

COUNCIL COMMUNICATION

From: The City Manager

Subject: Engineering Software Subscription Renewal

Manager's Recommendation:

I recommend that a purchase order be approved and issued to DLT Solutions, Inc. in the amount of \$10,082.03 for the annual subscription renewal of engineering software for the Engineering Division.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting and Selling Procedure," of Chapter 14, "Financing and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted and available in the Information Services Software Account, No. 658-1720-711.73-25.

Justification:

The Engineering Division uses several specialized engineering software tools. This request renews the subscriptions for AutoCAD, Viz, and Civil 3D and allows their usage for an additional year. The sealed bid process was waived because the unit prices for these subscription renewals are covered under a GSA contract.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.