

Council Agenda

May 19, 2008, 6:30 p.m. Council Chamber

There will be a Committee of the Whole meeting today beginning at 5:00 p.m. in the Council Chamber. Diane Herman, City Clerk, Jay Beelman, Director of Information Services, and Tom Darnell, Director of Public Services, will review their proposed budgets for fiscal year 2008-09.

PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL:

CORRECTION AND APPROVAL OF MINUTES OF PRECEDING SESSIONS:

PUBLIC HEARINGS:

1. Police and Fire Safety Millage
2. Fiscal Year 2008-2009 budget

ANNOUNCEMENTS:

PERSONAL APPEARANCES:

- *(A list will be provided on Monday)*

REMARKS OF COUNCIL:

PETITIONS:

1. From John R. Doyle, 2032 Vernon Street, requesting that the property at 1813 Joslin, 1807 Joslin and 1803 Joslin, in the City of Saginaw, Michigan, be vacated.
2. From Michael Quinnell, requesting that the City of Saginaw approve the capital expenditure items in the amount of \$254,000.00 for the 2008-2009 fiscal year.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND

APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Consideration of reappointing Gilberto Guevara to the Building Authority, with a term to expire June 30, 2010.

REPORTS FROM MANAGER:

Management Update:

Recommended Actions:

1. Recommending that the low bid from Scan Technology be accepted and a purchase order be issued to them in the amount of \$3,867.00, for the purchase of six (6) receipt printers, one (1) case of ribbons and one (1) case of paper. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Information Services Capital Less Than \$5,000 Account No. 658 1720 711 9705 (\$3,762), Information Services Office Supplies Account No. 658 1720 711 7320 (\$80) and Information Services Postage and Freight Account No. 658 1720 711 8015 (\$25).
2. Recommending acceptance of the offer from TBF Graphics to print water/sewer bills for fiscal year 2008-2009 in the amount of \$73,500 and \$78,000 for fiscal year 2009-2010. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Sewer Operation and Water Operation Fund Account No. 590 5311 711 8005 and 591 5310 711 8005.
3. Recommending that a budget adjustment be completed to increase the General Fund's Reimbursements/Insurance Proceeds Account No. 101 0000 602 68 04 from \$40,787 to \$59,567, which is an \$18,780 increase. This deposit consists of four checks from the Amerisure Insurance Company to cover towing, graphics and settlement loss on two Chevy Impalas. The increase in revenue will be offset by an increase in the Police Department's Building Maintenance Division Motor Vehicle Repairs Account No. 101 3014 721 80 42 by \$18,780.
4. Recommending acceptance of the quote and issuance of a purchase order to Election Systems & Software in the amount of \$20,100 for the purchase of three (3) AutoMARK voter assist terminals to be used by Election Division. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Election Division Capital Outlay Office Equipment Account No. 101 1731 701 7960.
5. Recommending Precinct 4, Maplewood Manor, be divided into Precinct 4A and 4B with voters from 4A voting at Central Fire Station; and that Precinct 18, Rosien Towers, be divided into 18A and 18B with voters from 18B at Butman-Fish Library. Also recommending the following polling location changes: Precinct 6, which formerly voted at the Audra Francis Recreation Center, permanently move to Saginaw High School, 3100 Webber, and become Saginaw High School A; Precinct 7, currently voting at Webber Elementary, be moved to Webber Middle School, 2600 Prescott; Precinct 9, currently voting at Jesse Rouse School, be moved to the YMCA, 1915 Fordney; Precinct 11, currently voting at Handley School and then temporarily moved to Arthur Hill High School, be moved back to 3021 Court Street, the new Thompson Middle School; Precinct 14, currently voting at Faith Harvest Church, be moved to the Saginaw Art Museum, 1126 N. Michigan Avenue; and Precinct 16, Staff Development Center, be moved to South Middle School, 224 N. Elm.
6. Recommending that payment be made to Michigan Pipe and Valve Inc., Carrollton, Michigan, in the amount of \$3,700.00 for the emergency purchase of blind flanges. These flanges are needed for future work and as contingency for failure of Water Treatment Plant raw water feed lines. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Operation and Maintenance Repairs and Replacements Account No. 591 4730 861 9720.
7. Recommending approval of the quote and issuance of a purchase order to City Services of Grand Rapids, MI in the amount of \$3,800.00 for the emergency purchase of a cut-in valve to repair a water main break at the intersection of Sheridan and Webber. This

vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Surplus Account No. 577 4740 881 9720.

8. Recommending that the blanket purchase order issued to Republic Waste of Mid Michigan be increased from \$1,995.00 to \$4,395.00. This increase will pay for seven (7) additional pickups and carry the service through June 30, 2008. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Building & Grounds Maintenance Operating Services Account No. 101 7575 821 8005.
9. Recommending that the low bid from Weck Laboratories, Inc. be accepted and respective purchase orders be approved and issued to them in the amount of \$1,365.00 for fiscal year 2008 and \$4,095.00 for fiscal year 2009, totaling \$5,460.00 for laboratory services. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Operations Operating Services Account No. 591 4730 861 8005 for fiscal year 2008 and will be budgeted in the same account number for fiscal year 2009.
10. Recommending that the low bid from Evans Equipment be accepted and a purchase order be issued to them in the amount of \$10,727.03 for a 10-ton asphalt paver trailer to be used by the Right of Way Division. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Motor Pool Operation Fund Account No. 661 4480 841 9741.
11. Recommending that the low bid from Analytical Services, Inc. be accepted and a purchase order be approved and issued in the amount of \$11,452.00 for fiscal year 2009 and \$11,452.00 for fiscal year 2010 for the purchase of laboratory services. This vendor meets all requirements of the contract compliance provisions. Funds will be budgeted in the Water Treatment Operations Account No. 591 4730 861 8005, pending City Council budget adoption each year.
12. Recommending acceptance of the low bid and issuance of a purchase order to the City Sewer Cleaners in the amount of \$22,243.40 for sewer cleaning and videotaping. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Sewer Surplus Repairs and Replacements Fund Account No. 576 4840 881 9720.
13. Recommending that the First Amendment to the proposal and contract with Dixon Engineering, Inc. ("Dixon") be increased from \$35,795.00 to \$49,697.00 due to an increase in work to the original contract. The Amendment has been approved by the City Manager as to substance and the City Attorney as to form. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Capital Surplus Account No. 577 4740 881 8001.

INTRODUCTION OF ORDINANCES:

1. An Ordinance to amend §34.01, "Designation of Boundaries of Voting Precincts," and Paragraph (A) of §34.02 "Regular City Elections," of Chapter 34, "Elections," of Title III, "Administration," of the City of Saginaw Code of Ordinances, O-1.

CONSIDERATION AND PASSING OF ORDINANCES:

1. An Ordinance to add § 152.51, "Naming or Renaming of streets, parks, buildings, and other property," to Chapter 152, "Subdivision Control," of Title XV, "Land Usage," of the Saginaw Code of Ordinances O-1.
2. An Ordinance to amend the zoning map by rezoning the area from the centerline of West Genesee Avenue, East to Schaffer Street, around Covenant HealthCare campus, South to Hancock Street, and West to North Bates Street from R-2, R-3, RO-1, B-1, and M-1 to R-1, single family residential, located in the City of Saginaw.

RESOLUTIONS:

1. [Approving the transfer of liquor license stock at 310 Court Street.](#)
2. [Authorizing the sale of alcoholic beverages on public property for a special event to be held at the Children's Zoo at Celebration Square on June 18, 2008.](#)
3. [Approving the creation of the district and the amount for a public safety millage.](#)
4. [Approving the 2008-2009 Fiscal Year Budget.](#)

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS:

Darnell Earley
City Manager

COUNCIL COMMUNICATION

From: The City Manager

Subject: Dividing Precincts 4 and 18; and Moving Several Polling Locations

Manager's Recommendation:

I recommend Precinct 4, Maplewood Manor, be divided into Precinct 4A and 4B with voters from 4A voting at Central Fire Station; and that Precinct 18, Rosien Towers, be divided into 18A and 18B with voters from 18B voting at Butman-Fish Library.

I further recommend the following polling location changes: Precinct 6, which formerly voted at the Audra Francis Recreation Center be permanently moved to Saginaw High School, 3100 Webber, and become Saginaw High School A; Precinct 7, currently voting at Webber Elementary, be moved to Webber Middle School, 2600 Prescott; Precinct 9, currently voting at Jesse Rouse School, be moved to the YMCA, 1915 Fordney; Precinct 11, currently voting at Handley School and then temporarily moved to Arthur Hill High School, be moved back to 3021 Court Street, the new Thompson Middle School; Precinct 14, currently voting at Faith Harvest Church, be moved to the Saginaw Art Museum, 1126 N. Michigan Avenue; and Precinct 16, Staff Development Center, be moved to South Middle School, 224 N. Elm.

Justification:

In 2003, the Precinct Consolidation Committee reduced the number of City precincts from 42 to 20. Following the 2004 Presidential Election, the Precinct Consolidation Committee reorganized to once again review the City's precincts. After several meetings, the Committee recommended that two (2) precincts be reestablished. This would require dividing two (2) of the existing precincts, Precinct 4, Maplewood Manor, 535 S. Warren and Precinct 18, Rosien Towers, 310 S. Harrison. In addition, Election law (MCL 168.661(1)) states, "When the registration in a precinct using voting machines exceeds 2,999, the precinct shall be divided or rearranged." Precinct 4 currently has 2,894 registered voters and Precinct #18 has 2,746 registered voters. As a result, both of these precincts have difficulty accommodating the number of voters with regard to room space and parking.

With the assistance of the City's Geographical Information system, Precinct 4 was divided into Precinct 4A and 4B, with Janes and E. Genesee Avenue as the

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bisecting line and Precinct 18 was divided into Precinct 18A and 18B, with Court Street as the bisecting line. These divisions split the registered voters as equally as possible (4A-1,549 and 4B-1,344 registered voters; and Precinct 18A-1,464 and 18B-1,281 registered voters). On January 7, 2008, the Election Commission (established by City Charter) met and adopted a resolution formally dividing Precinct 4 into Precincts 4A and 4B and dividing Precinct 18 into Precincts 18A and 18B. Central Fire Station, 801 Federal, has been selected as Precinct 4A's polling location and Butman-Fish Library, 1716 Hancock, was selected at the site for Precinct 18B. Both these locations were originally part of the City's 42 precincts.

In addition to the above, all polling locations were reviewed under the Help America Vote Act, which requires polling locations to meet certain standards to accommodate voters with disabilities. Several precincts were found to be in noncompliance under the Act and could not be brought up to specifications without expending thousands of dollars. In addition, the City Clerk met with the School District to make some adjustments to other polling locations due to school changes.

Given the foregoing, the following lists the proposed precincts and polling locations:

#	PRECINCT	ADDRESS
1	ST. JOSEPH EDUCATION CENTER	936 N. Sixth
2	ARTHUR EDDY ACADEMY	1000 Cathay
3	HEAVENRICH SCHOOL	2435 Perkins
4A	CENTRAL FIRE STATION (Formerly voters from Maplewood Manor)	801 Federal
4B	MAPLEWOOD MANOR	535 S. Warren
5	CENTRAL MIDDLE SCHOOL	1010 Hoyt
6	SAGINAW HIGH SCHOOL A (Formerly Audra Francis Center. This will be a permanent move.)	3100 Webber
7	WEBBER MIDDLE SCHOOL (Formerly Webber Elementary. Move due to school closing.)	2600 Prescott
8	SAGINAW HIGH SCHOOL B	3100 Webber
9	YMCA (Formerly Jesse Rouse School. Needed to move due to HAVA.)	1915 Fordney
10	NEW MOUNT CALVARY MISSIONARY BAPTIST CHURCH	3610 Russell

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11	THOMPSON MIDDLE SCHOOL (Formerly Handley School which was temporarily relocated to Arthur Hill High School)	3021 Court
12	KEMPTON SCHOOL	3040 Davenport
13	SAGINAW CAREER COMPLEX	2101 Weiss
14	SAGINAW ART MUSEUM (Formerly Faith Harvest Church. Needed to move due to HAVA)	1126 N. Michigan
15	HERIG ELEMENTARY SCHOOL (Formerly St. Paul's Lutheran School. This move was made in 2007.)	1905 Houghton
16	SOUTH MIDDLE SCHOOL (Formerly Staff Development Center. Moving to better accommodate voters with room space and parking.)	224 N. Elm
17	ST. STEPHEN'S SCHOOL	1300 Malzahn
18A	ROSIEN TOWNERS	310 S. Harrison
18B	BUTMAN-FISH LIBRARY (Formerly voters from Rosien Towers.)	1716 Hancock
19	JEROME SCHOOL	1515 Sweet
20	MERRILL PARK SCHOOL	1800 Grout

These changes are being made in accordance with Election Law and as required, proper notices will be posted and all voters will receive new voter registration cards.

Council Action:

Council _____ moved that the recommendation from the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Amendments to Ordinance Regulating City Elections

Manager's Recommendation:

I recommend amending §34.01, "Designation of Boundaries of Voting Precincts," and Paragraph (A) of §34.02 "Regular City Elections," of Chapter 34, "Elections," of Title III, "Administration," of the City of Saginaw Code of Ordinances, O-1. An Ordinance has been prepared and appears under the regular order of business.

Justification:

§34.01, "Designation of Boundaries of Voting Precincts," establishes the number of precincts within the City of Saginaw. With the dividing of two of the City's precincts, it is necessary to amend this ordinance to reflect the increase of precincts from twenty to twenty-two. In addition, the Election Law (MCL 168.644e) allows the City to adopt an ordinance to establish a filing date for nominating petitions for its general elections. The City's current ordinance, under Paragraph (A) of §34.02, has a filing date of the seventh Tuesday prior to the election. The ordinance is being amended to establish the date set forth in Election Law which requires nominating petitions to be filed by the twelfth Tuesday prior to the City's odd-year general election date.

Council Action:

This Council Communication is for explanation purposes, only of the ordinance to be introduced.

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Council _____ introduced an ordinance entitled and

reading as follows:

AN ORDINANCE TO AMEND §34.01, "DESIGNATION OF BOUNDARIES OF VOTING PRECINCTS," AND PARAGRAPH (A) OF §34.02 "REGULAR CITY ELECTIONS," OF CHAPTER 34, "ELECTIONS" OF TITLE III, "ADMINISTRATION" OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

Laid over under the Charter provision.

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Council _____ moved that an ordinance introduced May 19, 2008, entitled and reading as follows, be taken up and enacted:

AN ORDINANCE TO AMEND §34.01, "DESIGNATION OF BOUNDARIES OF VOTING PRECINCTS," AND PARAGRAPH (A) OF §34.02 "REGULAR CITY ELECTIONS," OF CHAPTER 34, "ELECTIONS" OF TITLE III, "ADMINISTRATION" OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

The City of Saginaw ordains:

Section 1. §34.01, "Designation of Boundaries of Voting Precincts," and §34.02 "Regular City Elections," of Chapter 34, "Elections," of Title III, "Administration," of the City of Saginaw Code of Ordinances is hereby amended and shall read as follows:

§ 34.01 DESIGNATION OF BOUNDARIES OF VOTING PRECINCTS.

(A) The territory comprising the one (1) ward of the City shall be divided into twenty-two (22) voting precincts numbered as follows:

<u>Precinct</u>	<u>Precinct</u>
1	11
2	12
3	13
4A	14
4B	15
5	16
6	17
7	18A
8	18B
9	19
10	20

(B) The boundaries of the precincts numerated in Paragraph (A) are as described on the true copy of the official map on file in the City Clerk's Office.

§ 34.02 REGULAR CITY ELECTIONS.

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(A) *Time of filing nominating petitions for office of Council Member.*

Nominating petitions for the office of Council Member shall be filed with the City Clerk by 4:00 p.m. on the twelfth Tuesday prior to the odd year general election, which is held on the Tuesday succeeding the first Monday in November in every odd-numbered year.

Section 2. This ordinance shall become effective June 12, 2008.

Enacted: June 2, 2008.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Sewer Cleaning

Manager's Recommendation:

I recommend acceptance of the low bid and issuance of a purchase order to City Sewer Cleaners in the amount of \$22,243.40 for sewer cleaning and videotaping.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in the Sewer Surplus Repairs and Replacements Fund Account No. 576-4840-881-97.20.

Justification:

On May 6, 2008 the City received bids for sewer cleaning and videotaping. The City of Saginaw is currently designing a reconstruction and streetscape of E. Genesee Ave. from Franklin St. to Janes Ave. As part of the project, it is necessary to analyze the condition of the existing sewer. A determination will be made on the existing sewer system to reline or replace the sewer prior to the paving project. This will also remove the grit from the combined sewer system for greater capacity as required by the City's NDPES permit.

Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

City Sewer Cleaners Carrollton, MI	\$ 22,243.40
Advanced Underground Westland, MI	\$ 28,826.50

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Dukes Plumbing & Sewer
Syracuse, NY

\$ 68,156.50

Robinson Pipe Cleaning
Eight Four, PA

\$ 81,208.20

Council Action:

Council _____ moved that the recommendation of the
City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Liquor License Stock Transfer for 301 Court Street

Manager's Recommendation:

I recommend approval of Ewald's Bar, Inc. to transfer stock (1999 licensing year) in 2007 Class C Licensed Business with Entertainment Permit, located at 301 Court, Saginaw, MI 48602, Saginaw County, by dropping Edna A. Ewald, deceased, as stockholder thru transfer of 51 shares to existing stockholder, Kenneth J. Ewald; by dropping Williams J. Ewald as stockholder thru transfer of 24.5 shares to existing stockholder, Kenneth J. Ewald; transfer stock by dropping Kenneth J. Ewald, deceased as stockholder thru transfer of 100 shares to the Kenneth J. Ewald declaration of trust; Williams J. Ewald, successor trustee; and by dropping the Kenneth J. Ewald Declaration of Trust; William J. Ewald, Successor Trustee as stockholder thru transfer of 100 shares to new stockholder, Sheila A. Ewald.

Justification:

On or about March 11, 2008, the City received notice from the Michigan Liquor Control Commission of Ewald's Bar, Inc. to transfer stock (1999 licensing year) in 2007. The Saginaw County Health Department, City of Saginaw Fire Prevention and the City Building Inspections Division completed the necessary inspections and have approved 301 Court Street for the license transfer as required by Chapter 110, "General Provisions," of Title XI, "Business Regulations" of the Saginaw Code of Ordinances. Under Chapter 111, "Alcoholic Beverages," §111.11, "Application for License," wherein the City Manager is to review all applications and departmental reports and give his recommendation to City Council of his approval or disapproval of the license. Since the

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necessary requirements have been met by Ewald's Bar, Inc., I hereby recommend approval of the 2007 Class C license transfer at 301 Court Street, Saginaw, MI 48602, Saginaw County.

Council Action:

This Council Communication is for explanation purposes only of the Resolution to be adopted.

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Manager's Recommendation: Approval of the resolution as follows:

RESOLUTION TRANSFERRING LIQUOR LICENSE STOCK AT 310 COURT STREET

Council _____ offered and moved adoption of the following resolution:

WHEREAS, on or about March 11, 2008 the City Clerk's Office received a Local Approval Notice from the State of Michigan Liquor Control Commission; and

WHEREAS, said notice advised that Ewald's Bar, Inc. requests to transfer stock (1999 licensing year) in 2007 Class C Licensed Business with Entertainment Permit, located at 301 Court, Saginaw, MI 48602, Saginaw County, by dropping Edna A. Ewald, deceased, as stockholder thru transfer of 51 shares to existing stockholder, Kenneth J. Ewald; by dropping Williams J. Ewald as stockholder thru transfer of 24.5 shares to existing stockholder, Kenneth J. Ewald; transfer stock by dropping Kenneth J. Ewald, deceased as stockholder thru transfer of 100 shares to the Kenneth J. Ewald declaration of trust; Williams J. Ewald, successor trustee; and by dropping the Kenneth J. Ewald Declaration of Trust; William J. Ewald, Successor Trustee as stockholder thru transfer of 100 shares to new stockholder, Sheila A. Ewald.

WHEREAS, the Saginaw County Health Department, City of Saginaw Fire Prevention and the City Building Inspections Division have approved 301 Court Street for this transfer.

NOW, THEREFORE, BE IT RESOLVED, that the City Council for the City of Saginaw by this Resolution does hereby approve the request from Ewald's Bar, Inc. to transfer stock (1999 licensing year) in 2007 Class C Licensed Business with Entertainment Permit, located at 301 Court, Saginaw, MI 48602, Saginaw County, by

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dropping Edna A. Ewald, deceased, as stockholder thru transfer of 51 shares to existing stockholder, Kenneth J. Ewald; by dropping Williams J. Ewald as stockholder thru transfer of 24.5 shares to existing stockholder, Kenneth J. Ewald; transfer stock by dropping Kenneth J. Ewald, deceased as stockholder thru transfer of 100 shares to the Kenneth J. Ewald declaration of trust; Williams J. Ewald, successor trustee; and by dropping the Kenneth J. Ewald Declaration of Trust; William J. Ewald, Successor Trustee as stockholder thru transfer of 100 shares to new stockholder, Sheila A. Ewald.

It is the consensus of this legislative body that the application be recommended for issuance.

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From: The City Manager

Subject: Increase Trash Disposal Purchase Order

Manager's Recommendation:

I recommend that the blanket order issued to Republic Waste of Mid Michigan be increased from \$1,995.00 to \$4,395.00. This increase will pay for seven additional pickups and carry the service thru June 30, 2008.

This vendor meets all requirements of Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances. Funds are available in Building & Grounds Maintenance Account No. 101-7575-821-80-05 Operating Services.

Justification:

The volume of trash from fifteen City Hall Departments and thirty plus park locations has increased within the past year. This increase requires the 30-yard trash container to be emptied more often, sometimes twice a week, which has increased the cost.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

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From: The City Manager

Subject: Cash Receipt Printers Purchase

Manager's Recommendation:

I recommend that the low bid received from Scan Technology be accepted and that a purchase order be issued to them in the amount of \$3,867.00, for the purchase of six receipt printers, one case of ribbons and one case of paper to be used by the City Treasurer's Office.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted and available in the Information Services Capital Less Than \$5,000 Account No. 658-1720-711.97-05 (\$3,762), Information Services Office Supplies Account No. 658-1720-711.73-20 (\$80) and Information Services Postage and Freight Account No. 658-1720-711.80-15 (\$25).

Justification:

Fiscal Services Department has requested the purchase of six new receipt printers. These printers are used by City Treasurers Office cashiers to print receipts for payment received. The new printers are significantly faster, which should reduce customers wait time. The printers currently used by the Fiscal Services cashiers will replace poorly functioning printers in the Police Department and Engineering Division. The printers that are being used in the Police Department and Engineering are in poor condition and require constant attention. Following is a tabulation of the bids received:

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Scan Technology Manchester, TN	\$3,867.00
Affordable Library Products East Rochester, NY	\$3,979.98
Southern Computer Warehouse Marietta, GA	\$3,983.26
Yeo & Yeo Saginaw, MI (In-City)	\$4,245.00
Amitesh (DBA) Ace Office Supplies Orlando, FL	\$4,427.70

Council Action:

Council _____ moved that the recommendation of the City
Manager be approved.

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From: The City Manager

Subject: Asphalt Paver Trailer

Manager's Recommendation:

I recommend that the low bid from Evans Equipment be accepted and a purchase order be issued to them in the amount of \$10,727.03 for a 10-ton asphalt paver trailer.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14 § 14.35 – 14.44 of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Motor Pool Operation Fund Account 661-4480-841-9741.

Justification:

On April 8, 2008, the Purchasing Committee reviewed and accepted four bids for a 10-ton asphalt paver trailer for the Right of Way Division, Streets Section. The current fleet does not have a trailer that will accommodate the new design of the asphalt paver purchased on September 12, 2007. Following is a tabulation of the bids submitted:

Evans Equipment Burton, MI	\$10,727.03
Bridgeport Equipment Bridgeport, MI	\$10,850.00
Verdi Incorporated Lake Wales, FL	\$11,154.00
Holden Equipment Southwest, Missouri	\$11,852.00

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

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From: The City Manager

Subject: Budget Adjustment

Manager's Recommendation:

It is recommended that a budget adjustment be completed to increase the General Fund's Reimbursements/Insurance Proceeds Account No. 101-0000-602.68-04 from \$40,787 to \$59,567, which is an \$18,780 increase. This deposit consists of four checks from the Amerisure Insurance Company to cover towing, graphics and a settlement loss on two (2) Chevy Impalas. The increase in revenue will be offset by an increase in the Police Department's Building Maintenance Division Motor Vehicle Repairs Account No. 101-3014-721.80-42 (\$18,780).

Justification:

The City received four checks in the amount of \$10,315.00, 7,900.00, \$291.12 and \$273.50 from the Amerisure Insurance Company. These checks will settle two loss claims as well as costs for towing and graphics.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

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From: The City Manager

Subject: Purchase of AutoMARK Voter Assist Terminals

Manager's Recommendation:

I recommend acceptance of the quote and issuance of a purchase order to Election Systems & Software in the amount of \$20,100 for the purchase of three (3) AutoMARK voter assist terminals to be used by the Election Division.

This vendor meets all requirements of the Contract Compliance Provisions, Title1, Chapter 14 §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are budgeted in the General Fund Election Division Capital Outlay Office Equipment Account No. 101-1731-701-9760.

Justification:

The Help America Vote Act of 2002, §301(a)(3), requires all voting precincts to have equipment for voters with disabilities. The State of Michigan has designated the AutoMARK Voter Assist Terminal as the only terminal approved for use in the State of Michigan, and has a contract with Elections Systems & Software for the purchase of these terminals at a cost of \$6,700.00 each, for a total of \$20,100 for three (3) terminals. Two of the terminals will be placed in new precincts created by the splitting of Precincts 4 (Maplewood Manor) and 18 (Rosien Towers). The third terminal will remain in the office to be used as a replacement for terminals that may malfunction on Election Day.

Council Action

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Authorization to Allow the Sale and Consumption of Alcoholic Beverages at the Children's Zoo at Celebration Square

Manager's Recommendation:

I recommend approval of the attached resolution authorizing the sale and consumption of alcoholic beverages at the Children's Zoo at Celebration Square ("Zoo") during the "Choo Choo at the Zoo" event, a fundraiser for the "Train Replacement Project" to be held on June 19, 2008 from 6:00 p.m. through 9:00 p.m.

Justification:

On June 19, 2008, the Zoo is hosting a fundraiser event to celebrate the "Train Replacement Project". The Zoo has requested that the City allow it to sell alcoholic beverages to its guests for consumption during this special event. Title XIII, Section 132.01(C) of the Saginaw Code of Ordinances states that City Council can authorize the sale and consumption of alcoholic beverages on public property if the vendor provides the following to the City:

- (1) The precise location where said beverages are to be sold and consumed;
- (2) The dates and times for said activities;
- (3) A proper state license for the sale and consumption of alcoholic beverages at the place and times listed in subsection (1) and (2) above;
- (4) Adequate public liability and property damage insurance for the benefit of the City with a company licensed to sell insurance by the state;
- (5) Such other insurance as City Council deems adequate for the benefit of the City;
- (6) Adequate personnel to control the premises where the alcoholic beverages are to be sold and consumed; and
- (7) Such other reasonable requirements as City Council deems appropriate.

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The Saginaw Valley Zoological Society (“Society”) will be providing the alcoholic beverages at the “Choo Choo at the Zoo” special event. The Society will provide the proper documents to the City by June 1, 2008. If the Society fails to provide the documentation, it will not be allowed to sell and patrons will not be allowed to consume alcoholic beverages at the Zoo on June 19, 2008. The City will set insurance requirements and all insurance certificates must be reviewed and approved by the City Attorney.

Council Action:

This Council Communication is for explanation of the resolution and requires no separate approval.

COUNCIL COMMUNICATION

Manager's Recommendation: Approval of the resolution as follows:

RESOLUTION TO PERMIT THE SALE OF ALCOHOLIC BEVERAGES

ON PUBLIC PROPERTY

Council _____ offered and moved adoption of the following resolution:

WHEREAS, the Children's Zoo at Celebration Square ("Zoo") plans to host a fundraiser to celebrate the "Train Replacement Project";

WHEREAS, the Zoo has requested that it be allowed to sell alcoholic beverages to its guests at the Zoo and that its patrons be allowed to consume alcoholic beverages on site during the fundraiser;

WHEREAS, City Council can provide authorization for the sale and consumption of alcoholic beverages on public property; and

WHEREAS, the Zoo must provide certain documents prior to the event.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the sale and consumption of alcoholic beverages on public property during the "Choo Choo at the Zoo" event to be held June 19, 2008 at the Zoo, provided the Zoo provides the mandatory information listed in Title XIII, Section 132.01(C) of the Saginaw Code of Ordinances no later than June 1, 2008 to the proper City officials.

BE IT FURTHER RESOLVED, if the Zoo does not provide the documents by the stated date, it will not be allowed to sale alcoholic beverages to its guests and they will not be allowed to consume alcoholic beverages during the event on June 19, 2008.

BE IT FURTHER RESOLVED, that the City will set all insurance requirements and all insurance certificates must be reviewed and approved by the City Attorney.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Dixon Engineering Inc. Proposal and Contract First Amendment

Manager's Recommendation:

I recommend that the First Amendment to the proposal and contract with Dixon Engineering, Inc. ("Dixon"), be increased from \$35,795 to \$49,697 due to an increase in work to the original contract. The Amendment has been approved by the City Manager as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this additional work are available in the Water Capital Surplus Account No. 577-4740-881-8001.

Justification:

On December 3, 2007, City Council approved a proposal and contract with Dixon in the amount of \$35,795.00 for professional services related to the planned 2008 painting work at the Water Treatment Plant. The scope of work included preparation of technical specifications, consulting services and on-site inspections services.

Dixon has exceeded the estimated amount of on-site inspection and consultation hours for the project. This is due to the complicated nature of the containment during blasting and painting of the associated piping. This included continuous inspection services while the contractor was on site to assure proper containment was achieved.

The City received a new proposal on April 9, 2008, for the expected additional services necessary to complete the project. These additional services are necessary to complete the project with proper oversight and quality control of the painting contractor

COUNCIL COMMUNICATION

on-site. The total amount of the Amendment will not exceed Forty-Nine Thousand Six Hundred and Ninety-Seven Dollars and 00/100 (\$49,697.00).

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Water Treatment Plant Protozoan Analysis

Manager's Recommendation:

I recommend that the bid from Analytical Services, Inc. be accepted and a purchase order be approved and issued to them in the amount of \$11,452.00 for fiscal year 2009 and \$11,452.00 for fiscal year 2010.

This vendor meets all the requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this service will be budgeted in the Water Treatment Operations Account No. 591-4730-861.80-05, pending City Council budget adoption each year.

Justification:

On April 8, 2008, the City received bids for laboratory services from July 1, 2008 through June 30, 2010. The test to be performed is protozoan analysis (Cryptosporidium and Giardia) of source water samples. The Environmental Protection Agency (EPA) must perform the analyses monthly as a part of the Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR) pending a resume date. Laboratories must be certified by the EPA in the approved method. The bid price of \$22,904.00 for two years is a decrease of 4.9% over the price paid for similar services during fiscal year 2007. Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

COUNCIL COMMUNICATION

	<u>Per Test</u>	<u>Total Bid</u>
Analytical Services, Inc. Williston, VT		
Year one	\$409.00	\$11,452.00
Year Two	\$409.00	\$11,452.00
Total		\$22,904.00
Underwriters Laboratories, Inc. South Bend, IN		
Year one	\$450.00	\$12,600.00
Year Two	\$450.00	\$12,600.00
Total		\$25,200.00
BioVir Laboratories, Inc. Benicia, CA		
Year one	\$505.00	\$14,140.00
Year Two	\$520.00	\$14,560.00
Total		\$28,700.00

Council Action:

Council _____ moved that the recommendation of
the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Emergency Purchase of 30" Blind Flanges

Manager's Recommendation:

I recommend that payment be made to Michigan Pipe and Valve Inc., Carrollton, Michigan, in the amount of \$3,700.00.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in the Water Operation and Maintenance Repairs and Replacements Account No. 591-4730-861-9720.

Justification:

An emergency purchase order (#36134) was issued on April 23, 2008 to Michigan Pipe and Valve, Inc., in the amount of \$3,700.00. These flanges are needed for future work and as contingency for failure of Water Treatment Plant (WTP) raw water feed lines. During the blasting and painting work performed this spring in the WTP Riser Pipe Gallery, a pipe was found to have excessive pitting in a closed in area. A small leak developed but was contained during the painting contractor's work. The lines in question are low-pressure lines and are not critical to the plant's processes. They are no longer used but are directly linked to the raw water supply line for the plant. In order to be prepared for any event, we require these flanges to be on hand so repair can be made in a minimal amount of time.

Michigan Pipe and Valve was the only supplier with the flanges on hand.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Water Treatment Plant UCMR2 Analysis

Manager's Recommendation:

I recommend that the low bid from Weck Laboratories, Inc. be accepted and respective purchase orders be approved and issued to them in the amount of \$1,365.00 for Fiscal Year 2008 and \$4,095.00 for Fiscal Year 2009 totaling \$5,460.00.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Water Operations Account No. 591-4730-861.80-05 for FY2008 and will be budgeted in the same account number for FY2009.

Justification:

On April 8, 2008, the City received bids for laboratory services from June 1, 2008 through May 30, 2009. The tests to be performed are analysis of finished water for List 1 and List 2 chemical contaminants. The analyses must be performed to comply with the Unregulated Contaminants Monitoring Rule 2 (UCMR2) and must be performed by laboratories that are Environmental Protection Agency (EPA) certified in the approved methods. No cost analysis is available. Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

	<u>Total Bid</u>
Weck Laboratories, Inc. City of Industry, CA	\$5,460.00
TestAmerica Laboratories, Inc. Savannah, GA	\$5,480.00

COUNCIL COMMUNICATION

Northern Lake Service, Inc. Crandon, WI	\$5,841.60
Anatek Labs, Inc. Moscow, ID	\$5,800.00
Underwriters Laboratories, Inc. South Bend, IN	\$21,680.00

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Printing of water bills

Manager's Recommendation:

I recommend acceptance of the only bid received from TBF Graphics to print the water/sewer bills for fiscal year 2008-2009 in the amount of \$73,500 and \$78,000 for fiscal year 2009-2010. Total cost for two (2) years is \$151,500.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Sewer Operation and Water Operation Fund. Account Nos. 590-5311-711-8005 and 591-5310-711-8005.

Justification:

Original bids for the printing of water bill were opened on April 29, 2008. TBF Graphics, Inc. was the only bid submitted. TBF Graphics will print and mail roughly 22,000 water/sewer bills a month to the water/sewer customers served by the Saginaw water system. They have been printing and mailing the water/sewer bills for the last five (5) years and has done a superb job.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Saginaw Eddy Concert Band Ojibway Island User Complex Agreement

Manager's Recommendation:

I recommend approval of the Agreement between the City of Saginaw ("City") and the Saginaw Eddy Concert Band ("SECB"). The Agreement has been approved by the City Manager as to substance and the City Attorney as to form.

Justification:

Each year the SECB sponsors, promotes and conducts a series of free concerts on Ojibway Island, commencing on Father's Day and continuing each Sunday thereafter through the first week of August. The SECB has submitted a Special Events application for use of the Ojibway Island Complex ("Complex") this summer. In addition, the SECB requested that it have the exclusive right to use the Complex during the same time period until 2013. Upon timely submission of a Special Event Application annually, SECB will have exclusive right for the use of the Complex under the terms and conditions set forth in the Agreement for the dates of its annual concert series through 2013, with the exception of Sunday, July 4, 2010.

Council Action:

Council _____ moved the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

RESOLUTION APPROVING THE CREATION OF THE DISTRICT

AND THE AMOUNT FOR A PUBLIC SAFETY MILLAGE

Council _____ offered and moved the adoption of the following resolution:

WHEREAS, the Council of the City of Saginaw, pursuant to the authority granted by Act No. 33 of the Public Acts of 1951, as amended, proposes that a special assessment district be created and an assessment be determined, with the proceeds dedicated to pay for the costs of police and fire protection for the City of Saginaw; and

WHEREAS, a Public Hearing was held on May 19, 2008, on the estimate and on the question of creating a special assessment district and defraying the expenses for police and fire by special assessment on the property to be especially benefited.

NOW, THEREFORE, BE IT RESOLVED, that six (6) mills on the taxable value of all real property in the district (the entire City of Saginaw) is the amount necessary to defray the expenses for police and fire services by special assessment on the property to be especially benefited for a duration of five years.

COUNCIL COMMUNICATION

Manager's Recommendation: Approval of the resolution as follows:

Council _____ offered and moved the adoption of the following resolution:

WHEREAS, the City Charter requires the City Council, by resolution, to establish and adopt the budget, appropriate funds for the next fiscal year's expenditures and to provide for a tax levy of the amount necessary to be raised by taxation at least 30 days prior to the first day of the upcoming fiscal year; and

WHEREAS, a public hearing on the fiscal year 2008-2009 budget was held on Monday, May 19, 2008, at 6:30 p.m., in accordance with Section 44 of the Charter of the City of Saginaw and State of Michigan Act 5, Public Acts of 1982, as amended; and

WHEREAS, the taxable value of real and personal property in the City has been determined to be \$721,640,702 being 13.59% of the December 31, 2007 total Ad Valorem taxable value of property in Saginaw County; now, therefore, be it

RESOLVED, that the budget of the City of Saginaw for the fiscal year beginning July 1, 2008 as summarized below, is hereby adopted on a department (appropriation center) level in the General Fund and at the fund level for all other funds, subject to all City Ordinances and polices regarding the expenditure of funds and the conditions set forth in this resolution. The financial summary of all funds for the fiscal year 2008-2009 is as follows:

COUNCIL COMMUNICATION

General Operating Fund - 101

Means of Financing:

Property Tax	\$	4,032,224.00	
City Income Tax		12,500,000.00	
State Revenue Sharing		10,058,591.00	
Grants		1,472,765.00	
Licenses, Permits and Fees		1,118,050.00	
Charges for Service & Sales		835,139.00	
Fines and forfeitures		150,000.00	
Interest		500,800.00	
Rents		12,500.00	
Reimbursements		2,455,201.00	
Other Revenues		<u>2,900,433.00</u>	\$ 36,035,703.00

Estimated Requirements:

General Government	\$	2,195,474.00	
Fiscal Services		2,596,711.00	
Police		12,994,495.00	
Fire		9,567,903.00	
Development		1,878,293.00	
Public Services		3,739,094.00	
Other Expenditures*		<u>3,063,733.00</u>	\$ 36,035,703.00

*Includes unemployment compensation, retiree health insurance, operating transfers and contributions

Major Streets Fund - 202

Means of Financing:

State Revenue Sharing	\$	3,672,000.00	
State Reimbursements		494,949.00	
Services - Sales		<u>25,000.00</u>	\$ 4,191,949.00

Estimated Requirements:

Engineering Administration	\$	201,703.00	
Streets Project		356,530.00	
Bridge Projects		80,000.00	
Traffic Engineering		518,785.00	
Street Administration		636,921.00	
Routine Maintenance		1,232,586.00	
Bridge Maintenance		109,630.00	
Winter Maintenance		256,069.00	
State Trunkline		115,163.00	
State Routine Maintenance		73,203.00	
State Winter Maintenance		97,445.00	
Transfers To Local Streets Fund		<u>513,914.00</u>	\$ 4,191,949.00

COUNCIL COMMUNICATION

Local Streets Fund - 203

Means of Financing:

State Revenue Sharing	\$	960,000.00	
Services - Sales		20,000.00	
Interest and Rents		6,000.00	
Other Revenues		3,000.00	
Transfers From Major Streets		<u>488,791.00</u>	\$ 1,477,791.00

Estimated Requirements:

Traffic Engineering	\$	93,273.00	
Street Administration		600,566.00	
Routine Maintenance		602,597.00	
Winter Maintenance		164,769.00	
Transfers to Other Funds		<u>16,586.00</u>	\$ 1,477,791.00

Public Safety Fund - 205

Means of Financing:

Property Tax	\$	3,707,250.00	
Transfers From Other Funds		<u>211,420.00</u>	\$ 3,918,670.00

Estimated Requirements:

Police Patrol	\$	1,868,600.00	
Police Investigation		515,477.00	
Fire Suppression		1,412,349.00	
Fire Prevention		<u>122,244.00</u>	\$ 3,918,670.00

Rubbish Collection Fund - 226

Means of Financing:

Property Taxes	\$	1,953,241.00	
Services Rendered		1,486,390.00	
Services - Sales		2,500.00	
Interest and Rents		21,500.00	
Other Revenues		<u>304,625.00</u>	\$ 3,768,256.00

Estimated Requirements:

Rubbish Administration	\$	531,093.00	
Rubbish Collections		1,530,032.00	
Environmental Improvement		346,061.00	
Sanitary Landfill		561,342.00	
Brush Collections		123,110.00	
Recycling		500.00	
Composting		665,538.00	
Transfer to Other Funds		<u>10,580.00</u>	\$ 3,768,256.00

COUNCIL COMMUNICATION

Andersen Center Fund - 236

Means of Financing:

Local Grants	\$	77,800.00		
Interest and Rents		50,175.00		
Other Revenues		69,782.00		
Transfers from Other Funds		<u>16,202.00</u>	\$	213,959.00

Estimated Requirements:

Andersen Enrichment Center	\$	136,159.00		
Enrichment Commission		<u>77,800.00</u>	\$	213,959.00

GM Tower Project - 238

Means of Financing:

Interest and Rents	\$	5,000.00		
Use of Fund Equity		<u>97,500.00</u>	\$	102,500.00

Estimated Requirements:

GM Tower Projects	\$	<u>102,500.00</u>	\$	102,500.00
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Boat Launch Fund -239

Means of Financing:

Charges for Services	\$	29,400.00		
Other Revenue		<u>8,950.00</u>	\$	38,350.00

Estimated Requirements:

Increase in Fund Equity	\$	<u>38,350.00</u>	\$	38,350.00
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Commerce Center DDA - 242

Means of Financing:

Property Taxes	\$	<u>28,636.00</u>	\$	28,636.00
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Estimated Requirements:

Tax Increment Payments	\$	<u>28,636.00</u>	\$	28,636.00
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Downtown Development Auth - 243

Means of Financing:

Property Taxes	\$	17,718.00		
Interest and Rents		2,500.00		
Sale of Real Property		<u>50,000.00</u>	\$	70,218.00

COUNCIL COMMUNICATION

Estimated Requirements:			
Tax Increment Payments	\$	<u>70,218.00</u>	\$ 70,218.00

Economic Development - 244

Means of Financing:			
State Grants	\$	145,000.00	
Federal Grants		<u>200,000.00</u>	\$ 345,000.00

Estimated Requirements:			
Component Unit	\$	<u>345,000.00</u>	\$ 345,000.00

Brownfield Authority SRRF - 245

Means of Financing:			
Property Taxes	\$	<u>36,135.00</u>	\$ 36,135.00

Estimated Requirements:			
Component Unit	\$	<u>36,135.00</u>	\$ 36,135.00

Baker Perkins LDFA - 250

Means of Financing:			
Property Taxes	\$	<u>17,040.00</u>	\$ 17,040.00

Estimated Requirements:			
Component Unit	\$	<u>17,040.00</u>	\$ 17,040.00

Sils Island DDA - 251

Means of Financing:			
Property Taxes	\$	<u>2,939.00</u>	\$ 2,939.00

Estimated Requirements:			
Component Unit	\$	<u>2,939.00</u>	\$ 2,939.00

Saginaw Tool & Die LDFA- 255

Means of Financing:			
Property Taxes	\$	<u>28,750.00</u>	\$ 28,750.00

Estimated Requirements:			
Component Unit	\$	<u>28,750.00</u>	\$ 28,750.00

COUNCIL COMMUNICATION

Sexton LDFA - 256

Means of Financing:			
Property Taxes	\$	<u>21,952.00</u>	\$ 21,952.00
Estimated Requirements:			
Component Unit	\$	<u>21,952.00</u>	\$ 21,952.00

Thomson LDFA - 257

Means of Financing:			
Property Taxes	\$	127,218.00	
Interest and Rents		<u>15,000.00</u>	\$ 142,218.00
Estimated Requirements:			
Component Unit	\$	<u>142,218.00</u>	\$ 142,218.00

Treasure Island LDFA - 258

Means of Financing:			
Property Taxes	\$	<u>6,424.00</u>	\$ 6,424.00
Estimated Requirements:			
Component Unit	\$	<u>6,424.00</u>	\$ 6,424.00

Community Policing Fund - 260

Means of Financing:			
Transfers From Other Funds	\$	<u>315,299.00</u>	\$ 315,299.00
Estimated Requirements:			
Community Policing	\$	<u>315,299.00</u>	\$ 315,299.00

Policing Training Fund - 261

Means of Financing:			
State Grants - Public Safety	\$	<u>21,000.00</u>	\$ 21,000.00
Estimated Requirements:			
Police Training	\$	<u>21,000.00</u>	\$ 21,000.00

Drug Forfeiture Fund - 264

Means of Financing:			
Fines and Forfeitures	\$	54,471.00	
Interest and Rents		<u>5,000.00</u>	\$ 59,471.00

COUNCIL COMMUNICATION

Estimated Requirements:

Drug Forfeiture	\$ 48,140.00		
Increase in Fund Equity	11,331.00	\$	59,471.00

Youth Initiative Grant Fund - 265

Means of Financing:

Saginaw County	\$ 212,650.00		
Transfers From General Fund	5,566.00	\$	218,216.00

Estimated Requirements:

Youth Initiative	\$ 218,216.00	\$	218,216.00
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Community Development Block Grant Fund - 275

Means of Financing:

Federal Grants	\$ 2,418,372.00		
Interest and Rents	500.00		
Transfers From Other Funds	75,430.00	\$	2,494,302.00

Estimated Requirements:

CDBG Administration	\$ 541,345.00		
Special Projects	490,816.00		
Economic Development	516,992.00		
Economic Development - Subgrantees	397,828.00		
Saginaw Economic Development	147,018.00		
Code Compliance	176,118.00		
Subgrantees	107,525.00		
McKinney Homeless	110,620.00		
Transfers to Other Funds	6,040.00	\$	2,494,302.00

Community Development Block Grant Residential Loans - 276

Means of Financing:

Federal Grants	\$ 706,243.00		
Interest and Rents	20,000.00		
Other Revenues	173,806.00		
Transfers from Other Funds	38,000.00	\$	938,049.00

Estimated Requirements:

Residential Loans	\$ 626,428.00		
Single Family	300,000.00		
Transfers to Other Funds	11,621.00	\$	938,049.00

COUNCIL COMMUNICATION

Community Development Block Grant Rental Loans - 277

Means of Financing:			
Interest and Rents	\$	15,000.00	
Other Revenues		<u>29,800.00</u>	\$ 44,800.00
Estimated Requirements:			
Rental Loans	\$	6,800.00	
Transfers to Other Funds		<u>38,000.00</u>	\$ 44,800.00

Block Grant Home Program Fund - 278

Means of Financing:			
Federal Grants	\$	837,959.00	
Transfers from Other Funds		<u>11,621.00</u>	\$ 849,580.00
Estimated Requirements:			
Home Program	\$	<u>849,580.00</u>	\$ 849,580.00

Section 108 Loan - 281

Means of Financing:			
Interest and Rents	\$	<u>15,000.00</u>	\$ 15,000.00
Estimated Requirements:			
Increase in Fund Equity	\$	<u>15,000.00</u>	\$ 15,000.00

SEDC Revolving Loan - 282

Means of Financing:			
Charges for Services	\$	1,000.00	
Interest and Rents		49,000.00	
Other Revenues		<u>225,430.00</u>	\$ 275,430.00
Estimated Requirements:			
Saginaw Economic Development	\$	200,000.00	
Transfers to Other Funds		<u>75,430.00</u>	\$ 275,430.00

Auto Theft Prevention Fund - 289

Means of Financing:			
State Grants - Public Safety	\$	72,175.00	
Local Grants - Public Safety		18,044.00	
Transfers From General Fund		<u>74,577.00</u>	\$ 164,796.00

COUNCIL COMMUNICATION

Estimated Requirements:

Auto Theft Prevention	\$	<u>164,796.00</u>	\$	164,796.00
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Parking System - 516

Means of Financing:

Charges for Services	\$	176,000.00		
Fines and Forfeitures		170,000.00		
Transfers From Other Funds		<u>20,880.00</u>	\$	366,880.00

Estimated Requirements:

Parking Operations	\$	363,800.00		
Transfers to Other Funds		<u>3,080.00</u>	\$	366,880.00

Sewer Surplus - 576

Means of Financing:

Use of Fund Equity	\$	<u>2,243,844.00</u>	\$	2,243,844.00
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Estimated Requirements:

Sewer Surplus	\$	<u>2,243,844.00</u>	\$	2,243,844.00
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Water Surplus - 577

Means of Financing:

Interest and Rents	\$	35,000.00		
Use of Fund Equity		<u>2,716,344.00</u>	\$	2,751,344.00

Estimated Requirements:

Water Surplus	\$	<u>2,751,344.00</u>	\$	2,751,344.00
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Wave Pool - 587

Means of Financing:

Interest and Rents	\$	<u>92,500.00</u>	\$	92,500.00
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Estimated Requirements:

Wave Pool Operations	\$	<u>92,500.00</u>	\$	92,500.00
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Sewer Operation and Maintenance Fund - 590

Means of Financing:

Federal Grants	\$	481,100.00		
Non-Business Permits		400.00		
Services - Sales		18,798,275.00		

COUNCIL COMMUNICATION

Fines and Forfeiture	40,000.00		
Interest and Rents	515,000.00		
Other Revenues	2,152,271.00	\$	21,987,046.00

Estimated Requirements:

Sewer Administration	\$ 2,382,122.00		
Process Control Systems	252,915.00		
Meter Maintenance and Services	474,868.00		
Maintenance and Services	2,694,372.00		
Catch Basin Cleaning	563,345.00		
Treatment and Pumping	6,854,357.00		
Remote Facilities	1,921,483.00		
Debt Service	6,473,809.00		
Customer Accounting	322,437.00		
Transfers to Other Funds	47,338.00	\$	21,987,046.00

Water Operation and Maintenance Fund - 591

Means of Financing:

Services - Sales	\$ 14,567,670.00		
Interest and Rents	171,000.00		
Other Revenues	571,851.00	\$	15,310,521.00

Estimated Requirements:

Cross Connection	\$ 79,131.00		
Water Administration	1,950,525.00		
Process Control Systems	276,996.00		
Meter Maintenance and Services	488,501.00		
Maintenance and Services	2,860,831.00		
Treatment and Pumping	4,924,463.00		
Raw Water	1,126,289.00		
Debt Service	3,239,067.00		
Customer Accounting	327,085.00		
Transfers to Other Funds	37,633.00	\$	15,310,521.00

Sewer Bond Construction - 595

Means of Financing:

Other Revenues	\$ 8,493,588.00	\$	8,493,588.00

Estimated Requirements:

Sewer Bonds	\$ 8,493,588.00	\$	8,493,588.00

Water Bond Construction - 598

Means of Financing:

Interest and Rents	\$ 15,000.00		
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COUNCIL COMMUNICATION

Other Revenues	27,702,500.00	\$	27,717,500.00
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Estimated Requirements:			
Water Refunding Bonds	\$ 27,717,500.00	\$	27,717,500.00

Central Stores - 633

Means of Financing:			
Services - Sales	\$ 204,025.00	\$	204,025.00

Estimated Requirements:			
Service Room Operations	\$ 204,025.00	\$	204,025.00

Public Works Building Fund - 641

Means of Financing:			
Charges to Other Funds	\$ 465,508.00	\$	465,508.00

Estimated Requirements:			
Public Works Building	\$ 464,470.00		
Transfers to Other Funds	1,038.00	\$	465,508.00

Geographical Information Systems - 650

Means of Financing:			
Services - Sales	\$ 50,000.00		
Charges to Other Funds	320,660.00		
Other Revenues	130,967.00	\$	501,627.00

Estimated Requirements:			
Geographical Information Systems	\$ 500,589.00		
Transfers to Other Funds	1,038.00	\$	501,627.00

Information Services Fund - 658

Means of Financing:			
Charges to Other Funds	\$ 1,438,902.00		
Interest and Rents	5,000.00	\$	1,443,902.00

Estimated Requirements:			
Information Services	\$ 1,439,859.00		
Transfers to Other Funds	4,043.00	\$	1,443,902.00

Radio Operation Fund - 660

Means of Financing:			
Charges to Other Funds	\$ 216,181.00		
Interest and Rents	25,000.00		

COUNCIL COMMUNICATION

Other Revenues	965,368.00	\$	1,206,549.00
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Estimated Requirements:

Radio Operations	\$ 296,032.00		
Transfer to Other Funds	910,517.00	\$	1,206,549.00

Motor Pool Operation Fund - 661

Means of Financing:

Charges for Services	\$ 2,082,662.00		
Other Revenues	456,447.00	\$	2,539,109.00

Estimated Requirements:

Garage Operations	\$ 2,528,491.00		
Transfer to Other Funds	10,618.00	\$	2,539,109.00

Unfunded Liabilities - 674

Means of Financing:

Interest and Rents	\$ 30,000.00		
Charges to Other Funds	470,000.00	\$	500,000.00

Estimated Requirements:

Increase in Fund Equity	\$ 500,000.00	\$	500,000.00
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Self-Insurance Fund - 677

Means of Financing:

Charges to Other Funds	\$ 1,240,810.00		
Interest and Rents	15,000.00		
Transfers from Debt Service Fund	324,819.00	\$	1,580,629.00

Estimated Requirements:

Self Insurance	\$ 1,580,629.00	\$	1,580,629.00
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Worker's Compensation Fund - 678

Means of Financing:

Charges to Other Funds	\$ 1,200,000.00		
Interest and Rents	40,000.00	\$	1,240,000.00

Estimated Requirements:

Workers Compensation Admin.	\$ 1,116,970.00		
Employee Health Services	117,184.00		
Increase in Fund Equity	5,846.00	\$	1,240,000.00

COUNCIL COMMUNICATION

Forest Lawn Cemetery - 711

Means of Financing:			
Charges for Services	\$	19,000.00	\$ 19,000.00
Estimated Requirements:			
Increase in Fund Equity	\$	19,000.00	\$ 19,000.00

Oakwood Cemetery - 712

Means of Financing:			
Charges for Services	\$	6,000.00	\$ 6,000.00
Estimated Requirements:			
Increase in Fund Equity	\$	6,000.00	\$ 6,000.00

Police and Fire Pension Fund - 732

Means of Financing:			
Charges to Other Funds	\$	4,931,700.00	
Interest and Rents		4,486,592.00	
Other Revenues		3,879,510.00	\$ 13,297,802.00
Estimated Requirements:			
Police and Fire Pension	\$	893,808.00	
Police Pension		6,450,000.00	
Fire Pension		5,700,000.00	
Increase in Fund Equity		253,994.00	\$ 13,297,802.00

Bliss Park Expenditure Endowment Fund - 737

Means of Financing:			
Use of Fund Equity	\$	9,150.00	\$ 9,150.00
Estimated Requirements:			
Bliss Park Maintenance	\$	9,150.00	\$ 9,150.00

TOTAL GENERAL FUNDS AND OTHER FUNDS	\$157,818,957
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COUNCIL COMMUNICATION

RESOLVED FURTHER, that budgetary control is exercised at the department (appropriation center) level in the General Fund and at the fund level for all other funds. The City Manager is hereby empowered to transfer appropriations within appropriation centers. General Fund line item budget transfers from one account to another within the same appropriation center can be made without City Council approval. All budget transfers from one appropriation center to another or from the General Fund Contingent Appropriation account must be approved by City Council. In all other funds, line item budget transfers from one account to another within the same department and fund can be made without City Council approval; and

RESOLVED FURTHER, that there is hereby levied a general tax as herein fixed in the amount of 2.9532 mills on each dollar of taxable value for the purpose of rubbish collection pursuant to Michigan Public Act 298 of 1917, an amount of 6.0000 mills on each dollar of taxable value for the purpose of public safety, and in the amount of 5.3056 mills on each dollar of taxable value for the purpose of meeting all other municipal requirements for said fiscal year, said levy to be applied on all the taxable real and personal property in the City of Saginaw as set forth in the assessment roll for 2008; and

RESOLVED FURTHER, that the City Treasurer be authorized and directed to accept payment of taxes and special assessments due July 1, 2008 without additional charge up to and including July 31, 2008 provided that after said thirty-first day of July, 2008 there shall be added one-half percent collection fee to taxes and special assessments remaining unpaid, as required by Section 60 of the City Charter; and

COUNCIL COMMUNICATION

RESOLVED FURTHER, that the City Treasurer be authorized and directed to accept partial payment of taxes and special assessments in four or less equal installments for a period not extending beyond March 1, 2009 with interest as follows:

To July payments add	0.0%
To August payments add	1.0%
To September payments add	1.5%
To October payments add	2.0%
To November payments add	2.5%
To December payments add	3.0%
To January payments add	3.5%
To February payments add	4.0%

RESOLVED FURTHER, that the fiscal year 2008-2009 General Fund Budget be automatically amended on July 1, 2008 to re-appropriate encumbrances outstanding and reserved at June 30, 2008, and capital allocations as determined appropriate by the Controller; and

RESOLVED FURTHER, that the personnel complement be amended to incorporate those changes contained in the fiscal year 2008-2009 Budget; and

RESOLVED FURTHER, that the City Manager be authorized to adjust the compensation levels for City Employees restricted within the applicable pay range contained in the fiscal year 2008-2009 Budget; and

RESOLVED FURTHER, that certain departments have identified purchases/projects that are specifically identified in the Significant Purchases / Projects Section of the Adopted Budgeted Book. With approval of the fiscal year 2008-2009 Budget, the City Manager is hereby granted authority to approve the Purchases/Projects as listed, not to exceed the stated amount. These items do not require additional approval by City Council.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Emergency Live Tap – Cut in Valve

Manager's Recommendation:

I recommend that the quote from City Services of Grand Rapids, MI be accepted and a purchase order issued to them in the amount of \$3,800.00 for the emergency purchase of a valve at the intersection of Sheridan and Webber.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, § 14.35 – 14.44. of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Water Surplus Account Number 577-4740-881.97-20.

Justification:

On May 6, 2008 the Right of Way Division, Water and Sewer Section, responded to a water main break at the intersection of Sheridan and Webber. While attempting to isolate the 8" water main, the valve broke. In order to repair the valve and to keep from shutting off the water supply to various communities served by this main, a cut in valve was used to isolate the 8" water main so the existing 8" valve could be replaced. City Services was able to provide the service and materials for the best cost and in the most expedient manner.

Council Action:

Council_____ moved that the recommendation of the City Manager be approved.