

# Council Agenda

February 18, 2013 6:30 p.m.  
Council Chamber

## PRAYER AND PLEDGE OF ALLEGIANCE:

## ROLL CALL:

## ANNOUNCEMENTS:

## PUBLIC HEARINGS:

1. 2013 Single Lot Special Assessment Tax Roll

## PERSONAL APPEARANCES:

*(A list will be provided on Monday after 1:00 p.m.)*

## REMARKS OF COUNCIL:

## REPORTS FROM MANAGER:

### Management Update:

## CONSENT AGENDA:

1. Approve the minutes for February 4, 2013 regular council meeting.
2. Approve the payment to Telecom Technicians, Inc. in the amount of \$4,851.76 for the emergency purchase of an UPS (Uninterruptible Power Supply) to replace the Core Network switch at City Hall.
3. Approve scheduling a public hearing on an Obsolete Property Rehabilitation Act Certificate request from Bancroft Project Saginaw, LLC at 107 S. Washington Avenue (Bancroft Bldg.) for Monday, March 4, 2013 at 6:30 p.m.
4. Approve scheduling a public hearing on an Obsolete Property Rehabilitation Act Certificate request from Bancroft Project Saginaw, LLC at 100 N. Washington Avenue (Eddy Bldg.) for Monday, March 4, 2013 at 6:30 p.m.
5. Approve the one year Housing Counseling Services Agreement with Saginaw County Community Action Committee, Inc. for Neighborhood Stabilization Program assisted projects at an hourly rate of \$75.
6. Approve the one year Real Estate Services Agreement with Century 21 to provide real estate services for Neighborhood Stabilization Program assisted projects.

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7. Approve a purchase order to Leica Geosystems, Inc., in the amount of \$31,245 for two Leica GS14 MSRN Rover data collectors for the Engineering Section of the Right of Way Division.
8. Approve a purchase order to MD Solutions in the amount of \$6,170 for 250 Telspar tubes for the Traffic Maintenance Section of the Right of Way Division.
9. Approve a purchase order to Custom Engineering, Inc. in the amount of \$6,150 for the replacement of a rooftop heating and air conditioning unit at the Maintenance and Service Division.
10. Approve a purchase order to USABlueBook in the amount of \$2,610.71 for one peristaltic pump with associated components for the Water Treatment Plant.
11. Approve purchase orders to: CorrPro Companies, Inc., in the amount of \$1,635 each for fiscal years 2013, 2014 and 2015, for a total of \$4,905, for maintenance of the cathodic protection systems in the Water Treatment Division; and to National Pipeline Services, LLC in the amount of \$2,000 for fiscal year 2013, \$1,750 for fiscal year 2014 and \$1,500 for fiscal year 2015, for a total of \$5,250, for maintenance services of the cathodic protection systems in the Maintenance and Service Division of the Public Services Department.
12. Consent to City Attorney Andre Borrello's representation of the Saginaw Midland Municipal Water Supply Corporation and the City of Saginaw as related to the proposed Raw Water Service Agreement between the Corporation and the Bay County Road Commission.
13. Approve the Raw Water Service Agreement between the Saginaw Midland Municipal Water Supply Corporation and the Board of County Road Commissioners of the County of Bay, subject to final approval of the Saginaw Midland Municipal Water Supply Corporation Board of Trustees.

## REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

### INTRODUCTION OF ORDINANCES:

### CONSIDERATION AND PASSING OF ORDINANCES:

### RESOLUTIONS:

### UNFINISHED BUSINESS:

# **Council Agenda**

February 18, 2013 6:30 p.m.  
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## MOTIONS AND MISCELLANEOUS BUSINESS:

1. Motion to go into closed session to discuss pending litigation in conjunction with personal injury lawsuit, per MCL 15.268 Section 8.

Darnell Earley  
City Manager

# **PUBLIC NOTICE**

Pursuant to Title III, Administration, Chapter 33, "Taxation and Assessment," Section 33.27, Assessment Roll Hearing and Confirmation, City of Saginaw Code of Ordinances, O-1, notice is hereby given that the Council of the City of Saginaw, Michigan, will meet at **6:30 p.m. Monday, February 18, 2013**, in the Council Chamber of the City Hall and review the following single lot special assessment rolls:

Sewer Connections & Replacements  
Nuisances: Trash Removal/Yard Cleanup and Weed/Grass Cutting  
False Alarms Fire  
False Alarms Police  
Environmental Tests/Samples/Inspections/Adm. Fees  
Environmental Fines & Surcharges  
Environmental Permit Fees

Anyone objecting to such an assessment may appear in person at the hearing to protest or may file an objection in writing with the City Clerk prior to the close of said hearing, which written objection shall specify in what respect the objection is made. Postmark date will not be honored and no phone call objections will be accepted.

An appearance and protest at the hearing in this assessment proceeding is required in order to appeal the amount of the special assessment to the Michigan State Tax Tribunal. Such appeal must be submitted within 30 days of the City Council having approved the single lot special assessment tax roll. The single lot special assessment rolls are on file in the office of the City Clerk and are available for inspection during regular office hours up to the time of the hearing.

Janet Santos, CMC/MMC  
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 SOUTH WASHINGTON AVENUE, 759-1480.

Posted: 1-23-2013  
By: \_jks\_\_\_\_\_

REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD TUESDAY, FEBRUARY 4, 2013, AT 6:30 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Daniel Fitzpatrick offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Branch called the meeting to order. Council Members present: Andrew Wendt, Dennis Browning, Larry Coulouris, Daniel Fitzpatrick, Floyd Kloc and Mayor Gregory Branch. Council Members absent: Annie Boensch, Norman Braddock and Amos O'Neal.

ANNOUNCEMENTS

City Clerk Janet Santos reminded everyone that the Waste Collection Convenience station is open the second Saturday of every month from 10:00 a.m. to 2:00 p.m. City residents may dispose of items that would otherwise be taken to the landfill that curbside pickup does not take.

PUBLIC HEARINGS

City Clerk Janet Santos announced the public hearing on the creation of an Obsolete Property Rehabilitation District at 118-122 N. Washington Avenue. Tom Miller of Saginaw Future spoke in favor of the district. Craig Schneider and Josh McGowan of TSSF Architects spoke in favor of the district. It was clarified that the district would be comprised of the 118, 120 and 122 N. Washington Avenue properties. The Mayor called for comment two additional times.

Moved by Council Member Coulouris, seconded by Council Member Fitzpatrick to close the public hearing. 6 ayes, 0 nays, 3 absent. Motion carried.

PERSONAL APPEARANCES

The following persons addressed the Council: David R. Ortega and Ronald Thoms.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Wendt, Kloc, Fitzpatrick, Coulouris, Browning and Mayor Branch.

REPORTS FROM CITY MANAGER

Management Update

City Manager Darnell Earley reported that work continues to develop a balanced budget for FY 2013-2014 and that lay-off notifications were distributed February 1, 2013. Manager Earley stressed that many factors may change the effect of the notices. He reminded Council of the benchmarks that must be met to provide a 5-year sustainable plan. Manager Earley reported that he is following the direction set by Council. Review and consideration continues of all options that allow the City to provide affordable service models. Manager Earley reported that meetings with the unions continue and information has been and will continue to be provided to Council.

Consent Agenda

1. Approve the minutes of the January 22, 2013 regular council meeting and the January 26, 2013 strategic planning session.
2. Approve the updated Hartford 457(b) Plan Document for the City of Saginaw and authorize the City Manager or his designee to sign all documents related to this agreement.
3. Approve the FY 2013 budget adjustment for the Substance Abuse Treatment and Prevention Services (TAPS) Fund Account by \$56,000 to receive funds under the Treatment and Prevention Grant. This increase in revenues will be offset by an increase to the Saginaw TAPS Fund Salaries Account in the same amount.
4. Approve and issue a purchase order to Engels Auto Body in the amount of \$10,873.59 for repairs to Police Vehicle No. 90-1153.
5. Approve and issue a purchase order to Red Holman Pontiac-GMC in the amount of \$26,484.50 for the purchase of one (1) 2013 GMC Sierra 2500 HD with plow for the Water Treatment Plant - Maintenance Department.
6. Approve and issue a purchase order to Red Holman Pontiac-GMC in the amount of \$18,131.85 for the purchase of one (1) 2013 GMC Sierra 1500 vehicle for the Wastewater Treatment Plant - Maintenance Department.
7. Approve and issue separate ~~annual~~ *individual* purchase orders in the amount of \$69,449 to Cannon Truck Equipment for an aerial sign truck and in the amount of \$65,825 to Tri County International Trucks for a cab and chassis for the Traffic Engineering Division.
8. Approve and issue a purchase order to HD Supply Waterworks in the amount of \$4,800 for flanged piping and valves for the Gratiot Road Pump Station.
9. Approve and issue a purchase order to Standard Electric Company in the amount of \$7,999.92 for the purchase of 12 acorn style streetlight globes and fixtures for the Traffic Maintenance Section of the Right of Way Division.
10. Approve and issue a purchase order to Carrier and Gable in the amount of \$10,700 for the purchase of Tactics Marc software for the Traffic Maintenance Section of the Right of Way Division.

Council Action:

Moved by Council Member Coulouris, seconded by Council Member Kloc to approve consent agenda items 1 through 3, 5 and 6 and 8 through 10 as presented. 6 ayes, 0 nays, 3 absent. Motion carried.

Moved by Council Member Coulouris, seconded by Council Member Kloc to amend consent agenda item 4 as presented. 6 ayes, 0 nays, 3 absent. Motion carried.

Moved by Council Member Kloc, seconded by Council Member Fitzpatrick to amend consent agenda item 7 with the removal of "annual" and replace it with "individual". 6 ayes, 0 nays, 3 absent. Motion carried.

Moved by Council Member Kloc, seconded by Council Member Browning to approve consent agenda item 7 as amended. 6 ayes, 0 nays, 3 absent. Motion carried.

REPORTS FROM BOARDS: COMMISSIONS AND COMMITTEES, AND  
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Browning, seconded by Council Member Fitzpatrick to reappoint JoAnn Cray to the City of Saginaw Brownfield Redevelopment Authority with a term to expire February 4, 2016. 6 ayes, 0 nays, 3 absent. Motion carried.

Moved by Council Member Browning, seconded by Council Member Fitzpatrick to reappoint Elsenia Porterfield to the Human Planning Commission with a term to expire February 4, 2015. 6 ayes, 0 nays, 3 absent. Motion carried.

Mayor Branch announced the mayoral appointment of Dennis Browning to the Board of Directors for the Region VII Area on Aging with a term of April 1, 2013 to expire March 31, 2016.

Mayor Branch announced the mayoral appointment of Council Members Dennis Browning, Norman Braddock and Daniel Fitzpatrick to the City Manager Evaluation Committee.

RESOLUTIONS

Moved by Council Member Kloc, seconded by Council Member Fitzpatrick to amend the Resolution establishing an Obsolete Property Rehabilitation District, to specify the three addresses of 118, 120 and 122 N. Washington Avenue, Saginaw, Michigan. 6 ayes, 0 nays, 3 absent. Motion carried.

Moved by Council Member Coulouris, seconded by Council Member Fitzpatrick to adopt the Resolution as amended to establish an Obsolete Property Rehabilitation District, located at 118, 120 and 122 N. Washington Avenue, Saginaw, Michigan. 6 ayes, 0 nays, 3 absent. Motion carried.

MOTIONS AND MISCELLANEOUS BUSINESS

Moved by Council Member Wendt, seconded by Council Member Fitzpatrick to require Mr. Darnell Earley, City Manager of the City of Saginaw, to attend all meetings that require him to be there with the bargaining units of POAM, COAM and our Fire Department. Discussion was held.

Moved by Council Member Kloc to postpone. There was no second to the motion.

Discussion continued on the original motion. Call for the question was made by Council Member Wendt. Mayor Branch asked the Clerk to conduct a roll call vote:

Ayes: Fitzpatrick, Wendt

Nays: Browning, Coulouris, Kloc, Mayor Branch

Absent: O'Neal, Boensch, Braddock

Abstain: None

Motion denied.

#### ADJOURNMENT

Moved by Council Member Coulouris, seconded by Council Member Kloc to adjourn the meeting at 7:45 p.m. 6 ayes, 0 nays, 3 absent. Motion carried.

Janet Santos, CMC/MMC  
City Clerk



**From:** Darnell Earley, City Manager  
**Subject:** Emergency UPS Purchase  
**Prepared by:** Chris Seager, Technical Services

**Manager's Recommendation:**

I recommend that payment be made to Telecom Technicians, Inc. in the amount of \$4,851.76 for the emergency purchase of a UPS (Uninterruptible Power Supply). The bid process was not utilized because of the emergency nature of this purchase.

**Justification:**

On January 25, 2013, the Core Network switch at City Hall was scheduled to be replaced along with outlying switches at the Police Department. This equipment and work was approved by Council on October 29, 2012. When the core network switch came in, it had 4 – 220 volt power plug requirement. In the original specifications of the unit, it only required 2 – 220 volt power plugs which we had available in our currently utilized UPS. A new UPS was required to supply power to the new core switch. Telecom Technicians had a UPS available to meet the requirements of the new switch so that we could maintain the installation date. Due to the immediate needs of the updated switches at City Hall, it was deemed necessary to complete the project on time.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are available in the Technical Services Parts and Supplies Account No. 658-1720-711.73-30 for this purchase.

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ that the recommendation of the City Manager be approved.

# ***CITY OF SAGINAW***

## **NOTICE OF PUBLIC HEARING**

In compliance with requirements of Act 146, P.A. 2000, the following notice is posted:

Notice is hereby given that the Saginaw City Council has scheduled a public hearing on the request for an Obsolete Property Rehabilitation Certificate at 107 S. Washington Avenue (Bancroft Building).

The public hearing will be held Monday, March 4, 2013, at 6:30 p.m. in the Council Chamber of the City Hall, 1315 S. Washington Ave., Saginaw, MI. The legal description of the property is on file in the Office of the City Clerk.

All interested persons are invited to attend this public hearing.

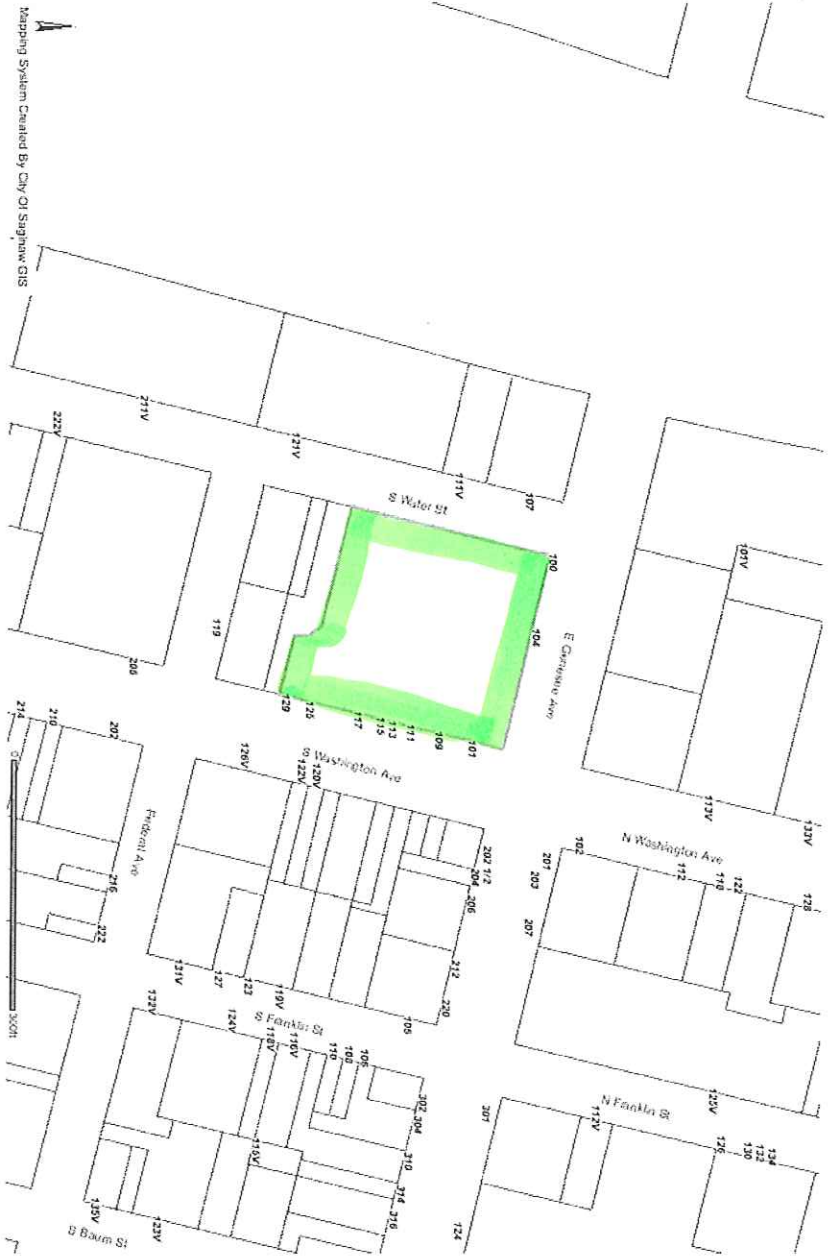
Janet Santos, CMC/MMC  
City Clerk

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Posted: 2-19-13

By: \_jks\_\_\_\_\_

107 S. WASHINGTON – BANCROFT BUILDING



Mapping System Created By City Of Saginaw GIS

107 S. Washington -



# ***CITY OF SAGINAW***

## **NOTICE OF PUBLIC HEARING**

In compliance with requirements of Act 146, P.A. 2000, the following notice is posted:

Notice is hereby given that the Saginaw City Council has scheduled a public hearing on the request for an Obsolete Property Rehabilitation Certificate at 100 N. Washington Avenue (Eddy Building).

The public hearing will be held Monday, March 4, 2013, at 6:30 p.m. in the Council Chamber of the City Hall, 1315 S. Washington Ave., Saginaw, MI. The legal description of the property is on file in the Office of the City Clerk.

All interested persons are invited to attend this public hearing.

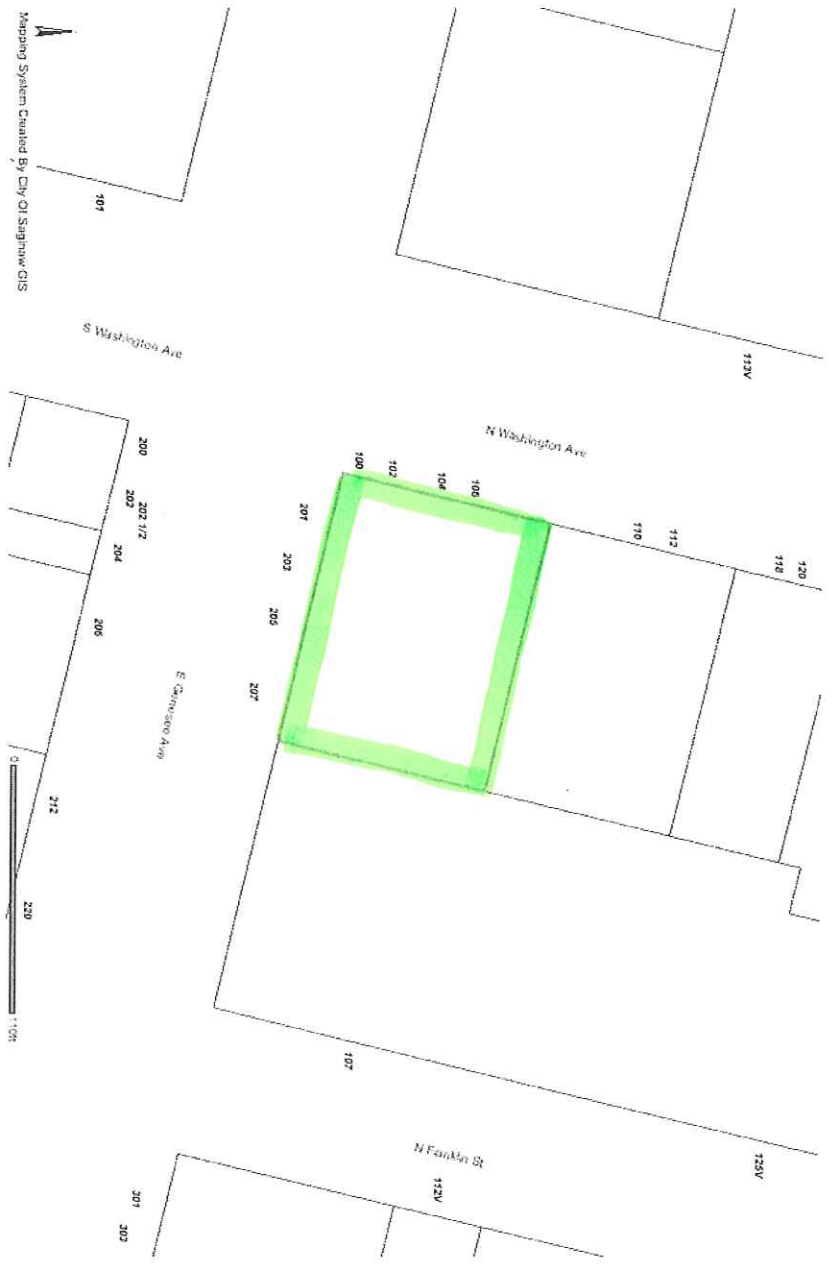
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Posted: 2-19-13

By: \_jks\_\_\_\_\_

100 N. WASHINGTON - EDDY BUILDING



100 N. Washington -



**From:** Darnell Earley, City Manager

**Subject:** Saginaw County Community Action Committee, Inc. Housing Counseling Services Agreement

**Prepared By:** M. Allen, Department of Community and Economic Development

**Manager's Recommendation:**

I recommend approval of the Housing Counseling Services Agreement with Saginaw County Community Action Committee, Inc. ("CAC") for Neighborhood Stabilization Program ("NSP") assisted projects. CAC's hourly rate is \$75. The total amount of a homebuyer's counseling session is \$600. The term of the Agreement is for one (1) year. I have approved the Agreement as to substance and the City Attorney as to form.

**Justification:**

An Informal Request for Qualifications ("IRFQ") was issued to obtain homebuyers housing counseling services for the remaining NSP assisted projects. NSP regulations require that all approved homebuyers take eight (8) hours of housing counseling. Staff solicited four (4) local housing counseling agencies. However, CAC was the sole vendor to submit a bid.

There are several NSP2 and NSP3 homes remaining to sell. Further, most of the homes have prospective buyers. The NSP2 Program ended on February 10, 2013. NSP regulations require that there must be a separate agreement for services related to the sale of NSP properties sold after February 10, 2013.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the Neighborhood Stabilization Program Fund–NSP2 Division's Professional Services Account No. 279-6551-761-8001.

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ that the recommendation of the City Manager be approved.

**From:** Darnell Earley, City Manager

**Subject:** Century 21 Real Estate Services Agreement

**Prepared By:** M. Allen, Department of Community and Economic Development

**Manager's Recommendation:**

I recommend approval of the Real Estate Services Agreement with Century 21 to provide real estate services for Neighborhood Stabilization Program ("NSP") assisted projects. The term is for one (1) year. I have approved the Agreement as to substance and the City Attorney as to form.

**Justification:**

In January, the City issued a Request for Qualifications ("RFQ") to obtain real estate services for NSP assisted projects. The services of a real estate firm are needed to sell the few remaining NSP 2 and NSP 3 residential properties. The NSP2 Program ended on February 10, 2013. NSP regulations require consortium partners to enter into new agreements for services related to the sale of properties that occur after the end of the program. Therefore, the City must enter into a real estate services agreement for realtor services to sell the remaining NSP homes.

Two (2) real estate firms submitted responses to the RFQ. Staff reviewed both responses and determined that the City should award the bid to Century 21 based on years of experience. Weichert Realty Town and Country submitted the second proposal. Pursuant to the terms of the Agreement, Century 21's commission rate is seven (7) percent. However, if the cost of the property is under \$25,000, the commission will be a flat rate of \$2,000.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

The vendor will be paid directly from the proceeds of the sale of the property.

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ moved that the recommendation of the City Manager be approved.

**From:** Darnell Earley, City Manager  
**Subject:** Purchase of Data Collectors – ROW Division  
**Prepared by:** Beth London, Public Services Department

**Manager’s Recommendation:**

I recommend that the sole quote from Leica Geosystems, Inc., Fenton, MI, be accepted and that a purchase order be approved and issued to them in the amount of \$31,245 for the purchase of two Leica GS14 MSRN Rover data collectors.

**Justification:**

The Engineering Section of the Right of Way Division is required to inspect and record as-constructed information for all water and sewer constructions within the right of way. Currently, this information is recorded by hand and later drawn on water and sewer drawings and maps. The purchase of data collectors will allow the as-constructed information to be electronically recorded and downloaded directly to the drawings and maps, providing a more efficient as-built recording operation and less chance of error.

The Michigan Department of Transportation (MDOT), Saginaw County, and most of the City of Saginaw’s pre-qualified engineering firms, use Leica brand survey and data collection equipment. The Engineering Section receives survey data, Autocad drawings and other electronic information from outside engineering firms for the design and construction of public infrastructure, including water mains and sewers. Utilizing Leica equipment will benefit the City by avoiding conflicts caused by incompatible equipment software.

Leica Geosystems, Inc. is the certified Michigan supplier of Leica data collector equipment and they have agreed to provide the data collectors at the MDOT contract price.

Leica Geosystems, Inc. meets all requirements of §14.23, “Vendors”, of Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing, of Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations & Maintenance Fund - Surplus Division’s Maintenance Equipment Account No. 590-4840-881.97-41 (\$15,622.50), and Water Operations & Maintenance Fund - Surplus Division’s Maintenance Equipment Account No. 591-4740-881.97-41 (\$15,622.50).



**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_  
that the recommendation of the City Manager be approved.

**From:** Darnell Earley, City Manager  
**Subject:** Purchase of Telspar Tubing – ROW Division  
**Prepared by:** Beth D. London, Public Services Department

**Manager’s Recommendation:**

I recommend that the low bid from MD Solutions of Plain City, OH, be accepted and that a purchase order be issued to them in the amount of \$6,170 for the purchase of 250 Telspar tubes.

**Justification:**

On January 29, 2013, the City received two bids for 250 pieces of 12 feet long Telspar tubing. The Traffic Maintenance Section of the Right of Way Division is required to maintain and replace when necessary approximately 30,000 street signs within the City of Saginaw. This tubing is used for sign posts.

The following is a tabulation of the bids received:

MD Solutions Plain City, OH	\$24.68/each	\$6,170
Garden State Hwy Products Vineland, NJ	\$27.26/each	\$6,815

MD Solutions meets all requirements of §14.23, “Vendors”, Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing”, of Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Local Streets Fund – Traffic Engineering Division’s Sign Supplies Account No. 203-4621-791.73-50.

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ that the recommendation of the City Manager be approved.

**From:** Darnell Earley, City Manager  
**Subject:** Replacement of Rooftop Furnace and Air Conditioning Unit  
**Prepared by:** John Premo, Public Services Department

**Manager's Recommendation:**

I recommend that the low quote from Custom Engineering, Inc., Linwood, MI, be accepted and that a purchase order be approved and issued to them in the amount of \$6,150 for the replacement of a rooftop heating and air conditioning unit at the Maintenance and Service Division.

**Justification:**

On January 18, 2013, Consumers Energy was called to the Maintenance and Service Division offices located at 1701 S. Jefferson Ave. for a report of a gas smell. Once on site, Consumers Energy verified the heating and air conditioning unit serving the administrator's office and conference room was blowing unburned gas back into the office and conference room. Consumers Energy advised that we investigate further. A.C. Klopf was contacted and their serviceman also verified the presence of unburned gases and carbon monoxide buildup inside of the rooms due to a broken heat exchanger on the unit. This unit is 20 years old and the reason why replacement of this particular unit was sought. Quotes from three vendors for a replacement Trane rooftop HVAC unit or equivalent was solicited. The replacement of the heat exchanger estimated cost totaled \$3,000. It is one of four rooftop units scheduled for replacement in the 2014 budget. The following is a tabulation of the quotes received:

Custom Engineering, Inc. Linwood, Michigan (out-city)	\$6,150
A.C. Klopf, Inc. Saginaw, Michigan (in-city)	\$6,825
Answer Heating and Cooling Freeland, Michigan (out-city)	\$6,827

Custom Engineering, Inc. meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund – Maintenance and Service Division's Repairs and Replacements Account No. 591-4721-861.97-20 (\$3,075), and Sewer Operations and Maintenance Fund – Maintenance and

Service Division's Repairs and Replacements Account No. 590-4821-861.97-20 (\$3,075).

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ that the recommendation of the City Manager be approved.

**From:** Darnell Earley, City Manager  
**Subject:** Peristaltic Pump Purchase  
**Prepared by:** Paul Reinsch, Water and Wastewater

**Manager's Recommendation:**

I recommend that the low bid from USABlueBook, of Waukegan, IL, be accepted and that a purchase order be issued to them in the amount of \$2,610.71 for fiscal year 2013 for a peristaltic pump with associated components for the Water Treatment Plant.

**Justification:**

On January 8, 2013, the City received bids for the purchase and delivery of one peristaltic pump with associated components. The peristaltic pump will be used to meter the Hydrofluosilicic (HFS) acid feed at the Water Treatment Plant. The existing pump failed. We have been using a backup pump in the interim. HFS is added to the drinking water to prevent tooth decay. Proper metered use is critical for the application of HFS to drinking water. In order to maintain a backup peristaltic pump for chemical feeding purposes, the replacement of the failed pump is necessary. The following is a tabulation of the bids received and reviewed by the Purchasing Committee:

	<u>Total Bid</u>
USABlueBook Waukegan, IL	\$ 2,610.71
Detroit Pump & MFG Ferndale, MI	\$ 3,074.27
RS Technical Services, Inc. Lowell, MI	\$ 3,256.92
Kerr Pump & Supply Oak Park, MI	\$ 3,309.50
Apex Pinnacle Corp. Port Crane, NY	\$ 3,888.49

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this service are available in the Water Operation and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 591-4730-861.97-20.

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ that the recommendation of the City Manager be approved.

**From:** Darnell Earley, City Manager  
**Subject:** Cathodic Protection Maintenance Services  
**Prepared by:** Paul Reinsch, Water and Wastewater

**Manager's Recommendation:**

I recommend that the low bid from CorrPro Companies, Inc., be accepted for the Water Treatment Division and that a purchase order be approved and issued to them in the amount of \$1,635 each for fiscal years 2013, 2014 and 2015, for a total bid amount \$4,905 for maintenance of the cathodic protection systems in the Water Treatment Division.

I also recommend that the low bid from National Pipeline Services, LLC be accepted for the Maintenance and Service Division and that a purchase order be approved and issued to them in the amount of \$2,000 for fiscal year 2013, \$1,750 for fiscal year 2014 and \$1,500 for fiscal year 2015, for a total bid amount of \$5,250, for the purchase of maintenance services of the cathodic protection systems in the Maintenance and Service Division of the Public Services Department.

**Justification:**

On December 18, 2012, the City of Saginaw received bids for services to be performed involving the maintenance of cathodic protection systems for the Water Treatment and Maintenance and Service Divisions respectively. Work for the Water Treatment Division includes maintenance of cathodic protection systems in the ground storage reservoirs at two booster stations and the elevated washwater tower at the Water Treatment Plant.

The work for the Maintenance and Service Division includes maintenance of a cathodic protection system for the Twin 30" water mains crossing under the Saginaw River. Cathodic protection systems extend the life of metallic components and provide for a more efficient use of existing infrastructure by effectively reducing the capital outlay necessary for repair and replacement. Following is a tabulation of the bids received:

<u>Water Treatment Division</u>	<u>Total Bid</u>
CorrPro Companies, Inc. Medina, OH	\$4,905
National Pipeline Services, LLC Mt. Pleasant, MI	\$5,250
<u>Maintenance &amp; Service Division</u>	<u>Total Bid</u>
National Pipeline Services, LLC Mt. Pleasant, MI	\$5,250

CorrPro Companies, Inc.  
Medina, OH

\$9,860

These vendors meet all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these services are available in Water Operations and Maintenance Fund, Treatment and Pumping Division's Operating Services Account No. 591-4730-861.80-05 and Maintenance and Service Division's Operating Services Account No. 591-4721-861.80-05.

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ that the recommendation of the City Manager be approved.



**From:** Andre R. Borrello, City Attorney

**Subject:** Consent to Representation

**Prepared by:** Andre R. Borrello, City Attorney

**Recommendation:**

Consent to City Attorney Andre Borrello's representation of the Saginaw Midland Municipal Water Supply Corporation (Corporation) and the City of Saginaw as related to the proposed Raw Water Service Agreement between the Corporation and the Bay County Road Commission.

**Justification:**

Under this meeting's Consent Agenda is a recommendation to conditionally approve a Raw Water Service Agreement between the Corporation and the Bay County Road Commission. Mr. Borrello's legal services were utilized by the Corporation in drafting the proposed Agreement, and under his normal duties as City Attorney, he would also approve the Agreement on behalf of the City, as to form (the City Manager approves as to substance).

Mr. Borrello disclosed his scope of representation in a letter provided to City Council, and although under the applicable conflict of interest rule he does not believe representation of the Corporation is directly adverse to the City of Saginaw, in the interest of full disclosure and to satisfy any concerns whatsoever, he requests approval of the disclosure of his representation and, upon consultation and consideration of the disclosure, he requests that City Council consents to the representation, as described.

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ that the recommendation of the City Attorney be approved.

**From:** Darnell Earley, City Manager

**Subject:** Raw Water Service Agreement between the Saginaw Midland Municipal Water Supply Corporation and the Bay County Road Commission

**Prepared by:** Andre R. Borrello, City Attorney

**Manager's Recommendation:**

Approve the Raw Water Service Agreement between the Saginaw Midland Municipal Water Supply Corporation and the Board of County Road Commissioners of the County of Bay, subject to final approval of the Saginaw Midland Municipal Water Supply Corporation Board of Trustees.

**Justification:**

The City of Saginaw is joint owner with the City of Midland of the Saginaw Midland Municipal Water Supply Corporation (Corporation), which sells raw, unfiltered water to the two cities for treatment, distribution and sale to retail and wholesale customers. The Corporation also sells raw water to entities along its transmission lines. Recently, the Bay County Road Commission (Commission), which includes a department of water and sewer, entered into an agreement among several municipalities to construct and maintain a new water treatment filtration plant, which will replace the City of Bay City's existing treatment facility.

The Commission approached the Corporation to supply the new filtration plant with raw, unfiltered water. The Corporation has been working with the Commission for the past two years in developing this project, which has culminated with a proposed Raw Water Service Agreement (Agreement) being drafted. The major terms of the Agreement are as follows:

1. The Commission will operate and maintain the new water treatment filtration plant, which will be financed through the County of Bay.
2. The Corporation will sell raw water to the Commission, which has entered into a Water Supply Agreement with several Bay County municipalities, for up to twenty-two (22) million gallons per day, which is within the Corporation's capacity. Rates will be determined by the Corporation and charged to the Commission.
3. The Commission will sell water to the current area serviced by the City of Bay City's treatment plant and no changes are proposed to the current service area. The Agreement requires approval of both cities and the Corporation if the Commission seeks to extend its potable water service area.

4. The Agreement term is for forty (40) years to accommodate the proposed financing of the new treatment facility.
5. Upon retirement of the debt, title to the facility will be transferred to the entities serviced by the Commission, including the Commission. Any transfer of operational control of the treatment facility must be approved by the Corporation and both cities.

This project will result in much of the Great Lakes Bay Region being serviced by the Corporation and its high quality surface water source, Lake Huron off Whitestone Point. The City of Midland approved the Agreement, subject to approval by the City of Saginaw and the Corporation's Board of Trustees, which is scheduled for consideration at its February 21, 2013 meeting.

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ that the recommendation of the City Manager be approved.