$4,020.00
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**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Nuts & Capscrews

**Manager's Recommendation:**

I recommend acceptance of the low bid and issuance of a purchase order to E & R Industrial in the amount of \$7,391.12 for the purchase of nuts and capscrews to be used by the Wastewater Treatment Division at the Hancock Retention Treatment Basin.

This vendor meets all requirements of the Contract Compliance Provisions, Title1, Chapter 14 §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are budgeted in the Wastewater Treatment Remote Facilities Parts and Supplies Account No. 590-4835-861-7330.

**Justification:**

The Hancock RTB has been in service for twenty-nine years. The facility fills with storm water during rain events and is flushed clean with river water after being drained. The fasteners holding the piping connections for the flushing piping in the basin have deteriorated to the point where failures may occur if the fasteners are not replaced. The following is a list of the bids received:

E & R Industrial Bay City, MI	\$7,391.12
Fastenal Saginaw, MI	\$10,760.54

**Council Action**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Original Equipment Manufacturer Mower Parts

**Manager's Recommendation:**

I recommend that a blanket purchase order be approved and issued to Bader Brothers for Fiscal Year 2007/2008 in the amount of \$2,400.00 for the purchase of mower equipment parts.

This vendor meets all the requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35 – 14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Garage Motor Vehicle Parts Account No. 661-4480-841-7312.

**Justification:**

The Right of Way Division, Garage Section, uses various original equipment parts in the repair of the City's fleet. Bader Brothers supplies parts for the mowers in Facilities Maintenance. Due to the age of the fleet and more frequent repairs being necessary, we are increasing the amount of this blanket from \$1,900.00 to \$2,400.00.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Propane Gas

**Manager's Recommendation:**

I recommend that a blanket purchase order be approved and issued to Amerigas for Fiscal Year 2007/2008 in the amount of \$5,000.00 for the purchase of propane gas.

This vendor meets all the requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35 – 14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in Major Streets Account No. 202-4651-841-7330 and Local Streets Account 203-4651-841-7330.

**Justification:**

The Right of Way Division, Streets Section, uses propane for its asphalt patching kettles and the slipform asphalt-paving machine. Past usage of propane gas has shown the need to increase this purchase order every year. This year's blanket better reflects the actual consumption of propane gas.

**Council Action:**

Council\_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Purchase Order Increase

**Manager's Recommendation:**

I recommend that the original purchase order issued to Diesel Truck Sales be increased by \$1,200.00 in order to perform repairs on a sewer jet vactor truck.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35 – 14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are in the Right of Way Divisions Garage Account No. 661-4480-841-80-05.

**Justification:**

A Combination Sewer Jet Vactor Truck that is used in the Water and Sewer Section of the Right of Way Division experienced an engine failure on the auxiliary engine that is used to power the vacuum function on the truck. Diesel Truck Sales was selected to perform the repairs as they could complete the work in an expedient manner. The annual blanket purchase order that was established at the beginning of fiscal year 2006/2007 needs to be increased \$1,200.00 to cover the cost of this repair.

**Council Action:**

Council\_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**Manager's Recommendation:** Approval of the resolution as follows:

Council \_\_\_\_\_ offered and moved adoption of the following resolution:

WHEREAS, a Cost Agreement ("Agreement"), Number 07-5312, has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to participate in the reconstruction work along Woodbridge Street from Brockway Street to Houghton Avenue. The work will include hot mix asphalt paving, replacement of concrete curbs, gutters and water main and sewer main and services, installation of ADA sidewalk ramps and any additional related work; and

WHEREAS, the Agreement has been approved by the City Manager as to substance and by the City Attorney as to form.

NOW, THEREFORE, BE IT RESOLVED, that City Officials be authorized to execute said Agreement on behalf of the City of Saginaw.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Woodbridge Street Reconstruction Project Cost Agreement

**Manager's Recommendation:**

I recommend that the Cost Agreement ("Agreement"), Number 07-5312 be approved. The Agreement has been approved by the City Manager as to substance and the City Attorney as to form. A resolution to approve the subject Agreement appears under the regular order of business for your consideration.

**Justification:**

Transmitted herewith is a proposed Cost Agreement (City Clerk's File No. \_\_\_\_\_) with the Michigan Department of Transportation ("MDOT") for the purpose of establishing the rights and obligations of the parties agreeing to the reconstruction work along Woodbridge Street from Brockway Street to Houghton Avenue. The work will include hot mix asphalt paving, replacement of concrete curbs, gutters and water main and sewer main and services, installation of ADA sidewalk ramps and any additional related work.

The total project is estimated to cost \$5,096,700.00 of which Federal Surface Transportation Urban (FSTU) funds will pay \$1,600,000.00, State Local Jobs Today Grant funds will pay \$400,000.00 and the City's estimated share is \$3,096,700.00. The City of Saginaw is responsible for any cost overruns in excess of \$5,096,700.00.

Funds for the City's share will be made available in the Sewer Surplus Fund Account Number 576-4840-881-9720 (\$903,940.00) and Water Bond Construction Projects Fund Account Number 598-4741-881-8047 (\$2,192,760.00). The Project Number is ST0720.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.



# COUNCIL COMMUNICATION

**Manager's Recommendation:** Approval of the resolution as follows:

## MDOT LOAN CONTRACT FOR WOODBRIDGE STREET RECONSTRUCTION PROJECT

Council \_\_\_\_\_ offered and moved adoption of the following resolution:

WHEREAS, a Loan Contract ("Contract"), Number 07-7312 has been submitted to the Michigan Department of Transportation ("MDOT"), which requires the City of Saginaw ("City") to adopt a resolution indicating its willingness to enter into a contract with MDOT to obtain a loan for the purpose of reconstruction work along Woodbridge Street from Brockway Street to Houghton Avenue. The work will include hot mix asphalt paving, replacement of concrete curbs, gutters and water main and sewer main and services, installation of ADA sidewalk ramps and any additional related work; and

WHEREAS, the Contract has been approved by the City Manager as to substance and by the City Attorney as to form.

NOW, THEREFORE, BE IT RESOLVED, that City officials be authorized to execute said Contract on behalf of the City.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Woodbridge Street Reconstruction Project Loan Contract

**Manager's Recommendation:**

I recommend that the Loan Contract ("Contract"), Number 07-7312 be approved. The Contract has been approved by the City Manager as to substance and the City Attorney as to form. A resolution to approve the subject Contract appears under the regular order of business for your consideration.

**Justification:**

Transmitted herewith is a proposed Loan Contract (City Clerk's File No. \_\_\_\_\_) with the Michigan Department of Transportation ("MDOT") to obtain funds for the purpose of reconstruction work along Woodbridge Street from Brockway Street to Houghton Avenue. The work will include hot mix asphalt paving, replacement of concrete curbs, gutters and water main and sewer main and services, installation of ADA sidewalk ramps and any additional related work.

The total project is estimated to cost \$5,096,700.00 of which Federal Surface Transportation Urban ("FSTU") funds will pay \$1,600,000.00, State Local Jobs Today Grant funds will pay \$400,000.00 and the City of Saginaw's ("City") estimated share is \$3,096,700.00. The City is responsible for any cost overruns in excess of \$5,096,700.00. The \$1,600,000.00 loan is for the amount of future federal aid funds that will be available for the project. The federal aid portion of this project is within the Transportation Improvement Plan ("TIP") for MDOT's fiscal year 2008, which begins October 1, 2007.

MDOT requires that the City enter into a contract with it for the federal aid portion of funding in order to award the contract. This is just a formality as the project will not begin until April of 2008 and the federal aid portion of funding for this project will then be made available to municipalities. As a result, the loan in the amount of \$1,600,00.000 will not be needed.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Network Server Rack purchase

**Manager's Recommendation:**

I recommend that a purchase order be issued and payment be made to Trivalent Group, in the amount of \$2,191.79, for the purchase of a Server Rack.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Information Services Capital Outlay Account No. 658-1720-711-9705.

**Justification:**

A Server Rack is a critical product in a data center providing protection and cooling solutions for servers. Racks can help minimize costs by increasing network availability and reducing outages.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Monitor purchase

**Manager's Recommendation:**

I recommend approval of payment to Lenovo Inc. (IBM's personal computing division), in an amount not to exceed \$38,000, for the purchase of personal computer monitors to replace monitors that are at end-of-lease.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted and available in the Information Services Capital Outlay Account No. 658-1720-711-9705.

**Justification:**

The City of Saginaw currently leases the majority of its personal computing assets from IBM. Monitors, laptops and personal computers are leased for three years. After three years, up-to-date hardware is ordered and swapped with the end-of-lease hardware, which is then returned to IBM. As a cost saving measure, all end-of-lease monitors will be replaced with purchased monitors. Currently, the price for monitors is low and there is little advancement in technology. Useful life expectancy for the monitors should extend beyond five years. Conservatively, total City savings for purchased monitors over five years should be \$30,000 when compared to leasing.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Annual BS&A Software maintenance/support renewal payment

**Manager's Recommendation:**

I recommend that payment be made to BS&A Software in the amount of \$3,210.00, for the renewal of annual software maintenance/support. This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this payment are budgeted and available in the Information Services Operating Services Account No. 658-1720-711-8005.

**Justification:**

The City annually renews our maintenance and license fees for BS&A Software. This annual renewal of maintenance and license fees is for a 12-month period.

The maintenance covers the Equalizer Assessing program, the main property assessing software used by the Fiscal Services Department, Assessor's Division, and includes all support and updates to the software for one year.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** \_\_\_\_\_, The City Manager

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**Subject:** ~~P~~ Purchase of Sodium Hypochlorite printing and Mailing of Water Bills

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**Manager's Recommendation:**

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I recommend that the low bid from JCI Jones Chemicals, Inc., be accepted and that a purchase order be issued to them in the amount of \$115,225.00 for Fiscal Year 2007-08 and another purchase order for Fiscal Year 2008-09 in the amount of \$115,225.00 for a two year total of \$230,450.00 ~~60,600.00~~.

—This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this ~~purchaseservice are budgetedare available~~ in the Sewer Operation and Maintenance Fund Account No. 590-~~4835-861-7302-5311-711-8005 (\$30,300.00), and Water Operation and Maintenance Fund Account No. 591-5310-711-8005 (\$30,300.00)~~.

**Justification:**

On May 1, 2007 ~~March 11, 2003, the City received bids~~ were received by the City of Saginaw for the annual supply of Sodium Hypochlorite for the Wastewater Treatment Division printing and mailing of 300,000 water bills per year. The format of the water bills has changed from an 8-1/2 x 11 tri-fold to a 5-1/2 x 4-1/8 postcard. Also, no return envelope will be included with the bills. Sodium Hypochlorite is used to disinfect stormwater discharged from the City's Combined Sewer Overflow Retention Treatment Facilities.

Following is a tabulation of the bids that were received:

<del>JCI Jones Chemical</del> <u>TBF Graphics</u> <del>Inc</del>	<u>Inc</u>	<u>FY 2008</u>
<del>\$115,225</del> <u>60,600.00</u>		
<del>Riverview, MI</del> <u>Saginaw, MI (In-city)</u>		<u>FY 2009</u>
<del>\$115,225</del> <u>.00</u>		
<del>KA Steel Chemical Inc</del> <u>Saturday's Child III, Inc.</u>		<u>FY 2008</u>
<del>\$120,750</del> <u>203,000.00</u>		
<del>Lamont, IL</del>	<u>FY 2009</u>	<u>\$120,750</u> <del>203,000.00</del>
<del>PVS Nolwood Chemicals</del>	<u>FY 2008</u>	<u>\$122,500.00</u>
<del>Detroit, MI</del>	<u>FY 2009</u>	<u>\$122,500.00</u>
<del>Alexander Chemical Corp</del>	<u>FY 2008</u>	<u>\$139,125.00</u>
<del>Lisle, IL</del>	<u>FY 2009</u>	<u>NO BID</u>
<del>Saginaw, MI (In-city)</del>		

# COUNCIL COMMUNICATION

The proposed cost is a 4% decrease from Fiscal Year 2007 ~~a 54% decrease in cost from previous years.~~

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Purchase of Whole Effluent Toxicity Testing

**Manager's Recommendation:**

I recommend that the bid received from ASci Corporation be accepted and that a purchase order be issued to them in the amount of \$1,460.00 for Fiscal Year 2008 and \$1,460.00 for Fiscal Year 2009.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Sewer Operation and Maintenance Account No. 590-4830-861-8005.

**Justification:**

On May 1, 2007, the City received bids for the purchase of Whole Effluent Toxicity Testing for the Wastewater Treatment Division, a requirement of the plant's National Pollutant Discharge Elimination System (NPDES) Permit. Because the first of these tests must be performed before the end of September, an emergency purchase order was issued to Environmental Resource Management so that the test could be completed as required by the Michigan Department of Environmental Resources and the Plant's NPDES Permit. The bids received are as follows:

	<u>FY2008</u>	<u>FY2009</u>
ASci Corporation Duluth, MN	\$1,460.00	\$1,460.00
Environmental Resource Management Holland, MI	\$2,200.00	\$2,200.00
Severn Trent Laboratory Ann Arbor, MI	\$2,720.00	\$2,720.00



# COUNCIL COMMUNICATION

EA Engineering Science & Technology Sparks, MD	\$4,600.00	\$4,600.00
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The cost for fiscal year 2008 and 2009 represents a 38% decrease over fiscal year 2007.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Miscellaneous Auto Parts Purchase Order

**Manager's Recommendation:**

I recommend that a purchase order be issued to Larry's Auto in the amount of \$3,000.00 for fiscal year 2007/2008 for the purchase of miscellaneous auto parts.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in Water Parts Account No. 591-4721-861-7330 (\$1,500.00) and in Sewer Parts Account No. 590-4821-861-7330 (\$1,500.00).

**Justification:**

The Public Services Department, Maintenance and Service Division, requires a variety of miscellaneous automotive parts for use in the many different pieces of equipment used to make water and sewer repairs. A yearly contract proposal is not feasible because there is no easy way to determine the quantities and parts that will be required in any given time period. Issuing individual purchase orders is costly and administratively time consuming. Following the City of Saginaw's Purchasing Ordinance, comparisons as to cost, availability and quality will be made with vendors with established blanket purchase orders prior to purchasing the various items.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be accepted.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Miscellaneous Tools and Materials Purchase Order

**Manager's Recommendation:**

I recommend that an annual purchase order be issued to Grainger, Inc. in the amount of \$7,000.00 for the purchase of miscellaneous tools and materials.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available, in Water Parts Operation Account Number 591-4721-861-7330 (\$3,500.00) and in Sewer Parts Account Number 590-4821-861-7330 (\$3,500.00).

**Justification:**

The Maintenance and Service Division, Public Services Department establishes an annual purchase order for miscellaneous tools and materials with Grainger, Inc. During the fiscal year, the Public Services Department, Maintenance and Service Division, utilizes a wide variety of tools and materials. A yearly contract proposal is not feasible because there is no easy way to determine the quantities and parts that will be required in any given time period. Issuing individual purchase orders is costly and administratively time consuming. Therefore we are requesting authorization to issue a blanket purchase order for a variety of items. Following the City of Saginaw's Purchasing Ordinance, comparisons as to cost, availability and quality will be made with vendors with established blanket purchase orders, prior to purchasing the various items.

**Council Action:**

Council\_\_\_\_\_ moved that the recommendation of the City Manager be accepted.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Original Equipment Manufacturer Vehicle Parts & Supplies

**Manager's Recommendation:**

I recommend that a purchase order be issued to each local vendor listed below for the purchase of Original Equipment Manufacturer (OEM) vehicle parts and supplies.

These vendors meet all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35 – 14.44, of the Saginaw Code of Ordinances.

Funds for these purchases are available in the Right of Way Division's Garage Motor Vehicles Supplies Account No. 661-4480-841-7312.

**Justification:**

The City's Municipal Garage requires the purchase of a vast array of OEM vehicle parts and supplies for the maintenance of the fleet vehicles from July 1, 2007 to June 30, 2008. A yearly contract proposal is not feasible because there is no easy way to determine the quantities and parts that will be required in any given time period. Issuing individual purchase orders is costly and administratively time consuming; therefore, as in past years, we are requesting authorization to issue blanket purchase orders as follows:

Spartan Distributors Detroit, MI	\$ 4,000.00
Scientific Brake & Equipment Saginaw (in-city)	\$ 6,000.00
Diesel Truck Sales Saginaw (in-city)	\$ 5,000.00
AIS Bridgeport, MI	\$10,000.00

# COUNCIL COMMUNICATION

Bridgeport Equip. Bridgeport, MI	\$12,000.00
Flint New Holland Burton, MI	\$10,000.00
Fecon Cincinnati, OH	\$40,000.00
Weller's Truck Parts Grand Rapids, MI	\$ 8,000.00
Bell Equip. Lake Orion, MI	\$20,000.00
Larry's Auto Saginaw (in-city)	\$25,000.00
Scott Tire Sales Saginaw (in-city)	\$35,000.00
Consumer Auto Parts Saginaw (in-city)	\$ 6,000.00

Garage personnel will price quote each item and are aware of the lowest and best vendor for each item. The purchases will then be ordered and billed to each individual purchase order.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Services of Local Vendors

**Manager's Recommendation:**

I recommend that a purchase order be issued to each local vendor listed below for the various repairs of fleet vehicles.

These vendors meet all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35 – 14.44, of the Saginaw Code of Ordinances.

Funds are available in the Motor Pool Operations Fund Account No. 661-4480-841-8042.

**Justification:**

The City's Municipal Garage requires the services of local vendors for the various repairs of fleet vehicles from July 1, 2007 to June 30, 2008. A yearly contract proposal is not feasible because there is no easy way to determine the quantities and types of repairs that will be required in any given time period. Issuing individual purchase orders is costly and administratively time consuming; therefore, as in past years, we are requesting authorization to issue blanket purchase orders as follows:

Discount Transmission Saginaw (in-city)	\$ 4,000.00
Mike's Wrecker Saginaw (in-city)	\$ 5,000.00
Draper Chevrolet Saginaw (out-city)	\$ 6,000.00
Martin Chevrolet Saginaw (out-city)	\$10,000.00
McDonald Pontiac/GMC	\$ 5,000.00

# COUNCIL COMMUNICATION

Saginaw (out-city)	
Diesel Truck Sales Saginaw (in-city)	\$ 5,000.00
Graff Truck Center Saginaw (out-city)	\$ 6,000.00
Bushey's Radiator & Glass Saginaw (in-city)	\$ 5,000.00
Tuffy Muffler Saginaw (in-city)	\$10,000.00
Michigan Truck Spring Saginaw (out-city)	\$ 7,000.00
Scott Tire Sales Saginaw (in-city)	\$35,000.00
Tri-City Suspension & Brake Saginaw (out-city)	\$ 8,000.00
Vic Canever Chevrolet Flint, MI	\$ 4,000.00

Garage personnel will price quote each repair and are aware of the lowest and best vendor for each item. The repair will then be ordered and billed to each individual purchase order.

**Council Action:**

Council\_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Emergency Pavement Restoration Services

**Manager's Recommendation:**

I recommend that payment be made to Pave Away Asphalt Company in the amount of \$4,800.00 for the emergency pavement services.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35 – 14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Right of Way Major Streets Operating Services Account No. 202-4651-841-8005.

**Justification:**

On June 18, 2007, the Streets Section's 17-year old asphalt spreader broke down at the start of a job to re-surface East Remington, between Sheridan and Owen. Given the nature of the work, another asphalt spreader had to be acquired quickly or 40 tons of hot asphalt would have been wasted and the project shut down. At that time, Pave Away Asphalt was contacted and could respond almost within the hour. An emergency purchase order was issued to Pave Away Asphalt Company to complete the project.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.



# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Blanket Purchase Order With Carrier & Gable

**Manager's Recommendation:**

I recommend that a blanket purchase order be approved and issued to Carrier & Gable, Inc., Farmington Hills, MI, in the amount of \$6,000 to cover repair costs of traffic signal equipment from July 1, 2007 through June 30, 2008.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35 – 14.44, of the Saginaw Code of Ordinances.

Funds for these services are budgeted in the Traffic Engineering Parts and Supplies Account No. 101-4621-791-7330 (\$3,000.00) and in Major Streets Traffic Engineering Parts and Supplies Account No. 202-4621-791-7330 (\$3,000.00).

**Justification:**

On February 6, 1996, City Council approved a procedure for repairing traffic signal controller equipment. City staff does routine repair and maintenance of these solid-state devices. Sometimes complex repairs must be done by the manufacturer's authorized service representative. Carrier & Gable, Inc., is Michigan's authorized service representative and offers standard pricing for each type of repair. After sufficient experience with repairing these devices, City Staff estimates annual cost for such services is \$6,000.00. Since this service is necessary to properly maintain the city's traffic signal system and because Carrier & Gable, Inc. is the only authorized repairer in the region, it is clearly in the best interest of the City to continue this procedure from July 1, 2007 through June 30, 2008.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Blanket Purchase Order For Electric Parts

**Manager's Recommendation:**

I recommend that blanket purchase orders be approved and issued to the City's primary suppliers of electrical parts and supplies in the following amounts from July 1, 2007 through June 30, 2008.

*Marshall E Campbell Company Saginaw (in-city)	\$3,000.00
*Standard Electric Company Saginaw (out-city)	\$3,000.00
*Kendall Electric Saginaw (in-city)	\$3,000.00

Funds for these parts and supplies are budgeted in the Traffic Engineering Parts and Supplies Account Nos. 101-4620-791-7330 (\$4,500.00) and 101-4621-791-7330 (\$4,500.00).

**Justification:**

Since June 26, 2000, City Council has approved a procedure for purchasing electrical parts for the Traffic Engineering section. The section requires the purchase of a vast array of electrical parts and supplies for maintaining the City's electrical devices such as traffic signals and streetlights. Because these are random repairs, there is no feasible means to predetermine quantities and type of parts that will be needed in any given time period. Issuing individual purchase orders for the many items purchased is costly and administratively time consuming. Traffic section personnel will price quote items and award purchases to the lowest and best vendor for each item. The parts and supplies will be ordered from the successful bidder and billed to the respective purchase order. Therefore, it is clearly in the best interest of City to continue this procedure from July 1, 2007 through June 30, 2008.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Overhead Door Repairs

**Manager's Recommendation:**

I recommend that a purchase order be approved and issued to Delta Door in the amount of \$3,000.00 and Overhead Door in the amount of \$3,000.00 for emergency repairs for the overhead doors at all four fire stations.

These vendors meet all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are budgeted and available in the Saginaw Fire Department Operating Services Account No. 101-3754-751-8005.

**Justification:**

Throughout the year, there are times when emergency repairs need to be made to the overhead doors at the fire stations. It is imperative that these repairs be made in a timely manner since the apparatus cannot be left out in the cold weather. Therefore, the Fire Department uses the services of both Delta Door and Overhead Door, whichever can provide the fastest service at any given time.

**Council Action:**

Council\_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Uniform Dry Cleaning

**Manager's Recommendation:**

I recommend that a purchase order be approved and issued to Warwick Cleaners in the amount of \$7,000.00 for annual dry cleaning services for the Fire Department.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this service is budgeted for and available in the Saginaw Fire Department Operating Services Account No. 101-3751-751-8005.

**Justification:**

This service is required by the contract between Local Union 102 and the City of Saginaw. For the past four years, we have used this vendor exclusively and have been very satisfied with their performance. The amount of the purchase order is the same as last fiscal years and reflects a decrease in what has been paid in previous years.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Micro Blaze Out Foam

**Manager's Recommendation:**

I recommend that a purchase order be approved and issued to Douglass Safety Systems LLC in the amount of \$14,968.75 for the purchase of 125 buckets of Micro Blaze Out Foam.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are budgeted and available in the General Fund Fire Suppression Parts and Supplies Account No. 101-3751-751-7330.

**Justification:**

The Fire Department Suppression Division uses Micro Blaze Out Foam that enhances penetration of water during extinguishment and also can be used for hazardous waste clean up from vehicle accidents. Douglass Safety Systems LLC is the lone supplier of this product. The product comes in 5-gallon buckets at a cost of \$119.75 each. This is no increase in cost from last fiscal year.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** ISI Parts for Self Contained Breathing Apparatus

**Manager's Recommendation:**

I recommend that a purchase order for be approved and issued to Douglass Safety Systems in the amount of \$3,300.00 for the purchase of required replacement parts for the Saginaw Fire Department's Self Contained Breathing Apparatus.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in the Saginaw Fire Department Parts and Supplies Account No. 101-3754-751-7330.

**Justification:**

Self-Contained Breathing Apparatus are used as personal protective equipment that is worn in hazardous environments. They need to be kept in proper working order to prevent injury or death. Therefore, replacement parts are often needed throughout the year. Douglass Safety Systems is the sole supplier of these parts.

**Council Action:**

Council\_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Personal Protective Equipment/Saginaw Fire Department

**Manager's Recommendation:**

I recommend that a purchase order be approved and issued to Douglass Safety Systems, Inc. in the amount of \$23,000.00 for various pieces of Personal Protective Equipment.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44 of the Saginaw Code of Ordinances.

Funds are budgeted for and available in the Saginaw Fire Department Clothing Supplies Account No. 101-3752-751-7303.

**Justification:**

The Saginaw Fire Department annually purchases personal protective equipment for its firefighters to replace old and/or damaged gear. Douglass Safety Systems, Inc. is the sole source for this purchase.

**Council Action:**

Council\_\_\_\_\_ moved that the recommendation of the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Fire Department Apparatus Repairs

**Manager's Recommendation:**

I recommend that blanket purchase orders be issued to Scientific Brake of Saginaw, MI in the amount of \$10,000, Diesel Truck Sales of Saginaw, MI in the amount of \$25,000.00 and Frontline Services of Freeland, MI in the amount of \$85,000 (for a total of \$120,000.00) to meet the needs of the department's six pumps and three aerial apparatus for emergency repairs and preventative maintenance for fiscal year 2008.

These vendors meet all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44 of the Saginaw Code of Ordinances.

Funds for these repairs are budgeted for and available in the Saginaw Fire Department General Fund Account No. 101-3754-751-8042.

**Justification:**

Due to budgetary cuts in the Fire Department and elimination of the Maintenance Division several years ago, we are no longer able to provide the necessary emergency repair and preventative maintenance of Fire Department apparatus that is vital to the operation of this department. As a group, the three vendors possess the expertise necessary for our operations.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.



# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Act 425 Agreement with Thomas Township

**Manager's Recommendation:**

I recommend approval of the Act 425 Agreement with Thomas Township. This contract has been approved by the City Manager as to substance and the City Attorney as to form.

**Justification:**

The City of Saginaw and Thomas Township have negotiated an agreement for the conditional transfer of property pursuant to 1984 P.A. 425. The purpose of this agreement is to promote economic growth by causing Hemlock Semiconductor Corporation ("HSC"), located within the transferred area, to again expand its operations, make improvements, acquire new capital equipment and retain and create employment and secure the availability of water service at its facility.

The transfer of this property will make HSC eligible for a full abatement of personal property taxes on new equipment, pursuant to 1998 P.A. 328. An application for and review of such a proposed abatement is expected shortly after execution of this Act 425 Agreement. HSC will begin receiving the benefits of this abatement on July 1, 2008.

The City of Saginaw has held a public hearing on this proposed Act 425 Agreement on May 14, 2007, and Thomas Township has held a public hearing on this proposed Act 425 Agreement on June 4, 2007, both preceded by notice in accordance with the requirements of the Michigan Open Meetings Act. The legal and technical prerequisites for approval of the proposed Act 425 Agreement have been met.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation from the City Manager be approved.

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Demolition Contractor

**Manager's Recommendation:**

I recommend acceptance of the low bids and issuance of individual purchase orders to various vendors (see pg. 3) up to a total of \$950,000.00 for fiscal year 2007-2008 for demolition services. Individual demolitions will be awarded based on low bid, the availability of the contractor to perform the work and if the contractor is current with the assigned work. Due to the volume of demolitions that need to occur in a short time period, it is recommend that all bids be accepted with work being awarded to the low bidder until such time that contractor does not have the necessary means to complete the work in a timely manner. At that point, work would then begin to be awarded to the next lowest bidder until the low bidder becomes current with assigned work.

**Justification:**

On May 15, 2007, the City received bids for demolition, transite siding removal and disposal, asbestos removal and disposal, common wall painting, and curb replacements for various buildings in the City. Following is a tabulation of the bids received:

<u>Demolitions: Cubic Feet</u>	<u>1<sup>st</sup>Yr</u>	<u>2<sup>nd</sup> Yr</u>
Demolitions: Cubic Feet	1 <sup>st</sup> Year	2 <sup>nd</sup> Year
Rohde Brothers	.1319	.14
Billy's Contracting	.145	.145
Owen's Contracting	.15	.15
Total Site Development	.15	.15
Bierlein Companies	.195	.205
Skabardis Custom Bldr.	.24	.24
Dore & Associates	.28	.28
Transite Siding Removal &	1 <sup>st</sup> Year	2 <sup>nd</sup> Year

# COUNCIL COMMUNICATION

<b>Disposal Square Feet</b>		
Rohde Brothers	1.10	1.25
Billy's Contracting	.80	.80
Owen's Contracting	.90	.90
Total Site Development	1.05	1.05
Bierlein Companies	.85	.85
Skabardis Custom Bldr.	1.20	1.20
Dore & Associates	1.95	2.10
<b>Asbestos Removal &amp; Disposal Lineal Feet</b>	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>
Rohde Brothers	4.31	4.50
Billy's Contracting	4.50	4.50
Owen's Contracting	4.90	4.90
Total Site Development	4.10	4.10
Bierlein Companies	4.90	4.90
Skabardis Custom Bldr.	6.00	6.00
Dore & Associates	12.00	12.00
<b>Driveway &amp; Approach Removal &amp; Disposal Square Foot</b>	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>
Rohde Brothers	.65	.70
Billy's Contracting	.54	.54
Owen's Contracting	.40	.40
Total Site Development	.50	.50
Bierlein Companies	.60	.60
Skabardis Custom Bldr.	1.00	1.00
Dore & Associates	.35	.40
<b>Common Wall Painting Square Foot</b>	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>
Rohde Brothers	.95	1.00
Billy's Contracting	.10	.10
Owen's Contracting	0.00	0.00
Total Site Development	.10	.10
Bierlein Companies	.80	.80
Skabardis Custom Bldr.	.25	.25
Dore & Associates	.95	1.00
<b>Curb Replacement Lineal Foot</b>	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>
Rohde Brothers	12.75	13.00
Billy's Contracting	6.00	6.00
Owen's Contracting	3.00	3.00
Total Site Development	6.00	6.00
Bierlein Companies	16.00	16.00
Skabardis Custom Bldr.	20.00	20.00

# COUNCIL COMMUNICATION

Dore & Associates	10.00	11.00
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Because of the complexity and variation in demolition costs, a sampling of twenty- seven properties was used in order to determine the lowest bidder. The results are as follows:

Demolition Contractor	Sampling Cost
Rohde Brothers	150,390.20
Billy's Contracting	158,504.40
Total Site Development	162,537.00
Owen's Contracting	163,137.00
Beirlein Companies	210,459.00
Skabardis Custom Builders	261,000.00
Dorr & Associates	316,000.00

The bids submitted by these firm meet City specifications and the contractors are currently in compliance with the City's dangerous building demolition contracting policy.

These vendors meet all requirements of the Purchasing Ordinance and all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44 of the Saginaw Code of Ordinances.

Funds are budgeted for and available in the Community Development Block Grant Demolitions Account No. 275-6511-761-80-25 and General Fund Demolitions Account No. 101-3865-761-80-25.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.