
REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, MAY 19, 2008, AT 6:30 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

COMMITTEE OF THE WHOLE

Attending the Committee of the Whole meeting held at 5:00 p.m. were Councilpersons: Gregory Branch, Larry Coulouris, Daniel Fitzpatrick, Amos O'Neal, William Scharffe, Paul Virciglio, Andrew Wendt and Mayor Joyce Seals. Budget presentations for Fiscal Year 2008-09 continued with City Clerk Diane M. Herman, Director of Information Services Jay Beelman and Public Services Director Tom Darnell.

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PRAYER AND PLEDGE OF ALLEGIANCE

Police Chaplain Richard Popard offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Joyce Seals called the meeting to order. The following Councilpersons were present: Gregory Branch, Larry Coulouris, Daniel Fitzpatrick, Amanda Kitterman-Miller, Amos O'Neal, Bill Scharffe, Paul Virciglio, Andrew Wendt and Mayor Joyce Seals-9.

PUBLIC HEARINGS

City Clerk Diane Herman announced the public hearing on the Police and Fire Safety Millage. Mayor Seals called for public comment three times. No one was heard. Councilman Scharffe moved to declare the hearing closed. Adopted unanimously.

City Clerk Diane Herman announced the public hearing on the Fiscal Year 2008-2009 Budget. Ed Brown, President of AFSCME and City employee, 1112 E. Washburn, Richard Massey, Hourly Vice-President for SEIU Local 517M, Pat Mindykowski, City Controller, and Marianne Woods, SEIU Program Coordinator for SEIU Local 517M, spoke against the outsourcing of the Controller's Office. Earl Jesse, 310 S. Harrison, spoke on the decline in population. Mayor Seals called for additional public comment three times. No one else was heard.

Councilman Branch moved to declare the hearing closed. Adopted unanimously.

PERSONAL APPEARANCES

Earl Jesse, 310 S. Harrison, spoke on the problem with unfunded liability across the United States. Said the City needs to be dissolved. Then the County and City could join forces.

Dennis L. Morrison, 1667 Gilbert, said he was very disturbed on how the halfway house matter was handled. Had several questions on the issue he wanted City Council to answer in writing.

Marianne Woods, SEIU Local 517M, said the union has requested information on two occasions and the materials have not been provided. Expressed problems the union employees are having with management and the number of grievances that are not being

resolved.

Ed Brown, 1112 E. Washburn Place, said Council has the ability to put the outsourcing issue on hold and have a meeting before May 30th after they have gathered and reviewed all the facts. Believes the proposal will end up costing the City a lot.

Rene Fulgencio, 2281 Blackmore, said in June he will have worked as an accountant for 8 years in the Controller's Office. Mentioned the many city managers, budget officers, controllers, etc. he worked for while employed with the City, all with different management practices, policies and personalities which affect the Controller's Office. Believes Council needs more time to study the issue.

Greg McDonald, 2245 Delaware, spoke on the City's animal ordinance on behalf of the Northmoor Neighborhood Association. Said the group has been sending out letters to irresponsible pet owners. Mentioned an ordinance adopted by the City of Plymouth which had similar problems and provided Council members with a copy. Said the group will be in contact with the City and further look into the matter.

REMARKS OF COUNCIL

Councilman Scharffe spoke on the controversy with regard to adopting the budget. Said if adoption was postponed to another meeting date, it is unlikely Council would be provided with information to change the town's financial straights. Expressed his concerns about layoffs and said Council members were sympathetic. Thanked Councilwoman Kitterman-Miller for the successful cleanup weekend and apologized for being unable to assist. Said Plante & Moran was not a permanent fix and the company would not be working in the City 10 years from now.

Councilman Virciglio said he went through the budget line by line and determined it is a no frills, no fat budget. Commended staff and management for their hard work. Noted the City has had issues with the Finance Department and Controller's Office as was sited in audits dating back to 2003. Believes radical surgery is needed to attack the problem. Does not believe Plante & Moran will be at the City permanently, however, it is important to know where the City is financially on a month-to-month basis.

Councilman Wendt thanked Councilwoman Kitterman-Miller and all the volunteers for the cleanup weekend. Said they all did an awesome job. Mentioned the upcoming Memorial Day weekend and urged all to remember those active men and women in the armed forces as well as those who paid the ultimate price for our freedom. Said Council is passing a budget that is eating into the City's stabilization fund to balance it. People moving out of the City and the tax cap are the reason. The City has issues it needs to solve. It's bigger than four jobs. Requested a list of Mr. Morrison's questions so Council could respond. Said he wants to take a closer look at appointments to Boards and Commissions and the City's ordinances.

Councilman Branch said he appreciates the concerns of everyone who spoke before Council. Said he too, knows what it's like to lay off people and to be laid off. Assured everyone that Council has heard their messages but the overriding message is that financially the City has several years of rough road ahead of it. No matter what decision Council makes, not everyone will be happy.

Councilman O'Neal congratulated Councilwoman Kitterman-Miller for her hard work in organizing and implementing the cleanup. Reminded the City Attorney he had

requested a report on the City's dog ordinances. Expressed there have been issues in the Controller's Office for some time as indicated in the audits. Was touched and sympathetic by the presentation of Pat Mindykowski and Rene Fulgencio. Said there are tough choices when the City does not have the money. Mentioned the tax cap and how much more money would be brought in by the City if the cap was lifted. Costs for City services have surpassed the revenue collected, therefore, it's become hard for the City to provide even basic services. Told the citizens they need to think about whether they trust Council enough to collect the revenue the City needs to provide the services.

Councilman Fitzpatrick thanked Councilwoman Kitterman-Miller for the Keep Saginaw Beautiful cleanup as well as all the volunteers. Mentioned the budget and requested that next budget cycle Council be provided with both the general budget book and the book with line items early in the process for review. Thought about requesting a postponement in approving the budget but believed it would not give Council enough time to change things and get questions answered. Believes this is the beginning of one of the worst times Saginaw has seen.

Councilwoman Kitterman-Miller said she wants to make sure the City is upholding the union contracts. Said this is a great concern for her.

Councilman Coulouris also thanked Councilwoman Kitterman-Miller. Said it goes to show you what can happen when people get together. Praised the Neighborhood Associations. Said they are the backbone of the community. Noted that the Covenant Neighborhood Association had three crews out that day and the Northmoor Neighborhood Association was addressing a house that needed to be painted. Stressed the need to lift the tax cap so the City can capture more money. Thanked Covenant for contributing to the demolition of a house in that area.

Mayor Seals mentioned the swearing in of 5 new officers that morning and the police awards ceremony the prior week. Said the City is in difficult times and Council has tough decisions to make. Noted the turn over of employees in the Controller's Division and the City Manager trying to put consistency in place. Believes once things are cleaned up, the employees may be called back. Questioned what she could say about the halfway house. (*City Attorney Tom Fancher said Mr. Morrison's questions should be reviewed internally before publicly being addressed.*) She advised the public that once the budget was approved, Council would be looking at the City's Zoning classifications and ordinances. Requested Council receive a copy of the Plymouth ordinance on vicious dogs that Mr. McDonald referenced.

PETITIONS

- 08-13 From John R. Doyle, 2032 Vernon Street, requesting that the property at 1813 Joslin, 1807 Joslin and 1803 Joslin, in the City of Saginaw, Michigan, be vacated. Councilman Viriciglio moved to receive and file the Petition. Adopted unanimously. Mayor Seals referred the matter to the Planning Commission.
- 08-14 From Michael Quinnell, requesting that the City of Saginaw approve the capital expenditure items in the amount of \$254,000.00 for the 2008-2009 fiscal year. Councilman Coulouris moved to approve the request.

Adopted unanimously.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

From the Boards and Commissions Committee:

Councilman Scharffe moved for consideration of reappointing Gilberto Guevara to the Building Authority, with a term to expire June 30, 2010.

Adopted unanimously.

Councilwoman Kitterman-Miller thanked Council for giving her credit for the clean up day but said it was the volunteers and sponsors who were responsible for the first Keep Saginaw Beautiful Citywide Blitz. Listed the twenty-five projects completed and all those who contributed. A celebration was held Sunday at Morley Plaza for all those who volunteered.

Councilman O'Neal announced the City/County/School Liaison Committee would meet May 22nd at 5:30 p.m. in Council Chambers. There would be a report on the Andersen Water Park.

Councilman O'Neal stated the Cities of Promise committees had been meeting. MSHDA requested the subcommittees prepare work plans for the entire year. Noted Saginaw would not be the recipient of some funds for demolition. Saginaw was the first city to submit its proposal for funding for Safe Routes to School for the Herig School area.

Councilman Virciglio said the Crime Prevention Council had a comprehensive report by the Intermediate School District on how they have addressed the truancy problem. Mentioned a committee to address youth crime. Said there are presently 15 agencies in Saginaw which address some portion of the youth problem. Mentioned a seminar by a group on the "Power of We" which will assist in bringing all the agencies together on a master plan.

Councilman Wendt requested the Precinct Committee meet to discuss upcoming elections.

REPORTS FROM CITY MANAGER

Management Update

City Manager Darnell Earley spoke on the proposed budget. Said the revenue picture will only get worse as the City goes forward, particularly with property taxes and income taxes. Said it may be necessary to use fund balance in 2008, but will have to use fund balance to project a balanced budget in 2009. Commended the department heads for reviewing their budgets several times and making necessary cuts to develop the spending plan. Noted that some purchases had to be delayed. Said the budget reflects what is in the best interest of the City of Saginaw, which is a no nonsense spending plan. Commended Budget Officer Yolanda Jones for the great work she has done. Stressed the importance to know where the City is with regard to revenue and expenditures and to be current with its financial procedures, thus his recommendation to outsource the Controller's Office to Plante Moran. Said the problem has existed for several years and it needs to be fixed. Hiring Plante Moran will fix the problem and will save the City money.

(The City Manager then addressed some questions from Council members on inadequate employees, bumping into other departments, no raises for employees included in the proposed budget and HUD not approving the fourth Community Police Officer. Mayor Joyce Seals reminded Council that they are policy makers and the budget is a policy

document which could be changed with budget adjustments.)

Recommended Actions

Subject: Cash Receipt Printers Purchase

Manager's Recommendation: I recommend that the low bid received from Scan Technology be accepted and that a purchase order be issued to them in the amount of \$3,867.00, for the purchase of six receipt printers, one case of ribbons and one case of paper to be used by the City Treasurer's Office.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted and available in the Information Services Capital Less Than \$5,000 Account No. 658-1720-711.97-05 (\$3,762), Information Services Office Supplies Account No. 658-1720-711.73-20 (\$80) and Information Services Postage and Freight Account No. 658-1720-711.80-15 (\$25).

Justification: Fiscal Services Department has requested the purchase of six new receipt printers. These printers are used by City Treasurer's Office cashiers to print receipts for payment received. The new printers are significantly faster, which should reduce customers wait time. The printers currently used by the Fiscal Services cashiers will replace poorly functioning printers in the Police Department and Engineering Division. The printers that are being used in the Police Department and Engineering are in poor condition and require constant attention. Following is a tabulation of the bids received:

Scan Technology Manchester, TN	\$3,867.00
Affordable Library Products East Rochester, NY	\$3,979.98
Southern Computer Warehouse Marietta, GA	\$3,983.26
Yeo & Yeo Saginaw, MI (In-City)	\$4,245.00
Amitesh (DBA) Ace Office Supplies Orlando, FL	\$4,427.70

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Printing of water bills

Manager's Recommendation: I recommend acceptance of the only bid received from TBF Graphics to print the water/sewer bills for fiscal year 2008-2009 in the amount of \$73,500 and \$78,000 for fiscal year 2009-2010. Total cost for two (2) years is \$151,500.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1,

Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Sewer Operation and Water Operation Fund. Account Nos. 590-5311-711-8005 and 591-5310-711-8005.

Justification: Original bids for the printing of water bill were opened on April 29, 2008. TBF Graphics, Inc. was the only bid submitted. TBF Graphics will print and mail roughly 22,000 water/sewer bills a month to the water/sewer customers served by the Saginaw water system. They have been printing and mailing the water/sewer bills for the last five (5) years and has done a superb job.

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Budget Adjustment

Manager's Recommendation: It is recommended that a budget adjustment be completed to increase the General Fund's Reimbursements/Insurance Proceeds Account No. 101-0000-602.68-04 from \$40,787 to \$59,567, which is an \$18,780 increase. This deposit consists of four checks from the Amerisure Insurance Company to cover towing, graphics and a settlement loss on two (2) Chevy Impalas. The increase in revenue will be offset by an increase in the Police Department's Building Maintenance Division Motor Vehicle Repairs Account No. 101-3014-721.80-42 (\$18,780).

Justification: The City received four checks in the amount of \$10,315.00, 7,900.00, \$291.12 and \$273.50 from the Amerisure Insurance Company. These checks will settle two loss claims as well as costs for towing and graphics.

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Purchase of AutoMARK Voter Assist Terminals

Manager's Recommendation: I recommend acceptance of the quote and issuance of a purchase order to Election Systems & Software in the amount of \$20,100 for the purchase of three (3) AutoMARK voter assist terminals to be used by the Election Division.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14 §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are budgeted in the General Fund Election Division Capital Outlay Office Equipment Account No. 101-1731-701-9760.

Justification: The Help America Vote Act of 2002, §301(a)(3), requires all voting precincts to have equipment for voters with disabilities. The State of Michigan has designated the AutoMARK Voter Assist Terminal as the only terminal approved for use in the State of Michigan, and has a contract with Elections Systems & Software for the purchase of these terminals at a cost of \$6,700.00 each, for a total of \$20,100 for three (3) terminals. Two of the terminals will be placed in new precincts created by the splitting of Precincts 4 (Maplewood Manor) and 18 (Rosien Towers). The third terminal will remain in the office to be used as a replacement for terminals that may malfunction on Election Day.

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Emergency Purchase of 30" Blind Flanges

Manager's Recommendation: I recommend that payment be made to Michigan Pipe and Valve Inc., Carrollton, Michigan, in the amount of \$3,700.00.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in the Water Operation and Maintenance Repairs and Replacements Account No. 591-4730-861-9720.

Justification: An emergency purchase order (#36134) was issued on April 23, 2008 to Michigan Pipe and Valve, Inc., in the amount of \$3,700.00. These flanges are needed for future work and as contingency for failure of Water Treatment Plant (WTP) raw water feed lines. During the blasting and painting work performed this spring in the WTP Riser Pipe Gallery, a pipe was found to have excessive pitting in a closed in area. A small leak developed but was contained during the painting contractor's work. The lines in question are low-pressure lines and are not critical to the plant's processes. They are no longer used but are directly linked to the raw water supply line for the plant. In order to be prepared for any event, we require these flanges to be on hand so repair can be made in a minimal amount of time.

Michigan Pipe and Valve was the only supplier with the flanges on hand.

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Emergency Live Tap – Cut in Valve

Manager's Recommendation: I recommend that the quote from City Services of Grand Rapids, MI be accepted and a purchase order issued to them in the amount of \$3,800.00 for the emergency purchase of a valve at the intersection of Sheridan and Webber.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, § 14.35 – 14.44 of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Water Surplus Account Number 577-4740-881.97-20.

Justification: On May 6, 2008 the Right of Way Division, Water and Sewer Section, responded to a water main break at the intersection of Sheridan and Webber. While attempting to isolate the 8" water main, the valve broke. In order to repair the valve and to keep from shutting off the water supply to various communities served by this main, a cut in valve was used to isolate the 8" water main so the existing 8" valve could be replaced. City Services was able to provide the service and materials for the best cost and in the most expedient manner.

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Increase Trash Disposal Purchase Order

Manager's Recommendation: I recommend that the blanket order issued to Republic Waste of Mid Michigan be increased from \$1,995.00 to \$4,395.00. This increase will pay for seven additional pickups and carry the service thru June 30, 2008.

This vendor meets all requirements of Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances. Funds are available in Building & Grounds Maintenance Account No. 101-7575-821-80-05 Operating Services.

Justification: The volume of trash from fifteen City Hall Departments and thirty plus park locations has increased within the past year. This increase requires the 30-yard trash container to be emptied more often, sometimes twice a week, which has increased the cost.

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Water Treatment Plant UCMR2 Analysis

Manager's Recommendation: I recommend that the low bid from Weck Laboratories, Inc. be accepted and respective purchase orders be approved and issued to them in the amount of \$1,365.00 for Fiscal Year 2008 and \$4,095.00 for Fiscal Year 2009 totaling \$5,460.00.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Water Operations Account No. 591-4730-861.80-05 for FY2008 and will be budgeted in the same account number for FY2009.

Justification: On April 8, 2008, the City received bids for laboratory services from June 1, 2008 through May 30, 2009. The tests to be performed are analysis of finished water for List 1 and List 2 chemical contaminants. The analyses must be performed to comply with the Unregulated Contaminants Monitoring Rule 2 (UCMR2) and must be performed by laboratories that are Environmental Protection Agency (EPA) certified in the approved methods. No cost analysis is available. Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

	<u>Total Bid</u>
Weck Laboratories, Inc. City of Industry, CA	\$ 5,460.00
TestAmerica Laboratories, Inc. Savannah, GA	\$ 5,480.00
Northern Lake Service, Inc. Crandon, WI	\$ 5,841.60
Anatek Labs, Inc. Moscow, ID	\$ 5,800.00

Underwriters Laboratories, Inc. \$21,680.00
 South Bend, IN

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Asphalt Paver Trailer

Manager's Recommendation: I recommend that the low bid from Evans Equipment be accepted and a purchase order be issued to them in the amount of \$10,727.03 for a 10-ton asphalt paver trailer.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14 § 14.35 – 14.44 of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Motor Pool Operation Fund Account 661-4480-841-9741.

Justification: On April 8, 2008, the Purchasing Committee reviewed and accepted four bids for a 10-ton asphalt paver trailer for the Right of Way Division, Streets Section. The current fleet does not have a trailer that will accommodate the new design of the asphalt paver purchased on September 12, 2007. Following is a tabulation of the bids submitted:

Evans Equipment Burton, MI	\$10,727.03
Bridgeport Equipment Bridgeport, MI	\$10,850.00
Verdi Incorporated Lake Wales, FL	\$11,154.00
Holden Equipment Southwest, Missouri	\$11,852.00

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Water Treatment Plant Protozoan Analysis

Manager's Recommendation: I recommend that the bid from Analytical Services, Inc. be accepted and a purchase order be approved and issued to them in the amount of \$11,452.00 for fiscal year 2009 and \$11,452.00 for fiscal year 2010.

This vendor meets all the requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this service will be budgeted in the Water Treatment Operations Account No. 591-4730-861.80-05, pending City Council budget adoption each year.

Justification: On April 8, 2008, the City received bids for laboratory services from

July 1, 2008 through June 30, 2010. The test to be performed is protozoan analysis (Cryptosporidium and Giardia) of source water samples. The Environmental Protection Agency (EPA) must perform the analyses monthly as a part of the Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR) pending a resume date. Laboratories must be certified by the EPA in the approved method. The bid price of \$22,904.00 for two years is a decrease of 4.9% over the price paid for similar services during fiscal year 2007. Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

	<u>Per Test</u>	<u>Total Bid</u>
Analytical Services, Inc.		
Williston, VT		
Year one	\$409.00	\$11,452.00
Year Two	\$409.00	\$11,452.00
Total		\$22,904.00
Underwriters Laboratories, Inc.		
South Bend, IN		
Year one	\$450.00	\$12,600.00
Year Two	\$450.00	\$12,600.00
Total		\$25,200.00
BioVir Laboratories, Inc.		
Benicia, CA		
Year one	\$505.00	\$14,140.00
Year Two	\$520.00	\$14,560.00
Total		\$28,700.00

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Sewer Cleaning

Manager's Recommendation: I recommend acceptance of the low bid and issuance of a purchase order to City Sewer Cleaners in the amount of \$22,243.40 for sewer cleaning and videotaping.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in the Sewer Surplus Repairs and Replacements Fund Account No. 576-4840-881-97.20.

Justification: On May 6, 2008 the City received bids for sewer cleaning and videotaping. The City of Saginaw is currently designing a reconstruction and streetscape of E. Genesee Ave. from Franklin St. to Janes Ave. As part of the project, it is necessary to analyze the condition of the existing sewer. A determination will be made on the existing sewer system to reline or replace the sewer prior to the paving project. This will also remove the grit from the combined sewer system for greater capacity as required by the City's NDPES permit.

Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

City Sewer Cleaners Carrollton, MI	\$ 22,243.40
Advanced Underground Westland, MI	\$ 28,826.50
Dukes Plumbing & Sewer Syracuse, NY	\$ 68,156.50
Robinson Pipe Cleaning Eight Four, PA	\$ 81,208.20

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

All City Manager recommendations to this point were adopted by general consent. The following was considered after discussion.

Subject: Dividing Precincts 4 and 18; and Moving Several Polling Locations

Manager's Recommendation: I recommend Precinct 4, Maplewood Manor, be divided into Precinct 4A and 4B with voters from 4A voting at Central Fire Station; and that Precinct 18, Rosien Towers, be divided into 18A and 18B with voters from 18B voting at Butman-Fish Library.

I further recommend the following polling location changes: Precinct 6, which formerly voted at the Audra Francis Recreation Center be permanently moved to Saginaw High School, 3100 Webber, and become Saginaw High School A; Precinct 7, currently voting at Webber Elementary, be moved to Webber Middle School, 2600 Prescott; Precinct 9, currently voting at Jesse Rouse School, be moved to the YMCA, 1915 Fordney; Precinct 11, currently voting at Handley School and then temporarily moved to Arthur Hill High School, be moved back to 3021 Court Street, the new Thompson Middle School; Precinct 14, currently voting at Faith Harvest Church, be moved to the Saginaw Art Museum, 1126 N. Michigan Avenue; and Precinct 16, Staff Development Center, be moved to South Middle School, 224 N. Elm.

Justification: In 2003, the Precinct Consolidation Committee reduced the number of City precincts from 42 to 20. Following the 2004 Presidential Election, the Precinct Consolidation Committee reorganized to once again review the City's precincts. After several meetings, the Committee recommended that two (2) precincts be reestablished. This would require dividing two (2) of the existing precincts, Precinct 4, Maplewood Manor, 535 S. Warren and Precinct 18, Rosien Towers, 310 S. Harrison. In addition, Election law (MCL 168.661(1) states, "When the registration in a precinct using voting machines exceeds 2,999, the precinct shall be divided or rearranged." Precinct 4 currently has 2,894

registered voters and Precinct #18 has 2,746 registered voters. As a result, both of these precincts have difficulty accommodating the number of voters with regard to room space and parking.

With the assistance of the City's Geographical Information system, Precinct 4 was divided into Precinct 4A and 4B, with Janes and E. Genesee Avenue as the bisecting line and Precinct 18 was divided into Precinct 18A and 18B, with Court Street as the bisecting line. These divisions split the registered voters as equally as possible (4A-1,549 and 4B-1,344 registered voters; and Precinct 18A-1,464 and 18B-1,281 registered voters). On January 7, 2008, the Election Commission (established by City Charter) met and adopted a resolution formally dividing Precinct 4 into Precincts 4A and 4B and dividing Precinct 18 into Precincts 18A and 18B. Central Fire Station, 801 Federal, has been selected as Precinct 4A's polling location and Butman-Fish Library, 1716 Hancock, was selected at the site for Precinct 18B. Both these locations were originally part of the City's 42 precincts.

In addition to the above, all polling locations were reviewed under the Help America Vote Act, which requires polling locations to meet certain standards to accommodate voters with disabilities. Several precincts were found to be in noncompliance under the Act and could not be brought up to specifications without expending thousands of dollars. In addition, the City Clerk met with the School District to make some adjustments to other polling locations due to school changes.

Given the foregoing, the following lists the proposed precincts and polling locations:

#	PRECINCT	ADDRESS
1	ST. JOSEPH EDUCATION CENTER	936 N. Sixth
2	ARTHUR EDDY ACADEMY	1000 Cathay
3	HEAVENRICH SCHOOL	2435 Perkins
4A	CENTRAL FIRE STATION (Formerly voters from Maplewood Manor)	801 Federal
4B	MAPLEWOOD MANOR	535 S. Warren
5	CENTRAL MIDDLE SCHOOL	1010 Hoyt
6	SAGINAW HIGH SCHOOL A (Formerly Audra Francis Center. This will be a permanent move.)	3100 Webber
7	WEBBER MIDDLE SCHOOL (Formerly Webber Elementary. Move due to school closing.)	2600 Prescott
8	SAGINAW HIGH SCHOOL B	3100 Webber
9	YMCA (Formerly Jesse Rouse School. Needed to move due to HAVA.)	1915 Fordney
10	NEW MOUNT CALVARY MISSIONARY BAPTIST CHURCH	3610 Russell
11	THOMPSON MIDDLE SCHOOL (Formerly Handley School which was temporarily relocated to Arthur Hill High School)	3021 Court

#	PRECINCT	ADDRESS
12	KEMPTON SCHOOL	3040 Davenport
13	SAGINAW CAREER COMPLEX	2101 Weiss
14	SAGINAW ART MUSEUM (Formerly Faith Harvest Church. Needed to move due to HAVA)	1126 N. Michigan
15	HERIG ELEMENTARY SCHOOL (Formerly St. Paul's Lutheran School. This move was made in 2007.)	1905 Houghton

#	PRECINCT	ADDRESS
16	SOUTH MIDDLE SCHOOL (Formerly Staff Development Center. Moving to better accommodate voters with room space and parking.)	224 N. Elm
17	ST. STEPHEN'S SCHOOL	1300 Malzahn
18A	ROSIEN TOWERS	310 S. Harrison
18B	BUTMAN-FISH LIBRARY (Formerly voters from Rosien Towers.)	1716 Hancock
19	JEROME SCHOOL	1515 Sweet
20	MERRILL PARK SCHOOL	1800 Grout

These changes are being made in accordance with Election Law and as required, proper notices will be posted and all voters will receive new voter registration cards.

Council Action: Councilman O'Neal moved that the recommendation from the City Manager be approved.

Adopted unanimously.

Subject: Dixon Engineering Inc. Proposal and Contract First Amendment

Manager's Recommendation: I recommend that the First Amendment to the proposal and contract with Dixon Engineering, Inc. ("Dixon"), be increased from \$35,795 to \$49,697 due to an increase in work to the original contract. The Amendment has been approved by the City Manager as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this additional work are available in the Water Capital Surplus Account No. 577-4740-881-8001.

Justification: On December 3, 2007, City Council approved a proposal and contract with Dixon in the amount of \$35,795.00 for professional services related to the planned 2008 painting work at the Water Treatment Plant. The scope of work included preparation of technical specifications, consulting services and on-site inspections services.

Dixon has exceeded the estimated amount of on-site inspection and consultation hours for the project. This is due to the complicated nature of the containment during blasting and painting of the associated piping. This included continuous inspection services while the contractor was on site to assure proper containment was achieved.

The City received a new proposal on April 9, 2008, for the expected additional services necessary to complete the project. These additional services are necessary to complete the project with proper oversight and quality control of the painting contractor on-site. The total amount of the Amendment will not exceed Forty-Nine Thousand Six Hundred and Ninety-Seven Dollars and 00/100 (\$49,697.00).

Council Action: Councilman Fitzpatrick moved that the recommendation of the City Manager be approved.

Adopted unanimously.

INTRODUCTION OF ORDINANCES

Subject: Amendments to Ordinance Regulating City Elections

Manager's Recommendation: I recommend amending §34.01, "Designation of Boundaries of Voting Precincts," and Paragraph (A) of §34.02 "Regular City Elections," of Chapter 34, "Elections," of Title III, "Administration," of the City of Saginaw Code of Ordinances, O-1. An Ordinance has been prepared and appears under the regular order of business.

Justification: §34.01, "Designation of Boundaries of Voting Precincts," establishes the number of precincts within the City of Saginaw. With the dividing of two of the City's precincts, it is necessary to amend this ordinance to reflect the increase of precincts from twenty to twenty-two. In addition, the Election Law (MCL 168.644e) allows the City to adopt an ordinance to establish a filing date for nominating petitions for its general elections. The City's current ordinance, under Paragraph (A) of §34.02, has a filing date of the seventh Tuesday prior to the election. The ordinance is being amended to establish the date set forth in Election Law which requires nominating petitions to be filed by the twelfth Tuesday prior to the City's odd-year general election date.

Council Action: This Council Communication is for explanation purposes, only of the ordinance to be introduced.

Councilman Branch introduced an ordinance entitled and reading as follows:

AN ORDINANCE TO AMEND §34.01, "DESIGNATION OF BOUNDARIES OF VOTING PRECINCTS," AND PARAGRAPH (A) OF §34.02 "REGULAR CITY ELECTIONS," OF CHAPTER 34, "ELECTIONS" OF TITLE III, "ADMINISTRATION" OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-1.

Adopted unanimously. Mayor Seals announced the ordinance would be laid over under the Charter provision.

CONSIDERATION AND PASSING OF ORDINANCES

Councilman Virciglio moved that an ordinance introduced, May 5, 2008, entitled and reading as follows, be taken up and enacted:

O-69

AN ORDINANCE TO ADD §152.51, "NAMING OR RENAMING OF STREETS, PARKS, BUILDINGS AND OTHER PROPERTY" TO CHAPTER 152, "SUBDIVISION CONTROL," OF TITLE XV, "LAND USAGE," OF THE SAGINAW CODE OF ORDINANCES O-1.

The City of Saginaw Ordains:

Section 1. §152.51, "Naming or Renaming of Streets, Parks, Buildings and Other Property," of Chapter 152, "Subdivision Control" of Title XV, "Land Usage" of the Saginaw Code of Ordinances O-1, is hereby added to read as follows:

§ 152.51 NAMING OR RENAMING STREETS, PARKS, BUILDINGS AND OTHER PROPERTY.

(A) *Purpose.* This ordinance establishes a process and criteria for consideration of a request by a member of the public to name or rename a public (or private) street, a public park, public building, or other real or personal public property located within the City limits. This process also includes a request for an additional name or sign to be added to an already existing name.

(B) *Petition.* Any request for naming or renaming a street, park, building, or other property within the City limits, shall be initiated in writing from one or more resident(s), business owner(s) or tenant(s) (or by a home owners association or similar common ownership organization) within the City of Saginaw by completing a Petition for Naming or Renaming form and provide the following information:

- (1) Name of Petitioner.
- (2) Type of request.
- (3) Reason the request to name or rename is being proposed
- (4) Detailed description of the building, park, street or other property (real or personal).
- (5) Location within the City. (Requests for naming or renaming a street must have an attached street map.)

(C) *Petition Filing.* The Petition shall be filed with the City Clerk's Office, by 12 Noon, ten (10) days prior to the City Council meeting in which the Petition will be presented.

The City Clerk will provide copies of the Petition and supporting documentation to City Council, the City Manager, City Attorney, City Engineer, Director of Development and Planning & Zoning Coordinator prior to the Council meeting.

(D) *City Council Initial Action.* At the Council meeting in which the Petition for Naming or Renaming is presented, the City Clerk will request City Council receive and file the Petition and refer it to the City Planning Commission for a recommendation.

(E) *City Planning Commission Consideration.*

(1) *Research.* The City Planning Commission will evaluate the Petition and supporting documentation, and shall base its decision on what is in the best interest of the City. If the request is for renaming a street, park, building or other property, the Commission shall research the historical significance, if any, of the current name and how the renaming shall affect the abutting property owners.

(2) *Public Hearing.* The City Planning Commission will hold a public hearing at which time all interested persons will be heard. Notice of the public hearing shall be mailed via regular mail to all property owners abutting the affected building, park, street or other property, at least fifteen (15) days prior to the date of the public hearing and shall be posted for the general public in the City Clerk's Office, the City's website and on the City's cable network.

(3) *Recommendation.* The City Planning Commission may recommend approval, denial, or approval with conditions of the request. The recommendation of the City Planning Commission shall be forwarded to the City Council for its consideration. The Petitioner will be given written notice of the decision of the City Planning Commission. Any recommendations for approval affecting a street must be forwarded to the Saginaw County Road Commission for its approval prior to Council consideration.

(F) *Council Final Action.* Upon receipt and review of the recommendation from the City Planning Commission on the Petition, City Council may sustain the recommendation or may rule otherwise. The decision of City Council is final.

(G) *Petition Approval/Assessment of Costs.* If the Petition is approved, the Petitioner shall be provided an estimate of the cost determined to implement the naming or renaming, which costs are the responsibility of the Petitioner. Upon receipt of payment in full of the estimated costs, City staff shall implement the recommendation. At the time of granting the Petition, City Council may, at its discretion, waive any or all costs to be incurred.

Section 2. That this Ordinance shall take effect on May 29, 2008.

Enacted: May 19, 2008.

Adopted unanimously.

Councilman Coulouris moved that an ordinance introduced May 5, 2008, entitled and reading as follows, be taken up and enacted:

O-70

AN ORDINANCE TO AMEND THE ZONING MAP BY REZONING THE AREA FROM THE CENTERLINE OF WEST GENESEE AVENUE, EAST TO SCHAEFER STREET, AROUND COVENANT HEALTHCARE CAMPUS, SOUTH TO HANCOCK STREET, AND WEST TO NORTH BATES STREET FROM R-2, R-3, RO-1, B-1, AND M-1 TO R-1, SINGLE FAMILY RESIDENTIAL.

The City of Saginaw Ordains:

Section 1. An area of land including parts of Sections 23, 24, and 26 of T12N R4E being part of the City of Saginaw beginning at a point on the centerline of Webster Street 149.5 ft northeasterly of the center of the Court & Webster streets intersection, thence northwesterly parallel to Court Street 1816.66 ft, thence northeasterly along center line of Woodbridge Street 1697.18 ft to the center of the Woodbridge & Monroe streets intersection, thence northwesterly along the center line of Monroe Street 140.25 ft, thence northeasterly parallel to Woodbridge Street 363.96 ft to the centerline of Hayes Street, thence northwesterly along the centerline of Hayes Street to a point 161.5 ft northwesterly of the Woodbridge & Hayes streets intersection, thence northeasterly parallel to Woodbridge Street 1006 ft. to a point on the north line of Block 263 City of Saginaw in Division North of Cass Street plat, 33 ft south of the center of the intersection of Houghton Avenue & Delaware Street, thence north 33 ft to the center of said intersection, thence west along the centerline of Houghton Avenue 642 ft to the center of the Houghton Avenue & Barnard Street intersection, thence north on the centerline of Barnard Street 2177 ft to the centerline of Barnard Street & Genesee Avenue intersection, thence east along the centerline of Genesee Avenue 2044.88 ft to a point 173 ft. east of the center of the Genesee Avenue & Oakley Street intersection, thence south 103 ft., thence east 133 ft. to the center of Bond Street, thence south along the centerline 50 ft., thence east, parallel to Genesee Avenue, 1377 ft. to a point at the intersection of Lots 4, 5, 8 & 9 of Block 28

Penoyer Farm plat, also being at a point 153 ft south and 153 ft east of the center of the Genesee Avenue & Hanchett Street intersection, thence south 706 ft to the center line of Congress Avenue, thence west on the centerline of Congress Avenue 765 ft to the center of the Congress Avenue & Stone Street intersection, thence south along the centerline of Stone Street 919 ft. to the center of the Stone Street & Cooper Avenue intersection, thence west along the center line of Cooper Avenue 612 ft. to the center of the Cooper Avenue & Bond Street intersection, thence south along the centerline of Bond Street 478.2 ft to a point 62 ft south of the center of the Bond Street & Houghton Avenue intersection, thence southwesterly along the center line of Bond Street 567 ft to the center of the Bond & Remington streets intersection, thence southeasterly on the centerline of Remington Street 1515 ft. to the center of the Remington & Fayette streets intersection, thence southwesterly along the centerline of Fayette Street 2562 ft to the center of the Fayette & Cleveland streets intersection, thence northwest along the centerline of Cleveland Street 303 feet to the center of the Cleveland & Harrison streets intersection, thence southwest along the centerline of Harrison Street 153 ft, thence northwest 151.5 ft to a point at the center of Block 121, City of Saginaw in Division North of Cass Street plat, thence southwest 459 ft. to the center of Hancock Street at a point 151.5 ft southeast of the center of the Hancock & Webster streets intersection, thence northwest 151.5 ft. to the center of the Hancock & Webster streets intersection, thence southwest 255.41 ft. to the point of beginning.

Section 2. That the zoning map of the City of Saginaw is hereby amended accordingly.

Section 3. This ordinance shall take effect on May 29, 2008.

Enacted: May 19, 2008.

Adopted unanimously.

RESOLUTIONS

Subject: Liquor License Stock Transfer for 301 Court Street

Manager's Recommendation: I recommend approval of Ewald's Bar, Inc. to transfer stock (1999 licensing year) in 2007 Class C Licensed Business with Entertainment Permit, located at 301 Court, Saginaw, MI 48602, Saginaw County, by dropping Edna A. Ewald, deceased, as stockholder thru transfer of 51 shares to existing stockholder, Kenneth J. Ewald; by dropping Williams J. Ewald as stockholder thru transfer of 24.5 shares to existing stockholder, Kenneth J. Ewald; transfer stock by dropping Kenneth J. Ewald, deceased as stockholder thru transfer of 100 shares to the Kenneth J. Ewald declaration of trust; Williams J. Ewald, successor trustee; and by dropping the Kenneth J. Ewald Declaration of Trust; William J. Ewald, Successor Trustee as stockholder thru transfer of 100 shares to new stockholder, Sheila A. Ewald.

Justification: On or about March 11, 2008, the City received notice from the Michigan Liquor Control Commission of Ewald's Bar, Inc. to transfer stock (1999 licensing year) in 2007.

The Saginaw County Health Department, City of Saginaw Fire Prevention and the City Building Inspections Division completed the necessary inspections and have approved 301 Court Street for the license transfer as required by Chapter 110, "General Provisions," of Title XI, "Business Regulations" of the Saginaw Code of Ordinances. Under Chapter 111, "Alcoholic Beverages," §111.11, "Application for License," wherein the City Manager is

to review all applications and departmental reports and give his recommendation to City Council of his approval or disapproval of the license. Since the necessary requirements have been met by Ewald's Bar, Inc., I hereby recommend approval of the 2007 Class C license transfer at 301 Court Street, Saginaw, MI 48602, Saginaw County.

Council Action: This Council Communication is for explanation purposes only of the Resolution to be adopted.

RESOLUTION TRANSFERRING LIQUOR LICENSE STOCK AT 301 COURT STREET

Councilman Branch offered and moved adoption of the following resolution:

WHEREAS, on or about March 11, 2008 the City Clerk's Office received a Local Approval Notice from the State of Michigan Liquor Control Commission; and

WHEREAS, said notice advised that Ewald's Bar, Inc. requests to transfer stock (1999 licensing year) in 2007 Class C Licensed Business with Entertainment Permit, located at 301 Court, Saginaw, MI 48602, Saginaw County, by dropping Edna A. Ewald, deceased, as stockholder thru transfer of 51 shares to existing stockholder, Kenneth J. Ewald; by dropping Williams J. Ewald as stockholder thru transfer of 24.5 shares to existing stockholder, Kenneth J. Ewald; transfer stock by dropping Kenneth J. Ewald, deceased as stockholder thru transfer of 100 shares to the Kenneth J. Ewald declaration of trust; Williams J. Ewald, successor trustee; and by dropping the Kenneth J. Ewald Declaration of Trust; William J. Ewald, Successor Trustee as stockholder thru transfer of 100 shares to new stockholder, Sheila A. Ewald.

WHEREAS, the Saginaw County Health Department, City of Saginaw Fire Prevention and the City Building Inspections Division have approved 301 Court Street for this transfer.

NOW, THEREFORE, BE IT RESOLVED, that the City Council for the City of Saginaw by this Resolution does hereby approve the request from Ewald's Bar, Inc. to transfer stock (1999 licensing year) in 2007 Class C Licensed Business with Entertainment Permit, located at 301 Court, Saginaw, MI 48602, Saginaw County, by dropping Edna A. Ewald, deceased, as stockholder thru transfer of 51 shares to existing stockholder, Kenneth J. Ewald; by dropping Williams J. Ewald as stockholder thru transfer of 24.5 shares to existing stockholder, Kenneth J. Ewald; transfer stock by dropping Kenneth J. Ewald, deceased as stockholder thru transfer of 100 shares to the Kenneth J. Ewald declaration of trust; Williams J. Ewald, successor trustee; and by dropping the Kenneth J. Ewald Declaration of Trust; William J. Ewald, Successor Trustee as stockholder thru transfer of 100 shares to new stockholder, Sheila A. Ewald.

It is the consensus of this legislative body that the application be recommended for issuance.

Adopted unanimously.

Subject: Authorization to Allow the Sale and Consumption of Alcoholic Beverages at the Children's Zoo at Celebration Square

Manager's Recommendation: I recommend approval of the attached resolution authorizing the sale and consumption of alcoholic beverages at the Children's Zoo at Celebration Square ("Zoo") during the "Choo Choo at the Zoo" event, a fundraiser for the "Train Replacement Project" to be held on June 19, 2008 from 6:00 p.m. through

9:00 p.m.

Justification: On June 19, 2008, the Zoo is hosting a fundraiser event to celebrate the "Train Replacement Project". The Zoo has requested that the City allow it to sell alcoholic beverages to its guests for consumption during this special event. Title XIII, Section 132.01(C) of the Saginaw Code of Ordinances states that City Council can authorize the sale and consumption of alcoholic beverages on public property if the vendor provides the following to the City:

- (1) The precise location where said beverages are to be sold and consumed;
- (2) The dates and times for said activities;
- (3) A proper state license for the sale and consumption of alcoholic beverages at the place and times listed in subsection (1) and (2) above;
- (4) Adequate public liability and property damage insurance for the benefit of the City with a company licensed to sell insurance by the state;
- (5) Such other insurance as City Council deems adequate for the benefit of the City;
- (6) Adequate personnel to control the premises where the alcoholic beverages are to be sold and consumed; and
- (7) Such other reasonable requirements as City Council deems appropriate.

The Saginaw Valley Zoological Society ("Society") will be providing the alcoholic beverages at the "Choo Choo at the Zoo" special event. The Society will provide the proper documents to the City by June 1, 2008. If the Society fails to provide the documentation, it will not be allowed to sell and patrons will not be allowed to consume alcoholic beverages at the Zoo on June 19, 2008. The City will set insurance requirements and all insurance certificates must be reviewed and approved by the City Attorney.

Council Action: This Council Communication is for explanation of the resolution and requires no separate approval.

RESOLUTION TO PERMIT THE SALE OF ALCOHOLIC BEVERAGES
ON PUBLIC PROPERTY

Councilman Fitzpatrick offered and moved adoption of the following resolution:
WHEREAS, the Children's Zoo at Celebration Square ("Zoo") plans to host a fundraiser to celebrate the "Train Replacement Project";

WHEREAS, the Zoo has requested that it be allowed to sell alcoholic beverages to its guests at the Zoo and that its patrons be allowed to consume alcoholic beverages on site during the fundraiser;

WHEREAS, City Council can provide authorization for the sale and consumption of alcoholic beverages on public property; and

WHEREAS, the Zoo must provide certain documents prior to the event.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the sale and consumption of alcoholic beverages on public property during the "Choo Choo at the Zoo" event to be held June 19, 2008 at the Zoo, provided the Zoo provides the mandatory information listed in Title XIII, Section 132.01(C) of the Saginaw Code of Ordinances no later than June 1, 2008 to the proper City officials.

BE IT FURTHER RESOLVED, if the Zoo does not provide the documents by the stated date, it will not be allowed to sale alcoholic beverages to its guests and they will not be allowed to consume alcoholic beverages during the event on June 19, 2008.

BE IT FURTHER RESOLVED that the City will set all insurance requirements and all insurance certificates must be reviewed and approved by the City Attorney.

Adopted by the following vote:

Ayes: Councilpersons Virciglio, Wendt, Coulouris, Fitzpatrick, Kitterman-Miller, O'Neal, Scharffe and Mayor Seals-8.

Abstain: Councilman Branch.

Subject: Authorization to Allow the Consumption of Alcoholic Beverages at the Japanese Tea House and Garden

Manager's Recommendation: I recommend approval of the attached Resolution authorizing the consumption of alcoholic beverages at a fundraiser to be sponsored by the Rotary Club at the Japanese Tea House and Garden, a publicly owned property, on May 22, 2008.

Justification: On May 22, 2008, the Rotary Club will be hosting a fundraiser, at a publicly owned property. The Rotary Club has requested that the City allow its members to bring alcoholic beverages for consumption during this special event. Title XIII, Section 132.01(C) of the Saginaw Code of Ordinances states that City Council can authorize the consumption of alcoholic beverages on public property if the vendor provides the following to the City:

- (1) The precise location where said beverages are to be sold and consumed;
- (2) The dates and times for said activities;
- (3) A proper state license for the sale and consumption of alcoholic beverages at the place and times listed in subsection (1) and (2) above;
- (4) Adequate public liability and property damage insurance for the benefit of the City with a company licensed to sell insurance in the state;
- (5) Such other insurance as the City Council deems adequate for the benefit of the City;
- (6) Adequate personnel to control the premises where the alcoholic beverages are to be sold and consumed; and
- (7) Such other reasonable requirements as said City Council deems appropriate.

The vendor will provide the proper documents to the City by May 21, 2008. If the vendor fails to provide the documentation, its members will not be allowed to bring alcoholic beverages for consumption at the Japanese Tea House and Garden on May 22, 2008. The City will set insurance requirements and all insurance certificates must be reviewed and approved by the City Attorney.

Council Action: This Council Communication is for explanation of the resolution and requires no separate approval.

RESOLUTION TO PERMIT THE CONSUMPTION OF ALCOHOLIC
BEVERAGES ON PUBLIC PROPERTY

Councilwoman Kitterman-Miller offered and moved adoption of the following resolution:

WHEREAS, the Rotary Club plans to host a fundraiser at the Japanese Tea House and Garden on May 22, 2008; and

WHEREAS, the event sponsor has requested that its members be allowed to bring alcoholic beverages for consumption at the Japanese Tea House and Garden; and

WHEREAS, City Council can provide authorization for consumption of alcoholic beverages on public property; and

WHEREAS, the vendor must provide certain documents prior to the event.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the consumption of alcoholic beverages on publicly owned property during the one day event to be held on May 22, 2008 at the Japanese Tea House and Garden, provided that the event sponsor provides the mandatory information listed in Title XIII, Section 132.01(C) of the Saginaw Code of Ordinances no later than May 21, 2008 to the proper City officials.

BE IT FURTHER RESOLVED, if the event sponsor does not provide the documents by the stated date, its members will not be allowed to bring alcoholic beverages to the Japanese Tea House and Garden for consumption during the fundraiser.

BE IT FURTHER RESOLVED that all insurance requirements will be set by the City and all insurance certificates must be reviewed and approved by the City Attorney.

Adopted unanimously.

RESOLUTION APPROVING THE CREATION OF THE DISTRICT
AND THE AMOUNT FOR A PUBLIC SAFETY MILLAGE

Councilman Branch offered and moved the adoption of the following resolution:

WHEREAS, the Council of the City of Saginaw, pursuant to the authority granted by Act No. 33 of the Public Acts of 1951, as amended, proposes that a special assessment district be created and an assessment be determined, with the proceeds dedicated to pay for the costs of police and fire protection for the City of Saginaw; and

WHEREAS, a Public Hearing was held on May 19, 2008, on the estimate and on the question of creating a special assessment district and defraying the expenses for police and fire by special assessment on the property to be especially benefited.

NOW, THEREFORE, BE IT RESOLVED that six (6) mills on the taxable value of all real property in the district (the entire City of Saginaw) is the amount necessary to defray the expenses for police and fire services by special assessment on the property to be especially benefited for duration of five years.

Adopted unanimously.

RESOLUTION ADOPTING THE FISCAL YEARS 2008-2009 BUDGET

Councilman Virciglio offered and moved the adoption of the following resolution:

WHEREAS, the City Charter requires the City Council, by resolution, to establish and adopt the budget, appropriate funds for the next fiscal year's expenditures and to provide for a tax levy of the amount necessary to be raised by taxation at least 30 days prior to the first day of the upcoming fiscal year; and

WHEREAS, a public hearing on the fiscal year 2008-2009 budget was held on

Monday, May 19, 2008, at 6:30 p.m., in accordance with Section 44 of the Charter of the City of Saginaw and State of Michigan Act 5, Public Acts of 1982, as amended; and

WHEREAS, the taxable value of real and personal property in the City has been determined to be \$721,640,702 being 13.59% of the December 31, 2007 total Ad Valorem taxable value of property in Saginaw County; now, therefore, be it

RESOLVED, that the budget of the City of Saginaw for the fiscal year beginning July 1, 2008 as summarized below, is hereby adopted on a department (appropriation center) level in the General Fund and at the fund level for all other funds, subject to all City Ordinances and policies regarding the expenditure of funds and the conditions set forth in this resolution. The financial summary of all funds for the fiscal year 2008-2009 is as follows:

General Operating Fund - 101

Means of Financing:

Property Tax	\$	4,032,224.00	
City Income Tax		12,500,000.00	
State Revenue Sharing		10,058,591.00	
Grants		1,472,765.00	
Licenses, Permits and Fees		1,118,050.00	
Charges for Service & Sales		835,139.00	
Fines and forfeitures		150,000.00	
Interest		500,800.00	
Rents		12,500.00	
Reimbursements		2,455,201.00	
Other Revenues		<u>2,900,433.00</u>	\$ 36,035,703.00

Estimated Requirements:

General Government	\$	2,195,474.00	
Fiscal Services		2,596,711.00	
Police		12,994,495.00	
Fire		9,567,903.00	
Development		1,878,293.00	
Public Services		3,739,094.00	
Other Expenditures*		<u>3,063,733.00</u>	\$ 36,035,703.00

*Includes unemployment compensation, retiree health insurance, operating transfers and contributions

Major Streets Fund - 202

Means of Financing:

State Revenue Sharing	\$	3,672,000.00	
State Reimbursements		494,949.00	
Services - Sales		<u>25,000.00</u>	\$ 4,191,949.00

Estimated Requirements:		
Engineering Administration	\$	201,703.00
Streets Project		356,530.00
Bridge Projects		80,000.00
Traffic Engineering		518,785.00
Street Administration		636,921.00
Routine Maintenance		1,232,586.00
Bridge Maintenance		109,630.00
Winter Maintenance		256,069.00
State Trunkline		115,163.00
State Routine Maintenance		73,203.00
State Winter Maintenance		97,445.00
Transfers To Local Streets Fund		<u>513,914.00</u>
	\$	4,191,949.00

Local Streets Fund - 203

Means of Financing:		
State Revenue Sharing	\$	960,000.00
Services - Sales		20,000.00
Interest and Rents		6,000.00
Other Revenues		3,000.00
Transfers From Major Streets		<u>488,791.00</u>
	\$	1,477,791.00

Estimated Requirements:		
Traffic Engineering	\$	93,273.00
Street Administration		600,566.00
Routine Maintenance		602,597.00
Winter Maintenance		164,769.00
Transfers to Other Funds		<u>16,586.00</u>
	\$	1,477,791.00

Public Safety Fund - 205

Means of Financing:		
Property Tax	\$	3,707,250.00
Transfers From Other Funds		<u>211,420.00</u>
	\$	3,918,670.00

Estimated Requirements:		
Police Patrol	\$	1,868,600.00
Police Investigation		515,477.00
Fire Suppression		1,412,349.00
Fire Prevention		<u>122,244.00</u>
	\$	3,918,670.00

Rubbish Collection Fund - 226

Means of Financing:

Property Taxes	\$	1,953,241.00		
Services Rendered		1,486,390.00		
Services - Sales		2,500.00		
Interest and Rents		21,500.00		
Other Revenues		<u>304,625.00</u>	\$	3,768,256.00

Estimated Requirements:		
Rubbish Administration	\$	531,093.00
Rubbish Collections		1,530,032.00
Environmental Improvement		346,061.00
Sanitary Landfill		561,342.00
Brush Collections		123,110.00
Recycling		500.00
Composting		665,538.00
Transfer to Other Funds		<u>10,580.00</u>
	\$	3,768,256.00

Andersen Center Fund - 236

Means of Financing:		
Local Grants	\$	77,800.00
Interest and Rents		50,175.00
Other Revenues		69,782.00
Transfers from Other Funds		<u>16,202.00</u>
	\$	213,959.00

Estimated Requirements:		
Andersen Enrichment Center	\$	136,159.00
Enrichment Commission		<u>77,800.00</u>
	\$	213,959.00

GM Tower Project - 238

Means of Financing:		
Interest and Rents	\$	5,000.00
Use of Fund Equity		<u>97,500.00</u>
	\$	102,500.00

Estimated Requirements:		
GM Tower Projects	\$	<u>102,500.00</u>
	\$	102,500.00

Boat Launch Fund -239

Means of Financing:		
Charges for Services	\$	29,400.00
Other Revenue		<u>8,950.00</u>
	\$	38,350.00

Estimated Requirements:		
Increase in Fund Equity	\$	<u>38,350.00</u>
	\$	38,350.00

Commerce Center DDA - 242

Means of Financing:		
Property Taxes	\$	<u>28,636.00</u>
	\$	28,636.00

Estimated Requirements:			
Tax Increment Payments	\$	<u>28,636.00</u>	\$ 28,636.00

Downtown Development Auth - 243

Means of Financing:			
Property Taxes	\$	17,718.00	
Interest and Rents		2,500.00	
Sale of Real Property		<u>50,000.00</u>	\$ 70,218.00

Estimated Requirements:			
Tax Increment Payments	\$	<u>70,218.00</u>	\$ 70,218.00

Economic Development - 244

Means of Financing:			
State Grants	\$	145,000.00	
Federal Grants		<u>200,000.00</u>	\$ 345,000.00

Estimated Requirements:			
Component Unit	\$	<u>345,000.00</u>	\$ 345,000.00

Brownfield Authority SRRF - 245

Means of Financing:			
Property Taxes	\$	<u>36,135.00</u>	\$ 36,135.00

Estimated Requirements:			
Component Unit	\$	<u>36,135.00</u>	\$ 36,135.00

Baker Perkins LDFA - 250

Means of Financing:			
Property Taxes	\$	<u>17,040.00</u>	\$ 17,040.00

Estimated Requirements:			
Component Unit	\$	<u>17,040.00</u>	\$ 17,040.00

Sils Island DDA - 251

Means of Financing:			
Property Taxes	\$	<u>2,939.00</u>	\$ 2,939.00

Estimated Requirements:			
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Component Unit	\$ <u>2,939.00</u>	\$ 2,939.00
<u>Saginaw Tool & Die LDFA- 255</u>		
Means of Financing: Property Taxes	\$ <u>28,750.00</u>	\$ 28,750.00
Estimated Requirements: Component Unit	\$ <u>28,750.00</u>	\$ 28,750.00
<u>Sexton LDFA - 256</u>		
Means of Financing: Property Taxes	\$ <u>21,952.00</u>	\$ 21,952.00
Estimated Requirements: Component Unit	\$ <u>21,952.00</u>	\$ 21,952.00
<u>Thomson LDFA - 257</u>		
Means of Financing: Property Taxes	\$ 127,218.00	
Interest and Rents	<u>15,000.00</u>	\$ 142,218.00
Estimated Requirements: Component Unit	\$ <u>142,218.00</u>	\$ 142,218.00
<u>Treasure Island LDFA - 258</u>		
Means of Financing: Property Taxes	\$ <u>6,424.00</u>	\$ 6,424.00
Estimated Requirements: Component Unit	\$ <u>6,424.00</u>	\$ 6,424.00
<u>Community Policing Fund - 260</u>		
Means of Financing: Transfers From Other Funds	\$ <u>315,299.00</u>	\$ 315,299.00
Estimated Requirements: Community Policing	\$ <u>315,299.00</u>	\$ 315,299.00
<u>Policing Training Fund - 261</u>		

Means of Financing:
 State Grants - Public Safety \$ 21,000.00 \$ 21,000.00

Estimated Requirements:
 Police Training \$ 21,000.00 \$ 21,000.00

Drug Forfeiture Fund - 264

Means of Financing:
 Fines and Forfeitures \$ 54,471.00
 Interest and Rents 5,000.00 \$ 59,471.00

Estimated Requirements:
 Drug Forfeiture \$ 48,140.00
 Increase in Fund Equity 11,331.00 \$ 59,471.00

Youth Initiative Grant Fund - 265

Means of Financing:
 Saginaw County \$ 212,650.00
 Transfers From General Fund 5,566.00 \$ 218,216.00

Estimated Requirements:
 Youth Initiative \$ 218,216.00 \$ 218,216.00

Community Development Block Grant Fund - 275

Means of Financing:
 Federal Grants \$ 2,418,372.00
 Interest and Rents 500.00
 Transfers From Other Funds 75,430.00 \$ 2,494,302.00

Estimated Requirements:
 CDBG Administration \$ 541,345.00
 Special Projects 490,816.00
 Economic Development 516,992.00
 Economic Development - Subgrantees 397,828.00
 Saginaw Economic Development 147,018.00
 Code Compliance 176,118.00
 Subgrantees 107,525.00
 McKinney Homeless 110,620.00
 Transfers to Other Funds 6,040.00 \$ 2,494,302.00

Community Development Block Grant Residential Loans - 276

Means of Financing:

Federal Grants	\$	706,243.00	
Interest and Rents		20,000.00	
Other Revenues		173,806.00	
Transfers from Other Funds		<u>38,000.00</u>	\$ 938,049.00

Estimated Requirements:			
Residential Loans	\$	626,428.00	
Single Family		300,000.00	
Transfers to Other Funds		<u>11,621.00</u>	\$ 938,049.00

Community Development Block Grant Rental Loans - 277

Means of Financing:			
Interest and Rents	\$	15,000.00	
Other Revenues		<u>29,800.00</u>	\$ 44,800.00

Estimated Requirements:			
Rental Loans	\$	6,800.00	
Transfers to Other Funds		<u>38,000.00</u>	\$ 44,800.00

Block Grant Home Program Fund - 278

Means of Financing:			
Federal Grants	\$	837,959.00	
Transfers from Other Funds		<u>11,621.00</u>	\$ 849,580.00

Estimated Requirements:			
Home Program	\$	<u>849,580.00</u>	\$ 849,580.00

Section 108 Loan - 281

Means of Financing:			
Interest and Rents	\$	<u>15,000.00</u>	\$ 15,000.00

Estimated Requirements:			
Increase in Fund Equity	\$	<u>15,000.00</u>	\$ 15,000.00

SEDC Revolving Loan - 282

Means of Financing:			
Charges for Services	\$	1,000.00	
Interest and Rents		49,000.00	
Other Revenues		<u>225,430.00</u>	\$ 275,430.00

Estimated Requirements:

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Saginaw Economic Development \$	200,000.00		
Transfers to Other Funds	<u>75,430.00</u>	\$	275,430.00

Auto Theft Prevention Fund - 289

Means of Financing:			
State Grants - Public Safety	\$	72,175.00	
Local Grants - Public Safety		18,044.00	
Transfers From General Fund		<u>74,577.00</u>	\$ 164,796.00
Estimated Requirements:			
Auto Theft Prevention	\$	<u>164,796.00</u>	\$ 164,796.00

Parking System - 516

Means of Financing:			
Charges for Services	\$	176,000.00	
Fines and Forfeitures		170,000.00	
Transfers From Other Funds		<u>20,880.00</u>	\$ 366,880.00
Estimated Requirements:			
Parking Operations	\$	363,800.00	
Transfers to Other Funds		<u>3,080.00</u>	\$ 366,880.00

Sewer Surplus - 576

Means of Financing:			
Use of Fund Equity	\$	<u>2,243,844.00</u>	\$ 2,243,844.00
Estimated Requirements:			
Sewer Surplus	\$	<u>2,243,844.00</u>	\$ 2,243,844.00

Water Surplus - 577

Means of Financing:			
Interest and Rents	\$	35,000.00	
Use of Fund Equity		<u>2,716,344.00</u>	\$ 2,751,344.00
Estimated Requirements:			
Water Surplus	\$	<u>2,751,344.00</u>	\$ 2,751,344.00

Wave Pool - 587

Means of Financing:			
Interest and Rents	\$	<u>92,500.00</u>	\$ 92,500.00
Estimated Requirements:			
Wave Pool Operations	\$	<u>92,500.00</u>	\$ 92,500.00

Sewer Operation and Maintenance Fund - 590

Means of Financing:

Federal Grants	\$	481,100.00	
Non-Business Permits		400.00	
Services - Sales		18,798,275.00	
Fines and Forfeiture		40,000.00	
Interest and Rents		515,000.00	
Other Revenues		<u>2,152,271.00</u>	\$ 21,987,046.00

Estimated Requirements:

Sewer Administration	\$	2,382,122.00	
Process Control Systems		252,915.00	
Meter Maintenance and Services		474,868.00	
Maintenance and Services		2,694,372.00	
Catch Basin Cleaning		563,345.00	
Treatment and Pumping		6,854,357.00	
Remote Facilities		1,921,483.00	
Debt Service		6,473,809.00	
Customer Accounting		322,437.00	
Transfers to Other Funds		<u>47,338.00</u>	\$ 21,987,046.00

Water Operation and Maintenance Fund - 591

Means of Financing:

Services - Sales	\$	14,567,670.00	
Interest and Rents		171,000.00	
Other Revenues		<u>571,851.00</u>	\$ 15,310,521.00

Estimated Requirements:

Cross Connection	\$	79,131.00	
Water Administration		1,950,525.00	
Process Control Systems		276,996.00	
Meter Maintenance and Services		488,501.00	
Maintenance and Services		2,860,831.00	
Treatment and Pumping		4,924,463.00	
Raw Water		1,126,289.00	
Debt Service		3,239,067.00	
Customer Accounting		327,085.00	
Transfers to Other Funds		<u>37,633.00</u>	\$ 15,310,521.00

Sewer Bond Construction - 595

Means of Financing:

Other Revenues	\$	<u>8,493,588.00</u>	\$	8,493,588.00
Estimated Requirements:				
Sewer Bonds	\$	<u>8,493,588.00</u>	\$	8,493,588.00
<u>Water Bond Construction - 598</u>				
Means of Financing:				
Interest and Rents	\$	15,000.00		
Other Revenues		<u>27,702,500.00</u>	\$	27,717,500.00
Estimated Requirements:				
Water Refunding Bonds	\$	<u>27,717,500.00</u>	\$	27,717,500.00
<u>Central Stores - 633</u>				
Means of Financing:				
Services - Sales	\$	<u>204,025.00</u>	\$	204,025.00
Estimated Requirements:				
Service Room Operations	\$	<u>204,025.00</u>	\$	204,025.00
<u>Public Works Building Fund - 641</u>				
Means of Financing:				
Charges to Other Funds	\$	<u>465,508.00</u>	\$	465,508.00
Estimated Requirements:				
Public Works Building	\$	464,470.00		
Transfers to Other Funds		<u>1,038.00</u>	\$	465,508.00
<u>Geographical Information Systems - 650</u>				
Means of Financing:				
Services - Sales	\$	50,000.00		
Charges to Other Funds		320,660.00		
Other Revenues		<u>130,967.00</u>	\$	501,627.00
Estimated Requirements:				
Geographical Information Systems	\$	500,589.00		
Transfers to Other Funds		<u>1,038.00</u>	\$	501,627.00
<u>Information Services Fund - 658</u>				
Means of Financing:				

Charges to Other Funds	\$	1,438,902.00	
Interest and Rents		<u>5,000.00</u>	\$ 1,443,902.00

Estimated Requirements:			
Information Services	\$	1,439,859.00	
Transfers to Other Funds		<u>4,043.00</u>	\$ 1,443,902.00

Radio Operation Fund - 660

Means of Financing:			
Charges to Other Funds	\$	216,181.00	
Interest and Rents		25,000.00	
Other Revenues		<u>965,368.00</u>	\$ 1,206,549.00

Estimated Requirements:			
Radio Operations	\$	296,032.00	
Transfer to Other Funds		<u>910,517.00</u>	\$ 1,206,549.00

Motor Pool Operation Fund - 661

Means of Financing:			
Charges for Services	\$	2,082,662.00	
Other Revenues		<u>456,447.00</u>	\$ 2,539,109.00

Estimated Requirements:			
Garage Operations	\$	2,528,491.00	
Transfer to Other Funds		<u>10,618.00</u>	\$ 2,539,109.00

Unfunded Liabilities - 674

Means of Financing:			
Interest and Rents	\$	30,000.00	
Charges to Other Funds		<u>470,000.00</u>	\$ 500,000.00

Estimated Requirements:			
Increase in Fund Equity	\$	<u>500,000.00</u>	\$ 500,000.00

Self-Insurance Fund - 677

Means of Financing:			
Charges to Other Funds	\$	1,240,810.00	
Interest and Rents		15,000.00	
Transfers from Debt Service Fund		<u>324,819.00</u>	\$ 1,580,629.00

Estimated Requirements:

Self Insurance

\$ 1,580,629.00

\$ 1,580,629.00

Worker's Compensation Fund - 678

Means of Financing:		
Charges to Other Funds	\$ 1,200,000.00	
Interest and Rents	<u>40,000.00</u>	\$ 1,240,000.00
Estimated Requirements:		
Workers Compensation Admin.	\$ 1,116,970.00	
Employee Health Services	117,184.00	
Increase in Fund Equity	<u>5,846.00</u>	\$ 1,240,000.00

Forest Lawn Cemetery - 711

Means of Financing:		
Charges for Services	<u>\$ 19,000.00</u>	\$ 19,000.00
Estimated Requirements:		
Increase in Fund Equity	<u>\$ 19,000.00</u>	\$ 19,000.00

Oakwood Cemetery - 712

Means of Financing:		
Charges for Services	<u>\$ 6,000.00</u>	\$ 6,000.00
Estimated Requirements:		
Increase in Fund Equity	<u>\$ 6,000.00</u>	\$ 6,000.00

Police and Fire Pension Fund - 732

Means of Financing:		
Charges to Other Funds	\$ 4,931,700.00	
Interest and Rents	4,486,592.00	
Other Revenues	<u>3,879,510.00</u>	\$ 13,297,802.00
Estimated Requirements:		
Police and Fire Pension	\$ 893,808.00	
Police Pension	6,450,000.00	
Fire Pension	5,700,000.00	
Increase in Fund Equity	<u>253,994.00</u>	\$ 13,297,802.00

Bliss Park Expenditure Endowment Fund - 737

Means of Financing:		
Use of Fund Equity	<u>\$ 9,150.00</u>	\$ 9,150.00

Estimated Requirements:

Bliss Park Maintenance	\$	<u>9,150.00</u>	\$	9,150.00
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TOTAL GENERAL FUNDS AND OTHER FUNDS \$157,818,957

RESOLVED FURTHER, that budgetary control is exercised at the department (appropriation center) level in the General Fund and at the fund level for all other funds. The City Manager is hereby empowered to transfer appropriations within appropriation centers. General Fund line item budget transfers from one account to another within the same appropriation center can be made without City Council approval. All budget transfers from one appropriation center to another or from the General Fund Contingent Appropriation account must be approved by City Council. In all other funds, line item budget transfers from one account to another within the same department and fund can be made without City Council approval; and

RESOLVED FURTHER, that there is hereby levied a general tax as herein fixed in the amount of 2.9532 mills on each dollar of taxable value for the purpose of rubbish collection pursuant to Michigan Public Act 298 of 1917, an amount of 6.0000 mills on each dollar of taxable value for the purpose of public safety, and in the amount of 5.3056 mills on each dollar of taxable value for the purpose of meeting all other municipal requirements for said fiscal year, said levy to be applied on all the taxable real and personal property in the City of Saginaw as set forth in the assessment roll for 2008; and

RESOLVED FURTHER, that the City Treasurer be authorized and directed to accept payment of taxes and special assessments due July 1, 2008 without additional charge up to and including July 31, 2008 provided that after said thirty-first day of July, 2008 there shall be added one-half percent collection fee to taxes and special assessments remaining unpaid, as required by Section 60 of the City Charter; and

RESOLVED FURTHER, that the City Treasurer be authorized and directed to accept partial payment of taxes and special assessments in four or less equal installments for a period not extending beyond March 1, 2009 with interest as follows:

- To July payments add 0.0%
- To August payments add 1.0%
- To September payments add 1.5%
- To October payments add 2.0%
- To November payments add 2.5%
- To December payments add 3.0%
- To January payments add 3.5%
- To February payments add 4.0%

RESOLVED FURTHER, that the fiscal year 2008-2009 General Fund Budget be automatically amended on July 1, 2008 to re-appropriate encumbrances outstanding and reserved at June 30, 2008, and capital allocations as determined appropriate by the Controller; and

RESOLVED FURTHER, that the personnel complement be amended to incorporate those changes contained in the fiscal year 2008-2009 Budget; and

RESOLVED FURTHER, that the City Manager be authorized to adjust the

compensation levels for City Employees restricted within the applicable pay range contained in the fiscal year 2008-2009 Budget; and

RESOLVED FURTHER, that certain departments have identified purchases/projects that are specifically identified in the Significant Purchases / Projects Section of the Adopted Budgeted Book. With approval of the fiscal year 2008-2009 Budget, the City Manager is hereby granted authority to approve the Purchases/Projects as listed, not to exceed the stated amount. These items do not require additional approval by City Council.

Adopted by the following vote:

Ayes: Councilpersons Wendt, Branch, Coulouris, Fitzpatrick, Kitterman-Miller, O'Neal, Scharffe, Virciglio and Mayor Seals-9.

Nays: 0

MOTIONS AND MISCELLANEOUS BUSINESS

Councilman O'Neal requested information on changing the name of Vets Park to honor Lawrence McKinney. *(City Attorney Tom Fancher mentioned the newly adopted ordinance which covers such things.)*

Councilman Fitzpatrick mentioned he had approached State representatives for assistance with repair of the City's roads. Requested information on how the City would utilize the monies if they were available. He requested Councilpersons contact Senator Kahn and State Representative Coulouris and urge their assistance in this regard.

Councilman Wendt requested a compilation of all outstanding grievances.

Mayor Seals mentioned the City is short-staffed and Council continues to request items from staff which takes them from their daily operations. Believes this request will be cumbersome on staff. Suggested a report be provided instead. *(The City Manager said this request could be easily generated because staff has already been working on the issue. Agreed that sometimes a request does create a lot of work, however, staff does try to accommodate members of Council.)* Mayor Seals urged the City Manager to advise Council when a request creates a hardship on staff.

ADJOURNMENT

At 9:29 p.m. Councilman Branch moved to adjourn the meeting.

Adopted unanimously.

Diane M. Herman
City Clerk