#### **COUNCIL AGENDA**

#### <u>For</u>

#### March 5, 2007, 6:30 p.m., Council Chamber

#### **ROLL CALL**:

#### CORRECTION AND APPROVAL OF MINUTES OF PRECEDING SESSIONS:

#### **ANNOUNCEMENTS:**

#### **PUBLIC HEARINGS:**

1. Establishing an Industrial Development District for Rhinevault Olsen Machine and Tool, Inc. located at 2533 Carrollton Street.

#### **PERSONAL APPEARANCES:**

(A list will be provided on Monday after 1:30 p.m.)

#### **REMARKS OF COUNCIL:**

#### PETITIONS:

07-05 from Bruce Miller, Chief Financial Officer of Fullerton Tool Company, submitting a request for a PA 198 Personal Property Tax Abatement for the property located at 121 Perry St.

#### REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES:

#### From the Planning Commission:

- 1. Explaining Resolution No. 1 listed under the regular order of business that declares the City's intent to vacate a portion of the alley bounded by Bliss St., Gratiot Ave., North Elm St. and Wells St.
- 2. Explaining Resolution No. 2 listed under the regular order of business that declares the City's intent to vacate the alley bounded by Sheridan Ave., E. Holland Ave., Cornelia St., and E. Remington Ave.

#### APPOINTMENT OF BOARDS AND COMMISSIONS MEMBERS:

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#### **REPORTS FROM MANAGER:**

#### Management Update:

#### Recommended Actions:

- Recommending approval of the agreement with Healthy Community Partners to provide professional services consisting of development and implementation of a summer internship program. The total cost of this agreement is \$4,700.00.
   Further recommending that the City Manager be authorized to execute the agreement on behalf of the City. Funds are available in the Department of Development Professional Services Account No. 101 3863 761 8001.
- 2. Recommending acceptance of the quote received from CMP Distributors, Detroit, MI, and that a purchase order be approved and issued to them in the amount of \$2,000.00 for the purchase of duty and practice ammunition for the police department. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Police Administrative Services Parts and Supplies Account No. 101 3012 721 7330.
- 3. Recommending approval of the request from Prosperity Foodland, LLC for transfer of ownership of 2006 SDM licensed business located at 1203 State from Farmers MKT, Inc. The Saginaw County Health Department, City of Saginaw Fire Prevention and the City Building Inspections Division completed the necessary inspections and have approved this transfer.
- 4. Recommending approval of the request from M & K Market, LLC for transfer of a 2006 SDD & SDM license for the business located at 1107 Howard from Howard Market, Inc. The Michigan Department of Agriculture, City of Saginaw Fire Prevention and the City Building Inspections Division completed the necessary inspections and have approved this transfer.
- 5. Recommending that payment be made to Waterworks Systems and Equipment, Inc., in the amount of \$3,750.00 for the emergency purchase of chlorine leak detection system parts to be used by the Water Treatment Plant. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Treatment Repairs and Replacements Account No. 591 4730 861 9720.
- 6. Recommending that payment be made to Jack Doheney Supplies, Inc. in the amount of \$6,188.90 for emergency repairs to the Public Services Department Right of Way Division's Sewer Jet. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Sewer Account No. 590 4821 861 8042.

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#### INTRODUCTION OF ORDINANCES:

- 1. An Ordinance to vacate a portion of the alley bounded by Wells St., Gratiot Ave., Elm St., and Bliss St., located in Block Two of Brockway's addition and abutting the west half of Lot 5, Lot 6, Lot 7 and Lot 8 and to retain therein an easement for public utilities, cable TV and telecommunications to be added to the Table of Special Ordinances II of the Saginaw Code of Ordinances.
- 2. An Ordinance to vacate the alley bounded by Sheridan Ave., East Holland Ave., Cornelia St. and East Remington Ave. and to retain therein an easement for public utilities, cable TV and telecommunications to be added to the Table of Special Ordinances II of the Saginaw Code of Ordinance.

#### CONSIDERATION AND PASSING OF ORDINANCES:

#### **RESOLUTIONS:**

- 1. Declaring the City's intent to vacate a portion of the alley bounded by Bliss St., Gratiot Ave., North Elm St. and Wells St.
- 2. Declaring the City's intent to vacate an alley bounded by Sheridan Ave., E. Holland Ave., Cornelia St., and E. Remington Ave.
- 3. Approving the Final Plat for South Saginaw Homes Phase I
- 4. Establishing an Industrial Development District for Rhinevault Olsen Machine and Tool, Inc., located at 2533 Carrollton Street.

#### <u>UNFINISHED BUSINESS:</u>

#### MOTIONS AND MISCELLANEOUS BUSINESS:

Darnell Earley City Manager

**From**: The City Manager

**Subject:** Emergency Repairs to Combination Sewer Cleaning Machine

Manager's Recommendation:

I recommend that payment be made to Jack Doheney Supplies, Inc. in the

amount of \$6,188.90 for emergency repairs to the Public Services Department Right of

Way Division's Sewer Jet.

This vendor meets all requirements of the Contract Compliance Provisions, Title

1, Chapter 14, §14.35 – 14.44, of the Saginaw Code of Ordinances.

Funds for these repairs are available in the Sewer Account 590-4821-861.80-42.

Justification:

The Right of Way Division's Vactor Truck #837 required repairs of external

weldments on the debris tank. This work was beyond the scope of in-house personnel

and required the services of the vendor who originally sold us the unit and specializes in

repairing this type of sewer cleaning equipment.

**Council Action:** 

Manager be approved.

From: The

The City Manager

Subject:

Emergency Purchase For Chlorine Leak Detection System Parts

Manager's Recommendation:

I recommend that payment be made to Waterworks Systems and Equipment

Inc., Lakeland, Michigan, in the amount of \$3,750.00.

This vendor meets all requirements of the Contract Compliance Provisions, Title

1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this work are available in the Water Treatment Repairs and

Replacements Account No. 591-4730-861.97-20.

Justification:

An emergency purchase order was issued to Waterworks Systems and

Equipment, Inc., in the amount of \$3,750.00, to replace equipment that has failed or

was due for replacement. This equipment is critical to the proper and reliable function

of the chlorine gas leak detection and alarm system at the Water Treatment Plant. The

equipment consists of chlorine sensors and a logic board. The chlorine sensors have a

short shelf life. A short in the system caused the in service and back-up logic boards'

failure. We located the short and repaired and replaced the affected equipment.

**Council Action:** 

Council\_\_\_\_\_ moved that the recommendation of the City

Manager be approved.

**From**: The City Manager

**Subject**: Police Duty and Practice Ammunition Vendor Change

#### Manager's Recommendation:

I recommend that the quote from CMP Distributors, Detroit, MI be accepted and a purchase order be issued to them in the amount of \$2,000.00 for the purchase of duty and practice ammunition, due to the inability of the original sole bidder, Michigan Police Equipment Co., Charlotte, MI to comply with a timely delivery schedule.

This vendor meets all requirements of Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Police Administrative Services Supplies / Parts and Supplies Account No. 101-3012-721-7330.

#### Justification:

In August of 2006, Michigan Police Equipment Co. was awarded a bid for the purchase of duty and training ammunition for the Saginaw Police Department's range. The delivery term on the bid was four (4) weeks. Michigan Police Equipment shipped three of the six items in September of 2006. Numerous calls were made to Michigan Police Equipment Co. inquiring about the remaining items, which has not been received to date.

Due to the inability of Michigan Police Equipment Co. to comply with a timely delivery schedule, and the fact that the ammunition is needed for upcoming training, we are requesting to purchase the remaining items from CMP Distributors. The quote from CMP Distributors has been received and reviewed by the Purchasing Committee.

#### **Council Action:**

Council	 moved	that	the	recommendation	of	the	City
Manager be approved.							

<u>Manager's Recommendation</u>: Approval of the resolution as follows:

# PRESOLUTION ESTABLISHING INDUSTRIAL DEVELOPMENT DISTRICT FOR 2533 CARROLLTON STREET

Council _	 	offered	and	moved	adoption	of	the	following
resolution:								

WHEREAS, Glenn Olsen o/b/o Rhinevault Olsen Machine and Tool, Inc. did heretofore on December 7, 2006, file with the City Clerk a communication/petition (City Clerk's File No. 06-43) requesting the City Council to establish an Industrial Facilities Exemption District pursuant to the authority found in Act 198, P.A. of 1974, as amended; and

WHEREAS, the Council at its regular meeting of February 19, 2007, directed that a Public Hearing on said request be held in the City Council Chamber at 6:30 p.m. on March 5, 2007, and that the Clerk give Notice of said Hearing as required by law; and

WHEREAS, Rhinevault Olsen Machine and Tool, Inc. represents that they are the owner of 75% or more of the property in the proposed Industrial Development District; and

WHEREAS, written notice by certified mail was given to the owner of the property within the proposed Industrial Development District and the Notice of Hearing was published once in The Saginaw News, the official newspaper of the City; and

WHEREAS, at the time and place stated in the Notice of Hearing, the public hearing was held and the owner of the real property in the proposed district and all residents and taxpayers of the City of Saginaw desiring to be heard on the matter were given the right to appear, and those who did so appear were heard; and

WHEREAS, the Council has carefully considered the petition and all matters presented to it at the above-referenced public hearing and finds that the City of Saginaw is qualified as a local government unit authorized to create an Industrial Development District pursuant to the Act 198, P.A. of 1974, as amended.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Saginaw hereby establishes in the City of Saginaw an Industrial Development District pursuant to Act 198, P.A. 1974, as amended, said District to comprise of that piece or parcel of land in the City of Saginaw, County of Saginaw, State of Michigan, described as follows:

2533 CARROLLTON STREET, SAGINAW, MICHIGAN

TAX ROLL NO. 13 1759 00000

LOT 6, BLK. 2, SHAW & MERRILLS ADDITION

From:

The City Manager

Subject:

Liquor License for 1203 State

Manager's Recommendation:

I recommend approval of the request from Prosperity Foodland, LLC for transfer

of ownership of 2006 SDM licensed business located at 1203 State, Saginaw, MI

48602, Saginaw County from Farmers MKT., Inc.

Justification:

On or about June 15, 2006, the City received notice from the Michigan Liquor

Control Commission of the request from Prosperity Foodland, LLC for a transfer of

ownership of a 2006 SDM licensed business located at 1203 State, Saginaw, MI 48602

Saginaw County from Farmers MKT., Inc.

The Saginaw County Health Department, City of Saginaw Fire Prevention and

the City Building Inspections Division completed the necessary inspections and have

approved 1203 State for the license transfer as required by Chapter 110, "General

Provisions," of Title XI, "Business Regulations" of the Saginaw Code of Ordinances.

Under Chapter 111, "Alcoholic Beverages," §111.12, "Application for License," the City

Manager is to review all applications and departmental reports and give his

recommendation to City Council of his approval or disapproval of the license. Since the

necessary requirements have been met by Prosperity Foodland, LLC, I hereby

recommend approval of the 2006 SDM License transfer for 1203 State.

**Council Action:** 

Council\_\_\_\_\_ moved that the recommendation of the

City Manager be approved.

From:

The City Manager

Subject:

Liquor License for 1107 Howard Street

**Manager's Recommendation:** 

I recommend approval of the request from M & K Market, LLC for transfer of a

2006 SDD & SDM license for business located at 1107 Howard, Saginaw, MI 48601

Saginaw County from Howard Market, Inc.

Justification:

On or about December 8, 2006, the City received notice from the Michigan

Liquor Control Commission of the request from M & K Market, LLC for a transfer of

ownership of a 2006 SDD & SDM license for business located at 1107 Howard,

Saginaw, MI 48601 Saginaw County from Howard Market, Inc.

The Michigan Department of Agriculture, City of Saginaw Fire Prevention and the

City Building Inspections Division completed the necessary inspections and have

approved 1107 Howard for the license transfer as required by Chapter 110, "General

Provisions," of Title XI, "Business Regulations" of the Saginaw Code of Ordinances.

Under Chapter 111, "Alcoholic Beverages," §111.12, "Application for License," the City

Manager is to review all applications and departmental reports and give his

recommendation to City Council of his approval or disapproval of the license. M & K

Market, LLC, have been met the necessary requirements, therefore, I recommend

approval of the 2006 SDD & SDM License transfer for 1107 Howard.

**Council Action:** 

Council\_\_\_\_\_ moved that the recommendation of the

City Manager be approved.

**From**: The City Manager

**Subject:** Approval of the Final Plat South Saginaw Homes Phase I

#### **Manager's Recommendation:**

I recommend approval of the attached resolution that approves the Final Plat for South Saginaw Homes Phase I.

#### Justification:

On August 23, 2005, the City Planning Commission held a public hearing regarding the platting of land for South Saginaw Homes Phase I and subsequently recommended to City Council that Tentative Approval of the Preliminary Plat be granted. City Council also considered the preliminary plat and tentatively approved it. Upon this approval, the developer then proceeds with further design for the plat and coordinates with local utility providers to ensure that adequate utilities are available to service the development. After completion of this process, the developer then submits the preliminary plat along with documentation from the utility providers to the Department of Development to determine compliance with the tentatively approved preliminary plat. City Council has approved the final preliminary plat and the proprietor has proceeded with the development of the final plat. The proprietor has submitted the final plat to the City Engineer, the Planning Commission, and the City Attorney as required by City ordinance, which have all found the final plat to be in order. The last step in the platting process requires that City Council approve the final plat.

After review and consideration, City Council shall:

- (1) Approve the final plat, if it conforms to the provisions of the City ordinances and department regulations and instruct the Clerk to certify the Council's approval on the plat, showing the date of the Council's approval.
- (2) Reject the plat if it does not conform to the provisions of division (B)(1) above, and instruct the Clerk to return the plat to the proprietor, along with a copy of the proceedings setting forth the reasons.

#### **Council Action:**

Council	moved that this	communication by	e received and filed.
COUNCII	- moveo mai mis e	communication of	e received and liled.

	City Manager Recommendation	<u>n</u> : /	Appro	val of th	e resolutio	on a	s fol	llows:
	Council	offered	and	moved	adoption	of t	the	following
resolu	tion:							

WHEREAS, the City of Saginaw has found that the proprietor has met all requirements of City ordinances for the final approval of the plat of South Saginaw Homes Phase I; and

WHEREAS, the City of Saginaw accepts the final plat and;

WHEREAS, the City Clerk is instructed to certify the Council's approval on the plat, showing the date of the Council's approval.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby accepts and grants approval of the final plat for South Saginaw Homes Phase I pursuant to Title XV Chapter 15 Section 152.32 of the Saginaw Code of Ordinances.

#### RESOLUTION OF INTENT TO VACATE

Planning Commis	sion Recommendation:	Approval of	of the resolution	n as follo	ows:
Council		offered and	moved adop	tion of	the
following resolution:					

WHEREAS, the City Planning Commission held a public hearing on September 26, 2006, on a proposal to vacate a portion of the alley bounded by Bliss St., Gratiot Ave., North Elm St. and Wells St.; and

WHEREAS, after a duly advertised public hearing, the Commission found that the public and private interests would be best served by the alley vacation as requested;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby declares its intent to vacate a portion of the alley bounded by Bliss St., Gratiot Ave., North Elm St. and Wells St., abutting the west half of lot 5, lot 6, lot 7 and lot 8 Block Two of Brockway's addition in the City of Saginaw;

BE IT FURTHER RESOLVED, that the City Council will meet on April 2, 2007 at 6:30 p.m. in the Council Chambers at City Hall to hear any objections to the proposed alley vacation.

Council\_\_\_\_ moved that an ordinance introduced March 5,

2007, entitled and reading as follows, be taken up and enacted:

AN ORDINANCE TO VACATE A PORTION OF THE ALLEY BOUNDED BY WELLS ST., GRATIOT AVE., ELM ST., AND BLISS ST., LOCATED IN BLOCK TWO OF BROCKWAYS ADDITION AND ABUTTING THE WEST HALF OF LOT 5, LOT 6, LOT 7 AND LOT 8 AND TO RETAIN THEREIN AN EASEMENT FOR PUBLIC UTILITIES, CABLE TV AND

TELECOMMUNICATIONS TO BE ADDED TO TABLE OF SPECIAL

ORDINANCES II OF THE SAGINAW CODE OF ORDINANCES.

The City of Saginaw Ordains:

Section 1. That a portion of the alley bounded by Bliss St., Gratiot Ave., North

Elm St. and Wells St, abutting the West half of Lot 5, Lot 6, Lot 7, and Lot 8, Block Two

of Brockway's Addition is hereby vacated.

Section 2. That there is hereby reserved in the alley vacated an easement for

public utilities, cable TV and telecommunications to the same extent as though said

alley had not been vacated and no structure shall hereafter be erected thereon without

the prior written consent of the City of Saginaw.

The official map of the City of Saginaw is hereby amended Section 3.

accordingly.

Section 4. That this ordinance shall take effect on April 12, 2007.

Enacted: April 2, 2007.

**From:** The City Planning Commission

**Subject:** Alley vacation bounded by Bliss St., Elm St., Gratiot Ave., and Wells St.

#### **Planning Commission Recommendation:**

It is recommended that the portion of the alley bounded by Bliss St., Elm St., Gratiot Ave., and Wells St. and adjacent to the West half of Lot 5, Lot 6, Lot 7 and Lot 8 of Block Two Brockway's Addition be vacated subject to a standard easement reservation for public utilities, cable TV and telecommunications.

#### Justification:

Mr. Rick Bittner requested the vacation of a portion of this alley lying between Bliss St., Elm St., Gratiot Ave. and Wells St. This request was made of the City Council via petition number 06-23 which was referred to the City Planning Commission for investigation and a report with recommendation. The Commission held a public hearing on this request on September 26, 2006 at 7:00 p.m. in the Council Chambers at City Hall and all interested persons were heard.

From investigation and review of evidence presented at the hearing, the Commission found that the portion of the alley that is proposed to be vacated is 22 feet wide and 175 feet in length. All adjacent property owners and all utilities have been notified. The Commission found that the portion of this alley is no longer needed for alley purposes. Therefore, it is recommended that this alley be vacated subject to a standard reservation for public utilities, cable TV, and telecommunications.

#### **Council Action:**

Council	mov	ved	that	the	report	from	the
Planning Commission be received and filed and that	t a res	solu	tion I	oe a	dopted	decla	ring
City Council's intention to vacate this alley.							

Council	 introduced	an	ordinance	entitled	and
reading as follows:					

AN ORDINANCE TO VACATE A PORTION OF THE ALLEY BOUNDED BY WELLS ST., GRATIOT AVE., ELM ST., AND BLISS ST., LOCATED IN BLOCK TWO OF BROCKWAYS ADDITION AND ABUTTING THE WEST HALF OF LOT 5, LOT 6, LOT 7 AND LOT 8 AND TO RETAIN THEREIN AN EASEMENT FOR PUBLIC UTILITIES, CABLE TV AND TELECOMMUNICATIONS TO BE ADDED TO TABLE OF SPECIAL ORDINANCES II OF THE SAGINAW CODE OF ORDINANCES.

Laid over under the charter provision.

#### **RESOLUTION OF INTENT TO VACATE**

Planning Commission Recommendation:	Approval of the resolution as follows:
Council	_ offered and moved adoption of the
following resolution:	

WHEREAS, the City Planning Commission held a public hearing on September 26, 2006, on a proposal to vacate the alley bounded by Sheridan Ave., E. Holland Ave., Cornelia St., and E. Remington Ave., in the City of Saginaw; and

WHEREAS, after a duly advertised public hearing, the Commission found that the public and private interests would be best served by the alley vacation as requested; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby declares its intent to vacate an alley bounded by Sheridan Ave., E. Holland Ave., Cornelia St., and E. Remington Ave.;

BE IT FURTHER RESOLVED, that the City Council will meet on April 2, 2007 at 6:30 p.m. in the Council Chambers at City Hall to hear any objections to the proposed alley vacation.

**From:** The City Planning Commission

Subject: Alley vacation bounded by Sheridan Ave., E. Holland Ave., Cornelia St.,

and E. Remington Ave.

#### **Planning Commission Recommendation:**

It is recommended that the alley bounded by Sheridan Ave., E. Holland Ave., Cornelia St., and E. Remington Ave. be vacated subject to a standard easement reservation for public utilities, cable TV and telecommunications.

#### Justification:

Barone's Market requested the vacation of this alley lying between Sheridan Ave., E. Holland Ave., Cornelia St., and E. Remington Ave. This request was made of the City Council via petition number 06-22 which was referred to the City Planning Commission for investigation and a report with recommendation. The Commission held a public hearing on this request on September 26, 2006 at 7:00 p.m. in the Council Chambers at City Hall and all interested persons were heard.

From investigation and review of evidence presented at the hearing, the Commission found that the alley that is proposed to be vacated is 12 feet wide and 107.58 feet in length. All adjacent property owners and all utilities have been notified. The Commission found that the portion of this alley is no longer needed for alley purposes. Therefore, it is recommended that this alley be vacated subject to a standard reservation for public utilities, cable TV, and telecommunications.

#### **Council Action:**

Council	_ moved	that th	e report	from	the
Planning Commission be received and filed and that	a resolu	ition be	adopted	decla	ring
City Council's intention to vacate this alley.					

Council	 introduced	an	ordinance	entitled	and
reading as follows:					

AN ORDINANCE TO VACATE THE ALLEY BOUNDED BY SHERIDAN AVE., EAST HOLLAND AVE., CORNELIA ST. AND EAST REMINGTON AVE. AND TO RETAIN THEREIN AN EASEMENT FOR PUBLIC UTILITIES, CABLE TV AND TELECOMMUNICATIONS TO BE ADDED TO TABLE OF SPECIAL ORDINANCES II OF THE SAGINAW CODE OF ORDINANCES.

Laid over under the charter provision.

Council		moved	that	an	ordinance	introduced
March 5, 2007,	, entitled and reading as follows, be	e taken	up an	d ei	nacted:	

AN ORDINANCE TO VACATE THE ALLEY BOUNDED BY SHERIDAN AVE., EAST HOLLAND AVE., CORNELIA ST. AND EAST REMINGTON AVE.. AND TO RETAIN THEREIN AN EASEMENT FOR PUBLIC UTILITIES, CABLE TV AND TELECOMMUNICATIONS TO BE ADDED TO TABLE OF SPECIAL ORDINANCES II OF THE SAGINAW CODE OF ORDINANCES.

The City of Saginaw Ordains:

Section 1. That the alley bounded by Sheridan Ave., E. Holland Ave., Cornelia St., and E. Remington Ave. is hereby vacated.

Section 2. That there is hereby reserved in the alley vacated an easement for public utilities, cable TV and telecommunications to the same extent as though said alley had not been vacated and no structure shall hereafter be erected thereon without the prior written consent of the City of Saginaw.

Section 3. The official map of the City of Saginaw is hereby amended accordingly.

Section 4. That this ordinance shall take effect on April 12, 2007.

Enacted: April 2, 2007.

**From**: The City Manager

**Subject**: Healthy Community Partners Agreement

#### Manager's Recommendation:

I recommend that the agreement with Healthy Community Partners be approved and that the City Manager be authorized to execute the agreement. This agreement is subject to approval by the City Manager as to substance and the City Attorney as to form. The cost of this agreement is \$4,700.00.

Funds are available for these services in the Department of Development Professional Services Account No. 101-3863-761-80.01

#### **Justification:**

The Department of Development has negotiated a contract with Healthy Community Partners to provide professional services consisting of development and implementation of a summer internship program which includes developing a curriculum, establishing goals, establishing learning objectives and outcomes, creating daily work schedules, monitoring work and providing guidance, assistance in managing and supervising daily activities, supervising an intern facilitated neighborhood meeting, and assisting the City in developing an accredited intern program with local colleges and universities. Healthy Community Partners has been very active in the Neighborhood Revitalization Area for 10+ years, has become a trusted resource of the residents of this community and is one of the City's partners in our Neighborhood Revitalization Program. Last year, HCP provided these services along with many others at no charge to the City, however, they did experience costs associated with this program. The Department of Development wishes to continue this relationship with

HCP, however they do not expect HCP to absorb the costs of assisting with this program. Last years program was very successful, the interns were very visible and active in the neighborhood and were very interactive with its residents helping City Hall to create a relationship and method of open communication with the residents of the revitalization area.

Because of the very specific and specialized needs of this program, no other providers of this service have been found to exist, therefore, competitive bidding was not sought in this case and the Department of Development wishes that the City Council waive this requirement.

#### **Council Action**:

Council\_\_\_\_ moved that the recommendation from the City Manager be approved.