

CITY OF SAGINAW

City Clerk's Office (989) 759-1480
1315 S. Washington, Room 102
Saginaw, MI 48601

APPLICATION FOR ENCROACHMENT PERMIT

<input type="checkbox"/> Permanent	<input type="checkbox"/> Temporary	Date(s) Requested:	
ADDRESS OR LOCATION:			
NAME OF BUSINESS (IF APPLICABLE):			
APPLICANT/OWNER'S NAME:			TELEPHONE NUMBER:
APPLICANT ADDRESS:	CITY:	STATE:	ZIP:

TYPE OF ENCROACHMENT		
<input type="checkbox"/> Awning	<input type="checkbox"/> Hoistway Opening	<input type="checkbox"/> Sign
<input type="checkbox"/> Belt Course	<input type="checkbox"/> Loading Dock	<input type="checkbox"/> Standpipe/Sprinkler Connection
<input type="checkbox"/> Canopy	<input type="checkbox"/> Manhole	<input type="checkbox"/> Step or Stair
<input type="checkbox"/> Cellar Entrance	<input type="checkbox"/> Mansard	<input type="checkbox"/> Street Vault
<input type="checkbox"/> Coal Hole	<input type="checkbox"/> Marquee	<input type="checkbox"/> Subgrade Spread Footing
<input type="checkbox"/> Cosmetic Wall Covering	<input type="checkbox"/> Planter	<input type="checkbox"/> Underground Conduit (private)
<input type="checkbox"/> Elevated Craneway/Walkway	<input type="checkbox"/> Platform or Facility	<input type="checkbox"/> Wall
<input type="checkbox"/> Fence	<input type="checkbox"/> Roof Cornice	<input type="checkbox"/> Wall Buttress
<input type="checkbox"/> Fire Escape	<input type="checkbox"/> Sidewalk Elevator or Vault	<input type="checkbox"/> Other
ADDITIONAL DESCRIPTION (ATTACH DRAWING OR BLUE PRINT, IF NECESSARY)		

FEES:	Class I (Inspections Not Required) \$25.00	Class II (Inspections Required) \$50.00
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BY EXECUTION HEREOF, APPLICANT CONFIRMS HE/SHE HAS READ AND UNDERSTANDS THE ENCROACHMENT ORDINANCE AND AGREES TO COMPLY WITH ALL TERMS AND PROVISIONS THEREOF.

Applicant's Signature:	Date

NOTE: Encroachment Permits are not prorated and are renewable on or before June 30th each year.

CHIEF INSPECTOR USE ONLY		
<input type="checkbox"/> Class I (Inspections NOT Required)	<input type="checkbox"/> Class II (Inspections Required)	
<input type="checkbox"/> Insurance Required	Date of Inspection:	
<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	X