

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Symantec Antivirus Software for Lotus Notes

**Manager's Recommendation:**

I recommend acceptance of the low bid and issuance of a purchase order to Carahsoft Technology Corp. in the amount of \$3,637.20 for the purchase of Symantec Antivirus Software for Lotus Notes to be used for the scanning of incoming and outgoing mail for viruses.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting and Selling Procedure," of Chapter 14, "Financing and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted and available in the Information Services Operating Services Account, No. 658-1720-711.80-05.

**Justification:**

On February 16, 2010, the City received bids for the purchase of Symantec Antivirus Software for Lotus Notes to be used for the scanning of incoming and outgoing mail for viruses. Please note the preference for local bidders calculation was applied but the original results did not change. Following is a tabulation of the bids received:

	<u>Totals</u>
Carahsoft Technology Reston, VA	\$3,637.20
Computer Management Technology Saginaw, (in-City)	\$3,780.00
Software Express Charlotte, NC	\$3,864.00

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Yeo & Yeo Consulting Saginaw, (in-City)	\$3,990.00
C D Gospel Houston, TX	\$4,146.00

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**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City  
Manager be approved.