

COUNCIL COMMUNICATION

From: The City Manager

Subject: MSHDA and HUD Grant Signature

Manager's Recommendation:

I recommend that the Mayor and the Mayor Pro Tem in my absence, be authorized to sign any Michigan State Housing Development (MSHDA) and Housing and Urban Development (HUD) grant related documents. In the future, the Mayor may be required to sign additional documents related to the grants to fulfill MSHDA and HUD requirements. Therefore, it is requested that he be given blanket authorization to sign future MSHDA and HUD grant related documents until June 30, 2013. Furthermore, it is requested that in the Mayor's absence, that the Mayor Pro Tem be given blanket authorization to sign the forms.

Justification:

There are several MSHDA and HUD related grant documents that require the signature of the highest certified official for the City of Saginaw before the grant can be issued. In order to accept the grant, there is a designated time period for the Mayor, the highest official to sign the necessary documents that may not be consistent with the City Council meeting schedule. As a necessary step in obtaining grants from MSHDA and HUD, each municipality must formally approve the grant related documents. This proposed authorization will allow the Mayor and the Mayor Pro Tem in his absence, to sign the MSHDA and HUD related grant documents within the designated time limit without having to call a special council meeting for approval. In the future, the Mayor may need to sign additional certificates related to these programs to fulfill MSHDA and HUD's requirements.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.