

COUNCIL COMMUNICATION

From: The City Manager

Subject: Propane For Green Point Nature Center

Manager's Recommendation:

I recommend that an annual purchase order be issued to Miles Propane, Inc. in the amount of \$2,682.00 for the purchase of propane fuel to be used at the Green Point Nature Center.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the Building and Grounds Division's Fuel Account, No.101-7575-821.73-07.

Justification:

The Green Point Nature Center is owned and maintained by the City of Saginaw and uses a propane boiler system for heat. Miles Propane, Inc. provided the low quote for onsite storage and delivery of propane fuel to be used during the 2010-11 season. Sealed bids for propane were solicited and scheduled for opening on October 20, 2009, but no bids were received. A follow up by the purchasing officer revealed the two companies mentioned below received the bid but did not respond due to various scheduling conflicts. Due to time constraints regarding the cold weather season, quotes were received by fax with the following results:

| | |
|------------------------------------|------------|
| Miles Propane, Inc. Merrill, MI | \$2,682.00 |
| Dague Druis-Gas Saginaw, MI | \$2,862.00 |

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.