

# APPLICATION FOR BLOCK PARTY PERMIT

SP CODE \_\_\_\_\_

Fee/Deposit Received \_\_\_\_\_

Name (Applicant) \_\_\_\_\_ Date Received: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number of Applicant \_\_\_\_\_ Email Address \_\_\_\_\_

Name of Contact Person (if different than applicant) \_\_\_\_\_

Address \_\_\_\_\_ Phone Number of Contact \_\_\_\_\_

Day of Block Party \_\_\_\_\_ Date of Block Party \_\_\_\_\_

Time of Block Party \_\_\_\_\_ Estimated number of participants: \_\_\_\_\_

Location: (Street to be blocked off and between what two side streets) \_\_\_\_\_

Description of Block Party activities: \_\_\_\_\_

Is there a limit on the number of participants? Yes  Limit: \_\_\_\_\_ No

Will your event include inflatables? Yes  No

Will you have vendors? Yes  No

Name of any sponsors other than applicant: \_\_\_\_\_

Identify plans for protecting participants from vehicular traffic: \_\_\_\_\_

Describe block to be closed (i.e. residential, business, mixed use, etc.): \_\_\_\_\_

Are you using amplifying equipment? Yes  No  If yes, prior approval from City Council is required.

A non-refundable application-processing fee is due for each event upon return of the application and petition as follows: \$30.00 (30 or more days in advance), \$60.00 (15-29 days in advance) and \$120.00 (7-14 days in advance), plus a \$25.00 (refundable) damage deposit fee is required upon return of the application. The Petition granting permission for closure of the street and approval letters from businesses losing vehicle access during the block party must be attached to this application. Submitting a Block Party Application does not guarantee that your block party will be approved.

Evidence of insurance may also be required based on the risks to the public and to participants.

The applicant hereby applies for a Block Party permit for the event described above. The applicant agrees to hold harmless, indemnify and defend the City of Saginaw, its officers and employees, from any liability, which may arise out of this event. The applicant agrees to comply with all City ordinances and regulations in connection with the event.

Is this event intended to be an annual event on regularly scheduled dates?  Yes  No

If yes, please note next year's requested date(s): \_\_\_\_\_-

(Approval of the current year's application will include reservation of the next year's proposed date(s). However, it will not constitute approval of next year's event, which must have its own timely application submitted for City approval.)

**Block Party Event Description:**

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The *(Insert Name of Applicant or Organization)*

\_\_\_\_\_ hereby promises, as one of the inducements to the City of Saginaw, to appear, defend, and hold the City of Saginaw, its officials, employees and agents harmless as against any and all claims for personal injury, bodily injury including death, or property damage which may arise directly or indirectly from the event described herein, including any and all costs for personal injury, bodily injury, or property damage, for which a claim or demand is asserted, whether such claim is frivolous or made in good faith. Such indemnification shall include any and all costs and expenses including, but not limited to court costs and fees, attorney fees, witness fees, expert fees, damages and interest which may be incurred by or assessed against the City of Saginaw, its employees, officials or agents.

Following a review of this application, the applicant will be notified of any additional fees and insurance requirements related to this application. If upon review by the City of this Block Party Application it is determined the Block Party rises to the level of a "Special Event," the applicant will be required to complete such an application and adhere to all rules and regulations thereunder.

All fees must be paid and insurance (if required) provided before this application is approved.

\_\_\_\_\_

Print Name	Applicant's Signature	Date
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City event scheduling and services contact (989) 759-1662 and Fax (989) 759-1527

The City of Saginaw does not discriminate on the basis of disability in the admission to, access to, or treatment of employment in its programs or activities. An ADA Coordinator has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA Coordinator who may be contacted through the City Clerk's Office.  TDD (989) 759-1447