

COUNCIL COMMUNICATION

From: The City Manager

Subject: Annual Supply of Motor Vehicle Bulk Fluids

Manager's Recommendation:

I recommend acceptance of the low bid and issuance of a purchase order to Karbowski Oil in the amount of \$14,331.50 for the annual purchase of motor vehicle bulk fluids.

This vendor meets all requirements of §14.23, " Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Motor Pool Operations Motor Vehicle Supplies Account, No. 661-4480-841.73-12 and will be accounted for in the Motor Pool Operations Inventory Account, No. 661-0000-171.11-23.

Justification:

On October 27, 2009, the City received bids for an annual supply of bulk fluids. The City's Municipal Motor Pool Operation requires various lubricants to maintain its fleet. Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

Karbowski Oil Bay City, MI	\$14,331.50
Lyden Oil Lansing, MI	\$16,570.60
Michigan Petroleum Clio, MI	\$17,889.00

Council Action

Council _____ moved that the recommendation of the City Manager be approved.