

Council Agenda

May 24, 2010, 6:30 p.m., Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL

CORRECTION AND APPROVAL OF MINUTES OF PRECEDING SESSIONS:

May 3, 2010 regular council meeting and May 10, 2010 special council meeting.

ANNOUNCEMENTS:

PUBLIC HEARINGS:

1. Special Assessment District for a Police and Fire Millage for Fiscal Year 2010-2011.
2. City of Saginaw Proposed Budget and Property Tax Millage for Fiscal Year 2010-2011.

PERSONAL APPEARANCES:

REMARKS OF COUNCIL:

PETITIONS:

10-09 from Michael Quinnell, Saginaw Midland Municipal Water Supply Corporation, requesting approval of the capital expenditure items as shown on the attached Budget for Capital Improvement and Emergency Repair Fund in the amount of \$985,000 for the 2010-2011 budget year.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

REPORTS FROM MANAGER:

Management Update:

Recommended Actions:

1. Recommending approval of the citywide budget adjustment for fiscal year 2009-2010.

2. Recommending that a purchase order be approved and issued to B & K Title Services, LLP, Linwood, MI, in the amount of \$25,000.00 for appraisal services to be provided under the NSP I and NSP II grant programs. Funds are budgeted in the NSP Professional Services Account, No. 279 6550 761 8001.
3. Recommending approval of the Agreement with BS&A Software to write custom import programs. This custom import will include the ability to accept overpayments, underpayments and adjust the interest date. This will also include a trial run. Further authorize the City Manager or his designee to execute this and all related contracts. The total payment is \$5,000.00. Funds are budgeted in the Treasurer's Supplies/Computer Software Account, No. 101 1743 711 7025 (\$3,000.00) and in the Rubbish Collection Administration Supplies/Computer Software Account, No. 226 4581 7325 (\$2,000.00).
4. Recommending that the purchase order issued to Front Line Services for the fire department apparatus repairs be increased by \$30,000 for a purchase order total of \$130,000. Funds are budgeted in the Saginaw Fire Department Motor Vehicle Repairs Account, No. 101 3754 751 8042.
5. Recommending that the lease agreement with Team Financial Group, Inc. for a ScanPro 2000 Digital Microfilm Scanner be approved. The lease is \$198.28 per month for a term of 60 months and includes a \$1 buyout at the end of the lease. The new equipment would allow reading of all cartridges, scanning of new documents into digital format for storage, printing and emailing as needed, resulting in reduced staff time required to find and disseminate requested documents, as well as the ability to then store documents off-site while retaining immediate availability. Funds are available in the City Clerk's Operating Services Account, No. 101 1731 701 8005.
6. Recommending a budget adjustment be completed to increase the General Fund Public Services Fund's Administration/Operating Services Account, No. 101 4610 781 8005 from \$0 to \$10,000. Expenditures will be offset by a deposit of \$10,000 in the General Fund's Contributions Account, No. 101 0000 571 6750 from Dow Chemical Company. This budget adjustment reflects donations used to purchase materials, supplies and equipment for the Keep Saginaw Beautiful and annual cleanup.
7. Recommending that payment be made to Abele's Greenhouse in the amount of \$5,000.00 for the purchase of flowers and supplies for the Keep Saginaw Beautiful annual cleanup. Funds are available in the Public Services Administration Operating Services Account, No. 101 4610 781 8005.
8. Recommending acceptance of the low bid and issuance of a purchase order to Herbert Roofing in the amount of \$9,200.00 for the replacement of the roof at the

Weiss Street Retention Treatment Basin. Funds are available in the Sewer Operation and Maintenance Surplus Repairs and Replacements Account, No. 590 4840 881 9720.

9. Recommending that a purchase order be approved and issued to Rich's Lawn & Garden in the amount of \$20,000.00 for fiscal year 2010. Further recommend that a budget adjustment be completed to increase the General Fund Reimbursement Account, No. 101 0000 602 6808 from \$0 to \$20,000.00. Currently, the Weed Abatement program does not have enough tractors and staff to keep up with the increasing number of citywide weed cutting violations. This purchase order will provide mowing equipment and operators to assist the Weed Abatement crews with cutting vacant lots and properties that are in violation of the City's Noxious Weeds Ordinance. Funds will be available in the Abatement of Nuisances Operating Services Account, No. 101 7571 841 8005, pending approval of the budget adjustment.
10. Recommending approval of the Agreement with Spicer Group to lease parking spaces in Municipal Lot No. 1. The Agreement is for a period of one year commencing on May 1, 2010 and expiring on April 30, 2011.

INTRODUCTION OF ORDINANCES:

1. An Ordinance to amend §96.45-96.59, "Encroachments," of Chapter 96 "Streets and Sidewalks," of Title IX, "General Regulations," of the City of Saginaw Code of Ordinances O-1.
2. An Ordinance to amend §307, "Annual License for Certain Signs," of §150.21, "Sign Code Amendments," of Chapter 150, "Building Regulations," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances O-1.
3. An Ordinance to Amend the Base Fee in Paragraphs (B) "Plumbing Permit and Inspection Fees," and (C) "Electrical Permit and Inspection Fees" and (D) "Mechanical Permit and Inspection Fees" of §150.02, "Fees" of Chapter 150, "Building Regulations," of Title VX "Land Usage," of the Saginaw Code of Ordinances O-1.

CONSIDERATION AND PASSING OF ORDINANCES:

1. An Ordinance to add "Low Income Housing Tax Exemption for St. Paul Saginaw 2009 LDHA Limited Partnership," to the Table of Special Ordinances, VIII.
2. An Ordinance to amend Paragraph (L) "Penalties and Remedies", Of §110.35 "General Business License," of Chapter 110, "General Provisions" of Title XI "Business Regulations" of the Saginaw Code of Ordinances O-1.

RESOLUTIONS:

1. Authorizing the City to actively seek Local Bridge Program Funds.
2. Approving the amount for a Public Safety Millage.
3. Approving the fiscal year 2010-11 Budget.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

Motion to go into closed session to consult with the City's attorney concerning pending litigation in an employment case.

Darnell Earley
City Manager

COUNCIL COMMUNICATION

From: The City Manager

Subject: Keep Saginaw Beautiful - Budget Adjustment

Manager's Recommendation:

I recommend a budget adjustment be completed to increase the General Fund - Public Services Fund's Administration/Operating Services Account No. (101-4610-781.80-05) from \$0 to \$10,000. Expenditures will be offset by a deposit of \$10,000 in the General Fund's Contributions Account, No. 101-0000-571.67-50 from Dow Chemical Company.

Justification:

On May 15-22, 2010 the City had its annual Saginaw Citywide Beautification and Clean-up Blitz. This budget adjustment reflects donations that was used to purchase materials, supplies, and equipment for this event.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Citywide Budget Adjustment

Manager's Recommendation:

It is recommended that the 2009/2010 Approved Budget for the following funds be amended:

The General Fund Revenues (101) should be decreased by \$1,835,383 from \$35,951,817 to \$34,116,434. General Expenditures will be decreased by the same amount.

Major Street Fund's (202) Street Administration Division should be increased from \$695,353 to \$707,203, which equates to an \$11,850 increase. Available fund balance will offset this increase.

Local Street Fund's (203) Street Administration Division should be increased from \$608,253 to \$620,103, which equates to an \$11,850 increase. Available fund balance will offset this increase.

The Economic Development Fund's (244) Federal Grant Account (244-0000-513.58-35) should be increased from \$0 to \$17,037 for the City received monies from the ASAP Grant. Likewise, the Professional Services Account (244-6064-761.80-01) should be increased by the same amount.

The Community Police Fund's (260) Department of Justice Account (260-0000-513.58-27) should be increased from \$0 to \$25,234. This amount represents the COPS Hiring Grant that the City was awarded in FY 2010. To offset the increase in revenues, there will be an increase in expenditures in the COPS Hiring Grant Division's Salaries Account (260-3328-741.70-01) for the same amount.

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The Drug Forfeiture Fund's (264) Federal Grant Account No. (264-0000-513.58-35) should be increased from \$0 to \$9,670, which represents the monies received for the Bullet Proof Vest Grant. To offset the increase in revenues, there will be an increase in the Parts and Supplies Account No. (264-3040-731.73-30) by the same amount.

The Youth Initiative Fund's (265) Reimbursement Account No (265-0000-602.68-08) should be increased from \$0 to \$18,990. This is a reimbursement for incurred overtime costs for the Youth Initiative Program that the City participate in with Saginaw County, Michigan State Police, and the School Districts. The increase in revenues will be offset by the increase in Overtime (265-3325-741.70-10.)

The Celebration Park Fund's (508) Transfers from Other Funds Account No. (508-0000-691.69-01) should be increased from \$0 to \$107,262. The City will be utilizing the remaining balance of the Mershon – Whittier Trust Fund to continue the construction on Celebration Park. To offset the increase in revenues, there will be an increase in the Construction Project Account No. (508-7580-831.80-47) by the same amount.

The Wave Pool Fund's (587) Fund Balance Account No. (587-0000-680.00-00) should be increased from \$0 to \$107,262. This increase represents the remaining balance in the Mershon – Whittier Trust Fund. Likewise, Operating Transfers to Other Funds, Account No. (587-9660-831.87-01) should be increased by the same amount.

The Sewer Operations and Maintenance Fund's (590) Federal Grants Account No. (590-0000-513.58-35) should be decreased from \$874,727 to \$481,100, which equates to a decrease of \$393,627. The City anticipated receiving monies from EPA for

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FY 2005 and 2006. The City will only receive a portion of the monies in FY 2010. To offset the decrease in federal grant monies, there will be an increase in the Use of Fund Equity (590-0000-680.00-00) in the same amount. An available appropriation of retained earnings will offset the difference.

The Public Works Building Fund's (641) Contribution from Other Funds Account No. (641-0000-539.64-80) should be decreased from \$465,508 to \$423,729, which equates to \$41,779 reduction. The reduction in revenues will be offset by a reduction in the Miscellaneous/Increase in Fund Equity Account No. (641-8559-771.90-00) by the same amount.

The Technical Services – Geographical Information System Fund (650) Public Works Building Rental Account No. (650-1738-781.79-40) should be increased by \$2,985. This increase will be offset by available fund balance.

The Motor Pool Operations (661) will be increased by \$28,351 from \$2,581,672 to \$2,610,023. The increase in the fund will be offset by an increase in the use of retained earnings.

Justification:

This budget adjustment reflects all adjustments to FY 2010 for revenues and expenditures that were previously budgeted but will not be received or recognized, as well as those that were received and not budgeted.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Fire Apparatus Repairs/Front Line Services

Manager's Recommendation:

I recommend that the purchase order issued to Front Line Services for Saginaw Fire Department apparatus repairs for fiscal year 2010 be increased in the amount of \$30,000 for a purchase order total of \$130,000.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of "Title 1, General Provisions" of Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted and available in the Saginaw Fire Department 's Motor Vehicle Repairs Account, No. 101-3754-751.80-42.

Justification:

City Council approved a purchase order for \$100,000 to this vendor at the beginning of the fiscal year for fire apparatus repairs. Due to extensive repairs and preventative maintenance, authorized funds have been expended. The increase is anticipated to cover costs for the remaining months of this fiscal year.

Council Action:

Council_____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Lease of ScanPro 2000 Digital Microfilm Scanner

Manager's Recommendation:

I recommend that the lease agreement with Team Financial Group, Inc. for a ScanPro 2000 Digital Microfilm Scanner be approved. The lease is \$198.28 per month for a term of 60 months and includes a \$1 buyout at the end of the lease. It has been approved by the City Manager as to substance and the City Attorney as to form.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting and Selling Procedure," of Chapter 14, "Finance and Purchasing, of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are available in the City Clerk's Operating Services Account, No. 101-1731-701.80-05.

Justification:

The State of Michigan has several Public Acts governing the availability of records, such as the Freedom of Information Act. Those acts require all government agencies that create electronic records be responsible for ensuring those records remain accessible for their entire retention period. The City has transferred many documents onto microfilm for permanent storage; however, the current microfilm reader is 20 years old and no longer capable of reading or printing a large portion of those microfilm cartridges. The new equipment would allow reading of all cartridges, scanning of new documents into digital format for storage, printing and emailing as needed, resulting in reduced staff time required to find and disseminate requested documents, as well as the ability to then store documents off-site while retaining immediate availability. Further, the city would realize additional cost savings at the end of the lease due to an approximate \$950 per year savings in maintenance costs.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

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From: The City Manager

Subject: Replacement Roof Weiss Street Retention Treatment Basin

Manager's Recommendation:

I recommend that the low bid from Herbert Roofing be accepted and that a purchase order be issued to them in the amount of \$9,200.00.

This vendor meets all requirements of §14.23, "Vendors", Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this service are available in the Sewer Operation and Maintenance Surplus Repairs and Replacements Account No. 590-4840-881.97-20.

Justification:

The City received eight bids for the replacement of the roof at the Weiss Street Retention Treatment Basin. The current roof is leaking, has outlasted its expected life and needs to be replaced. Following is a tabulation of the bids:

Herbert Roofing Saginaw, MI	\$9,200.00
Universal Roofing Linwood, MI	\$12,000.00
Beyer Roofing Saginaw, MI	\$13,668.00
Zimmer Roofing Port Huron, MI	\$14,598.00
Buchinger Roofing Reese, MI	\$14,995.00
Brandle Roofing Midland, MI	\$20,200.00
Kawkawlin Roofing Kawkawlin, MI	\$22,600.00
Mid Michigan Roofing Saginaw, MI	\$24,386.00

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

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From: The City Manager

Subject: Weed Abatement Lawn Mowing Services and Budget Adjustment

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Rich's Lawn & Garden in the amount of \$20,000.00 for fiscal year 2010. It is also recommended that a budget adjustment be completed to increase the General Fund Reimbursement Account No. (101-0000-602.68-08) from \$0 to \$20,000.00. This increase will be offset by a deposit of \$20,000.00 from the Saginaw County Land Bank. This increase in revenue will increase the Abatement of Nuisances Operating Acct. No. 101-7571-841.80-05 from \$39,700.00 to \$59,700.00 for fiscal year 2010.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds will be available in the Abatement of Nuisances Operating Services Account No. 101-7571-841.80-05, pending approval of the budget adjustment.

Justification:

From 2004 to 2009, the number of cuts performed by the Weed Abatement program has increased by 325%, from 1,192 in 2004 to 3,876 in 2009. The demand for weed abatement services in 2009 exceeded the City's ability to provide the service and a contractor was brought in to complete 892 cuts, for a total number of 4,768 cuts in 2009. Currently, the Weed Abatement program does not have enough tractors and staff to keep up with the increasing number of citywide weed cutting violations. This purchase order will provide mowing equipment and operators to assist the Weed

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Abatement crews with cutting vacant lots and properties that are in violation of the City's Noxious Weeds Ordinance.

Following is a tabulation of the bids received:

	<u>Total Bid</u>
Rich's Lawn & Garden Co. Bay City, MI	\$40.00 per hour
Extreme Landscaping Co. Saginaw, MI	\$44.00 per hour

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

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From: The City Manager

Subject: B & K Title Services, LLP

Manager's Recommendation:

I recommend that a purchase order be approved and issued to B & K Title Services, LLP, Linwood, MI in the amount of \$25,000.00 for appraisal services to be provided under the NSP I & NSP II grant programs.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the NSP Professional Services Account No. 279-6550-761-8001.

Justification:

The Department of Development solicited quotes for appraisal services. The City is required to complete appraisals of all properties that are acquired and/or developed under the NSP I and NSP II programs. B & K Title Services, LLP was the only firm that responded to the request.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

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From: The City Manager

Subject: Agreement with BS&A Software

Manager's Recommendation:

I recommend approval of the Agreement with BS&A Software to write custom import programs and authorize the City Manager or his designee to execute this and all related contracts. This Agreement has been approved by me as to substance and by the City Attorney as to form. The total amount is \$5,000.00.

This vendor meets all requirements of §14.23, " Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the Treasurer's Supplies/Computer Software Account, No. 101-1743-711-70.25 (\$3,000.00) and in the Rubbish Collection Administration Division Account, No 226-4581-841-73.25 (\$2,000.00).

Justification:

On March 19, 2010 the City received a proposal from BS&A Software for the custom-import from the City's cash receipting system – Creditron to bring payments in the BS&A Special Assessments Module and BS&A Tax Module. This custom import will include the ability to accept overpayments, underpayments and adjust the interest date. This will also include a trial run. We are providing BS&A examples to the data we will be importing into the BS&A modules.

Council Action

Council _____ moved that the recommendation of the City Manager be approved.

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From: The City Manager

Subject: Amendments to Encroachment and Sign Ordinances.

Manager's Recommendation:

I recommend approval of the ordinances introduced under the regular order of business, that amends § 96.45-96.59, "Encroachments", of Chapter 96, "Streets and Sidewalks," of Title IX, "General Regulations," and Section 307, "Annual License for Certain Signs," of § 150.21, "Sign Code Amendments," of Chapter 150, "Building Regulations," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-1.

Justification:

The Licensed Inspector and City Clerk are in the process of reviewing fees charged for certain services and licenses provided by their respective divisions. The fee established for encroachments permits has not increased since 1999 and is currently, \$10.00 for 3 years. Many encroachments need routine inspections to insure the encroachment is being properly maintained and not causing a hazard or public safety issue, i.e. roof cornice, fence, awning, etc.

In addition to the foregoing, there are certain signs that hang on or over the street or walkway that can be potentially hazardous. The fee for these signs is currently \$5.00 annually and was established in 1993.

Under the revised ordinances, applications for an encroachment permit (including certain signs) will be reviewed by the Licensed Inspector. He/she shall first determine whether or not such encroachment, because of its nature, shall or shall not require regular inspections due to public safety and/or potential liability issues. Those encroachments not requiring routine inspections shall be graded Class I Encroachments with a fee of \$25.00 annually. Those encroachment that do require routine inspections shall be graded Class II Encroachments and have a \$50.00 annual fee. Application fees will not be prorated and will be non-refundable. A separate permit and fee will be charged for each encroachment on any one parcel.

In addition to determining the class of each encroachment, the Licensed Inspector shall also determine if the encroachment may present a liability issue to the City and in

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such case, shall require the applicant to provide the City with a Certificate of Insurance in an appropriate amount naming the City of Saginaw as additional insured.

The encroachment ordinance amendment will also make billing less difficult by invoicing annually, instead of every 3 years. In this regard, all existing permits for encroachments issued prior to the effective date of this ordinance amendment shall expire on June 30, 2010, regardless of when they were issued during the prior 3-year license term. Encroachment permits shall fall due for renewal on or before June 30th of each year.

Other sections of the ordinance have been amended to provide for a late fee upon failure to obtain or renew a permit, and also to allow the Licensed Inspector to confiscate items and hold them for a period of 30 days. The owner of a held item may request its return by completing a form and paying a \$25.00 recovery fee. Items held beyond the 30-day period may be disposed of or sold by the City.

Council Action:

This Council Communication is for explanation purposes only of the ordinances to be introduced.

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Council _____ moved that an ordinance introduced on May 24, 2010, entitled and reading as follows, be taken up and enacted:

AN ORDINANCE TO AMEND §96.45-96.59, "ENCROACHMENTS," OF CHAPTER 96 "STREETS AND SIDEWALKS," OF TITLE IX, "GENERAL REGULATIONS," OF THE CITY OF SAGINAW CODE OF ORDINANCES O-1.

The City of Saginaw ordains:

Section 1. §96.45-96.59 of Chapter 96, "Streets and Sidewalks," of Title IX, "General Regulations," of the City of Saginaw Code of Ordinances, O-1, are hereby amended to read as follows:

ENCROACHMENTS

§ 96.45 DEFINITIONS.

The term ***ENCROACHMENT*** as used in this subchapter shall mean any of the following which is located on, over, in or under any roadway, sidewalk, alley or other public right of way: architectural projection including belt course, planter, mansard, cosmetic wall covering, roof cornice and wall buttress; awning; canopy; cellar entrance; coal hole; fence; manhole; marquee; sidewalk elevator; step or stair; fire escape; standpipe or sprinkler connection; sign; subgrade spread footing; underground conduit (private); wall; loading dock, platform or facility; hoistway opening; sidewalk vault; street vault; elevated craneway or walkway; any device or object, or anything specifically permitted by the Council and designated by it as an Encroachment subject to the provisions of this subchapter. The term ***ENCROACHMENT*** as used in this subchapter shall not include any of the following facilities owned by a public utility; overhead electric and telephone lines, poles and appurtenances; underground electric, telephone, gas and steam lines, together with tunnels and conduits therefore; nor shall said term include any Encroachment by a public utility permitted by the City and for which the utility company has agreed to hold the City harmless.

§ 96.46 PERMITS REQUIRED.

It shall be unlawful for any person to erect, build, maintain or relocate any Encroachment as defined in this subchapter, without first obtaining a permit from the Licensed Inspector of the Inspections Division or by Council approval as provided under

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§ 96.50(B), paying the permit fee as required under § 96.51, and furnishing the necessary insurance certificate as defined under § 96.53, if applicable.

§ 96.47 APPLICATION FOR PERMIT.

Applications for Encroachment Permits (either existing or proposed) shall be made on a form provided by the Licensed Inspector of the Inspections Division and shall include the following information:

- (A) Name, address, and telephone number of applicant;
- (B) Location and type of the existing or proposed Encroachment, building to which attached or abutting lot which Encroachment serves, or if not abutting a privately owned lot, the location of Encroachment in street, alley or public way;
- (C) Blueprints or ink drawings showing the plans and specifications of the proposed Encroachment, if requested by the Licensed Inspector;
- (D) Such other information as the Licensed Inspector shall require in order to insure compliance with this subchapter and all other ordinances of the City and laws of the State of Michigan.

§ 96.48 ENCROACHMENT PERMIT CLASSIFICATIONS.

Upon receipt of an application for an Encroachment Permit, the Licensed Inspector shall determine whether or not such Encroachment, because of its nature, shall or shall not require regular inspections due to public safety and/or potential liability issues the Encroachment may present. Those Encroachments not requiring routine inspections shall be graded Class I Encroachments and those requiring routine inspections shall be graded Class II Encroachments, and fees shall be set accordingly as defined in § 96.51

§ 96.49 EXISTING ENCROACHMENTS.

All existing Encroachment permit holders shall be required to complete an application for permit as defined in § 96.47, including those permitted by special written agreement.

§ 96.50 APPROVAL OF ENCROACHMENTS BY LICENSED INSPECTOR.

(A) It shall be the duty of the Licensed Inspector to review the proposed Encroachment to ensure it does not pose an adverse affect to public safety or

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convenience and where appropriate, shall order any necessary repairs, alterations or removal.

(B) When the Encroachment meets all the requirements of this and any other ordinance of the City, including but not limited to §150.20-§150.21, referred to as the *Sign Code*, and the laws of the State of Michigan, the Licensed Inspector shall then issue an Encroachment Permit, provided the applicant pays the required fee as defined in § 96.51 and furnishes the necessary Certificate of Insurance as defined in § 96.53, if applicable. In the event the Licensed Inspector does not believe granting the Encroachment Permit would be in the best interest of the City, he may deny the granting of a permit.

(C) If the applicant does not concur with the decision of the Licensed Inspector either to make repairs, alterations or removal, or the Licensed Inspector's decision to deny the application, the application shall be transmitted to the City Council for approval or disapproval. The decision of City Council shall be final.

§ 96.51 PERMIT FEES.

Each applicant shall pay an application fee as follows:

Class I Encroachment Permit: \$25.00 Annually (Routine Inspections Not Required)

Class II Encroachment Permit: \$50.00 Annually (Routine Inspections Required)

A separate permit and fee will be charged for each Encroachment on any one parcel. Application fees are not prorated and are non-refundable. All permits for Encroachments now existing or issued prior to the effective date of this ordinance shall expire on June 30, 2010. This includes all Encroachment Permit issued at any time during the prior three-year (3) license term. All Encroachment Permits shall require renewal on or before June 30th of each year.

§ 96.52 LATE PAYMENT PENALTY

An additional late charge of fifty (50%) percent of the permit fee shall be incurred as a result of the following:

(A) Failure to pay the initial Encroachment Permit fee within fifteen (15) days of application.

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(B) Failure to apply for an Encroachment Permit within fifteen (15) days of date of notice.

(C) Failure to renew any/all Encroachment Permits within fifteen (15) days of permit expiration.

§ 96.53 INSURANCE REQUIREMENT.

(A) Prior to the issuance of any Encroachment Permit, the Licensed Inspector shall determine if such Encroachment may present possible claims for personal injury, bodily injury or property damage due to its nature, and as a result may require the applicant to provide proof of liability insurance in an appropriate amount by a company authorized and accepted to do insurance business in the State of Michigan, specifically naming the City of Saginaw as additional insured and loss payee for any such claims.

(B) In the event such proof of liability insurance is required, it shall be updated and provided to the City annually at the time of renewal.

§ 96.54 INSPECTION.

The Licensed Inspector shall inspect, at such time as he or she deems necessary, each Encroachment Permit granted to determine whether it is in need of repair or removal, and the permit fee shall be deemed to cover the costs of this inspection whether inspection be made annually or at other intervals.

§ 96.55 PERMIT REVOCABLE AT ANY TIME.

All rights and privileges acquired under the provisions of this subchapter or any amendment thereto are mere licenses, revocable at any time by the Licensed Inspector or City Council under the terms and provisions of this subchapter and all such permits shall contain this provision.

§ 96.56 REMOVAL OF ENCROACHMENT UPON FAILURE TO APPLY FOR PERMIT, PAY PERMIT FEE, OR MAINTAIN LIABILITY INSURANCE.

Upon failure of any person to make application for an Encroachment Permit where required, to pay the permit fee or maintain liability insurance, if applicable, the Licensed Inspector shall have the authority to remove said Encroachment immediately. Any item(s) confiscated pursuant to the provisions of this section shall be held by the City for a period of thirty (30) days. During the thirty (30) day holding period, the owner

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of said item may request the return of the item on a form provided by the City Clerk. The Licensed Inspector shall check the inventory of confiscated items and if the item is found to be held by the City the applicant may pay a \$25.00 recovery fee for each item held at which time the Licensed Inspector shall return the item to the owner. After thirty (30) days have passed, the Licensed Inspector may dispose of said item(s) either by disposal in an appropriate landfill or by sale.

§ 96.57 REMOVAL OF UNSAFE ENCROACHMENTS.

Any Encroachment which has become unsafe or presents a hazard to the general public by reason of deterioration, dilapidation, lack of repair or maintenance, or any other cause which results in an unsafe condition to the general public in its use of the public right-of-way, is hereby declared to be a public nuisance and shall be abated in the manner provided for removal of dangerous structures as provided in the Ordinances for Abatement of Dangerous Buildings, Structures or Parts thereof.

§ 96.58 TEMPORARY ENCROACHMENTS.

Applications and permits for temporary or intermittent Encroachments shall be obtained in the same manner as applications and permits are obtained for permanent Encroachments.

§ 96.59 DELEGATION OF AUTHORITY.

Wherever in this subchapter an act or duty is required to be performed by the Licensed Inspector of the Inspections Division, said act or duty may be delegated by the Licensed Inspector to any employee of said Division.

Section 2. This Ordinance shall become effective June 17, 2010.

Enacted: June 7, 2010.

COUNCIL COMMUNICATION

Council _____ introduced an ordinance entitled and reading as follows:

AN ORDINANCE TO AMEND §96.45-96.59, "ENCROACHMENTS," OF CHAPTER 96 "STREETS AND SIDEWALKS," OF TITLE IX, "GENERAL REGULATIONS," OF THE CITY OF SAGINAW CODE OF ORDINANCES O-1.

Laid over under the Charter provision.

COUNCIL COMMUNICATION

Council _____ moved that an ordinance introduced on May 24, 2010, entitled and reading as follows, be taken up and enacted:

AN ORDINANCE TO AMEND SECTION 307, "ANNUAL LICENSE FOR CERTAIN SIGNS," OF § 150.21, "SIGN CODE AMENDMENTS," OF CHAPTER 150, "BUILDING REGULATIONS," OF TITLE XV, "LAND USAGE," OF THE CITY OF SAGINAW CODE OF ORDINANCES O-1.

The City of Saginaw ordains:

Section 1. Section 307, "Annual License for Certain Signs," of § 150.21, "Sign Code Amendments," of Chapter 150, "Building Regulations," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-1, is hereby amended to read as follows:

Section 307. Annual License for Certain Signs.

An annual Encroachment Permit (license) shall be obtained from the Licensed Inspector on a form provided by the City Clerk, by the owner of any sign on or over, or which might fall into, any street, alley or public place as required by § 96.45-96.59, "Encroachments," of Chapter 96, Title XV. This license is separate from, and in addition to, the permit fees listed in Section 304 of this Code.

No such permit/license shall be issued except upon the prepayment of a permit fee established at § 96.51, of Chapter 96, Title XV, and upon certification of the Licensed Inspector, after inspection, that the sign complies with provisions of this Code and that it is in good repair and in safe condition.

The Licensed Inspector reserves the right to remove and/or confiscate any sign from which a permit has not been obtained, the permit fee paid and/or an insurance certificate provided, if applicable, in accordance with § 96.56 of Chapter 96, Title IX. In the event of failure to remove, the Licensed Inspector may, after having provided 30 days' written notice to the owner of the premises on which the sign is located or suspended (as indicated by the records of the City Assessor), remove the sign and charge the cost thereof to the owner in accordance with the provisions of § 33.26 of the Saginaw Code of Ordinances.

Section 2. This Ordinance shall become effective June 17, 2010.

Enacted: June 7, 2010.

COUNCIL COMMUNICATION

Council _____ introduced an ordinance entitled and

reading as follows:

AN ORDINANCE TO AMEND SECTION 307, "ANNUAL LICENSE FOR CERTAIN SIGNS," OF § 150.21, "SIGN CODE AMENDMENTS," OF CHAPTER 150, "BUILDING REGULATIONS," OF TITLE XV, "LAND USAGE," OF THE CITY OF SAGINAW CODE OF ORDINANCES O-1.

Laid over under the Charter provision.

COUNCIL COMMUNICATION

Council _____ introduced an ordinance entitled and

reading as follows:

AN ORDINANCE TO AMEND THE BASE FEE IN PARAGRAPHS (B) "PLUMBING PERMIT AND INSPECTION FEES," (C) "ELECTRICAL PERMIT AND INSPECTION FEES" AND (D) "MECHANICAL PERMIT AND INSPECTION FEES" OF §150.02, "FEES" OF CHAPTER 150, "BUILDING REGULATIONS," OF TITLE XV "LAND USAGE," OF THE SAGINAW CODE OF ORDINANCES O-1.

Laid over under the Charter provision.

COUNCIL COMMUNICATION

Council _____ moved that an ordinance introduced, May 17, 2010, entitled and reading as follows, be taken up and enacted:

AN ORDINANCE TO AMEND THE BASE FEE IN PARAGRAPHS (B) "PLUMBING PERMIT AND INSPECTION FEES," (C) "ELECTRICAL PERMIT AND INSPECTION FEES" AND (D) "MECHANICAL PERMIT AND INSPECTION FEES" OF §150.02, "FEES" OF CHAPTER 150, "BUILDING REGULATIONS," OF TITLE XV "LAND USAGE," OF THE SAGINAW CODE OF ORDINANCES O-1..

The City of Saginaw Ordains:

Section 1. The Base Fee in Paragraphs (B) "Plumbing Permit and Inspection Fees," (C) "Electrical Permit and Inspection Fees" and (D) "Mechanical Permit and Inspection Fees" of §150.02, "Fees," of Chapter 150, "Building Regulations," of Title XV, "Land Usage," of the Saginaw Code of Ordinances, O-1, are hereby amended to read as follows:

(B) *Plumbing permit and inspection fees*

Total Valuation of Work	Fee
Base fee	\$50.00

(C) *Electrical permit and inspection fees*

Total Valuation of Work	Fee
Base fee	\$50.00

(D) *Mechanical permit and inspection fees*

Total Valuation of Work	Fee
Base fee	\$50.00

Section 2. That this Ordinance shall take effect on June 17, 2010.

Enacted: June 7, 2010.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Plumbing, Electrical and Mechanical Permit Base Fee Increase.

Manager's Recommendation:

It is recommended that the Base Fee in Paragraphs (B) "Plumbing Permit and Inspection Fees," (C) "Electrical Permit and Inspection Fees" and (D) "Mechanical Permit and Inspection Fees" of §150.02, "Fees," of Chapter 150, "Building Regulations," of Title XV, "Land Usage," of the Saginaw Code of Ordinances, O-1, be amended. An Ordinance has been prepared and appears under the regular order of business.

Justification:

The Licensed Inspector is in the process of reviewing fees charged for certain services provided by the Inspections Division. The fees established for plumbing, electrical and mechanical permit and inspection fees have not been increased since 2003.

Currently, the base fee for plumbing, electrical and mechanical permit and inspection fees is \$30.00. This fee no longer covers the cost of such inspections. In addition, the State of Michigan has established a base fee of \$50.00 for such permit and inspection fees. Given the foregoing, it is recommended that the City increase its base fee by \$20 to cover its cost and to correspond to the fee charged by the State of Michigan for the same service.

Council Action:

This Council Communication is being submitted to explain the ordinance to be introduced in a subsequent portion of the agenda.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Application for Local Bridge Program Funds for fiscal year 2013.

Manager' Recommendation:

I recommend that the City of Saginaw actively seek Local Bridge Program Funds for the rehabilitation/reconstruction of the Norman Street Bridge over Veterans Memorial Parkway and for scour corrective action and preventative maintenance as needed for the Johnson Street, Genesee Avenue, Holland Avenue and Center Street Bridges over the Saginaw River. The application amount for each bridge will vary and will be based on the needs of each individual bridge. If approved, funds for the City's share will be made available in FY 2013/14 Major Streets Construction Projects Fund Account No. 202-4616-781-8047. The City of Saginaw will be responsible for design and construction engineering costs.

The Michigan Department of Transportation (MDOT) requires as part of the application process, that a resolution be adopted by City Council indicating that the application has been reviewed and that the City is actively seeking these funds for the projects as stated above. This resolution appears under the regular order of business.

Justification:

Per the MDOT Local Bridge Program Guidelines, the total number of applications from any local agency is limited to five (5). The preventative maintenance, structure rehabilitation and replacement, and approach costs may be eligible for a maximum of 95 percent participation from federal and/or state funds. The right-of-way, design engineering and construction engineering costs are not eligible for Local Bridge Program funds. Per the City of Saginaw's most recent bi-annual bridge inspection reports, it is apparent that all of

COUNCIL COMMUNICATION

the City of Saginaw's six (6) vehicular bridges are in need of preventative maintenance and some need scour corrective action. The Norman Street Bridge over Veterans Memorial Parkway was constructed in 1971 and has deteriorated to a point where it now needs rehabilitation or reconstruction. The remainder of the bridges are in need of preventative maintenance to avoid needing premature reconstruction. The Local Bridge Program was enacted in 2004 and is the federal legislation that provides funds for bridges. The MDOT has called for project applications from eligible communities who wish to participate in this program. The applications have to meet certain criteria and because of fund limitations, the applications are evaluated by MDOT and ranked against these criteria. As projects of this magnitude require substantial lead time to start of work, it is recommended that staff be directed to submit an application for funding no later than June 1, 2010, in order to qualify for consideration in the State's fiscal year 2013 funding program.

Council Action

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

Manager's Recommendation: Approval of the resolution as follows:

Council _____ offered and moved adoption of the following resolution:

WHEREAS, The Local Bridge Program Fund provides funding for repair, preventative maintenance and rehabilitation of local bridges; and

WHEREAS, a need for rehabilitation/reconstruction of the Norman Street Bridge over Veterans Memorial Parkway and for scour corrective action and preventative maintenance as needed for the Johnson Street, Genesee Avenue, Holland Avenue and Center Street Bridges over the Saginaw River has been determined and has been indicated in recent engineering and bridge inspection reports by it's bridge consultant, Spicer Group: and

WHEREAS, the cost of such rehabilitation has yet to be determined, and will be once engineering estimates are prepared; and

WHEREAS, the deadline for submission of new funding applications for the State of Michigan and Federal Local Bridge Program for fiscal year 2013 is June 1, 2010; and

WHEREAS, the application will be prepared and reviewed for the purpose of procuring State and Federal Local Bridge Program Funds for such rehabilitation; and

NOW, THEREFORE, BE IT RESOLVED, that the City of Saginaw is actively seeking Local Bridge Program Funds for the rehabilitation/reconstruction of the Norman Street Bridge over Veterans Memorial Parkway and for scour corrective action and preventative maintenance as needed for the Johnson Street, Genesee Avenue, Holland Avenue and Center Street Bridges over the Saginaw River, and is willing to participate in its implementation.

COUNCIL COMMUNICATION

RESOLUTION APPROVING THE AMOUNT FOR A PUBLIC SAFETY MILLAGE

Council _____ offered and moved the adoption of the following resolution:

WHEREAS, the Council of the City of Saginaw, pursuant to the authority granted by Act No. 33 of the Public Acts of 1951, as amended, created a special assessment district in 2006 with an assessment to be determined each year, with the proceeds dedicated to pay for the costs of police and fire protection for the City of Saginaw; and

WHEREAS, a Public Hearing was held on May 24, 2010, on the estimate for funding the special assessment district for 2010 and defraying the expenses for police and fire by special assessment on the property to be especially benefited.

NOW, THEREFORE, BE IT RESOLVED, that six (6) mills on the taxable value of all real property in the district (the entire City of Saginaw) is the amount necessary to defray the expenses for police and fire services by special assessment on the property to be especially benefited.

COUNCIL COMMUNICATION

Manager's Recommendation: Approval of the resolution as follows:

Council _____ offered and moved the adoption of the following resolution:

WHEREAS, the City Charter requires the City Council, by resolution, to establish and adopt the budget, appropriate funds for the next fiscal year's expenditures and to provide for a tax levy of the amount necessary to be raised by taxation at least 30 days prior to the first day of the upcoming fiscal year; and

WHEREAS, a public hearing on the fiscal year 2010-2011 budget was held on Monday, May 24, 2010, at 6:30 p.m., in accordance with Section 44 of the Charter of the City of Saginaw and State of Michigan Act 5, Public Acts of 1982, as amended; and

WHEREAS, the taxable value of real and personal property in the City has been determined to be \$607,971,876 being 11.93% of the December 31, 2010 total Ad Valorem taxable value of property in Saginaw County; now, therefore, be it

RESOLVED, that the budget of the City of Saginaw for the fiscal year beginning July 1, 2010 as summarized below, is hereby adopted on a department (appropriation center) level in the General Fund and at the fund level for all other funds, subject to all City Ordinances and polices regarding the expenditure of funds and the conditions set forth in this resolution. The financial summary of all funds for the fiscal year 2010-2011 is as follows:

COUNCIL COMMUNICATION

General Fund Operating Fund - 101

Means of Financing:		
Property Tax	\$ 4,026,753	
City Income Tax	12,079,000	
State Revenue Sharing	8,796,292	
Grants	1,845,990	
Licenses, Permits, and Fees	1,221,850	
Charges for Services & Sales	975,614	
Fines and Forfeitures	245,000	
Interest	436,100	
Rents	30,000	
Reimbursements	3,217,539	
Other Revenues	<u>1,327,781</u>	\$ 34,201,919

Estimated Requirements:		
General Government	\$ 2,110,318	
Fiscal Services	2,600,629	
Police	12,285,671	
Fire	8,856,190	
Development	1,194,272	
Public Services	3,352,362	
Other Expenditures*	<u>3,802,477</u>	\$ 34,201,919

*Includes retiree healthcare insurance, unemployment, operating transfers, and contributions

Major Streets Fund - 202

Means of Financing:		
State Revenue Sharing	\$ 3,541,941	
State Reimbursements	509,000	
Services - Sales	21,000	
Other Revenues	<u>668,481</u>	\$ 4,740,422

Estimated Requirements:		
Engineering Administration	\$ 306,321	
Street Projects	591,147	
Bridge Projects	195,000	
Traffic Engineering	863,795	
Street Administration	825,424	
Routine Maintenance	1,244,462	
Bridge Maintenance	140,435	
Winter Maintenance	244,369	
State Trunkline	88,339	
State Routine Maintenance	106,231	
State Winter Maintenance	109,449	
Transfers	<u>25,450</u>	\$ 4,740,422

COUNCIL COMMUNICATION

Local Streets Fund - 203

Means of Financing:			
State Revenue Sharing	\$	946,097	
Interest and Rents		2,000	
Other Revenues		<u>274,200</u>	\$ 1,222,297

Estimated Requirements:			
Traffic Engineering	\$	139,036	
Street Administration		509,876	
Routine Maintenance		365,897	
Winter Maintenance		190,686	
Transfers		<u>16,802</u>	\$ 1,222,297

Public Safety Fund - 205

Means of Financing:			
Property Taxes	\$	3,085,985	
Other Revenues		5,280	
Transfers		<u>784,936</u>	\$ 3,876,201

Estimated Requirements:			
Police Patrol	\$	1,609,952	
Police Investigation		689,737	
Fire Suppression		1,463,065	
Fire Prevention		<u>113,447</u>	\$ 3,876,201

Rubbish Collection Fund - 226

Means of Financing:			
Property Taxes	\$	1,629,737	
Services - Sales		500	
Charge for Services		1,374,750	
Interest and Rents		18,500	
Other Revenues		<u>434,147</u>	\$ 3,457,634

Estimated Requirements:			
Administration	\$	430,564	
Rubbish Collections		1,559,213	
Environmental Improvement		283,434	
Sanitary Landfill		557,912	
Brush Collection		109,400	
Recycling		20,500	
Composting		485,893	
Transfers		<u>10,718</u>	\$ 3,457,634

COUNCIL COMMUNICATION

Andersen Enrichment Center Fund - 236

Means of Financing:			
Federal Grants	\$	36,939	
Interest		49,589	
Other Revenues		179,184	
Transfers		<u>11,674</u>	\$ 277,386
Estimated Requirements:			
Andersen Enrichment Center	\$	136,786	
Enrichment Commission		<u>140,600</u>	\$ 277,386

GM Tower Projects - 238

Means of Financing:			
Interest	\$	7,000	
Other Revenues		<u>101,500</u>	\$ 108,500
Estimated Requirements:			
GM Tower Projects	\$	<u>108,500</u>	\$ 108,500

Boat Launch Fund - 239

Means of Financing:			
Charge for Services	\$	25,000	
Other Revenues		<u>550</u>	\$ 25,550
Estimated Requirements:			
Boat Launch Operations	\$	<u>25,550</u>	\$ 25,550

Commerce Center - 242

Means of Financing:			
Property Taxes	\$	<u>27,865</u>	\$ 27,865
Estimated Requirements:			
Tax Increment Payments	\$	<u>27,865</u>	\$ 27,865

Downtown Development Authority - 243

Means of Financing:			
Property Taxes	\$	5,838	
Other Revenues		<u>65,000</u>	\$ 70,838
Estimated Requirements:			
Tax Increment Payments	\$	<u>70,838</u>	\$ 70,838

COUNCIL COMMUNICATION

Brownfield Authority SRRF - 245

Means of Financing:			
Property Taxes	\$ 28,579	\$	28,579
Estimated Requirements:			
Tax Increment Payments	\$ 28,579	\$	28,579

Sils Island DDA - 251

Means of Financing:			
Property Taxes	\$ 2,748	\$	2,748
Estimated Requirements:			
Tax Increment Payments	\$ 2,748	\$	2,748

Saginaw Tool & Die LDFA - 255

Means of Financing:			
Property Taxes	\$ 27,408	\$	27,408
Estimated Requirements:			
Tax Increment Payments	\$ 27,408	\$	27,408

Sexton LDFA - 256

Means of Financing:			
Property Taxes	\$ 12,814	\$	12,814
Estimated Requirements:			
Tax Increment Payments	\$ 12,814	\$	12,814

Thomson LDFA - 257

Means of Financing:			
Property Taxes	\$ 129,969		
Interest and Rents	14,000	\$	143,969
Estimated Requirements:			
Tax Increment Payments	\$ 143,969	\$	143,969

Treasure Island LDFA - 258

COUNCIL COMMUNICATION

Means of Financing:				
Property Taxes	\$ 9,337	\$		9,337

Estimated Requirements:				
Tax Increment Payments	\$ 9,337	\$		9,337

Community Policing Fund - 260

Means of Financing:				
Grants	\$ 684,836			
Transfers from Other Funds	<u>398,835</u>	\$		1,083,671

Estimated Requirements:				
Community Policing	\$ 398,835			
Weed and Seed Grant	42,000			
Shotspotter	300,000			
COPS Hiring Grant	<u>342,836</u>	\$		1,083,671

Police Training Fund - 261

Means of Financing:				
State Grants - Public Safety	\$ 21,000	\$		21,000

Estimated Requirements:				
Police Training	\$ 21,000	\$		21,000

Department of Justice Grant - 263

Means of Financing:				
State Grant - Public Safety	\$ 349,759	\$		349,759

Estimated Requirements:				
DOJ Grant	\$ 349,759	\$		349,759

Drug Forfeiture Fund - 264

Means of Financing:				
Grants	\$ 10,687			
Fines and Forfeitures	51,816			
Interest and Rents	5,000			
Other Revenues	<u>3,000</u>	\$		70,503

Estimated Requirements:

COUNCIL COMMUNICATION

Drug Forfeiture	\$ 70,503	\$	70,503
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Youth Initiative Fund - 265

Means of Financing:			
Other Revenues	\$ 103,000		
Transfers from Other Funds	36,456	\$	139,456
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Estimated Requirements:			
Youth Initiative	\$ 139,456	\$	139,456

Community Development Block Grant Fund - 275

Means of Financing:			
Federal Grants	\$ 2,078,062		
Interest	500	\$	2,078,562
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Estimated Requirements:			
CDBG Administration	\$ 459,501		
Special Projects	570,531		
Economic Development	50,000		
Economic Development	396,416		
Saginaw Econ. Dev. Corp.	139,520		
Code Compliance	174,014		
Subgrantees	172,959		
McKinney Homeless	109,581		
Transfers	6,040	\$	2,078,562
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CDBG Residential Loan Fund - 276

Means of Financing:			
Federal Grants	\$ 380,000		
Interest	20,000		
Other Revenues	80,000		
Transfers	33,212	\$	513,212
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Estimated Requirements:			
Residential Loans	\$ 433,359		
Single Family	65,459		
Transfers Out	14,394	\$	513,212
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COUNCIL COMMUNICATION

CDBG Rental Loan Fund - 277

Means of Financing:			
Interest	\$	15,412	
Other Revenues		<u>15,000</u>	\$ 30,412
Estimated Requirements:			
Auto Theft Prevention	\$	<u>30,412</u>	\$ 30,412

CDBG Home Program Fund - 278

Means of Financing:			
Federal Grants	\$	<u>1,400,000</u>	\$ 1,400,000
Estimated Requirements:			
Home Program	\$	<u>1,400,000</u>	\$ 1,400,000

Neighborhood Stabilization Program Fund - 279

Means of Financing:			
Federal Grants	\$	<u>6,428,000</u>	\$ 6,428,000
Estimated Requirements:			
Neighborhood Stabilization Program I	\$	928,000	
Neighborhood Stabilization Program II		<u>5,500,000</u>	\$ 6,428,000

Section 108 Loan Fund - 281

Means of Financing:			
Interest	\$	<u>10,000</u>	\$ 10,000
Estimated Requirements:			
Increase in Fund Equity	\$	<u>10,000</u>	\$ 10,000

SEDC Revolving Loan Fund - 282

Means of Financing:			
Interest and Rents	\$	50,000	
Other Revenues		<u>350,000</u>	\$ 400,000
Estimated Requirements:			
Increase in Fund Equity	\$	<u>400,000</u>	\$ 400,000

COUNCIL COMMUNICATION

Auto Theft Prevention Fund - 289

Means of Financing:			
State Grants - Public Safety	\$	55,458	
Other Revenues		1,000	
Transfers		<u>63,731</u>	\$ 120,189
Estimated Requirements:			
Auto Theft Prevention	\$	<u>120,189</u>	\$ 120,189

Celebration Park Fund - 508

Means of Financing:			
State Grants	\$	200,000	
Local Grants		<u>686,000</u>	\$ 886,000
Estimated Requirements:			
Celebration Park	\$	<u>886,000</u>	\$ 886,000

Parking System Fund - 516

Means of Financing:			
Charge for Services	\$	170,000	
Fines and Forfeitures		120,000	
Transfers		<u>27,682</u>	\$ 317,682
Estimated Requirements:			
Parking Operations & Maintenance	\$	314,562	
Transfers Out		<u>3,120</u>	\$ 317,682

Wave Pool Operations - 587

Means of Financing:			
Interest and Rents	\$	<u>2,500</u>	\$ 2,500
Estimated Requirements:			
Wave Pool Operations	\$	<u>2,500</u>	\$ 2,500

COUNCIL COMMUNICATION

Sewer Operations and Maintenance Fund - 590

Means of Financing:		
Federal Grants	\$ 238,900	
Non-Business Permits	600	
Services - Sales	20,751,952	
Fines and Forfeitures	144,000	
Interest and Rents	477,500	
Other Revenues	<u>6,622,030</u>	\$ 28,234,982

Estimated Requirements:		
Sewer Administration	\$ 2,508,482	
Engineering Administration	177,237	
Process Control Systems	262,452	
Meter Maintenance. & Service	424,207	
Maintenance & Service	2,004,149	
Catch Basin Cleaning	349,554	
Treatment & Pumping	6,990,848	
Remote Facilities	1,810,860	
Sewer Surplus	3,275,757	
Sewer Bond Construction	3,470,000	
Debt Service	6,583,050	
Customer Accounting	330,432	
Transfers	<u>47,954</u>	\$ 28,234,982

Water Operations and Maintenance Fund - 591

Means of Financing:		
Services - Sales	\$14,453,470	
Interest and Rents	141,000	
Other Revenues	<u>14,031,947</u>	\$ 28,626,417

Estimated Requirements:		
Cross Connections	\$ 124,610	
Water Administration	2,088,765	
Engineering Administration	300,198	
Process Control Systems	281,761	
Meter Maintenance & Service	514,431	
Maintenance & Service	2,405,277	
Treatment & Pumping	4,928,367	
Raw Water	1,126,289	
Water Surplus	1,625,829	
Water Bond Construction	12,715,771	
Debt Service	2,136,054	
Customer Accounting	340,942	

COUNCIL COMMUNICATION

Transfers	38,123	\$	28,626,417
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Public Works Building Fund - 641

Means of Financing:			
Services - Sales	\$ 463,278	\$	463,278
Estimated Requirements:			
Public Works Building	\$ 462,226		
Transfers Out	1,052	\$	463,278

Department of Technical Services - GIS - 650

Means of Financing:			
Services - Sales	\$ 35,000		
Charge for Services	445,449		
Other Revenues	37,376	\$	517,825
Estimated Requirements:			
Geographical Information Systems	\$ 454,839		
Increase in Fund Equity	61,934		
Transfers	1,052	\$	517,825

Department of Technical Services - IS - 658

Means of Financing:			
Charge for Services	1,324,077	\$	1,324,077
Estimated Requirements:			
Information Services	\$ 1,319,981		
Transfers	4,096	\$	1,324,077

Radio Operations Fund - 660

Means of Financing:			
Charge for Services	\$ 213,310		
Interest	10,000	\$	223,310
Estimated Requirements:			
Radio Operations	\$ 94,921		
Increase in Fund Equity	127,865		
Transfers	524	\$	223,310

COUNCIL COMMUNICATION

Motor Pool Operations Fund - 661

Means of Financing:			
Charge for Services	\$ 1,541,354		
Other Revenues	<u>723,529</u>	\$	2,264,883
Estimated Requirements:			
Garage Operations	\$ 2,254,127		
Transfers	<u>10,756</u>	\$	2,264,883

Unfunded Liabilities Fund - 674

Means of Financing:			
Interest and Rents	\$ 30,000		
Charge for Services	<u>470,000</u>	\$	500,000
Estimated Requirements:			
Increase in Fund Equity	<u>\$ 500,000</u>	\$	500,000

Self-Insurance Fund - 677

Means of Financing:			
Charge for Services	\$ 915,567		
Other Revenues	<u>591,099</u>	\$	1,506,666
Estimated Requirements:			
Self Insurance	\$ 1,176,135		
Transfers	<u>330,531</u>	\$	1,506,666

Workers Compensation Fund - 678

Means of Financing:			
Charge for Services	\$ 1,251,955		
Other Revenues	<u>40,000</u>	\$	1,291,955
Estimated Requirements:			
Workers Compensation Administration	\$ 1,159,688		
Employee Health Services	<u>132,267</u>	\$	1,291,955

COUNCIL COMMUNICATION

Forest Lawn Cemetery - 711

Means of Financing:		
Charge for Services	<u>\$ 19,000</u>	\$ 19,000
Estimated Requirements:		
Increase in Fund Equity	<u>\$ 19,000</u>	\$ 19,000

Oakwood Cemetery - 712

Means of Financing:		
Charge for Services	<u>\$ 6,000</u>	\$ 6,000
Estimated Requirements:		
Increase in Fund Equity	<u>\$ 6,000</u>	\$ 6,000

Police and Fire Pension Fund - 732

Means of Financing:		
Charge for Services	\$ 4,931,700	
Interest and Rents	2,596,466	
Other Revenues	<u>5,807,884</u>	\$ 13,336,050
Estimated Requirements:		
Police and Fire Pension	\$ 926,050	
Police Pension	6,610,000	
Fire Pension	<u>5,800,000</u>	\$ 13,336,050

Bliss Park Expenditure Endowment - 737

Means of Financing:		
Charge for Services	<u>\$ 8,700</u>	\$ 8,700
Estimated Requirements:		
Bliss Park Maintenance	<u>\$ 8,700</u>	\$ 8,700

TOTAL GENERAL FUNDS AND OTHER FUNDS \$140,407,556

COUNCIL COMMUNICATION

RESOLVED FURTHER, that budgetary control is exercised at the department (appropriation center) level in the General Fund and at the fund level for all other funds. The City Manager is hereby empowered to transfer appropriations within appropriation centers. General Fund line item budget transfers from one account to another within the same appropriation center can be made without City Council approval. All budget transfers from one appropriation center to another or from the General Fund Contingent Appropriation account must be approved by City Council. In all other funds, line item budget transfers from one account to another within the same department and fund can be made without City Council approval; and

RESOLVED FURTHER, that there is hereby levied a general tax as herein fixed in the amount of 2.9532 mills on each dollar of taxable value for the purpose of rubbish collection pursuant to Michigan Public Act 298 of 1917, an amount of 6.0000 mills on each dollar of taxable value of real property for the purpose of public safety, and in the amount of 6.2976 mills on each dollar of taxable value for the purpose of meeting all other municipal requirements for said fiscal year, said levy to be applied on all the taxable real and personal property in the City of Saginaw as set forth in the assessment roll for 2010; and

RESOLVED FURTHER, that the Assistant City Manager for Administrative Services in his capacity as City Treasurer be authorized and directed to accept payment of taxes and special assessments due July 1, 2010 without additional charge up to and including July 31, 2010 provided that after said thirty-first day of July, 2010 there shall be added one-half percent collection fee to taxes and special assessments remaining unpaid, as required by Section 60 of the City Charter; and

COUNCIL COMMUNICATION

RESOLVED FURTHER, that the Assistant City Manager for Administrative Services in his capacity as City Treasurer be authorized and directed to accept partial payment of taxes and special assessments in four or less equal installments for a period not extending beyond March 1, 2011 with interest as follows:

To July payments add	0.0%
To August payments add	1.0%
To September payments add	1.5%
To October payments add	2.0%
To November payments add	2.5%
To December payments add	3.0%
To January payments add	3.5%
To February payments add	4.0%

RESOLVED FURTHER, that the fiscal year 2010-2011 General Fund Budget be automatically amended on July 1, 2010 to re-appropriate encumbrances outstanding and reserved at June 30, 2010, and capital allocations as determined appropriate by the City Manager; and

RESOLVED FURTHER, that the personnel complement be amended to incorporate those changes contained in the fiscal year 2010-2011 Budget; and

RESOLVED FURTHER, that the City Manager be authorized to adjust the compensation levels for City Employees restricted within the applicable pay range contained in the fiscal year 2010-2011 Budget.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Payment to Abele's Greenhouse

Manager's Recommendation:

I recommend that payment be made to Abele's Greenhouse in the amount of \$5,000.00 for the purchase of flowers and supplies for Keep Saginaw Beautiful annual cleanup.

This vendor meets all requirements of §14.23, "Vendors", Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this service are available in the Public Services Administration Operating Services Account, No. 101-4610-781.80-05.

Justification:

On May 14, 2010 a purchase order was issued to Abele's Greenhouse in the amount of \$5,000. Abele's provided the flowers and supplies for the annual citywide beautification and cleanup blitz during the week of May 15-22, 2010. Abele's has provided flowers, pots, and miscellaneous gardening supplies for this event for several years.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.