



**PLUMBING PERMIT APPLICATION**  
 City of Saginaw  
 Inspections Division  
 1315 S. Washington Ave.  
 Saginaw, MI 48601  
 (989) 759-1421 FAX (989) 759-159G

AUTHORITY:	P.A. 230 OF 1972, AS AMENDED
COMPLETION:	MANDATORY TO OBTAIN PERMIT
PENALTY:	PERMIT CAN NOT BE ISSUED

**I. JOB LOCATION**

Name of Owner/Agent	Has a building permit been obtained for this project?		
	Yes	No	Not Required
Street Address & Job Location (Street No. and Name)			

**II. CONTRACTOR/HOMEOWNER INFORMATION**

Contractor Homeowner	Name	License Number	Expiration Date
Address (Street No. and Name)		City	State
Telephone Number ( )	Social Security Number	Federal Employer ID Number (or reason for exemption)	
Workers Compensation Insurance Carrier (or reason for exemption)		MESC Employer Number (or reason for exemption)	

**III. TYPE OF JOB**

Single Family Other	New	Special Inspection	Manufactured Home Setup (State Approved)	State Owned
	Alteration			

**IV. PLAN REVIEW REQUIRED**

Have plans been submitted? (See below for plan review requirements before completing this section.)	YES	NO	NOT REQUIRED
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Plans are not required for the following:

- One-and two-family dwelling containing not more than 3,500 square feet of building area.
- Alterations and repair work determined by the plumbing official to be of a minor nature.
- Assembly, Business, Mercantile, and Storage buildings with a required plumbing fixture count less than 12.

If work being performed is described above, answer Section IV. **"Not required."**

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal. **PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.**

**V. APPLICANT SIGNATURE**

**Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.**

Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)

**VI. HOMEOWNER AFFIDAVIT**

I hereby certify the plumbing work described on this permit application shall **be installed by myself in my own home** which I am living or about to occupy. All work shall be installed in accordance with the State Plumbing code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected and approved** by the City Plumbing Inspector. I will cooperate with the City Plumbing Inspector and assume the responsibility to arrange for necessary inspections.

**COMPLETE APPLICATION ON BACK SIDE**

**VII. FEE CLARIFICATION**

**ITEM #2, FIXTURES, FLOOR DRAINS, SPECIAL DRAINS, & WATER CONNECTED APPLIANCES INCLUDE:**

Water Closets	Sink (any description)	Slop Sink	Drinking Fountain	Floor Drain	Water Outlet or Connection to any Make-up Water Tank
Bath tub	Emergency Eye Wash	Bidet	Condensate Drain	Roof Drain	Water Outlet or Connection to Heating System
Lavatories	Emergency Shower	Cuspidor	Washing Machine	Grease Trap	Water Outlet or Connection to Filters
Shower Stall	Garbage Grinder	Dishwasher	Acid Waste Drain	Starch Trap	Connection to Sprinkler System (Irrigation)
Laundry Tray	Water Outlet Coder	Refrigerator	Embalmng Table	Plaster Trap	Water Connected Sterilizer
Urinal	Ice Making Machine	Water Heater	Bed Pan Washer	Water Softener	Water Connected Dental Chair
Autopsy	Water Connected Still				Water Connection to Carbonated Beverage Dispensers

PLUS ANY OTHER FIXTURE, DRAIN, OR WATER CONNECTED APPLIANCE NOT SPECIFICALLY LISTED

**VIII. FEE CHART** - Enter the number of items being installed, multiply by the unit price for total fee.

	FEE	# ITEMS	TOTAL
1. Application Fee	\$75.00		
2. Fixtures <sup>1</sup>	\$10.00		
3. Building Sewer	\$15.00		
4. Rainwater System per drain	\$10.00		
5. Cesspool (where permitted)	\$25.00		
6. Private Sewage Disposal System	\$40.00		
7. Water Heater	\$10.00		
8. Gas Piping system each outlet	\$5.00		
9. Industrial Waste Interceptor	\$10.00		
10. Water Piping (install, repair, replace)	\$10.00		
11. Drain/Vent piping, each fixture	\$10.00		
12. Lawn Sprinkler System	\$20.00		

	FEE	# ITEMS	TOTAL
13. Backflow Protective Device			
2" dia. Or less, each	\$10.00		
Over 2" dia., each	\$15.00		
14. Atmospheric Vacuum Breaker 1-5	\$10.00		
Each Additional	\$5.00		
15. Refundable Reinspection Fee <sup>2</sup>	\$60.00		
16. Special Inspection Fee	\$30.00		

TOTAL FEES

*Make checks payable to "City of Saginaw"*

**IX. INSTRUCTIONS FOR COMPLETING APPLICATION**

**GENERAL:** Plumbing work shall not be started until the application for permit has been filed with the City Inspections Division. All installations shall be in conformance with the State Plumbing Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

**WHERE TO SUBMIT APPLICATION:** The City of Saginaw Inspections Division is responsible for code enforcement in the City limits of Saginaw. Questions concerning the plumbing code may be directed to the Plumbing Inspector Darrin Jerome at (989) 759-1592. The City of Saginaw will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs