
REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, JANUARY 28, 2008, AT 6:30 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Councilman Amos O'Neal offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Joyce Seals called the meeting to order. The following Councilpersons were present: Gregory Branch, Larry Coulouris, Daniel Fitzpatrick, Amanda Kitterman-Miller, Amos O'Neal, Paul Virciglio, Andrew Wendt and Mayor Joyce Seals-8.

Note: 1 Vacancy

PUBLIC HEARING

City Clerk Diane Herman announced the Public Hearing for the Community Development Block Grant, Emergency Shelter Grant and HOME programs funding for fiscal year 2008-2009 would be held February 11, 2008 at 6:30 p.m. in the City Hall Council Chamber.

PERSONAL APPEARANCES

Earl Jesse, 310 S. Harrison, told of a recent incident where he was assaulted, his bike stolen, and he was hospitalized. Said he believes this is somehow related to the Fire Department. Believes people in higher offices also had something to do with it.

Robert Elliott, 1221 Irving, said someone tried to break into his house. Called 9-1-1 so it was on record. Told of some other criminal incidents in the area and said he thought the area would be safe since he's near a hospital.

Tim Marker, 217 Alice, spoke on the City's recent purchase of the former Rainbow Bread Company property. Questioned why the City gives tax breaks to businesses. Mentioned Galade and said it was given a tax break and less than 10% of the employees were City residents. Galade went out of business in less than 5 years and the City never gained anything from the tax incentive. Believes when tax breaks are offered to businesses, the City needs to get something in return.

Jimmy Greene, 2621 Bay, spoke in support of Dennis Woods, II, for the vacant Council seat. Mentioned how in the past Council took a chance, a brave move and appointed Andy Coulouris to Council. Said Dennis Woods is also young and impressive. Urged Council to consider him for the appointment.

William Giorgis, 2522 Hess, spoke on the City's recent proposal for towing and said it is one-sided. Mentioned the many things he has done economically for Saginaw. Explained the terms of the proposal and how unfair he believed they were. Believes only City wrecker businesses should be able to place a bid.

Joseph A. Crockett, 1205 Norman, gave some history about himself. Said he moved to Saginaw and has been staying at Restoration Community Outreach. Praised the facility and all the great work it does. Requested Council give them block grant funding.

REMARKS OF COUNCIL

Councilman Virciglio said he has been attending neighborhood meetings and the groups are growing as more and more citizens are stepping up to the plate and volunteering. Thanked them for their participation. The groups are already planning for Devil's Night next year. Directed anyone interested to contact www.Saginawwatch.com. Particularly praised the Covenant Neighborhood Association and noted there was a block grant request for another Community Police Officer for that area.

Councilman Wendt told Mr. Marker the City needs to do many things to attract businesses and sometimes it includes tax breaks. Assured him that Council wants the businesses to stay open and the employees to live in the City. Commended the Council Candidate applicants and said he looks forward to the interviews. Thanked Mayor Seals for their recent productive meeting and said he looks forward to working with her.

Councilman Branch noted to Mr. Marker that the Rainbow building had not been occupied in 15 years, and said the property tax abatements offered are an unintended consequence of the property tax revenue cap, which costs the City little in property tax to offer but allows it to capture income tax revenue whether or not the employees live in the City. Assured him that Council always looks to see what the City gets in return for a tax break. Noted that 18,000 people come into Saginaw every day to work. He'd like to change that statistic. Sympathized with Mr. Elliott for his recent experience and said there has been a lot of encouraging action from the Covenant Neighborhood Association. Also thanked those who applied for the Council vacancy. Requested the City Manager provide Council with a report on the towing contract.

Councilman O'Neal commended Mr. Marker for coming forward. Said Council always is concerned these businesses hire employees from the City. Commended Mr. Green for his leadership and the 24 boys he groomed who recently graduated. Also requested information on the towing contract. Congratulated the mentors of Family Youth Initiative and the organization.

Councilman Fitzpatrick told a story about a home invasion involving Rosa Parks and said senior citizens are one of the most targeted groups. Believes the neighborhood groups have brought a renewed sense of care for our neighbors, in particular senior citizens. Hopes more neighborhood watch groups are formed. Stressed the need for additional community police officers, and Council allocating block grant funds for this purpose. Said he supports EarthFirst who is interested in partnering with the City for youth recreation. Expressed his concerns for Mr. Giorgis' business and requested an update on the contract.

Councilman Coulouris agreed with Mr. Marker and said the City might want to make its contract more rigid when offering tax incentives by giving a time limit on how long the benefits can be received and considering what benefits the City recaptures in the event the business folds. Noted that the City did not buy the Rainbow Bread property but rather received the property from the owner in exchange for demolishing the building. Also expressed his concerns for the towing contract. Noted having spoken to a Saginaw County employee who had nothing but praise for her dealings with the City Clerk's Office.

Mayor Seals thanked all who attended the meeting and spoke their convictions. Said Council gives staff time to investigate the issue, so Council has all the facts when

speaking about it. Mentioned Council's desire to place a community police officer in the Covenant neighborhood, however, must work through HUD to accomplish it. Addressed Mr. Marker's concerns and said businesses never plan on failing. Assured him that Council does list hiring a percentage of City residents as part of the specs. Commended Jimmy Greene for mentoring youths to bring future leaders. Agreed with Mr. Crockett that RCO needs and should be funded, but there was just not enough money to fill all the requests. Noted the public hearing and final vote on block grant funds would be February 11, 2008. She requested Councilman Branch, as Boards & Commissions Committee Chairperson, find members for the Compensation Committee to review and consider an increase in Council compensation to cover the cost of Council members out of pocket expenses, such as event tickets and gasoline. Thanked Alpha Phi Alpha for the Martin Luther King Day unity march.

PETITIONS

- 08-03 from Nancy Parker, Executive Director of Saginaw Valley Zoological Society, requesting to be recognized as a nonprofit organization. Councilman Branch moved to receive and file the request. Adopted unanimously.
- 08-04 from Rick Hayes, 11789 Wilkinson Rd., Freeland, MI, requesting permission to display fireworks for the Saginaw Spirit Hockey Team at the east side of the Saginaw River between the Johnson St. Bridge and the I-675 Bridge on February 2, 2008 (rain date February 3, 2008). Councilman Coulouris moved to approve the request. Adopted unanimously.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARDS AND COMMISSIONS MEMBERS

From the Boards and Commissions Committee:

Councilman Branch requested consideration of appointing Sherry A. Desrosiers to the Downtown Development Authority to fill a vacancy with a term to expire December 31, 2012, and to the Saginaw Riverfront Development Commission to fill a vacancy with a term to expire April 1, 2009. Councilman Virciglio moved to approve the appointment. Adopted unanimously.

Councilman Branch requested consideration of reappointing Darlean Carpenter and Elizabeth A. Hansen to the Human Planning Commission with a term to expire February 7, 2010. Councilman Virciglio moved to approve the appointment. Adopted unanimously.

Councilman Virciglio mentioned he had attended his first meeting with the Downtown Development Association and Neighborhood Renewal Services group and was officially welcomed on the boards by a vote of the Board of Directors.

Councilman O'Neal reported on the January 17, 2008 meeting of the City/County/School Liaison Committee. Noted Councilman Wendt and Fitzpatrick were also

in attendance. The City provided a report on demolitions, (specifically with regard to Safe Routes to School) and a report on recreation from Pastor Coleman.

(Councilman Fitzpatrick thanked Councilman O'Neal for his leadership and City Manager Darnell Earley for attending the meeting.)

Councilman Coulouris informed Council the City Planning Commission had approved the site plan for a 14,000 square foot grocery store at the Sheridan Street Plaza. They estimate a completion date of November 2008, weather permitting.

Mayor Seals noted that she and the City Manager had recently attended the MBS Airport Authority Board meeting. The airport has plans to expand and modernize and additional information would be forthcoming.

REPORTS FROM CITY MANAGER

Management Update

City Manager Darnell Earley reported on his short-term plan to have Plante & Moran, a financial consulting firm with a governmental accounting services division, provide accounting assistance and review operations, personnel and internal control procedures for the Fiscal Services Department while the City seeks a new director. Noted the firm is providing services for Highland Park, Hamtramck, River Rouge, Hazel Park, New Baltimore, Beleville and Pontiac, which are all under the State's Public Act 72, Emergency Financial Management Act. Said Saginaw is not under those circumstances, however, Saginaw has made some gains that he does not want to see deteriorate. He introduced Carl Johnson, the Director, who said the firm intends to roll up its sleeves and see what work is being done and improve the controls.

City Manager Darnell Earley reviewed a letter the City had received from the Michigan Department of Treasury Local Government on fiscal distress indicators for cities. The State identified those items that, if quantified, could reasonably predict the probability of a local unit of government going into financial distress, continuing to have financial problems and ultimately being reviewed under Act 72 for Emergency Financial Management assistance. The State's correspondence, in particular, assessed the City of Saginaw.

Beth Church, Personnel Generalist, reviewed the results of the recent Strategic Planning Session, wherein Council and staff reviewed the goals and objections from the February 2007 session, and set the following revised goals and objections:

- Crime & Public Safety Issues
- City Revenue Structure
- Neighborhood Revitalization & City Beautification
- Recreation & Youth Activities
- Organizational Development
- Business/Economic Development

Joyce Harvin provided a report on the 2007 Recreation activities. The program sites were Trinity St. John Center, Christ Fellowship, Bliss Park and Morley Park (during the African Cultural Festival). The days and hours of operation were Tuesday, Wednesday and Thursday 9:00 am to 1:00 pm. She gave a historical perspective, and explained the program's purpose, goals, funding, attendance, staffing, daily activities, field trips,

partnerships and problem areas.

Recommended ActionsSubject: Budget Adjustment

Manager's Recommendation: It is recommended that a budget adjustment be completed to increase the General Fund's Reimbursements/Insurance Proceeds Account No. 101-0000-602.68-04 by \$18,563.00. This deposit consists of two checks from the Amerisure Insurance Company to cover repairs and a settlement loss for two Chevy Impalas. The increase in revenue will offset an increase in the Police Department's Building Maintenance Division Motor Vehicle Repairs Account No. 101-3014-721.80-42 by the same amount.

Justification: The City received two checks in the amount of \$12,685.00 and \$5,878.00 from the Amerisure Insurance Company. These checks will settle a loss claim as well as cover repair costs at Engel's Auto Body.

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Chrysler Financial Vehicle Lease Agreements

Manager's Recommendation: I recommend approval of the Vehicle Lease Agreements ("Agreements") with Chrysler Financial. Further, it is recommended that the issuance of one (1) purchase order to the dealer, Martin Chrysler Dodge Jeep, be approved for the lease of the vehicles for the Saginaw Police Department's investigation and ancillary sections. Also, it is recommended that the City Manager or his designee be authorized to sign the Agreements. The Agreements have been approved by me as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, § 14.35-14.44, of the Saginaw Code of Ordinances.

Funds for these vehicles are budgeted in the General Fund Equipment Rental Account No. 101-3014-721-8050, Saginaw County Automobile Theft Team Account No. 289-3322-741-8050 and Drug Forfeiture Account No. 264-3040-731-8050.

Justification: The current leases for police vehicles expire on January 30, 2008 and subsequently they must be returned to General Motors Corporation. The City must lease 20 Dodge Avengers for the Saginaw Police Department's investigation and ancillary sections. In addition, the Deputy Chief of Police vehicle is included in that total. The total monthly payments for the 20 vehicles for 36 months is \$6,000.00.

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Payment of McAfee Virusscan Annual Maintenance and License Fee

Manager's Recommendation: I recommend that a purchase order be issued to Trivalent Group in the amount of \$2,307.75 for the payment of the annual maintenance and license fees for McAfee Active Virusscan for all City PC's and laptops.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted and available in the Information Services

Operating Services Account No. 658-1720-711.80-05.

Justification: The City received a proposal for the renewal of licenses and annual maintenance for anti-virus software to protect the Citywide network for a period of one year.

The original license purchase was covered under pricing for the State of Michigan. By purchasing through the State of Michigan's pricing structure, the City realizes a substantial savings over standard pricing of the software and maintenance. The total cost for this renewal is \$2,307.75.

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: ACOM MICR Laser Printer Purchase

Manager's Recommendation: I recommend that a purchase order be issued and payment be made to ACOM Solutions, in the amount of \$4,708.00, for the purchase of a MICR enabled printer with accessories.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted and available in the Information Services Capital Office Equipment Account No. 658-1720-711.97-60 (\$4,065), and Information Services Operating Services Account No. 658-1720-711.80-05 (\$643).

Justification: The ACOM printer is used to print secure MICR documents such as payroll and accounts payable checks. It is also used to print many other forms such as Tax Bills, W2's and 1099's.

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Engineering Software Subscription Renewal

Manager's Recommendation: I recommend that a purchase order be approved and issued to DLT Solutions, Inc., in the amount of \$4,887.98 for the annual subscription renewal of engineering software for the Engineering Division.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are budgeted and available in the Information Services Software Account No. 658-1720-711.73-25.

Justification: The Engineering Division uses several specialized engineering software tools. This request renews the subscriptions for AutoCAD, Viz, and Civil 3D and allows their usage for an additional year. The sealed bid process was waived because the unit prices for these subscription renewals are covered under a GSA contract.

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Laboratory Refrigerated Incubator

Manager's Recommendation: I recommend that the low bid received from Fox

Scientific, Inc. be accepted and that a purchase order be issued to them in the amount of \$3,200.00 for the purchase of a laboratory refrigerated incubator.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Sewer Operation and Maintenance Laboratory Equipment Account No. 590-4830-861.97-40.

Justification: On January 8, 2008, the City received bids for the purchase of a refrigerated incubator for the Wastewater Treatment Plant Laboratory. This refrigerated incubator is used to maintain water samples from industrial contributors and the plant at a specific controlled temperature for analysis as required by our National Pollutant Discharge Elimination System Permit. Seven bids were received for this piece of equipment. Following is a tabulation of the bids:

Fox Scientific, Inc. Alvarado TX	\$3,200.00
Fisher Scientific Pittsburgh PA	\$3,310.34
Government Scientific Source, Inc Reston VA	\$4,128.60
U-Tech Products, Inc. Schenectady NY	\$4,600.00
Geneva Scientific LLC Fontana WI	\$4,700.00
ALAB Equipment Specialists San Antonio TX	\$4,775.00
Thermo Fisher Scientific LLC Marietta OH	\$5,950.52

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Delta Probe Level Sensors

Manager's Recommendation: I recommend that the quote received from Delta Controls Corporation, Shreveport, LA, be accepted and that a purchase order be issued to them in the amount of \$3,305.00 for the purchase of Delta Probe replacement sensors.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the Sewer Operation and Maintenance

Parts and Supplies Account No. 590 4835 861 7330

Justification: On November 27, 2007 the City received a quotation for the purchase of Delta Probe replacement sensors for the repair of the level transmitters at several of the Retention Treatment Basins (RTBs). These sensors are unique to the level transmitters currently in place and, therefore, are a sole source purchase available only from the manufacturer's distributor, Delta Controls Corporation.

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Purchase of Basket Strainer Parts

Manager's Recommendation: I recommend acceptance of the quote and issuance of a purchase order to Tate Andale, Baltimore, MD, in the amount of \$5,937.00 for the purchase of Elliott basket strainer parts to be used by the Wastewater Treatment Division.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14 §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are budgeted in the Sewer Operation and Maintenance Fund Parts and Supplies Account No. 590-4830-861-7330.

Justification: On January 16, 2008, the City received a quote for the purchase of replacement parts for two Elliott strainers used at the Wastewater Treatment Plant. The strainers have been in service at the plant for approximately 35 years in the effluent flushing water system and plant service water system and are in need of replacement. Tate Andale is the manufacturer and sole source of parts for Elliott strainers.

There is no cost comparison as this is a first-time purchase.

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: ESRI Annual GIS Software Maintenance Fee

Manager's Recommendation: I recommend that a purchase order be approved and issued to ESRI, Inc. in the amount of \$6,200.00 for the annual renewal of the GIS software maintenance fee.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in the GIS Operating Services Account No. 650-1738-781.80-05.

Justification: Personnel from GIS, Engineering, Inspections, Public Utilities, Assessing, Police and Fire utilize GIS software on a daily basis. This software utilization includes the Weed Abatement program, Saginaw Fire View, Police Crime View, and Public Utilities viewer. In addition to purchasing the software, an annual renewal maintenance fee is required to receive all new upgrades for the software licenses and the right to call the ESRI help desk for all software related questions and/or problems.

Last year's 2007 annual renewal maintenance fees for ESRI software was \$6,200.00. We will see no increase in the yearly maintenance fee.

Council Action: Councilman Branch moved that the recommendation of the City

Manager be approved.

Adopted unanimously.

Subject: Elevator Maintenance

Manager's Recommendation: I recommend that the bid from Kone, Inc. ("Kone") be accepted and that a purchase order be issued in the amount of \$13,968.00 per year for a three-year period.

The vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for this purchase are available in the following accounts: Facility Maintenance & Parks Account No. 101-7575-821-8005 (\$2,103.00), Parking System Account No. 516-7510-761-8005 (\$5934.00), Police Building Management Account No. 101-3014-721-8005 (\$2,103.00), Public Works Building Operation Fund Account No. 641-4439-811-8005 (\$2,103.00), Water Operation and Maintenance Fund Account No. 591-4730-861-8005 (\$1,725.00) totaling \$13,968.00.

Justification: On December 18, 2007, the City received bids for elevator maintenance service for the period of January 2008 through June 30, 2011. Kone, Inc., our current provider was the only company that submitted a bid. The following lists the results:

Kone, Inc.	<u>2008-2009</u>	<u>2009-2010</u>	<u>2010-2011</u>
Livonia, MI	\$13,968.00	\$13,968.00	\$13,968.00

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: First Amendment to Raftelis Financial Consultants, Inc. Agreement

Manager's Recommendation: I recommend approval of the first amendment to the Raftelis Financial Consultants, Inc. ("Raftelis") Agreement in an amount not to exceed Forty-Five Thousand Nine Hundred and Fifty Dollars (\$45,950.00). The Amendment is approved by me as to substance and the City Attorney as to form.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds are available in Water Operation and Maintenance Fund Account No. 591-4710-851.80-01 for fiscal year 2007-08.

Justification: On March 19, 2007, City Council approved the original agreement with Raftelis. At that time, the City was in the process of negotiating new water service agreements with its wholesale customers. Pursuant to the terms of that Agreement, Raftelis would review and evaluate the Black and Veatch report and the Hilton Farnkopf & Hobson report prepared for the Saginaw Area InterMunicipality Water Committee.

On December 13, 2007, Raftelis presented a proposal to the City to provide assistance with the water rate study. Specifically, Raftelis will update the retail and wholesale water rates to reflect the operating budgets for fiscal years 2009 through 2011, and the City's capital improvement program for the water system. In addition, Raftelis will draft a water revenue bond feasibility study.

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Plante & Moran, P.L.L.C. Contract

Manager's Recommendation: I recommend approval of a contract with Plante & Moran, P.L.L.C. ("Plante & Moran"). The contract is subject to my approval as to substance and the City Attorney as to form. Further, it is recommended that the City Manager or his designee be authorized to sign the contract.

Plante Moran will charge a professional fee of Twelve Thousand Two Hundred Dollars and 00/100 (\$12, 200.00) per month. The term of the Agreement is for six months.

Funds are available within the Department of Fiscal Services--Administration's Professional Services Account No. 101 1740 711 8001.

Justification: Due to the recent resignation of the Finance Director, it has been determined that the City should utilize the assistance of an outside accounting firm to assist with the daily operations of the Finance Department. Specifically, Plante Moran staff will perform certain duties as the interim Finance Director and Deputy Controller. Plante Moran will review the operations, personnel and internal control procedures of the Controller's Office. In addition, Plante Moran will prepare financial schedules created under the direction and supervision of the City's financial management team. Furthermore, the terms of the Agreement state the City must indemnify and hold harmless Plante Moran in connection with performance of the Agreement.

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.

Adopted unanimously.

All City Manager recommendations to this point were adopted by general consent. The following was considered after discussion.

Subject: Insurance proposals for the City's Deluxe Property Coverage, Business Income, Machinery & Equipment Breakdown, Bridges and Crime Coverage

Manager's Recommendation: I recommend approval of the insurance proposals with Chubb Group of Insurance Companies for Customarq Property Coverage, Equipment & Bridges Coverage, Cincinnati Insurance Company for Machinery & Equipment Breakdown Coverage, and Illinois Union Insurance Company/ACE for Storage Tank Liability Insurance effective February 1, 2008 to February 1, 2009, for a total cost of \$277,504; and that I, and/or my designee, be authorized to execute any and all necessary insurance documents under the plans. I further recommend that I or my designee be allowed to make adjustments to said policies, as necessary throughout the policy term, in removing and/or adding coverage on equipment, machinery and buildings, as the City acquires and/or disposes of same.

Coverage documents, policy changes and contracts to implement the new insurance are subject to the City Manager's approval as to substance and the City Attorney's approval as to form.

Funds are budgeted and available in the Self Insurance Fund (Other Services) Account No. 677-1762-711-80-06. (\$115,627 will be expended from the FY2007-08 budget

and \$161,877 from the FY2008-09 budget.)

Justification: Recently, Saginaw Bay Underwriters received proposals for insurance coverage on City Property, Machinery, Equipment and Bridges to be effective February 1, 2008 to February 1, 2009. Upon receipt and review of the proposals received by Saginaw Bay Underwriters, the following insurance policies are being recommended:

CUSTOMARQ PROPERTY COVERAGE

Chubb Group of Insurance Companies policy which includes coverage for Blanket Building and Personal Property, Business Income, Earthquake, Flood, Computer Hardware and Software, Valuable Papers and Animals in Petting Zoo. Last year's premium was \$178,595 and this year's premium is \$172,914 for a savings of \$5,681. Again this year, the proposal includes a 3% increase on the value of the City's property to stay current with inflation. (\$100,000 deductible with the exception of the Animals in the Petting Zoo, which has a \$500 deductible.)

EQUIPMENT FLOATER POLICY

Chubb / Federal Insurance Company policy which includes Radio, Equipment and Machinery, Employee Tools, Rental Cost Reimbursement, Leased/Rented from others, Floating Docks, Debris Removal, Fire Department Service Charges, Inventory or Appraisals, Pollutant Clean-up, Fire Protection and Equipment Refill for a premium of \$16,898. This is a decrease in premium of \$1,874. (\$1,000-\$5,000 deductible, with the exception of the Floating Docks which carries a \$25,000 deductible.)

BRIDGES POLICY

Chubb / Federal Insurance Company policy which includes coverage on the Douglas Schenck, Frank Andersen, Holland, Genesee Avenue, Johnson Street, Norman Street, C&O RR Grade Crossing, Ojibway Island (South End) and Ojibway Island Pedestrian (North & South End) Bridges for a premium of \$59,604. This is a decrease in premium of \$1,996. (\$50,000 deductible)

MACHINERY & EQUIPMENT BREAKDOWN

Cincinnati Insurance Company policy which includes coverage on Electric Generators, Miscellaneous Electrical Apparatus, Recip. Eng. Internal Combustion, Transformers, Water Damage, Expediting Expenses, Water Damage, Ammonia Contamination and Hazardous Substance, for a premium of \$13,244. This is the same insurance the City carried the prior year with no cost increase. (\$1,000-\$5,000 deductible)

STORAGE TANK LIABILITY INSURANCE

Illinois Insurance Company policy, which includes coverage on 13 tanks (8-above ground and 5-underground) that are insured at 4 locations. The premium increased by \$534 from \$7,125 to \$7,658 due to the tanks being one year older. (\$10,000 deductible)

Council Action: Councilman O'Neal moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: 2008 Single Lot Special Assessments Tax Roll

Manager's Recommendation: It is recommended that the 2008 Single Lot Special Assessment Tax Roll transmitted herewith be filed in the office of the City Clerk for public examination; that the Council meet and review said roll at a regular meeting to be held Monday, February 25, 2008, and that the Clerk is hereby directed to post a public notice of

said hearing.

Justification: The City Engineer filed the 2008 single lot assessment tax roll with the City Clerk on January 17, 2008, for the following assessments:

1. Water Connections & Replacements (WATTR)
2. Sewer Connections & Replacements (SEWTR)
3. Nuisances: Trash Removal/Yard Cleanup (TR008), Weed/Grass Cutting (WC008) and Wrecker Service/Vehicle Removal (WS008).
4. Solid Waste Disposal Annual Fee (TRFE)
5. Environmental Compliance (EC001)
6. Environmental Fees & Surcharges (EC002)

The expenses on single lot assessments are not the types that require prorating of costs among several lots and parcels of land in the special assessment district, but are assessed to owners of the individual lots on which a service was performed. The owners of record have been billed in accordance with provisions of Title III, Administration, Chapter 33, "Taxation and Assessment," Section 33.26, Assessing Single Lots of the Saginaw Code of Ordinances, O-1.

Council Action: Councilman Fitzpatrick moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Deputy Fire Marshall Vehicle

Manager's Recommendation: It is recommended that the State bid from Berger Chevrolet of Grand Rapids, Michigan, be accepted for a 2008 Chevrolet Impala for the Deputy Fire Marshall and a purchase order be issued to them in the amount of \$18,167.00.

Funds for this purchase is available in the Motor Pool Operation's Capital Outlay - Vehicle line item Account No. 661-4480-841.97-70.

Justification: In January 2007, City Council approved the hiring of a Deputy Fire Marshall to the City of Saginaw's Fire Department. As part of the 2007/2008 Approved Budget, City Council designated \$20,000.00 in the Motor Pool Operations Fund for the purchase of a Deputy Fire Marshall vehicle.

Council Action: Councilman O'Neal moved that the recommendation of the City Manager be approved.

Adopted unanimously.

Subject: Purchase of Replacement Universal Power Supply Units

Manager's Recommendation: I recommend that the bid received from Computer Management Technologies (in-City) be accepted and that a purchase order be issued to them in the amount of \$6,798.75 for the purchase of replacement universal power supply units.

This vendor meets all requirements of the Contract Compliance Provisions, Title 1, Chapter 14, §14.35-14.44, of the Saginaw Code of Ordinances.

Funds for the UPS Systems are budgeted and available in the Information Services Capital Office Equipment Account No. 658-1720-711.97-60.

Justification: On January 8, 2008, the City received bids for the purchase of 2 Universal Power Supply (UPS) replacement systems. The UPS units will be replacing

systems that have been in service since 1998 and have gone beyond their recommended life cycle. These units are used for backup power and surge suppression for network and phone equipment and several servers. Following is a tabulation of the bids received:

Computer Mgt Technologies Saginaw, (In-City)	\$6,798.75
J & S Power Solutions, Inc. Hinsdale, IL	\$7,362.00
Custom Network Inc. Littleton, MA	\$8,063.00
Power Systems Eng. Homer Glen, IL	\$8,499.00

Council Action: Councilman Fitzpatrick moved that the recommendation of the City Manager be approved.
Adopted unanimously.

Subject: Charles Blockett, Jr. and Associates, Inc. Agreement

Manager's Recommendation: I recommend the approval of the Agreement with Charles Blockett, Jr. and Associates, Inc. ("Blockett"), to conduct a nationwide executive search to fill the Finance Director position. The Agreement is subject to the approval of the City Manager as to substance and the City Attorney as to form. Further, the City Manager is authorized to sign the Agreement on behalf of the City.

Justification: In 2007, Blockett conducted the search for the new Fire Chief. The City is now looking for a new Finance Director. It has been determined that Blockett can provide the best services to the City. Blockett will charge a professional fee of Ten Thousand Dollars and 00/100 (\$10,000.00) to conduct the search. The fee does not include additional expenses for advertising, mailings and travel expenses for the final candidates to visit Saginaw.

Funds are available within the Department of Fiscal Services – Controller's Office Professional Services Account No. 101-1741-711.80-01.

Council Action: Councilman Branch moved that the recommendation of the City Manager be approved.
Adopted unanimously.

RESOLUTIONS

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES FOR SAGINAW VALLEY ZOOLOGICAL SOCIETY

Councilman O'Neal offered and moved adoption of the following resolution:

WHEREAS, Nancy Parker, Executive Director, of the Children's Zoo at Celebration Square, has submitted a request on behalf of the Saginaw Valley Zoological Society (Petition No. 08-03) to be recognized as a local civic organization eligible to conduct raffles; and

WHEREAS, the Michigan Bureau of State Lottery, pursuant to MCL 432.103(9), requires a Resolution be adopted by the local governing body approving this recognition.

NOW THEREFORE, BE IT RESOLVED that the request from Saginaw Valley Zoological Society of the City of Saginaw and County of Saginaw, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered for approval.

Adopted by the following vote:

Ayes: Councilpersons Coulouris, Fitzpatrick, Kitterman-Miller, O'Neal, Virciglio, Wendt and Mayor Seals-7.

Nays: 0

Abstain: Councilman Branch-1.

Note: 1 Vacancy.

MOTIONS AND MISCELLANEOUS BUSINESS

Mayor Seals thanked the City Manager and City Clerk for initiating the process to fill the Council Vacancy. She noted there were four applicants, however, the City Clerk needed to certify them. She then appointed Councilpersons Branch, Kitterman-Miller and O'Neal to an Ad Hoc Committee to develop the candidate interview questions with input from all Council members. Council agreed the Committee of the Whole for candidate interviews would be held, Monday, February 11, 2008, at 5:00 p.m., in the City Hall Council Chamber. Each candidate would be given ten minutes.

Mayor Seals noted Councilman O'Neal had been appointed to the Municipal Services Committee by the Michigan Municipal League.

ADJOURNMENT

At 9:03 p.m., Councilman Virciglio moved to adjourn the meeting.

Adopted unanimously.

Diane M. Herman
City Clerk