

## Section 14: Council Vacancy

1. When a vacancy shall occur on the City Council, the Council shall forthwith accept written applications from interested citizens to fill said vacancy. Applications shall be on a form approved by the Council, obtainable at the City Clerk's office and shall be filed with the City Clerk no later than 5 p.m. on the Friday next preceding the regular Council meeting occurring two weeks after the vacancy.
2. The City Clerk shall certify on the application as to the qualification of the applicant:
  - (a) That the applicant is a registered voter in the City of Saginaw
  - (b) That the applicant is not in default to the City of Saginaw in accordance with Section 91 of the City Charter
3. The City Clerk shall transmit all certified applications to the City Council at the next regular Council meeting following the deadline for filing. At this meeting the Council shall set a date and time for a Committee of the Whole meeting, which meeting shall be held not later than two weeks after receipt of applications by the Council. The Council shall invite those persons whose applications it has received to attend said Committee of the Whole meeting to address the Council and submit to questions of any Councilmember who desires.
4. The Committee of the Whole shall recess to a regular or special Council meeting and following the thirteenth order of business, "Motions and Miscellaneous Business," may proceed to nominate a candidate or candidates.
5. Voting on candidates shall be by roll call vote with each Councilmember naming the candidates of his or her choice. In the event no candidate receives five votes on the first ballot, candidates receiving no votes or a number of votes less than the candidate receiving the second highest number of votes shall be eliminated. If the two top candidates are tied, those with a fewer number of votes shall be eliminated. Candidates tied for second place shall remain in the running and voting shall continue until a candidate receives five votes.
6. Should all candidates be tied for first place, voting shall continue until the tie is broken and the process outlined in the preceding paragraph shall be followed.
7. The candidate appointed shall take office at the next regularly scheduled Council meeting.