

COUNCIL AGENDA

For

June 5, 2006, 6:30 p.m., Council Chamber

ROLL CALL:

CORRECTION AND APPROVAL OF MINUTES OF PRECEDING SESSIONS:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

Vacating the unused portion of North Fourth Street lying between vacated Water Street and the C & O Railroad.

PERSONAL APPEARANCES:

(A list will be provided on Monday after 1:30 p.m.)

REMARKS OF COUNCIL:

PETITIONS:

06-15 from Michael Quinnell, Saginaw-Midland Municipal Water Supply Corporation, submitting the capital expenditure items as shown on the attached Budget for Capital Improvement and Emergency Repair Fund for Council approval.

06-16 from Norman W. LaBrenz, Prints Plus, Inc., submitting an application for an Industrial Facilities Tax Exemption Certificate for 2301 N. Michigan.

06-17 from Melvin A. Barkley, 546 S. 21st St., requesting permission to erect a banner in the 300 block of S. Michigan and the 1000 block of E. Genesee Ave. from July 28, 2006 through August 14, 2006 for the purpose of promoting the African Cultural Festival.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES:

APPOINTMENT OF BOARDS AND COMMISSIONS MEMBERS:

REPORTS FROM MANAGER:

A. Management Update

B. Recommended Actions

1. Recommending that the 2005-06 Budget for the Block Grant Home Program be amended to reflect prior year federal funding that is being utilized in fiscal year 2005-06.
2. Recommending approval of the Purchase Agreement and that reallocation of fiscal year 2003-04 HOME funds for fiscal year be made from the Saginaw County CAC (CHDO) in the amount of \$40,055.52 to Circle of Love. Further recommend that the City Manager or his designee be authorized to execute all documents necessary.
3. Recommending approval of an agreement with the Saginaw County Sheriff's Department to transport prisoners. Since 1995, the City has had agreements with the Saginaw County Sheriff's Department to furnish a deputy for the purpose of transporting individuals arrested by City officers from the jail to the courthouse for arraignment. The annual amount of the agreement is \$43,815.99. Further the amount of the contract for each fiscal year cannot exceed 5% as negotiated by the parties. Funds are available in Other Services/Professional Services Account No. 101 3013 721 8001.
4. Recommending approval of a Quit Claim Deed conveying all remaining interest in the former alley now incorporated into the MCVI parking lot to Downtown Area Development LLC, II.
5. Recommending that an agreement with Sungard HTE, Inc. be approved authorizing implementation services and software updates for the City of Saginaw Reconnect Plan. The plan involves the implementation of new software versions, review of module problem areas, correction of system setup and proper staff training. The costs for this project will be distributed over three budget years, beginning with fiscal year 2006.
6. Recommending approval of payment to Sungard HTE, Inc. in an amount not to exceed \$50,000 for on-site training, project management, license fees and HTE travel reimbursement costs for the first year of the three-year HTE Reconnect investment plan. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Information Services Operating Services

Account No. 658 1720 711 8005 and Information Services Supplies/Computer Software Account No. 658 1720 711 7325.

7. Recommending that a purchase order be approved and issued to HACH Company in the amount of \$2,283.76 for the use of their on-line instruments to be used by the Water Treatment Plant to perform Total Organic Carbon and Free Chlorine Residual analyses. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Treatment Operations Account No. 591 4730 861 8005.
8. Recommending acceptance of the low bid and issuance of a purchase order to National Testing Laboratories, Ltd. in the amount of \$2,550.00 for a three-month period for lead and copper analysis for fiscal year 2006-07 and fiscal year 2007-08. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Treatment Operations Account No. 591 4730 861 8005.
9. Recommending issuance of a purchase order to Environmental Resource Associates in the amount of \$3,118.00 to provide bacteriological performance tests twice yearly for the Water Treatment Plant. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Treatment Operations Account No. 591 4730 861 8005.
10. Recommending that the third-year option from Gwyer Reprographic to hold prices at the 2005-06 level be accepted and that a purchase order be approved and issued to them in the amount of \$5,061.24 for blueprint and plotter supplies. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Engineering Office Supplies Account No. 101 4611 781 7320.
11. Recommending acceptance of the bid and issuance of a purchase order to Waterford Stone Supply in the amount of \$9,100.00 for fiscal year 2006-07 and \$9,100.00 for fiscal year 2007-08 for annual dozing and grading. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Fund Account No. 591 4721 861 8005 and Sewer Fund Account No. 590 4821 861 8005.
12. Recommending that the third-year option from P. K. Contracting to hold prices at the 2005-06 levels be accepted and that a purchase order be issued to them in the amount of \$16,123.08 for pavement markings of city streets and bridges. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Major Streets Fund Account No. 202 4621 791 7330.
13. Recommending acceptance of the low bid and issuance of a purchase order to Larry's Auto Supply in the amount of \$16,620.02 for the purchase of various vehicle filters for fiscal year 2006-07 (\$8,107.66) and fiscal year 2007-08

- (\$8,512.36). This vendor meets all requirements of the contract compliance provisions. Funds are available in the Motor Pool Operations Fund Account No. 661 4480 841 7312.
14. Recommending acceptance of the third-year option from D. S. Power to hold prices at the 2005-06 level and issuance of a purchase order to them in the amount of \$20,310.00 for pole setting for the Traffic Engineering Division. This vendor meets all requirements of the contract compliance provisions. Funds are available in the following accounts: Street Lighting Operations Account No. 101 4620 791 8005, Traffic Engineering Operations Account No. 101 4621 791 8005 and Major Streets Operating Account No. 202 4621 791 8005.
 15. Recommending acceptance of the low bid and issuance of a purchase order to First Class Tire Shredders in the amount of \$21,600.00 for fiscal year 2006-07 (\$10,800.00) and fiscal year 2007-08 (\$10,800.00) for the disposal of approximately 12,000 scrap tires each year. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Rubbish Collection Fund Account No. 226 4584 841 8005.
 16. Recommending acceptance of the only bid and issuance of a purchase order to Acme Block and Supply in the amount of \$12,000.00 for an annual supply of Portland cement to be used by the Maintenance and Service Division. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Parts Account No. 591 4721 861 7330 and Sewer Parts Inventory Account No. 590 4821 861 7330 and will be accounted for through the Water Inventory Account No. 591 0000 171 1130.
 17. Recommending acceptance of the low bid and issuance of a purchase order to BioVir Laboratories, Inc. in the amount of \$12,012.00 (fiscal year 2006-07) and \$12,432.00 (fiscal year 2007-08) for laboratory services at the Water Treatment Plant. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Treatment Operations Account No. 591 4730 861.
 18. Recommending acceptance of the only bid and issuance of a purchase order to Acme Block and Supply in the amount of \$21,750.00 for an annual supply of manhole blocks to be used by the Maintenance and Service Division. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Parts Account No. 591 4721 861 7330 and Sewer Parts Inventory Account No. 590 4821 861 7330 and will be accounted for through the Water Inventory Account No. 591 0000 171 1130.
 19. Recommending that the third-year option from Professional Services Industries, Inc. to hold prices at the 2005-06 level be accepted for material testing services and that the Engineering Department be authorized to issue individual purchase

orders of varying amounts up to the authorized amount of \$28,665.00. This vendor meets all requirements of the contract compliance provisions. Funds are available in various operations and project accounts and will be charged as they develop.

20. Recommending acceptance of the low bid and issuance of a purchase order to Saginaw Rock Products in the amount of \$31,072.00 (fiscal year 2006-07) and \$31,072.00 (fiscal year 2007-08) for the purchase of 6AA Stone and Concrete to be used by the Maintenance & Service Division. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water and Sewer Road Materials Account Nos. 591 4721 1861 7340 and 590 4821 861 7340.
21. Recommending acceptance of the low bid and issuance of a purchase order to JCI Jones Chemical, Inc. in the amounts of \$31,692.00 for the Water Treatment Plant and \$27,522.00 for the Wastewater Treatment Plant for a total of \$59,214.00 for the purchase of liquid chlorine. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Operation and Maintenance Fund Account No. 590 4830 861 7302 (\$31,692.00) and the Sewer Operation and Maintenance Fund Account No. 590 4830 861 7302 (\$27,522.00).
22. Recommending that a purchase order be approved and issued to Vondette Roofing in the amount of \$28,455.00 for the replacement of the cedar shake roof on the Japanese Teahouse. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Japanese Teahouse Repair and Replacement Account No. 101 7534 811 9720.
23. Recommending acceptance of the only bid and issuance of a blanket purchase order to Michigan Pipe and Valve in the amount of \$38,045.00 for the purchase of ductile iron water main and fittings to be used by the Maintenance and Service Division. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Parts Account No. 591 4721 861 7330 and will be accounted for through the Water Stores Asset Inventory Account No. 591 0000 171 1130.
24. Recommending acceptance of the bid and issuance of a purchase order to Bell Equipment Co. in the amount of \$38,300.00 for the purchase of main and gutter street sweeping brooms to be used by the Streets Division for fiscal year 2006-07 (\$18,800.00) and fiscal year 2007-08 (\$19,500.00). This vendor meets all requirements of the contract compliance provisions. Funds are available in the Motor Pool Operations Fund Account No. 661 4480 841 7312.
25. Recommending acceptance of the bid and issuance of a purchase order to Carmeuse Lime, Inc. in the amount of \$51,551.50 for the purchase of 350 tons of

Pebble Quicklime for the Water Treatment Plant and \$196,256.00 for 1,600 tons of Calcium Oxide Pebble Quicklime for the Wastewater Treatment Plant for fiscal year 2006-07. Further recommend that a second purchase order be approved and issued to Carmeuse Lime, Inc. in the amount of \$54,176.50 for 350 tons of Pebble Quicklime for the Water Treatment Plant and \$204,256.00 for 1,600 tons of Calcium Oxide Pebble Quicklime for the Wastewater Treatment Division for fiscal year 2007-08. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water and Wastewater Operation and Maintenance Fund Account Nos. 591 4730 861 7302 and 590 4830 861 7302.

26. Recommending acceptance of the only bid and issuance of a purchase order to East Jordan Iron Works for the purchase of water main appurtenances in the amount of \$53,591.50 for fiscal year 2006-07 and \$55,096.20 for fiscal year 2007-08 to be used by the Maintenance & Service Division. Funds are available in the Water Parts Account No. 591 4721 861 7330 and will be accounted for in the Water Stores Asset Inventory Account No. 591 0000 171 1130.
27. Recommending acceptance of the low bid and issuance of a blanket purchase order to East Jordan Iron Works in the amount of \$52,150.00 for fiscal year 2006-07 and \$53,617.50 for fiscal year 2007-08 for an annual supply of fire hydrants to be used by the Maintenance & Service Division. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Parts Account No. 591 4721 861 7330 and will be accounted for through the Water Stores Asset Inventory Account No. 591 0000 171 1130.
28. Recommending acceptance of the low bid and issuance of a purchase order to Karbowski Oil Co. in the amount of \$52,983.31 for the purchase of various vehicle fluids to be used by the Municipal Garage and the Police Department for fiscal year 2006-07. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Motor Pool Operations Fund Account No. 661 4480 841 7312 (\$52,200.00) and in the General Fund Police Building Management Account No. 101 3014 721 7312 (\$783.10).
29. Recommending acceptance of the only bid and issuance of a blanket purchase order to East Jordan Iron Works in the amount of \$93,147.00 for an annual supply of manhole and catch basin castings to be used by the Maintenance and Service Division for fiscal year 2006-07. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Sewer Parts Account No. 590 4821 861 7330 and will be accounted for in the Water Stores Asset Inventory Account No. 591 0000 171 1130.
30. Recommending that the lease-purchase contract with Wells Fargo Brokerage Services, LLC be approved in the amount of \$105,969.10 to purchase two SolarBee solar powered reservoir circulators from SolarBee. There will be five

annual payments of \$21,193.62 starting in FY 2006 with a one-dollar purchase at the end of the agreement. Further recommend that the Solarbee Agreement be approved. The equipment will be purchased from Solarbee pursuant to the Lease-Purchase Financial Agreement. Both agreements are part of the financing package. These vendors meet all requirements of the contract compliance provisions. Funds are available in the Water Capital Surplus Account No. 577 4740 881 9741.

31. Recommending acceptance of the low bid and issuance of a purchase order to Saginaw Rock Products Co. in the amount of \$110,000 for the purchase of Ready Mix concrete to be used by the Streets Division for fiscal year 2006-07 (\$55,000) and fiscal year 2007-08 (\$55,000). This vendor meets all requirements of the contract compliance provisions. Funds are available in the Major and Local Streets Account Nos. 202 4651 7340, 202 4691 841 7340 and 203 4651 841 7340.
32. Recommending acceptance of the low bid and issuance of a purchase order to Bell Equipment Co. in the amount of \$123,966.00 for the purchase of a three-wheel broom street sweeper with belt conveyor to be used by the Streets Division. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Sewer Surplus Fund Account No. 576 4840 881 9720.
33. Recommending acceptance of the low bid and issuance of a blanket purchase order to Doc Heinz in the amount of \$127,361.30 for fiscal year 2006-07 and \$127,361.30 for fiscal year 2007-08 for the purchase of sand and topsoil to be used by the Maintenance and Service Division. Funds are available in the Water and Sewer Materials Fund Account Nos. 591 4721 861 7330
34. Recommending acceptance of the bid and issuance of a purchase order to Waste Management of Michigan, Inc. in the amount of \$180,000 for fiscal year 2006-07 and \$180,000 for fiscal year 2007-08 for hauling and disposing of street sweeping residue. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Rubbish Fund Account No. 590 4822 861 8005.
35. Recommending acceptance of the bid and issuance of a blanket purchase order to Saginaw Rock Products Co. in the amount \$280,000 for Ready Mix concrete to be used by the Maintenance and Service Division for fiscal year 2006-07. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water and Sewer Fund Account No. 591 4721 861 7340 and 590 4821 861 7340.
36. Recommending acceptance of the bid and issuance of a blanket purchase order to Saginaw Rock Products Co. in the amount of \$280,000 for the purchase of

Ready Mix concrete to be used by the Maintenance and Service Division for fiscal year 2006-07 (\$140,000) and 2007-08 (\$140,000). This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water and Sewer and Maintenance Operations Account Nos. 591 4721 861 7340 and 590 4821 861 7340.

37. Recommending approval of the agreement between the City of Saginaw and Greeley and Hansen LLC to design a chemical feed upgrade and develop a water system master plan. Development of a system master plan will require the performing of various task orders in the areas of supply, treatment, transmission and distribution. The duration of the contract is three years and the total amount of work during the three-year period shall not exceed Two Million Dollars. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Surplus Account No. 577 4740 881 9720.
38. Recommending that Council consider a request by WKCQ-FM for in-kind service, in lieu of payment, for one half of the special event fees for the Country Music Fest Free Concert scheduled for June 17, 2006 on Ojibway Island.

INTRODUCTION OF ORDINANCES:

1. An Ordinance to amend §110.23, "Pawnbrokers" of Chapter 110, "General Provisions" of Title XI, "Business Regulations," of the Saginaw Code of Ordinances O-1.
2. An Ordinance to amend §110.25, "Secondhand Merchants" of Chapter 110, "General Provisions" of Title XI, "Business Regulations," of the Saginaw Code of Ordinances, O-1.

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

1. Selection of City Manager.

Darnell Earley
Interim City Manager

COUNCIL COMMUNICATION

From: The City Manager

Subject: Hauling and Disposal of Street Sweeping Residue

Manager's Recommendation:

I recommend acceptance of the bid from Waste Management of Michigan, Inc. and issuance of a purchase order to them in the amount of \$360,000.00. The purchase order and this dollar amount shall cover the cost of the hauling and disposal of the street-sweeping residue for the 2006/2007(\$180,000.00) and 2007/2008 (\$180,000.00) fiscal years.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this operation are available in the Rubbish Fund Account No. 590-4822-861.80-05.

Justification:

On April 25, 2006 the City received bids for the hauling and disposal of street sweeping residue. The City collects approximately 12,000 cubic yards of street sweeping residue annually. In accordance with the Department of Environmental Quality (DEQ) regulations, all residues recovered from the streets through the street sweeping operations must be disposed of at a State approved landfill. Street sweeping operations are conducted from April through November. The sum of \$180,000.00 annually has been budgeted for the hauling and disposal of the street sweeping residue. The cost for two years is \$360,000.00. Following is a tabulation of the bids received:

COUNCIL COMMUNICATION

	<u>Billy's Contracting Saginaw, MI</u>	<u>Allied Waste Services of Flint</u>	<u>Waste Management Of Michigan, Inc.</u>
<u>One Year Contract Price</u>			
Container Rental – Per Month	\$12.60	\$100.00	\$0.00
Disposal Cost - Per Cubic Yard	\$23.36	\$27.00	\$28.50

Alternate Bid

Container Rental – Per Month	None	None	* \$0.00
Disposal Cost - Per Cubic Yard	Submitted	Submitted	\$18.00

Two Year Contract Price

Container Rental – Per Month	\$12.60	\$104.00	\$0.00
Disposal Cost - Per Cubic Yard	\$23.97	\$28.08	\$28.50

Alternate Bid

Container Rental – Per Month	None	None	*\$0.00
Disposal Cost - Per Cubic Yard	Submitted	Submitted	\$18.00

* Vender proposes to use tandum hauled gravel trains rather than roll-off type containers. This method is an acceptable method to haul and dispose of the street sweeping residue.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Concrete Ready Mix

Manager's Recommendation:

I recommend acceptance of the low bid and issuance of a purchase order to Saginaw Rock Products Co. in the amount of \$110,000.00. The purchase order and this dollar amount shall cover the cost of the purchase of Ready Mix concrete for the 2006/2007 (\$55,000.00) and the 2007/2008 (\$55,000.00) fiscal years.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Major and Local Streets Account Nos: 202-4651-841.73-40, 202-4691-841.73-40 and 203-4651-841.73-40.

Justification:

On April 25, 2006, the City received one bid for Ready Mix concrete to be used in FY 2006/2007 and FY 2007/2008 by the Streets Division for the repair of streets, bridges and sidewalks. The concrete prices show an increase of \$5.00 per yard from last year for 35S (6 sack), \$5.00 per yard from last year for 35 HE (7 sack), and an increase of \$5.00 per yard from last year for 35 HE (9 sack). Analyses of concrete orders over the past nine months indicate that nearly 60% are for 35S (6 sack).

Following is a tabulation of the bid received:

	Saginaw Rock Products Saginaw, (In-City)	
	<u>2006/2007 Cost</u>	<u>2007/2008 Cost</u>
35S per yard (6 sack)	\$71.00	\$71.00

COUNCIL COMMUNICATION

35HE per yard (7 sack)	76.00		76.00
35HE per yard (9 sack)	86.00		86.00
P- FS per yard	86.00	Delivery Charges	86.00 Delivery Charges
1 yd per load	60.00		60.00
2 yd per load	50.00		50.00
3 yd per load	N/C		N/C
4 yd per load	N/C		N/C
5 yd per load	N/C		N/C
5 yd or more	N/C		N/C
Saturday Del. P/yd	3.50		3.50
Weekdays after 3 p.m.	3.50		3.50
Demurrage per Hr.	55.00		55.00

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Used Tire Collection Trailer

Manager's Recommendation:

I recommend acceptance of the low bid and issuance of a purchase order to First Class Tire Shredders, Inc. in the amount of \$21,600.00 for the 2006/2007 (\$10,800.00) and the 2007/2008 (\$10,800.00) fiscal years.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this service are budgeted in the Rubbish Collection Fund Account No. 226-4584-841.80-05.

Justification:

On April 25, 2006, the City received bids for the disposal of approximately 12,000 scrap tires each year for FY 2006/2007 and FY 2007/2008 from rubbish collection, City Garage Operations and the spring and fall cleanups. A State of Michigan licensed tire hauler must dispose of these tires.

The City is able to put approximately 800 tires of different combinations, with no extra charge for rims, in a 40-foot trailer. First Class Tire Shredders, Inc. will provide a 40-foot trailer and haul the scrap tires at \$900.00 per trailer load once a month for twelve months. Following is a tabulation of the bids received:

	<u>2006/2007 Cost</u>	
	<u>First Class Tire Shredders</u> <u>Clio, MI.</u>	<u>Waddle's Tire Service</u> <u>Brownstown, MI.</u>
Unit Cost Per Pick Up Of 40 Ft. Trailer	\$900.00 per Trailer	\$1,300.00 per Trailer

COUNCIL COMMUNICATION

2007/2008 Cost

	<u>First Class Tire Shredders</u> <u>Clio, MI.</u>	<u>Waddle's Tire Service</u> <u>Brownstown , MI.</u>
Unit Cost Per Pick Up Of 40 Ft. Trailer	\$900.00 per Trailer	\$1,300.00 per Trailer

Council Action:

Council _____ moved that the recommendation of the City Manager
be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Fluids for use in the Municipal Garage

Manager's Recommendation:

I recommend acceptance of the low bid and issuance of a purchase order to Karbowski Oil Co. in the amount of \$52,983.31 for the purchase of various vehicle fluids for fiscal year 2006-07.

The prices submitted in the bids are subject to price fluctuations in the petroleum market. Due to these erratic price fluctuations, an issuance of a one-year purchase order is recommended at this time. Note that the dollar amount of the requested purchase order is slightly less than the submitted bid amount as the quantity of some of the bid items was reduced to accommodate budgetary constraints.

This vendor meets all the requirements of the Contract Compliance Provisions, Title1, Chapter 14 §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in the Motor Pool Operations Fund Account No. 661-4480-841.73-12 (\$52,200.00) and in the General Fund Police Building Management Account No. 101-3014-721.73-12 (\$783.10).

Justification:

On April 25, 2006 the City of Saginaw received bids for the purchase of motor oil, transmission fluid, anti-freeze and various other fluids that will be used in the Municipal Garage and the Police Department for the period of July 1, 2006 through June 30, 2007. The bids received are as follows:

	<u>2006/2007 Cost</u>	<u>2007/2008 Cost</u>
Karbowski Oil Co. Bay City, MI	\$54, 559.05	\$54,559.05
Michigan Petroleum – White Oil Clio, MI	\$59,231.27	No Bid

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Main and Gutter Street Sweeping Brooms

Manager's Recommendation:

I recommend acceptance of the bid and issuance of a purchase order to Bell Equipment Co. in the amount of \$38,300.00 for the purchase of Main and Gutter Street Sweeping Brooms for the 2006/2007 (\$18,800.00) and the 2007/2008 (\$19,500.00) fiscal years.

This vendor meets all the requirements of the Contract Compliance Provisions, Title1, Chapter 14 §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in the Motor Pool Operations Fund Account No. 661-4480-841-7312.

Justification:

On April 25, 2006 the City of Saginaw received bids for Main Brooms and Gutter Brooms for Elgin Sweepers to be used by the Streets Division from July 1, 2006 through June 30, 2008. The Garage scheduled testing of the Old Dominion Gutter Brooms and concluded them to be of poor quality and performance. The bids received are as follows:

	<u>2006/2007 Cost</u>	<u>2007/2008 Cost</u>
Old Dominion Broom Richmond, VA.	\$16,480.00	\$16,480.00
Bell Equipment Co. Lake Orion, MI.	\$18,800.00	\$19,500.00

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Vehicle Filters

Manager's Recommendation:

I recommend acceptance of the low bid and issuance of purchase orders to Larry's Auto Supply in the amount of \$16,620.02 for the purchase of various vehicle filters for fiscal year 2006/2007(\$8,107.66) and fiscal year 2007/2008 (\$8,512.36).

This vendor meets all the requirements of the Contract Compliance Provisions, Title1, Chapter 14 §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in the Motor Pool Operations Fund Account No. 661-4480-841-7312.

Justification:

On April 25, 2006 the City of Saginaw received bids for the purchase of various vehicle filters. The oil filters, fuel filters and transmission filters will be used in the Municipal Garage for the period of July 1, 2006 through June 30, 2008. These are replacement filters for the Motor Equipment section of the Public Services Department.

The bids received are as follows:

	<u>2006/2007 Cost</u>	<u>2007/2008 Cost</u>
Larry's Auto Supply Saginaw, MI	\$8,107.66	\$8,512.36
Star Sales & Service, Inc. Bay City, MI	\$9,672.51	\$9,672.51

Council Action:

Council_____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Water Treatment Plant Bacteriological Standards

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Environmental Resource Associates in the amount of \$3,118.00 for fiscal year 2006/2007.

This vendor meets all the requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Water Treatment Operations Account No. 591-4730-861.80-05.

Justification:

The Water Treatment Plant Laboratory is required to run bacteriological performance tests (PT) twice yearly in order to maintain Microbiology Certification regulated by the Michigan Department of Environmental Quality (MDEQ). These samples must be produced and provided by a company that is MDEQ approved. In addition, each employee who performs bacteriological work will also perform an annual Quality Control (QC) microbiology test. Environmental Resource Associates provides both the PE and QC sets. It also automatically reports required results to the MDEQ at no additional charge to the City. Due to the precise nature of the bacterial samples and reporting procedures, the competitive bidding process was waived.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Water Treatment Plant HACH SIRRPLAN

Manager's Recommendation:

I recommend that a purchase order be approved and issued to HACH Company in the amount of \$2,283.76 for fiscal year 2006/2007.

This vendor meets all the requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Water Treatment Operations Account No. 591-4730-861.80-05.

Justification:

The Water Treatment Plant performs Total Organic Carbon (TOC) and Free Chlorine Residual (Cl-) analyses using HACH Company on-line instruments. TOC analysis of finished water is an indication of water quality. The Environmental Protection Agency (EPA) and Michigan Department of Environmental Quality (MDEQ) require continuous Free Chlorine analysis. Since these meters require the use of HACH Company chemical reagents, the competitive bidding process was foregone. The quoted price of \$2,283.76 is an increase of 19.6% over the price paid for similar reagents during fiscal year 2005/2006.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Water Treatment Plant Lead and Copper Analysis

Manager's Recommendation:

I recommend acceptance of the low bid and issuance of a purchase order to National Testing Laboratories, Ltd. them in the amount of \$2,550.00 for a three-month period for lead and copper analysis for Fiscal Year 2006/2007 and Fiscal Year 2007/2008.

This vendor meets all the requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this service are available in the Water Treatment Operations Account No. 591-4730-861 80-05.

Justification:

On March 21, 2006, the City received bids for laboratory services from June 1, 2007 through September 30, 2007. The tests to be performed are Lead (Pb) and Copper (Cu) analyses of finished drinking water, without shipping costs included. The analyses must be performed once every three years as a part of the National Primary Drinking Water Regulations and the Environmental Protection Agency's (EPA) Lead and Copper Rule. This testing must be performed by a laboratory that is Michigan Department of Environmental Quality (MDEQ) certified in the approved method. The bid price of \$2,550.00 is a decrease of 5.6% under the price paid for similar services during calendar year 2004. Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

Per Test

Total Bid

COUNCIL COMMUNICATION

National Testing Laboratories, Ltd.
Cleveland, OH

Total, without shipping	\$12.75	\$2,550.00
-------------------------	---------	------------

National Testing Laboratories, Ltd.
Cleveland, OH

Total, with shipping	\$15.75	\$3,150.00
----------------------	---------	------------

Underwriters Laboratories, Inc.
South Bend, IN

Total, without shipping	\$16.00	\$3,200.00
-------------------------	---------	------------

e-Lab Analytical, Inc.
Holland, MI

Total, with shipping	\$20.00	\$4,000.00
----------------------	---------	------------

Council Action:

Council _____ moved that the recommendation of the
City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Water Treatment Plant Protozoan Analysis

Manager's Recommendation:

I recommend acceptance of the low bid and issuance of a purchase order to BioVir Laboratories, Inc. in the amount of \$12,012.00 for fiscal year 2006/2007 and \$12,432.00 for fiscal year 2007/2008 for laboratory services for the Water Treatment Plant.

This vendor meets all the requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this service will be budgeted in the Water Treatment Operations Account No. 591-4730-861.80-05.

Justification:

On March 21, 2006, the City received bids for laboratory services from July 1, 2006 through June 30, 2008. The tests to be performed are protozoan analysis (Cryptosporidium and Giardia) on raw and finished water samples. The analyses must be performed monthly as a part of the Long Term 2 Enhanced Surface Water Treatment Rule and must be performed by laboratories that are Environmental Protection Agency (EPA) certified in the approved method. The bid price of \$24,444.00 for two years is a decrease of 8.1% over the price paid for similar services during Fiscal Years 2004/2005 and 2005/2006. Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

COUNCIL COMMUNICATION

	<u>Per Test</u>	<u>Total Bid</u>
BioVir Laboratories, Inc. Benicia, CA		
Year one	\$429.00	\$12,012.00
Year Two	\$444.00	\$12,432.00
Total		\$24,444.00
Underwriters Laboratories, Inc. South Bend, IN		
Year one	\$450.00	\$12,600.00
Year Two	\$450.00	\$12,600.00
Total		\$25,200.00
CH Diagnostic & Consulting Service, Inc. Loveland, CO		
Year one	\$475.00	\$13,300.00
Year Two	\$475.00	\$13,300.00
Total		\$26,600.00
Scientific Methods, Inc. Grainger, IN		
Year one	\$510.00	\$14,280.00
Year Two	\$535.00	\$14,980.00
Total		\$29,260.00

Council Action:

Council _____ moved that the recommendation of the
City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Blueprint and Plotter Supplies

Manager's Recommendation:

I recommend that the third year option from Gwyer Reprographic to hold prices at the 2005-2006 level be accepted and that a purchase order be approved and issued to them in the amount of \$5,061.24 for Fiscal Year 2006-07 for blueprint and plotter supplies.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances. Funds for this purchase are available in the Engineering Office Supplies Account 101-4611-781-73 20.

Justification:

On June 15, 2004, the City received a single bid for Blueprint and Plotter Supplies to be used by the Engineering Division from July 1, 2004 through June 30, 2005 and July 1, 2005 through June 30, 2006. There was a provision for a third year (July 1, 2006 through June 30, 2007) to hold the second year prices. These supplies are necessary for the operation of the Engineering Division's plotter and blueprint equipment.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Annual Dozing and Grading

Manager's Recommendation:

I recommend that the bid from Waterford Stone Supply be accepted and a purchase order be issued to them in the amount of \$9,100.00 for fiscal year 2006/2007 and \$9,100.00 for fiscal year 2007/2008 for annual dozing and grading.

This vendor meets all the requirements of the Contract Compliance Provisions, Title 1, Chapter 14 § 14.35 – 14.44 of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted in the Water Fund Account 591-4721-861.80-05 and Sewer Fund Account 590-4821-861 80-05.

Justification:

On March 28, 2006, the Public Services Department, Maintenance and Service Division, received bids from two vendors for an annual amount of dozing and grading. A cost comparison shows a 3% decrease from the previous purchase. This service provides Maintenance at the Water & Sewer Division spoil site on an as-needed basis. Following is a tabulation of the bids received:

<u>Vendor</u>	<u>2006-2007</u>	<u>2007-2008</u>
Waterford Stone Saginaw, MI	\$9,100.00	\$9,400.00
Bourdow Trucking Co. Saginaw, MI	\$11,340.00	\$11,600.00

Council Action:

Council _____ moved that the recommendation of the City Manager be accepted.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Pavement Markings

Manager's Recommendation:

I recommend that the third year option from P. K. Contracting, Inc. to hold prices at the 2005-2006 Level be accepted and a purchase order be issued to them in the amount of \$16,123.08 for fiscal year 2006/07 for pavement markings of city streets and bridges.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this service are budgeted in the Major Streets Fund Account No 202-4621-791-7330.

Justification:

On June 15, 2004, the City received bids for the Pavement Marking 2004-2005 and 2005-2006 projects. There was a provision for a third year (July 1, 2006 to June 30, 2007) to hold the second year prices. This is for sprayable pavement marking services for the Traffic Engineering Section. The pavement marking is necessary to annually improve worn pavement markings on citywide major streets and bridges.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: _____ The City Manager

Subject: ___ Pole Setting

Manager's Recommendation:

I recommend the ~~low bid~~third year option from D. S. Power to hold prices at the 2005-2006 level be accepted and that a purchase order be issued in the amount of ~~\$19,020.00 from July 1, 2004 to June 30, 2005 and for the second year of \$20,310.00 from July 1, 2005 to June 30, 2006.~~ for Fiscal Year 2006/07.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this service are budgeted in the following accounts: Street Lighting Operations Account No.101-4620-791-80 05, Traffic Engineering Operations Account No. 101-4621-791-80 05 and Major Streets Operations Account No. 202-4621-791-80 05.

Justification:

On June 15, 2004, the City received ~~a~~ bids for Pole Setting for the Traffic Engineering Department from July 1, 2004 through June 30, 2005 and July 1, 2005 through June 30, 2006. There was a provision for a third year (July 1, 2006 to June 30, 2007) to hold the second year prices. These services are provided on an "as needed" basis for the Traffic Engineering Department. The City will be reimbursed some of these costs through successful claims against property damage offenders. ~~Following is a tabulation of the bids received:~~

	<u>F/Y 2004-2005</u>	<u>F/Y 2005-2006</u>
D.S. Power		
Saginaw, MI (out-city)	19,020.00	20,310.00

COUNCIL COMMUNICATION

J. Ranek Elec.
Mt. Pleasant, MI

21,100.00

21,875.00

Council Action:

Council _____ moved that the recommendation of the City
Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Formatted

Subject: ~~Printing and Mailing of Water Bills~~ Material Testing Services

Formatted

Formatted

Manager's Recommendation:

~~That I recommend the low bid~~ third year option from ~~TBF Graphics~~ Professional Services Industries, Inc. to hold prices at the 2005-2006 levels be accepted and that a purchase order be issued to them in the amount of \$60,600.00 the Engineering Department be authorized to issue individual purchase orders of varying amounts up to the authorized amount of \$28,665.00 for the fiscal year 2006/07 for material testing services.

~~—~~ This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for these services are budgeted in

~~—~~ various operations and project accounts and will be charged as they develop.

~~Funds for this service are available in the Sewer Operation and Maintenance Fund Account No. 590-5311-711-8005 (\$30,300.00), and Water Operation and Maintenance Fund Account No. 591-5310-711-8005 (\$30,300.00).~~

Justification:

On June 15, 2004, the City received bids for materials testing services for the Engineering Division from July 1, 2004, through June 30, 2005 and July 1, 2005 through June 30, 2006. There was a provision for a third year (July 1, 2006 to June 30, 2007) to hold the second year prices. The testing services are necessary for quality control of major and local streets resurfacing projects and other city projects. Some projects will use Federal funds and the Federal Highway Administration requires that all construction materials be tested during production and placement.

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

COUNCIL COMMUNICATION

~~On March 11, 2003, the City received bids for printing and mailing of 300,000 water bills per year. The format of the water bills has changed from an 8-1/2 x 11 tri-fold to a 5-1/2 x 4-1/8 postcard. Also, no return envelope will be included with the bills. Following is a tabulation of the bids that were received;~~

TBF Graphics	\$60,600.00
Saginaw, MI (In-city)	

Saturday's Child III, Inc.	\$203,000.00
Saginaw, MI (In-city)	

The proposed cost is a 54% decrease in cost from previous years.	

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: 6AA Stone and Stonecrete

Manager's Recommendation:

I recommend acceptance of the low bid from Saginaw Rock Products Co. and that a purchase order be approved and issued to them in the amount of \$31,072.00 for Fiscal Year 2006/2007 and \$31,072.00 for Fiscal Year 2007/2008 for the purchase of 6AA Stone and Concrete.

This vendor meet all requirements of the Contract Compliance Provisions, Title I, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Water and Sewer Road Materials Account Nos. 591-472-1861-73-40 and 590-4821-861-73-40.

Justification:

On March 28, 2006, the Public Services Department, Maintenance & Service Division, received bids from two vendors for a two-year supply of 6AA Stone and Stonecrete that will be used for water and sewer repairs and maintenance. A cost comparison shows an increase of 32% over the previous purchase. Following is a tabulation of bids received:

Saginaw Rock Products Co. Saginaw, MI	\$62,144.00
Saginaw Asphalt Saginaw, MI	\$85,750.00

Council Action:

Council_ _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: City Manager

Subject: Ductile Iron Water Main and Fittings

Manager's Recommendation:

I recommend acceptance of the only bid from Michigan Pipe and Valve and that a blanket order be approved and issued to them in the amount of \$38,045.00 for fiscal year 2006 – 2007 for the purchase of Ductile Iron Water Main and Fittings.

This vendor meets all the requirements of the Contract Compliance Ordinance Provisions Title 1, Chapter 14 § 14.35 - 14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in Water Parts Account 591-4721-861-73-30 and will be accounted for through the Water Stores Asset Inventory Account 591-0000-171-11-30.

Justification:

On March 28, 2006, the Public Services Department, Maintenance and Service Division, received one bid for a one-year supply of Ductile Iron Water Pipe and Fittings that will be used in the construction and repair of the Water Distribution and Transmission System(s). A cost comparison shows a 22% increase over last year's purchase.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Water & Wastewater Treatment Pebble Quicklime Purchase

Manager's Recommendation:

I recommend that the bid received from Carmeuse Lime, Inc. for each grade of Pebble Quicklime be accepted and that a purchase order be approved and issued to them in the amount of \$51,551.50 for 350 tons of Pebble Quicklime for the Water Treatment Division and \$196,256.00 for 1,600 tons of Calcium Oxide Pebble Quicklime for Wastewater Treatment Division, respectively, for Fiscal Year 2006-2007. Further recommend that a second purchase order be approved and issued to Carmeuse Lime, Inc. in the amount of \$54,176.50 for 350 tons of Pebble Quicklime for the Water Treatment Division and \$204,256.00 for 1,600 tons of Calcium Oxide Pebble Quicklime for Wastewater Treatment Division, respectively, for Fiscal Year 2007-2008

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this are available in the Water & Wastewater Operation and Maintenance Fund Account Nos. 591-4730-861 73-02 and 590-4830-861 73-02.

Justification:

On April 18, 2006, the City received bids for the supply and delivery of 350 tons of Pebble Quicklime and 1,600 tons of Calcium Oxide Pebble Quicklime from July 1, 2006 through June 30, 2007 and for a second year July 1, 2007 through June 30, 2008. These materials are used in the treatment of both water and wastewater for pH control and for biosolids stabilization. Carmeuse had the lowest price for the Calcium Oxide – Pebble Quick Lime for the Wastewater Treatment Plant and the only bid meeting the

COUNCIL COMMUNICATION

specifications for the Pebble Quick Lime for the Water Treatment Plant. The following is a tabulation of the bids received:

	<u>Per Ton</u>	<u>Total Bid</u>
Carmeuse Lime, Inc. Pittsburgh, PA		
FY 2006-07		
Pebble Quicklime (W.T.P.)	\$147.29	\$ 51,551.50
Calcium Oxide Pebble Quicklime (W.W.T.P.)	\$ 122.66	\$196,256.00
Total		\$247,807.50
FY2007-08		
Pebble Quicklime (W.T.P.)	\$154.79	\$ 54,176.50
Calcium Oxide Pebble Quicklime (W.W.T.P.)	\$127.66	\$204,256.00
Total		\$258,432.50
Huron Lime Huron, OH		
FY 2006-07		
Pebble Quicklime (W.T.P.)	Did not meet specifications	
Calcium Oxide Pebble Quicklime (W.W.T.P.)	\$ 130.00	\$208,00.00
FY2007-08		
Pebble Quicklime (W.T.P.)	Did not meet specifications	
Calcium Oxide Pebble Quicklime (W.W.T.P.)	\$142.50	\$228,875.00

These prices represent an average increase of 11% for the fiscal year 2006-07 and a second increase of 4.4% for fiscal year 2007-08.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Annual Supply of Fire Hydrants

Manager's Recommendation:

I recommend that the low bid from East Jordan Iron Works be accepted and that a blanket purchase order be approved and issued to them in the amount of \$52,150.00 for Fiscal Year 2006/2007 and in the amount of \$53,617.50 for Fiscal Year 2007/2008.

This vendor meets all requirements of the Contract Compliance Provisions, Title I, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in Water Parts Account No. 591-4721-861-73-30 and will be accounted for through the Water Stores Asset Inventory Account No. 591-0000-171-11-30.

Justification:

On March 27, 2006, the Public Services Department, Maintenance & Service Division, received one bid for a two-year supply of fire hydrants and one bid for a single year. The fire hydrants will be used in the maintenance and construction of the water distribution system. Each year of the two-year bid was lower than the one-year bid. A cost comparison shows a 2% increase over the previous purchase. Following is a tabulation of bids received:

<u>Two-Year Bid</u>		
East Jordan Iron Works	\$52,150.00	First Year
Sunfield, MI	<u>\$53,617.50</u>	Second Year
Total	\$105,767.50	
 <u>One-Year Bid</u>		
Michigan Pipe & Valve	\$60,725.00	
Zilwaukee, MI		

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Water Main Appurtenances

Manager's Recommendation:

I recommend acceptance of the only bid and issuance of a purchase order to East Jordan Iron Works for the purchase of water main appurtenances in the amount of \$53,591.50 for fiscal year 2006/2007 and \$55,096.20 for fiscal year 2007/2008.

This vendor meet all requirements of the Contract Compliance Provisions, Title I, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Water Parts Account No. 591-4721-861-73-30 and will be accounted for in Water Stores Asset Inventory Account No. 591-0000-171-11-30.

Justification:

On March 28, 2006, the Public Services Department, Maintenance & Service Division, received one bid from East Jordan Iron Works for a variety of materials that will be used in the construction and maintenance of the water distribution system. A cost comparison is not available. Following is a tabulation of bid received:

	<u>Fiscal Year</u>	<u>Group</u>	<u>Amount</u>
East Jordan Iron Works Sunfield, MI	2006/2007	2 and 3	53,491.50
	2007/2008	2 and 3	55,096.20

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Water and Waste Water Treatment ~~Toxicity Testing~~ ~~Printing and Mailing of~~
~~Water Bills~~ ~~Chlorine~~ Purchase

Formatted

Manager's Recommendation:

I recommend acceptance of the low bid and issuance of a purchase order to JCI Jones Chemical, Inc. ~~Environmental Resources Management~~ ~~low bid from TBF Graphics~~ in the amounts of \$31,692.00 for the Water Treatment Plant and \$27,522.00 for the Wastewater Treatment Plant for a total of \$59,214.00 for fiscal year 2006-2007 for the purchase of chlorine. ~~for Fiscal Year 2003-04.~~

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this material are ~~budgeted~~ ~~are available~~ in the Water Operation and Maintenance Fund Account No. 591-4730-861.73-02 (\$31,692.00) and the Sewer ~~Operation and Maintenance~~ ~~Operation and Maintenance~~ ~~Fund Account~~ Fund Account No. 590-4830-861-590-4830-861.73-02 (\$27,522.00) ~~8005-5311-711-8005, pending City Council budget adoption. (\$30,300.00), and Water Operation and Maintenance Fund Account No. 591-5310-711-8005 (\$30,300.00).~~

Justification:

In ~~March~~ ~~of April 22~~ March 11, 2006, the Saginaw Midland Municipal Water Supply Corporation ~~City~~ received bids ~~for whole effluent toxicity testing of samples collected by the Wastewater Treatment Division from treatment plant flows~~ ~~for printing and mailing of 300,000 water bills per year. The format of the water bills has changed from an 8 1/2 x 11 tri-fold to a 5 1/2 x 4 1/8 postcard. Also, no return envelope will be included with the bills.~~ ~~Federal Regulations and our NPDES permit require this testing a supply of liquid chlorine for Fiscal Year 2007, including the City of Saginaw Water Treatment and Wastewater Treatment Plants, to be used for disinfection.~~ ~~Following~~ is a tabulation of the bids that were received:

JCI Jones Chemicals Inc.	Environmental Resources Management	TBF Graphics
<u>Holland</u>	<u>Riverview, MI</u>	<u>Saginaw, MI (In-city)</u>
<u>\$59,214.00</u>	<u>\$2,180.00</u>	<u>\$60,600.00</u>

COUNCIL COMMUNICATION

Alexander Chemical Corporation \$73,414.00 Milwaukee, WI
Lisle, IL

S-F Analytical Laborat

Saginaw, MI (In-city

)

The proposed cost is a 19% decrease from last year. a 9.0% increase over the
current fiscal year a 54% decrease in cost from previous years.

Council Action:

Council _____ moved that the recommendation of the City
Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Manhole and Catch Basin Castings

Manager's Recommendation:

I recommend acceptance of the only bid and issuance of a blanket purchase order to East Jordan Iron Works in the amount of \$93,147.00 for an annual supply of manhole and catch basin castings for fiscal year 2006-07..

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14 § 14.35–14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Sewer Parts Account No. 590-4821-861 73-30 and will be accounted for in Water Stores Asset Inventory Account No. 591-0000-171-11-30.

Justification:

On March 28, 2006, the Public Services Department, Maintenance and Service Division received one bid for manhole and catch basin castings that will be used in the construction and maintenance of the sewer collection system. A cost comparison shows a 13% increase over the previous purchase.

Council Action:

Council_____ moved that the recommendation of the City Manager be accepted.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Sand and Topsoil

Manager's Recommendation:

I recommend acceptance of the low bid and issuance of a blanket purchase order to Doc Heinz in the amount of \$127,361.30 for fiscal year 2006-07 and \$127,361.30 for fiscal year 2007-08.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14 § 14.35–14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Water and Sewer Materials Fund Account Nos. 591-4721-861.73-30 and 590-4821-861.73-30.

Justification:

On March 28, 2006, the Public Services Department, Maintenance and Service Division received bids from four vendors for annual supplies of sand and topsoil that will be used to backfill and restore excavated areas as needed. A cost comparison shows a decrease of 1% over the previous purchase. Following is a tabulation of the bids received:

<u>Vendor</u>	<u>FY 2006/2007</u>	<u>FY 2007/2008</u>	<u>TOTAL BID</u>
Doc Heinz Contracting, Inc. Saginaw, MI	\$127,361.30	\$127,361.30	\$254,722.60
Waterford Stone Saginaw, MI	\$130,199.00	\$133,333.00	\$265,552.00
Billy's Contracting Inc. Saginaw, MI	\$145,364.00	\$145,364.00	\$290,278.00
Champagne & Marx Exc. Inc. Saginaw, MI	\$164,585.00	\$179,412.50	\$343,997.50

Council Action:

Council _____ moved that the recommendation of the City Manager be accepted.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Saginaw County Sheriff's Department Transport Agreement

Manager's Recommendation:

I recommend approval of an agreement with the Saginaw County Sheriff's Department ("Sheriff Department") to transport prisoners. The agreement has been approved as to substance by the City Manager and as to form by the City Attorney.

Justification:

Since 1995, the City has had agreements with the Saginaw County Sheriff's Department to furnish a deputy for the purpose of transporting individuals arrested by City officers from the jail to the courthouse for arraignment. Prior to 1995, the City employed one person to transport prisoners. In 2001, City Council approved the latest agreement, which had a term of five years.

In the fall of 2004, the Saginaw County Sheriff's Department contacted local law enforcement agencies, requesting to renegotiate the contract. Under the old agreement, agencies paid a transport fee of \$30.25 per individual. Due to budget constraints, the County requested that law enforcement agencies pay \$31.75 per transport and enter into a three (3) year contract. In 2005, the Police Department determined further review was needed and that the matter would be resolved at a later date. Meanwhile, the County increased its payments from \$30.25 to \$31.75 per transport.

The annual amount of the agreement is \$43,815.00. Further, the amount of the contract for each fiscal year cannot exceed 5% as negotiated by the parties. The contract is retroactive to July 1, 2005 and will end on June 30, 2008.

Funds are available in Other Services/Professional Services Account No. 101-3013-721-8001.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Purchase Of A Three-Wheel Broom Street Sweeper With Belt Conveyor.

Manager's Recommendation:

I recommend acceptance of the low bid and issuance of a purchase order to Bell Equipment Co. in the amount of \$123,966.00 for the purchase of a three-wheel broom street sweeper with belt conveyor to be used by the Streets Division. The price includes optional items which are: One complete spare wheel and tire, front and rear for \$1,144.00 and a vogue automatic lubrication system for \$ 4,620.00.

This vendor meets all the requirements of the Contract Compliance Provisions, Title1, Chapter 14 §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in the Sewer Surplus Fund Account No. 576-4840-881.97-20. A budget transfer from the Sewer Surplus Fund will be made to the Motor Pool Operations Fund Account No. 661-4480-841.97-41 to facilitate the purchase of the sweeper.

Justification:

Bids for the sweeper were originally received on March 15, 2005. The Purchasing Committee reviewed the bids and accepted the bid that meets specifications from Bell Equipment Company. Due to budgetary constraints, the sweeper was not purchased at that time. Bell Equipment Co. has agreed to adhere to the original bid price of \$123,966.00.

The equipment will be used by the Streets Division to replace old equipment. The sweeper will be used in the daily street maintenance operations. The following is a tabulation of the bids received:

COUNCIL COMMUNICATION

Bell Equipment Co. Lake Orion, MI Price with selected options	\$118,202.00 \$123,966.00
---	------------------------------

AIS Bridgeport, MI No option selections bid DOES NOT MEET SPECIFICATIONS	\$119,000.00
---	--------------

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Wells Fargo Lease-Purchase Financial Agreement and Solarbee Agreement

Manager's Recommendation:

I recommend that the lease-purchase contract with Wells Fargo Brokerage Services, L.L.C. be approved in the amount of One Hundred Five Thousand Nine Hundred and Sixty-Nine Dollars and 10/100 (\$105,969.10), to purchase equipment from Solarbee. There will be five annual payments of Twenty One Thousand One Hundred and Ninety-Three Dollars and 62/100 (\$21,193.62), starting in FY 2006 with a one-dollar purchase at the end of the agreement.

In addition, I recommend that the Solarbee Agreement also be approved. The equipment will be purchased from Solarbee pursuant to the Lease-Purchase Financial Agreement. Both agreements are part of the financing package and must be approved. The agreements are subject to approval by the City Manager as to substance and the City Attorney as to form. Solarbee representatives advised the Water Division that it will not be able to hold the price indefinitely. If the City does not purchase the equipment immediately, the price will significantly increase. In addition, if the equipment is not immediately purchased it will take Solarbee eight (8) weeks to provide equipment to the City. The City needs the equipment now for water quality improvement for two reservoirs.

The vendors meet all the requirements of the Contract Compliance Provisions, Title 1, Chapter 14, § 14.35-14.44, of the Saginaw Code of Ordinances.

Funds for the lease-purchase agreement are available in the Water Capital Surplus Account No. 577-4740-881.97-41.

Justification:

The Water Treatment Division wishes to purchase two SolarBee solar powered reservoir circulators to improve cost efficiency and the raw water quality in our storage reservoirs located at the Kochville Raw Water Pump Station. Normally the station is run every month for one or two weeks at a time to maintain better water quality by turning the reservoirs over. On an average, this costs \$10,000.00 each time the station is run.

COUNCIL COMMUNICATION

These costs are due to added electrical and chemical costs needed to pump and treat the water from these reservoirs. The re-circulation units will either greatly reduce this need or eliminate it entirely. The units reduce blue-green algae blooms which cause taste and odor problems by circulating and oxygenating the reservoir water.

The units also have manifolds for improved copper sulfate addition to the reservoirs. Copper sulfate is a chemical added to control algae. There is a satisfaction guarantee in which 70% of the original purchase price would be refunded if the City were not satisfied with the product one year after purchase. These units have a 20 year expected service life. Other municipalities, which are using these units, were contacted and the response was very favorable.

On April 25, 2006 the City of Saginaw received a quotation from the SolarBee Company for two SolarBee Model SB10000v12 solar powered 10,000 gal/minute lake circulators. The company also provided a letter certifying that they are a sole source for this technology and no competitive products exist to their knowledge. The quotation received is as follows:

SolarBee Division of Pump Systems, Inc. Dickinson, ND	\$ 91,986.00
--	--------------

The Purchasing Office sent out request for proposals for finance involving lease-purchase agreements. Financial institutions supplied by SolarBee Inc. and local financial institutions, such as Citizens Bank were included in the request. Following is a tabulation of the proposals received:

Wells Fargo Brokerage Services, L.L.C. Chicago, IL	\$105,969.10
U.S. Commerce Equipment Finance, L.L.C. St. Charles, MO	\$108,883.85

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Removal of Utility Easement in Alley

Manager's Recommendation:

I recommend Council approve a Quit Claim Deed conveying all remaining interest in the former alley now incorporated into the MCVI parking lot to Downtown Area Development LLC, II. The Quit Claim Deed has been approved by me as to substance and the City Attorney as to form.

Justification:

On May 2, 2002, the City of Saginaw vacated the alley bounded by South Washington, Atwater Street, South Water Street (vacated) and McCoskry Street (vacated). This former alley was incorporated in the parking lot for Michigan Cardiovascular Institute. The City retained an easement for public utilities and telecommunications. Further development of this area has resulted in a portion of this property being conveyed to Downtown Area Development LLC, II. This easement has created an exception in the title insurance needed for this transaction. This Quit Claim Deed will release the easement so that the grantee has full title. The City no longer needs this easement. It has no utilities in this former alley and there is no need to place utilities there in the future.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: 1801 Wood St. Property Purchase Agreement

Manager's Recommendation:

It is recommended that the Purchase Agreement be approved and that a reallocation of fiscal year 2003-04 HOME funds be made from Saginaw County CAC (CHDO), in the amount of \$40,055.52, to Circle of Love (CHDO). Further, it is recommended that the City Manager or his designee be authorized to execute all documents necessary. This purchase agreement is subject to approval by the City Manager as to substance and the City Attorney as to form.

Justification:

Over the past several years, the City of Saginaw Development Department has been planning for the construction of new single-family homes to be located on the former Skivington Park site. This site is large enough, approximately four acres, to accommodate the construction of at least four single-family homes. The Park has been decommissioned in that it is no longer listed in the City of Saginaw Parks Plan that makes it ineligible for current funding and maintenance operations. The park has fallen into a state of disrepair and is currently an eyesore in the neighborhood.

This project was stalled until recently when the Department of Development was approached by the Circle of Love (CHDO). The City of Saginaw is a Participating Jurisdiction in the Federal HOME Investment Partnerships Program. It is not only mandatory that we allocate a minimum 15% of our annual allocation to an approved CHDO (Community Housing Development Organization) but jurisdictions must make

COUNCIL COMMUNICATION

reasonable efforts to identify community housing development organizations to carry out elements of the jurisdiction's housing strategy.

Circle of Love has offered to purchase the property known as 1801 Wood St. for the sum of \$23,322.00. This can be accomplished via a reallocation of funding from the CAC CHDO in the amount of \$40,055.52 to the Circle of Love CHDO. The balance after the purchase of the land would be used for the construction project and associated eligible costs. These funds were allocated to CAC in FY 2003-04. Currently CAC does not have the capacity to expend these allocated funds, therefore, they must be reallocated.

Support of this project will not only result in the completion of at least four new single-family owner occupied homes in the City of Saginaw, but will establish a partnership between the City of Saginaw and our newest Community Housing Development Organization Circle of Love and the City of Saginaw's investment of approximately \$150,000.00 will facilitate the investment of almost an additional \$500,000.00 from other sources.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Block Grant Home Program Budget Adjustment

Manager's Recommendation:

It is recommended that the 2005/06 Budget for the Block Grant Home Program (Fund 278) be amended to reflect prior year federal funding that is being utilized in the 2005/06 fiscal year.

The Home Program Federal Grants revenue Account No. 278-0000-513.58-21 will be increased by \$405,505 from \$706,061 to \$1,111,566 to reflect the carryover funding available.

Additionally, the Grant Disbursements Account No. 278-6580-761.83-50 will be increased by \$405,505 from \$492,855 to \$898,360 to reflect the increased expenditures in the account that will be incurred as the carryover funding is utilized.

Justification:

Carryover funds have not been shown as a Receivable by the City of Saginaw, so budget adjustments are required as these funds are utilized. The Council adopted a budget for this Fund on an overall fund basis, but total revenue and expenditures for the budget as adopted only included the federal funding earmarked for the 2005/06 fiscal year.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Sungard HTE Reconnect

Manager's Recommendation:

I recommend approval of payment to Sungard HTE, Inc., in an amount not to exceed \$50,000, for on-site training, project management, license fees and HTE travel reimbursement costs for the first year of the three-year HTE Reconnect investment plan.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this payment are available in the Information Services Operating Services Account No. 658-1720-711.8005 and Information Services Supplies / Computer Software Account No. 658-1720-711.7325.

Justification:

The City of Saginaw and HTE have developed a project plan designed to improve the efficiency and utilization of the City's financial software system. The plan involves the implementation of new software versions, review of module problem areas, correction of system setup and proper staff training. The costs for this project will be distributed over three budget years, beginning with fiscal year 2006. HTE Reconnect project expenditures for fiscal year 2007 are included in the fiscal year 2007 budget.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Supplemental Agreement for Sungard HTE Reconnect

Manager's Recommendation:

I recommend that an agreement with Sungard HTE, Inc., be approved authorizing implementation services and software updates for the City of Saginaw Reconnect Plan. The agreement is approved by me as to substance and the City Attorney as to form.

Justification:

The City of Saginaw and HTE have developed a project plan designed to improve the efficiency and utilization of the City's financial software system. The plan involves the implementation of new software versions, review of module problem areas, correction of system setup and proper staff training. The costs for this project will be distributed over three budget years, beginning with fiscal year 2006. HTE Reconnect project expenditures for fiscal year 2007 are included in the fiscal year 2007 budget.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Approval of the Greeley and Hansen Agreement

Manager's Recommendation:

I recommend that the agreement between the City of Saginaw and Greeley and Hansen LLC be approved. Greeley and Hansen LLC is an Illinois limited liability company with its principal office in Chicago, Illinois and a regional office in Detroit, Michigan. The duration of the contract is three (3) years and the total amount of work during the 3 year term shall not exceed Two Million Dollars and 00/100 (\$2,000,000.00). The agreement has been approved by me as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances. Funds for these services will be available in the Water Surplus Account No. 577-4740-881.97-20.

Justification:

Sanitary Surveys and Reliability Studies performed in the past as required by the Michigan Department of Environmental Quality, indicate that the City's Water System is in need of further evaluation and upgrades. The City solicited qualifications from engineering firms experienced in water system design. On July 26, 2005 the City received qualifications from seven (7) firms/teams to design a chemical feed upgrade and develop a water system master plan. Development of a system master plan will require the performing of various task orders in the areas of supply, treatment, transmission and distribution. A panel of City officials reviewed and evaluated the qualifications submitted from each firm/team. The panel ranked each firm/team using

COUNCIL COMMUNICATION

the City's Qualifications Based Selection criteria listed in Administrative Regulation No. 4-7, Section 1-4. The three highest-ranking firms/teams were invited to an interview. On October 28, 2005 the City interviewed three (3) firms/teams. The firms/teams were scored individually by the panel members. On November 1, 2005 the panel met to discuss their individual rankings and the highest ranked firm was Greeley and Hansen. On November 2, 2005 a memo was sent to all firms interviewed stating that the City would be entering into negotiations with Greeley and Hansen. Over the course of several months, the scope of work and terms of the agreement have been negotiated.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Concrete Ready Mix

Manager's Recommendation:

I recommend acceptance of the bid be accepted and issuance of a blanket order to Saginaw Rock Products Co. for Ready Mix concrete in the amount of \$280,000.00. The purchase order and the dollar amount shall cover the cost of the purchase of Ready Mix concrete for the 2006/2007 (\$140,000.00) and the 2007/2008 (\$140,000.00) fiscal years.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14 § 14.35–14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Water and Sewer and Maintenance Operation Accounts No. 591-4721-861-73-40 and 590-4821-861-73-40.

Justification:

The City received one bid for Ready Mix concrete to be used in FY 2006/2007 and FY 2007/2008 by the Maintenance and Service Division for the repair of water and sewer street cuts. The concrete prices show an increase of \$5.00 per yard over last year for 35 S (6 sack), \$5.00 per yard over last year for 35 HE (7 sack) and an increase of \$5.00 per yard over last year for 35 HE (9 sack). Analyses of concrete orders over the past nine months indicate that nearly 60% are for 35 S (6 sack). Following is a tabulation of the bid submitted:

COUNCIL COMMUNICATION

Saginaw Rock Products Co.
Saginaw, MI

	<u>2006/2007 Cost</u>	<u>2007/2008 Cost</u>
35 S per yard (6 sack)	\$71.00	\$71.00
35 HE per yard (7 sack)	76.00	76.00
35 HE per yard (9 sack)	86.00	86.00
P-FS per yard	86.00 Delivery Charges	86.00 Delivery Charges
1 yd per load	60.00	60.00
2 yd per load	45.00	50.00
3 yd per load	N/C	N/C
4 yd per load	N/C	N/C
5 yd per load	N/C	N/C
5 yd or more per load	N/C	N/C
Saturday delivery per yard	3.50	3.50
Weekdays after 3 p.m.	3.50	3.50
Demurrage per hour	55.00	55.00

Council Action:

Council _____ moved that the recommendation
of the City Manager be accepted.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Hot and Cold Patching Materials

Manager's Recommendation:

I recommend acceptance of the bid and issuance of a blanket purchase order to Saginaw Asphalt Paving Co. in the amount of \$240,000.00 for hot and cold patching materials to be used by the Maintenance and Service Division. The purchase order and the dollar amount shall cover the cost of the purchase of the hot and cold patching materials for Fiscal-Year 2006/2007.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14 § 14.35–14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in Water and Sewer Fund Account Nos. 591-4721-861-73-40 and 590-4821-861-73-40.

Justification:

The City received one bid for approximately 5,500 tons of hot asphalt patching material and approximately 2,000 tons of cold asphalt patching material. These materials are to be used in Fiscal-Year 2006/2007 by the Maintenance and Service Division to repair water and sewer-street cuts. The bid reflects a \$4.38 per ton increase for hot patch material and a \$4.31 per ton increase for cold patch material. Following is a tabulation of the bid submitted:

Saginaw Asphalt Paving Co.
Carrollton, MI

2006/2007 Cost

Hot Plant Mix 13A	\$39.50/ton
Hot Plant Mix 36A	44.25/ton
Bituminous Cold Patch CP5	44.50/ton

Council_____ moved that the recommendation of the City Manager be accepted.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Annual Supply of Brass Water Pipe Fittings

Manager's Recommendation:

I recommend the bid from Etna Supply Company be accepted and that a blanket order be issued to them in the amount of \$40,369.40 for FY 2006/2007.

This vendor meets all the requirements of the Contract Compliance Provisions, Title1, Chapter 14 § 14.35–14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in Water Parts Account No. 591-4721-861.73-30 and will be accounted for through Water Inventory Account No. 591-0000-171.11-30.

Justification:

On May 16, 2006, The Public Services Department, Maintenance and Service Division, received bids for an annual supply of brass water parts for the construction and repair of the Water Distribution and Transmission System. A cost comparison shows a 45% increase over the previous purchase due to the market's volatility. Following is a tabulation of the bids submitted:

Vendor

Etna Supply Company Grand Rapids, MI	\$40,369.40
---	-------------

Council Action:

Council _____ moved that the recommendation of the City Manager be accepted.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Annual Supply of Manhole Blocks

Manager's Recommendation:

I recommend acceptance of the only bid and issuance of a purchase order to Acme Block and Supply in the amount of \$21,750.00 for an annual supply of manhole blocks for fiscal year 2006-2007.

This vendor meets all the requirements of the Contract Compliance Provisions Title 1, Chapter 14 § 14.35 -14.44 of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Water Parts Account 591-4721-861-73-30 and Sewer Parts Inventory account 590-4821-861-73-30, and will be accounted for through the Water Inventory Account 591-0000-171-11-30.

Justification:

On May 16, 2006, the Public Services Department, Maintenance and Service Division, received one bid for an annual supply of Manhole Blocks to be used in the construction and repair of the water distribution/transmission and sewage collection systems. A cost comparison shows a 7% increase over the previous purchase. Following is a tabulation of the bid received.

Acme Block and Supply Saginaw, Michigan	\$21,750.00
--	-------------

Council Action:

Council _____ moved that the recommendation of the City Manager be accepted.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Annual Supply of Portland Cement

Manager's Recommendation:

I recommend acceptance of the only bid and issuance of a purchase order to Acme Block and Supply in the amount of \$12,000.00 for an annual supply of Portland cement for fiscal year 2006-2007.

This vendor meets all the requirements of the Contract Compliance Provisions Title 1, Chapter 14 § 14.35 – 14.44 of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Water Parts Account No. 591-4721-861-73-30 and Sewer Parts Inventory Account No. 590-4821-861-73-30 and will be accounted for through the Water Inventory Account No. 591-0000-171-11-30.

Justification:

On May 16, 2006, the Public Services Department, Maintenance and Service Division, received a bid for an annual supply of Portland cement, which will be used in the construction and repair of the water distribution/transmission and sewage collection systems. A cost comparison shows an increase of 14% over the previous purchase due to use of fossil fuels in the manufacture of products. Following is a tabulation of the bid submitted:

Acme Block and Supply Saginaw, Michigan	\$12,000.00
--	-------------

Council Action:

Council _____ moved that the recommendation of the City Manager be accepted.

COUNCIL COMMUNICATION

From: The City Manager

Subject: KCQ Country Music Fest Free Concert

Manager's Recommendation:

I recommend that Council consider a request by WKCQ-FM for in-kind service, in lieu of payment, for one half of the special event fees for the Country Music Fest Free Concert scheduled for June 17, 2006 on Ojibway Island.

Justification:

On February 10, 2006, the Public Services Department received a special event application from WKCQ-FM for the Country Music Fest Free Concert scheduled for June 17, 2006. The City Manager's office met with WKCQ-FM who requested that we extend last year's payment terms of half cash and half in-kind advertising for payment of city services. Costs incurred for last year's event were \$14,650.25. Estimates for this year's event indicate similar costs will be incurred.

An Ordinance became effective on August 19, 2004 to add Chapter 99, "Special Events Regulations" to Title IX, General Regulations of the City of Saginaw Code of Ordinances O-1. Section §99.5 of this ordinance states that fees and insurance will not be waived under any circumstances. The fees would not be waived in this instance, but another form of payment would be accepted.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Amendments to Title XI, General Provisions, Chapter 110, Business Regulations, §110.23 and §110.25 of the Saginaw Code Of Ordinances, O-1

Manager's Recommendation:

It is recommended that Title XI, General Provisions, Chapter 110, Business Regulations, §110.23, Pawnbrokers and §110.25, Secondhand Merchants, of the Saginaw Code Of Ordinances, O-1 be amended.

Justification:

The Police Department has determined that Sections 110.23 and 110.25 should be amended to include computerized reporting of transactions. Currently, pawnbrokers and secondhand merchants provide copies of forms to the Police Department. However, the documents are filed once a month. Due to the volume of transactions, it takes employees several months to input the data into the system. The computerized reporting of transactions, will expedite the process.

Within 48 hours of the pawnbroker or secondhand merchant receiving the items, they must enter the information into a computer system and electronically submit the information to the Saginaw Police Department. The employees would be able to immediately include the data into the Police Department's computer system. The fast transmission of the information would immediately allow the Police Department to review the data and determine if any of the items were stolen. Moreover, this would immediately assist the Police Department with investigations. Whereas, a several

COUNCIL COMMUNICATION

month delay would hinder any investigations. The funds generated will be used to hire a Criminal Analyst, who will be responsible for the maintenance of the system and to enter data into the system.

Council Action:

Council _____ moved that the recommendation of the City Manager be adopted.

COUNCIL COMMUNICATION

Council _____ introduced an ordinance entitled and reading as follows:

AN ORDINANCE TO AMEND §110.23, "PAWNBROKERS" OF CHAPTER 110, "GENERAL PROVISIONS" OF TITLE XI, "BUSINESS REGULATIONS," OF THE SAGINAW CODE OF ORDINANCES, O-1.

Laid over under the charter provision.

COUNCIL COMMUNICATION

Council _____ moved that an ordinance introduced June 5, 2006, entitled and reading as follows, be taken up and enacted:

AN ORDINANCE TO AMEND §110.23, "PAWNBROKERS" OF CHAPTER 110, "GENERAL PROVISIONS" OF TITLE XI, "BUSINESS REGULATIONS," OF THE SAGINAW CODE OF ORDINANCES, O-1.

The City of Saginaw Ordains:

Section 1. §110.23, "Pawnbrokers", of Chapter 110, "General Provisions," of Title XI, "Business Regulations," of the Saginaw Code Of Ordinances, O-1, is hereby amended and shall read as follows:

§ 110.23

(D) No person shall fail to keep record of all persons with whom he or she does business and all property coming into his or her possession. All reports must be electronically transmitted to the Chief of Police. Every pawnbroker, within 48 hours, must transmit to the Chief of Police by means of electronic transmission through a modem or similar device in such a format that the data is capable of direct electronic entry into the Saginaw Police Department's computerized system approved by the Chief of Police for identifying pawned property, all transactions in which the pawnbroker received used goods the preceding day by pawn, trade, purchase, or consignment. A transaction reported by electronic transmission under this subsection shall not be reported on paper forms unless the Chief of Police so requests.

A pawnbroker need not report electronically transactions taking place at a business location where the number of pawn transactions in each 90-day period does not exceed ten. A pawnbroker reasonably believing a location at which he or she conducts a pawnshop qualified under this subsection for exemption from computerized reporting and wishing to be exempt from the requirements of this section shall sign, under penalty or perjury, a declaration to that effect in a form developed by the Chief of Police or the Chief's designee, and once the declaration is signed, so long as the volume of transactions does not exceed ten each 90-day period, pawn transactions taking place at that pawnshop need not be reported electronically, but shall be reported on paper forms.

COUNCIL COMMUNICATION

All pawnbrokers must have the equipment installed in their place of business no later than July 31, 2006. The Saginaw Police Department will require all pawnbrokers to electronically submit data beginning August 1, 2006.

(E) A fee of \$2.00 will be assessed per transaction. The fee breakdown is as follows: The electronic information data manager and pawnbroker will each receive \$0.50 per transaction and the City will receive \$1.00 per transaction. The electronic information data manager will assess a property registration fee of \$0.50 for each transaction the pawnshop reports, either through batch file upload or directly using the electronic information data manager's business interface or on the electronic information data manager's Automated Reporting Service that involves the purchasing, pawning or re-pawning of secondhand goods.

(F) A transaction is defined as a single buy or pawn which may involve one or more second hand goods and does not include contract extensions or claims. This is a per transaction registration fee, not a per item fee included in the transaction. It is in the pawnshop's discretion to recover the fees from its customers for registering the transaction. Further, the pawnshop may choose to incorporate the fee within other fees associated with the transaction.

The pawnshop will be invoiced on a monthly basis. The electronic information data manager's Automated Reporting Service will generate a list of the billable transactions which are used for deriving the invoiced amounts. The above fees are assessed for the use of the standard electronic information data manager's Automated Reporting Service. Any custom programming completed for the pawnshop will be negotiated on a contract basis and may result in unique licensing arrangements between the electronic information data manager and the pawnshop.

Section 2. This ordinance shall take effect on June 29, 2006.

Enacted: June 19, 2006.

COUNCIL COMMUNICATION

COUNCIL COMMUNICATION

Council _____ introduced an ordinance
entitled and reading as follows:

AN ORDINANCE TO AMEND §110.25, "SECONDHAND MERCHANTS"
OF CHAPTER 110, "GENERAL PROVISIONS" OF TITLE XI, "BUSINESS
REGULATIONS," OF THE SAGINAW CODE OF ORDINANCES, O-1.

Laid over under the charter provision.

COUNCIL COMMUNICATION

Council _____ moved that an ordinance introduced June 5, 2006, entitled and reading as follows, be taken up and enacted:

AN ORDINANCE TO AMEND §110.25, "SECONDHAND MERCHANTS" OF CHAPTER 110, "GENERAL PROVISIONS" OF TITLE XI, "BUSINESS REGULATIONS," OF THE SAGINAW CODE OF ORDINANCES, O-1.

The City of Saginaw Ordains:

Section 1. §110.25, "Secondhand Merchants", of Chapter 110, "General Provisions," of Title XI, "Business Regulations," of the Saginaw Code Of Ordinances, O-1, is hereby amended and shall read as follows:

§ 110.25

(D) No person shall fail to keep record of all persons with whom he or she does business and all property coming into his or her possession. All reports must be electronically transmitted to the Chief of Police. Every secondhand merchant, within 48 hours, must transmit to the Chief of Police by means of electronic transmission through a modem or similar device in such a format that the data is capable of direct electronic entry into the Saginaw Police Department's computerized system approved by the Chief of Police for identifying secondhand or used personal property, all transactions in which the secondhand merchant received secondhand or used personal property the preceding day by pawn, trade, purchase, or consignment. A transaction reported by electronic transmission under this subsection shall not be reported on paper forms unless the Chief of Police so requests.

A secondhand merchant need not report electronically transactions taking place at a business location where the number of transactions in each 90-day period does not exceed ten. A secondhand merchant reasonably believing a location at which he or she conducts a business qualified under this subsection for exemption from computerized reporting and wishing to be exempt from the requirements of this section shall sign, under penalty or perjury, a declaration to that effect in a form developed by the Chief of Police or the Chief's designee, and once the declaration is signed, so long as the volume of transactions does not exceed ten each 90-day period, transactions taking place at that business need not be reported electronically, but shall be reported on paper forms.

COUNCIL COMMUNICATION

All secondhand merchants must have the equipment installed in their place of business no later than July 31, 2006. The Saginaw Police Department will require all secondhand merchants to electronically submit data beginning August 1, 2006.

(E) A fee of \$2.00 will be assessed per transaction, which must be paid to the secondhand merchants pursuant to the following fee breakdown: The electronic information data manager and secondhand merchant will each receive \$0.50 per transaction and the City will receive \$1.00 per transaction. The electronic information data manager will assess the property registration fee of \$0.50 for each transaction the secondhand merchant reports, either through batch file upload or directly using the electronic information data manager's business interface or on the electronic information data manager's Automated Reporting Service that involves the purchasing of secondhand goods or used personal property.

A transaction is defined as a single buy or which may involve one or more secondhand goods or used personal property and does not include contract extensions or claims. This is a per transaction registration fee, not a per item fee included in the transaction. It is in the secondhand merchant's discretion to recover the fees from its customers for registering the transaction. Further, the secondhand merchant may choose to incorporate the fee within other fees associated with the transaction.

The secondhand merchant will be invoiced on a monthly basis. The electronic information data manager's Automated Reporting Service will generate a list of the billable transactions which are used for deriving the invoiced amounts. The above fees are assessed for the use of the standard electronic information data manager's Automated Reporting Service. Any custom programming completed for the secondhand merchant will be negotiated on a contract basis and may result in unique licensing arrangements between the electronic information data manager and the secondhand merchant.

Section 2. This ordinance shall take effect on June 29, 2006.

Enacted: June 19, 2006.

COUNCIL COMMUNICATION

COUNCIL COMMUNICATION

From: The City Manager

Subject: Japanese Tea House Roof Replacement

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Vondette Roofing in the amount of \$28,455 for the replacement of the cedar shake roof on the Japanese Teahouse.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

The funds are available in the Japanese Teahouse Repair and Replacement Account No. 101-7534-811-97 20.

Justification:

The Teahouse was constructed in 1986 as a joint venture between the City of Saginaw and its Sister City, Tokushima, Japan. The Teahouse Board, which is part of a 501c3 non-profit organization that was formed to run the Teahouse operation received three quotes to have the roof replaced during the summer of 2005. Two of the quotes exceeded \$48,000; however, the quote from Vondette Roofing was \$28,455. The City of Saginaw has an agreement with Tokushima, in which Saginaw agreed to maintain the Teahouse. The City of Saginaw has budgeted \$20,000 for this project and the Teahouse Board has secured a grant for the remaining funds. Vondette Roofing has agreed to hold its prices from last summer.

Council Action:

Council _____ moved the recommendation of the City Manager be approved.