

Council Agenda

April 21, 2008, 6:30 p.m. Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE

ROLL CALL:

CORRECTION AND APPROVAL OF MINUTES OF PRECEDING SESSIONS:

PUBLIC HEARINGS:

ANNOUNCEMENTS:

Coach Lou Dawkins and the Saginaw High School Boys Varsity Basketball Team to accept Certificate of Recognition for first place finish of the Michigan High School Athletic Association Boys Basketball Tournament.

PERSONAL APPEARANCES:

(A list will be provided on Monday)

REMARKS OF COUNCIL:

PETITIONS:

08-11 from Carol Selby, President, Saginaw Public Libraries Foundation, requesting that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

REPORTS FROM MANAGER:

Management Update:

Recommended Actions:

1. Recommending approval of the request from Joseph D. Al-Bazzi for a new SDM license and request for transfer of ownership and location of SDD license from Rite Aid of Michigan, Inc., 1310-1340 Gratiot, Saginaw, MI, 48602 to 1313 Cumberland, Saginaw, MI, 48601.
2. Recommending that the agreement with Mr. Ralph Leach or his designee be approved and that the City Manager or his designee be authorized to execute the agreement, the deed and all documents related to the purchase of 3800 East St. The Department of Development has negotiated the sale of 3800 East St., a 63.85-acre parcel of agricultural property located in the southeast side of the City. The property has a State Equalized Value of \$42,298.00 or true cash value of \$84,596.00. Mr. Leach has offered to purchase the property for \$85,000.00. Because the city has no short or long term plans for this property, the Department of Development recommends its sale.
3. Recommending a water service agreement between the City of Saginaw and Spaulding Township for the provision of treated water to Spaulding Township and for revenue sharing between the two communities.
4. Recommending approval of the Urban Cooperation Agreement with Spaulding Township. This Agreement is a revenue sharing component of the Water Service Agreement between the two communities.
5. Recommending approval of the Right-of-Way Telecommunications Permit with AT&T Michigan and authorization for the City Manager to execute it and the related documents. This Agreement has been approved by the City Manager as to substance and the City Attorney as to form.
6. Recommending approval of the Mutual Aid Agreement between the Burton Police Department and the Saginaw Police Department. The terms of the Agreement state that upon determination and declaring that an emergency exists, the highest ranking police officer on duty at the time of the emergency request, may make available to the requesting community, police officers, unsworn employees and equipment as are available to meet the needs of the emergency.
7. Recommending acceptance of the quote from Rowleys Brothers, Inc., Bay City, MI in the amount of \$3,689.11 and issuance of a purchase order to them for the emergency purchase and installation of one rotary 10,000 lb twin post Asymmetrical Vehicle Hoist for the police department garage. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Police Department Other Services / General Repairs Account No. 101 3014 721 8040.

8. Recommending that the purchase order issued to Continental Linen, Inc. be increased from \$2,519.00 to \$4,000.00 for the remainder of this fiscal year ending June 30, 2008. Further recommend that the amount of \$2,519.00 be increased to \$4,000.00 for the second year of the two-year agreement from fiscal year July 1, 2008 to June 30, 2009. This increase is necessary to continue to meet the needs of the Andersen Enrichment Center customers and to pay Continental Linen, Inc. on a continual basis as needed for the two-year agreement. Funds are available in the Operating Services Account No. 236 7540 811 8005 for fiscal year 2008 and will be budgeted in the same account for fiscal year 2009.
9. Recommending acceptance of the only bid received and issuance of a purchase order to Detroit Pump and Manufacturing Company, Ferndale, MI in the amount of \$2,732.00 for the purchase of pump parts. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Sewer Operation and Maintenance Fund Account No. 590 4835 861 7330.
10. Recommending acceptance of the low bid and issuance of a purchase order to Evans Equipment in the amount of \$2,925.00 for the purchase of a portable dehumidifier to be used by the Water Treatment Plant. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Water Operation and Maintenance (Less than \$5,000.00) Account No. 591 4730 861 9705.
11. Recommending acceptance of the low bid and issuance of a purchase order to E & R Industrial Sales in the amount of \$4,187.80 for the purchase of two replacement sump pumps for the Return Activated Sludge Building. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Sewer Operation and Maintenance Account No. 590 4830 861 7330.
12. Recommending decreasing purchase order No. 34569 issued to Bell Equipment by \$6,952.63 and that a purchase order be issued to Jack Doheny Supplies, Inc. in the amount of \$6,952.63 for auxiliary motor parts. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Right of Way Division's Motor Equipment Account No. 661 4480 841 7312.
13. Recommending acceptance of the only bid and issuance of a purchase order to Jett Pump & Valve in the amount of \$7,144.00 for the purchase of level control assemblies to be used at the Water Treatment Plant. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Water Operation and Maintenance Account No. 591 4730 861 9741.

14. Recommending acceptance of the low bid and issuance of a purchase order to Hotsy of Mid Michigan in the amount of \$8,300.00 for the purchase of a power washer to replace a similar power washer stolen from the Cemeteries Division in April 2007. The City received a check from Chubb Group of Insurance Companies in settlement of this insurance claim. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Cemeteries Capital Outlay-Maintenance Equipment Account No. 101 1747 821 9741.
15. Recommending that a purchase order be issued to Spartan Distributors in the amount of \$9,978.98 for the purchase of a Toro mower and recycler kit for use in the Cemeteries Division. This mower is a replacement for a mower that was stolen in April 2007. The City received a check from Chubb Group of Insurance Companies in settlement of this insurance claim. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Cemeteries Capital Outlay Maintenance Equipment Account No. 101 1747 821 9741.
16. Recommending acceptance of the State of Michigan bid from Voss Lighting of Kentwood, MI for citywide light bulb and ballast supplies and that an annual purchase order be issued to them in the amount of \$25,000.00 for our various departmental needs through February 2010. This vendor meets all requirements of the contract compliance provisions. Funds are available in various departmental budgets for 2007/2008 budgets. Major Streets Fund 202-4651-841-7330 (\$4,500.00), Sewer Operation & Maintenance Funds 590-4830-861-7330 (\$2,500.00), 590-4835-861-7330 (\$2,500.00), Water Operation & Maintenance Fund 591-4730-861-7330 (\$2,500.00), General Fund Street Lighting Accounts 101-4620-791-7330 (\$10,000.00), General Fund Building & Maintenance 101-7575-821-7330 (\$1,500.00), and the Public Works Building Operation Fund 641-4439-811-7330 (\$1,500.00).
17. Recommending that the balances on the following purchase orders be adjusted for the Right of Way Division's Motor Equipment Section in order to allow uninterrupted purchase of items needed for the operation. Reduce purchase orders 34468 (Weller Truck Parts) and 34425 (McDonald Pontiac-GMC-Cadillac) by \$1,000.00 each and increase purchase order 34463 (Scientific Brake) by \$2,000.00. Reduce purchase order 34175 (Binkelman Corporation) by \$1,000.00 and increase purchase order 34157 (Ritter Technology) by \$1,000.00. Further reduce purchase order 34468 (Weller Truck Parts) by \$1,000.00 and 34382 (Draper Chevrolet) by \$1,500.00 and increase purchase order 34383 (Larry's Auto Supply) by \$2,500.00. Reduce purchase order 34424 (Martin Chevrolet) by \$1,000.00 and increase purchase order 34171 (Mid States Bolt & Screw) by \$1,000.00. These vendors meet all requirements of the Contract Compliance Provisions. Funds are available in the Right of Way Division's Motor Equipment Account No. 661 4480 841 7312 and 661 4480 841 7330.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Approving the request from the Saginaw Public Libraries Foundation of the City of Saginaw and County of Saginaw to be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS:

Darnell Earley
City Manager

COUNCIL COMMUNICATION

Manager's Recommendation: Approval of the resolution as follows:

**LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE
GAMING LICENSES FOR SAGINAW VALLEY ZOOLOGICAL SOCIETY**

Council _____ offered and moved adoption of the following resolution:

WHEREAS, the Saginaw Public Libraries Foundation is hosting its 5th Annual Fundraising Event on Friday, May 3, 2008; and

WHEREAS, as part of this event, the Saginaw Public Libraries Foundation has submitted a request (Petition No. 08-03) to be recognized as a nonprofit organization for purposes of obtaining a charitable gaming license; and

WHEREAS, the Michigan Bureau of State Lottery, pursuant to MCL 432.103(9), requires a Resolution be adopted by the local governing body approving this recognition.

NOW, THEREFORE, BE IT RESOLVED that the request from the Saginaw Public Libraries Foundation of the City of Saginaw and County of Saginaw, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered for approval.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Approval of Water Service Agreement with Spaulding Township

Manager's Recommendation:

I recommend Council approve a water service agreement between the City of Saginaw and Spaulding Township for the provision of treated water to Spaulding Township and for revenue sharing between the two communities. The Agreement has been approved by me as to substance and the City Attorney as to form.

Justification:

The City of Saginaw has water treatment and transmission facilities which it uses to supply potable water services to various wholesale customers, including Spaulding Township. Spaulding Township requires a secure source of water service into the future to assist development in its municipality. The City of Saginaw and Spaulding Township have negotiated an agreement to provide water services and share in the revenue produced by the economic development created by those water services.

The additional revenue to be paid the City for additional water services in economic development projects includes the following:

1. A one-time payment of \$2,000 for additional water extensions to residential units requiring a permit.
2. A one-time fee, between \$5,000 and \$40,000, for additional water extensions to commercial or industrial units that require a permit.
3. Payment of Income Tax by employees within the economic development projects, with the revenue shared by the City of Saginaw and Spaulding Township on a 90% to 10% basis.
4. The Agreement is for thirty-(30) years.

The Agreement has already been approved by Spaulding Township.

Council Action:

Council_____ moved the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Urban Cooperation Agreement with Spaulding Township

Manager's Recommendation:

I recommend approval of the Urban Cooperation Agreement with Spaulding Township. This Agreement is a revenue sharing component of the Water Service Agreement between the two communities, which is concurrently proposed for approval. This Agreement has been approved by the City Manager as to substance and the City Attorney as to form.

Justification:

The Water Service Agreement requires Spaulding Township to make payments to the City resulting from new residential, commercial, industrial and manufacturing developments within the Township. These requirements are set forth in an Urban Cooperation Agreement, which will result in payments to the City of \$2,000 per new connection for each residential unit and from \$5,000 to \$40,000 for connections resulting from new non-residential developments. The Spaulding Township Board of Trustees approved the Agreement on March 17, 2008.

Council Action:

Council _____ moved that the recommendation from the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Telecommunications Permit with AT&T

Manager's Recommendation:

I recommend approval of the Right-of-Way Telecommunications Permit with AT&T Michigan and authorization for the City Manager to execute it and the related documents. This Agreement has been approved by the City Manager as to substance and the City Attorney as to form.

Justification:

Michigan Bell Telephone Company, D/B/A AT&T Michigan, has applied for a Right-of-Way Telecommunications Permit pursuant to the Metropolitan Extension Telecommunications Right of Way Oversight Act ("METRO Act"); Act No. 48 of the Public Acts of 2002, as amended. The METRO Act determines all aspects of the permit and creates the METRO Authority that collects all fees paid by telecommunications providers and makes payments to municipalities.

AT&T is not a new provider and had its lines in place before the METRO Act was implemented. AT&T has already been paying, and the City has been receiving, for many years the fees and revenues pursuant to the schedule set forth by the METRO Act. Now, however, this incumbent provider is required to apply for a METRO Act permit and the City is required to approve this permit if AT&T meets the appropriate criteria, which it does.

The grant of this permit will not change the relationship between the parties, the requirements for constructing or maintaining lines in the public right-of-way or the payments of fees for their use.

Council Action:

Council _____ moved that the recommendation from the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: State Contract for City Wide Light Bulb & Ballast Supplies

Manager's Recommendation:

I recommend that the State of Michigan bid from Voss Lighting of Kentwood Michigan, be accepted for City Wide Light Bulb & Ballast Supplies and an annual purchase order be issued to them for our various departmental needs through February 5, 2010. Although the total cost will vary depending on actual usage the estimated cost through fiscal year 2007-2008 is \$25,000.00. This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for these purchases are available in various departmental budgets for 2007/2008 budgets. Major Streets Fund 202-4651-841-7330 (\$4,500.00), Sewer Operation & Maintenance Funds 590-4830-861-7330 (\$2,500.00), 590-4835-861-7330 (\$2,500.00), Water Operation & Maintenance Fund 591-4730-861-7330 (\$2,500.00), General Fund Street Lighting Accounts 101-4620-791-7330 (\$10,000.00), General Fund Building & Maintenance 101-7575-821-7330 (\$1,500.00), and the Public Works Building Operation Fund 641-4439-811-7330 (\$1,500.00)

Justification:

On February 6, 2007, the State of Michigan awarded the bid for Light Bulb and Ballast supplies to Voss Lighting of Kentwood, Mi, per contract #071B7200184. The agreement is set to run through February 5, 2010. The bid includes the purchase of most standard lamps (incandescent, fluorescent and street lighting), sealed beams, miniatures and photo lamps.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Purchase Hotsy Power Washer

Manager's Recommendation:

I recommend acceptance of the low bid and issuance of a purchase order to Hotsy of Mid Michigan in the amount of \$8,300.00 for the purchase of a power washer for the Cemeteries Division.

This vendor meets all requirements of the Contract Compliance Provisions, Title1, Chapter 14 §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in the Cemeteries Capital Outlay-Maintenance Equipment Account No. 101-1747-821.97-41.

Justification:

On March 11, 2008, the City received bids for the purchase of a Hotsy Power Washer to replace a similar power washer stolen from the Cemeteries Division in an April 2007 break-in. The City received a check from Chubb Group of Insurance Companies in settlement of this insurance claim and a portion of that amount will be used for this purchase. The bids are as follows:

Hotsy of Mid Michigan Saginaw, MI	\$8,300.00
Hotsy Mid West Livonia, MI	\$8,595.00

Council Action

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Installation of New Twin Post Garage Vehicle Hoist

Manager's Recommendation:

I recommend that the quote from Rowleys Brothers, Inc., Bay City, MI in the amount of \$3,689.11 be accepted and a purchase order be issued to them for the emergency purchase and installation of one rotary 10,000 lb. twin post Asymmetrical Vehicle Hoist for the police department garage.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in the Police Department Other Services / General Repairs Account No. 101-3014-721-8040.

Justification:

The Saginaw Police Department garage hydraulic vehicle hoist, which is used on a daily basis for vehicle repairs and maintenance, has been in service for 30 years and is presently inoperable and in need of replacing due to underground line and hoist cylinder leaking. Repairs to the existing hydraulic vehicle hoist would exceed the cost of a new electric above ground hoist. The maintenance and garage personnel will remove the existing hydraulic hoist and perform electrical installation on the new hoist to keep costs down.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Dehumidifier Purchase

Manager's Recommendation:

I recommend acceptance of the low bid and issuance of a purchase order to Evans Equipment in the amount of \$ 2,925.00 for the purchase of a portable dehumidifier to be used by the Water Treatment Plant.

This vendor meets all requirements of the Contract Compliance Provisions, Title1, Chapter 14 §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are budgeted in the Water Operation and Maintenance (Less than \$5,000) Account No. 591-4730-861-9705.

Justification:

On March 11, 2008, the City received two bids for the purchase and delivery of one HI-E Dry Model 195 Portable Dehumidifier. Portable dehumidifiers are used to dry the air in critical areas of the Water Treatment Plant. Dry air helps control corrosion and reduce equipment failure in these area. A similar model was purchased in 2007 and the price reflects a 19.7% increase since the last purchase. Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

Evans Equipment Flint, MI	\$ 2,925.00
Therma Stor LLC Madison, WI	\$ 3,050.00

Council Action

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Level Control Assemblies

Manager's Recommendation:

I recommend that the only bid received from Jett Pump & Valve be accepted and a purchase order be approved and issued to them in the amount of \$7,144.00 for the purchase of level control assemblies to be used at the Water Treatment Plant.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted in the Water Operation and Maintenance Account No. 591-4730-861-9741.

Justification:

On March 11, 2008, the City received one bid for the purchase of new level control assemblies for use at the Water Treatment Plant. These assemblies are used to control the water level inside the High Service pumps. The level control assemblies will be used to replace the existing assemblies that have Mercury switches, the new assemblies do not have Mercury switches. This is part of an overall process to remove Mercury containing products used at the plant. There is no cost comparison available for this item.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Sale of 3800 East St.

Manager's Recommendation:

I recommend that the agreement with Mr. Ralph Leach or his designee be approved and that the City Manager or his designee be authorized to execute the agreement, the deed and all documents related to the purchase of 3800 East St. This agreement is subject to approval by the City Manager as to substance and the City Attorney as to form.

Justification:

The Department of Development has negotiated the sale of 3800 East St., a 63.85 acre parcel of agricultural property located in the southeast side of the City. Mr. Leach has leased this farm property from the City of Saginaw for many years. It is located in the 100 year floodplain and is zoned R1-A (Agricultural Residential District). The property has become less valuable as farmland because the drainage ditches have not been maintained. In order to effectively farm this land, it must be tilled at a cost exceeding \$20,000. Mr. Leach is reluctant to make this investment unless he owns the property. The property has a State Equalized Value (SEV) of \$42,298.00 or true cash value of \$84,596.00. Mr. Leach has offered to purchase the property for \$85,000.00. The City of Saginaw Department of Development has reviewed this request to purchase the property, and because the City has no short or long term plans for it, the department recommends its sale. Competitive bidding was sought in the case, and Mr. Leach was the only bidder.

Council Action:

Council _____ moved that the recommendation from the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Purchase of Toro Mower

Manager's Recommendation:

I recommend that a purchase order be issued to Spartan Distributors in the amount of \$9,978.98 for the purchase of a Toro Z-Master 580 mower and recycler kit for use in the Cemeteries Division.

This vendor meets all requirements of the Contract Compliance Provisions, Title1, Chapter 14 §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in the General Fund Cemeteries Capital Outlay-Maintenance Equipment Account No. 101-1747-821.97-41.

Justification:

The Cemeteries Division is replacing a mower that was stolen in an April 2007 break-in. The mower was recovered but had been damaged beyond repair. The mower being purchased, a Toro Z-Master 580 and a 60" Recycler Kit, is being purchased using State Bid pricing, so competitive bidding has been waived. The City received a check from Chubb Group of Insurance Companies in settlement of this insurance claim and a portion of that amount will be used for this purchase.

Council Action

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: ANSI Mag Pump Parts Purchase

Manager's Recommendation:

I recommend acceptance of the only bid received from Detroit Pump and Manufacturing Company, Ferndale, MI and that a purchase order be issued to them in the amount of \$2,732.00 for the purchase of pump parts.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Sewer Operation and Maintenance Fund Account No. 590 4835 861 7330

Justification:

On April 8, 2008, the City received a bid for the purchase of a replacement impeller assembly and containment shells for an ANSI Mag pump. This pump delivers the chlorine solution to the treated water at the Weiss Street Retention Treatment Basin (RTB). The pump is currently out of service and waiting for repair parts. The Wastewater Treatment Plant's N.P.D.E.S. Permit requires chlorination of the water, which may be discharged from the RTBs. Only one supplier bid on these replacement parts.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Sump Pump Purchase

Manager's Recommendation:

I recommend acceptance of the low bid received from E & R Industrial Sales and that a purchase order be issued to them in the amount of \$4,187.80 for the purchase of two replacement sump pumps.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Sewer Operation and Maintenance Account No. 590-~~4830-8611~~-73-30-~~05-5311-711-8005~~

Justification:

On April 8, 2008, the City received bids for the purchase of two replacement sump pumps for the Return Activated Sludge building. These pumps will replace pumps which have out-lived their expected service time and can no longer be repaired economically. Following is a tabulation of the bids that were received:

E & R Industrial Sales Bay City, MI	\$4,187.80
Kerr Pump & Supply Oak Park, MI	\$5,680.00
Kennedy Industries Inc. Milford, MI	\$7,190.00
Thompson Pump Midwest Troy, MI	\$7,208.00

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Liquor License for 1313 Cumberland

Manager's Recommendation:

I recommend approval of the request from Joseph D. Al-Bazzi for a new SDM license and request for transfer of ownership and location of SDD license from Rite Aid of Michigan, Inc., 1310-1340 Gratiot, Saginaw, MI 48602, Saginaw County to 1313 Cumberland, Saginaw, MI 48601.

Justification:

On or about March 12, 2008, the City received notice from the Michigan Liquor Control Commission reinstating the request from Joseph D. Al-Bazzi for a new SDM license and request for transfer of ownership and location of SDD license from Rite Aid of Michigan, Inc., 1310-1340 Gratiot, Saginaw, MI 48602, Saginaw County to 1313 Cumberland, Saginaw, MI 48601.

The City of Saginaw Fire Prevention, City Building Inspections Division and the Michigan Department of Agriculture have completed the necessary inspections and have approved 1313 Cumberland for the license as required by Chapter 110, "General Provisions," of Title XI, "Business Regulations" of the Saginaw Code of Ordinances. Under Chapter 111, "Alcoholic Beverages," §111.11, "Application for License," the City Manager is to review all applications and departmental reports and give his recommendation to City Council of his approval or disapproval of the license. Since the necessary requirements have been met by Joseph D. Al-Bazzi, I hereby recommend approval of Joseph D. Al-Bazzi for a new SDM license and request for transfer of ownership and location of SDD license from Rite Aid of Michigan, Inc., 1310-1340 Gratiot, Saginaw, MI 48602, Saginaw County to 1313 Cumberland, Saginaw, MI 48601.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Transfer for Purchase of Auxiliary Motor Parts

Manager's Recommendation:

I recommend decreasing purchase order #34569 with Bell Equipment by \$6,952.63 and that a purchase order be issued to Jack Doheny Supplies, Inc. in the amount of \$6,952.63 for auxiliary motor parts.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35 – 14.44, of the Saginaw Code of Ordinances.

Funds for these parts are available in the Right of Way Division's Motor Equipment Account No. 661-4480-841.73-12.

Justification:

On April 2, 2008, the clutch, bell housing, and fan assembly on truck 57-0838 failed catastrophically. The truck is inoperable without the replacement parts requested. The truck is a combination vacuum and jet truck that is used for daily maintenance and repairs of the City's sewage collection infrastructure. This truck requires immediate repair in order to keep up with the Maintenance and Service section's daily operations.

Council Action:

Council_____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Purchase Order Transfers

Manager's Recommendation:

I recommend that the balances on the following purchase orders be adjusted for the Right of Way Division's Motor Equipment Section in order to allow uninterrupted purchase of items needed for the operation.

Reduce purchase orders 34468 (Weller Truck Parts) and 34425 (McDonald Pontiac-GMC-Cadillac) by \$1,000.00 each and increase purchase order 34463 (Scientific Brake) by \$2,000.00. Reduce purchase order 34175 (Binkelman Corporation) by \$1,000.00 and increase purchase order 34157 (Ritter Technology) by \$1,000.00. Further reduce purchase order 34468 (Weller Truck Parts) by \$1,000.00 and 34382 (Draper Chevrolet) by \$1,500.00 and increase purchase order 34383 (Larry's Auto Supply) by \$2,500.00. Reduce purchase order 34424 (Martin Chevrolet) by \$1,000.00 and increase purchase order 34171 (Mid States Bolt & Screw) by \$1,000.00.

These vendors meet all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35 – 14.44, of the Saginaw Code of Ordinances.

Funds for these parts are available in the Right of Way Divisions Motor Equipment Account No. 661-4480-841.73-12 and 661-4480-841.73-30.

Justification:

The Right of Way Division's Motor Equipment Section uses numerous purchase orders in the repair and maintenance of the City's fleet. In order to continue purchasing the needed parts, adjustments are needed to place the monies where it is needed.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Andersen Enrichment Center Linen Service

Manager's Recommendation:

I recommend that the purchase order from Continental Linen, Inc. be increased from \$2,519 to \$4,000 for the remainder of this fiscal year ending June 30, 2008. In addition, increase the amount for \$2,519 to \$4,000 for the second year of the two-year agreement from fiscal year July 1, 2008 to June 30, 2009.

Funds for this purchase are available in the Operating Services Account No. 236-7540-811-8005 for FY 2008 and will be budgeted in the same account number for FY 2009.

Justification:

This increase is necessary to continue to meet the needs of the Andersen Enrichment Center customers and to pay Continental Linen, Inc. on a continual basis as needed for the two-year agreement until the end of this fiscal year June 30, 2008, and the next fiscal year ending June 30, 2009. The customer pays linen costs at the time of building rental.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.