

# SPECIAL EVENTS RATE SHEET



- Event Application Processing Fee - Variable –Minimum .....\$ 30.00  
(Additional fee dependent upon scope of event required coordination by City staff.)
- Bliss Park and Fordney Park (Only) Application Fee.....25.00
- Ojibway Island Facilities:
  - Includes Stage, Garage, Concession, Restrooms, Dressing Rooms.....660.00
- Morley Plaza .....55.00
- Vets Memorial Park.....55.00
- Hoyt Park.....55.00
- Showmobile (Within City Limits).....250.00
- Showmobile (Outside City Limits)...(Limited to Saginaw County locations).....350.00  
Set Up and Tear Down Labor-Variable -Minimum.....544.00
- Picnic Shelters
  - Bliss Park Shelter includes Shelter, Modern Restrooms, Electricity, Water Accessible...110.00
  - Fordney Park Shelter includes Electricity, Water Accessible, Portable Restrooms.....110.00
- Parade -Fee Variable (Determined by the number of employees/equipment and material required.)
- Picnic Tables (Includes delivery and pick up).....20.00
- Trash Barrels.....5.00
- Snow Fence (50 feet per roll) (Labor not included).....25.00
- Fence Post (each) (Labor not included).....3.00
- Barricades/Fees Variable depends on type (Labor not included)
- Traffic Cones – 50¢ per day rental (Labor not included)
- Tent Permits -Fees Variable - Minimum. for 10’x10’ tent..... 52.00
- Food Vendor Permit (1 year)..... 17.00
- Transient Merchant (6 months). – per location..... 25.00
- Peddler (1 year)..... 47.00
- Hang Banner over Roadway..... 150.00
- Damage/Litter Deposit -Fees Variable .....(minimum) 25.00
- Police Reserves – **Required donation** - \$75.00 for a 4 hour event and \$150.00 for an 8 hour event.
- Block Party Application Processing Fee (Local Streets only).....30.00
- Public Address System (PA) City Hall events only..... 30.00
- 50 Gallon Trash Liner (100 per box) ..... 43.00
- Certificate of Insurance Processing Fee..... 35.00
- Minimum insurance requirements include, but are not limited to the following:

Type: Occurrence – Full Commercial General Liability covering personal injury, bodily injury and property damage - \$500,000.00 per occurrence/\$500,000.00 per aggregate.

The City of Saginaw must be listed as an additional insured and general liability coverage must extend to this event. If an athletic event, a policy with an athletic exclusion is not acceptable.

The City may require participants to sign hold harmless waivers, a higher limit of insurance and other types of insurance coverage, i.e. – worker’s compensation, depending upon the nature of the event. The carrier must be approved and admitted within Michigan or listed on the non-admitted approved carrier list.

**Labor - Weekday rates include fringes (50%) and weekend rates include time and one half and no fringes.**

**Rates reflect the increased cost of City services and the need to accrue revenue for capital improvement and replacement cost in the parks system.**