

# COUNCIL COMMUNICATION

**From:** The City Manager

**Subject:** Budget Adjustment for Security Enhancement Purchase

**Manager's Recommendation:**

I recommend that a budget adjustment be completed to increase the following Capital Outlay/Office Equipment line items: City Manager's Office Account No.101-1710-701.97-60 by \$685, City Clerk's Office Account No. 101-1730-701.97-60 by \$1,520, Fiscal Services Administration Account No. 101-1740-711.97-60 by \$2,260, and Public Services Buildings, Grounds and Maintenance Account No.101-7575-821.97-60 by \$2,920. This represents a total increase in expenditures of \$7,385, which will be offset by an increase in General Fund Revenue - Reimbursement of Insurance Proceeds Account No. 101-0000-602.68-04 from \$10,000 to \$17,385.

**Justification:**

This adjustment reflects the purchase of security enhancements for City Hall and funds that will be provided to the City in the form of a reimbursement from its insurance carrier. The reimbursement will be paid to the City if security enhancements are completed prior to calendar year-end.

**Council Action:**

Council \_\_\_\_\_ moved that the recommendation of the City Manager be approved.