

COUNCIL COMMUNICATION

From: The City Manager

Subject: Building Materials

Manager's Recommendation:

I recommend that the bid for building materials be split and that purchase orders be issued to Lowe's Home Improvement in the amount of \$1,593.60 and Self Serve Lumber in the amount of \$697.94, for a total cost of \$2,291.54.

These vendors meet all requirements of §14.23, "Vendors", Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these purchases are budgeted in the Sewer Operation and Maintenance Parts and Supplies, Account No. 590-4830-861.73-30.

Justification:

On December 1, 2009, the City received bids from two vendors for building materials for the Wastewater Treatment Plant. The plant has a seven bay carport that is used for vehicle storage. The rafters in the carport are open and birds nest in them and make a mess in the carport and on the vehicles. This bid is for building materials to enclose the rafters and eliminate nesting sites. The bid was split and the vendor with the lowest cost for each of the six items was selected. The actual bid results were as follows:

	<u>Items Bid</u>	<u>Cost</u>
Lowe's Home Improvement Saginaw, MI	5 of 6	\$2,204.76
Self Serve Lumber Saginaw, MI	6 of 6	\$2,405.74

Council Action

Council _____ moved that the recommendation of the City Manager be approved.