

Council Agenda

June 16, 2008, 6:30 p.m. Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL:

CORRECTION AND APPROVAL OF MINUTES OF PRECEDING SESSIONS:

PUBLIC HEARINGS:

ANNOUNCEMENTS:

PERSONAL APPEARANCES:

- *(A list will be provided on Monday)*

REMARKS OF COUNCIL:

PETITIONS:

1. From Melvin Barkley, requesting permission to erect a banner in the 500-block of Court Street and 1000-block of East Genesee Avenue from July 11, 2008 to August 11, 2008 for the purpose of promoting the 40th Annual Saginaw African Cultural Festival.
2. From Frank Jones, requesting that the properties abutting the alley bounded by 1410 Hess and 1414 Hess be vacated.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND

APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Consideration of reappointing Gerard Parker to the City Planning Commission with a term to expire 12/31/11.

REPORTS FROM MANAGER:

Management Update:

- Update on storm damage clean up.

Recommended Actions:

1. Recommending approval of the First Amendment with Plante & Moran, PLLC in an amount not to exceed \$695,000 to assist the City with the daily operations of the Finance

Department. The term of this Agreement is for three years. Plante Moran will assume the duties of the Controller's Office. Specifically, they will perform the duties of the Controller, Deputy Controller and Accountants. The Amendment has been approved by the City Manager as to substance and the City Attorney as to form. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Controller's Office Professional Services Account No. 101-1741-711-8001.

2. Recommending approval of the Agreement with Park Enterprise Inc. d/b/a New Beginnings of Saginaw County and authorizing the City Manager to execute the Agreement. This Agreement will allow Park Enterprise to perform deconstruction of the dwelling at 813 Pleasant Street and the amount shall not exceed \$2,000.00. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Demolition/Deconstruction Fund Account No. 101-3863-761-8026.
3. Recommending that the 2008/2009 budget for the demolitions program be amended to reflect the Cities of Promise Grant Agreement for \$892,000.000. The revenue line item 101-0000-511-51-09 will be increased as well as the demolitions expenditure line item 101-3865-761-8025 by the grant amount \$892,000.00. Purchased orders will be issued per the demolition contract.
4. Recommending that the 2007/2008 Approved Budget for the General Fund's 2008 Recreational Budget of \$30,000.00 be increased by \$5,000.00 for the recreational program at First Ward Community Center. A transfer from the City/County/School Liaison budget of \$5,000.00 will offset this increase.
5. Recommending approval of the Agreement between the City of Saginaw and the Saginaw Eddy Concert Band (SECB) to conduct a series of free concerts on Ojibway Island, commencing on Father's Day and continuing each Sunday thereafter through the first week of August. Further recommend approval of SECB to have exclusive right for the use of the Complex during the same time period until 2013, with the exception of July 4, 2013. The Agreement has been approved by the City Manager as to substance and the City Attorney as to form.
6. Recommending approval of the Visiting Artists Residency Agreement between the City of Saginaw and Kevin Collins for the Saginaw Arts and Enrichment Commission Program held at First Ward Community Center from July 11, 2008 to August 14, 2008. Mr. Collins will be paid \$2,000.00, which includes all workshops and transportation. This vendor meets all requirements of the contract compliance provisions. Funds for the Agreement will be paid through the Saginaw Arts and Enrichment Commission grant received from Harvey Randall Wickes Foundation.
7. Recommending that Purchase Order No. 034478 issued to ASCI Corporation be increased in the amount of \$2,920.00 for fiscal year 2008 and \$2,920.00 for fiscal year 2009 for the purchase of Whole Effluent Toxicity Testing for the Wastewater Treatment Division. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Sewer Operation and Maintenance Account No. 590-4830-861-8005.
8. Recommending that blanket purchase orders be approved and issued in an amount not to exceed \$3,000.00 each to Marshall E. Campbell Co., Standard Electric Co., and Kendall Electric, the City's primary suppliers of electrical parts. These vendors meet all requirements of the contract compliance provisions. Funds are budgeted in the Traffic

Engineering Account Nos. 101-4620-791-7330 (\$4,500.00) and 101-4621-791-7330 (\$4,500.00).

9. Recommending that a purchase order be issued to Gwyer Reprographics in the amount of \$5,061.24 for fiscal year 2008-2009 for blueprint and plotter supplies to be used by the Engineering Department. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Engineering Office Supplies Account No. 101-4611-781-7320.
10. Recommending that a blanket purchase order be approved and issued to Carrier & Gable, Inc. in an amount not to exceed \$6,000.00 to cover repair costs of traffic signal equipment from July 1, 2008 through June 30, 2009. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the following parts and supplies accounts, Traffic Engineering Account No. 101-4621-791-7330 (\$3,000.00) and Major Streets Traffic Engineering Account No. 202-4621-791-7330 (\$3,000.00).
11. Recommending that a purchase order be issued to D.S. Power in an amount not exceed \$8,000.00 for fiscal year 2008-2009 for pole setting services for the Traffic Engineering Division. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Street Lighting Operations Account No. 101-4620-791-8005 (\$4,000.00), Traffic Engineering Operations Account No. 101-4621-791-8005 (\$2,000.00), and the Major Streets Fund for Operations Account No. 202-4621-791-8005 (\$2,000.00).
12. Recommending that the low bid received from ICI Paints be accepted and a purchase order be issued to them in the amount of \$8,268.50 for fiscal year 2008-2009 and \$8,288.50 for fiscal year 2009-2010 for the purchase of paint for the Wastewater Treatment Plant. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Sewer Operation and Maintenance Account No. 590-4830-861-7330.
13. Recommending that the low bid from Red Flint Sand & Gravel be accepted and a purchase order be approved and issued to them in the amount of \$12,767.50 for the supply and delivery of filter media to rebuild a filter at the Water Treatment Plant. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Surplus Repairs and Replacements Account No. 577-4740-881-9720.
14. Recommending that a purchase order be issued to P.K. Contracting, Inc. in the amount of \$16,123.08 for fiscal year 2008-2009 for sprayable pavement marking services for the Traffic Engineering Section. This vendor meets all requirements of the contract compliance provisions. Funds are available in Major Streets Fund Account No. 202-4621-791-7330.
15. Recommending approval of the three (3) year Service Agreement with Johnson Controls, Inc. and that a purchase order be issued to them in the amount of \$29,659.00 for fiscal year 2008-2009, \$30,252.00 for fiscal year 2009-2010 and \$30,857.00 for fiscal year 2010-2011. The amount shall not exceed \$90,768.00. This Agreement has been approved by the City Manager as to substance and the City Attorney as to form. Further recommend that the City Manager or his designee be authorized to execute the Agreement. This vendor meets all requirements of the contract compliance provisions. Funds for this Agreement are budgeted in the Police Department Building Maintenance Account No. 101-3014-721-8005 and will be budgeted in the same account for fiscal years 2009-2010 and 2010-2011.

16. Recommending that the low bid from JCI Jones Chemical, Inc. be accepted and purchase orders be issued to them in the amount of \$21,268.00 for the Water Treatment Plant and \$26,994.00 for the Wastewater Treatment Plant for a total of 48,262.00 for fiscal year 2008-2009 for the purchase of liquid chlorine. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Water Operation and Maintenance Account No. 591-4730-861-7602 (\$21,268.00), and the Sewer Operation and Maintenance Fund Account No. 590-4830-861-7302 (\$26,994.00).
17. Recommending that the low bid from Michigan Pipe and Valve be accepted and a blanket purchase order be approved and issued to them in an amount not to exceed \$64,420.90 for fiscal year 2008-2009 for the purchase of an annual supply of fire hydrants for the Right of Way Department, Maintenance & Service Division. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Parts Account No. 591-4721-861-7330.
18. Recommending that the low bid from PVS Technologies, Inc. be accepted and a purchase order be approved and issued to them in an amount not to exceed \$140,700.00 for fiscal year 2008-2009 and in an amount not to exceed \$148,200.00 for fiscal year 2009-2010 for the supply and delivery of 300-tons of Liquid Ferric Chloride. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Treatment Operations Account No. 591-4730-861-7320 for fiscal year 2008-2009 and will be budgeted in the same account for fiscal year 2009-2010.
19. Recommending acceptance of the low bid and issuance of purchase orders to HD Supply, Shelby Twp., MI for fiscal year 2008-2009 and for fiscal year 2009-2010 in an amount not to exceed \$187,857.27 and \$206,048.00 respectively for the purchase of water service boxes and other water parts to be used by the Right of Way Department, Maintenance and Service Division. This vendor meets all requirements of the contract compliance provisions. Funds are available in the water Operation and Maintenance Parts Account No. 591-4721-861-7330 and will be accounted for through water Stores Asset Account No. 591-0000-1171-1130.
20. Recommending that the low bid received from Western Lime Corporation be accepted and a purchase order be approved and issued to them in an amount not to exceed \$237,600.00 for 1800-tons of Calcium Oxide Pebble Quicklime to be used by Wastewater Treatment Plant for fiscal year 2008-2009, and in an amount not to exceed \$248,400.00 for 1800-tons of Calcium Oxide Pebble Quicklime for fiscal year 2009-2010. Further recommend acceptance of the bid received from Carmeuse Lime for Pebble Quicklime in an amount not to exceed \$47,019.00 for 350 tons of Pebble Quicklime to be used by the Water Treatment Plant for fiscal year 2008-2009 and a second purchase order be approved and issued to them in an amount not to exceed \$49,168.00 for 350-tons of Pebble Quicklime for fiscal year 2009-2010. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Wastewater Operation and Maintenance Fund Account No. 590-4830-861-7302, and in the water Operation and Maintenance Fund Account No. 591-4730-861-7302 for fiscal year 2008-2009 and will be budgeted in the same accounts for fiscal year 2009-2010.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Accepting the Cities of Promise Blight Elimination Program Grant to remove blighted buildings within the City of Saginaw in the amount of \$892,000.00.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS:

Darnell Earley
City Manager

COUNCIL COMMUNICATION

From: The City Manager

Subject: Purchase of Paint for Wastewater Treatment Plant

Manager's Recommendation:

I recommend that the low bid received from ICI Paints be accepted and a purchase order be issued to them in the amount of \$8,268.50 for fiscal year 2009 and \$8,288.50 for fiscal year 2010 for the purchase of paint for Wastewater Treatment Plant.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Sewer Operation and Maintenance Account No. 590-4830-861.7330.

Justification:

On May 20, 2008, the City received bids for the purchase of paint for the Wastewater Treatment Division. Maintaining the facilities condition and appearance is a priority. The bids received are as follows:

	<u>FY 2009</u>	<u>FY 2010</u>
ICI Paints Duluth, MN	\$8,268.50	\$8,288.50
Northeastern Paint Holland, MI	\$10,607.10	\$11,165.90

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Whole Effluent Toxicity Testing Purchase Order Increase

Manager's Recommendation:

I recommend that the Purchase Order No. 034478 issued to ASCI Corporation be increased in the amount of \$2,920.00 for fiscal year 2008 and \$2,920.00 for fiscal year 2009 for the purchase of Whole Effluent Toxicity Testing for the Wastewater Treatment Division.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted in the Sewer Operation and Maintenance Account No. 590-4830-861-8005.

Justification:

On May 1, 2007, the City received two-year bids for the purchase of Whole Effluent Toxicity Testing for the Wastewater Treatment Division, a requirement of the plant's National Pollutant Discharge Elimination System (NPDES) Permit. Because the permit requirements for this testing have increased from quarterly testing to monthly testing, purchase order number 034478 will need to be increased by \$2,920.00 for each fiscal year.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Park Enterprises Inc. Deconstruction Agreement–2726 Maplewood Street

Manager’s Recommendation:

It is recommended that the Agreement with Park Enterprises Inc. d/b/a New Beginnings of Saginaw County (“New Beginnings”) be approved and that the City Manager is authorized to execute the Agreement. The amount of the Agreement is not to exceed \$2,000.00. The City Manager has approved the Agreement as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in the Demolition/Deconstruction Fund Account No.101-3863-761-8026.

Justification:

On July 2, 2007, City Council approved the 813 Pleasant Deconstruction Agreement. Pursuant to the terms of the Agreement, New Beginnings agreed to perform the deconstruction of the dwelling located at 813 Pleasant Street. However, an arsonist started a fire at the home and it was destroyed. Afterwards, the City and the Saginaw County Land Bank conducted research to determine what other vacant dwellings could be deconstructed. Eventually, the parties agreed to the deconstruction of the dwelling located at 2726 Maplewood Street.

Council Action:

Council _____ moved that the recommendation from the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Water Treatment Filter Media

Manager's Recommendation:

I recommend that the low bid from Red Flint Sand & Gravel be accepted and a purchase order be approved and issued to them in the amount of \$12,767.50 for the supply and delivery of Filter Media to rebuild one filter.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in the Water Surplus Repairs and Replacements Account No. 577-4740-881-9720.

Justification:

On May 20, 2008, the City received two bids for the supply and delivery of Filter Media to rebuild one filter. The filter is of critical importance to the treatment process to ensure that we can meet the full flow capacity of the plant and Regulatory Compliance for Turbidity provisions of the Enhanced Surface Water Treatment Rule. The Water Treatment staff performed a complete inspection of the filter to determine the cause of mounding in the support gravel for Filter 2. No apparent reason was found and it was decided to rebuild the filter using reverse grading of the support gravel to eliminate mounding in the filter. Similar work was performed on Filter 4 and 11. The price is an 8.3% increase for the same material purchased in fiscal year 2007. Following is a tabulation of the bids received:

	<u>Total Bid</u>
Red Flint Sand & Gravel, LLC Eau Claire, WI	\$12,767.50
All Service Contracting Corp. Decatur, IL	\$13,868.30

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Water Treatment Plant Liquid Ferric Chloride Purchase

Manager's Recommendation:

I recommend that the low bid from PVS Technologies, Inc. be accepted and a purchase order be approved and issued to them in an amount not to exceed \$140,700.00 for fiscal year 2008-2009 and in an amount not to exceed \$148,200.00 for fiscal year 2009-2010 for the supply and delivery of 300-tons of Liquid Ferric Chloride.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted in the Water Treatment Operations Account No. 591-4730-861-7302 for fiscal year 2008-2009 and will be budgeted in the same account for fiscal year 2009-2010.

Justification:

On April 22, 2008, the City received bids for the supply and delivery of 300 tons of Liquid Ferric Chloride each year from July 1, 2008 through June 30, 2010. Liquid Ferric Chloride is used as a coagulant in the treatment process. The low bid price of \$469.00 per ton is an increase of 23.0% over the price paid for the same chemical during fiscal year 2007/2008. Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

	<u>Per Ton</u>	<u>Total Bid</u>
PVS Technologies, Inc. Detroit, MI		
Year One	\$469.00	\$ 140,700.00
Year Two	\$494.00	\$ 148,200.00
Total		\$ 288,900.00

COUNCIL COMMUNICATION

	<u>Per Ton</u>	<u>Total Bid</u>
Kemira Water Solutions, Inc. Lawrence, KS		
Year One	\$500.00	\$ 150,000.00
Year Two	\$525.00	\$ 157,500.00
Total		\$ 307,500.00

Council Action:

Council _____ moved that the recommendation of the
City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Water and Waste Water Treatment Chlorine Purchase

Manager's Recommendation:

I recommend that the low bid from JCI Jones Chemical, Inc. be accepted and purchase orders be issued to them in the amounts of \$21,268.00 for the Water Treatment Plant and \$26,994.00 for the Wastewater Treatment Plant for a total of \$48,262.00 for fiscal year 2008-2009 for the purchase of chlorine.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this material are budgeted in the Water Operation and Maintenance Fund Account No. 591-4730-861.73-02 (\$21,268.00) and the Sewer Operation and Maintenance Fund Account No. 590-4830-861.73-02 (\$26,994.00).

Justification:

In April of 2008, the Saginaw Midland Municipal Water Supply Corporation received bids for a supply of liquid chlorine for fiscal year 2009, including the City of Saginaw Water Treatment and Wastewater Treatment Plants to be used for disinfections. The cost is a 4.6% increase from the price for fiscal year 2008. Following is a tabulation of the bids that were received:

JCI Jones Chemicals Inc. Riverview, MI	\$48,262.00
Alexander Chemical Corporation Lisle, IL	\$57,672.50

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Johnson Controls, Inc. Service Agreement

Manager's Recommendation:

I recommend approval of the three (3) year Service Agreement ("Agreement") with Johnson Controls, Inc. and that a purchase order be issued to them in the appropriate amount as designated below for each fiscal year. It is further recommended that the City Manager or his designee be authorized and directed to execute the Agreement. The Agreement has been approved by the City Manager as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this Agreement are budgeted in the Police Department Building Maintenance Account No. 101-3014-721.8005.

Justification:

The Police Department has received an Agreement from Johnson Controls to renew its Service Agreement for a three year period for the air-conditioning, heating, annual fire equipment inspection and facility management systems at the Police Department. Johnson Controls has been the provider of this service for over 21 years and is the original installer of the system. The cost for the three years is as follows:

FY 2009	\$29,659.00
FY 2010	\$30,252.00
FY 2011	\$30,857.00

The cost of the Service Agreement will not exceed \$90,768.00.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Annual Supply of Fire Hydrants

Manager's Recommendation:

I recommend that the low bid from Michigan Pipe and Valve be accepted and a blanket order be approved and issued to them in an amount not to exceed \$64,420.90 for fiscal year 2008/2009 for the purchase of fire hydrants.

This vendor meets all requirements of the Contract Compliance Provisions, Title I, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in Water Parts Account No. 591-4721-861-73-30 and will be accounted for through the Water Stores Asset Inventory Account No. 591-0000-171-1130.

Justification:

On May 28, 2008, the Right of Way Department, Maintenance & Service Division, received one bid for a two-year supply of fire hydrants and one bid for a one-year supply. The fire hydrants will be used in the maintenance and construction of the water distribution system. A cost comparison shows a 20% increase over the previous purchase. Following is a tabulation of bids submitted:

<u>One-Year Bid</u>		
Michigan Pipe & Valve	\$64,420.90	
Zilwaukee, MI		
<u>Two-Year Bid</u>		
East Jordan Iron Works	\$68,118.60	First Year
Sunfield, Michigan	<u>\$74,930.40</u>	Second Year
Total	\$143,049.00	

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Annual Supply of Water Services Boxes Changes

Manager's Recommendation:

I recommend acceptance of the low bid for water service boxes from HD Supply, Shelby Twp, MI, for fiscal year 2008-2009 and fiscal year 2009-2010 and that purchase orders be issued to them in amounts not to exceed \$187,857.27 and \$206,048.00 respectively.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14 §14.35 – 14.44 of the Saginaw Code of Ordinances.

Funds for this purchase are available in Water Operation and Maintenance Parts Account No. 591-4721-861-7330 and will be accounted for through Water Stores Asset Account No. 591-0000-1171-1130.

Justification:

On May 28, 2008 bids were received for annual supplies of water service boxes and other water parts to be used by the Right of Way Department, Maintenance and Service Division, in the construction and repair of the water distribution and transmission system. Only one vendor provided a complete bid for both years requested. An average cost comparison shows a 12.5% increase for the first year and a 10% increase for the second year.

Council Action:

Council_____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Kevin Collins Visiting Artists Residency Agreement

Manager's Recommendation:

I recommend approval of the Visiting Artists Residency Agreement between the City of Saginaw and Kevin Collins. Mr. Collins will be paid \$2,000.00, which includes all workshops and transportation. The Agreement has been approved by me as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title I, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for the Agreement will be paid by the Saginaw Arts and Enrichment Commission ("SAEC"), through a grant received from the Harvey Randall Wickes Foundation to fund the residency.

Justification:

The SAEC sponsors an annual Visiting Artists Residency Program. This program sends renown artists into schools and other venues throughout Saginaw County to teach the arts. This year's residency features Kevin Collins. A series of five (5) student workshops will be held at the First Ward Community Center over a five (5) week period. The residency will run July 11, 2008 through August 14, 2008 and will conclude with a recital at the annual Children's Picnic on that date.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Budget Adjustment Demolitions Account

Manager's Recommendation:

I recommended that the 2008/2009 budget for the demolitions program be amended to reflect the Cities of Promise Grant Agreement for \$892,000.00. The Revenue line item (101-0000-511-5109) will be increased as well as the demolitions expenditure line item (101-3865-761-8025) by the grant amount (\$892,000.00). Purchase orders will be issued per the demolition contract.

Justification:

The City of Saginaw has utilized MSHDA funds as part of the Governor's Cities of Promise Blight Elimination initiative. The \$892,000.00 Blight Elimination grant may be used to continue demolition activities and eliminate blighted buildings within the City of Saginaw. The Council previously approved one grant totaling \$423,000 also secured by MSHDA.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

Manager Recommendation: Approval of the resolution as follows:

CITIES OF PROMISE BLIGHT ELIMINATION PROGRAM GRANT ACCEPTANCE

Council _____ offered and moved adoption of the following resolution:

WHEREAS, the City of Saginaw applied to the Michigan State Housing and Development Authority as part of the Governor's Cities of Promise Program for grant assistance to remove blighted buildings within the City of Saginaw in the amount of \$892,000.00; and

WHEREAS, on April 14, 2008, the City of Saginaw was notified that it was successful in securing this grant; and

WHEREAS, the grant agreement provides matching funds for the City of Saginaw's Community Development Block Grant Demolition fund; now

THEREFORE, BE IT RESOLVED that the City Council of the City of Saginaw hereby gratefully accept the award and all of the provisions of the grant agreement of the Cities of Promise Blight Elimination Program grant award, and it is

FURTHER RESOLVED that the City Manager or his designee be authorized to execute all grant documents.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Blueprint and Plotter Supplies

Manager's Recommendation:

I recommend that a purchase order be issued to Gwyer Reprographics in the amount of \$5,061.24 for fiscal year 2008-2009 for blueprint and plotter supplies to be used by the Engineering Department.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted in the General Fund Engineering Office Supplies Account No. 101-4611-781-73`20

Justification:

On June 15, 2004, the City received a single bid for Blueprint and Plotter Supplies to be used by the Engineering Division from July 1, 2004 through June 30, 2005 and July 1, 2005 through June 30, 2006. There was a provision for a third year (July 1, 2006 through June 30, 2007) to hold the second year price and the company complied. The company also held the price for the 2007-2008 fiscal year.

The company was asked if they would honor the current bid prices for an additional year and they have complied with the request and may also hold the price for fiscal year 2009-2010. These supplies are necessary for the operation of the Engineering Division's plotter and blueprint equipment.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Pavement Markings

Manager's Recommendation:

I recommend that a purchase order be issued to P. K. Contracting, Inc. in the amount of \$16,123.08 for fiscal year 2008-2009 for the purchase of sprayable pavement marking services for the Traffic Engineering Section.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this service are available in Major Streets Fund Account No. 202-4621-791-7330.

Justification:

On June 15, 2004, the City received bids for the Pavement Marking 2004-2005 and 2005-2006 projects. There was a provision for a third year (July 1, 2006 to June 30, 2007) to hold the second year prices and the company complied. The company also held the price for the 2007-2008 fiscal year. The company was asked if they would honor the current bid prices for an additional year and they have complied with the request. This is for sprayable pavement marking services for the Traffic Engineering Section. The pavement markings are necessary to annually improve worn pavement markings on citywide major streets and bridges.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Blanket Purchase Order For Electric Parts

Manager's Recommendation:

I recommend that blanket purchase orders be approved and issued to the City's primary suppliers of electrical parts and supplies in the following amounts from July 1, 2008 through June 30, 2009:

*Marshall E Campbell Company Saginaw (in-city)	\$3,000.00
*Standard Electric Company Saginaw (out-city)	\$3,000.00
*Kendall Electric Saginaw (in-city)	\$3,000.00

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for these parts and supplies are budgeted in the Traffic Engineering Account Nos. 101-4620-791-7330 (\$4,500.00) and 101-4621-791-7330 (\$4,500.00).

Justification:

Since June 26, 2000, City Council has approved a procedure for purchasing electrical parts for the Traffic Engineering section. The section requires the purchase of a vast array of electrical parts and supplies for maintaining the City's electrical devices such as traffic signals and streetlights. Because these are random repairs, there is no feasible means to predetermine quantities and type of parts that will be needed in any given time period. Issuing individual purchase orders for the many items purchased is costly and administratively time consuming. Traffic section personnel will price quote

COUNCIL COMMUNICATION

items and award purchases to the lowest and best vendor for each item. The parts and supplies will be ordered from the successful bidder and billed to the respective purchase order. Therefore, it is clearly in the best interest of the City to continue this procedure from July 1, 2008 through June 30, 2009.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Blanket Purchase Order With Carrier & Gable

Manager's Recommendation:

I recommend that a blanket purchase order be approved and issued to Carrier & Gable, Inc., Farmington Hills, MI, in an amount not to exceed \$6,000 to cover repair costs of traffic signal equipment from July 1, 2008 through June 30, 2009.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for these services are budgeted in the following parts and supplies accounts, Traffic Engineering Account No. 101-4621-791-7330 (\$3,000.00) and in Major Streets Traffic Engineering Account No. 202-4621-791-7330 (\$3,000.00).

Justification:

On February 6, 1996, City Council approved a procedure for repairing traffic signal controller equipment. City staff does routine repair and maintenance on these solid-state devices. Sometimes complex repairs must be done by the manufacture's authorized service representative. Carrier & Gable, Inc., is Michigan's authorized service representative and offers standard pricing for each type of repair. After sufficient experience with repairing these devices, City Staff estimates annual cost for such services is approximately \$6,000.00. Since this service is necessary to properly maintain the city's traffic signal system and because Carrier & Gable, Inc. is the only authorized repairer in the region, it is clearly in the best interest of the City to continue this procedure from July 1, 2008 through June 30, 2009.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Water & Wastewater Treatment Pebble Quicklime Purchase

Manager's Recommendation:

I recommend that the low bid received from Western Lime Corporation be accepted and a purchase order be approved and issued to them in an amount not to exceed \$237,600.00 for 1800-tons of Calcium Oxide Pebble Quicklime to be used by Wastewater Treatment Plant for fiscal year 2008-2009, and in an amount not to exceed \$248,400.00 for 1800-tons of Calcium Oxide Pebble Quicklime for fiscal year 2009-2010.

I further recommend that the bid from Carmeuse Lime for Pebble Quicklime to be used by the Water Treatment Plant be accepted and a purchase order be approved and issued to them in an amount not to exceed \$47,019.00 for 350-tons of Pebble Quicklime for fiscal year 2008-2009 and a second purchase order be approved and issued to them in an amount not to exceed \$49,168.00 for 350-tons of Pebble Quicklime for fiscal year 2009-2010.

These vendors meet all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for these purchases are budgeted in the Wastewater Operation and Maintenance Fund Account No. 590-4830-861.73-02, and in the Water Operation and Maintenance Fund Account No. 591-4730-861.73-02 for fiscal year 2008-2009 and will be budgeted for fiscal year 2009-2010.

Justification:

On April 22, 2008, the City received bids for the supply and delivery of 350-tons of Pebble Quicklime and 1800-tons of Calcium Oxide Pebble Quicklime from July 1, 2008 through June 30, 2009 and for a second year July 1, 2009 through June 30, 2010. These materials are used in the treatment of both water and wastewater for pH control and for biosolids stabilization. Western Lime Corporation had the lowest price for both the Calcium Oxide–Pebble Quick Lime for the Wastewater Treatment Plant and the Pebble Quick Lime for the Water Treatment Plant, however Western Lime failed to meet

COUNCIL COMMUNICATION

the specification for a minimum of 94% available calcium oxide required by the Water Treatment Plant. The following is a tabulation of the bids received:

	<u>Per Ton</u>	<u>Total Bid</u>
Western Lime, Corp.		
West Bend, WI		
FY 2008-09		
Pebble Quicklime (W.T.P.)	\$132.00	did not meet specs
Calcium Oxide Pebble Quicklime (W.W.T.P.)	\$132.00	\$237,600.00
FY2009-10		
Pebble Quicklime (W.T.P.)	\$136.00	did not meet specs
Calcium Oxide Pebble Quicklime (W.W.T.P.)	\$138.00	\$248,400.00
Carmeuse Lime		
River Rouge, MI		
FY 2008-09		
Pebble Quicklime (W.T.P.)	\$134.34	\$ 47,019.00
Calcium Oxide Pebble Quicklime (W.W.T.P.)	\$134.34	\$241,812.00
FY2009-10		
Pebble Quicklime (W.T.P.)	\$140.48	\$ 49,168.00
Calcium Oxide Pebble Quicklime (W.W.T.P.)	\$140.44	\$252,864.00

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Pole Setting

Manager's Recommendation:

I recommend that a purchase order be issued to D.S. Power in an amount not to exceed \$8,000.00 for the fiscal year 2008-2009 for pole setting services for the Traffic Engineering Division.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this service are budgeted in the Street Lighting Operations Account No. 101-4620-791-80.05 (\$4,000.00), Traffic Engineering Operations Account No. 101-4621-791-80.05 (\$2,000.00) and the Major Streets Fund for Operations Account No. 202-4621-791-80.05 (\$2,000.00).

Justification:

On June 15, 2004, the city received bids for pole setting for the Traffic Engineering Division from July 1, 2004 through June 30, 2005 and July 1, 2005 through June 30, 2006. There was a provision for a third year (July 1, 2006 through June 30, 2007) to hold the second year price and the company complied. The company also held the price for the 2007-2008 fiscal year.

D.S. Power, the lowest bidder, was asked if they would honor the current bid prices for an additional year and they have complied with the request. These services are provided on an as needed basis for the Traffic Engineering Division. Some of these costs will be reimbursed through successful claims against property damage offenders.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Recreation Budget Adjustment

Manager's Recommendation:

I recommended that the 2007/2008 Approved Budget for the following activity be amended:

The General Fund's 2008 Recreational budget of \$30,000.00 is increased by \$5,000.00, resulting in an increase of budgeted expenditures from \$30,000.00 to \$35,000.00. A transfer from the City/County/School Liaison budget of \$5,000.00 will offset this increase.

Justification:

The City has contracted with First Ward Community Center for its 2008/2009 fiscal year Recreational Program. The City/County/School Liaison Board, at their board meeting on May 22, 2008, approved a \$5,000.00 transfer to the City of Saginaw's Recreational Program. These monies will be utilized for the set up of the 2009 Recreational Program.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Saginaw Eddy Concert Band Ojibway Island User Complex Agreement

Manager's Recommendation:

I recommend approval of the Agreement between the City of Saginaw ("City") and the Saginaw Eddy Concert Band ("SECB"). The Agreement has been approved by the City Manager as to substance and the City Attorney as to form.

Justification:

Each year the SECB sponsors, promotes and conducts a series of free concerts on Ojibway Island, commencing on Father's Day and continuing each Sunday thereafter through the first week of August. The SECB has submitted a Special Events application for use of the Ojibway Island Complex ("Complex") this summer. In addition, the SECB requested that it have the exclusive right to use the Complex during the same time period until 2013. Upon timely submission of a Special Event Application annually, SECB will have exclusive right for the use of the Complex under the terms and conditions set forth in the Agreement for the dates of its annual concert series through 2013, with the exception of Sunday, July 4, 2010.

Council Action:

Council _____ moved the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Plante & Moran, PLLC First Amendment

Manager's Recommendation:

I recommend approval of the First Amendment ("Amendment") with Plante & Moran, PLLC ("Plante & Moran"). The Amendment is approved by me as to substance and the City Attorney as to form.

The amount of the Amendment will not exceed Six Hundred Ninety-Five Thousand Dollars and 00/100 (\$695,000.00). The term of the Agreement is for three years.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35 – 14.44, of the Saginaw Code of Ordinances.

Funds are available in the Controller's Office Professional Services Account No. 101-1741-711-8001.

Justification:

On January 28, 2008, Saginaw City Council approved an Agreement with Plante Moran to assist the City with the daily operations of the Finance Department. Specifically, Plante Moran was hired to perform certain duties as the Interim Finance Director and Deputy Controller. The amount of the Agreement was Twelve Thousand Two Hundred Dollars and 00/100 (\$12,200.00). On May 19, 2008, the Saginaw City Council approved the outsourcing of the Controller's Office. Plante Moran will assume the duties of the Controller's Office. Specifically, it will perform the duties of the Controller, Deputy Controller and Accountants.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.