

Council Agenda Special Meeting

May 29, 2013 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Adopt the Resolution to adopt the FY 2013-2014 Budget.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

Council Agenda Special Meeting

May 29, 2013 6:30 p.m.
Council Chamber

ADJOURN:

Darnell Earley
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY OF SAGINAW
PUBLIC NOTICE
SPECIAL MEETING
SAGINAW CITY COUNCIL

The following notice is posted in compliance with the requirements of Act 267, P.A. 1976.

Notice is hereby given that the Saginaw City Council has scheduled a Special Meeting on Wednesday, May 29, 2013 at 6:30 p.m. for the purpose of adoption of the Fiscal Year 2013-2014 Proposed Budget and other items.

The meeting will be held in the City Hall Council Chamber, Room 205, 1315 S. Washington.

Janet Santos, CMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

Posted: ___5-21-13_____

BY: ___jks_____

FY 2013/2014 PROPOSED BUDGET

Council Member _____ moved, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City Charter requires the City Council, by resolution, to establish and adopt the budget, appropriate funds for the next fiscal year's expenditures and to provide for a tax levy of the amount necessary to be raised by taxation at least 30 days prior to the first day of the upcoming fiscal year; and

WHEREAS: a public hearing on this fiscal year 2013-2014 budget was held on Monday, May 20, 2013, at 6:30 p.m., in accordance with Section 44 of the Charter of the City of Saginaw and State of Michigan Act 5 Public Acts of 1982, as amended; and

WHEREAS: the taxable value of real and personal property in the City has been determined to be \$513,567,057 being 10.36% of the December 31, 2013 total Ad Valorem taxable value of property in Saginaw County;

NOW, THEREFORE, BE IT RESOLVED, that the budget of the City of Saginaw for the fiscal year beginning July 1, 2013 as summarized below, is hereby adopted on a department (appropriation center) level in General Fund and at the fund level for all other funds, subject to all City Ordinance and policies regarding the expenditure of funds and the conditions set forth in this resolution. The financial summary of all funds for the fiscal year 2013-2014 budget is as follows:

General Fund Operating Fund - 101

Means of Financing:

Property Tax	\$ 3,900,259	
City Income Tax	12,043,027	
State Revenue Sharing	7,512,647	
Grants	540,000	
Licenses, Permits, and Fees	1,301,131	
Charges for Services & Sales	946,171	
Fines and Forfeitures	668,000	
Interest	398,000	
Rents	32,000	
Reimbursements	3,301,071	
Other Revenues	342,537	
Use of Fund Equity	<u>0</u>	\$30,984,843

Estimated Requirements:

General Government	\$ 1,842,646	
Fiscal Services	3,038,281	
Community Public Safety - Police	10,586,362	
Community Public Safety - Fire	8,135,868	
Community Public Safety - Inspections	1,212,360	
Community & Economic Development	310,180	
Public Services	3,113,533	
Other Expenditures*	<u>2,745,613</u>	\$30,984,843

*Includes retiree healthcare insurance, unemployment, operating transfers, payment to other governmental entities, and contributions

Major Streets Fund - 202

Means of Financing:

State Revenue Sharing	\$ 3,370,578	
State Reimbursement	697,948	
Non Business Permits	2,850	
Services - Sales	11,050	
Other Revenues	<u>10,000</u>	\$ 4,092,426

Estimated Requirements:

Engineering Administration	\$ 82,614	
Street Projects	744,038	
Bridge Projects	60,000	
Traffic Engineering	512,965	
Street Administration	686,936	
Routine Maintenance	914,742	
Bridge Maintenance	90,116	
Winter Maintenance	231,163	
State Trunkline	29,967	
State Routine Maintenance	122,522	
State Winter Maintenance	257,818	
Increase to Fund Equity	25,785	
Transfers	<u>333,760</u>	\$ 4,092,426

Local Streets Fund - 203

Means of Financing:

State Revenue	\$ 927,380	
Interest and Rents	1,400	
Other Revenues	3,000	
Transfers	<u>333,760</u>	\$ 1,265,540

Estimated Requirements:

Engineering Administration	\$ 49,983	
Traffic Engineering	256,036	
Street Administration	419,238	
Routine Maintenance	396,282	
Winter Maintenance	<u>144,001</u>	\$ 1,265,540

Public Safety Fund - 205

Means of Financing:

Property Taxes	<u>\$ 3,189,761</u>	\$ 3,189,761
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Estimates Requirements:

Community Public Safety - Police	\$ 2,392,161	
Community Public Safety - Fire	<u>797,600</u>	\$ 3,189,761

Rubbish Collection Fund - 226

Means of Financing:

Services and Sales	\$ 140	
Charge for Services	3,733,050	
Interest and Rents	3,000	
Other Revenues	270,000	\$ 4,006,190

Estimates Requirements:

Administration	\$ 578,890	
Rubbish Collections	1,384,546	
Environmental Improvement	309,515	
Sanitary Landfill	530,268	
Brush Collections	263,696	
Recycling	437,500	
Composting	501,775	\$ 4,006,190

Clean Energy Coalition - 230

Means of Financing:

Reimbursements	\$ 6,150	
Transfers	40,000	\$ 46,150

Estimated Requirements:

Clean Energy Coalition	\$ 46,150	\$ 46,150
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Andersen Enrichment Center - 236

Means of Financing:

Grants	\$ 36,939	
Interest	49,734	
Other Revenues	136,894	\$ 223,567

Estimated Requirements:

Andersen Enrichment Center	\$ 124,189	
Enrichment Commission	99,378	\$ 223,567

Boat Launch Operations Fund - 239

Means of Financing:			
Charges for Services	\$ 23,000		
Other Revenues	<u>14,067</u>	\$ 37,067	
Estimated Requirements:			
Boat Launch Operations	<u>\$ 37,067</u>	\$ 37,067	

Commerce Center DDA - 242

Means of Financing:			
Property Taxes	<u>\$ 23,771</u>	\$ 23,771	
Estimated Requirements:			
Tax Increment Payments	<u>\$ 23,771</u>	\$ 23,771	

Downtown Development Authority - 243

Means of Financing:			
Use of Fund Equity	<u>\$ 97,300</u>	\$ 97,300	
Estimated Requirements:			
Downtown Development Authority	<u>\$ 97,300</u>	\$ 97,300	

Economic Development Fund - 244

Means of Financing:			
Use of Fund Equity	<u>\$ 65,000</u>	\$ 65,000	
Estimated Requirements:			
Economic Development	<u>\$ 65,000</u>	\$ 65,000	

Brownfield Authority SRRF - 245

Means of Financing:		
Property Taxes	<u>\$ 41,333</u>	\$ 41,333
Estimated Requirements:		
Tax Increment Payments	<u>\$ 41,333</u>	\$ 41,333

Community Policing Fund - 260

Means of Financing:		
Transfers	<u>\$ 388,885</u>	\$ 388,885
Estimated Requirements:		
Community Policing	<u>\$ 388,885</u>	\$ 388,885

Police Training Fund - 261

Means of Financing:		
State Grants	<u>\$ 14,000</u>	\$ 14,000
Estimated Requirements		
Police Training	<u>\$ 14,000</u>	\$ 14,000

Department of Justice Grant - 263

Means of Financing:		
State Grants	<u>\$ 15,000</u>	\$ 15,000
Estimated Requirements:		
DOJ Grant	<u>\$ 15,000</u>	\$ 15,000

Drug Forfeiture Fund - 264

Means of Financing:		
Fines and Forfeitures	\$ 32,360	
Interest and Rents	2,500	
Other Revenues	<u>42,976</u>	\$ 77,836
Estimated Requirements:		
Drug Forfeitures	<u>\$ 77,836</u>	\$ 77,836

Saginaw County Treatment and Prevention Services Fund - 265

Means of Financing:		
Other Revenues	<u>\$ 28,000</u>	\$ 28,000
Estimated Requirements:		
Saginaw County TAPS	<u>\$ 28,000</u>	\$ 28,000

Community Development Block Grant (CDBG) Fund - 275

Means of Financing:		
Federal Grants	<u>\$ 1,860,910</u>	\$ 1,860,910
Estimated Requirements:		
CDBG Administration	\$ 432,215	
Special Projects	583,565	
Economic Development	64,125	
Economic Development Subgrantees	309,311	
Saginaw Economic Development Corp.	146,734	
Code Compliance	103,048	
Subgrantees	117,285	
McKinney Homeless	<u>104,627</u>	\$ 1,860,910

CDBG Residential Loan Fund - 276

Means of Financing:

Federal Grants	\$ 402,442	
Interest	30,000	
Other Revenues	<u>120,000</u>	\$ 552,442

Estimated Requirements:

Residential Loans	\$ 409,855	
Single Family	<u>142,587</u>	\$ 552,442

CDBG Rental Loan Fund - 277

Means of Financing:

Interest	\$ 10,000	
Other Revenues	<u>20,412</u>	\$ 30,412

Estimated Requirements:

Rental Loans	<u>\$ 30,412</u>	\$ 30,412
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CDBG Block Grant Home Program - 278

Means of Financing:

Federal Grants	<u>\$ 1,024,114</u>	\$ 1,024,114
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Estimated Requirements:

Home Program	<u>\$ 1,024,114</u>	\$ 1,024,114
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Neighborhood Stabilization Program - 279

Means of Financing:

Federal Grants	\$ 229,000	
Other Revenues	<u>200,000</u>	\$ 429,000

Estimated Requirements:

NSP III	<u>\$ 429,000</u>	\$ 429,000
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SEDC Revolving Loan Fund - 282

Means of Financing:

Federal Grants	\$ 362,588	
Interest and Rents	100,000	
Other Revenues	251,750	\$ 714,338
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Estimated Requirements:

SEDC	\$ 714,338	\$ 714,338
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Auto Theft Prevention Fund - 289

Means of Financing:

State Grants	\$ 59,514	
Other Revenues	1,000	
Transfers	70,356	\$ 130,870
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Estimated Requirements:

Auto Theft Prevention	\$ 130,870	\$ 130,870
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Celebration Park Fund - 508

Means of Financing:

State Grants	\$ 50,837	
Local Grants	10,473	
Services and Sales	3,500	
Transfers	145,691	\$ 210,501
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Estimated Requirements:

Celebration Park	\$ 64,810	
Increase to Fund Equity	145,691	\$ 210,501
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Sewer Operations and Maintenance Fund - 590

Means of Financing:

Non Business Permits	\$	600	
Services and Sales		21,243,000	
Fines and Forfeitures		85,000	
Interest and Rents		467,500	
Other Revenues		4,740,128	\$26,536,228

Estimated Requirements:

Sewer Administration	\$	1,897,611	
Engineering Administration		213,966	
Process Control Systems		223,900	
Meter Maintenance and Services		486,400	
Maintenance and Services		2,984,472	
Catch Basin Cleaning		569,260	
Treatment and Pumping		8,540,226	
Remote Facilities		2,002,125	
Sewer Surplus		2,118,500	
Sewer Bond Construction		2,000,000	
Debt Service		4,824,476	
Customer Accounting		675,292	\$26,536,228

Water Operations and Maintenance Fund - 591

Means of Financing:

Services and Sales	\$	16,419,000	
Interest and Rents		141,000	
Other Revenues		15,874,844	\$32,434,844

Estimated Requirements:

Cross Connections	\$	72,257	
Water Administration		1,475,639	
Engineering Administration		406,924	
Process Control Systems		234,705	
Meter Maintenance and Services		513,452	
Maintenance and Services		2,922,882	
Treatment and Pumping		6,043,285	
Raw Water		1,326,289	
Water Surplus		2,164,000	

Water Bond Construction	13,776,000	
Debt Service	2,923,984	
Customer Accounting	553,574	
Transfers	<u>21,853</u>	\$32,434,844

Public Works Building Fund - 641

Means of Financing:		
Services and Sales	<u>\$ 469,012</u>	\$ 469,012
Estimated Requirements:		
Public Works Building	<u>\$ 469,012</u>	\$ 469,012

Technical Services - Geographical Information Systems Fund - 650

Means of Financing:		
Services and Sales	\$ 28,500	
Charge for Services	451,348	
Other Revenues	<u>97,365</u>	\$ 577,213
Estimated Requirements:		
Geographical Information Systems	\$ 490,112	
Call Center	65,248	
Transfers	<u>21,853</u>	\$ 577,213

Technical Services - Information Services Fund - 658

Means of Financing:		
Charge for Services	<u>\$ 1,337,754</u>	\$ 1,337,754
Estimated Requirements:		
Information Services	\$ 1,315,901	
Transfers	<u>21,853</u>	\$ 1,337,754

Radio Operations Fund - 660

Means of Financing:		
Charge for Services	\$ 114,144	\$ 114,144
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Estimated Requirements:		
Radio Operations	\$ 62,882	
Increase in Fund Equity	51,262	\$ 114,144
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Motor Pool Operations Fund - 661

Means of Financing:		
Charge for Services	\$ 1,284,361	
Other Revenues	317,140	\$ 1,601,501
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Estimated Requirements:		
Garage Operations	\$ 1,601,501	\$ 1,601,501
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Self-Insurance Fund - 677

Means of Financing:		
Charge for Services	\$ 1,164,693	
Other Revenues	37,417	\$ 1,202,110
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Estimated Requirements:		
Self-Insurance	\$ 1,202,110	\$ 1,202,110
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Workers Compensation Fund - 678

Means of Financing:		
Charge for Services	\$ 1,249,385	
Interest	4,850	
Other Revenues	11,090	\$ 1,265,325
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Estimated Requirements:

Workers Compensation Administration	\$ 1,052,774	
Self-Insurance	212,551	\$ 1,265,325
	<u>212,551</u>	

Forest Lawn Cemetery Fund - 711

Means of Financing:

Charge for Services	\$ 29,674	\$ 29,674
	<u>29,674</u>	

Estimated Requirements:

Increase in Fund Equity	\$ 29,674	\$ 29,674
	<u>29,674</u>	

Oakwood Cemetery Fund - 712

Means of Financing:

Charge for Services	\$ 5,236	\$ 5,236
	<u>5,236</u>	

Estimated Requirements:

Increase in Fund Equity	\$ 5,236	\$ 5,236
	<u>5,236</u>	

Police and Fire Pension Fund - 732

Means of Financing:

Charge to Other Funds	\$ 6,046,388	
Interest and Rents	2,952,624	
Other Revenues	5,875,131	\$14,874,143
	<u>5,875,131</u>	

Estimated Requirements:

Police and Fire Pension	\$ 872,143	
Police Pension	7,700,000	
Fire Pension	6,302,000	\$14,874,143
	<u>6,302,000</u>	

TOTAL GENERAL FUNDS AND OTHER FUNDS **\$129,996,440**

RESOLVED FURTHER, that budgetary control is exercised at the department (appropriation center) level in the General Fund and at the fund level for all other funds. The City Manager is hereby empowered to transfer appropriations within appropriation centers. General Fund line item budget transfers from one account to another within the same appropriation center can be made without City Council approval. All budget transfers from one appropriation center to another or from the General Fund Contingent Appropriation center account must be approved by City Council. In all other funds, line item budget transfers from one account to another within the same department and fund can be made without City Council approval; and

RESOLVED FURTHER, that there is hereby an 7.5000 mills on each dollar of taxable value of real property for the purpose of public safety, and in the amount of 7.3830 mills on each dollar of taxable value for the purpose of meeting all other municipal requirements for said fiscal year, said levy to be applied on all the taxable real and personal property in the City of Saginaw as set forth in the assessment roll for 2013; and

RESOLVED FURTHER, that there is hereby levied against each household unit, the fee of \$175.00 per unit for the collection, disposal, recycling, processing, and marketing of solid waste collection, including materials to be placed in a landfill or composted, whether such services are provided by the City or its commercial hauler. The charges for unpaid rubbish services shall become a lien against the property in accordance with MCL 141.121, as amended.

RESOLVED FURTHER, that the Deputy City Manager/Chief Financial Officer in his capacity as City Treasurer be authorized and directed to accept payment of taxes and special assessment due July 1, 2013 without additional charge up to and including July 31, 2013 provided that after said thirty-first day of July, 2013 there shall be added one-half percent collection fee to taxes and special assessments remaining unpaid, as required by Section 60 of the City Charter, and

RESOLVED FURTHER, that the Deputy City Manager/Chief Financial Officer in his capacity as City Treasurer be authorized and directed to accept partial payment of taxes and special assessments in four or less equal installments for a period not extending beyond March 1, 2014 with interest as follows:

To July payments add	0.0%
To August payments add	1.0%
To September payments add	1.5%
To October payment add	2.0%
To November payment add	2.5%
To December payment add	3.0%
To January payment add	3.5%
To February payment add	4.0%

RESOLVED FURTHER, that the fiscal year 2013-2014 General Fund Budget be automatically amended on July 1, 2013 to re-appropriate encumbrances outstanding and reserved at June 30, 2013, and capital allocations as determined appropriate by the City Manager; and

RESOLVED FURTHER, that the personnel complement be amended to incorporate those changes contained in the fiscal year 2013-2014 Budget; and

RESOLVED FURTHER, that the City Manager be authorized to adjust the compensation levels for City Employees restricted within the applicable pay range contained in the fiscal year 2013-2014 Budget.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 29, 2013; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk