

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** ROW Handheld Water Meter Reader Programmers

**Manager's Recommendation:**

I recommend that the bid from Etna Supply be accepted and a purchase order be issued to them in the amount of \$26,240.00 for the purchase of handheld water meter reader programmers.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water and Sewer Meter Operations and Maintenance Repairs and Replacements Capital Outlay Account, Nos. 591-4740-881.97-20 (\$13,120.00) and 590-4820-861.97-20 (\$13,120.00).

**Justification:**

The Right of Way Division, Maintenance and Service Section, will utilize the four handheld water meter reader programmers. They are replacements for existing units that can no longer be repaired by the manufacturer. These handheld meter reader programmers will be compatible with our existing and future meters. This is a sole source item.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be accepted.