

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Blanket Purchase Order Increase

**Manager's Recommendation:**

I recommend increasing Blanket Purchase Order No. 38653, issued to Larry's Auto Supplies of Saginaw, from \$9,500.00 to \$17,500.00 to cover the costs of vehicle repairs for the police department.

This vendor meets all requirements of §14.23, " Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are available in Police Department's Building Maintenance Division Supplies / Motor Vehicle Supplies Account, No. 101-3014-721.73-12.

**Justification:**

Due to an aging fleet, the Saginaw Police Department has had an unforeseen increase in police pursuit vehicle repairs, and is requesting that the blanket purchase order issued to Larry's Auto Supply in the amount of \$9,500.00 (approved by Council on 06/29/09) be increased by \$8,000.00 to cover repairs for the remainder of fiscal year 2009-2010.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.