

Council Agenda

May 20, 2013 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Friends of Theodore Roethke Committee to receive Proclamation designating May 25, 2013 as "Theodore Roethke Day."

PUBLIC HEARINGS:

1. City of Saginaw, Proposed Budget and Property Tax Millage for Fiscal Year 2013-2014.
2. Special Assessment District for a Police and Fire Millage for Fiscal Year 2013-2014.

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

1. Approve the May 6, 2013 committee of the whole, regular council meeting and closed session minutes and the May 13, 2013 special council meeting minutes.
2. Receive and file Petition 13-01 from Ezekial Project to be recognized as a nonprofit organization for purposes of obtaining a charitable gaming license.
3. Approve the one year maintenance agreements with I.T.I., Inc. and issue a purchase order in the amount of \$15,745.44 for the maintenance of telephone equipment located at City Hall, the Police Department, the Public Works Building and Wastewater Treatment Plant.
4. Approve the software agreement with BS&A Software and issue a purchase order for \$3,690 for annual software maintenance and support.
5. Approve to receive donations from the Dow Chemical Company Foundation and individual donors in the amount of \$1,350 for supplies for the Riverfront Cleanup

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Committee. Further, approve a budget adjustment for FY 2013 to increase the General Fund's – Riverfront Committee Donations Account No. 101-0000-571.67-11 by \$1,350. The increase in revenue will be offset by an increase in the General Fund - Planning and Zoning Division's Riverfront Development Commission Expense Account No. 101-3863-761.80-76 by the same amount.

6. Approve the amendments to the Bliss Park Limited Dividend Housing Association Limited Partnership Loan Documents.
7. Approve the second contract amendment to the Bliss Park Limited Dividend Housing Association Limited Partnership Development Agreement.
8. Approve the sale of property at 2282 S. Michigan Avenue to Demetrius Braddock for \$3,900.
9. Approve to increase PO #46695 to Douglass Safety Systems, LLC by \$2,400 for the costs of additional personal protective equipment for the Fire Department.
10. Approve a purchase order to Cusack's Masonry Restoration, Inc. for \$5,725 for the replacement of the exterior doors on the generator at the Police Department.
11. Approve to increase PO #48233 to Beyer Roofing Company, Inc. by \$14,200 and increase PO #48224 to Cusack's Masonry Restoration, Inc. by \$6,300 for additional work required for the roof replacement and masonry repairs at City Hall. Further, approve a budget adjustment for FY 2013 to increase the General Fund – Use of Fund Equity Account No. 101-0000-680.00-00 by \$20,500. This increase will be offset by an increase in the General Fund – Facilities Division's Repairs and Replacement Account No. 101-7575-821.97-20 for the same amount.
12. Adopt the Resolution authorizing the Michael Jeffers Memorial Committee the use of amplifying equipment at the park's rededication event on June 5, 2013 at Michael Jeffers Memorial Park between 4:00 p.m. and 5:00 p.m.
13. Approve a purchase order to Michigan Meter for \$4,720.76 for two Turbo Water Meters for the Maintenance and Services Division.
14. Approve a purchase order to Bell Equipment, a sole source, for \$15,500 for an EnviroSight mainline sewer and manhole inspection camera for the Maintenance and Services Division.
15. Approve a purchase order to Woodland-Kawkawlin Trailers for \$4,600 for two low-bed trailers for the Motor Pool Division.

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16. Approve to increase PO #47096 to Ace-Saginaw Paving Company by \$18,000 for hot and cold asphalt to complete street repairs by the Right of Way Division.
17. Approve a purchase order to Marshall Campbell for \$47,863 for 92 Lumecon Ring of Fire LED street light retrofit kits for the Right of Way Division.
18. Approve a purchase order to Marco Group International for \$6,790 for 64,000 pounds of sand blasting media at the Wastewater Treatment Plant.
19. Approve a purchase order for Easi File, a sole source, for \$4,638.67 for two EasiFile Cabinets at the Wastewater Treatment Plant.
20. Approve a purchase order to John Deere Company for \$53,330.76 for a utility tractor and mower attachment for the Water Treatment Division.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

INTRODUCTION OF ORDINANCES:

1. An Ordinance to amend Section 150.02 "Fees" of Chapter 150, "Building Regulations" of Title XV, "Land Usage," of the City of Saginaw Code of Ordinance, O-1.

CONSIDERATION AND PASSING OF ORDINANCES:

1. An Ordinance to repeal Chapter 99: "Special Events Regulations," and introduce a new Chapter 99: "Special Events Regulation," of Title IX, "General Regulations," of the City of Saginaw Code of Ordinance, O-1.

RESOLUTIONS:

1. Adopt the Resolution recognizing Ezekial Project as a non-profit organization for the purpose of obtaining a charitable gaming license.
2. Adopt the Resolution to adopt the FY 2013-2014 Budget.
3. Adopt the Resolution approving the amount for the FY 2013-2014 Public Safety Millage.

Council Agenda
May 20, 2013 6:30 p.m.
Council Chamber

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Darnell Earley
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

PROCLAMATION

WHEREAS, Theodore Roethke, a famous poet, was born May 25, 1908 and died August 1, 1963; and

WHEREAS, Theodore's birthplace, 1805 Gratiot Avenue in the City of Saginaw, is maintained as a museum in his honor; and

WHEREAS, Theodore attended the University of Michigan, earning A.B. and M.A. degrees and briefly attended law school before entering Harvard University. The Great Depression caused Theodore to leave school. Theodore then taught English at several universities including Lafayette College, Pennsylvania State University, and Bennington College; and

WHEREAS, Theodore also taught at Michigan State University in East Lansing. During this period of time he became a well-known poet and author; and

WHEREAS, Theodore continued writing poetry and books which resulted in receiving a Pulitzer Prize, two National Book Awards, and the Bollingen Prize, amongst many other honorable awards; and

WHEREAS, Theodore's legacy remains strong in the City of Saginaw, his final resting place, as his remains are interred at Saginaw's Oakwood Cemetery; and

WHEREAS, in April 2012, the United States Postal Service dedicated a postage stamp in honor of Theodore Roethke, the "Roethke Forever Stamp"; and

WHEREAS, Theodore once was quoted as saying, "A lively understandable spirit once entertained you. It will come again. Be still. Wait." As we proudly honor this magnificent individual, we know the wait is over, as he is before us and will continue to entertain us through his poetry and writings;

NOW, THEREFORE, BE IT RESOLVED, I, Gregory L. Branch, Mayor of the City of Saginaw, hereby proclaim, May 25, 2013 as

"THEODORE ROETHKE DAY"

in the City of Saginaw and call upon the citizens of this community to reflect on and honor the life of this brilliant and rhythmic individual.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 20th day of May in the year of our Lord two thousand and thirteen.



May 20, 2013

Gregory L. Branch, Mayor

Councilpersons

*Dennis Browning, Mayor Pro Tem
Annie Boensch, Norman Braddock,
Larry Coulouris, Daniel Fitzpatrick, Floyd Kloc,
Amos O'Neal, and Andrew Wendt*

Darnell Earley, City Manager

CITY OF SAGINAW
PUBLIC HEARING NOTICE
ON THE PROPOSED BUDGET
AND PROPERTY TAX MILLAGE RATE

Notice is hereby given that subject to the provision of the City Charter, a public hearing will be held on the proposed Fiscal Year 2013-2014 Budget of the City of Saginaw before its final adoption by the City Council of the City of Saginaw.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

Said public hearing will be held in the City Council Chambers at the City Hall at 6:30 p.m. on Monday, May 20, 2013. At this time residents are invited to present to the Council oral and/or written comments and to ask questions on the proposed budget for Fiscal Year 2013-2014.

A copy of the proposed Fiscal Year 2013-2014 municipal budget will be available for public inspection seven days prior to the hearing in the Office of the City Clerk in City Hall from 8:00 a.m. to 4:00 p.m. on weekdays.

Janet Santos, CMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY OF SAGINAW

NOTICE OF PUBLIC HEARING

SPECIAL ASSESSMENT DISTRICT FOR A POLICE AND FIRE MILLAGE

The following notice is published In compliance with requirements of Act 267, P.A. 1976:

Notice is hereby given that the Saginaw City Council has scheduled a public hearing to determine the amount of the special assessment required and to be levied in the special assessment district for a police and fire millage.

The public hearing will be held Monday, May 20, 2013, at 6:30 p.m. in the Council Chamber of City Hall, Room 205, 1315 S. Washington, Saginaw, Michigan. All interested parties are invited to attend and provide input.

Janet Santos, CMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

Posted: 5-6-13
Posted By: __jks____

A COMMITTEE OF THE WHOLE MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, MAY 6, 2013, AT 5:00 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

ROLL CALL

Mayor Branch called the meeting to order. Council Members present: Annie Boensch, Norman Braddock, Mayor Pro Tem Dennis Browning, Floyd Kloc, Amos O'Neal, Larry Coulouris, Daniel Fitzpatrick and Mayor Gregory Branch - 8. Council Members absent: Andrew Wendt - 1.

REPORTS FROM CITY MANAGER

Management Update

City Manager Darnell Earley, Deputy City Manager/CFO Tim Morales, Assistant City Manager for Public Safety Phil Ludos and Police Chief Brian Lipe provided an overview of the Fiscal Year 2013-2014 Proposed Budget.

Council Member Wendt entered the meeting at 5:44 p.m.

ADJOURNMENT

Mayor Gregory Branch adjourned the Committee of the Whole meeting at 6:03 p.m.

Janet Santos, CMC/MMC
City Clerk

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REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, MAY 6, 2013, AT 6:30 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Fitzpatrick offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Branch called the meeting to order. Council Members present: Annie Boensch, Norman Braddock, Dennis Browning, Floyd Kloc, Amos O'Neal, Larry Coulouris, Andrew Wendt, Daniel Fitzpatrick and Mayor Gregory Branch - 9. Council Members absent: None.

ANNOUNCEMENTS

City Clerk Janet Santos made the following announcements:

- The Waste Collection Convenience station is open the second Saturday of every month from 10:00 a.m. to 2:00 p.m.
- The 2013 City Election will be November 5th with four council positions on the ballot. Nominating petitions must be filed by August 18, 2013 at 4:00 p.m.
- City Management staff will conduct a forum of the Fiscal Year 2013-2014 Proposed Budget on May 15 through May 31, 2013.

Mayor Branch read a proclamation designating May 2013 as "National Mental Health Month." The proclamation will be delivered to the Saginaw County Community Mental Health Authority.

Council Member Braddock read and presented a proclamation designating May 14, 2013 as "Police Memorial Day." Prior to accepting the proclamation, Police Chief Brian Lipe read the names of the officers that have lost their lives while serving on duty with the Saginaw Police Department.

PERSONAL APPEARANCES

The following persons addressed the Council: Padrick Ingle, Errol Burton and Maria Linsalata.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Braddock, Boensch, Kloc, O'Neal, Fitzpatrick, Coulouris, Mayor Pro-Tem Browning and Mayor Branch.

REPORTS FROM CITY MANAGER

Management Update

Council Member Wendt left the meeting at 7:20 p.m.

City Manager Darnell Earley introduced Public Services Director Phil Karwat. Mr. Karwat recapped changes to the grass cutting program effective this year. Mr. Karwat presented an update on the City Hall masonry repair project with expected completion date of May 24, 2013. The roof portion of the project is expected to be completed June 10, 2013.

Council Member Wendt entered the meeting at 7:25 p.m.

City Manager Earley introduced Water and Wastewater Services Director Kim Mason. Ms. Mason presented information regarding the emergency generator project for the Water Treatment Division.

City Manager Earley introduced Interim Director of Development Bill Ernat and Mr. Mark Bodnar of Bancroft Project Saginaw. Mr. Ernat and Mr. Bodnar presented an update on the development project with information regarding the proposal for the lot at 131 S. Franklin.

City Manager Earley introduced Assistant City Manager/CFO Tim Morales. Mr. Morales presented an overview of the Fiscal Year 2013-2014 Proposed Budget in regards to the General Fund.

Mayor Branch left the meeting at 7:53 p.m. and returned at 7:56 p.m.

Mayor Pro Tem left the meeting at 7:56 p.m. and returned at 7:59 p.m.

Council Members Braddock and Coulouris left the meeting at 8:02 p.m. and returned at 8:09 p.m.

City Manager Darnell Earley introduced Assistant City Manager of Public Safety Phil Ludos. Mr. Ludos presented details regarding the FY 2013-2014 Proposed Budget in regards to the Public Safety Department. Mr. Ludos highlighted the proposed organizational chart, staffing levels, response time as required by NFP standards, proposed Fire Station closures and the cooperation with Michigan State Troopers. He also stated that Management staff, P.O.A.M. and C.O.A.M. is continuing discussions.

Mr. Ludos introduced Police Chief Brian Lipe. Chief Lipe presented details of his enforcement review resulting in implementation of technology and programs.

Consent Agenda

1. Approve the minutes from April 15, 2013 regular council meeting and closed session.
2. Approve Petition 13-05 to approve the capital expenditure items for the 2013-2014 Budget for Capital Improvement and Repair Fund for the Saginaw-Midland Municipal Water Supply Corporation.
3. Approve Petition 13-06 for WKCQ-FM to erect a banner located at South Michigan from May 17 through June 15, 2013, to promote "KCQ Country Music Fest Free Concert."
4. Approve an extension to the current Water Service Agreement with Albee Township.
5. Approve the amendment to the current Administrative Services Agreement with Blue Cross and Blue Shield of Michigan.
6. Approve the Agent Fee Payment Agreement with Blue Cross and Blue Shield of Michigan and Brown and Brown, insurance broker and Agent of Record.

7. Approve the option year contract prices from Legal Services of Eastern Michigan and issue a purchase order for \$15,195 for FY 2013 for continued services of the Community Development Block Grant program.
8. Approve the 2013-14 Annual Action Plan required as part of the City's Community Development Block Grant annual submittals to HUD.
9. Approve the Real Property Purchase and Development Agreement with Bancroft Project Saginaw LLC for 131 S. Franklin Street.
10. Approve the agreement with Coplogic, Inc. for setup and support of the DeskOfficer Online Reporting System for the Police Department.
11. Approve payment to Applied Industrial Technologies for \$2,912.09 for the emergency purchase of bearings to rebuild raw sewage pump #5 at the Wastewater Treatment Plant.
12. Approve a purchase order for Kennedy Industries, a sole source, for \$11,226 for the plug insert and parts to rebuild a 30" Dezurik valve at the Wastewater Treatment Plant.
13. Approve a purchase order and contract agreement with J.R. Heineman and Sons, Inc. for \$915,236 for the Emergency Generator Project for the Water Treatment Division.
14. Approve a purchase order to Standard Electric Co. for \$2,158 for electrical supplies required for a variable frequency drive project at the Water Treatment Plant.
15. Approve a purchase order to Hach Company for \$4,273.35 for a 1720E turbidimeter system for the Water Treatment Plant.
16. Approve the Ojibway Island User Agreement with MacDonald Broadcasting Company WKCQ-FM for rental of Ojibway Island for the Country Music Fest Free Concert on June 15, 2013.
17. Approve the request by WKCQ-FM for in-kind service, in lieu of payment, for one-half of the special event fees for the Country Music Fest Free Concert scheduled for June 15, 2013 on Ojibway Island.
18. Adopt the Resolution authorizing the sale and consumption of alcoholic beverages on Ojibway Island during the annual WKCQ-FM Country Music Fest on June 15, 2013.
19. Approve the Professional Services Agreement with J.R.T. Thumb Auctioneers, L.L.C for services provided at public auction on June 8, 2013 for the Garage Division.
20. Approve the Farmland Rental Agreement with Wasmiller Farms for lease of property at 1615 Williamson Street.

21. Approve the one year Grass Cutting Services Agreement for \$80,000 with the Saginaw County Land Bank Authority. Further, approve a budget adjustment for FY 2013 to increase the General Fund - Saginaw County Account No. 101-0000-571.67-07 by \$35,000. This increase will be offset by an increase in the General Fund - Abatement of Nuisances Division's, Employment Agency Fees Account No. 101-7571-841.80-04 by \$12,280 and an increase in the General Fund - Abatement of Nuisances Division's, Maintenance Equipment Account No. 101-7571-841.97-41 by \$22,720.
22. Approve a purchase order to Red Holman Pontiac-GMC for \$27,778.50 for a 2013 GMC Sierra 2500 HD vehicle for the Facilities Division.
23. Approve a purchase order to West Shore Services, a sole source, for \$4,950 for siren batteries and preventative maintenance services for the City's emergency/tornado siren system.
24. Approve a purchase order to Carrier and Gable, a sole source, for \$21,159.05 for traffic signal equipment for the Right of Way Division.
25. Approve a purchase order to Ricoh USA for \$2,595 for a five-year lease of a copier/printer/fax machine for the Traffic Maintenance Section of the Right of Way Division.
26. Approve the FY 2013 budget adjustment to the Clean Energy Coalition Fund – Reimbursements Account No. 230-0000-602.68-08 by \$17,385 for Consumers Energy rebates for qualifying energy efficiency projects. This increase will be offset by an increase in the Clean Energy Coalition Fund – Clean Energy Coalition Division's Parts and Supplies Account No. 230-1795-701.73-30 for the same amount.
27. Approve a purchase order and contract with Lois Kay Contracting Company for \$491,097.82 for the 2013 CDBG Resurfacing / ADA Sidewalk Ramp project.
28. Adopt the Resolution authorizing the sale and consumption of alcoholic beverages at the Children's Zoo in Celebration Square during special events on June 20, July 2 and July 18, 2013.
29. Adopt the Resolution authorizing Andrea Coleman the use of amplifying equipment at an Open House event on June 8, 2013 at Bliss Park between 3:00 p.m. and 7:00 p.m.
30. Adopt the Resolution approving the Cost Agreement with the Michigan Department of Transportation for streetscaping, including decorative street lighting work, along Hamilton Street from Van Buren Street to Court Street.

Council Action:

Moved by Mayor Pro-Tem Browning, seconded by Council Member Braddock to approve the consent agenda items 1 through 4, 7 and 8, and 10 through 30 as presented. 9 ayes, 0 nays, 0 absent. Motion carried.

Moved by Council Member Wendt, seconded by Mayor Pro Tem Browning to approve consent agenda item 5 as presented. 9 ayes, 0 nays, 0 absent. Motion carried.

Moved by Council Member Wendt, seconded by Council Member Coulouris to approve consent agenda item 6 as presented. 9 ayes, 0 nays, 0 absent. Motion carried.

Moved by Mayor Pro Tem Browning, seconded by Mayor Branch to approve consent agenda item 9 as presented.

Moved by Council Member Braddock, seconded by Council Member Boensch to postpone consent agenda item 9 for two weeks. 9 ayes, 0 nays, 0 absent. Motion carried.

Moved by Council Member Braddock, seconded by Council Member Wendt to amend the previous motion to postpone consent agenda item 9 for one week. Roll Call Vote:

Ayes: O'Neal, Wendt, Braddock, Mayor Pro Tem Browning, Fitzpatrick, Coulouris, Kloc and Boensch

Nays: Mayor Branch

Absent: None

Abstain: None

Motion carried.

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES, AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Boensch, seconded by Mayor Pro Tem Browning to reappoint Dr. Evelyn Mudd and Thomas Mudd to the Saginaw Historic District Commission with terms to expire May 21, 2016.

INTRODUCTION OF ORDINANCES

Moved by Council Member Coulouris, seconded by Council Member Kloc to introduce an Ordinance to repeal Chapter 99: "Special Events Regulations," and introduce a new Chapter 99: "Special Events Regulations," of Title IX, "General Regulations," of the City of Saginaw Code of Ordinance, O-1. 9 ayes, 0 nays, 0 absent. Motion carried. Mayor Branch announced that the ordinance is laid over under Charter provision.

CONSIDERATION AND PASSING OF ORDINANCES

Moved by Council Member Coulouris, seconded by Council Member Fitzpatrick to adopt an Ordinance to amend § 52.31 "Deposit," Of Chapter 52, "Water", of Title V, "Public Works," of the City of Saginaw Code of Ordinance, O-1. 9 ayes, 0 nays, 0 absent. Motion carried.

MOTIONS AND MISCELLANEOUS BUSINESS

Moved by Mayor Pro Tem Browning, seconded by Council Member Braddock to go into closed session to consult with attorney regarding written legal opinion per MCL 15.268,

Section 8(h). Mayor Branch asked the Clerk to conduct a roll call vote:

Ayes: Wendt, Braddock, Fitzpatrick, Boensch, Kloc, O'Neal, Coulouris, Mayor Pro Tem Browning and Mayor Branch

Nays: None

Absent: None

Abstain: None

Motion carried.

Council entered closed session at 9:54 p.m.

Moved by Council Member O'Neal, seconded by Council Member Fitzpatrick to return to regular session at 10:35 p.m. 9 ayes, 0 nays, 0 absent. Motion Carried.

ADJOURNMENT

Moved by Council Member Braddock, seconded by Council Member Fitzpatrick to adjourn the meeting at 10:36 p.m. 9 ayes, 0 nays, 0 absent. Motion carried.

Janet Santos, CMC/MMC
City Clerk

SPECIAL MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, MAY 13, 2013, AT 5:00 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member O'Neal offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Branch called the meeting to order. Council Members present: Annie Boensch, Norman Braddock, Dennis Browning, Amos O'Neal, Larry Coulouris, Andrew Wendt, Daniel Fitzpatrick and Mayor Gregory Branch - 8. Council Members absent: Floyd Kloc.

ANNOUNCEMENTS

City Clerk Janet Santos made the following announcements:

- City Management staff will conduct a forum of the Fiscal Year 2013-2014 Proposed Budget on May 15 through May 31, 2013.
- A Public Hearing will be held on May 20, 2013 at 6:30 p.m. for public comment on the Fiscal Year 2013-2014 Proposed Budget.

Council Member Kloc entered the meeting at 5:04 p.m.

PERSONAL APPEARANCES

The following persons addressed the Council: Paul Virciglio, William Scharffe, John Humphreys and Beth Ernat.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Wendt, Braddock, Boensch, Kloc, O'Neal, Fitzpatrick, Coulouris, Mayor Pro-Tem Browning and Mayor Branch.

REPORTS FROM CITY MANAGER

Management Update

City Manager Darnell Earley reported that the Fiscal Year 2013-2014 Proposed Budget overview being presented is of a spending plan with the ability to provide services based on studies and surveys conducted over the years.

City Manager Earley introduced Assistant City Manager of Public Safety Phil Ludos. Mr. Ludos presented a recap of the FY 2013-2014 Budget plans for the Public Safety Department. Mr. Ludos stated various department structuring and operational plans were reviewed prior to deciding on the plan submitted in the proposed budget. Dialogue between Management staff, P.O.A.M., C.O.A.M. and the I.A.F.F is ongoing.

City Manager Earley introduced Assistant City Manager/CFO Tim Morales. Mr. Morales presented the revenue details for the FY 2013-2014 Proposed Budget.

Mayor Pro Tem Browning left the meeting at 6:26 p.m. and returned at 6:28 p.m.

Mr. Morales presented a breakdown for the FY 2013-2014 Proposed Budget of the following special revenue funds: Public Safety, Major & Local Streets, Rubbish Fund, Clean Energy Coalition, Public Safety Grants, and TIFA/LDFA/DDA/Brownfield Authorities.

Council Members Wendt and O'Neal left the meeting at 6:42 p.m.

Mr. Morales continued his proposed budget presentation with information on the Community Development Block Grant (CDBG) and the staff reallocations.

City Manager Darnell Earley introduced Office of Management and Budget Director Yolanda Jones. Ms. Jones presented the FY 2013-2014 Proposed Budget information for the following Enterprise Funds: Sewer Operations and Maintenance, Water Operations and Maintenance and Utilities as related to planned Street projects.

Council Member O'Neal returned to the meeting at 6:47 p.m.

Council Member Wendt returned to the meeting at 6:55 p.m.

Ms. Jones continued with the Internal Services Funds of Public Works Building, Department of Technology Services (TS-GIS and TS-IS), Radio Operations and Motor Pool Operations.

Mayor Branch and Council Member Coulouris left the meeting at 7:06 p.m.

Ms. Jones concluded her proposed budget presentation with information on the Fiduciary Funds of Cemetery Endowments and Police & Fire Pension.

City Manager Darnell Earley introduced Assistant Director of Employee Services Beth Carson-Church. Ms. Church provided the Personnel Complement Summary as it relates to the FY 2013-2014 Proposed Budget.

Mayor Branch and Council Member Coulouris returned and Council Member Kloc left the meeting at 7:11 p.m.

Ms. Church recapped the personnel complement staff deletions, reclassifications and position title changes.

Council Member Kloc returned to the meeting at 7:14 p.m.

Ms. Church concluded her presentation with a report on the Title VI Non-Discrimination Plan as required by MDOT. The plan is prepared generic in nature as other entities may require the same document.

City Manager Darnell Earley stated that the presentations made conclude the overview of the FY 2013-2014 Proposed Budget. He expressed his appreciation of the diligent work performed by the management staff, division employees, Council and the Ad Hoc Committee in the preparation of the proposed budget presented.

City Manager Earley introduced Employee Services Director Dennis Jordan. Mr. Jordan reported on the healthcare changes made for the active employees with revision to the collective bargaining agreements and the concessions the unions have made. He reported on the healthcare review conducted regarding retirees and the various plans in existence. To match the retirees healthcare plans to the active employees' would provide the City with \$3.2 million of savings.

Mayor Pro Tem Browning left the meeting at 7:48 p.m. and returned at 7:50 p.m.

Consent Agenda

1. Adopt the City of Saginaw Title VI Non-Discrimination Plan with the Michigan Department of Transportation and recognize Beth Carson Church, Assistant Director of Employee Services, as Title VI Coordinator.
2. Approve changes to City of Saginaw retiree healthcare benefits effective July 1, 2013.

Council Action:

Moved by Council Member Kloc, seconded by Council Member Fitzpatrick to add consent agenda item #3 as "Approve the Land Lease amended Letter of Agreement with Michigan Bell Telephone Company (AT&T) regarding 507 S. Washington Avenue and 602 S. Water Street to extend the period to May 17, 2013." 9 ayes, 0 nays, 0 absent. Motion carried.

Moved by Mayor Pro-Tem Browning, seconded by Council Member Coulouris to approve consent agenda item 1 as presented. 9 ayes, 0 nays, 0 absent. Motion carried.

Moved by Council Member Kloc, seconded by Council Member O'Neal to approve consent agenda item 2 as presented. Mayor Branch asked for a Roll Call Vote:

Ayes: Kloc, O'Neal, Wendt, Braddock, Boensch and Fitzpatrick

Nays: Coulouris and Mayor Branch

Absent: None

Abstain: Mayor Pro Tem Browning

Motion carried.

Moved by Council Member O'Neal, seconded by Council Member Braddock to approve consent agenda item 3 as presented. 9 ayes, 0 nays, 0 absent. Motion carried.

UNFINISHED BUSINESS

Moved by Council Member O'Neal, seconded by Mayor Pro Tem Browning to approve the Real Property Purchase and Development Agreement with Bancroft Project Saginaw LLC for 131 S. Franklin Street. 9 ayes, 0 nays, 0 absent. Motion carried.

ADJOURNMENT

Moved by Council Member O'Neal, seconded by Council Member Braddock to adjourn the meeting at 8:13 p.m. 9 ayes, 0 nays, 0 absent. Motion carried.

Janet Santos, CMC/MMC
City Clerk

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THE EZEKIEL PROJECT

ezekielprojectnow@yahoo.com

P.O. Box 3470

Saginaw, MI. 48605-3470

Phone: (989) 755-1620 Fax: (989) 755-4038

May 7, 2013

RECEIVED
CITY CLERK
CITY OF SAGINAW

MAY - 7 2013

Ms. Janet Santos, CMC/MMC
City Clerk
City Of Saginaw
1315 South Washington Ave.
Saginaw, Michigan 48601

Dear Ms. Santos,

As per your request to submit information regarding the non-profit corporation status of the Ezekiel Project, please find attached a copy of the Department of Licensing and Regulatory Affairs certificate stating that the Ezekiel Project was incorporated on April 28, 1998. Therefore, we hereby request that the City of Saginaw consider our request for a local resolution for charitable gaming licenses is considered for approval. We also would like to request that the City of Saginaw Mayor and City Council approve a resolution recognizing the Ezekiel Project as a non-profit organization doing business in the City of Saginaw.

The Ezekiel Project is a 501 (c) 3, non-profit local civic organization that is an ecumenical, interracial, congregation-centered organization in the Great Lakes Bay Region. We are led by a board with clergy and lay representatives, from each of our member congregations. Our mission is to empower congregations through prayer, education, organization, coalition building and skill development to act in faith and love to revitalize the Great Lakes Bay Region on social and economic justice issues.

The Ezekiel Project funding sources consists of grants, donations and fundraising events, like our Dr. Martin Luther King, Jr., Prayer breakfast. Our organization has partnered with Draper Auto group to hold a car raffle. Tickets will be sold at a cost of "4 tickets" for \$100.00. The drawing will be held on November 22, 2013. We have also including the following information;

- a) Copy of letter from Department of Licensing and Regulatory Affairs and Certificate of Non-Profit Corporation Status
- b) Copy of Local governing body resolution for charitable gaming licenses

PETITION # 13-01

- c) Copy of Ezekiel Project 990 form and schedule A 990
- d) Copy of Ezekiel Project bylaws
- e) Copy of Ezekiel Project Articles of Incorporation
- f) Copy of IRS 501 (c) 3 letter

We are asking the Mayor and City Council approve the attached resolution for charitable gaming license at your next regularly schedule City Council meeting. Please advise me when that meeting will take place. If you have any questions, please feel free to contact me directly at 989-755-1620. We will have representatives at the meeting that this issue will be discussed.

Thanking you in advance for your consideration in this matter.

Respectfully,

Willie Haynes
Willie Haynes, President
Ezekiel Project

Cc: Ezekiel Project Executive Officers
Grady Holmes, Jr., Executive Director of Ezekiel Project

From: Darnell Earley, City Manager
Subject: I.T.I., Inc. Maintenance Agreements
Prepared by: Jeff Klopcic, Technical Services Department

Manager's Recommendation:

I recommend that the phone equipment maintenance agreements with I.T.I., Inc. be approved and that a purchase order be approved and issued to them in the amount of \$15,745.44. It is further recommended that the City Manager or his designee be authorized and directed to execute the five maintenance agreements. These agreements were approved by me as to substance and the City Attorney as to form.

Justification:

These maintenance agreements cover the telephone equipment located at City Hall, Police Department, Public Works Building and Wastewater Treatment Plant for a one-year period. The agreements cover all service under normal wear and tear including parts, labor and travel time. It also includes free user training, no charge for service related software updates, free loaner equipment and 24 hour, seven day service without paying any after-hour premium.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this payment are budgeted and available in the Technical Services, IS Division's Operating Services Account No. 658-1720-711-8005.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Annual BS&A Software maintenance/support renewal payment
Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend that payment be made to BS&A Software in the amount of \$3,690 for the renewal of annual software maintenance/support.

Justification:

The City annually renews our maintenance and license fess for BS&A Software. The maintenance covers the Equalizer Assessing system, the main property assessing software used by the Fiscal Services Department, Assessor's Division, and includes all support and updates to the software for one year.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting and Selling Procedure," of Chapter 14, "Financing and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this payment are budgeted and available in the Technical Services Operating Services Account No. 658-1720-711.80-05.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager

Subject: Donations for Riverfront Cleanup

Prepared by: Bill Ernat, Director of Community and Economic Development

Manager's Recommendation:

I recommend that the \$1,350 in donations from the Dow Chemical Company Foundation and various individual donors be accepted and approved for the purchase of supplies to be used by the Riverfront Cleanup Committee.

It is also recommended that a budget adjustment be completed to increase the General Fund's – Riverfront Committee Donations Account No. 101-0000-571.67-11 by \$1,350. The increase in revenue will be offset by an increase in the General Fund - Planning and Zoning Division's Riverfront Development Commission Expense Account No. 101-3863-761.80-76 by the same amount.

Justification:

To date the City has received \$1,350 in donations for the Riverfront Development Commission.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager

Subject: Bliss Park Limited Dividend Housing Association Limited Partnership Loan Documents First Amendments

Prepared By: Michele Allen, Department of Community & Economic Development

Manager's Recommendation:

I recommend approval of the Bliss Park Limited Dividend Housing Association Limited Partnership Loan Documents First Amendments ("Amendments"). The Loan Documents are related to the Bliss Park Senior Apartments ("Bliss Park"). The Loan Documents that will be amended are the Mortgage, Mortgage Note and Regulatory Agreement. The Amendments have been approved by me as to substance and the City Attorney as to form. It is further recommended that the Acting Director of Community & Economic Development and/or his designee be authorized to sign the Loan Documents.

Justification:

On February 20, 2012, City Council approved the original Loan Documents including, but not limited to, the Mortgage, Mortgage Note and Regulatory Agreement, related to the construction of Bliss Park. The project was funded by money from the City's Neighborhood Stabilization Program 2 ("NSP 2") and the Michigan State Housing Development Authority ("MSHDA"). The original Loan Documents state that the age requirement for residents is 62 and above.

Recently, Bliss Park Limited Dividend Housing Association Limited Partnership ("Developer") submitted a written request to the City requesting that it reduce the age requirement for residents to age 55 and above. Specifically, the Developer advised City staff that it is having a difficult time obtaining qualified residents in the 62 and above age group. As a result, it is not able to lease the remaining apartments.

At this time, sixty (60) percent of the apartments have been leased to qualified applicants. City staff reviewed the matter and in consultation with MSHDA personnel has determined that the age requirement should be reduced to age 55 and above. It is in the best interest of all parties that the building be completely leased as soon as possible.

Pursuant to NSP 2 regulations, the City must meet the twenty-five (25) percent low income set aside ("LISA") requirement. The whole Bliss Park project will assist the City with fulfilling its LISA requirement. The City's LISA deadline is August 31, 2013. Reducing the age requirement will assist the Developer with leasing the remaining apartments and the City with meeting its LISA requirement by the deadline.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager

Subject: Bliss Park Limited Dividend Housing Association Limited Partnership Development Agreement Second Contract Amendment

Prepared By: Michele Allen, Department of Community & Economic Development

Manager's Recommendation:

I recommend approval of the Bliss Park Limited Dividend Housing Association Limited Partnership Development Agreement Second Contract Amendment ("Second Amendment"). The Second Amendment has been approved by the City Manager as to substance and the City Attorney as to form.

Justification:

On February 20, 2012, City Council approved the original Development Agreement between the City and Bliss Park Limited Dividend Housing Association Limited Partnership ("Developer"). Subsequently, City Council approved the First Contract Amendment on May 7, 2012. Pursuant to the terms of the original Agreement, the age requirement for residents is age 62 and above. In addition, the Agreement states that the Developer must have eighty (80) percent of the apartments leased by July 31, 2013.

The City provided \$3,000,000 of Neighborhood Stabilization Program 2 ("NSP 2") funds to the Developer to construct Bliss Park. Moreover, the Developer obtained a construction loan and low income housing tax credits from the Michigan State Housing Development Authority ("MSHDA"). Furthermore, pursuant to NSP 2 regulations the City is required to meet the low income set aside ("LISA") requirement. The City's deadline to satisfy the requirements is August 31, 2013. The entire Bliss Park project will be allocated towards the City's LISA requirements.

Currently, sixty (60) percent of the apartments have been leased to qualified residents. The Developer recently advised City staff that it is having a difficult time leasing the remaining apartments to qualified applicants in the age group of 62 and above. As a result, it submitted a written request to the City asking it to reduce the age requirement from 62 and above to 55 and above. City personnel reviewed the Developer's request and consulted with MSHDA staff regarding the age reduction. Afterwards, it determined that the age requirement should be reduced to age 55 and above. The reduction will allow the Developer to lease the remaining apartments. In addition, it will assist the City with meeting its LISA requirement by August 31, 2013.

Council Action:

Council Member _____ moved, seconded by Council Member _____
that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager

Subject: Sale of 2282 S. Michigan Avenue

Prepared by: Bill Ernat, Interim Director of Community and Economic Development

Manager's Recommendation:

I recommend that the City of Saginaw transfer the property known as 2282 S. Michigan Avenue, a single-family residential structure, to Demetrius Braddock for the purchase price of \$3,900 and that the City Manager or his designee be authorized to sign any documents to complete the transaction.

Justification:

The City of Saginaw acquired the property at 2282 S. Michigan Avenue by the Saginaw County Community Action Committee for use in the Neighborhood Stabilization Program (NSP2) for \$1.00. However, after first approving the property for participation in NSP2, MSHDA determined the property to be ineligible for N2P2 as the property was determined to be outside the target neighborhoods. Saginaw County Community Action Committee did not want the property back as they were unable to restore the single-family residence.

The property is currently vacant and an interested party has contacted staff to purchase and renovate the house, and to ultimately occupy the house. As the property has not been identified as a strategic parcel in the City's revitalization and development plans, staff would like to sell the property.

On May 7th, the City accepted bids for the lot, with a minimum bid of \$3,606.11 required. Staff received two bids for the property. Both bids were submitted from city residents.

Demetrius Braddock	\$3,900.00
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Yolanda Smith	\$3,606.11
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There are property taxes owed in the amount of \$3,606.11, as the property has not been taken off the active tax rolls. This payoff amount is good through the end of May.

Revenues from the sale of the property would go into the General Fund's Sale of Land and Building Account No. 101-0000-581.67-10.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Douglass Safety Systems, LLC Annual PO Increase
Prepared by: Sienna Rendon, Community Public Safety – Fire

Manager’s Recommendation:

I recommend that annual PO #46695 issued to Douglass Safety Systems, LLC of Sanford, MI, be increased by \$2,400, for a total of \$17,400 to cover costs related to the unanticipated need to replace worn and unsafe personal protective equipment for the Fire Department.

Justification:

The Saginaw Fire Department is requesting an increase to the Douglass Safety Systems annual purchase order to cover additional costs related to the unanticipated need to replace worn and unsafe personal protective equipment. The original annual PO in the amount of \$15,000 was approved by City Council on July 9, 2012.

This vendor meets all requirements of §14.23, “Vendors”, of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing, of “Title 1,”General Provisions” of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the Community Public Safety – Fire Technical Services/Clothing Supplies Account No 101-3552-751.73-03.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved, seconded by Council _____.

From: Darnell Earley, City Manager

Subject: Police Department Door Replacement - Facilities Maintenance Division

Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend that the low bid from Cusack's Masonry Restoration, Inc. of Hubbardston, MI, be accepted and that a purchase order be issued to them in the amount of \$5,725 for the removal and replacement of the Police Department's exterior generator double-doors.

Justification:

On April 23, 2013, the City received three (3) qualified bids for removing and replacing an exterior generator double-doors. It has been deemed necessary to replace the doors at the back of the Police Station due to a security issue where access can be gained to the interior of the building. The doors are not monitored by any electronic security system. Cusack's Masonry Restoration contractor will repair walls and replace the doors as described in the specifications.

The following is a tabulation of the bids received:

Cusack's Masonry Restoration, Inc. Hubbardston, MI	\$5,725
D.C. Byers Company Detroit, MI	\$7,245
TMY Contractor Davison, MI	\$9,120

Cusack's Masonry Restoration, Inc. meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the General Fund – Police Division's Repairs and Replacement Account No. 101-3514-721-80.40.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: City Hall Roof Replacement and Masonry Repairs
Prepared by: Bruce Caradine, Public Services Department

Manager's Recommendation:

I recommend that Purchase Order No. 048233 with Beyer Roofing Company, Inc. (Beyer) Saginaw, Michigan, be increased from \$54,453 to \$68,653, an increase of \$14,200. I also recommend that Purchase Order No. 048244 with Cusack's Masonry Restoration, Inc. (Cusack's) Hubbartson, Michigan, be increased from \$49,200 to \$55,500, an increase of \$6,300. The total increase to both purchase orders is \$20,500 in fiscal year 2013.

It is further recommended that a budget adjustment be completed to increase the General Fund Revenue – Use of Fund Equity Account No.101-0000-680.00-00 from \$24,050 to \$44,550, which is an increase of \$20,500. This increase will be offset by an increase in the General Fund - Facilities Division's Repairs and Replacements Account No. 101-7575-821.97-20 by the same.

Justification:

On April 15, 2013, City Council approved purchase orders to be issued to Beyer and Cusack's for roof replacement and masonry repairs at City Hall. The original purchase orders were issued for the replacement of the existing 12,000 square feet rubber membrane on the roof of City Hall, the necessary masonry repairs at the parapet walls, and the main roof of City Hall. However, the original work as quoted did not include replacement of the rubber membrane or masonry repairs on the additional 2,100 square feet roof over the north end of City Hall, which was once used as the City Clinic. This area is also experiencing damage, failures, and is in need of replacement and repairs. The poor condition of the existing rubber membrane is allowing water to penetrate into the roof of the clinic and is causing extensive damage to the ceilings, floors, drywall, and air quality issues.

Beyer has submitted a quote to add this additional area to their existing purchase order, which will include removing the existing rubber membrane roof, replacement of a new Duro-Last rubber membrane and all other necessary items for completion of the new installation. The total increase to Beyer's Purchase Order is \$14,200. Cusack's has submitted a quote to add this additional area to their existing purchase order that will include performing all necessary tuck pointing, caulking above lower roof on north elevation, providing the cutting out and re-caulking of all cap and stones, and all head joints on the top of the belt stone. The total increase to Cusack's purchase order is \$6,300. The total increase to both purchase orders is \$20,500 in fiscal year 2013.

Funds for these increases in purchase orders is available in the General Fund - Facilities Division's, Repairs and Replacements Account No. 101-7575-821.97-20 (\$20,500).

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Authorization for the Michael Jeffers Memorial Committee to Use Amplifying Equipment during Rededication Event
Prepared by: Evelyn McGovern, Public Services Department

Manager's Recommendation:

I recommend approval of the Resolution authorizing the use of amplifying equipment for the rededication of Michael Jeffers Memorial Park event to be held on June 5, 2013. The event will be held at Michael Jeffers Memorial Park located at 601 Federal Avenue between the hours of 4:00 p.m. and 5:00 p.m. on June 5, 2013.

Justification:

On February 7, 2013, the Michael Jeffers Memorial Committee submitted a Special Event application for the rededication of Michael Jeffers Park and to celebrate the restoration completion. They requested permission to use amplifying equipment during the event.

In accordance with Title IX, "General Regulations" of Chapter 99, "Special Event," §99.21, "Use of Sound Amplifying Equipment," if an event sponsor intends to use sound amplifying equipment, the event sponsor is required to obtain approval from City Council.

Council Action:

This Council Communication is for explanation purposes only of the Resolution to be adopted.

**RESOLUTION TO AUTHORIZE
THE MICHAEL JEFFERS MEMORIAL COMMITTEE
TO USE AMPLIFYING EQUIPMENT AT
MICHAEL JEFFERS MEMORIAL PARK ON JUNE 5, 2013**

Council Member _____ moved, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, the Michael Jeffers Memorial Committee plans to celebrate and rededicate the Michael Jeffers Memorial Park on June 5, 2013; and

WHEREAS, Michael Jeffers Memorial Committee has requested permission to use amplifying equipment between the hours of 4:00 p.m. and 5:00 p.m.; and

WHEREAS, City Council can provide authorization for the use of amplifying equipment on public property; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the use of amplifying equipment during the rededication of Michael Jeffers Memorial Park to be held on June 5, 2013 between the hours of 4:00 p.m. and 5:00 p.m. at Michael Jeffers Memorial Park located at 601 Federal Avenue.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 20, 2013; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

From: Darnell Earley, City Manager
Subject: Replacement Water Meters for Saginaw Metal Castings (SMCO)
Prepared by: John Premo, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from Michigan Meter of Madison Heights, MI, be accepted and that a purchase order be approved and issued to them in the amount of \$4,720.76 for two (2) turbo water meters.

Justification:

On May 7, 2013, bids were received for Sensus and Neptune meter brands that are compatible with the City’s current and future reading technology. Saginaw Metal Casting Operations is downsizing its current meters from two 10” turbos to one 3” and one 6” turbo meters respectively in their efforts to become more efficient in their operations. Large meters of this type are not available in the Maintenance and Services Division necessitating the purchase of two meters. Michigan Meter submitted an alternate bid with Ductile Iron Strainers in place of Bronze Strainers and the Ductile Iron Strainers meet specifications and results in the lowest bid.

The following is a tabulation of the bids received:

Michigan Meter (Alternate Bid) Madison Heights, MI	\$4,720.76
Etna Supply Grand Rapids, MI	\$4,880.00
Michigan Meter Madison Heights, MI	\$5,179.52

Michigan Meter meets all requirements of §14.23, “Vendors”, of Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing”, of Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operation and Maintenance Fund – Meter Maintenance and Service Division’s Repairs and Replacements Account No. 591-4720-861.97-20 (\$2,360.38) and Sewer Operation and Maintenance Fund – Meter Maintenance and Service Division’s Repairs and Replacements Account No. 590-4820-861.97-20 (\$2,360.38).

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Sole Source Purchase of Mainline Sewer and Manhole Camera
Prepared by: John Premo, Public Services Department

Manager's Recommendation:

I recommend that the sole source quote from Bell Equipment, Lake Orion, MI, be accepted and that a purchase order be approved and issued to them in the amount of \$15,500 for the purchase of an Envirosight mainline sewer and manhole inspection camera to be used by the Maintenance and Service Division for the inspection and repair of the sewage collection and treatment system.

Justification:

On March 8, 2013, the Maintenance and Service Division utilized a demo unit of an Envirosight camera on loan from the sole source provider Bell Equipment. The purpose was to evaluate new technology that allows camera users better lighting to inspect a mainline sewer from manhole to manhole when the pipe alignment is true and inspect manholes for defects without making a confined space entry with full gear and rescue provider notification. During the evaluation field crews used the camera on problem sewers and were able to view and record the pipe condition as if the camera was moving down the main sewer when it was actually stationary in the access manhole. It is in the best interest of the City to have the capability to televise a single section of sewer and not have to contract out this service. Condition assessments are not limited to the field, or just strictly sewer, when a properly cleaned camera would be used for condition assessment of a deteriorated water main when access can be gained.

Bell Equipment's price for the demo unit is \$15,500 for this camera and accessories. The MI-Deal website listed price is \$17,000.

Bell Equipment meets all requirements of §14.23, "Vendors," of Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund – Surplus Division's Maintenance Equipment Account No. 590-4840-881.97-41.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Purchase of Kawkawlin Trailers – Facilities Maintenance Division
Prepared by: Bruce Caradine, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from Woodland-Kawkawlin Trailers, Kawkawlin, MI, be accepted and that a purchase order be issued to them in the amount of \$4,600 for the purchase of two (2) low-bed trailers. This purchase is being made with funds received from the Saginaw County Land Bank Authority.

Justification:

On April 30, 2013, the City of Saginaw received four (4) qualified bids for the Motor Pool Division to purchase two (2) low-bed trailers that are needed in the Public Services Department to haul the two recently purchased Exmark zero-turn mowers used to cut public right of ways, parks, and properties in violation of the City Noxious Weed Ordinance.

The following is a tabulation of the bids received:

Woodland-Kawkawlin Trailers Kawkawlin, MI	\$4,600.00
Trailer Sales of Michigan Jackson, MI	\$5,702.80
Reese Trailer Sales Reese, MI	\$5,990.00
Reese Trailer Sales (Alternate Bid) Reese, MI	\$6,430.00

Woodland-Kawkawlin Trailers meets all requirements of §14.23, “Vendors”, Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing”, of Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the General Fund – Abatement of Nuisances Division’s Maintenance Equipment Account No. 101-7571-841-97.41.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Ace-Saginaw Asphalt Purchase Order Increase – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager’s Recommendation:

I recommend that annual PO #47096 with Ace-Saginaw Paving Company of Saginaw be increased from \$32,000 to \$50,000, an increase of \$18,000 in FY 2013, to purchase hot and cold asphalt for street repairs.

Justification:

The Streets Section requires hot and cold asphalt for temporary and permanent repairs of City streets. Ace-Saginaw Paving Company submitted the only bid for asphalt materials for FY 2013. To date, the Streets Section has purchased \$32,000 of asphalt materials and will require an additional \$18,000 worth of materials for the remainder of this fiscal year in order to continue making temporary and permanent road repairs. The items as bid that will be used are cold patch at \$83.25 per ton and hot mix asphalt at \$52.75 per ton as needed and not to exceed \$18,000. The increase in asphalt road materials required in FY 2013 can be attributable to the number of freeze thaw cycles this winter and the wet spring.

Ace-Saginaw Paving Company meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase order increase are budgeted in the Major Streets Fund – Routine Maintenance Division’s Street and Road Materials Account No. 202-4651-841.73-40 (\$9,000), Local Streets Fund – Routine Maintenance Division’s Street and Road Materials Account No. 203-4651-841.73-40 (\$9,000).

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Purchase of LED Street Light Retrofit Kits – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager’s Recommendation:

I recommend the low bid from Marshall Campbell, of Saginaw, MI, be accepted and a purchase order be issued to them in the amount of \$47,863 purchase of 92 Lumecon Ring of Fire LED street light retrofit kits.

Justification:

On April 30, 2013, the City received bids for LED street light retrofit kits for the City’s decorative street lights. Bids were accepted for four different products from different manufacturers that previously provided the Traffic Engineering Section samples that were installed and field-tested. Sealed bids were accepted for each of the different lights that were pre-approved based on the field-test results. The retrofit kit bids were evaluated based on cost, performance, warranty and energy savings criteria. The Lumecon Ring of Fire had the highest score based on the criteria listed. Marshall Campbell was not the low bidder for the Lumecon Ring of Fire; however, as an in City bidder, they were given the opportunity to match the low bid and they accepted.

The following is a tabulation of the bids received:

Standard Electric Saginaw, MI (out-city)	\$520.25/each	\$47,863.00
Marshall Campbell Saginaw, MI (in-city)	\$521.00/each	\$47,932.00
Kendall Electric Saginaw, MI (out-city)	\$541.41/each	\$49,809.72
Graybar Belleville, MI (out-city)	\$549.00/each	\$50,508.00

Marshall Campbell meets all requirements of §14.23, “Vendors”, Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing”, of Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Clean Energy Coalition Fund – Clean Energy Division’s Parts and Supplies Account No. 230-1795-701.73-30.

Council Action:

Council Member _____ moved, seconded by Council Member _____
that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Purchase of Sand Blasting Media
Prepared by: Brian Baldwin, Water and Wastewater

Manager’s Recommendation:

I recommend that the low bid from Marco Group International of Davenport, IA, be accepted and that a purchase order be issued to them in the amount of \$6,790 for the purchase of 64,000 pounds of sand blasting media for use at the Wastewater Treatment Plant and the Remote Treatment Facilities.

Justification:

The Wastewater Treatment Plant and Remote Treatment Facilities have numerous underwater screens and mechanisms which are fabricated from steel and coated with epoxy to prevent corrosion. Over time the coating wears off. When this happens equipment must be sand blasted and recoated. Although not inexpensive, sand blasting and recoating represent a fraction of the cost of replacement. Bids for sand blasting media were opened on April 23, 2013 and Marco Group International was the low bidder, even when shipping costs were included. Following is a summary of the bids received:

Marco Group International Davenport, IA	\$6,790
Super-Flite Oil Co. Saginaw, MI	\$9,296
Self Serve Lumber Saginaw, MI	\$9,554

This vendor meets all requirements of §14.23, “Vendors”, Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing”, of Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's and Remote Facilities' Parts and Supplies Account Numbers 590-4830-861.73-30 (\$3,395) and 590-4835-861.73-30 (\$3,395).

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Purchase of Blue Print File Cabinets
Prepared by: Jeanette Best, Water and Wastewater

Manager's Recommendation:

I recommend that the quote from Easi File, Irvine, CA, a sole source, be accepted and a purchase order be issued to them in the amount of \$4,638.67 for two Easi File Cabinets for use at the Wastewater Treatment Plant.

Justification:

This quote is for the purchase of two Easi File blue print file cabinets. The file cabinets are needed for proper storage of the historical record drawings for the Wastewater Treatment Plant and the seven Remote Retention Treatment Basins. Over the past seven years five major projects have been completed at the Wastewater Treatment Plant and the quantity of blue prints generated by these projects exceeds the capacity of our file space.

Easi File blue print file cabinets were selected after evaluating the space and ease of use requirements of various types of filing systems. Easi File cabinets hold more file pages than conventional flat files and take up less space. Easi File cabinets are only available directly from the manufacturer and they have offered us a \$1,000 introductory discount. Easi File is the sole source for these specialty file cabinets

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Capital Outlay less than \$5,000 Account No. 590-4830-861.97-05.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Replacement Mower Purchase
Prepared by: Paul Reinsch, Water & Wastewater Treatment

Manager's Recommendation:

I recommend acceptance of "State Bid Pricing" and that a purchase order be approved and issued to John Deere Company, Cary, NC, in the amount of \$53,330.76 for the purchase of a utility tractor and mower attachment for the Water Treatment Division.

Justification:

On May 3, 2013, the Water Treatment Plant received a price quote from Tri County Equipment Inc. for a 2013 John Deere 4720 Compact Utility Tractor and Frontier FM2117R Flex-Wing Grooming Mower Attachment. The tractor and attachment are being purchased using "State Bid Pricing" from John Deere, which allows for a 17% discount off the price of the tractor and 18% for the mower. The equipment will be used to replace an existing 2002 Toro 4000D Grounds Master Mower with an 11 ft. wing deck, used exclusively for the Kochville Pump Station. The existing equipment is not well suited to the location due to its weight and tire design. A significant portion of the Kochville station grounds are low lying and wet. Following moderate periods of wet weather, the mower cannot be used because of poor traction. The replacement equipment consists of a tow behind 17 ft. grooming mower with matched utility tractor. The mower will increase efficiency and the tractor will be more versatile for other needs required at various Water Plant locations. We believe this equipment is better suited to mow the large expanse of grass and low lying areas at the Kochville Station.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these items are available in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Capital Outlay Maintenance Equipment Account No. 591-4730-861.97-41.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager

Subject: Construction Permit Fee Update

Prepared By: John C. Stemple, Chief Inspector

Manager's Recommendation:

It is recommended that section 150.02 "Fees" of Chapter 150 "Building Regulations," Title XV "Land Usage" of the City of Saginaw Code of Ordinances O-1 be amended to adjust construction permit fees. An Ordinance has been prepared and appears under the regular order of business.

Justification:

The Inspections Division has reviewed its fees for construction permits in an effort to keep them up to date to ensure that the revenues from these fees covers the cost of providing said service. The proposed ordinance would increase the base fee for each permit from \$50.00 to \$75.00, which includes building, plumbing, mechanical, and electrical permits. All other construction permit fees would remain the same. The fees were last updated in June of 2010. Additionally the State of Michigan issued a bulletin indicating that the Bureau of Construction Codes was increasing its fees, effective April 2013, consistent with what this ordinance is proposing.

The City Attorney has reviewed the proposed amendment and has deemed that the proposed increase in fees is consistent with the administrative rules which govern these types of fees.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to City Charter, Section 22, Titled "Ordinances."

Moved by Council Member _____, seconded by Council Member _____
to introduce an Ordinance entitled and reading as follows:

AN ORDINANCE TO AMEND §150.02 "FEES" OF CHAPTER 150, "BUILDING REGULATIONS" OF TITLE XV, "LAND USAGE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

Laid over under the Charter Provision.

Council Member _____ moved, seconded by Council Member _____ that an ordinance introduced on May 20, 2013, be taken up and enacted, entitled and reading as follows:

O- _____

AN ORDINANCE TO AMEND §150.02 "FEES" OF CHAPTER 150, "BUILDING REGULATIONS" OF TITLE XV, "LAND USAGE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

The City of Saginaw Ordains:

§ 150.02 FEES.

The fee for each building permit shall be as set forth in division (A). The fee for each plumbing permit shall be as set forth in division (B). The fee for each electrical permit shall be as set forth in division (C). The fee for each mechanical permit shall be as set forth in division (D).

(A) *Building permit and inspection fees.*

Total Valuation of Work	Fee
\$1.00 to \$1,000.00	\$75.00
\$1,001.00 to \$10,000.00	\$75.00 for the first \$1,000.00 plus \$13.00 for each additional \$1,000.00, or fraction thereof, to and including \$10,000.00
\$10,001.00 to \$25,000.00	\$205.00 for the first \$10,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$415.00 for the first \$25,000.00 plus \$10.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$665.00 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof,

	to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,015.00 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,115.00 for the first \$500,000.00 plus \$4.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.00 and up	\$5015.00 for the first \$1,000,000.00 plus \$3.00 for each additional \$1,000.00, or fraction thereof
Inspections outside of normal business hours. Minimum charge one hour	\$60.00 per hour
Reinspection or inspection for which no fee is specifically indicated (minimum charge one hour)	\$60.00 per hour
Refundable reinspection fee	\$60.00

(B) *Plumbing permit and inspection fees.*

Total Valuation of Work	Fee
Base fee	\$75.00
Fixtures	\$10.00
Building Sewer	\$15.00
Rainwater System per drain	\$10.00
Cesspool (where permitted)	\$25.00
Private sewage disposal system	\$40.00
Water heater	\$10.00

Gas piping system each outlet	\$5.00
Industrial waste interceptor	\$10.00
Water piping (install, repair, replace)	\$10.00
Drain/vent piping, each fixture	\$10.00
Lawn sprinkler system	\$20.00
Atmospheric vacuum breaker 1-5	\$10.00
Each additional	\$ 5.00
Backflow protective device	
2" diameter and less, each	\$10.00
Over 2" diameter, each	\$15.00
License registration	\$15.00
Refundable reinspection fee	\$60.00

(C) *Electrical permit and inspection fees.*

Total Valuation of Work	Fee
License registration fee	\$10.00
Base fee	\$50.00
Services	
0-200 amps	\$12.00
201-600 amps	\$20.00
601-800 amps	\$24.00
801-1,200 amps	\$25.00

Over 1,200 amps	\$50.00
Circuits per each circuit	\$5.00
Lighting fixtures, per 25	\$6.00
Heating equipment excludes circuit fee	\$7.00
Power outlet	\$7.00
Dishwasher, disposal, range hood	\$5.00
Feeders or bus duct (per 50' ea)	
0-60 amps	\$7.00
61-100 amps	\$10.00
Over 100 amps	\$13.00
Any kW or kVA device each	
0-20 kW or kVA	\$7.00
21-50 kW or kVA	\$10.00
Over 50 kW or kVA	\$13.00
Energy retrofit - temperature con	\$45.00
Conduit only or grounding only	\$45.00
Motors, rated in HP each	
¼ - 20 HP	\$7.00
21 - 50 HP	\$10.00
Over 50 HP	\$13.00
Alarm Systems	
1-10 devices	\$50.00

11-20 devices	\$100.00
Each added device	\$5.00

Total Valuation of Work	Fee
Signs per unit	\$10.00
Signs per letter	\$15.00
Signs neon per 25'	\$20.00
Refundable reinspection fee	\$60.00

(D) *Mechanical permit and inspection fees.*

Total Valuation of Work	Fee
Base fee	\$75.00
Furnace	\$50.00
Unit heater	\$15.00
Appliance vent	\$15.00
Repairs	\$15.00
Boilers, compressors, absorption	
0-30 HP (105.5kW)	\$30.00
Over 30 HP (105.5kW) to 50 HP	\$50.00
Over 50 HP (176kW)	\$80.00
Air handler	

0-10,000 cu. ft. per minute	\$20.00
Exceeding 10,000 cu. ft. per minute	\$50.00
Evaporative cooler	\$30.00
Ventilation or exhaust fan	
Single duct	\$5.00
Free standing system	\$10.00
Hood	\$10.00
Domestic incinerator	\$15.00
Comm./industrial incinerator	\$50.00
Gas piping first four outlets	\$10.00
(any additional \$5.00 each)	

Total Valuation of Work	Fee
Solid fuel equipment or gas burning fireplace	\$30.00
Air conditioning split system	\$30.00
Heat pumps (complete residential)	\$30.00
Humidifiers	\$10.00
Piping (minimum \$25.00)	\$.10 per foot
Heat pumps commercial (piping not included)	\$20.00
Heat recovery units	\$10.00
VAV boxes	\$10.00

Unit ventilators	\$10.00
Fire suppression/protection (minimum \$20.00)	\$.75 per head
Refrigeration split system	\$30.00
Chiller	\$30.00
Cooling towers	\$30.00
Registration fee	\$15.00
Water heater	\$10.00
Refundable reinspection fee	\$60.00

(E) A refundable reinspection fee as set forth in §§ 150.02(A), (B), (C), and (D) shall be paid at the time of application for all permits. The fee shall be refunded to the applicant provided:

- (1) The applicant has requested the refund of said fee prior to the expiration of the permit.
- (2) The applicant has received an approved final inspection prior to the expiration of the permit.
- (3) The applicant has caused the work to be completed without the need for additional inspections (i.e. reinspection of work which was initially done in violation of the appropriate code).

(F) *Plan review fee.*

- (1) Any person requesting that construction plans be reviewed for code compliance shall make application to the Chief Inspector on a form provided by the Inspections Division and pay a plan review fee equal to twenty (20%) percent of the building permit fee as required in § 150.02(A).
- (2) If the project only requires plumbing, mechanical, or electrical review, the fee shall be equal to fifty (\$50.00) dollars per sheet.
- (3) The fee shall be required for all construction which requires construction plans as provided for in the appropriate code.

This ordinance shall become effective June 13, 2013.

Enacted: June 3, 2013.

Yeas:

Nays:

Absent:

Abstain:

Motion Carried.

Gregory L. Branch
Mayor

Janet Santos, CMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 3, 2013; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

Moved by Council Member _____, seconded by Council Member _____ to adopt an ordinance introduced on May 6, 2013, entitled and reading as follows, be taken up and enacted:

O- _____

AN ORDINANCE TO REPEAL CHAPTER 99: "SPECIAL EVENTS REGULATIONS," AND INTRODUCE A NEW CHAPTER 99: "SPECIAL EVENTS REGULATION," OF TITLE IX, "GENERAL REGULATIONS," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

The City of Saginaw ordains:

Section 1. That Chapter 99: "Special Events Regulations" of Title IX, "General Regulations," of the City of Saginaw Code of Ordinances, O-1, is hereby repealed.

Section 2. That a new Chapter 99: "Special Events Regulations" shall be added to Title IX, "General Regulations," of the City of Saginaw Code of Ordinances, and shall read as follows:

CHAPTER 99: SPECIAL EVENTS REGULATIONS

§ 99.01 DEFINITIONS.

For the purposes of this chapter the following definitions shall apply unless the context clearly indicates or requires a different meaning.

SPECIAL EVENT PROGRAM. A special event program is a program or activity requiring authorized use of any City-owned property including parks, streets, parking lots or select public facilities that may or may not require City services. Events in which the City of Saginaw is the primary sponsor or has traditionally been a co-sponsor, are not exempt from this ordinance.

SPECIAL EVENT COMMITTEE. The Special Event Committee is established to review and approve special event applications and make recommendations as to the City services required to hold the event. The committee members shall consist of representative(s) from the following departments and/or divisions: Department of Public Services, Office of the City Clerk, Police Department and Fire Department. The committee may request the assistance of other City departments and/or divisions as it deems necessary.

§ 99.02 TYPES OF SPECIAL EVENTS.

Types of special events include, but are not limited to; concerts, parades, festivals, athletic events (i.e. walk-a-thons), marches, large group picnics, religious ceremonies, block parties, skateboarding, and fishing tournaments.

§ 99.03 CONDITIONS OF USE/APPLICATION

(A) All requests for use of City parks, streets, parking lots and other public facilities or land controlled by the City or requiring City services must be made by completing a Special Event Application and submitting it to the Department of Public Services with the non-refundable application fee and any applicable park use fees. All Special Event Applications must be submitted 60 calendar days prior to the event. Applications received less than 60 days in advance will be subject to additional application fees as specified on the Special Events Rate Sheet. Submitting an application does not guarantee an event will be approved.

(B) All Special Event Applications must include the type of event, event location, estimated attendance, dates and hours in which the event shall be conducted, whether alcoholic beverages will be served, amplifying equipment will be used, a detailed description of the event and the specific services the applicant is requesting from the City. Incomplete applications will be rejected.

(C) The person(s) signing the Special Event Application will be considered the official event sponsor (hereinafter “event sponsor”). All requests related to the event must be authorized and communicated by the event sponsor. Unsigned applications will be rejected.

(D) If additional services are required after the event application has been submitted, the event sponsor must submit a written amendment to the Department of Public Services detailing the changes.

(E) Use of all City parks, streets, parking lots or public facilities for all special events shall comply with all rules, regulations and ordinances established by the City, and all existing laws of the State of Michigan and the United States.

(F) Submittal of a Block Party Application is required when a request is made to block off a City street.

§ 99.04 WRITTEN CONFIRMATION OF REQUIREMENTS.

Upon receipt of the Special Event Application, a written confirmation shall be sent to the event sponsor outlining any special conditions that must be met if the event is to be held. All fees must be paid and insurance provided to the City, prior to approval of the application.

§ 99.05 RESPONSIBILITIES OF THE EVENT SPONSOR.

(A) The event sponsor is responsible for all costs related to the event, including established fees, facility rental charges, required insurance, permits and the cost of all services provided by the City. The event sponsor should be aware that noise generated by the event could have an impact on the neighborhoods near the event site. The event sponsor must be considerate of the neighborhood and be aware of the City’s Noise Ordinance, § 94.20 through § 94.22. (See § 99.18 below for use of sound amplifying equipment.)

(B) Events involving the use of tents and fireworks require the event sponsor to obtain special permits from the City Clerk's Office. An application and fee is required for each tent in excess of 120 square feet. Fireworks displays also require the approval of City Council. The City Fire Marshal will perform a Fire and Life Safety Inspection on the day of the event for tents and fireworks. If vendors are utilized at the event, the

event sponsor must obtain a Special Event Vendors License in accordance with § 99.12.

§ 99.06 LIABILITY INSURANCE REQUIREMENTS.

(A) In order to comply with the City's insurance liability carrier, City officials will review the Special Event Application and determine if insurance is required and the appropriate type and amount of insurance. When insurance is required, the event sponsor shall provide a valid certificate of insurance naming the City of Saginaw as an additional insured and general liability coverage must extend to the event. The carrier must be approved and admitted within Michigan or listed on the non-admitted approved carrier list. The certificate of insurance must be submitted to the Department of Public Services in advance of the event and within the time frame established by the Department of Public Services.

(B) Events sponsored by City boards, such as the Saginaw Community Enrichment Commission, are covered under the City's insurance policy. The event is subject to the self-insured retention (deductible) on the City's insurance policy at the time of the event.

(C) The City may require participants to sign hold harmless waivers.

(D) Minimum insurance requirements include, but are not limited to, full commercial general liability covering personal injury, bodily injury and property damage in the amount of \$500,000 per occurrence/\$500,000 per aggregate. All other events will be required to provide insurance based on past experience and assessment of the City's potential liability risk factors based on the following risk categories:

(1) Class I - Low Hazard involves no physical activity by participants and no severe exposure to spectators other than normal activity and exposure in a City park or public location. Examples of events in this category include, but are not limited to, meetings, seminars, social gatherings, theatrical performances, and auctions. It shall be the policy of the City to not routinely require insurance coverage for events classified as Class 1 - Low Hazard. This waiver of the insurance requirement is meant to cover small gatherings or ceremonies that do not involve more than 75 people, are limited to passive participation by the public and require no City services.

(2) Class II - Moderate Hazard involves limited physical activity by participants and no severe exposure to spectators. Events in this category include, but are not limited to, amateur team sports, dances, animal shows, political rallies, flea markets, picnics, and parades with no floats.

(3) Class III - High Hazard involves major participation by participants and/or moderate exposure to spectators. Events in this category include, but are not limited to, parades with floats, marathons or races, circus/carnivals, and semi-pro team sporting events.

(4) Class IV - Severe Hazard involves severe exposure to spectator and/or participants. Examples of events in this category include, but are not limited to, rock concerts, alcoholic beverage sales, vehicle races, fireworks, ice skating events, professional or collegiate sporting events.

§ 99.07 ADDITIONAL REQUIREMENTS AND/OR RESTRICTIONS.

(A) The Department of Public Services may place additional requirements on any event. These requirements may include specific staffing levels for police, fire, paramedic, municipal services or other personnel. The City also reserves the right to require that certain facilities and/or services be provided in support of event activities, including trash dumpsters, portable toilets, fencing, security personnel, traffic barricades and trash barrels. The cost for providing these services is the responsibility of the event sponsor. The City reserves the right to assess damage and litter deposits for events. These deposits are non-refundable if City property is damaged or litter is not collected and removed. Expenses for these requirements will be billed to the event sponsor as provided in § 99.09 of this chapter.

(B) The Department of Public Services has the authority to cancel or stop an event if the special conditions required for approval of the event are not being met. In addition, the Department of Public Services and City public safety officials have the authority to cancel or stop an event, or place additional restrictions on the event, if it is deemed that the public health, safety or welfare would be better served with additional restrictions.

§ 99.08 BILLINGS FOR SPECIAL EVENTS.

Special event billings shall be itemized and provided to an event sponsor in advance of the event. Rates are subject to change. (See rate sheet).

§ 99.09 PAYMENT OF FEES.

All payment of fees must be submitted to the City Treasurer's Office in advance of the event and within the time period set forth by the Department of Public Services. If payment in full is not received prior to the event as required, the City reserves the right to withhold all public services relating to the event and deny the application. Fees shall be charged for City services provided to special events as indicated on the rate sheet, but specifically as follows:

(A) Hourly rate shall be the hourly cost for any employee working on a special event as established by the City Administration. The hourly rate shall include expenses related to the employee including fringe benefits and overhead.

(B) Overtime shall be the hourly cost for an employee working on a special event during a time period that would be considered overtime for City payroll records, including the actual cost for fringe benefits.

(C) Equipment rental charges shall be the current equipment rental rates charged by the City.

§ 99.10 USE OF CITY-OWNED REGIONAL PARKS, COMMUNITY PARKS AND NEIGHBORHOOD PARKS.

Requests for use of certain City-owned regional parks, community parks and neighborhood parks shall be made in the same manner as all other special events. In regard to use of neighborhood parks, every effort will be made to inform and seek approval of the request by the affected neighborhood association. Listed below are the parks affected by this ordinance.

Regional Parks	Community Parks	Neighborhood Parks
Hoyt Park	Crayola Park	Germaine Park
Webber Park	Garber Tennis Courts	Dr. Archer Claytor Park
Wickes Park	Bliss Park	Weadock Park
Ojibway Island	Fordney Park	Otto Roeser Park
Morley Plaza	Deindorfer Woods	Schroeder Park
Celebration Park	Linton Park	St. Vincent's Park
Jeffers Park	Unity Park	Park Palace Park
Merrill Park	Veterans Memorial Park	

Upon the recommendation of the Department of Public Services, the Special Events Committee may waive special event fees to duly incorporated, nonprofit Neighborhood Associations for use of its own neighborhood parks in exchange for a contribution of volunteer hours and/or cash or in-kind contributions in support of the park.

§ 99.11 TRAFFIC CONTROL AND SAFETY REQUIREMENTS.

(A) The special event sponsor shall be responsible for complying with all traffic control and safety procedures required by the City during the event. Additional requirements may be made by the City during the event as may be necessary for the safety of the public. All special events that include participants soliciting funds in street intersections shall comply with safety requirements and use of traffic cones as specified by Traffic Engineering.

(B) It should be noted that the City does not recommend solicitations of any kind in the street. The City accepts no responsibility or liability for the safety of persons who may against the recommendation of the City make solicitations in the streets.

(C) The City has no authority to grant a permit for solicitations on any County of Saginaw or State of Michigan highway, most notably, Washington Avenue. Requests to block a state highway must be made to the Michigan Department of Transportation.

§ 99.12 SPECIAL EVENT VENDOR LICENSE.

Individual vendors for special events, at the invitation of the event sponsor, shall not be required to obtain individual licenses for selling food or merchandise at the event. However, the event sponsor will be required to meet the following conditions:

- (A) The event sponsor shall apply for and receive a Special Event Vendor's License from the City Clerk.
- (B) Such application shall contain the following information:
 - (1) Date, name and location of special event.
 - (2) Name of corporation and/or organization sponsoring the event.
 - (3) Name, mailing address, email address and phone number of event coordinator.
 - (4) A list of the all vendors with the following information:
 - (a) Name, address and phone number for each vendor.
 - (b) The type of vendor (i.e. food or merchandise).
 - (c) A description of the vehicle used by vendor, with license number or other means of identification, if applicable.

(d) Whether or not the vendor will use a tent. Vendors using tents which exceed 120' square feet shall be required to obtain a separate Tent License and shall be subject to the terms and conditions of that license as required under § 92.14 of Chapter 92, Fire Protection and Public Safety, of Title IX, General Regulations of the Saginaw Code of Ordinances.

(C) All food vendors must be approved by the Saginaw County Health Department and post a valid temporary food license as authorized by the Saginaw County Health Department. Such food vendors are responsible for any and all fees related to obtaining a food license and are required to comply with all Saginaw County Health Department rules and regulations for temporary food licensed facilities.

(D) The event sponsor must sign the Special Event Vendor license application confirming the information provided is true and accurate to the best of their knowledge and belief, and furnish a copy of their valid driver's license. Such statement shall also give authorization to the City to perform a criminal background check on the applicant and for the applicant to waive all rights, claims, causes of actions or damages against the City in obtaining or utilizing such records and information.

(E) Any and all Special Event vendors must comply with all federal, state and local laws pertaining to vending.

§ 99.13 TWO OR MORE APPLICATIONS FOR THE SAME EVENT DATE.

(A) In the event 2 or more Special Event Applications are received simultaneously to reserve the same date, time and location, City Administration shall attempt to resolve the conflict with the event sponsors of each application. In resolving the conflict, the City shall consider each applicant's history with regard to payment of fees, cancellations or other public health, safety or welfare issues.

(B) In the event an application is received for which a date and site has been reserved and it is determined the subsequent application will have a greater economic impact on the City, the Department of Public Services reserves the right to request the initial applicant change the date and/or site of its event. Consideration will be given as to the hardship and expense it may cause the applicant to make the requested change.

§ 99.14 RESERVATION OF ANNUAL EVENT DATES.

If an event is intended to be an annual event on regularly scheduled dates, the current year's application may include the following year's requested dates. Approval of the current year's application will include reservation of the next year's proposed dates. However, it will not constitute approval of next year's event, which must have its own timely application submitted for City approval. In general, the City will not approve special event dates more than one year in advance.

§ 99.15 CANCELLATION OF EVENTS.

(A) The City reserves the right to deny services for special events if the event sponsor fails to pay the required fees and submit the required certificate of insurance within the time specified by the Department of Public Services.

(B) In the event the event sponsor cancels the event at any time after the application is received and the non-refundable application fee is paid, the City will bill the event sponsor for any City services utilized prior to cancellation of the event. In addition the City shall assess a percentage of the facility and/or use fees in accordance with the rates established on the Special Events Rate Sheet.

§ 99.16 DENIAL OF FUTURE EVENTS.

Event sponsors that do not pay the required fees, submit the required insurance, have a history of cancellations, or violate this chapter in any manner will be denied future applications.

§ 99.17 SALE AND/OR CONSUMPTION OF ALCOHOLIC BEVERAGES.

If an event sponsor intends to serve and/or sell alcoholic beverages, the event sponsor is required to comply with all regulations set forth by the Michigan Liquor Control Commission, all local ordinances and requires approval from City Council. If alcohol is going to be served and/or sold, the event sponsor must apply for and receive a Special Liquor License through the State Liquor Control Commission, and supply the City with a copy of the liquor license prior to the event.

§ 99.18 USE OF SOUND AMPLIFYING EQUIPMENT.

Council approval is needed for any event utilizing sound amplifying equipment.

§ 99.19 CITY SPONSORSHIP/WAIVER OF FEES AND INSURANCE

In accordance with MCL 123.851 the City may appropriate money for the purpose of defraying the expenses of the proper observance of armistice, independence, and memorial or Decoration Day or for the proper observance of a diamond jubilee or centennial. In this regard, the City may waive fees for in-kind services provided and licenses in celebration of these events only. The City shall not waive the insurance requirements set forth in accordance with § 99.06.

§ 99.20 VIOLATIONS.

(A) *Municipal civil infractions.* A person who violates any provision of this subchapter is responsible for a Class C municipal civil infraction, subject to payment of a civil fine as set forth in Ch. 37, plus costs and other sanctions, for each infraction. Repeat offenses shall be subject to increased fines as provided by Ch. 37.

(B) *Authorized City Official.* The City Manager and/or their designee is hereby designated as the authorized City officials, as defined by Ch. 37 of this code, to issue municipal civil infraction citations or municipal civil infraction violations notices as provided by Ch. 37.

Section 3. This ordinance shall become effective May 30, 2013.

Enacted: May 20, 2013.

Yeas:
Nays:
Absent:
Abstain:

Gregory L. Branch
Mayor

Janet Santos, CMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 20, 2013; the original thereof is on file in the records of my office' the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

From: Darnell Earley, City Manager

Subject: The Ezekiel Project Petition#13-01 Charitable Gaming License Request

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend the approval of the resolution recognizing The Ezekiel Project as a non-profit organization for the purpose of obtaining charitable gaming licenses.

Justification:

The Ezekiel Project was validly incorporated as a nonprofit corporation on April 29, 1998 by the State of Michigan Department of Licensing and Regulatory Affairs. They are located in the City of Saginaw serving as a civic organization that is an ecumenical, interracial, congregation-centered organization in the Great Lakes Bay Region. The Ezekiel Project has partnered with Draper Auto group to hold a car raffle with a drawing to be held on November 22, 2013.

On May 7, 2013, documentation was filed with the City Clerk's Office as required by the Michigan Lottery, Charitable Gaming Division qualification requirements. These documents have been reviewed by the City Clerk and City Attorney for verification and have met all qualification requirements. Therefore, the State of Michigan resolution form is presented as a recommendation for approval of the request.

Council Action:

This council communication is for informational purposes of the resolution to be considered for approval.

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSE FOR EZEKIEL PROJECT

Moved by Council Member _____, seconded by Council Member _____ to offer and adopt the following resolution:

WHEREAS, Ezekiel Project has submitted a request, Petition #13-01, to be recognized as a nonprofit organization for purposes of obtaining a charitable gaming license; and

WHEREAS, the Michigan Bureau of State Lottery, pursuant to MCL 432.103(9), requires a Resolution be adopted by the local governing body approving this recognition.

NOW THEREFORE, BE IT RESOLVED that the request from Ezekiel Project of the City of Saginaw and County of Saginaw, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered for approval.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 20, 2013; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

FY 2013/2014 PROPOSED BUDGET

Council Member _____ moved, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City Charter requires the City Council, by resolution, to establish and adopt the budget, appropriate funds for the next fiscal year's expenditures and to provide for a tax levy of the amount necessary to be raised by taxation at least 30 days prior to the first day of the upcoming fiscal year; and

WHEREAS: a public hearing on this fiscal year 2013-2014 budget was held on Monday, May 20, 2013, at 6:30 p.m., in accordance with Section 44 of the Charter of the City of Saginaw and State of Michigan Act 5 Public Acts of 1982, as amended; and

WHEREAS: the taxable value of real and personal property in the City has been determined to be \$513,567,057 being 10.36% of the December 31, 2013 total Ad Valorem taxable value of property in Saginaw County;

NOW, THEREFORE, BE IT RESOLVED, that the budget of the City of Saginaw for the fiscal year beginning July 1, 2013 as summarized below, is hereby adopted on a department (appropriation center) level in General Fund and at the fund level for all other funds, subject to all City Ordinance and policies regarding the expenditure of funds and the conditions set forth in this resolution. The financial summary of all funds for the fiscal year 2013-2014 budget is as follows:

General Fund Operating Fund - 101

Means of Financing:

Property Tax	\$ 3,900,259	
City Income Tax	12,043,027	
State Revenue Sharing	7,512,647	
Grants	540,000	
Licenses, Permits, and Fees	1,301,131	
Charges for Services & Sales	946,171	
Fines and Forfeitures	668,000	
Interest	398,000	
Rents	32,000	
Reimbursements	3,301,071	
Other Revenues	342,537	
Use of Fund Equity	<u>0</u>	\$30,984,843

Estimated Requirements:

General Government	\$ 1,842,646	
Fiscal Services	3,038,281	
Community Public Safety - Police	10,586,362	
Community Public Safety - Fire	8,135,868	
Community Public Safety - Inspections	1,212,360	
Community & Economic Development	310,180	
Public Services	3,113,533	
Other Expenditures*	<u>2,745,613</u>	\$30,984,843

*Includes retiree healthcare insurance, unemployment, operating transfers, payment to other governmental entities, and contributions

Major Streets Fund - 202

Means of Financing:

State Revenue Sharing	\$ 3,370,578	
State Reimbursement	697,948	
Non Business Permits	2,850	
Services - Sales	11,050	
Other Revenues	<u>10,000</u>	\$ 4,092,426

Estimated Requirements:

Engineering Administration	\$ 82,614	
Street Projects	744,038	
Bridge Projects	60,000	
Traffic Engineering	512,965	
Street Administration	686,936	
Routine Maintenance	914,742	
Bridge Maintenance	90,116	
Winter Maintenance	231,163	
State Trunkline	29,967	
State Routine Maintenance	122,522	
State Winter Maintenance	257,818	
Increase to Fund Equity	25,785	
Transfers	333,760	\$ 4,092,426

Local Streets Fund - 203

Means of Financing:

State Revenue	\$ 927,380	
Interest and Rents	1,400	
Other Revenues	3,000	
Transfers	333,760	\$ 1,265,540

Estimated Requirements:

Engineering Administration	\$ 49,983	
Traffic Engineering	256,036	
Street Administration	419,238	
Routine Maintenance	396,282	
Winter Maintenance	144,001	\$ 1,265,540

Public Safety Fund - 205

Means of Financing:

Property Taxes	\$ 3,189,761	\$ 3,189,761
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Estimates Requirements:

Community Public Safety - Police	\$ 2,392,161	
Community Public Safety - Fire	797,600	\$ 3,189,761

Rubbish Collection Fund - 226

Means of Financing:

Services and Sales	\$ 140	
Charge for Services	3,733,050	
Interest and Rents	3,000	
Other Revenues	270,000	\$ 4,006,190

Estimates Requirements:

Administration	\$ 578,890	
Rubbish Collections	1,384,546	
Environmental Improvement	309,515	
Sanitary Landfill	530,268	
Brush Collections	263,696	
Recycling	437,500	
Composting	501,775	\$ 4,006,190

Clean Energy Coalition - 230

Means of Financing:

Reimbursements	\$ 6,150	
Transfers	40,000	\$ 46,150

Estimated Requirements:

Clean Energy Coalition	\$ 46,150	\$ 46,150
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Andersen Enrichment Center - 236

Means of Financing:

Grants	\$ 36,939	
Interest	49,734	
Other Revenues	136,894	\$ 223,567

Estimated Requirements:

Andersen Enrichment Center	\$ 124,189	
Enrichment Commission	99,378	\$ 223,567

Boat Launch Operations Fund - 239

Means of Financing:			
Charges for Services	\$ 23,000		
Other Revenues	<u>14,067</u>	\$ 37,067	
Estimated Requirements:			
Boat Launch Operations	<u>\$ 37,067</u>	\$ 37,067	

Commerce Center DDA - 242

Means of Financing:			
Property Taxes	<u>\$ 23,771</u>	\$ 23,771	
Estimated Requirements:			
Tax Increment Payments	<u>\$ 23,771</u>	\$ 23,771	

Downtown Development Authority - 243

Means of Financing:			
Use of Fund Equity	<u>\$ 97,300</u>	\$ 97,300	
Estimated Requirements:			
Downtown Development Authority	<u>\$ 97,300</u>	\$ 97,300	

Economic Development Fund - 244

Means of Financing:			
Use of Fund Equity	<u>\$ 65,000</u>	\$ 65,000	
Estimated Requirements:			
Economic Development	<u>\$ 65,000</u>	\$ 65,000	

Brownfield Authority SRRF - 245

Means of Financing:		
Property Taxes	<u>\$ 41,333</u>	\$ 41,333
Estimated Requirements:		
Tax Increment Payments	<u>\$ 41,333</u>	\$ 41,333

Community Policing Fund - 260

Means of Financing:		
Transfers	<u>\$ 388,885</u>	\$ 388,885
Estimated Requirements:		
Community Policing	<u>\$ 388,885</u>	\$ 388,885

Police Training Fund - 261

Means of Financing:		
State Grants	<u>\$ 14,000</u>	\$ 14,000
Estimated Requirements		
Police Training	<u>\$ 14,000</u>	\$ 14,000

Department of Justice Grant - 263

Means of Financing:		
State Grants	<u>\$ 15,000</u>	\$ 15,000
Estimated Requirements:		
DOJ Grant	<u>\$ 15,000</u>	\$ 15,000

Drug Forfeiture Fund - 264

Means of Financing:		
Fines and Forfeitures	\$ 32,360	
Interest and Rents	2,500	
Other Revenues	<u>42,976</u>	\$ 77,836
Estimated Requirements:		
Drug Forfeitures	<u>\$ 77,836</u>	\$ 77,836

Saginaw County Treatment and Prevention Services Fund - 265

Means of Financing:		
Other Revenues	<u>\$ 28,000</u>	\$ 28,000
Estimated Requirements:		
Saginaw County TAPS	<u>\$ 28,000</u>	\$ 28,000

Community Development Block Grant (CDBG) Fund - 275

Means of Financing:		
Federal Grants	<u>\$ 1,860,910</u>	\$ 1,860,910
Estimated Requirements:		
CDBG Administration	\$ 432,215	
Special Projects	583,565	
Economic Development	64,125	
Economic Development Subgrantees	309,311	
Saginaw Economic Development Corp.	146,734	
Code Compliance	103,048	
Subgrantees	117,285	
McKinney Homeless	<u>104,627</u>	\$ 1,860,910

CDBG Residential Loan Fund - 276

Means of Financing:

Federal Grants	\$ 402,442	
Interest	30,000	
Other Revenues	<u>120,000</u>	\$ 552,442

Estimated Requirements:

Residential Loans	\$ 409,855	
Single Family	<u>142,587</u>	\$ 552,442

CDBG Rental Loan Fund - 277

Means of Financing:

Interest	\$ 10,000	
Other Revenues	<u>20,412</u>	\$ 30,412

Estimated Requirements:

Rental Loans	<u>\$ 30,412</u>	\$ 30,412
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CDBG Block Grant Home Program - 278

Means of Financing:

Federal Grants	<u>\$ 1,024,114</u>	\$ 1,024,114
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Estimated Requirements:

Home Program	<u>\$ 1,024,114</u>	\$ 1,024,114
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Neighborhood Stabilization Program - 279

Means of Financing:

Federal Grants	\$ 229,000	
Other Revenues	<u>200,000</u>	\$ 429,000

Estimated Requirements:

NSP III	<u>\$ 429,000</u>	\$ 429,000
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SEDC Revolving Loan Fund - 282

Means of Financing:

Federal Grants	\$ 362,588	
Interest and Rents	100,000	
Other Revenues	251,750	\$ 714,338
	<hr/>	

Estimated Requirements:

SEDC	\$ 714,338	\$ 714,338
	<hr/>	

Auto Theft Prevention Fund - 289

Means of Financing:

State Grants	\$ 59,514	
Other Revenues	1,000	
Transfers	70,356	\$ 130,870
	<hr/>	

Estimated Requirements:

Auto Theft Prevention	\$ 130,870	\$ 130,870
	<hr/>	

Celebration Park Fund - 508

Means of Financing:

State Grants	\$ 50,837	
Local Grants	10,473	
Services and Sales	3,500	
Transfers	145,691	\$ 210,501
	<hr/>	

Estimated Requirements:

Celebration Park	\$ 64,810	
Increase to Fund Equity	145,691	\$ 210,501
	<hr/>	

Sewer Operations and Maintenance Fund - 590

Means of Financing:

Non Business Permits	\$	600	
Services and Sales		21,243,000	
Fines and Forfeitures		85,000	
Interest and Rents		467,500	
Other Revenues		4,740,128	\$26,536,228

Estimated Requirements:

Sewer Administration	\$	1,897,611	
Engineering Administration		213,966	
Process Control Systems		223,900	
Meter Maintenance and Services		486,400	
Maintenance and Services		2,984,472	
Catch Basin Cleaning		569,260	
Treatment and Pumping		8,540,226	
Remote Facilities		2,002,125	
Sewer Surplus		2,118,500	
Sewer Bond Construction		2,000,000	
Debt Service		4,824,476	
Customer Accounting		675,292	\$26,536,228

Water Operations and Maintenance Fund - 591

Means of Financing:

Services and Sales	\$	16,419,000	
Interest and Rents		141,000	
Other Revenues		15,874,844	\$32,434,844

Estimated Requirements:

Cross Connections	\$	72,257	
Water Administration		1,475,639	
Engineering Administration		406,924	
Process Control Systems		234,705	
Meter Maintenance and Services		513,452	
Maintenance and Services		2,922,882	
Treatment and Pumping		6,043,285	
Raw Water		1,326,289	
Water Surplus		2,164,000	

Water Bond Construction	13,776,000	
Debt Service	2,923,984	
Customer Accounting	553,574	
Transfers	<u>21,853</u>	\$32,434,844

Public Works Building Fund - 641

Means of Financing:		
Services and Sales	<u>\$ 469,012</u>	\$ 469,012
Estimated Requirements:		
Public Works Building	<u>\$ 469,012</u>	\$ 469,012

Technical Services - Geographical Information Systems Fund - 650

Means of Financing:		
Services and Sales	\$ 28,500	
Charge for Services	451,348	
Other Revenues	<u>97,365</u>	\$ 577,213
Estimated Requirements:		
Geographical Information Systems	\$ 490,112	
Call Center	65,248	
Transfers	<u>21,853</u>	\$ 577,213

Technical Services - Information Services Fund - 658

Means of Financing:		
Charge for Services	<u>\$ 1,337,754</u>	\$ 1,337,754
Estimated Requirements:		
Information Services	\$ 1,315,901	
Transfers	<u>21,853</u>	\$ 1,337,754

Radio Operations Fund - 660

Means of Financing:		
Charge for Services	\$ 114,144	\$ 114,144
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Estimated Requirements:		
Radio Operations	\$ 62,882	
Increase in Fund Equity	51,262	\$ 114,144
	<hr/>	

Motor Pool Operations Fund - 661

Means of Financing:		
Charge for Services	\$ 1,284,361	
Other Revenues	317,140	\$ 1,601,501
	<hr/>	
Estimated Requirements:		
Garage Operations	\$ 1,601,501	\$ 1,601,501
	<hr/>	

Self-Insurance Fund - 677

Means of Financing:		
Charge for Services	\$ 1,164,693	
Other Revenues	37,417	\$ 1,202,110
	<hr/>	
Estimated Requirements:		
Self-Insurance	\$ 1,202,110	\$ 1,202,110
	<hr/>	

Workers Compensation Fund - 678

Means of Financing:		
Charge for Services	\$ 1,249,385	
Interest	4,850	
Other Revenues	11,090	\$ 1,265,325
	<hr/>	

Estimated Requirements:

Workers Compensation Administration	\$ 1,052,774	
Self-Insurance	212,551	\$ 1,265,325
	<u>212,551</u>	

Forest Lawn Cemetery Fund - 711

Means of Financing:

Charge for Services	\$ 29,674	\$ 29,674
	<u>29,674</u>	

Estimated Requirements:

Increase in Fund Equity	\$ 29,674	\$ 29,674
	<u>29,674</u>	

Oakwood Cemetery Fund - 712

Means of Financing:

Charge for Services	\$ 5,236	\$ 5,236
	<u>5,236</u>	

Estimated Requirements:

Increase in Fund Equity	\$ 5,236	\$ 5,236
	<u>5,236</u>	

Police and Fire Pension Fund - 732

Means of Financing:

Charge to Other Funds	\$ 6,046,388	
Interest and Rents	2,952,624	
Other Revenues	5,875,131	\$14,874,143
	<u>5,875,131</u>	

Estimated Requirements:

Police and Fire Pension	\$ 872,143	
Police Pension	7,700,000	
Fire Pension	6,302,000	\$14,874,143
	<u>6,302,000</u>	

TOTAL GENERAL FUNDS AND OTHER FUNDS **\$129,996,440**

RESOLVED FURTHER, that budgetary control is exercised at the department (appropriation center) level in the General Fund and at the fund level for all other funds. The City Manager is hereby empowered to transfer appropriations within appropriation centers. General Fund line item budget transfers from one account to another within the same appropriation center can be made without City Council approval. All budget transfers from one appropriation center to another or from the General Fund Contingent Appropriation center account must be approved by City Council. In all other funds, line item budget transfers from one account to another within the same department and fund can be made without City Council approval; and

RESOLVED FURTHER, that there is hereby an 7.5000 mills on each dollar of taxable value of real property for the purpose of public safety, and in the amount of 7.3830 mills on each dollar of taxable value for the purpose of meeting all other municipal requirements for said fiscal year, said levy to be applied on all the taxable real and personal property in the City of Saginaw as set forth in the assessment roll for 2013; and

RESOLVED FURTHER, that there is hereby levied against each household unit, the fee of \$175.00 per unit for the collection, disposal, recycling, processing, and marketing of solid waste collection, including materials to be placed in a landfill or composted, whether such services are provided by the City or its commercial hauler. The charges for unpaid rubbish services shall become a lien against the property in accordance with MCL 141.121, as amended.

RESOLVED FURTHER, that the Deputy City Manager/Chief Financial Officer in his capacity as City Treasurer be authorized and directed to accept payment of taxes and special assessment due July 1, 2013 without additional charge up to and including July 31, 2013 provided that after said thirty-first day of July, 2013 there shall be added one-half percent collection fee to taxes and special assessments remaining unpaid, as required by Section 60 of the City Charter, and

RESOLVED FURTHER, that the Deputy City Manager/Chief Financial Officer in his capacity as City Treasurer be authorized and directed to accept partial payment of taxes and special assessments in four or less equal installments for a period not extending beyond March 1, 2014 with interest as follows:

To July payments add	0.0%
To August payments add	1.0%
To September payments add	1.5%
To October payment add	2.0%
To November payment add	2.5%
To December payment add	3.0%
To January payment add	3.5%
To February payment add	4.0%

RESOLVED FURTHER, that the fiscal year 2013-2014 General Fund Budget be automatically amended on July 1, 2013 to re-appropriate encumbrances outstanding and reserved at June 30, 2013, and capital allocations as determined appropriate by the City Manager; and

RESOLVED FURTHER, that the personnel complement be amended to incorporate those changes contained in the fiscal year 2013-2014 Budget; and

RESOLVED FURTHER, that the City Manager be authorized to adjust the compensation levels for City Employees restricted within the applicable pay range contained in the fiscal year 2013-2014 Budget.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 20, 2013; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk

FY 2013 - 2014 PUBLIC SAFETY MILLAGE

Council Member _____ moved, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the Council of the City of Saginaw, pursuant to the authority granted by Act No. 33 of the Public Acts of 1951, as amended, created a special assessment district in 2006 with an assessment to be determined each year, with the proceeds dedicated to pay for the costs of police and fire protection for the City of Saginaw; and

WHEREAS: the proposal to further authorize the Council to create a special assessment district with a millage rate note to exceed seven and one-half (7.5) mills was approved by voters at an election held on August 3, 2010; and

WHEREAS: a public hearing was held on May 20, 2013, on the estimate for funding the special assessment district for 2013 and defraying the expenses for police and fire by special assessment on the property to be especially benefited.

NOW, THEREFORE, BE IT RESOLVED, that the District shall be the entire City of Saginaw and that seven and one-half (7.5) mills on the taxable value of all real property in the district is the amount necessary to defray the expenses for police and fire services by special assessment on the property to be especially benefited.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 20, 2013; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk