



REQUEST FOR SEALED BID PROPOSAL

CITY OF SAGINAW - PURCHASING OFFICE
ROOM #8 - LOWER LEVEL
1315 S. WASHINGTON AVENUE
SAGINAW, MICHIGAN 48601
(989) 759-1483

DATE: JULY 29, 2010
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BIDS DUE: AUGUST 17, 2010 @ 3:00 PM

MARK ENVELOPE SEALED BID: # P-857-11

BIDS MUST BE RECEIVED IN THE PURCHASING OFFICE PRIOR TO 3:00 P.M. ON THE BID OPENING DATE. The bidder hereby offers to furnish the goods and/or services described and for the prices named, as follows:

THE CITY OF SAGINAW IS SOLICITING SEALED PROPOSALS FOR SPECIFICATIONS FOR WATER MAIN PIPE FITTINGS WITH SPECIFICATIONS AS FOLLOWS:

THIS BID WILL BE AWARDED ON AN ALL OR NONE BASIS

SPECIFICATIONS:

**CITY OF SAGINAW MICHIGAN
DEPARTMENT OF ENVIROMENTAL PROTECTION
DUCTILE IRON WATER PIPE
SPECIFICATION #1010**

The water pipe shall be centrifugally cast in metal molds or sand lined molds , for water or other liquids .

The Ductile Iron Pipe shall conform in every respect with ANSI/AWWA C151/A21.51-86 standard for 3" through 48" pipe with mechanical joints . Pipe with MECHANICAL joints shall conform to the applicable dimensions and weights shown in ANSI/AWA C151/A21.51-86 and to the latest revisions of ANSI/AWA C111/A21.11 . Unless otherwise specified , pipe shall be class 52 . Pipe shall be made in the U.S.A. unless otherwise specified .

Pipe shall be manufactured in the U.S.A.

All pipe shall have asphaltic coating on the exterior 1 millimeter thick and cement mortar linings , which shall be in accordance with the latest revision of ANSI/AWWA C104/A21.4

All proposals must specify under which of the above specifications the pipe will be manufactured and the proposed delivery date .

All prices bid are to be F.O.B. 1701 S. Jefferson Avenue Saginaw Michigan.

The City shall be at liberty at all times , through its Engineer or Agent , to inspect the material at the foundry. 1010 SPC. Revised 05-2-22-06 JWP:mw

CITY OF SAGINAW, MICHIGAN
Ductile Iron and Grey Iron Fittings
Specification #1004

These fittings shall conform to the American National Standard for Ductile Iron/Grey Iron Fittings ANSI A21.10-82/AWWA C110 or ANSI/A21.53-84/AWWA C153.

Supplementary Specifications

The Solid Sleeves shall be of the long-body type for a minimum working pressure of 350 P.S.I. unless otherwise noted in the proposal.

The fittings shall be furnished with bell or spigot or flanged ends as designed in the proposal, including all accessories.

The fittings shall be of an oversize design capable of joining nominal size pipe with older pit cast pipe. Followner glands will be provided that are of a sufficient size to be installed on pit cast pipe without binding.

Mechanical joints shall be a bolted joint of the stuffing box type as detailed and described in ANSI/AWWA C111/A21.11-85.

Flanged joints shall be a bolted joint as detailed and described in ANSI B16.1-75 cast iron pipe flanges and flanged fittings.

Push on joints shall be a single rubber gasket joint as detailed and described in ANSI/AWWA C111/A21.85. The gasket and the angular recess shall be designed and shaped so that the gasket is locked in place against displacement.

Joint Gaskets shall be vulcanized synthetic rubber that is free of porous areas, foreign material and visible defects. Gaskets shall be of the type as detailed and described in ANSI/AWWA C111/A21.11-85.

Specific Oversize Ranges City of Saginaw

4"	4.80 to 5.05	6"	6.90 to 7.25
8"	9.05 to 9.45	10"	11.10 to 11.65
12"	13.20 to 13.80	14"	15.30 to 16.00
16"	17.40 to 18.20		

Other oversize ranges may be specified or stated as oversize.

Where specified these oversize ranges are to be used

The manufacturer shall furnish the City of Saginaw a sworn statement that inspection and all of the tests have been made as specified, this statement to contain the results of all specified tests. Fitting's shall be made in the U.S.A.

All prices bid are to be F.O.B., 1701 S. Jefferson Ave, Saginaw, Michigan.

Revised 03-20-01

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SUMMARY TOTALS:

		TOTAL BID
GROUP # 1	CLASS 52 DUCTILE IRON WATER MAIN PIPE	\$ _____
GROUP # 2	DUCTILE IRON CROSSES AND TEES	\$ _____
GROUP # 3	M.J. REDUCERS	\$ _____
GROUP # 4	M.J. BENDS	\$ _____
TOTAL COST		\$ _____

GROUP 1 – CLASS 52 DUCTILE IRON WATER MAIN PIPE

CLASS 52 DUCTILE IRON WATER MAIN PIPE
TO MEET CITY OF SAGINAW SPECIFICATION #1010 (ATTACHED)
MJ X PE WITH ACCESSORIES , U.S. PIPE BRAND AS FOLLOWS :

ITEM	CITY ITEM #	DESCRIPTION	UNIT COST	X	EST QTY	TOTAL BID
1	65804600019	4"	\$ _____	X	40 FT	\$ _____
2	65804600017	6"	\$ _____	X	600 FT	\$ _____
3	65804600016	8"	\$ _____	X	220 FT	\$ _____
4	65804600014	10"	\$ _____	X	80 FT	\$ _____
5	65804600012	12"	\$ _____	X	60 FT	\$ _____
6	65804600010	16"	\$ _____	X	40 FT	\$ _____
7	65804600006	24"	\$ _____	X	40 FT	\$ _____

GRAND TOTAL GROUP #1 \$ _____

GROUP 2 – DUCTILE IRON CROSSES & TEES

MECHANICAL JOINT CROSSES AND TEES
MUST AWWA SPEC. C153 AND CITY SPECIFICATION #1004
BIDS WILL BE RECEIVED ON U.S. PIPE BRAND FITTINGS ONLY

ITEM	CITY ITEM #	DESCRIPTION	UNIT COST	X	EST QTY	TOTAL BID
8	65903600010	MJ 6" X 6" DI CROSS C153 WITH ACCESSORIES	\$ _____	X	1 EA	\$ _____

9 65908500013 MJ 6" X 6" DI "T", C153 WITH ACCESSORIES \$ _____ X 1 EA \$ _____

GRAND TOTAL GROUP #2 \$ _____

GROUP 3 – M. J. REDUCERS

MJ REDUCERS , BELL TO BELL , C110 OVERSIZE BOTH ENDS , WITH ACCESSORIES ,

MUST MEET CITY SPEC. # 1004 AS FOLLOWS:

BIDS RECEIVED ON U.S. PIPE BRAND FITTING'S ONLY

ITEM	CITY ITEM #	DESCRIPTION	UNIT COST	X	EST QTY	TOTAL BID
10	65906500012	6 X 4	\$ _____	X	2 EA	\$ _____
11	65906500008	8 X 6	\$ _____	X	8 EA	\$ _____

GRAND TOTAL GROUP #3 \$ _____

GROUP 4 – M.J. BENDS

BENDS , MJ BELL X BELL C153 WITH ACCESSORIES
MUST CITY SPEC 1004 , AS FOLLOWS
BIDS RECEIVED ON U.S. PIPE BRAND FITTING'S ONLY

ITEM	CITY ITEM #	DESCRIPTION	UNIT COST	X	EST QTY	TOTAL BID
12	65901700023	4" X 90 DEGREE	\$ _____	X	1 EA	\$ _____
13	65901700022	6" X 90 DEGREE	\$ _____	X	6 EA	\$ _____
14	65901700020	8" X 90 DEGREE	\$ _____	X	2 EA	\$ _____
15	65901700018	10" X 90 DEGREE	\$ _____	X	1 EA	\$ _____
16	65901700041	6" X 22 DEGREE	\$ _____	X	4 EA	\$ _____
17	65901700034	4" X 45 DEGREE	\$ _____	X	1 EA	\$ _____
18	65901700032	6" X 45 DEGREE	\$ _____	X	2 EA	\$ _____
19	65901700030	8" X 45 DEGREE	\$ _____	X	1 EA	\$ _____

GRAND TOTAL GROUP #4 \$ _____

QUANTITIES ARE GIVEN FOR BIDDING PURPOSES ONLY AND DO NOT CONSTITUTE A MINIMUM OR MAXIMUM

TO BE DELIVERED ON AN AS NEEDED BASIS UPON NOTIFICATION FROM WATER SHOP PERSONNEL TO 1701 S. JEFFERSON AVE, SAGINAW MI 48601. THE AGREEMENT PERIOD FOR THIS SERVICE WILL BE APPROXIMATELY ONE (1) YEAR STARTING FROM THE ANTICIPATED BID AWARD DATE OF SEPTEMBER, 2010, THROUGH JUNE 30, 2011.

CHECK LIST: BEFORE SUBMITTING YOUR BID

- | | |
|---|------------|
| | YES |
| 1. Before submitting your bid, check our web-site bid copy to make sure there are no description, quantity or Addendums changes. (Go to www.saginaw-mi.com , click on "quick link" box and go to "Purchasing"). | ___ |
| 2. Assuming they are permitted, if you're submitting an alternate(s) bid the pricing must be listed on page ___ of this form and labeled as such. All support information should also be attached and labeled Alternate #1, #2, #3, etc. | ___ |
| 3. Is your bid signed by an authorized representative of your company? | ___ |
| 4. Have you provided the Terms & Delivery information requested? | ___ |
| 5. Is the OUTSIDE of your ENVELOPE properly labeled with the bid number? | ___ |
| 6. Are you submitting your original bid plus <u>ONE (1) COPY as required?</u> | ___ |
| 7. If your bid is over \$100,000.00 do you have a Bid Bond, Certified Bank Check or Money Order enclosed? (Alternate bids submit one (1) of the above For the lowest amount over \$100,000.00) | ___ |

NOTE: An **original** Bid Bond, Certified Check, Bank Money Order or Cashier's Check in the amount of three percent (3%) of the total amount bid must be submitted with any bid in excess of \$100,000. **Facsimiles or copies of bid bond will not be accepted and bid will be disqualified if submitted.**

TERMS: _____ DELIVERY: _____
 FOB: CITY OF SAGINAW
 1702 S. JEFFERSON
 SAGINAW, MI 48601

AS PART OF THE CONSIDERATION FOR THIS BID, THE UNDERSIGNED DOES HEREBY AGREE TO HAVE WITHHELD FROM ANY PAYMENT DUE THEM, ANY AMOUNTS OWED FOR TAXES, FEES OR OTHER CHARGES DUE THE CITY OF SAGINAW. TAX PERCENTAGE IS 1.5% ON INCOME EARNED IN THE CITY.

ADDITIONAL BIDDER REQUIREMENTS:

INDEMNITY AND INSURANCE REQUIREMENTS

INDEMNITY:

The Contractor shall indemnify and save harmless the City of Saginaw, its officers and employees of and from all loss or damage caused to any person or property by reason of any carelessness or negligence in the doing or making of the work specified herein, and by reason of failure to pay all persons who shall supply said Contractor with materials, provisions and supplies for the performance and completion of said contract, and to promptly pay all just debts, dues and demands incurred in the completion of this contract, or of whatsoever other kind or nature, which shall be caused by delay or failure in the performance and completion of this contract, and further to indemnify and save harmless of and from all suits and actions the City of Saginaw, its officers and employees, on account of any injuries or damages sustained by any person or persons by reason of any act, or omission or negligence, or by the use of improper or defective material on the part of said Contractor in the performance of any part of this contract, and further to indemnify and protect any and all demands, fees or royalties for any patented invention, materials, articles, methods, arrangements or process of manufacture or any infringements thereon, that may be used on or be in any manner connected with the construction, erection or maintenance of the work, material, or any part thereof, embraced in this

contract.

INSURANCE:

During the life of the contract, the Contractor shall effect and maintain the following types of insurance:

Comprehensive General Liability, including contractual liability with combined single-limit coverage of at least **\$500,000 naming the City of Saginaw as additional insured.**

Automobile Liability

Worker's Disability Insurance

Such insurance shall be carried by financially responsible companies, licensed in the State of Michigan, and satisfactory to the City. The Contractor shall submit to the City for review and approval certificates of insurance for the above required coverage's. The certificate of insurance shall provide at least 30-days written notice to the City of any changes in the policy and any cancellation or termination thereof.

ADDITIONAL BIDDER REQUIREMENTS:

1. EACH PROPOSAL SHALL BE GOOD FOR 120 DAYS FROM THE BID OPENING DATE.
2. EACH BIDDER SHALL INCLUDE ONE (1) ADDITIONAL COPY OF YOUR PROPOSAL **"MARKED COPY"**.
3. EACH BIDDERS ENVELOPE, FEDEX BOX/LETTER, UPS BOX/LETTER OR ANY OTHER METHOD OF SEALED DELIVERY **MUST HAVE THE BID NUMBER ON THE OUTSIDE** OF THE CONTAINER. **UNMARKED BIDS WILL BE DISQUALIFIED AND RETURNED UNOPENED!**
4. ALL BIDS OVER \$100,000.00 MUST INCLUDE A BID BOND, CERTIFIED BANK CHECK OR MONEY ORDER. IF AGREEMENT IS FOR MULTIPLE YEARS, EACH YEAR SHOULD BE ADDED FOR YOUR TOTAL. (SEE **"SEALED BID INSTRUCTIONS"** PAGE)
5. EACH CITY OF SAGINAW DEPARTMENT SHALL BE VIEWED AS A SEPARATE ACCOUNT (NOT A BLANKET ACCOUNT) WITH THE RESPECTIVE SUCCESSFUL BIDDER(S).
6. WHEN A BRAND IS IDENTIFIED, OR WHEN A SPECIFIC METHOD OR PROCESS IS REQUESTED, YOU MAY QUOTE AN EQUAL. YOU MUST IDENTIFY THE BRAND, MODEL, PART NUMBER, ETC., METHOD OR PROCESS AND ENCLOSE LITERATURE VERIFYING EQUAL (WHEN APPLICABLE). CITY PERSONNEL RETAIN THE RIGHT TO DETERMINE EQUALS. **IF THE ITEM(S) STATES "NO SUBSTITUTES," NO SUBSTITUTES WILL BE ACCEPTED.**
7. ALL SHIPPING AND HANDLING CHARGES & ALL COST ASSOCIATED WITH THE DELIVERY, INSTALLATION AND/OR COMPLETION OF THE PRODUCT OR SERVICE REQUESTED MUST BE INCLUDED IN YOUR BID PRICE, INCLUDING BUT NOT LIMITED TO ANY TITLES, FEES, AND TRANSFER COST. ALL VEHICLES PURCHASED BY THE CITY SHALL BE TITLED TO "CITY OF SAGINAW". PLEASE CONSULT WITH THE PURCHASING OFFICE FOR TITLE AND LICENSE PLATE INSTRUCTIONS. **WHERE APPLICABLE AND UNLESS OTHER WISE NOTED, YOUR BID PRICING MUST REMAIN CONSTANT FOR THE LENGTH OF THE AGREEMENT AND/OR CONTRACT PERIOD.**
8. IN THE EVENT THE SUCCESSFUL BIDDER USES A THIRD PARTY COMPANY TO PROVIDE THE GOODS AND/OR SERVICES REQUESTED, THE SUCCESSFUL BIDDER MUST NOTIFY THE PURCHASING OFFICE BEFORE SAID GOODS ARE SHIPPED AND/OR SERVICES ARE PROVIDED. THE SUCCESSFUL BIDDER SHALL BE SOLELY RESPONSIBLE FOR PAYMENT TO THE THIRD PARTY COMPANY.

9. THE ITEMS ON THIS BID MAY BE REQUESTED ON AN AS NEEDED BASIS AS APPLICABLE.

10. ALL BIDS MUST BE RETURNED TO THE PURCHASING OFFICE AT 1315 S. WASHINGTON, SAGINAW, MI 48601, BY THE PREVIOUSLY STATED DUE DATE.

THE SUCCESSFUL BIDDER WILL CONFORM TO ALL SPECIFICATIONS & REQUIREMENTS WHICH ARE ATTACHED AND INCORPORATED AS PART OF THIS BID. THE CITY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY AND ALL BIDS, OR PARTS THEREOF, AND TO WAIVE ANY IRREGULARITIES IN THE BID EXCEPT THOSE SPECIFICALLY MENTIONED IN THE SEALED BID INSTRUCTIONS.

By signature, the bidder acknowledges that the signer has complete authority to execute the bid on behalf of the bidder and that the bid is genuine and not collusive in any manner; and that no other bidders were improperly induced to refrain from bidding or induced to submit a sham bid; and that the bidder agrees to have withheld from any payment due them, any amounts owed for taxes or other charges due the City of Saginaw; and that successful bidders are subject to mandatory City of Saginaw income tax withholdings.

COMPANY: _____

DATE: _____

SIGNATURE: **(INK)** _____

PRINTED NAME _____

TITLE: _____

ADDRESS: _____

TELEPHONE#: _____

FAX #: _____

EMAIL: _____ **VERY IMPORTANT!!**

IF THIS BID PROPOSAL IS SELECTED AS THE LOWEST AND BEST OFFER, IT WILL BE ACCEPTED IN THE FOLLOWING MANNER:

- 1) THE CITY COUNCIL WILL APPROVE THIS BID PROPOSAL AT A REGULARLY SCHEDULED OR SPECIAL MEETING.**
- 2) THE CITY'S PURCHASING OFFICER WILL SIGN THIS BID PROPOSAL ON BEHALF OF THE CITY. THE BID PROPOSAL SHALL THEN CONSTITUTE A WRITTEN CONTRACT BETWEEN THE PARTIES.**
- 3) FOR ADMINISTRATIVE PURPOSES, THE CITY WILL ALSO ISSUE A SEQUENTIALLY NUMBERED PURCHASE ORDER.**

CITY OF SAGINAW, a Municipal Corporation

BY: _____ DATE: _____
(PURCHASING OFFICER)

1315 S. WASHINGTON
SAGINAW, MICHIGAN 48601
TELEPHONE: (989) 759-1430
FACSIMILE: (989) 759-1498

THE PURCHASE ORDER CONTRACT/WRITTEN CONTRACT CANNOT BE INCREASED OVER 10% OF THE TOTAL PURCHASE ORDER UP TO FIFTY THOUSAND 00/100 (\$50,000.00) DOLLARS WITHOUT THE PRIOR APPROVAL OF CITY COUNCIL.

THIS OFFER IS ACCEPTED BY THE ISSUANCE OF A PURCHASE ORDER SIGNED BY THE CITY PURCHASING OFFICER FOR ALL OR ANY PORTION OF THIS BID AND SHALL CONSTITUTE A CONTRACT BETWEEN THE PARTIES.

ALL INVOICES MUST BE SUBMITTED WITHIN SIXTY (60) DAYS FROM THE TIME OF DELIVERY OF GOODS OR SERVICES OR THE COMPLETION OF PROJECTS. INVOICES MUST MAKE REFERENCE TO A VALID PURCHASE ORDER NUMBER IN ORDER TO BE PAID. ALL INVOICES THAT DO NOT REFERENCE A VALID PURCHASE ORDER NUMBER WILL BE RETURNED TO THE ORIGINAL SOURCE.

**City of Saginaw, Michigan
Purchasing Division
(989) 759-1430**

SEALED BID INSTRUCTIONS

**SEALED BIDS MUST BE SUBMITTED ACCORDING TO THE FOLLOWING
INSTRUCTIONS OR YOUR BID WILL BE DISQUALIFIED**

1. Bids must be submitted on printed forms furnished by the City Purchasing Office. Voluntary alternates may be attached to bid form, if necessary.
2. Bids must be in ink or typewritten.
3. Bids must contain bidder's complete name, address and telephone number.
4. Bids must be signed in ink and dated.
5. Bids must include delivery or completion time.
6. If an addendum (Form B02) is issued by the City, it must be signed, dated and returned with bid.
7. An **original** bid bond, certified check or cashier's check in the amount of three percent (3%) of the total amount bid must be submitted with any bid in excess of \$100,000. **Facsimiles or copies of bid bond will not be accepted and bid will be disqualified if submitted.**
8. All erasures or corrections to pricing information must be initialed in ink.
9. In case of a discrepancy between a unit price and its extension, the unit price will be considered correct and the bid will be recalculated to determine the amount bid. All addition errors will be corrected and the total bid will be adjusted to reflect the corrections.
10. All bids must be in the City Purchasing Office by the date and time specified on bid forms. The Purchasing Office is located in the lower level of City Hall in Room 8.
11. **EACH BID MUST BE ENCLOSED IN A SEPARATE SEALED ENVELOPE WITH "SEALED BID AND THE BID NUMBER" MARKED ON THE FRONT.**
12. Each bidders envelope, FED EX box/letter, UPS box/letter or any other method of sealed delivery must have the bid number on the outside of the container.
UNMARKED BIDS WILL BE DISQUALIFIED.

NO CONTRACT SHALL BE VALID UNLESS APPROVED BY CITY COUNCIL. Pursuant to the Charter of the City of Saginaw, written contracts involving the expenditure of \$2,000 or more shall require the approval of City Council. No City employee has the authority to bind the City to such a contract.

RIGHT OF CITY TO ACCEPT OR REJECT BIDS

THE CITY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY AND ALL BIDS, OR PARTS THEREOF, AND TO WAIVE ANY IRREGULARITIES IN THE BID EXCEPT THOSE SPECIFICALLY MENTIONED ABOVE.

GENERAL INFORMATION

MAIL OR DELIVER ALL SEALED BIDS TO THE FOLLOWING ADDRESS BY THE DATE AND TIME SPECIFIED ON BID FORM:

**CITY OF SAGINAW PURCHASING OFFICE
LOWER LEVEL-ROOM 8
1315 S. WASHINGTON AVENUE
SAGINAW, MICHIGAN 48601**

NO CONTRACT SHALL BE VALID UNLESS APPROVED BY CITY COUNCIL

Pursuant to the Charter of the City of Saginaw, written contracts involving the expenditure of \$2,000 or more shall require the approval of City Council. No City employee has the authority to bind the City to such a contract.

ALTERATION OF BID BY BIDDER

After bids have been opened, the bidder will not be allowed to withdraw, modify, or correct any bid.

EVIDENCE OF BIDDER'S QUALIFICATIONS

Bidders may be required to give some satisfactory evidence that they have been regularly engaged in the business or are reasonably familiar therewith, and that they are fully prepared with the necessary capital, materials, and machinery to complete the work or to furnish the materials contracted for to the satisfaction of the City.

FAMILIARITY OF BIDDER WITH CONTRACT REQUIREMENTS

Bidders are warned that they must inform themselves of the character and amount of work, labor, or material to be furnished under the contract.

CONTRACT ASSIGNMENTS OR TRANSFERS PROHIBITED

The assignment or transfer of a contract or of interests in the contract are prohibited unless approved by the proper City department and City Council.

CITY INCOME TAX COMPLIANCE

Bidders are hereby notified that the City of Saginaw has an income tax. All successful bidders will be subject to income tax withholdings and compliance is mandatory.

WITHHOLDING FROM PAYMENTS

As part of the consideration for any bid/contract, all bidders agree to have withheld from any payments due them, any amounts for taxes, fees or other charges due the City of Saginaw.

CONTRACT COMPLIANCE ORDINANCE

The City of Saginaw has a Contract Compliance Ordinance which requires bidders to submit documentation furnished by the City indicating compliance with the Ordinance. Contract compliance forms must be sent to the City Purchasing Office; 1315 S. Washington Avenue; Saginaw, Michigan 48601. Forms may be obtained by calling (989) 759-1430.

INSTRUCTIONS AS PART OF CONTRACT

These instructions are to be construed with and made a part of the contract or purchase order.

NOTICE TO ALL BIDDERS

SEALED BID DOCUMENTS:

EFFECTIVE IMMEDIATELY: All interested bidders may obtain Sealed Bid Document Forms, proposal instructions, general specifications and Bid Results from the City of Saginaw internet Web Site (www.saginaw-mi.com) by selecting **PURCHASING** from the Quick Links in the upper right hand corner of the homepage. Companies who do not have access to the Internet may contact the Purchasing Office at (989) 759-1430 for bid document copies.

PLEASE MAKE NOTE OF THIS NEW FORMAT FOR RECEIVING OUR BID DOCUMENTS.