

COUNCIL COMMUNICATION

From: The City Manager

Subject: Assistant Director of Development Position

Manager's Recommendation:

I recommend adding a fulltime non-union position of Assistant Director within the Department of Development.

Funds are available within the Department of Development - Zoning and Planning Division's Personnel Services Account No. 101-3863-761.70-01. Additional funding may be available through the Neighborhood Stabilization 2 Program Grant from the U.S. Department of Housing and Urban Development as administered through the MSHDA Consortium of Cities.

Justification:

This position will manage the following divisions: Neighborhood Revitalization, CDBG Programs, HOME, Emergency Shelter Program and Homeless Prevention, Rapid Re-Housing, Zoning and Planning and Inspections. This position will be responsible for all planning submissions and reports to external funding agencies. In addition, the Assistant Director position will be vital in the development and implementation of the City's Master Plan.

Council Action:

Council _____ moved that the recommendation of the City Manager be approved.