

Council Agenda

February 4, 2013 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

1. Hearing to create an Obsolete Property Rehabilitation Act District at 118-122 N. Washington Avenue.

PERSONAL APPEARANCES:

(A list will be provided on Monday after 1:00 p.m.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

1. Approve the minutes for January 22, 2013 regular council meeting and January 26, 2013 strategic planning session.
2. Approve the updated Hartford 457(b) Plan Document for the City of Saginaw and authorize the City Manager or his designee to sign all documents related to this agreement.
3. Approve the FY 2013 budget adjustment for the Substance Abuse Treatment and Prevention Services (TAPS) Fund Account by \$56,000 to receive funds under the Treatment and Prevention Grant. This increase in revenues will be offset by an increase to the Saginaw TAPS Fund Salaries Account by the same amount.
4. Approve and issue a purchase order to Engels Auto Body in the amount of \$10,873.59 for repairs to Police Vehicle No. 90-1153.
5. Approve and issue a purchase order to Red Holman Pontiac-GMC in the amount of \$26,484.50 for the purchase of one (1) 2013 GMC Sierra 2500 HD with plow for the Maintenance Department at the Water Treatment Plant.
6. Approve and issue a purchase order to Red Holman Pontiac-GMC in the amount of \$18,131.85 for the purchase of one (1) 2013 GMC Sierra 1500 vehicle for the Maintenance Department at the Wastewater Treatment Plant.

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7. Approve and issue separate annual purchase orders in the amount of \$69,449 to Cannon Truck Equipment for an aerial sign truck and in the amount of \$65,825 to Tri County International Trucks for a cab and chassis for the Traffic Engineering Division.
8. Approve and issue a purchase order to HD Supply Waterworks in the amount of \$4,800 for flanged piping and valves for the Gratiot Road Pump Station.
9. Approve and issue a purchase order to Standard Electric Company in the amount of \$7,999.92 for the purchase of 12 acorn style streetlight globes and fixtures for the Traffic Maintenance Section of the Right of Way Division.
10. Approve and issue a purchase order to Carrier and Gable in the amount of \$10,700 for the purchase of Tactics Marc software for the Traffic Maintenance Section of the Right of Way Division.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Consideration of reappointing JoAnn Cray to the City of Saginaw Brownfield Redevelopment Authority with a term to expire February 4, 2016.
2. Consideration of reappointing Elsenia Porterfield to the Human Planning Commission with a term to expire February 4, 2015.

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Adopt the Resolution establishing an Obsolete Property Rehabilitation District, located at 118-122 N. Washington Avenue, Saginaw, Michigan.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

Darnell Earley
City Manager

REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD TUESDAY, JANUARY 22, 2013, AT 6:30 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Dennis Browning offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Branch called the meeting to order. Council Members present: Norman Braddock, Dennis Browning, Larry Coulouris, Daniel Fitzpatrick, Floyd Kloc and Mayor Gregory Branch. Council Members absent: Annie Boensch, Amos O'Neal and Andrew Wendt.

ANNOUNCEMENTS

City Clerk Janet Santos reminded everyone of the Strategic Planning session to be held Saturday, January 26, 2013 at 8:30 a.m. at the Castle Museum.

Council Member Kloc announced that the City presented an official proclamation and a key to the City to Mark S. Tillman, General President of Alpha Phi Alpha Fraternity during the Dr. Martin Luther King, Jr. Unity Luncheon at the Dow Center on January 21, 2013. Councilman Kloc read the proclamation. City Manager and Alpha Phi Alpha Fraternity member, Darnell Earley, accepted the proclamation.

PUBLIC HEARINGS

City Clerk Janet Santos announced the public hearing on the 2013-2014 fiscal year Community Development Block Grant Program, Emergency Shelter Grant Program and the Home Investment Partnership Program. Mayor Branch called for comments. Six people spoke in favor of the programs and requested funding consideration for their respective organizations. The Mayor called for comments two more times.

Moved by Council Member Browning, seconded by Council Member Coulouris to close the public hearing. 6 ayes, 0 nays, 3 absent. Motion carried.

City Clerk Janet Santos announced the public hearing on the creation of an Obsolete Property Rehabilitation District at 107 S. Washington Avenue. Mayor Branch called for comments. Bill Ernat, Interim Director of Development and Luann Stockfleth, Project Manager for Lakeshore Management, spoke in favor of the district creation. Mayor Branch called for comments two more times.

Moved by Council Member Browning, seconded by Council Member Fitzpatrick to close the public hearing. 6 ayes, 0 nays, 3 absent. Motion carried.

City Clerk Janet Santos announced the public hearing on the creation of an Obsolete Property Rehabilitation District at 100 N. Washington Avenue. Mayor Branch called for comments. Bill Ernat, Interim Director of Development and Luann Stockfleth, Project Manager for Lakeshore Management, spoke in favor of the district creation. Mayor Branch called for comments two more times.

Moved by Council Member Kloc, seconded by Council Member Fitzpatrick to close the public hearing. 6 ayes, 0 nays, 3 absent. Motion carried.

PERSONAL APPEARANCES

Grady Holmes, Jr. addressed the Council Members.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Braddock, Kloc, Fitzpatrick, Browning and Mayor Branch.

REPORTS FROM CITY MANAGER

Management Update

City Manager Darnell Earley introduced David R. Youngstrom, CPA, Principal and Regional Audit Director, Yeo & Yeo Financial Services. Mr. Youngstrom presented an update on the Fiscal Year 2011-2012 Annual Audit.

City Manager Darnell Earley introduced Assistant Director of Employee Services, Beth Carson Church. Ms. Church presented an update on the semi-annual Equal Employment Opportunity Report as of December 31, 2012.

City Manager Darnell Earley introduced Elizabeth Hanson of the Human Planning Commission (HPC). Ms. Hanson presented the HPC recommendations for the Community Development Block Grant program year 2013-2014.

City Manager Darnell Earley introduced Director of Public Services, Phil Karwat. Mr. Karwat presented an update of the public services radio system.

Consent Agenda

1. Approve the minutes for the January 7, 2013 regular council meeting.
2. Receive and file the Fiscal Year 2011-2012 Annual Audit Report.
3. Approve the revised Internet Services Agreement with ACD.net which sets terms for the City's access to the Internet for a 3-year term in the amount of \$7,199.40 per year.
4. Approve the Substance Abuse Treatment and Prevention Services Agreement with the Saginaw County Department of Public Health for a 9-month term.
5. Approve the insurance renewals for the City's Building and Personal Property Coverage, Business Income, Valuable Papers and Records, Computers, Flood, Earthquake, Animals in the Petting Zoo, Crime, Equipment, Bridges, Machinery and Equipment Breakdown and Storage Tanks for the total cost of \$337,235 and authorize the City Manager or his designee to execute any and all necessary insurance documents under the plans.

6. Approve the filing of the 2013 Single Lot Special Assessment Tax Roll in the office of the City Clerk for public examination and that the City Council call a Public Hearing to be held Monday, February 18, 2013 at 6:30 pm in the Council Chamber.
7. Approve the Legal Service Agreement with John H. vanBenschoten for interim prosecutorial services on a month-to-month basis to represent the City in the prosecution of the City traffic, parking, misdemeanor ordinances and municipal civil infractions in the amount of \$5,923.75 per month effective January 3, 2013.
8. Approve the easement agreement with Abraham Allen for 235 S. Washington Avenue to allow the construction of an exterior staircase/fire escape for the building at 234 S. Water Street.
9. Approve and issue a purchase order to Brian K. Elder, PLC in the amount of \$5,000 for the Professional Services Agreement for legal services associated with the Community Development Block Grant and authorize the Mayor or his designee to execute this agreement.
10. Approve and issue a purchase order to Best Homes Title Agency, LLC in the amount of \$3,000 for the Title Services Agreement associated with the Community Development Block Grant and authorize the Mayor or his designee to execute this agreement.
11. Approve transfer of the property known as 1413 Federal Avenue to the Saginaw County Land Bank for the purchase price of \$1.00 and authorize the City Manager or his designee to sign any documents to complete the transaction.
12. Approve the recommendation for a public hearing to create an Obsolete Property Rehabilitation Act District at 118-122 N. Washington Avenue at the City Council Meeting set for Monday, February 4, 2013 at 6:30 pm in the Council Chamber.
13. Approve and issue a purchase order to Anderson Radio in the amount of \$453,653 for the replacement of the Public Service radio system.
14. Approve and issue a purchase order to Mike's Bumping and Painting in the amount of \$2,273.57 to repair damage sustained to Police Vehicle No. 90-1642.
15. Approve and issue a purchase order to Spaulding Manufacturing Company in the amount of \$42,950 for a roadway crack-filling unit for the Streets Routine Maintenance Division.
16. Approve and issue separate annual purchase orders to Consumers Auto Parts in the amount of \$22,104.51 for fiscal year 2013, and \$23,268.11 for fiscal year

2014, for the purchase of various filters used for the Motor Pool Operations Garage Division.

17. Approve and issue a purchase order to System Specialties Co. in the amount of \$23,892.70 for the purchase of two Rotork valve actuators for the Wastewater Treatment Plant.
18. Approve and issue a purchase order to Fife-Pierce Electric Co. in the amount of \$2,785 for the repair of a failed Variable Frequency Drive for the Water Treatment Plant.
19. Approve and issue a purchase order to HESCO in the amount of \$12,270.50 for the purchase of an Isco flow metering system and additional components for installation for the Waste Water Treatment Plant's Emerson retention and treatment basin.
20. Adopt the Resolution to approve the Community Development Block Grant submission for Program Year 2013-2014.
21. Adopt the Resolution to approve the Home Investment Partnership Program submission for Program Year 2013-2014.
22. Adopt the Resolution to approve the McKinney-Vento Homeless Assistance Program Emergency Shelter Grant submission for Program Year 2013-2014.

Council Action:

Moved by Council Member Braddock, seconded by Council Member Browning to approve consent agenda items 1 through 3, 6 and 8 through 22 as presented. 6 ayes, 0 nays, 3 absent. Motion carried.

Moved by Council Member Kloc, seconded by Council Member Coulouris to approve consent agenda items 4 and 5 as presented.

Roll call vote:

Ayes: Braddock, Browning, Coulouris, Fitzpatrick, Kloc

Nays: None

Absent: O'Neal, Wendt, Boensch

Abstain: Mayor Branch

Motion carried.

Moved by Council Member Coulouris, seconded by Council Member Browning to approve consent agenda item 7 as presented. 6 ayes, 0 nays, 3 absent. Motion carried.

RESOLUTIONS

Moved by Council Member Browning, seconded by Council Member Coulouris to adopt the Resolution establishing an Obsolete Property Rehabilitation District, located at 107 S. Washington Avenue, Saginaw, Michigan. 6 ayes, 0 nays, 3 absent. Motion carried.

Moved by Council Member Fitzpatrick, seconded by Council Member Kloc to adopt the Resolution establishing an Obsolete Property Rehabilitation District, located at 100 N. Washington Avenue, Saginaw, Michigan. 6 ayes, 0 nays, 3 absent. Motion carried.

ADJOURNMENT

Moved by Council Member Coulouris, seconded by Council Member Braddock to adjourn the meeting at 9:04 p.m. 6 ayes, 0 nays, 3 absent. Motion carried.

Janet Santos, CMC/MMC
City Clerk

A SPECIAL MEETING FOR THE STRATEGIC PLANNING SESSION OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD SATURDAY, JANUARY 26, 2013 AT 8:30 A.M. AT THE CASTLE MUSEUM, 500 FEDERAL AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Braddock offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Branch called the meeting to order. Council members present: Larry Coulouris, Floyd Kloc, Andrew Wendt, Norman Braddock, Daniel Fitzpatrick, Annie Boensch, Dennis Browning and Mayor Greg Branch. Absent: Amos O'Neal.

Also in attendance were the following City staff members: Darnell Earley (City Manager), Tim Morales, (Deputy City Manager/CFO), Yolanda Jones (Assistant to the City Manager/Budget Administrator), Andre Borrello (City Attorney), Janet Santos (City Clerk), Phil Karwat (Director of Public Services), Kimberly Mason (Director of Water/Wastewater Treatment), Bill Ernat (Interim Director of Development), Dennis Jordan (Employee Services Director), Beth Church (Employee Services Assistant Director), Brian Lipe (Acting Police Chief), Jeff Klopcic (Technical Services Director) and Debbie Buck (Administrative Assistant to the City Manager).

Council Member Braddock moved, seconded by Council Member Kloc to waive the Council Rules of Order and change the Order of Business to follow the Special Agenda prepared by the City Manager. 8 ayes, 0 nays, 1 absent. Motion carried.

PERSONAL APPEARANCES

City Clerk Janet Santos called for personal appearances. No one came forward.

REPORTS FROM MANAGER

Management Update

Welcome

City Manager Darnell Earley welcomed everyone. City Manager Earley spoke on the Economic Development tour conducted yesterday that was attended by Council Members and the City Management Team Members. This was a great opportunity to see the results of developments to reform, rebuild and reinvent the City.

City Manager Earley noted that the focus at this strategic planning session would be the 2013-2014 Fiscal Year budget, the \$3.2 million structural deficit and the need to achieve a common goal in the best interest of the City.

Mayor Branch, with Council consent, allowed for the personal appearance of Patricia Lamar to address Council.

Council Member Amos O'Neal entered the meeting at 9:15 a.m.

City Manager Darnell Earley introduced Director of Employee Services, Dennis Jordan. Mr. Jordan reported on analysis information and savings that would be obtained long term regarding the Police and Fire Pension System transition to a defined benefit program with Municipal Employees Retirement System (MERS) comparable to the current MERS plan that exists for other City employees. Mr. Jordan introduced Michael Strader and Colleen Kuehnel, MERS Representatives. They presented details of the transition from the City's Police and Fire Pension system to a MERS defined benefits program that would provide a higher earning potential with less risks and a cost savings to the City. The current MERS system would remain separate and not mingle with a new MERS system through the transition.

Mr. Jordan presented analysis information for the Reamortization in regards to the current MERS Pension System and the savings over time that would allow funds to be used for capital improvement needs.

Mr. Jordan presented statistics of a health care analysis and pointed out the changes implemented for new hires and the current collective bargaining agreements (CBA) that provide significant savings. An initiative to work on the retiree health care involves 67 different CBA's with 26 different retiree health plans. A transition analysis was reviewed that comprised of data on legal aspects, comparative plans, impact and a design transition. Communications and informational meetings will be held with the retirees with follow-up and implementation.

A short break was taken at 10:15 a.m.

Director of Employee Services Dennis Jordan presented an update on Union discussions regarding Public Safety proposals under consideration.

City Manager Darnell Earley presented the chronological order of the process taken for the reorganization of City Departments over the past several years, the findings of the Committee on Public Safety and Sustainability and the direction approved by Council as proactive measures due to the decline of revenues. The fiscal year 2011-2012 audit report reflects a fund balance that provides for 10 days of operation at current levels of revenues and expenditures. The structural deficit of \$3.2 million must be addressed in order to comply with the requirements to submit a balanced budget for Council consideration. A Public Safety organizational and staffing update was reviewed.

Lunch was served from 11:45 a.m. to 12:35 p.m.

City Manager Darnell Earley introduced City Controller Carl Johnson of Plante Moran. Mr. Johnson stated the importance to address the structural budget deficit and how the Governor's Economic Vitality Incentive Program (EVIP) has forced municipalities to reform and consolidate services with neighboring communities as cost effective measures. Discussion was held on the uniqueness of the City's tax cap and its effect on revenue over the years. City Manager Earley reminded everyone that all departments have been under review that resulted in reorganization, reclassification and reform. Mr. Johnson stated that

budget appropriations and reform has been done for the applicable departments with the exception of the Public Safety Department, which is the largest percentage of the general fund expenditures.

Council Session

Council Members discussed option concepts and offered the following:

- Absent Landlord procedures to include: a local agent contact, notifications, nonregistered rentals, and increasing fees for noncompliant rental renewals.
- Water Theft Fines and Enforcement Action.
- Enforcement, Prosecution, Fines, Order of Restitution for Water Theft. Actions already implemented include: actions and calculation for prior water consumption and water billing, which follows consumer to any City address; enhancing radio feeds to detect usage abnormalities.
- Other Budget Options, i.e. mini-contract with Sheriff.
- Preserve or enhance law enforcement presence in the neighborhood with a Housing Incentive Program with criteria for employees that agree to reside in the city.
- Income tax analysis of revenue lost from city employees living outside the city limits.
- Pursue road improvements and follow-up on State funding initiatives.
- Budget analysis that supports the Public Safety Proposals. It was noted that management staff has the information and it will be included in the FY 2013-14 Budget.
- Ordinance Amendment titled "Non-Owner Occupied and Unoccupied Housing Facility Registry and Fees" that provide a registry process with fees, and establish a definition of the time period when a property is determined unoccupied and define when it is vacant. Also to provide support staff to monitor and maintain the registry and inspections. The Neighborhood Associations have expressed their support for such an ordinance.
- Council to support the Director of Employee Services as the City addresses the funding of retiree health care.
- Need significant savings from the COAM, POAM, and IAFF Unions in the next couple of months to avoid layoffs.
- Staffing levels of Police at 55 and Fire at 35 are unacceptable. The City needs to consider all proposals to avoid staffing reductions.
- Approves of the positive direction we are investigating with MERS for the pension plans transitions.

Mayor Branch announced that the next regular meeting of the City Council is Monday,

February 4, 2013 and that the State of the City and County meeting will be Thursday, February 7, 2013 at the Dow Event Center.

ADJOURNMENT

Council Member O'Neal moved, seconded by Council Member Kloc to adjourn at 2:22 p.m. 9 ayes, 0 nays, 0 absent. Motion carried.

Janet Santos, CMC/MMC
City Clerk

From: Darnell Earley, City Manager
Subject: Hartford 457(b) Plan Document
Prepared by: Dennis Jordan, Director of Employee Services

Manager’s Recommendation:

I recommend approval of the updated Hartford 457(b) Plan Document for the City of Saginaw. It is further recommended that the City Manager or his designee be authorized to sign all documents related to this agreement. This agreement has been approved by the City Manager as to substance and the City Attorney as to form.

Justification:

The City of Saginaw provides 457 (b) deferred compensation plans for regular full time employees. There are currently two providers, ICMA and Hartford. The IRS requires the plans to have updated plan documents to maintain tax deferred status. The Hartford plan presented is an updated plan document and includes all regulatory compliance updates as well as the option for employees to utilize an after tax ROTH election. The plan has been reviewed and approved by legal counsel.

This vendor meets all requirements of §14.23, “Vendors”, of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing, of “Title 1, “General Provisions” of the Saginaw Code of Ordinances 0-1.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved, seconded by Council _____.

From: Darnell Earley, City Manager

Subject: 2013 Substance Abuse Treatment and Prevention Services (TAPS) Agreement – Budget Adjustment

Prepared by: Sienna Rendon, Community Public Safety – Police

Manager’s Recommendation:

It is recommended that a budget adjustment be completed to increase the Saginaw Treatment and Prevention Services (TAPS) Fund Account no. 265-0000-571.67-07 from \$27,000 to \$83,000, which equates to a \$56,000 increase. This increase in revenues will be offset by an increase to the Saginaw TAPS Fund Salaries Account no. 265-3325-741.70-01 by the same amount.

Justification:

On January 22, 2013, City Council accepted the Substance Abuse Treatment and Prevention Services (TAPS) Agreement between the City of Saginaw and Saginaw County Department of Public Health to receive funds under the Treatment and Prevention Grant. These funds will be used to provide educational and outreach activities that prevent and reduce substance abuse in high risk and underserved populations. The total amount of the agreement is for \$84,000; the remaining \$28,000 will be reserved for fiscal year 2014.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Police Vehicle Collision Repair
Prepared by: Al Orr, Public Services Department

Manager's Recommendation:

I recommend that the low quote from Engels Auto Body be accepted and that a purchase order be issued to them in the amount of \$10,873.59 for repairs to Police Vehicle No. 90-1153.

Justification:

On January 3, 2013, a Police Vehicle, No. 90-1153 was involved in an accident at the intersection of W. Remington Street and N. Michigan Ave. The vehicle sustained damage to the front bumper, fender, and hood area. The repairs amount to less than the City of Saginaw's \$15,000 deductible, therefore no reimbursement from the insurance company is warranted. These repairs are necessary in order to maintain the vehicle in a safe and operable condition. Quotes were requested from local repair vendors that have completed quality repair work for the City in the past.

The following is a listing of the quotes received:

Engel's Auto Body Saginaw, MI (out-city)	\$10,873.59
Gary's Auto Body Shop Saginaw, MI (in-city)	\$11,560.20
Mikes Bumping and Painting Saginaw, MI (in-city)	(no quote)

Engels Auto Body meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Motor Pool Operation Fund – Garage Division's Motor Vehicle Repairs Account No. 661-4480-841.80-42.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Water Treatment Vehicle Replacement
Prepared by: Al Orr, Public Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Red Holman Pontiac-GMC of Westland, MI, at the State bid price of \$26,484.50 for the purchase of one (1) 2013 GMC Sierra 2500 HD with plow.

Justification:

The Water Treatment Division needs to replace a 2001 Dodge P/U with 77,368 miles scheduled for replacement in 2008, and it has extensive rust and fatigue to the body and frame. This truck is used for transportation in the daily maintenance of the City's Water treatment equipment, properties, and for snow removal. As a Water Treatment maintenance vehicle it must be maintained in a constant state of readiness in order to respond to emergency repairs to the City's Water Treatment system. This vehicle is being purchased using State bid pricing.

Red Holman Pontiac-GMC meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund – Surplus Division's Capital Outlay Vehicles Account No. 591-4740-881.97-70.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Wastewater Treatment Vehicle Replacement
Prepared by: Al Orr, Public Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Red Holman Pontiac-GMC of Westland, MI, at the State bid price of \$18,131.85 for the purchase of one (1) 2013 GMC Sierra 1500 vehicle.

Justification:

The Wastewater Treatment Division needs to replace a 2001 Dodge P/U with 80,655 miles scheduled for replacement in 2008, and it has extensive rust and fatigue to the body and frame. This truck is used for transportation in the daily maintenance of the City's Wastewater treatment equipment, properties, and also for maintenance and storm operation of the remote facilities stations. As a Wastewater Remote Facilities vehicle, it must be maintained in a constant state of readiness in order to respond to storm operations of the City's Remote Facilities stations. This vehicle is being purchased using State bid pricing.

Red Holman Pontiac-GMC meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund – Surplus Division's Capital Outlay Vehicles Account No. 590-4840-881.97-70.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Replacement Aerial Sign Truck for Traffic Maintenance
Prepared by: Al Orr, Public Services Department

Manager's Recommendation:

I recommend that separate annual purchase orders be approved and issued to Cannon Truck Equipment of Shelby Township, MI, in the amount of \$69,449 for the purchase of an aerial sign truck and to Tri County International Trucks, Inc. of Dearborn in the amount of \$65,825 for a cab and chassis. The total amount for this purchase is \$135,274 at State bid pricing.

Justification:

The Traffic Engineering Division needs to replace a 1992 Chevrolet C70 with 124,000 miles that was scheduled for replacement in 2004. This vehicle has extensive rust, fatigue to the body and frame, along with mechanical issues. As a Traffic Maintenance vehicle, it must be maintained in a constant state of readiness and meet the Michigan Department of Transportation (MDOT) requirements for approved conditions. The existing vehicle, does not meet current MDOT or OSHA standards. This truck is used in the daily repair and replacement of the City's 25,000 street signs, repairs to 7,400 streetlights, 106 traffic signals, emergency situations and by the Streets Division for storm damage to trees and power lines. Due to the excessive maintenance costs, and down time of this truck, it is in the best interest of the City to replace this unit. This vehicle is being purchased using State Bid Pricing. Tri County International will supply the cab and chassis and Cannon Truck Equipment Company will supply the aerial-lift truck and accessories which include hydraulic units and other various controls for the aerial-lift equipment.

Cannon Truck Equipment and Tri County International Trucks, Inc. meet all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these purchases are budgeted in Major Streets Fund - Routine Maintenance Division's Capital Outlay Maintenance Equipment Account No. 202-4651-841.97-41.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Flanged Piping and Valves
Prepared by: John Premo, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from HD Supply Waterworks be accepted and that a purchase order be approved and issued to them in the amount of \$4,800 for flanged piping and valves for fiscal year 2013.

Justification:

On January 15, 2013, bids were received for flanged piping and valves for a meter and piping upgrade on the Gratiot Road Pump Station line that serves Thomas Township and Hemlock Semi-Conductor. The pipe valves and appurtenances are 12” (inch) in diameter and the pipe totals approximately 24’ (feet) in total length that will be cut to the desired length when the City crew installs the meter and piping. A cost comparison is not available for these items.

The following is a tabulation of the bids received:

HD Supply Waterworks Canton, MI	\$4,800
Etna Supply Grand Rapids, MI	\$5,498
MI Pipe & Valve Zilwaukee, MI	\$5,700

HD Supply Waterworks vendor meets all requirements of §14.23, “Vendors”, of Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing”, of Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund – Maintenance and Service Division’s Parts & Supplies Account No. 591-4721-861.73-30, and will be accounted for in the Water Inventory Account No. 591-000-171.73-30.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Purchase of Acorn Globes/ Light Fixtures – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from Standard Electric be accepted and a purchase order be issued to them in the amount of \$7,999.92 for the purchase of 12 acorn style streetlight globes and fixtures.

Justification:

On January 15, 2013, the City received three bids for 12 each, street light acorn globes and fixtures for the repair or replacement of the City’s decorative street lights. The Traffic Maintenance Section of the Right of Way Division is required to maintain and replace when necessary approximately 7,200 street lights within the City of Saginaw.

The following is a tabulation of the bids received:

Standard Electric Saginaw, MI (out city)	\$7,999.92
Graybar Electric Bellville, MI	\$8,640.00
Wholesale Electric Bay City, MI	\$9,190.80

Standard Electric meets all requirements of §14.23, “Vendors”, Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing”, of Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the General Fund – Street Lighting Division’s Parts and Supplies Account No. 101-4620-791.73-30.

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Darnell Earley, City Manager
Subject: Purchase of Tactics Marc software – ROW Division
Prepared by: Beth London, Public Services Department

Manager’s Recommendation:

I recommend that a purchase order be approved and issued to Carrier and Gable, Inc., Farmington Hills, MI, a sole source provider, in the amount of \$10,700 for the purchase of Tactics Marc software.

Justification:

The Traffic Maintenance Section of the Right of Way Division is required to maintain and repair when necessary, the 105 traffic signals within the City of Saginaw. Tactics Marc software is required to program the traffic signal controllers and monitor and troubleshoot the operation of the signals. The City currently uses Marc NX to perform these functions; however, Marc NX is no longer supported and has become obsolete. The purchase of Tactics Marc will allow the City to continue to program and maintain the traffic signal controllers to allow for safe and efficient operation of the City's traffic signals. Carrier and Gable is the sole source provider for this software.

Carrier and Gable, Inc. meet all requirements of §14.23, “Vendors”, of Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing, of Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Major Streets Fund - Traffic Engineering Division’s Parts and Supplies Account No. 202-4621-791.73-30

Council Action:

Council Member _____ moved, seconded by Council Member _____ that the recommendation of the City Manager be approved.

RESOLUTION ESTABLISHING OBSOLETE PROPERTY REHABILITATION DISTRICT AT 118-122 N. WASHINGTON AVENUE

Council Member _____ moved, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, under P.A. 146 of 2000 the City of Saginaw is authorized to form Obsolete Property Rehabilitation Districts; and

WHEREAS, the property at 118-122 N. Washington Avenue, TAX ID #03 0149 00000, has been deemed functionally obsolete by the City of Saginaw; and

WHEREAS, the owner of the property has been notified by certified mail that a public meeting will be conducted on February 4, 2013, in accordance with P.A. 146 of 2000.

NOW, THEREFORE, BE IT RESOLVED that the City of Saginaw hereby approves the formation of an Obsolete Property Rehabilitation District pursuant to Public Act 146 of 2000, as amended, for the eligible property legally described as:

118-122 N. WASHINGTON AVENUE
ASSESSOR'S FILE #: 03 0149 00000
S.50 FT.OF LOT 4, BLK 35, MAP OF THE CITY OF EAST SAGINAW, ALSO COMMONLY
KNOWN AS HOYTS PLAT.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on February 4, 2013; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk