

COUNCIL COMMUNICATION

From: The City Manager

Subject: Contract for Weed and Seed Evaluation – Independent Contractor

Manager's Recommendation:

I recommend approval of the agreement between the City of Saginaw and Dianne Hobbes, in the amount of \$5,844, for her to again act as Program Evaluator for the Weed and Seed Grant activities.

Funds are available in the Community Policing Fund – Weed and Seed Division's Professional Services Account No. 260-3321-741.80-01.

Justification:

One of the grant requirements for the Weed and Seed Grant program is the submission of a written program evaluation. A total of \$5,000 of grant funds was allocated for this project in the first year, and Dianne Hobbes entered into an agreement to perform that function. A total of \$5,844 was allocated for fiscal year 2009-2010 for program evaluation. The Steering Committee of the Weed and Seed Grant program has again selected Dianne Hobbes to research and construct this evaluation. Ms. Hobbes already performs other grant activities for the City on a contract basis. However, this evaluation will again require a separate contract. The Evaluator will coordinate her work with that of the present Site Coordinator, Ronald O'Brien.

She will act as an independent contractor and receive total compensation of \$5,844, pursuant to the schedule set out in the contract, but no other benefits. The contractor will indemnify the City for any liability. The City will make the initial payments for the services and obtain reimbursement through the federal grant.

Council Action:

Council _____ moved that the recommendation from the City Manager be approved.