

COUNCIL AGENDA

For

February 5, 2007, 6:30 p.m., Council Chamber

PLEASE NOTE:

There will be a Committee of the Whole meeting today beginning at 5:00 p.m. Elizabeth Hansen, Chair of the Human Planning Commission, will review the Community Block Grant recommendations; Jerry Deslover and Angela Gwizdala, Rehmann Robson, will review the Audit for 2006.

ROLL CALL:

CORRECTION AND APPROVAL OF MINUTES OF PRECEDING SESSIONS:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

1. Taxicab Rate Increase
2. City's preliminary submission Statement of Community Development Objectives and projected use of funds for its Community Development Block Grant Program.

PERSONAL APPEARANCES:

(A list will be provided on Monday after 1:30 p.m.)

REMARKS OF COUNCIL:

PETITIONS:

07-03 from William Goetz, CEO of CMI Schneible, requesting PA 198 Personal Property Tax Abatement for property located at 2220 Veterans

07-04 from Toni Morel, WKCQ Radio, requesting permission to erect a banner in the 500 block of Court Street from May 18, 2007 through June 16, 2007 for the purpose of promoting the KCQ Country Music Fest Free Concert.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES:

APPOINTMENT OF BOARDS AND COMMISSIONS MEMBERS:

REPORTS FROM MANAGER:

Management Update:

Recommended Actions:

1. Recommending that the Substance Abuse Prevention Services Agreement with the Saginaw County Department of Public Health be approved. The purpose of the agreement is to develop and deliver prevention services to specific high risk populations identified as underserved and provided in a variety of settings. Pursuant to the terms of the Agreement, the City will receive \$180,000 specifically used for the Saginaw Police Department to fund its drug prevention efforts through the Family Youth Initiative program.
2. Recommending that a purchase order be issued to Trivalent Group in the amount of \$2,307.75 for the purchase of spyware licenses, updates and annual maintenance for all City servers, personal computers and laptops. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Information Services Operating Services Account No. 658 1720 711 8005.
3. Recommending approval and issuance of a purchase order to Zones, Inc. in the amount of \$4,191.20 for the renewal of Symantec Antivirus Software maintenance and license fee for Lotus Notes. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Information Services Operating Services Account No. 658 1720 711 8005.
4. Recommending acceptance of the low bid and issuance of a purchase order to Dornbos Signs, Inc. in the amount of \$3,778.80 for the purchase of roll-up signs to be used by the Traffic Engineering Division. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Traffic Engineering Parts and Supplies Account No. 101 4621 791 7330.
5. Recommending acceptance of the quote received from Consumers Energy in the amount of \$36,675.00 for electrical/gas relocation work at the Gratiot Road Pump Station and that the proper city officials be authorized to execute the agreement on behalf of the city. This vendor meets all requirements of the contract compliance provisions. Funds are available in the Water Surplus Repairs and Replacement Fund Account No. 577 4740 881 9720.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Amending the taxicab rates
2. Approving the Community Development Block Grant Program Submission for 2007-08.
3. Approving the Comprehensive Homeless Assistance Program Emergency Shelter Grant Submission for 2007-08.
4. Approving the HOME Program Submission for 2007-08.

UNFINISHED BUSINESS:

Postponement

1. Recommending acceptance of the low bid and issuance of a purchase order to Nationwide Fence & Supply Co. in the amount of \$10,993.81 for the purchase and delivery of chain link fencing to secure the rear portion of the Water Treatment Plant. This vendor meets all requirements of the contract compliance provisions. Funds are budgeted in the Water Treatment Surplus Maintenance Account No. 591 4730 861 9741.

MOTIONS AND MISCELLANEOUS BUSINESS:

1. Motion to go into closed session to discuss pending litigation in a police response case.

Darnell Earley
City Manager

COUNCIL COMMUNICATION

From: The City Manager

Subject: Renewal of Symantec Antivirus Software for Lotus Notes

Manager's Recommendation:

Transmitted for your approval is a request from the Information Services Department for the renewal of Symantec Antivirus Software maintenance for Lotus Notes. The cost for the renewal of the software maintenance coverage and license fee is Four Thousand One Hundred Ninety One Dollars and 20/100 (\$4,191.20).

I recommend that the low bid received from Zones, Inc. be accepted and that a purchase order be issued to them in the amount of Four Thousand One Hundred Ninety One Dollars and 20/100 (\$4,191.20).

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in the Information Services Operating Services Account No. 658-1720-711.8005 for this purchase.

Justification:

On January 9, 2007, the City received bids for the maintenance renewal of Symantec Antivirus Software for Lotus Notes to be used for the scanning of incoming and outgoing mail for viruses. Following is a tabulation of the bids received:

	<u>Totals</u>
Zones, Inc. Auburn, WA	\$4,191.20
Smart Solutions, Inc. Canton, OH	\$4,481.36

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SAMSA Saginaw, MI	\$6,359.34
WE Inc. Tarzana, CA	\$6,468.15
Yeo & Yeo Computer Consulting Saginaw, MI	\$4,501.51
Computer Management Technologies Saginaw, MI	\$4,433.00
Computer Facilities Management Services Downers Grove, IL	\$6,202.17

The annual subscription provides support, updates and license coverage.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Purchase of McAfee Virusscan

Manager's Recommendation:

I recommend that a purchase order be issued to Trivalent Group in the amount of Two Thousand Three Hundred Seven Dollars and 75/100 (\$2,307.75) for the purchase of spyware licenses, updates and annual maintenance for all City servers, PC's and laptops.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Information Services Operating Services Account No. 658-1720-711.80-05.

Justification:

The City received a proposal for the purchase of licenses and annual maintenance for spyware software to protect the Citywide network for a period of one year. The sealed bid process was not used because this purchase was covered under pricing for the State of Michigan. By purchasing through the State of Michigan's pricing structure, the City realizes a substantial savings over standard pricing of the software and maintenance. The total cost for this purchase is \$2,307.75.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

Manager's Recommendation: Approval of the resolution as follows:

RESOLUTION AMENDING TAXICAB RATES

Council _____ offered and moved adoption of the following resolution:

WHEREAS, at a regular meeting of City Council held January 22, 2007, this Council received and filed the request of Thomas Topham, President of the Top Lease Company, 220 S. 2nd Street, requesting permission for taxicab rates increase; and

WHEREAS, pursuant to City ordinance §100.28 *Taxicabs*, Paragraph (H), "All fares and charges for use of taxicabs shall be determined by resolution of Council following a public hearing held by said Council at a regular meeting"; and

WHEREAS, the ordinance further provides that the taxicab licensees be notified of any such hearing by mail; and

WHEREAS, the City Clerk did notify by mail the City's only licensed taxicab business, Top Lease Company, of the public hearing; and

WHEREAS, at a regular meeting of City Council held February 5, 2007, this Council conducted a public hearing on the request of the Top Lease Co. for an increase in taxicab rates in the City of Saginaw.

NOW THEREFORE, BE IT RESOLVED, that from and after February 6, 2007, the following amendment to the taxicab rates which were last amended and adopted on October 20, 2003, by the City Council shall be in effect:

No more or less than \$2.25 for the first 1/5 mile or fraction thereof;

No more or less than \$.40 each following 1/5 mile or fraction thereof; and

No more or less than \$.40 per minute traffic delay, and waiting time.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Purchase of MMUTCD approved roll-up signs

Manager's Recommendation:

I recommend that the bid received from Dornbos Signs be accepted and that a purchase order be approved and issued to them in the amount of \$3,778.80 for the purchase of roll-up signs to be used by the Traffic Engineering Division.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this equipment are available in the Traffic Engineering Parts and Supplies Account No. 101-4621-791-7330.

Justification:

On January 9, 2007, the City received bids for roll-up signs used for traffic control on State trunk lines and major streets. This equipment is necessary to perform detours and other traffic control to ensure safe and efficient movement of vehicles within the City of Saginaw's 320 plus miles of roadway and approximately 110 signalized intersections. Following are the bids received by the Purchasing Department.

Dornbos Sign Inc. Charlotte, MI	\$3,778.80
Custom Products Corp. Jackson, MS	\$3,894.36
NES Traffic Safety Wyoming, MI	\$4,332.40
Accurate Safety Dist. Freeland, MI	\$4,909.40
Give Em a Brake Safety Grandville, MI	\$5,462.08

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Consumers Energy Quote for Electrical/Gas Relocation for Gratiot Rd Pump Station Upgrades

Manager's Recommendation:

I recommend that the quote received from Consumers Energy, Saginaw, MI, in the amount of \$36,675.00 for electrical/gas relocation work be accepted and the Cost Agreement (Request #03070761) be approved and that proper city officials be authorized to execute said agreement on behalf of the City. The agreement is subject to the approval of the City Manager as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this service is available in the Water Surplus Repairs and Replacement Fund Account No 577-4740-881.97-20 (Project Number W06018).

Justification:

On January 23, 2007, the City received a quote for gas/electrical relocation work at 6765 Gratiot Road (Gratiot Road Pump Station). This is necessary for the Gratiot Road Pump Station Upgrades, Contract C-1566 (awarded to Sorensen Gross Construction Inc.), which is being constructed in the summer of 2007 to service the expansion of Hemlock Semiconductor. Hemlock Semiconductor will reimburse the City for seventy-five percent (75%) of the cost for the gas and electrical relocation work.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Grant Submissions for Community Funds from the Department of Human and Urban Development

Manager's Recommendation:

It is recommended that Resolutions No. 2, 3 and 4 (see attached) be approved and that the proper officials be authorized to execute the 2007-08 Community Development Block Grant, HOME and Emergency Shelter Grant Submissions on behalf of the City.

Justification:

As a necessary step in obtaining Entitlement Community funds from the Department of Housing and Urban Development, each municipality must formally approve the Grant Submissions process through authorization and resolution.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.

COUNCIL COMMUNICATION

RESOLUTION OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBMISSION (PROGRAM YEAR 2007-08)

Manager's Recommendation: Approval of the resolution as follows:

Council _____ offered and moved adoption of the following resolution:

WHEREAS, under the provisions of Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of Housing and Urban Development is authorized to make grants to states and units of general local government to help finance community development programs approved in accordance with the provisions of Title I; and

WHEREAS, the Department of Housing and Urban Development has informed the City of Saginaw that they are entitled to an amount of \$2,558,091.00 in Block Grant funds to carry out the 2007-08 year program; and

WHEREAS, the application has been completed in accordance with provisions of Title I of the Housing and Community Development Act of 1974, as amended, which identified housing and community development programs that would be carried out with 2007-08 year entitlement funds.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the Community Development Block Grant application (City Clerk's File No. _____) is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

COUNCIL COMMUNICATION

**RESOLUTION OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN
APPROVING THE COMPREHENSIVE HOMELESS ASSISTANCE
PROGRAM EMERGENCY SHELTER GRANT SUBMISSION
(PROGRAM YEAR 2007-08)**

Manager's Recommendation: Approval of the resolution as follows:

Council _____ offered and moved adoption of the following resolution:

WHEREAS, under the provisions of the Comprehensive Homeless Assistance Program of 1987, the Secretary of Housing and Urban Development is authorized to make grants to states and units of general government to help finance rehabilitation or conversion of buildings to use as emergency shelters for the homeless and provision of certain operating and social service expenses in conjunction with the emergency shelter for the homeless; and

WHEREAS, The Department of Housing and Urban Development has informed the City of Saginaw that they are entitled to \$109,836.00 in Comprehensive Homeless Assistance Program funds for the above purpose in the 2007-08 year program; and

WHEREAS, The application has been completed in accordance with provisions of the Comprehensive Homeless Assistance Program of 1987, which identified operating activities that could be carried out with the 2007-08 year funds.

NOW THEREFORE BE IT RESOLVED, By the Council of the City of Saginaw:

1. That the Comprehensive Homeless Assistance application (City Clerk's File No. _____) is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

COUNCIL COMMUNICATION

RESOLUTION OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN APPROVING THE HOME PROGRAM SUBMISSION (PROGRAM YEAR 2007-08)

Manager's Recommendation: Approval of the resolution as follows:

Council _____ offered and moved adoption of the following resolution:

WHEREAS, under the provision of Title II of the National Affordable Housing Act of 1990, as amended, the Secretary of Housing and Urban Development is authorized to make entitlement awards to states and units of general local government that have been designated as a participating jurisdiction to help finance housing programs approved in accordance with the provisions of Title II; and

WHEREAS, The Department of Housing and Urban Development has informed the City of Saginaw that they are entitled to an amount of \$663,601.00 in HOME funds to carry out the 2007-08 year program; and

WHEREAS, the application has been completed in accordance with the provisions of Title II of the National Affordable Housing Act of 1990, as amended, which identified housing programs that would be carried out with the 2007-08 year entitlement funds.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the HOME application (City Clerk's File No. _____) is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

COUNCIL COMMUNICATION

From: The City Manager

Subject: Saginaw County Substance Abuse Prevention Services Agreement

Manager's Recommendation:

I recommend that the Substance Abuse Prevention Services Agreement with the Saginaw County Department of Public Health ("DPH") be approved. The Agreement has been approved by me as to substance and the City Attorney as to form.

Justification:

During the past several years the DPH and City have entered into an agreement regarding Substance Abuse Prevention Services. The purpose of the agreement is to develop and deliver prevention services to specific high risk populations identified as underserved and provided in a variety of settings. Pursuant to the terms of the agreement, the City will receive \$180,000.00 to conduct 5,200 units of service for a drug free community. The funds are specifically used for the Saginaw Police Department to fund its drug prevention efforts through the Family Youth Initiative program.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.