

Revised Council Agenda

June 3, 2013 6:30 p.m.

Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

1. Approve the May 20, 2013 regular council meeting minutes.
2. Approve claim number P134-13-00560 and payment to Claimant for \$3,520 to resolve an excavation contractor claim at 628 N. Hamilton St.
3. Approve the Claims Service Contract with Alternative Service Concepts as the City's third party administrator for insurance claims from July 1, 2013 through June 30, 2015.
4. Approve annual purchase orders for 2013 - 2019 to Election Source for maintenance on the City's 27 Optech Insight Optical Scan Voting Tabulators and Memory Pack Reader and approve annual purchase orders for 2013 - 2019 to Election Systems and Software for maintenance on the City's 24 AutoMark Voter Assist Terminals.
5. Approve to increase PO #46975 to TBF Graphics, the sole bidder, by \$470 for the printing of 10 additional proposed FY 2014 Budget documents and for the cost of an extension error discovered in the original bid.
6. Approve the amendments to the 2012/2013 Approved Budget to recognize any errors, omissions, or changes that have occurred during the 3rd quarter.
7. Approve a purchase order to TBF Graphics for \$7,392 for the processing and mailing of the Property Tax Bills for fiscal years 2014 and 2015.

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8. Approve to receive grant funds from the Community Reinvestment Act Bankers Forum for \$1,000 for the Saginaw Economic Development Corporation's 2nd Annual Business Expo. Further, approve a budget adjustment for FY 2013 to increase the CDBG Fund's – Local Grants/Donations Account No. 275-0000-571.60-03 by \$1,000. The increase in revenue will be offset by an increase in the CDBG Fund – SEDC Project Account No. 275-6520-761.73-20 by the same amount.
9. Approve a purchase order and the contract agreement with Arsenault Associates for \$48,000 for fleet management software for the Motor Pool Operations Division.
10. Approve a purchase order and contract agreement with Utility Services Authority, LLC for \$540,000 for sewer cleaning and televising for the Maintenance and Service Division.
11. Approve a purchase order to Zervan Brothers for \$19,100 for the river bank stabilization repair, seeding and restoration. Further, approve a budget adjustment for FY 2013 to increase General Fund Revenues' Contribution Account No 101-0000-571.67-50 by \$18,600. This increase in revenues will be offset by an increase to the General Fund – Department of Public Services - Facilities Division Repairs and Replacements Account No 101-7575-821.97-20 by the same amount. The remaining \$500 of the \$19,100 will be charged directly to the Downtown Development Authority Fund.
12. Approve the Ojibway Island User Agreement with the Rock the Island Committee for rental of Ojibway Island for Rock The Island Event on July 12 and 13, 2013.
13. Adopt the Resolution authorizing the Rock The Island Committee the use of amplifying equipment at the Rock The Island event on July 12 and 13, 2013 at Ojibway Island between 11:00 a.m. and 9:00 p.m.
14. Adopt the Resolution authorizing White's Bar the use of amplifying equipment at White's Bar at 2609 State Street during musical performance events on June 22, July 27, and August 31, 2013.
15. Approve a purchase order to D.S. Power Services for \$10,000 for FY 2014 for pole setting services for the Right of Way Division.
16. Approve emergency purchase order #48134 to York Repair, Inc. for \$7,400 for the fabrication of a new shaft for raw sewage pump #5 and repair of the impeller for the Wastewater Treatment Division.

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REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Consideration of reappointing Robert E. VanDeventer to the Hospital Finance Authority with a term to expire June 30, 2018.
2. Consideration of reappointing Charles A. Shelley to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2016.
3. Consideration of reappointing Richard A. Spitzer to the Saginaw Economic Development Corporation with a term to expire June 30, 2016.
4. Consideration of reappointing Herbert A. Spence III to the Saginaw Riverfront Development Corporation with a term to expire April 1, 2018.
5. Consideration of reappointing Neville B. Britto to the Board of the Public Libraries of Saginaw with a term to expire June 30, 2017.
6. Consideration of appointing Dawn Morrell, Fred Harvey, Ana Hildalgo, Larry Campbell, Pastor Robert Davis Jr., Tanya Welch, and Tiffany Goodman to the Citizens Advisory Committee with terms to expire September 12, 2016.

INTRODUCTION OF ORDINANCES:

1. An Ordinance to amend Paragraph (B), "Meetings; Compensation," of Section 12.10 "Board of Examiners of Stationary Boiler Operators and Stationary Engineers," of Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinance, O-1.

CONSIDERATION AND PASSING OF ORDINANCES:

1. An Ordinance to amend Section 150.02 "Fees" of Chapter 150, "Building Regulations" of Title XV, "Land Usage," of the City of Saginaw Code of Ordinance, O-1.

RESOLUTIONS:

UNFINISHED BUSINESS:

1. Consideration of postponed motion from May 29, 2013: 1) If, by June 28, 2013, the City Administration and the IAFF have reached consensus on budget neutral measures that will allow the City to preserve fire department positions, they shall be implemented, and if necessary Council shall be presented with an amendment of the budget to do so; 2) If, by June 28, 2013, the City Administration and the POAM and/or COAM have reached a consensus on

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budget neutral measures that will allow the City to preserve police department positions, they shall be implemented, and if necessary Council shall be presented with an amendment of the budget to do so; 3) It is the Council's policy to expect the City Administration to immediately implement and give effect to the maximum utilization of civil infraction actions and the City's municipal infraction Bureau to maximize whatever revenue may be achieved thereby.

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Darnell Earley
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

From: Darnell Earley, City Manager
Subject: River Bank Stabilization
Prepared by: Bruce Caradine, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from Zervan Brothers of Burt, MI, be accepted, and that a purchase order be approved and issued to them in the amount of \$19,100 for the river bank stabilization repair, seeding and restoration.

It is also recommended that the General Fund Revenues' Contribution Account No 101-0000-571.67-50 be increased from \$6,000 to \$24,600, which equates to an increase of \$18,600. This increase in revenues will be offset by an increase to the General Fund – Department of Public Services - Facilities Division Repairs and Replacements Account No 101-7575-821.97-20 by the same amount.

In addition, please be advised that the remaining \$500 of the total low bid of \$19,100 will be charged directly to the Downtown Development Authority Fund.

Justification:

On April 2, 2013, the City received bids for the Saginaw Riverbank Stabilization P-1123-13. An area along the riverbank adjacent to several businesses has severely eroded and is in need of repair. This repair will stabilize and preserve the current deterioration area along the river walk from further damage.

The erosion problem is located along the eastside of the river in Potthoff Park and its maintenance requires use of General Fund dollars. However, some local businesses and organizations that have stepped forward and agreed to fund this project included the following: Garber Management Group, Inc. (\$9,050), Michigan CardioVascular Institute (\$9,050), Saginaw Downtown Development Authority (\$500), and the Saginaw Community Foundation (\$500). Without their financial support the City would not be able to fund this project. These funds are restricted for the sole use of the Saginaw Riverbank Stabilization Project.

The following is a tabulation of the bids received:

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|--------------------------------------|----------|
| Zervan Brothers Burt, MI | \$19,100 |
| D & J Contracting Clinton Twp, MI | \$20,830 |

| | |
|---------------------------------------|----------|
| Bourdow Contracting Carrollton, MI | \$29,350 |
| Lynch Trucking Augres, MI | \$44,000 |

Zervan Brothers meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the General Fund – Department of Public Services - Facilities Division Repairs and Replacements Account No. 101-7575-821.97-20 and the Downtown Development Authority Fund—Repairs and Replacements Account No. 243-1775-761.97-20.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.